

DUBUQUE COMMUNITY SCHOOL DISTRICT  
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67<sup>th</sup> G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: July 8, 2021
  - B. Date media were emailed agenda: July 8, 2021
  - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
  - D. Board Committee: **Facilities/Support Services Committee**
  - E. Date and Time of Meeting: July 12, 2021 - 4:00 p.m.
  - F. Place of Meeting: The Forum
  - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Kate Parks, Nancy Bradley, Tom Barton, and Lisa Wittman. District representatives present: Megan Elsinger, Joe Maloney, Stan Rheingans, Kevin Kelleher, Rob Powers, Mark Fassbinder, Coby Culbertson, Mike Cyze, Ernie Bolibaugh, Rick Till.

Kate Parks called the meeting to order at 4:00 p.m.

Agenda for July 12, 2021

The agenda was approved as submitted.

Donation of a Gaga Ball Pit to Lincoln Elementary School

Megan Elsinger, Principal of Lincoln Elementary, introduced Owen Saul, freshman at Hempstead, who proposes to donate and construct a Gaga Ball Pit at Lincoln Elementary School, for his Eagle Scout Project. Project cost is estimated at \$1,329.90. Board 7.19.21

Donation of Swim Record Board for the Hempstead High School Aquatic Center

Joe Maloney, informed the committee that the Boys and Girls Swim Teams and Booster clubs at Hempstead and Senior High School will fund interior record cabinets for the Aquatic Center at Hempstead. Media Quest Signs will provide the cabinets with a project cost of an estimated \$16,900.00. Board 7.19.21

Donation of a Little Food Pantry to Sageville Elementary School

Cub Scout Pack #68 at Sageville Elementary School and workers from Key City Creative, will donate a Little Food Pantry for stocking canned goods for those in need. There is no projected cost to the district. Board 7.19.21

Purchase/Professional Service Contracts

Apple for Education Store – purchase of iPads and cases to replace devices at the elementary level at an estimated cost of \$82,237.50.

Finnin Ford – Purchase of two 2021 one-ton high roof cargo vans at an estimated cost of \$76,886.00.

iJAG – to implement and sustain the Jobs for America’s Graduates program at Hempstead and Senior High Schools and Jefferson and Washington Middle Schools with an estimated cost of \$135,000.00.

Board 7.19.2021

Update on Current District Projects

**Senior High School Additions Renovations Phase 2**

Benjamin Beard gave an update on the Senior High School renovation project. They are one month into the project with the following update. Area A-Auditorium reroofing is underway and excavation and foundation work is ongoing. Area B-Foundation and concrete columns are completed at the loading dock area. Area C-Limestone and material salvaging in process ahead of demolition activities. Salvaged limestone will be repurposed for other locations around the building. Nora Gym roof replacement is ongoing and near completion. Work on the west side of the building includes the removal of the mural in the auditorium. Plans are to remove

the mural in the next two weeks. If the construction crew is not able to remove the mural themselves, it will cost an estimated \$17,000.00 to have someone professionally remove and preserve the mural.

Reviewed proposed plans, specifications, for Theater Lighting Bid Package. Bids are due Aug. 12. Reviewed date, time, and place for public hearing. Board 7.19.21

### **Hempstead High School Intercom Replacement**

Nick Rettenberger, Origin Design (formerly IIW) updated the committee on the project. Ninety percent of the speakers have been installed as well as new cabling has been pulled from IT closets on each floor. Discussed change order #2, a deduct of \$16,809.33, for extra devices that were not needed and other areas where devices didn't need to be replaced at this time. They are on track to have training with school administration on August 10, 2021.

Board 7.19.21

### **Central Kitchen Oven Replacement**

Mark Fassbinder noted that Portzen Construction has completed the floor piping relocation, new floor drains and venting. All equipment is on site and waiting for the Gemini representative to arrive and install. Project is ahead of schedule and should be completed by early August.

### **Central Kitchen Mechanical System Replacement**

Mark Fassbinder reported that this project is at the beginning stage of design and the project kick off meeting with the architect and engineers is scheduled for 7.14.21. This design is to be completed this winter with construction taking place during summer 2023.

### **Kennedy Elementary School Playground Improvements**

Mark Fassbinder said that trees and asphalt have been removed and they are currently taking out soil and rock. Project is on schedule.

### **Hempstead High School Kitchen Freezer Replacement**

Mark Fassbinder Reviewed agreement with FRK Architects for a lump sum fee of \$22,000.00. Board 7.19.21

### Agreement with Origin Design for Various projects

Annual contract renewal for emergency purposes. Board 7.19.21

### Proposal from Straka Johnson Architects, PC for a Solar Energy Exploratory Study

Reviewed proposal for an exploratory study of most/all facilities across the district. This study will help identify which elementary building would be best choice to pilot solar panels on a larger scale. Master planning services required to complete the study will be no more than \$8,500.00. Board 7.19.21

### Cenergistic Update

Abbi Hammann, Energy Specialist, reported that they are working with an engineer to troubleshoot some of the equipment throughout the district. They are looking at ways to improve our power factor. This is something that Alliant can penalize for bad or low power factor.

No problems with scheduling related to summer school operations. Trying to keep demand down as much as possible. No issues or complaints so far.

Hammann is also working on schedules for high school activities and has been able to decrease the usage of large pieces of equipment, specifically gym and auditorium units, to when athletes or students are using the space. This is a huge win for the district.

Investment Quote Results

Kevin Kelleher reviewed the bid results for three recent investment proposals.

**Bond Reserve on 2021 Bonds** awarded to DuTrac Community Credit Union for \$2,909,793.02

**2021 Bond Proceeds** awarded to DuTrac and Midwest one for \$15,000,000.00 each.

**Bond Reserve on 2020 Bonds** were awarded to Midwest One for \$2,264,837.50.

Resolution Regarding Bonds for Officers and Employees

This is an annual resolution accepting endorsement that the district's insurance carrier will indemnify an employee required to give bond for faithful performance of duties required by law.

Board 7.19.21

Review Facility Beliefs

This comes before the board annually for review. Board 7.19.21

Other Items

The current conditions of Senior High School's baseball field were discussed.

The next meeting was scheduled for August 2, 2021.

The meeting adjourned at 5:07 p.m.

Carolyn Mauss, Secretary  
Board of Education