

Overnight Student Travel

The Board of Education recognizes the potential educational value to students of foreign travel and of travel to other regions of the United States. The Superintendent or designee will consider such travel and designate travel plans as “district-approved” only when a significant educational opportunity is presented that would not otherwise be obtainable without school sponsorship of the travel experience.

Approval by the Superintendent or designee of a foreign or extended travel domestic student trip is required:

1. if any portion of the travel time requires either the student or staff chaperone to be absent from any school attendance day or portion of a day;
2. if funds to pay for costs come from a school budget or are raised through a school fund-raising activity or money deposited in a school activity account;
3. if students are recruited during the instructional day or during a school-sponsored club or organization;
4. if any kind of school liability or workers’ compensation coverage is desired;
5. if school vehicles or vehicles paid for with school funds or funds collected and maintained at the school are used for any portion of the trip.

An individual, even if employed by the school district, who wishes to organize a foreign or extended travel domestic trip without seeking Superintendent or designee approval must do so as an entirely independent agent, and will not be allowed to use the school as the means for recruiting, raising and maintaining funds, providing liability or workers’ compensation insurance, or transportation. The Superintendent will establish administrative procedures for implementation of this policy.

The district does not provide any life, health, accident, or property coverage for foreign travelers, and recommends that all parties involved in such travel purchase their own Trip/Travel Insurance coverage.

Adopted: August 9, 2010
Revised: January 23, 2012
Revised: November 13, 2017
Revised: June 10, 2019

Cross Reference: #6200