

### **Inclement Weather**

District-wide conditions, on-site observations, and weather reports will be used to make judgements that cancel, delay the start of school, result in early dismissal, or lead to a virtual learning day.

The Superintendent of Schools (or designee) will make the final decision based on advice from the Transportation Manager and/or weather spotters, Iowa Department of Transportation (IDOT), and Dubuque County officials. Parents or guardians will be advised through public, school, and social media in the event of a weather-related schedule or format change.

Bus drivers must consider all conditions and use “safety first” judgement in deciding whether or not to pick up or drop off students, e.g., minimum 300 feet of visibility is one such acceptable guideline.

#### **Specific Procedures:**

- I. Student Pick Up and Delivery – Unsafe to Stop
  - A. Before a Student Is Picked Up:
    - 1. When a driver has made the decision that it is unsafe to make a stop, the driver will notify the Transportation Department.
    - 2. The dispatcher will attempt to call the residence of the student.
    - 3. Parents or guardians must decide to transport their children to school or keep them at home.
  - B. After a Student Is on the Bus:
    - 1. When a driver has made the decision that it is unsafe to make a stop, the driver will notify the Transportation Department.
    - 2. The dispatcher will call the student’s residence.
    - 3. Parents or guardians will be informed where they can pick up their children. If the dispatcher is unable to contact the residence, students will be transported back to their attendance center.
- II. Early Dismissal of School
  - A. Parents or guardians will be advised through public, school, and social media in the event of early dismissal of school.
  - B. Parents or guardians will be advised to come and get students if the school is unable to provide busing from attendance centers.

Adopted: September 20, 1982  
Revised: March 19, 2012  
Revised: January 8, 2018  
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