

DUBUQUE COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION  
2300 Chaney Road

REGULAR MEETING October 11, 2021 5:30 p.m.
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- I. Call to Order & Roll Call
- II. Pledge of Allegiance
- III. Approve the Agenda (p. 1-3)
- IV. Approve the Minutes of Previous Board Meetings (p. 4)
  - A. Regular Meeting – September 13, 2021 (p. 5-6)
  - B. Special Meeting – September 20, 2021 (p. 7)
- V. Board Salutes
- VI. Visitors and Open Forum (p. 8)
- VII. Consent Agenda (p. 9)
  - A. Treasurer’s Report (p. 10)
  - B. Listing of Accounts Payable (p. 11-25)
  - C. Facilities/Support Services Committee
    - 1. Minutes of October 4, 2021 (p. 26-28)
    - 2. Personnel Report (p. 29-37)
    - 3. Professional Service/Purchase Contracts (p. 38-40)
    - 4. Special Education Students (p. 41)
    - 5. PMIC/General Education Students (p. 42)
  - D. Educational Programs/Policy Committee
    - 1. Minutes of October 5, 2021 (p. 43-44)
    - 2. Policy #2207 – Board Travel (p. 45-48)
    - 3. Policy #4200 – Medical Exams for Personnel (p. 49)
    - 4. Policy #5403 – Student Health Services (p. 50)
    - 5. Policy #6207 – Political Activities and Academic Freedom (p. 51-52)
  - F. Teacher Quality Committee
    - 1. Minutes of September 15, 2021 (p. 53-55)
  - G. Equity Committee
  - H. Activities Council
  - I. District/School Improvement Leadership Team
- VIII. Facilities/Support Services Committee Report – K. Parks (p. 56-84)
  - A. Approve the donation of three trees from Cub Scout Pack 55 at Kennedy Elementary
  - B. Reject the bid for the purchase of two passenger vans from Finnin Ford
  - C. Approve Change Order #1 to Tricon construction for the Senior Additions and Renovations Phase II Project
  - D. Approve the agreement with Norcostco for the Dubuque Senior High School additions and Renovations Phase 2-Theratrical Luminaires Project
  - E. Approve Change Order #1 to Drew Cook and Sons Excavation on the Kennedy Elementary School Playground Improvements Project

- F. Approve final acceptance of the Kennedy Elementary School Playground Improvements Project and authorize payment of final project costs to Drew Cook and Sons Excavating
- G. Authorize the Board President and Secretary to sign the Electric Line Easement request from Alliant Energy for electric and telecommunications lines
- H. Approve the 2020-2021 Internal control Policies and Procedures Report
- I. Approve Quarterly Budget Report (p. 85-93)
- IX. Educational Programs/Policy Committee Report – A. Sainci
- X. Old Business (p. 94)
  - A. Board Discussion and Possible Action Regarding Masks
- XI. New Business (p. 95)
  - A. Approximately \$16,000,000 School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds (p. 96-103)
    - 1. Resolution Fixing Date for a Hearing on the Proposed Issuance of Approximately \$16,000,000 School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds
  - B. Approve Cyber Security Awareness Month Proclamation (p. 104)
  - C. Approve the District Emergency Operations Plan
  - D. Consider Further Disciplinary Action (p. 105-108)
- XII. Board Member or Administrative Issues (non-agenda items)
- XIII. Adjournment

#### *MISSION*

*To develop world-class learners and citizens of character in a safe and inclusive learning community.*

## Agenda

### **Recommendation:**

√ I move that the Board of Education amend the agenda as submitted and move Old Business under Visitors and Open Forum

## Minutes

### **Recommendation:**

✓ I move that the Board of Education approve the minutes of the regular meeting on September 13, and the special board meeting on September 20, 2021, as submitted

DUBUQUE COMMUNITY SCHOOL DISTRICT  
Regular Board Meeting  
September 13, 2021

President Ryan called the meeting to order at 5:30 p.m. at the Forum with the following members present: Barton, Bradley, Parks, Prochaska, Ryan, Sainci, and Wittman. Additional officers of the Board present: Kelleher, Mauss, Rheingans.

The pledge of allegiance was recited.

Moved (Wittman) and seconded (Sainci) to approve the agenda as submitted. Motion carried 7-0.

Moved (Wittman) and seconded (Sainci) to approve the minutes of the regular meeting on August 9, 2021, as submitted. Motion carried 7-0.

Board Salutes

- District team members responsible for the developing and delivering the district's Lumen Social Emotional Learning Training for staff. Thanks to the various community partners who helped fund it. These include Teacher Quality Committee, the Foundation for Dubuque Public Schools, the McDonough Foundation, and the United Way of Dubuque Area Tri-States.

Public Hearing-Senior High School Phase 2 Theatrical Luminaries and Accessories Project

Mark Fassbinder, Manager of Buildings and Grounds, provided an overview of the project. Moved (Prochaska) and seconded (Bradley) to receive and file proof of publication of Notice of Public Hearing on the Senior High School Phase 2 Theatrical Luminaries and Accessories Project and authorize payment of the legal notice publication costs to the *Telegraph Herald*. Motion carried 7-0.

With no public comments, moved (Prochaska) and seconded (Bradley) to approve the authorizing resolution as submitted adopting plans, specifications, form of contract and estimated total cost of the Senior High School Phase 2 Theatrical Luminaries and Accessories project. Motion carried 7-0.

Fassbinder reviewed the general construction bids that were received on August 12. Low bidder was Norcostco, Inc.

Moved (Prochaska) and seconded (Bradley) to approve and award the construction bid for Senior High School Phase 2 Theatrical Luminaries and Accessories Project, as recommended and further outlined in the authorizing resolution, to Norcostco, Inc. in the amount of \$98,445.00. Motion carried (7-0)

Moved (Bradley) and seconded (Wittman) to suspend the rules of order and go into open forum. Motion carried 7-0.

Lisa Tyler, parent, spoke in favor of a mask mandate.

Rebecca Jones, parent, wants a mask mandate in place.

Kelly Duehr, parent, opposed mask mandate.

Nicole Wolf-Murphy, bus driver for the district, spoke in opposition to the mask mandate.

Moved (Bradley) and seconded (Wittman) to reinstate the rules of order and return to regular session. Motion carried 7-0.

Moved (Prochaska) and seconded (Parks) to approve those items listed in the consent agenda. Parks was auditor for the month. Motion carried 7-0.

Moved (Parks) and seconded (Prochaska) to approve the final acceptance of the Central Kitchen Oven Replacement Project and authorize payment of final project costs to Portzen Construction, Inc. in the amount of \$13,250.00 in accordance with the requirements of Iowa law and as more fully outlined in the submitted authorizing resolution. Motion carried 7-0.

Moved (Parks) and seconded (Wittman) to approve the request from Portzen Construction, Inc. for early release of retained funds in the amount of \$13,250.00 on the Central Kitchen Oven Replacement Project in accordance with the requirements of Iowa law and as more fully outlined in the submitted authorizing resolution. Motion carried 7-0.

Moved (Parks) and seconded (Wittman) that the Board of Education approve the submission of the request to the School Budget Review Committee in the amount of \$562,737.00 (or as determined by the Iowa Department of Education following DE audit review) in Modified Supplemental Amount to provide 100% spending authority for 2021 excess costs of the LEP program funded through a cash reserve levy. Motion carried 7-0.

Moved (Parks) and seconded (Wittman) that the Board of Education approve the submission of the request to the School Budget Review Committee in the amount of \$4,410,311.00 (or as determined by the Iowa Department of Education following DE audit review) in Modified Supplemental Amount to provide 100% spending authority for 2021 special education deficit funded through a cash reserve levy. Motion carried 7-0.

Superintendent Rheingans stated that he had seen the ruling from a federal judge that halts enforcement of an Iowa law that barred school boards from mandating masks. Rheingans said we will read the case and talk with the district's attorneys and meet with other district officials to come up with a process. He continued by saying he wanted to let the public know that we will keep them informed.

President Ryan declared the meeting adjourned at 6:18 p.m.

Carolyn Mauss, Secretary  
Board of Education

DUBUQUE COMMUNITY SCHOOL DISTRICT  
Special Board Meeting  
September 20, 2021

President Ryan called the meeting to order at 5:30 p.m. at the Hempstead High School Auditorium with the following members present: Barton, Bradley, Prochaska, Parks, Ryan, Sainci, Wittman. Additional officers of the Board present: Kelleher, Mauss, Rheingans.

Moved (Prochaska) and seconded (Parks) to approve the agenda as submitted. Motion carried 7-0.

Board President, Tami Ryan, explained the rules for the public comment regarding masks portion of the meeting to the audience. Each person was given three minutes to speak.

Twelve people spoke in favor of having a mask mandate and fifty-six people spoke against having a mask mandate. One person spoke of a mandate for those students twelve and younger until a vaccine is available for them. One person spoke about having masked and unmasked students at separate buildings. One person spoke of a pause until other solutions could be explored.

Petition against mask mandate was presented to Superintendent Rheingans with 970 names collected.

President Ryan started discussion regarding masks at 8:25 p.m.

Moved (Ryan) and seconded (Wittman) to table the discussion at this time until the mask mandate plays out in the courts. Upon roll call vote, motion failed. 3(Bradley, Parks, Sainci)-3(Prochaska, Ryan, Wittman) with Barton abstaining.

Moved (Parks) and seconded (Bradley) that the board of education re-instate a mask mandate during compulsory education hours which would be the school day, in the Dubuque Community School District with a strong encouragement of mask wearing at educational activities beyond the school day effective Wednesday, September 22, 2021, and remaining in place until the board revisits it at its November meeting or when a safe environment for students subject to the Americans with Disabilities Act exists in our schools whichever comes first. Upon roll call vote, motion failed. 3(Bradley, Parks, Prochaska)-3(Sainci, Ryan, Wittman) with Barton abstaining.

Moved (Bradley) and seconded (Ryan) to reconsider the mask mandate at the Facilities and Support Services Committee meeting on October 4<sup>th</sup>, and that a possible vote take place at the October 11<sup>th</sup> school board meeting. Upon roll call vote, motion carried 7-0.

President Ryan declared the meeting adjourned at 9:53 p.m.

Carolyn B. Mauss, Secretary  
Board of Education

## Visitors and Open Forum

### **Recommendations:**

✓ I move that the Board of Education suspend the rules of order and go into open forum

Persons wishing to address the Board will do so at this time

✓ I move that the Board of Education reinstate the rules of order and return to regular session



## Consent Agenda Items

### **Recommendation:**

✓ I move that the Board of Education approve those items listed in the consent agenda

Following the motion and second to approve the consent agenda, the president will ask if any board members wish to remove any items from the consent agenda. Should a board member wish to remove an item from the consent agenda, that board member should indicate which item or items they wish to have removed. At that time those items are removed from the consent agenda and the president will ask for a vote on the consent agenda. There is no discussion of the items that remain on the consent agenda.

DUBUQUE COMMUNITY SCHOOL DISTRICT  
REGULAR BOARD MEETING  
October 11, 2021

**Treasurer's Report For All District Funds**

**Month of September 2021**

Cash (per bank statements) and Investments, beginning of month	\$ 81,881,851.34
Bank Account Deposits/Other Credits Total (Receipts)	26,243,322.66
Bank Account Checks/Other Debits Total (Disbursements)	<u>(23,528,999.88)</u>
Cash (per bank statement) and Investments, end of month	<u><u>\$ 84,596,174.12</u></u>

**End of Month - September 2021**

<u>Depositories</u>	<u>Bank Balances</u>	<u>Investments</u>	<u>Total</u>
Premier Bank	\$ 15,718,142.51	\$ -	\$ 15,718,142.51
Dubuque Bank & Trust	-	1,000,000.00	1,000,000.00
Fidelity Bank	10,119,875.61	-	10,119,875.61
MidwestOne - Senior Renovation	15,010,602.73	-	15,010,602.73
MidwestOne - Bond Reserve	-	2,264,837.50	2,264,837.50
DuTrac Community Credit Union - Senior Renovation	13,572,917.75	-	13,572,917.75
DuTrac Community Credit Union - Bond Reserve	-	2,909,793.02	2,909,793.02
Dutrac Community Credit Union	-	24,000,005.00	24,000,005.00
	<u><u>\$ 54,421,538.60</u></u>	<u><u>\$ 30,174,635.52</u></u>	<u><u>\$ 84,596,174.12</u></u>

**Reconciling Items**

Deposits In Transit	34,400.65
Outstanding Checks/ACHs	<u>(3,795,843.38)</u>
Reconciled Cash and Investment Balance	<u><u>\$ 80,834,731.39</u></u>

**Cash and Investment Balances by Fund**

General Fund	\$ 22,045,515.15
Student Activity Fund	856,719.96
Management Fund	4,704,254.54
SAVE Fund	40,113,833.21
PPEL Fund	5,806,763.37
Debt Service Fund	4,265,123.81
Nutrition Fund	1,937,410.30
Clearing Fund	938,285.49
Scholarship Fund	132,207.44
Agency Fund	34,618.12
Total Cash and Investment Balance	<u><u>\$ 80,834,731.39</u></u>

At September 30, 2021, there are no interfund loans.

Kevin Kelleher, Treasurer  
10

**DUBUQUE COMMUNITY SCHOOL DISTRICT  
REGULAR BOARD MEETING  
OCTOBER 11, 2021**

TO THE BOARD OF EDUCATION  
DUBUQUE, IOWA

THE FOLLOWING IS A LIST OF ACCOUNTS PAYABLE WHICH WILL BE PRESENTED TO THE BOARD OF EDUCATION FOR APPROVAL PER THE DIRECTION OF THE OCTOBER 11, 2021 MEETING. SHOULD YOU DESIRE ANY INFORMATION IN REGARD TO THE SAME, I SHALL BE PLEASED TO FURNISH IT UPON REQUEST.

PERIOD: SEPTEMBER 1, 2021 – SEPTEMBER 30, 2021

RESPECTFULLY SUBMITTED,  
SECRETARY: CAROLYN MAUSS

\_\_\_\_\_  
BOARD MEMBER SIGNATURE

\_\_\_\_\_  
DATE

<b>Fund</b>		<b>Amount</b>
10	GENERAL FUND	\$11,082,862.13
21	STUDENT ACTIVITY FUND	\$115,956.83
22	MANAGEMENT LEVY	\$833,470.14
33	SAVE TAX	\$1,009,041.40
36	PHYSICAL PLANT/EQUIP LEVY	\$540,311.32
40	DEBT CLEARING FUND	\$ .00
61	SCHOOL NUTRITION FUND	\$403,594.52
76	CLEARING FUND	\$255,123.84
81	EXPENDABLE TRUST FUND	\$824.97
91	AGENCY HOSPITALITY FUND	\$1,998.81

**GRAND TOTAL: \$14,243,183.96**

**Dubuque Community School District**  
**Regular Board Meeting**  
**October 11, 2021**

Vendor Name	Description	Check Total
<b>Fund: AGENCY/HOSPITALITY FUND</b>		
ANDERSON, LORI A	OTHER GENERAL SUPPLIES	\$50.00
BENZ, THERESA L	OTHER GENERAL SUPPLIES	\$50.00
BONTEMPS, JEAN M	OTHER GENERAL SUPPLIES	\$25.00
BUTTS FLORIST AND GREENHOUSE	OTHER GENERAL SUPPLIES	\$98.00
CAPESIUS, JULIE A	OTHER GENERAL SUPPLIES	\$40.00
EASLEY, JAMIE B	OTHER GENERAL SUPPLIES	\$40.00
HARRIS N.A.	OTHER GENERAL SUPPLIES	\$458.75
HEMPSTEAD HIGH SCHOOL PETTY CASH	OTHER GENERAL SUPPLIES	\$37.57
HY-VEE, INC.	OTHER GENERAL SUPPLIES	\$55.86
JEDLICKA, RENEE L	OTHER GENERAL SUPPLIES	\$40.00
JENKINS, SUSIE F	OTHER GENERAL SUPPLIES	\$40.00
LIME ROCK SPRINGS CO-PEPSI COLA CO	OTHER GENERAL SUPPLIES	\$543.63
OOH LA LA	OTHER GENERAL SUPPLIES	\$50.00
STREETS, CHRISTOPHER D	OTHER GENERAL SUPPLIES	\$50.00
TEAM BUILDING BLOCK	OTHER GENERAL SUPPLIES	\$420.00
<b>Fund Total:</b>		<b>\$1,998.81</b>
<b>Fund: CLEARING FUND</b>		
ALLEN, BROOKE J	OTHER EMPLOYEE DEDUCTION	\$600.00
ALLIANT ENERGY-IP&L	ELECTRICITY	\$8,565.04
BAKEY, JESSE J	OTHER EMPLOYEE DEDUCTION	\$600.00
BLACK HILLS ENERGY	NATURAL GAS	\$189.65
BOALS, BRIANNE M	OTHER EMPLOYEE DEDUCTION	\$600.00
BOYER, LINDSAY J	OTHER EMPLOYEE DEDUCTION	\$600.00
CAMPBELL, SEAN T	OTHER EMPLOYEE DEDUCTION	\$600.00
CAPITAL ONE, N.A.	MISCELLANEOUS REVENUE	\$44.63
CONRAD, ALEXANDRIA M	OTHER EMPLOYEE DEDUCTION	\$600.00
COULTHARD, ALIVIA A	OTHER EMPLOYEE DEDUCTION	\$600.00
DELTA DENTAL OF IOWA	OTHER INSURANCE	\$104,355.86
DURSKY, LISA M	OTHER EMPLOYEE DEDUCTION	\$600.00
DZABOFF, COURTNEY C	OTHER EMPLOYEE DEDUCTION	\$600.00
ESSER, BAYLEIGH C	OTHER EMPLOYEE DEDUCTION	\$600.00
FLEMING, DEMACUS A	OTHER EMPLOYEE DEDUCTION	\$600.00
FRITH, THOMAS J	OTHER EMPLOYEE DEDUCTION	\$600.00
HANTEN, ALYSSA A	OTHER EMPLOYEE DEDUCTION	\$600.00
HARRIS N.A.	MISCELLANEOUS REVENUE	\$2,833.81
HEIMS, ERIN M	OTHER EMPLOYEE DEDUCTION	\$600.00
HERNANDEZ, AMY K	OTHER EMPLOYEE DEDUCTION	\$600.00
HITZ, JACOB L	OTHER EMPLOYEE DEDUCTION	\$600.00
HOLM, AMANDA M	OTHER EMPLOYEE DEDUCTION	\$600.00
HUSEMAN, BROOKE M	OTHER EMPLOYEE DEDUCTION	\$600.00
JOHNSON, ADAM D	OTHER EMPLOYEE DEDUCTION	\$600.00
JOHNSON, DEANNA K	OTHER EMPLOYEE DEDUCTION	\$600.00
KING, KATHRYN M	OTHER EMPLOYEE DEDUCTION	\$600.00
KRATZ, AMELIA M	OTHER EMPLOYEE DEDUCTION	\$600.00

**Dubuque Community School District**  
**Regular Board Meeting**  
**October 11, 2021**

Vendor Name	Description	Check Total
MACUHA, MARIA ELAINE S	OTHER EMPLOYEE DEDUCTION	\$600.00
MEDICAL ASSOCIATES - I PLAN (EMPLOYEE)	OTHER EMPLOYEE DEDUCTION	\$186.06
MEDICAL ASSOCIATES HMO (EMPLOYEE)	OTHER EMPLOYEE DEDUCTION	\$34,307.70
NADERMANN, BRIEHLYN M	OTHER EMPLOYEE DEDUCTION	\$600.00
REUTER, ELIZABETH L	OTHER EMPLOYEE DEDUCTION	\$600.00
RODRIGUEZ-GALLEGOS, DENISE	OTHER EMPLOYEE DEDUCTION	\$600.00
SCHILLING, VICKI J	OTHER EMPLOYEE DEDUCTION	\$300.00
SELF INSURED SERVICES COMPANY	OTHER INSURANCE	\$25,960.33
SIMON, COURTNEY I	OTHER EMPLOYEE DEDUCTION	\$600.00
THOM, DAVID J	OTHER EMPLOYEE DEDUCTION	\$600.00
VINER, JAMIE A	OTHER EMPLOYEE DEDUCTION	\$600.00
VOGT, KATHLEEN M	OTHER EMPLOYEE DEDUCTION	\$600.00
VOGT, LISA A	OTHER EMPLOYEE DEDUCTION	\$600.00
WAGEWORKS	OTHER EMPLOYEE DEDUCTION	\$37,839.70
WEBER, KELLI A	OTHER EMPLOYEE DEDUCTION	\$600.00
WELLMARK BLUE CROSS BLUE SHIELD OF IOWA	OTHER EMPLOYEE DEDUCTION	\$20,741.06
ZILLIG, REBECCA A	OTHER EMPLOYEE DEDUCTION	\$600.00
<b>Fund Total:</b>		<b>\$255,123.84</b>
<b>Fund: EXPENDABLE TRUST FUND</b>		
HARRIS N.A.	OTHER GENERAL SUPPLIES	\$574.97
UNIVERSITY OF IOWA - FINANCIAL AID	AWARD	\$250.00
<b>Fund Total:</b>		<b>\$824.97</b>
<b>Fund: GENERAL FUND</b>		
ABC LEARNING EARLY CHILDHOOD CENTER LLC	PROF-EDUCATIONAL SERVICES	\$14,427.58
ACCESS SYSTEMS	INSTRUCTION SUPPLIES	\$69.83
ACCO UNLIMITED CORPORATION	POOL	\$605.00
ADA SPORTS AND RACKETS, LLC	INSTRUCTION SUPPLIES	\$442.01
ADAFRUIT INDUSTRIES LLC	OTHER GENERAL SUPPLIES	\$2,450.00
ADDOCO INC	OTHER GENERAL SUPPLIES	\$270.00
ADVANCED BUSINESS SYSTEMS INC	OFFICE SUPPLIES	\$189.00
AFLAC - EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$6,260.66
AHLERS & COONEY, P.C.	LEGAL	\$457.50
AIRGAS NORTH CENTRAL USA LLC	POOL	\$502.63
ALLEN, JESSICA J	IN DISTRICT TRAVEL	\$46.42
ALLIANT ENERGY-IP&L	ELECTRICITY	\$176,983.92
AMENT, JACKIE	IN DISTRICT TRAVEL	\$77.50
AMERICAN PRINTING HOUSE FOR THE BLIND	INSTRUCTION SUPPLIES	\$102.00
AMERICAN SCHOOL COUNSELOR ASSOCIATION	CONTRACTED TRAINING PROVIDER	\$6,000.00
AMSTERDAM PRINTING AND LITHO	INSTRUCTION SUPPLIES	\$233.05
ANDERSON, LORI A	IN DISTRICT TRAVEL	\$44.18
ANDERSON, SAMANTHA L	IN DISTRICT TRAVEL	\$30.52
ARMSTRONG SYSTEMS & CONSULTING, INC	OTHER GENERAL SUPPLIES	\$430.30
AVALON BODY SHOP INC	REPAIR/MAINTENANCE	\$240.00
BACKES, KYLE J	IN DISTRICT TRAVEL	\$77.28

**Dubuque Community School District**  
**Regular Board Meeting**  
**October 11, 2021**

Vendor Name	Description	Check Total
BACKHAUS, LINDSEY M	OTHER GENERAL SUPPLIES	\$156.16
BAILEY, BRANDI	OFFICIAL/REFEREE	\$182.08
BAUMER, TERRY	OFFICIAL/REFEREE	\$100.00
BECHLER, SARAH	IN DISTRICT TRAVEL	\$42.50
BEVINS, NOAH THOMAS	OFFICIAL/REFEREE	\$100.00
BLACK HILLS ENERGY	NATURAL GAS	\$3,792.76
BLICK ART MATERIALS	INSTRUCTION SUPPLIES	\$11.42
BLOCK, ANGELA ROSE	OFFICIAL/REFEREE	\$139.90
BOLEYN, DANNY J	OFFICIAL/REFEREE	\$340.00
BP CREDIT CARD CENTER	GASOLINE	\$192.54
BRADY, BO	OFFICIAL/REFEREE	\$84.38
BREITBACH, ANGELA D	IN DISTRICT TRAVEL	\$23.45
BREITBACH, TERRENCE THOMAS	IN DISTRICT TRAVEL	\$13.78
BUREAU OF EDUCATION AND RESEARCH	CONTRACTED TRAINING PROVIDER	\$5,414.00
BUREAU OF EDUCATION AND RESEARCH	STAFF WORKSHOP/CONFERENCE REG FEES	\$679.00
BURNS, MARK R	IN DISTRICT TRAVEL	\$64.57
CALDWELL, ASHLEY A	IN DISTRICT TRAVEL	\$35.90
CAPITAL ONE, N.A.	INSTRUCTION SUPPLIES	\$1,940.98
CARBER, JR., JERRY	OFFICIAL/REFEREE	\$60.00
CAROLINA BIOLOGICAL SUPPLY COMPANY	INSTRUCTION SUPPLIES	\$75.09
CAVANAGH, KEITH J.	OFFICIAL/REFEREE	\$100.00
CDW GOVERNMENT INC	TECHNOLOGY SUPPLIES	\$3,094.65
CENERGISTIC LLC	OTHER PURCH PROF SERVICES	\$23,708.00
CENGAGE LEARNING	PERIODICALS	\$3,241.52
CENGAGE LEARNING	TEXTBOOKS	\$9,675.75
CENTURY LINK	TELEPHONE/DATA LINES	\$249.83
CITY OF DUBUQUE - PARKING DIVISION	OTHER GENERAL SUPPLIES	\$106.00
CITY OF DUBUQUE - TREASURERS OFFICE	OTHER PURCH PROF SERVICES	\$20.00
CITY OF DUBUQUE - WATER DEPT	STORM WATER FEE	\$5,928.10
CITY OF DUBUQUE - WATER DEPT	WATER/SEWER	\$13,733.72
CLARINDA COMMUNITY SCHOOL DIST	TUITION/LEA	\$16,077.10
CLARK, RANDALL JAMES	OFFICIAL/REFEREE	\$141.58
CLINTON COMMUNITY SCHOOL DISTRICT	TUITION/LEA	\$15,812.71
COLLECTION SERVICES CENTER-PAYROLL	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$2,520.59
COLTS YOUTH ORGANIZATION	OTHER GENERAL SUPPLIES	\$770.00
COMELEC SERVICES, INC.	MACHINERY/EQUIPMENT	\$1,304.00
COMELEC SERVICES, INC.	OTHER GENERAL SUPPLIES	\$138.00
COMELEC SERVICES, INC.	OTHER PURCH PROF SERVICES	\$400.00
COMELEC SERVICES, INC.	REPAIR/MAINTENANCE	\$220.50
CONKLIN, TRAVIS	OFFICIAL/REFEREE	\$378.44
CONNOLLY, WILLIAM C	OFFICIAL/REFEREE	\$100.00
CONSTELLATION NEWENERGY GAS	NATURAL GAS	\$523.23
CORNERSTONE		
CORKEN-DEUTSCH, MARY BRIDGET	IN DISTRICT TRAVEL	\$19.04
CS TECHNOLOGIES, INC.	TELEPHONE/DATA LINES	\$4,086.50
CURRICULUM ASSOCIATES, LLC	CONTRACTED TRAINING PROVIDER	\$3,000.00

**Dubuque Community School District**  
**Regular Board Meeting**  
**October 11, 2021**

Vendor Name	Description	Check Total
CURRICULUM ASSOCIATES, LLC	SUBSCRIPTIONS/LICENSE RENEWAL FOR COMP SOFTWARE	\$87,456.75
DARDIS, FRANCIS	OFFICIAL/REFEREE	\$292.00
DAVIS-ORWOLL, SHIRLEY A	IN DISTRICT TRAVEL	\$28.90
DCSD FOUNDATION	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$25.00
DEMCO INC	OTHER GENERAL SUPPLIES	\$666.58
DEMMER OIL COMPANY	DIESEL	\$17,071.62
DEMMER, LISA M	IN STATE TRAVEL	\$67.76
DEPT OF ED - INTERNAL ADMIN SERVICES	BUS INSPECTION FEES	\$4,850.00
DERKS, JENNIFER D	IN DISTRICT TRAVEL	\$7.62
DISCOUNT SCHOOL SUPPLY	OTHER GENERAL SUPPLIES	\$284.44
DOLTER, GREGORY A	IN DISTRICT TRAVEL	\$14.56
DOMTAR	INSTRUCTION SUPPLIES	\$10,731.00
DOMTAR	OTHER GENERAL SUPPLIES	\$19,929.00
DPT SERVICE LLC	OTHER GENERAL SUPPLIES	\$334.74
DUBUQUE CHILD CARE CENTER	PROF-EDUCATIONAL SERVICES	\$6,074.78
DUBUQUE COUNTY SHERIFF DEPARTMENT	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$595.34
DUBUQUE MULCH COMPANY	OTHER PURCH PROF SERVICES	\$105.00
DURSKY, LISA M	IN DISTRICT TRAVEL	\$6.16
EDGENUITY INC	SUBSCRIPTIONS/LICENSE RENEWAL FOR COMP SOFTWARE	\$18,000.00
EMEDCO	MACHINERY/EQUIPMENT	\$1,067.75
ENDRESS, JASON L.	OFFICIAL/REFEREE	\$151.40
ENGRAVED GIFT COLLECTION, LLC	OTHER GENERAL SUPPLIES	\$168.00
FAHRION, JAMES	REPAIR/MAINTENANCE	\$70.00
FASTENAL	INSTRUCTION SUPPLIES	\$674.38
FEDERAL TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$529,892.75
FETZER, JULIE A	IN STATE TRAVEL	\$145.60
FICA WITHHOLDING - EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$1,008,524.70
FINK, MARY M	IN DISTRICT TRAVEL	\$25.20
FINNICUM, ADELINE	OFFICIAL/REFEREE	\$65.00
FITZPATRICK, CYNTHIA J	IN DISTRICT TRAVEL	\$4.14
FOSTER, BRYAN D	OFFICIAL/REFEREE	\$312.00
FRESE, JEFF	OFFICIAL/REFEREE	\$100.00
FRIEDMAN, BILLIE JO S	IN STATE TRAVEL	\$76.35
FROG HOLLOW - ASBURY	PROF-EDUCATIONAL SERVICES	\$14,427.58
FUERSTE, CAREW, JUERGENS & SUDMEIER, PC	LEGAL	\$2,728.75
FUN AND FUNCTION	INSTRUCTION SUPPLIES	\$448.86
GEARY, BRANDIE S	IN DISTRICT TRAVEL	\$22.34
GEHL, JILL F	IN DISTRICT TRAVEL	\$40.10
GEORGE, KIRSTIN A	IN DISTRICT TRAVEL	\$13.61
GLASER, LYNN A	IN DISTRICT TRAVEL	\$23.02
GOPHER SPORT	INSTRUCTION SUPPLIES	\$1,284.72
GRANDVIEW PRESCHOOL	PROF-EDUCATIONAL SERVICES	\$15,946.28
GREAT WESTERN SUPPLY CO	OTHER GENERAL SUPPLIES	\$3,385.79
GREATER DUBUQUE DEVELOPMENT CORPORATION	OTHER PURCH PROF SERVICES	\$8,135.00

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GUNN, CAROL L	IN DISTRICT TRAVEL	\$25.65
GURDAK, TRACY LYNN	IN DISTRICT TRAVEL	\$51.91
HAMMEL, DALTON A	IN DISTRICT TRAVEL	\$38.08
HAMMERAND, JIM	OFFICIAL/REFEREE	\$217.20
HANDS UP COMMUNICATIONS INC	PROF-EDUCATIONAL SERVICES	\$396.00
HANSON, EVAN V	IN DISTRICT TRAVEL	\$26.26
HANTELMANN, GARY	OFFICIAL/REFEREE	\$305.00
HARRIS N.A.	BLDG CONSTRUCTION SUPPLY	\$8,898.74
HARRIS N.A.	COMPUTER HARDWARE	\$6,552.20
HARRIS N.A.	IN STATE TRAVEL	\$99.95
HARRIS N.A.	INSTITUTION FEES	\$568.00
HARRIS N.A.	INSTRUCTION SUPPLIES	\$37,792.12
HARRIS N.A.	LIBRARY BOOKS	\$2,101.58
HARRIS N.A.	MEMBERSHIP DUES	\$1,327.00
HARRIS N.A.	NEWSPAPER	\$314.66
HARRIS N.A.	OFFICE SUPPLIES	\$657.13
HARRIS N.A.	OTHER GENERAL SUPPLIES	\$19,118.03
HARRIS N.A.	OTHER PURCH PROF SERVICES	\$6,583.95
HARRIS N.A.	OUT OF STATE TRAVEL	\$470.80
HARRIS N.A.	POOL	\$0.67
HARRIS N.A.	POSTAGE	\$1,028.10
HARRIS N.A.	PROFESSIONAL BOOKS	\$338.00
HARRIS N.A.	STAFF DUES	\$59.00
HARRIS N.A.	STAFF WORKSHOP/CONFERENCE REG FEES	\$2,353.00
HARRIS N.A.	STUDENT ENTRY FEES	\$419.00
HARRIS N.A.	SUBSCRIPTIONS/LICENSE RENEWAL FOR COMP SOFTWARE	\$6,853.68
HARRIS N.A.	TECH REPAIR CONSUMABLE	\$9,772.68
HARRIS N.A.	TECHNOLOGY SUPPLIES	\$83,332.50
HARRIS N.A.	TEXTBOOKS	\$187.80
HARRIS N.A.	TRANSPORTATION BATTERIES	\$170.85
HARRIS N.A.	TRANSPORTATION LUBRICANTS	\$90.24
HARRIS N.A.	TRANSPORTATION PARTS	\$8,238.01
HARRIS N.A.	TRANSPORTATION SUPPLIES	\$104.49
HARRIS N.A.	VEHICLE REPAIR/MAINT	\$1,228.46
HARRIS N.A.	WORKBOOKS	\$1,074.26
HARWICK, CHAD K	IN DISTRICT TRAVEL	\$40.66
HEALEY, AMANDA M	IN DISTRICT TRAVEL	\$3.70
HEARTLAND SCHOOL SOLUTIONS	OTHER PURCH PROF SERVICES	\$525.00
HEIDESCH, MACHEAL M	IN STATE TRAVEL	\$42.30
HEIMS, ERIN M	IN DISTRICT TRAVEL	\$28.45
HEIN, PAUL	OFFICIAL/REFEREE	\$100.00
HEMPSTEAD HIGH SCHOOL PETTY CASH	INSTRUCTION SUPPLIES	\$24.86
HEMPSTEAD HIGH SCHOOL PETTY CASH	OTHER GENERAL SUPPLIES	\$5.35
HEMPSTEAD HIGH SCHOOL PETTY CASH	POSTAGE	\$11.10
HERBST UPHOLSTERY & AUTO FINISHING LTD	OTHER GENERAL SUPPLIES	\$230.00



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Vendor Name	Description	Check Total
HILLS & DALES CHILD DEV CENTER	PROF-EDUCATIONAL SERVICES	\$9,112.16
HOLY FAMILY EARLY CHILDHOOD	PROF-EDUCATIONAL SERVICES	\$140,479.12
HORSFIELD, HANNA M	OFFICIAL/REFEREE	\$456.60
HORSTMAN, SHIRLEY A	IN DISTRICT TRAVEL	\$39.20
HOUGHTON MIFFLIN HARCOURT PUBLISHING CO.	TEXTBOOKS	\$611.62
HOUGHTON MIFFLIN HARCOURT PUBLISHING CO.	WORKBOOKS	\$412.71
HOWES, BRIAN J	IN DISTRICT TRAVEL	\$36.96
HP INC	TECHNOLOGY SUPPLIES	\$4.00
HUMANWARE USA INC	INSTRUCTION SUPPLIES	\$175.00
HY-VEE, INC.	INSTRUCTION SUPPLIES	\$1,072.04
I-JAG (IOWA JOBS FOR AMERICA'S GRADUATE)	PROF-EDUCATIONAL SERVICES	\$135,000.00
IA PUBLIC EMP RETIREMENT-EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$1,092,745.27
ILLINOIS DEPARTMENT OF REVENUE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$9,436.78
ING - COMMON REMITTER	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$35,127.40
INSTRUCTURE, INC.	SUBSCRIPTIONS/LICENSE RENEWAL FOR COMP SOFTWARE	\$49,752.16
IOWA COMMUNICATIONS NETWORK	TELEPHONE/DATA LINES	\$633.29
IOWA DEPARTMENT OF HUMAN SERVICES	INTERGOVERNMENTAL PAYABLE	\$115,450.57
IOWA DEPT OF REVENUE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$1,246.83
IOWA DIVISION OF LABOR-ELEVATOR SAFETY	OTHER PURCH PROF SERVICES	\$225.00
IOWA HIGH SCHOOL MUSIC ASSOCIATION	STAFF DUES	\$150.00
IOWA STATE TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$238,715.14
ISENHART, CHARLES W.	OTHER CURRENT LIABILITIES	\$40.00
JACKMAN, SARAH P	IN STATE TRAVEL	\$68.05
JACKSON, LINDSEY C	IN DISTRICT TRAVEL	\$4.76
JOHNSON CONTROLS FIRE PROTECTION LP	BLDG CONSTRUCTION SUPPLY	\$1,992.80
JORGENSEN, JULIA M	IN STATE TRAVEL	\$337.53
JOSTENS INC.	OTHER GENERAL SUPPLIES	(\$1,930.85)
JP GASWAY COMPANY INC	OTHER GENERAL SUPPLIES	\$15,400.09
JW PEPPER & SON, INC.	INSTRUCTION SUPPLIES	\$54.00
KEM VENTURES, INC	TECHNOLOGY SUPPLIES	\$206.13
KENDALL/HUNT PUBLISHING CO	CONTRACTED TRAINING PROVIDER	\$5,000.00
KEY WEST EARLY CHILDHOOD CENTER	PROF-EDUCATIONAL SERVICES	\$17,464.98
KNOWLEDGE MATTERS, INC.	SUBSCRIPTIONS/LICENSE RENEWAL FOR COMP SOFTWARE	\$7,180.00
KONE INC	OTHER PURCH PROF SERVICES	\$59,231.42
KOSTER, SUSAN M	IN DISTRICT TRAVEL	\$1.46
KU CENTER FOR RESEARCH & LEARNING	INSTRUCTION SUPPLIES	\$550.00
LAKESHORE LEARNING MATERIALS	OTHER GENERAL SUPPLIES	\$158.93
LANGE, JULIE L	IN DISTRICT TRAVEL	\$68.43
LANGLOIS, ISAIAH THOMAS	OFFICIAL/REFEREE	\$195.00
LARSON, AMY J	IN DISTRICT TRAVEL	\$15.74
LEABO, STEVEN	OFFICIAL/REFEREE	\$100.00
LEICHT, MICHELLE L	IN DISTRICT TRAVEL	\$8.75
LEITZEN, AMBER K	IN DISTRICT TRAVEL	\$15.29

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Vendor Name	Description	Check Total
LIFELINE AUDIO VIDEO TECHNOLOGIES INC	CAPITALIZED FIXED ASSETS	\$5,225.00
LIFELINE AUDIO VIDEO TECHNOLOGIES INC	OTHER GENERAL SUPPLIES	\$1,117.00
LIFELINE AUDIO VIDEO TECHNOLOGIES INC	REPAIR/MAINTENANCE	\$95.00
LIFELINE AUDIO VIDEO TECHNOLOGIES INC	TECH REPAIR CONSUMABLE	\$180.00
LOEWENBERG, VALERIE L	IN DISTRICT TRAVEL	\$47.10
LORAS COLLEGE	OTHER PURCH PROF SERVICES	\$28,775.84
MACKENZIE, RIRETT M.	PROF-EDUCATIONAL SERVICES	\$415.91
MADISON NATIONAL LIFE INSURANCE CO.	DISABILITY INSURANCE	(\$5.29)
MADISON NATIONAL LIFE INSURANCE CO.	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$17,163.64
MADISON NATIONAL LIFE INSURANCE CO.	TERM LIFE INSURANCE	\$4.40
MALONEY, JOSEPH M	IN DISTRICT TRAVEL	\$27.61
MANTERNACH, BRAD A	IN DISTRICT TRAVEL	\$40.54
MARITA THEISEN CHILDCARE CENTER	PROF-EDUCATIONAL SERVICES	\$3,796.74
MARTIN, ROBERT	OFFICIAL/REFEREE	\$113.86
MCCAULLEY, GRACE	OFFICIAL/REFEREE	\$89.38
MCDONNELL, JOHN P	OFFICIAL/REFEREE	\$250.38
MCGONIGLE, BILLY JACK	OFFICIAL/REFEREE	\$295.00
MCGRAW HILL EDUCATION	TEXTBOOKS	\$166.92
MCGRAW HILL EDUCATION	WORKBOOKS	\$88.66
MCLANE, DONALD	OFFICIAL/REFEREE	\$97.48
MCQUILLEN, JANESEA L	IN DISTRICT TRAVEL	\$9.58
MEDICAL ASSOCIATES - I PLAN (EMPLOYEE)	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$22,525.79
MEDICAL ASSOCIATES HMO (EMPLOYEE)	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$853,374.72
MEDLINE INDUSTRIES, INC	OTHER GENERAL SUPPLIES	\$183.05
MENARDS INC	INSTRUCTION SUPPLIES	\$448.86
MERCY CHILD DEVELOPMENT CENTER	PROF-EDUCATIONAL SERVICES	\$17,464.98
MILLER, JESSICA E	IN DISTRICT TRAVEL	\$25.70
MILLER, JOHN F.	OFFICIAL/REFEREE	\$100.00
MILTON, ANDREW	OFFICIAL/REFEREE	\$100.00
MINI MASTERPIECES PRESCHOOL INC	PROF-EDUCATIONAL SERVICES	\$9,112.16
MOSER, KEVIN	OFFICIAL/REFEREE	\$100.00
MULGREW OIL COMPANY	DIESEL	\$17,812.56
MULGREW OIL COMPANY	GASOLINE	\$19,284.04
MULGREW OIL COMPANY	TRANSPORTATION LUBRICANTS	\$826.74
NASCO	INSTRUCTION SUPPLIES	\$106.00
NASSCO INC.	OTHER GENERAL SUPPLIES	\$2,863.71
NATIONAL ALLIANCE FOR MEDICAID IN	STAFF WORKSHOP/CONFERENCE REG FEES	\$295.00
NATIONAL COUNCIL FOR THE SOCIAL STUDIES	STAFF DUES	\$385.00
NEW JERSEY FAMILY SUPPORT PYMT CENTER	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$200.00
NEYEN, BRITNEY	OFFICIAL/REFEREE	\$156.00
NOAHS ARK PRESCHOOL	PROF-EDUCATIONAL SERVICES	\$10,630.86
NORTHEAST IOWA COMM COLLEGE-CALMAR	OTHER GENERAL SUPPLIES	\$120.00
NORTHEAST IOWA COMM COLLEGE-CALMAR	STAFF WORKSHOP/CONFERENCE REG FEES	\$210.00
NORTHEAST IOWA COMM COLLEGE-CALMAR	TUITION/COMM. COLLEGE	\$3,714.20
NORTHROP JR, CHARLES	OFFICIAL/REFEREE	\$220.00

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Vendor Name	Description	Check Total
OBERHOFFER, BETH A	IN DISTRICT TRAVEL	\$21.28
ODELL, STACIE A	IN DISTRICT TRAVEL	\$11.65
OPEN-UP RESOURCES	TEXTBOOKS	\$3,565.00
OUR REDEEMER LUTHERAN PRESCHOOL	PROF-EDUCATIONAL SERVICES	\$18,224.32
OVERHEAD DOOR COMPANY OF DUBUQUE	VEHICLE REPAIR/MAINT	\$187.20
PAINTED SKY DESIGNS, INC	OTHER GENERAL SUPPLIES	\$574.80
PAYROLL NET - ACH	NET PAYROLL PAYABLE	\$4,830,314.68
PER MAR SECURITY SERVICES	OTHER PURCH PROF SERVICES	\$496.00
PETERSON, ANDY E	OTHER GENERAL SUPPLIES	\$20.56
PETERZALEK, JILL ANNETTE	OFFICIAL/REFEREE	\$110.00
PLATHE, CHARLES	OFFICIAL/REFEREE	\$100.00
POMPS TIRE SERVICE	TRANSPORTATION TIRES	\$3,361.14
POTTAWATTAMIE COUNTY SHERIFF'S OFFICE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$186.27
PRO-VISION SOLUTIONS, LLC	TRANSPORTATION PARTS	\$210.30
PROCHASKA, JAMES F.	OFFICIAL/REFEREE	\$130.00
QBS, LLC	CONTRACTED TRAINING PROVIDER	\$460.00
QUADIENT LEASING USA, INC	RENTAL - OTHER	\$194.76
QUADIENT, INC.	RENTAL - OTHER	\$994.53
RABER, ERICKA A	IN DISTRICT TRAVEL	\$9.24
RADIO DUBUQUE, INC.	RENTAL OF EQUIP/VEHICLES	\$619.83
RANUM, BRIAN DAVID	OFFICIAL/REFEREE	\$100.00
RAYMOND, DAVID A	IN STATE TRAVEL	\$394.05
REALLY GOOD STUFF INC	INSTRUCTION SUPPLIES	\$41.99
REALLY GREAT READING LLC	INSTRUCTION SUPPLIES	\$334.88
REALLY GREAT READING LLC	WORKBOOKS	\$397.60
RIFTON EQUIPMENT	INSTRUCTION SUPPLIES	\$292.50
ROEN, JEFFREY A.	OFFICIAL/REFEREE	\$185.00
ROUTLEY, MARIAH A	IN STATE TRAVEL	\$104.16
RYAN, CHERI L	IN DISTRICT TRAVEL	\$24.53
RYAN, HILLARY D	IN DISTRICT TRAVEL	\$9.41
SCHEWE, JERRY	OFFICIAL/REFEREE	\$73.00
SCHOLASTIC INC.	INSTRUCTION SUPPLIES	\$64.81
SCHOLASTIC INC.	SOFTWARE	\$448.27
SCHOOL ADMINISTRATORS OF IOWA	MEMBERSHIP DUES	\$803.00
SCHOOL HEALTH CORPORATION	OTHER GENERAL SUPPLIES	\$140.60
SCHOOL OUTFITTERS, LLC	INSTRUCTION SUPPLIES	\$417.85
SCHOOL SPECIALTY, LLC	INSTRUCTION SUPPLIES	\$2,905.73
SCHOOL SPECIALTY, LLC	OFFICE SUPPLIES	\$49.95
SCHOOL SPECIALTY, LLC	OTHER GENERAL SUPPLIES	\$466.49
SCHROBILGEN, TERRY	OFFICIAL/REFEREE	\$181.40
SCHULTZ STRING	REPAIR/MAINTENANCE	\$695.30
SNAP-ON TOOLS	TRANSPORTATION SUPPLIES	\$134.95
SOUTHPAW ENTERPRISES, INC.	INSTRUCTION SUPPLIES	\$536.06
SOUTHWEST BINDING & LAMINATING	OTHER GENERAL SUPPLIES	\$5,905.44
SPIELMAN, CHARLES	OFFICIAL/REFEREE	\$292.84

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STAPLES ADVANTAGE	INSTRUCTION SUPPLIES	\$1,003.05
STAPLES ADVANTAGE	OFFICE SUPPLIES	\$724.26
STAPLES ADVANTAGE	OTHER GENERAL SUPPLIES	\$449.12
STATE DISBURSEMENT UNIT	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$900.00
STATE OF IOWA - CIVIL RIGHTS COMMISSION	OTHER GENERAL SUPPLIES	\$51.00
STEFFL, MICHELLE C	IN DISTRICT TRAVEL	\$10.47
STEGER, KELSEY	IN DISTRICT TRAVEL	\$15.23
STENBERG, ERIC J.	OFFICIAL/REFEREE	\$141.40
STOLTZ, ALAN	OFFICIAL/REFEREE	\$718.00
STOREY KENWORTHY CORP	INSTRUCTION SUPPLIES	\$32.67
STRUB, JUSTIN BRYANT	OFFICIAL/REFEREE	\$160.00
STUECK, TAMARA L	IN DISTRICT TRAVEL	\$11.76
SUBSCRIPTION SERVICE OF AMERICA, INC.	PERIODICALS	\$194.76
SUBWAY - KEYWEST	OTHER CURRENT LIABILITIES	\$1,235.00
SWEETWATER MUSIC INSTRUMENTS & PRO AUDIO	INSTRUCTION SUPPLIES	\$171.89
SWEETWATER MUSIC INSTRUMENTS & PRO AUDIO	MACHINERY/EQUIPMENT	\$999.99
SWIFT, JONATHAN L	IN DISTRICT TRAVEL	\$33.77
T-MOBILE USA INC.	PROF-EDUCATIONAL SERVICES	\$446.00
TEACHER DIRECT	INSTRUCTION SUPPLIES	\$169.02
TENNANT SALES AND SERVICE COMPANY	BUILDING REPAIR/MAINT	\$1,411.50
TFD SUPPLIES	INSTRUCTION SUPPLIES	\$192.50
THE JUSTICE CENTER	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$1,044.16
THE MATH LEARNING CENTER	INSTRUCTION SUPPLIES	\$9,630.00
THE READING WAREHOUSE, INC.	TEXTBOOKS	\$645.15
THOMA, PAIGE C	IN DISTRICT TRAVEL	\$23.41
THOMSEN, SHAWN M	OFFICIAL/REFEREE	\$144.50
TIMBERLINE BILLING SERVICE LLC	OTHER TECH SERVICES	\$14,685.76
TIME USA LLC	INSTRUCTION SUPPLIES	\$247.50
TIMMERMAN, PHILLIP	OFFICIAL/REFEREE	\$254.84
TOMLINSON, GARY	OFFICIAL/REFEREE	\$100.00
TRI-STATE ADJUSTMENTS FREEPORT INC.	COLLECTION AGENCY FEE	\$1,302.69
TRI-STATE TRAVEL	PRIVATE CONTRACT BUSSING	\$18,830.00
UMLAND, DON	OFFICIAL/REFEREE	\$100.00
UNION HOERMANN PRESS	OFFICE SUPPLIES	\$300.00
UNITED PARCEL SERVICE	INSTRUCTION SUPPLIES	\$17.01
UNITED PARCEL SERVICE	POSTAGE	\$345.16
UNITED WAY SERVICES	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$492.00
UNIVERSITY OF DUBUQUE CHILDCARE CENTER	PROF-EDUCATIONAL SERVICES	\$12,149.54
US CELLULAR	PROF-EDUCATIONAL SERVICES	\$453.32
VALLEY ENVIRONMENTAL SERVICES	OTHER PURCH PROF SERVICES	\$2,577.00
VERIZON WIRELESS	PROF-EDUCATIONAL SERVICES	\$2,052.42
VERIZON WIRELESS	TELEPHONE/DATA LINES	\$40.01
VIERTEL, DAVID E.	OFFICIAL/REFEREE	\$365.00
WALLIS, DAVID	OFFICIAL/REFEREE	\$440.00

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WARDS SCIENCE	INSTRUCTION SUPPLIES	\$14.80
WEBER PAPER COMPANY	INSTRUCTION SUPPLIES	\$198.15
WEILAND, KRISTIN L	IN DISTRICT TRAVEL	\$4.98
WELLMARK BLUE CROSS BLUE SHIELD OF IOWA	PARA PROFESSIONAL	(\$212.05)
WELLMARK BLUE CROSS BLUE SHIELD OF IOWA	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$820,696.39
WERNIMONT, ASHLYN E	IN DISTRICT TRAVEL	\$3.81
WEST MUSIC COMPANY	INSTRUCTION SUPPLIES	\$966.00
WEST MUSIC COMPANY	MACHINERY/EQUIPMENT	\$11,605.06
WEST MUSIC COMPANY	OTHER GENERAL SUPPLIES	\$215.41
WEST MUSIC COMPANY	REPAIR/MAINTENANCE	\$2,008.34
WILDEN JR, RAYMOND P.	OFFICIAL/REFEREE	\$110.00
WILGENBUSCH, SUE A	IN DISTRICT TRAVEL	\$52.42
WILLIAM V MACGILL & CO	OTHER GENERAL SUPPLIES	\$304.87
WILLIAMS, HEATHER A	IN DISTRICT TRAVEL	\$2.91
WISC SUPPORT COLLECTIONS TRUST	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$2,165.52
WITTHOEFT, CHAD M	MISCELLANEOUS REVENUE	\$600.00
WRIGHT, EUGENE DAVID	OFFICIAL/REFEREE	\$55.00
WUERTZER, JEAN A	IN DISTRICT TRAVEL	\$18.37
YILEK, MICHAEL	OFFICIAL/REFEREE	\$175.00
YOUNG-UNS CHILD CARE CENTER & PRESCHOOL	PROF-EDUCATIONAL SERVICES	\$53,154.26
ZIETLOW, JOHN Z	OFFICIAL/REFEREE	\$236.70
ZILLIG, LINDA M	IN STATE TRAVEL	\$247.52
ZUGENBUEHLER, MARC C	IN DISTRICT TRAVEL	\$19.82
<b>Fund Total:</b>		<b>\$11,082,862.13</b>
<b>Fund: MANAGEMENT LEVY</b>		
MEDICAL ASSOCIATES - I PLAN (EMPLOYEE)	MEDICAL INSURANCE	\$1,674.59
MEDICAL ASSOCIATES HMO (EMPLOYEE)	MEDICAL INSURANCE	\$16,023.28
SU INSURANCE COMPANY	OTHER INSURANCE	\$796,785.50
WELLMARK BLUE CROSS BLUE SHIELD OF IOWA	MEDICAL INSURANCE	\$18,986.77
<b>Fund Total:</b>		<b>\$833,470.14</b>
<b>Fund: PHYSICAL PLANT/EQUIP LEVY</b>		
CEC - COMMUNICATIONS ENGINEERING COMPANY	F/A OTHER PROPERTY SERV	\$182,800.28
COMMERCIAL FLOORING COMPANY	OTHER PROPERTY SERVICES	\$342.00
DICKS PETROLEUM COMPANY	OTHER PROPERTY SERVICES	\$1,730.09
DREW COOK & SONS EXCAVATING CO. INC.	F/A OTHER PROPERTY SERV	\$80,214.96
HARRIS N.A.	BLDG CONSTRUCTION SUPPLY	\$5,654.98
HARRIS N.A.	CONSTRUCTION SERVICES	\$145.38
HARRIS N.A.	F/A OTHER PROPERTY SERV	\$736.48
HARRIS N.A.	MACHINERY/EQUIPMENT	\$2,952.37
KLUESNER CONSTRUCTION INC	F/A OTHER PROPERTY SERV	\$34,851.88
MOTIONROCKET LLC	CAPITALIZED FIXED ASSETS	\$12,776.01
ORIGIN DESIGN CO.	ARCHITECT/CM SERVICE	\$7,270.59

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OVERHEAD DOOR COMPANY OF DUBUQUE	MACHINERY/EQUIPMENT	\$1,244.00
PORTZEN CONSTRUCTION INC.	CONSTRUCTION SERVICES	\$51,487.50
PORTZEN CONSTRUCTION INC.	F/A OTHER PROPERTY SERV	\$1,948.14
PORTZEN CONSTRUCTION INC.	MACHINERY/EQUIPMENT	\$10,582.93
PORTZEN CONSTRUCTION INC.	OTHER PROPERTY SERVICES	\$3,002.65
PREMIER FURNITURE & EQUIPMENT	MACHINERY/EQUIPMENT	\$78,051.00
RICOH USA, INC	OTHER TECH SERVICES	\$8,386.86
SCREENBEAM INC	TECHNOLOGY SUPPLIES	\$43,808.00
TRI-STATE PAVING SERVICES	F/A OTHER PROPERTY SERV	\$9,072.00
WHKS & CO.	ARCHITECT/CM SERVICE	\$3,253.22
<b>Fund Total:</b>		<b>\$540,311.32</b>
<b>Fund: SCHOOL NUTRITION FUND</b>		
AFLAC - EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$200.79
ATLANTIC COCA-COLA BOTTLING COMPANY	PURCHASED FOOD	\$3,534.33
BOHN, JENNIE	UNEARNED REVENUES	\$82.50
CRAY, ELIZABETH	UNEARNED REVENUES	\$76.60
CULBERTSON, BRIAN	UNEARNED REVENUES	\$31.15
DAACK, BELINDA C	UNEARNED REVENUES	\$8.45
DELUXE BUSINESS CHECKS & SOLUTIONS	OTHER GENERAL SUPPLIES	\$85.83
EMS DETERGENT SERVICES CO	OTHER GENERAL SUPPLIES	\$3,462.00
FEDERAL TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$7,953.26
FICA WITHHOLDING - EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$25,546.90
GILLES, MONTY	UNEARNED REVENUES	\$61.37
HARRIS N.A.	MACHINERY AND EQUIPMENT	\$599.00
HARRIS N.A.	OTHER GENERAL SUPPLIES	\$2,547.49
HARRIS N.A.	PURCHASED FOOD	\$190.43
IA PUBLIC EMP RETIREMENT-EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$26,292.55
ILLINOIS DEPARTMENT OF REVENUE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$32.14
ING - COMMON REMITTER	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$359.54
IOWA STATE TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$3,982.27
KEMP, JENNIFER	UNEARNED REVENUES	\$136.35
KOEHLER, LEAH	UNEARNED REVENUES	\$19.50
KRUSER SEPTIC SERVICE, INC.	REPAIR/MAINTENANCE	\$155.00
MADISON NATIONAL LIFE INSURANCE CO.	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$483.41
MARTIN BROTHERS DISTRIBUTING CO, INC	COMMODITIES CONSUMED	\$681.98
MARTIN BROTHERS DISTRIBUTING CO, INC	PURCHASED FOOD	\$5,900.09
MEDICAL ASSOCIATES HMO (EMPLOYEE)	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$9,821.50
PAN-O-GOLD BAKING COMPANY	PURCHASED FOOD	\$4,940.70
PAYROLL NET - ACH	NET PAYROLL PAYABLE	\$127,625.61
PERCY, OLIVE	UNEARNED REVENUES	\$40.75
PJ IOWA LC	PURCHASED FOOD	\$1,267.50
PRAIRIE FARMS DAIRY, INC	PURCHASED FOOD	\$24,790.74
REINHART FOODSERVICE	OTHER GENERAL SUPPLIES	\$9,726.18
REINHART FOODSERVICE	PURCHASED FOOD	\$115,598.96
REUTER, CHRIS	UNEARNED REVENUES	\$27.80

**Dubuque Community School District**  
**Regular Board Meeting**  
**October 11, 2021**

Vendor Name	Description	Check Total
RHOMBERG, LISA	UNEARNED REVENUES	\$45.40
RICHARDSON, KATRINA	UNEARNED REVENUES	\$35.00
SPICER, MANDY J	UNEARNED REVENUES	\$57.55
STEVENS, BOBBI	UNEARNED REVENUES	\$17.75
WELLMARK BLUE CROSS BLUE SHIELD OF IOWA	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$27,101.40
YOUNGQUIST, HEIDI	UNEARNED REVENUES	\$74.75
<b>Fund Total:</b>		<b>\$403,594.52</b>
<b>Fund: SECURE AN ADVANCED VISION FOR EDUCATION (SAVE)</b>		
AHLERS & COONEY, P.C.	BOND COSTS	\$48,785.38
ARMSTRONG SYSTEMS & CONSULTING, INC	OTHER PURCH PROF SERVICES	\$1,435.00
CENTURY LINK - PHOENIX	TELEPHONE/DATA LINES	\$12,044.10
CS TECHNOLOGIES, INC.	TELEPHONE/DATA LINES	\$1,959.00
HARRIS N.A.	CONSTRUCTION SERVICES	\$2,150.95
HARRIS N.A.	OTHER PURCH PROF SERVICES	\$3,000.00
HEARTLAND BUSINESS SYSTEMS	SUBSCRIPTIONS/LICENSE RENEWAL FOR COMP SOFTWARE	\$9,688.64
KAJEET	PROF-EDUCATIONAL SERVICES	\$626.32
PROCIRCULAR, INC.	OTHER PURCH PROF SERVICES	\$30,375.00
RAPIDS REPRODUCTIONS INC	BLDG CONSTRUCTION SUPPLY	\$50.00
TERRACON CONSULTANTS INC	ARCHITECT/CM SERVICE	\$1,573.00
TRI-TECHNICAL SYSTEMS, INC.	OTHER PURCH PROF SERVICES	\$64.00
TRICON CONSTRUCTION GROUP	CONSTRUCTION SERVICES	\$698,718.94
TYLER TECHNOLOGIES, INC.	OTHER PURCH PROF SERVICES	\$52,235.31
TYLER TECHNOLOGIES, INC.	OTHER PURCH PROF SERVICES	\$146,055.69
VERIZON WIRELESS	TELEPHONE/DATA LINES	\$280.07
<b>Fund Total:</b>		<b>\$1,009,041.40</b>
<b>Fund: STUDENT ACTIVITY FUND</b>		
4 SEASONS FUNDRAISING, INC.	OTHER GENERAL SUPPLIES	\$29.75
ADVANCE DESIGNS INC	OTHER GENERAL SUPPLIES	\$149.00
BIG B DJ SERVICE	PROF-EDUCATIONAL SERVICES	\$300.00
BP CREDIT CARD CENTER	GASOLINE	\$159.90
BURKE, CHRISTOPHER T	OTHER GENERAL SUPPLIES	\$240.77
CASCADE JUNIOR-SENIOR HIGH SCHOOL	STUDENT ENTRY FEES	\$230.00
CEDAR FALLS HIGH SCHOOL	STUDENT ENTRY FEES	\$740.00
CEDAR RAPIDS WASHINGTON HIGH SCHOOL	STUDENT ENTRY FEES	\$150.00
CENTRAL COLLEGE	STUDENT ENTRY FEES	\$100.00
CHEER BOWS IOWA	OTHER GENERAL SUPPLIES	\$780.00
CLINTON HIGH SCHOOL	STUDENT ENTRY FEES	\$100.00
CLINTON HIGH SCHOOL ATHLETICS	STUDENT ENTRY FEES	\$110.00
DISTRICT 20 SUPPLY CO.	OTHER GENERAL SUPPLIES	\$6,468.80
DUBUQUE GOLF & COUNTRY CLUB	OTHER GENERAL SUPPLIES	\$576.00
ELSMORE SWIM SHOP	OTHER GENERAL SUPPLIES	\$667.35
ENGRAVED GIFT COLLECTION, LLC	OTHER GENERAL SUPPLIES	\$139.97
ENVISION SPORTS DESIGN	OTHER GENERAL SUPPLIES	\$1,868.50

**Dubuque Community School District**  
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Vendor Name	Description	Check Total
FEDERAL TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$297.26
FELDERMAN, TIM A	OTHER GENERAL SUPPLIES	\$38.00
FICA WITHHOLDING - EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$1,498.82
FISCHER, LOUIS A IV	PROF-EDUCATIONAL SERVICES	\$127.00
GLOVERS SCOREBOOKS	OTHER GENERAL SUPPLIES	\$24.28
GRAPHIC EDGE	OTHER GENERAL SUPPLIES	\$1,640.23
HAPPY JOES DELIVERY & CARRYOUT	OTHER GENERAL SUPPLIES	\$3,975.00
HARRIS N.A.	MACHINERY/EQUIPMENT	\$663.00
HARRIS N.A.	OTHER GENERAL SUPPLIES	\$13,944.05
HARRIS N.A.	PROF-EDUCATIONAL SERVICES	\$3,399.00
HARRIS N.A.	STAFF DUES	\$719.75
HEMPSTEAD HIGH SCHOOL PETTY CASH	OTHER GENERAL SUPPLIES	\$24.39
HITTING WORLD	MACHINERY/EQUIPMENT	\$2,195.00
HOERNER, JEFFREY M	OTHER GENERAL SUPPLIES	\$116.00
HUDL-AGILE SPORTS TECHNOLOGIES INC	PROF-EDUCATIONAL SERVICES	\$5,549.00
HY-VEE, INC.	OTHER GENERAL SUPPLIES	\$15.22
IA PUBLIC EMP RETIREMENT-EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$1,084.53
ILLINOIS DEPARTMENT OF REVENUE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$32.73
IOWA BANDMASTERS ASSOCIATION, INC	STAFF DUES	\$150.00
IOWA CITY HIGH	STUDENT ENTRY FEES	\$90.00
IOWA CITY WEST HIGH SCHOOL	STUDENT ENTRY FEES	\$150.00
IOWA GIRLS HIGH SCHOOL ATHLETIC UNION	GATE RECEIPTS	\$1,302.00
IOWA GIRLS HIGH SCHOOL ATHLETIC UNION	INSTITUTION DUES	\$100.00
IOWA HIGH SCHOOL ATHLETIC ASSOC.	OTHER GENERAL SUPPLIES	\$189.00
IOWA HIGH SCHOOL MUSIC ASSOCIATION	STAFF DUES	\$25.00
IOWA HIGH SCHOOL MUSIC ASSOCIATION	STUDENT ENTRY FEES	\$628.00
IOWA HIGH SCHOOL SOCCER COACHES ASSOC	STAFF DUES	\$60.00
IOWA HIGH SCHOOL SPEECH ASSOCIATION	OTHER GENERAL SUPPLIES	\$50.00
IOWA HIGH SCHOOL SPEECH ASSOCIATION	STAFF WORKSHOP/CONFERENCE REG FEES	\$310.00
IOWA HIGH SCHOOL SPEECH ASSOCIATION	STUDENT/STAFF ADMISSIONS	\$75.00
IOWA STATE TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$182.03
JAZZ EDUCATORS OF IOWA	STAFF DUES	\$20.00
JMJ SCREEN PRINTING	OTHER GENERAL SUPPLIES	\$900.00
JOSTENS INC.	OTHER GENERAL SUPPLIES	\$4,037.55
LEADING EDGE FUNDRAISING	OTHER GENERAL SUPPLIES	\$4,937.00
LIME ROCK SPRINGS CO-PEPSI COLA CO	OTHER GENERAL SUPPLIES	\$1,522.72
LINN-MAR HIGH SCHOOL	STUDENT ENTRY FEES	\$400.00
MARSHALLTOWN HIGH SCHOOL.	STUDENT ENTRY FEES	\$225.00
MECA SPORTSWEAR	OTHER GENERAL SUPPLIES	\$270.00
MEDCO SUPPLY COMPANY	OTHER GENERAL SUPPLIES	\$586.65
MUSIC THEATRE INTERNATIONAL	OTHER GENERAL SUPPLIES	\$1,072.00
MYERS-COX COMPANY	OTHER GENERAL SUPPLIES	\$4,152.19
NATURAL FIT INC.	PROF-EDUCATIONAL SERVICES	\$400.00
NEIBA NORTHEAST IOWA BANDMASTERS ASSN	STAFF DUES	\$40.00
NORTH SCOTT HIGH SCHOOL	STUDENT ENTRY FEES	\$90.00



**Dubuque Community School District  
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Vendor Name	Description	Check Total
NORTHEAST IOWA CHORAL DIRECTORS ASSOC.	STUDENT ENTRY FEES	\$35.00
PAYROLL NET - ACH	NET PAYROLL PAYABLE	\$8,210.71
PLANE ART DESIGNS, INC.	OTHER GENERAL SUPPLIES	\$1,155.87
PLEASANT VALLEY HIGH SCHOOL	STUDENT ENTRY FEES	\$220.00
PRINCE OF PEACE CATHOLIC SCHOOL	STUDENT ENTRY FEES	\$80.00
RAM BOOSTER CLUB	OTHER GENERAL SUPPLIES	\$185.00
THUNDER HILLS COUNTRY CLUB INC.	STUDENT ENTRY FEES	\$70.00
UNIVERSITY OF DUBUQUE WOMEN BASKETBALL	STUDENT ENTRY FEES	\$225.00
WALSWORTH PUBLISHING CO. INC.	OTHER GENERAL SUPPLIES	\$13,066.44
WALSWORTH PUBLISHING CO. INC.	OTHER GENERAL SUPPLIES	\$21,857.12
WEST MUSIC COMPANY	OTHER GENERAL SUPPLIES	\$573.75
ZENNER, HALEY E	OTHER GENERAL SUPPLIES	\$160.50
	<b>Fund Total:</b>	<b>\$115,956.83</b>
	<b>Grand Total:</b>	<b>\$14,243,183.96</b>

DUBUQUE COMMUNITY SCHOOL DISTRICT  
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67<sup>th</sup> G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: October 1, 2021
  - B. Date media were emailed agenda: October 1, 2021
  - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
  - D. Board Committee: **Facilities/Support Services Committee**
  - E. Date and Time of Meeting: October 4, 2021 - 4:00 p.m.
  - F. Place of Meeting: The Forum
  - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Kate Parks, Nancy Bradley, Tom Barton, Lisa Wittman, Jim Prochaska, and Tami Ryan.  
District representatives present: Stan Rheingans, Kevin Kelleher, Rob Powers, Mark Fassbinder, Mike Cyze, and Ernie Bolibaugh. Also attending via zoom: Abbi Hammann, Lori Anderson, and Coby Culbertson.

Kate Parks called the meeting to order at 4:01 p.m.

Agenda for October 4, 2021

The agenda was approved as submitted.

Review Donation from Cub Scout Pack 55

Mark Fassbinder presented to the committee that the cub scout pack from Kennedy Elementary proposes to donate and plant three trees at Kennedy Elementary. Project cost is estimated \$791.00. Board 10.11.21

Purchase/Professional Service Contracts

Finnin Ford-Passenger Vans – Administration recommends rejecting the bid for the purchase of two passenger vans. Kevin Kelleher asks for the bids to be rejected since the vans will no longer be needed. We will use school busses instead.

Iowa Vocational Rehabilitation Services (Transition Alliance Program) – Professional Service Contract at an estimated cost of \$221832.90 with 50% being reimbursed.

Hogland Bus Company – Purchase of 9 school busses at an estimated cost of \$865,491.00.

Board 10.11.2021

Update on Current District Projects

**Senior High School Additions Renovations Phase 2**

Mark Fassbinder updated the committee on current district projects. In general, the project is roughly 15% complete. Tricon Construction holds biweekly coordination meetings, wherein issues are worked out as they are identified.

Area C Addition:

- Concrete foundations are mostly complete at the performance PE
- Primary steel structure is currently being erected
- Steel long span joists are on site
- There was a small amount of over excavation required at the east addition, which is included in the change order

Area A Addition:

- Concrete foundations are mostly complete
- Masonry is targeted to start within the next month

Area B Addition:

- Structure is largely complete; exterior finishes are forthcoming
- There was a small amount of over excavation required at the northwest addition, included in the change order. The auditorium renovation continues, with scaffolding in the house to allow for removal of the existing ceiling and erection of the catwalks. New steel trusses are being installed, which will allow for the removal of the existing proscenium wall.

Renovations within the existing school are primarily radiating out from the Boiler Room, with piping mains occurring in some hallways, especially in D and E Wings, in preparation for the new mechanical system in all previously unrenovated areas. Project remains on budget and on schedule, with no obvious supply chain issues affecting the overall schedule at this time.

**Change Order #1** is comprised of:

- Credit for eliminating the reroofing over the existing wrestling room, since the area was recently replaced following storm damage
- Add for removal of the former mural
- Credit for changing acoustic ceiling tile material as specified to match phase 1
- Reroofing of a portion of the existing building over the main entry – (previously brought to the board for initial approval to move forward with this additional work)
- Minor over excavation amounts for Areas A and C, per Unit Price in the bid
- Total of change order #1 is \$79,598.34

### **Theatrical Luminaires**

The AIA Agreement, Certificate of Insurance and Bonds were received from Norcostco, the successful bidder for the Theatrical Luminaires and Accessories subproject. All documents appear to be in order. Original signed documents are now with the district. Barring anything unforeseen, the contract can be executed at the October 11<sup>th</sup>, board meeting, and work can commence as appropriate to the auditorium schedule which is to be completed not later than December 29, 2022.

### **Hempstead High School Intercom Replacement**

System is mostly complete. Currently, CEC continues to work through troubleshooting in certain areas. Supply chain issues are delaying delivery of remaining speakers. Design team will meet to discuss cafeteria speakers.

### **Central Kitchen Mechanical System Replacement.**

This is a summer of 2022 construction project and is still in the design phase. Work on drawings and specs will continue with bids scheduled to go out mid to late December. Due to equipment lead times, project may start before the end of the current school year with the completion by fall of 2022.

### **Kennedy Elementary School Playground Improvements**

Project is complete. Change order #1 is comprised of a list of final unit cost quantities for this type of construction contract project. Some were added costs based on final quantities used, while others were credits. With these adds and credits, the final change order was for an add to the project of \$3,173.38. This is the only project contingency what was used for this project. Total project cost is now \$182,850.78, following the added cost of the change order #1.

Received certificate of project completion for the engineer stating the project is complete.

Recommend accepting the project and releasing the final payment amount, which, after the added cost of Change Order #1, is \$9,142.55.

### **Hempstead High School Kitchen Freezer Replacement**

Fassbinder met with kitchen staff to further discuss layout with plans to be revised based off the Meeting discussion. Project is on schedule for late December bidding, with construction to start in the summer of 2022.

### Cenergistic Update

Abbi Hammann reported that summer is the biggest opportunity for cost savings. She shared two handouts with the committee, titled Cost Worksheet and kWh and Usage Reporting. There was a 33.49% reduction in usage from this summer (May-September-2021) compared to the summer usage in the base year (May-September - 2019). The cost worksheet shows Senior High School's cost per kWh over the last 4 years. The table showed that the increase in demand charges were 9% in the summer and 27% in the winter for the 2020-2021 school year.

Reviewed Project Recaps for Physical Plant and Equipment Levy –Secure Advance Vision for Education Funds  
Kevin Kelleher reviewed the project planning report for fiscal year 2021-2022, PPEL Fund and SAVE Fund.

#### Reviewed Refinancing of 2016 and 2017 Bonds

Kevin Kelleher talked with Tim Oswald about proposed refinancing of 2016 and 2017 bonds. He suggested doing a refinance in January and one later in the spring. There would be a savings of an approximately \$480,000.00 between the two bonds if they are refinanced.

#### Reviewed Supply Chain Issues

Kevin Kelleher spoke of labor shortages and supply chain issues that are causing delays in products. He reminded the committee that some areas of the world are still shut down because of Covid. Kelleher shared a handout that showed the areas in the supply chain that are contributing factors to shortages. The district has been impacted by shortages with computer chips, food products, and paper. Analysts predict these challenges will continue well into 2022.

#### Reviewed Easement Request from Alliant Energy

Mark Fassbinder presented an electric line easement request from Alliant Energy. District representatives met several times with an Alliant representative design team consultant over the past few months to look at the original request for the entire length of the east property line at Hempstead High school. They asked that Alliant identify the edge of the proposed easement as it relates to the existing fence line. The original requested easement was 10' wide. The east property line was surveyed and several stakes were installed to identify the edge of the proposed/revised 6' wide requested easement. Based on this revised requested easement width from the original 10' to the proposed 6', with verbiage of the existing fence line along this property line, Fassbinder reviewed the limitation the district would have for future development and utilities along this area. Mark felt comfortable allowing the 6' wide easement as proposed.

#### Reviewed 2020-2021 Internal Control Policies and Procedures Report

Internal control policies and procedures are reviewed annually by the Facilities/Support Services Committee and the Board of Education. Board 10.11.21

#### Covid Update/Mitigation Strategies-Masks

Superintendent, Stan Rheingans, updated the committee on current district Covid dashboard data. Since the beginning of the school year, we have had 1,488 students notified of a potential exposure. Of these students exposed seven (.47%) tested positive. Of the 327 school districts in Iowa, only 15 schools have a PreK-12 mask mandate. In response to families who have difficult accessing Covid tests, Rheingans stated that the district received approval on October 1<sup>st</sup>, to give out the Test Iowa Take Home Kits at every school as needed. All members of the board discussed masking and asked questions of Superintendent Rheingans.

The next meeting was scheduled for November 1, 2021.

The meeting adjourned at 5:55 p.m.

Carolyn Mauss, Secretary  
Board of Education

**ITEM I - RESIGNATIONS – Recommended for Approval****A. Classified**

Name	Resignation Received	Effective	Date of Hire	School/Position	Reason
Altman, Timothy	10/7/21	10/7/21	8/15/19	Alta Vista/Job Site Connector	Personal
Hansel, Amanda	9/12/21	9/20/21	8/19/21	Eisenhower/MC & Autism Para.	Personal
Hettinger, Chelsea	10/5/21	10/8/21	8/19/21	Lincoln/MC Paraprofessional	Other employment
Hogan, Julie	9/21/21	1/14/22	8/25/11	Hempstead/MC & Life Skills Para.	Retirement
Konzen, Susan	9/9/21	12/31/21	8/22/16	Eisenhower/MC Paraprofessional	Retirement
Kutsch, Jacklyn	10/7/21	10/8/21	9/7/21	Kennedy/MC Paraprofessional	Personal
Lange, Stephanie	10/4/21	10/15/21	8/18/14	Hempstead/Life Skills Paraprofessional	Other employment
Litwiller, Wanda	9/29/21	9/30/21	3/22/21	Alta Vista/Heart Paraprofessional	Other employment
Prine, Annabel	10/6/21	9/30/21	9/20/21	Fulton/MC Paraprofessional	Personal
Ramos, Jazmin	9/30/21	9/7/21	8/19/21	Table Mound/ECSE Paraprofessional	Personal
Reisen, Lisa	9/15/21	9/29/21	8/14/20	Senior/MC Paraprofessional	Other employment
Rietgraf, Martin	9/21/21	9/30/21	8/12/21	Transportation/Bus Driver	Other employment
Schilling, Vicki	9/30/21	10/5/21	9/28/20	Hempstead/Security Paraprofessional	Personal
Schroeder, Michelle	9/9/21	9/10/21	8/20/21	Washington/Food Service Worker	Personal
Towlerton, Lindy	10/5/21	9/30/21	8/21/18	Prescott/MC Paraprofessional	Personal
Valenta, Debra	9/23/21	9/23/21	8/14/20	Senior/PLP Paraprofessional	Personal

**B. Teacher Coach**

Hennessy, Mark	9/30/21	9/30/21	1/14/13	Hempstead/Freshman Head Baseball	Personal
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**ITEM II - RETIREMENT INCENTIVE – Recommended for Approval**

Name	Application Received	Effective	Date of Hire	School	Position
Asbury, Mark	9/14/21	12/31/21	4/21/80	Irving	Head Custodian
Eigenberger, Deborah	10/7/21	2/18/22	12/9/96	Hempstead	Multicategorical Paraprofessional
Schilling, Robert	9/16/21	12/31/21	7/1/94	Buildings & Grounds	Groundskeeper
Schromen, Debra	9/13/21	12/31/21	4/9/85	Forum	Administrative Assistant

**ITEM III - INITIAL APPOINTMENTS – Recommended for Approval****A. Teacher**

Name	College	Previous Employment	School/Assignment	Replacing	Recommended By	Salary	
						Scale	Amount
Meloy, Jessica	Morningside	N/A	Hoover	Backstrom	Walech/Hawkins	MA-8	\$43,020

**ITEM III - INITIAL APPOINTMENTS – Continued**

B. Classified

Name	School	Assignment	Replacing	Recommended By	Salary
Brimeyer, Ronald	Transportation	Bus Driver	Kerkenbush	Bolibaugh/Hawkins	\$19.61/hr.
Callan, Reagan	Washington	MC Paraprofessional	Hernandez	Howes/Hawkins	\$14.63/hr.
Cole, Christin	Eisenhower	PLP Paraprofessional	Ricketts	Ferguson/Hawkins	\$14.63/hr.
Dreibelbis, Lynda	Hempstead	Food Service Worker	Manders	Franck/Hawkins	\$14.92/hr.
Fuerstenberg, Connie	Eisenhower	MC/Autism Paraprofessional	Roth	Bolibaugh/Hawkins	\$16.16/hr.
Hammel, Mara	Senior	TAP Coach	Kremer	Anderson/Hawkins	\$15.70/hr.
Healy, Shelley	Washington	Clerical/Health Paraprofessional	Herrig	Howes/Hawkins	\$14.63/hr.
Lloyd, Lauren	Forum	Accounts Payable Admin Asst	Hendricks	Kelleher/Hawkins	\$20.77/hr.
McDonough, Todd	Senior	MC Paraprofessional	Reisen	Johnson/Hawkins	\$14.63/hr.
Merfeld, Callie	Senior	Food Service Worker	Puccio	Franck/Hawkins	\$14.92/hr.
Miller, Shannon	Senior	ELL Paraprofessional	Larron	Johnson/Hawkins	\$14.63/hr.
Muehring, Tamara	Jefferson	Security Paraprofessional	Houselog	Lehman/Hawkins	\$14.63/hr.
Neealy, Sharon	Jefferson	MC Paraprofessional	Fowler	Lehman/Hawkins	\$14.63/hr.
Neis, Sharon	Jefferson	Food Service Worker	Meja	Franck/Hawkins	\$14.92/hr.
Noonan, Brett	Hempstead	Custodian	Engelken	Fassbinder/Hawkins	\$20.25/hr.
Rackers, Lynn	Eisenhower	Food Service Worker	Reding	Franck/Hawkins	\$14.92/hr.
Schumacher, Mariah	Kennedy	MC Paraprofessional	Somerville	Hess/Hawkins	\$14.63/hr.
Wickham, Lisa	Washington	MC Paraprofessional	Cady	Howes/Hawkins	\$14.63/hr.
Woodruff, Veronica	Eisenhower	PLP Paraprofessional	McDonnell	Ferguson/Hawkins	\$14.63/hr.

**ITEM IV - TEACHER LEADERSHIP GRANT – Recommended for Approval**

Name	School	Assignment	Stipend	Amount
Evanoff, Rachel	Alta Vista Campus	Math/Science Content Leader	1 curriculum stipend	\$2,761

**ITEM V - LEAVE OF ABSENCE – Recommended for Approval**

Name	Building	Position	Dates of Absence	Reason
Miller, Adam	Hempstead	Social Studies Teacher	10/20/21 – 6/1/22	Personal
Spencer, William	Table Mound	Behavior Teacher	2022/23 School Year	Personal

**ITEM VI - COACHING CONTRACT – Recommended for Approval**

Name	School	Assignment	Replacing	Recommended By	Salary
O'Neill, Samantha	Jefferson	Wrestling	Gottschalk	Lehman/Hawkins	\$1,980

**ITEM VII - AMENDED CONTRACTS – Recommended for Approval**

Name	Salary	Increase/ Decrease	New Salary	Reason
Evans, Jawanza	\$17.51/hr.	ADD \$3.26/hr.	\$20.77/hr.	Transfer
Flogel, Misti	\$14.88/hr.	ADD \$6.14/hr.	\$21.02/hr.	Transfer
Heri, Monica	N/A	N/A	N/A	Add 1.0 hr/day
Kohl, Keith	\$1,557	ADD \$1,557	\$3,114	Transfer (.5 to 1.0 Varsity Asst. Wrestling)
Langel, Dee	N/A	N/A	N/A	Add 2.5 hrs/day
Loes, Megan	\$41,888	ADD \$4,857	\$46,745	Horizontal Advancement (BA to MA)
Manders, Melissa	\$14.92/hr.	ADD \$.28/hr.	\$15.20/hr.	Transfer
McCormick, MacKenzie	\$57,939	ADD \$1,735	\$59,674	Horizontal Advancement (MA+30 to MA+45)
Rote, Mary	N/A	N/A	N/A	Add .5 hrs/day
Thoma, Paige	\$15.70/hr.	N/A	\$40,000/yr.	Transfer
Toups, Cameron	\$1,246.50	ADD \$1,246.50	\$2,493	Transfer (.5 to 1.0 Performing Arts)
Stanner, Donald	\$69,812	ADD \$1,388	\$71,200	Horizontal Advancement (MA to MA+15)
Weidenbacher, Sandra	N/A	N/A	N/A	Add 2.0 hrs/day
Wilson, Kelly	\$62,622	ADD \$1,388	\$64,010	Horizontal Advancement (MA to MA+15)

**ITEM VIII - PROJECTS – Recommended for Approval**

A. Hourly Projects

1. Engenuity Graders, Teachers of Record (ESSER) – Project #3702  
August 23, 2021 – June 10, 2022  
10.9331.1100.192.4043.000129 - \$2,467.80

Houselog, Janie M
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2. Meetings & Trainings (School Charge) – Project #3730  
Senior High School  
August 1, 2021 – June 30, 2022  
10.0109.1200.219.3305.000129 - \$671.16

Heacock, Jolene A
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King, Mickey A
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Reisen, Lisa A
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# **ITEM VIII - PROJECTS – Continued**

3. IEP Meetings (School Charge) – Project #3761  
Eisenhower Elementary School  
September 14, 2021 – June 3, 2022  
10.0436.1208.219.3305.000129 & 10.0436.2134.219.3305.000139 = \$1,546.31

Backhaus, Lindsey M
Bushman, Elizabeth S
Conlon-Kalb, Suzanne
Cooksley, Amy B
David, Taresa L
Deardorff, Leigh M
Demuth, Michelle A
Dunne, Shelly K
Frank, Ashley M
Goodsman, Jessica L
Hefel, Mark R
Hess Feldmann, Tammy
Hochberger, Sara A
Houselog, Anthony J

King, Kelly G
Klinkner, Tracy L
Koppes, Shirley A
Krause, Aulanda L
Liddle, Tiffany L
McCormick, Korine H
McFadden, Kathryn L
Murphy, Anne C
Naumann, Amy M
Ohara-Kremers, Stacey
Parkin, Jenny A
Potts, Jennifer L
Powers, Molly K
Rath, Heather L

Rogan, Alyxandra C
Roth, Michele L
Sabers, Cathy A
Salwolke, Monica M
Schmit, Taylor L
Splinter, Kari K
Steines, Tacy A
Summer, Molly A
Then, Kelsey K
Thielen, Kristine S
Vondal, Stephanie D
Ward, Laura Jean
Wroblewski, Shannon C

4. Class Time for Planning (School Charge) – Project #3762  
Bryant Elementary School  
October 12, 2021 – January 3, 2022  
10.0427.1100.110.0000.000129 - \$1,440.00

McCarron, Michelle L
Wagner, Jennifer L

5. Science Kit Training (Professional Development) – Project #3763  
October 14-21, 2021  
10.9334.1100.110.3373.000129 - \$446.12

Becker, Kyleigh R
Beal, Amanda J
Braun, Emily E
Clemen, Nicole
Conrad, Alexandria M
Esser, Bayleigh C

Folliard, Anna L
Hanten, Alyssa A
Jahn, Elizabeth
Johnson, Deanna K
Kass, Sheena K
Kratz, Amelia M

Noonan, Amelia K
Osterberger, Alli A
Rodriguez-Gallegos, Denise
Shultz, Anna M

6. Book Study (Teacher Quality) – Project #3764  
Senior High School  
October 1 - November 6, 2021  
10.0109.1100.110.3376.000129 - \$344.23

Arendorff, Stephanie M
Johnson, Adam D
Kilgore, Scott A

Lieurance, Lauren M
Reuter, Elizabeth L
Viner, Jamie A

Welp, Rhonda J
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# **ITEM VIII - PROJECTS – Continued**

7. QBS Training (School Charge) – Project #3765  
Senior High School  
October 1-31, 2021  
10.0109.1200.219.3305.000129 & 10.0109.1200.219.3305.000109 = \$5,331.68

Fitzsimmons, Sarah M
Gassman, Aimee L
Heacock, Jolene A
King, Mickey A
Schroeder, Amy M
Williams, Christy L

8. Homecoming Dance Supervision (School Budget) – Project #3766  
Senior High School  
October 9, 2021  
10.0109.1100.110.0000.000109 - \$131.67
9. PBIS Leadership (Special Education) – Project #3767  
Alta Vista Campus  
October 11, 2021 – June 3, 2022  
10.0195.1200.219.3305.000129, 10.0195.2113.219.3305.000139 & 10.0195.1200.219.3305.000109 = \$2,248.00

Driscoll, Jeffrey D
Gurdak, Daniel J
Otting, Tera J
Rivera, Barbara J
Rogers, Damon L
Rolling, Christopher L

10. Check & Connect Student Mentor Trainings (School Budget) – Project #3768  
Eleanor Roosevelt Middle School  
October 15 – December 31, 2021  
10.0225.1100.110.000.000129 & 10.0225.2115.000.0000.000139 = \$3,700.00

Aldeman, Sarah D
Corkery, Heather A
Florence, Beverly J
Freiburger, Jesse L
Kress, Jenny M
McGuire, Katherine J

Meyer, Sherry M
Milum, Rebecca J
Nolen, Kevin
Norby, Alyssa A
Ries, Alica M
Rockwell-Dalton, Sharon

Schuster-Davis, Amanda
Seymour, Julie M
Sturm, Jason D
Tharp, David J
Winger, Wendy G

11. Tri-State Christian (EANS Grant & Title IV) – Project #3769  
October 12, 2021 – June 5, 2022  
10.8163.1500.500.4051.000129 - \$22,080.00

Redmond, Bethany G
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**ITEM VIII - PROJECTS – Continued**

12. Book Study (Title I) – Project #3770  
Prescott Elementary School  
September 13, 2021 – May 31, 2022  
10.0520.1200.431.4501.000129 - \$9,528.24

Becker, Kyleigh R
Chapman, Brooke M
Cleland, Brianna R
Clemen, Nicole
Collins, Erin M
Crowell, Molly A
Delaney, Aimee M
Donovan, Julie K
Dubord, Jessica A
Flanagan, Christine M
Germaine, Angela L
Goerdts, Stacy M
Gossling, Nicole M

Hensen, Courtney A
Hinzmann, Ashley M
Huseman, Rachel L
Kaune, Aundrea L
Kimm, Nicole F
Kramer, Allisan L
Lopez, Casondra D
Mathew, Jenna E
Mausser, Conner L
McDonough, Melanie A
McGill, Ginger L
McTague, Amanda J
Miller, Alisha D

Neal, Khalea K
Roach, Trisha R
Schmidt, Julia C
Schoaf, Noah D
Shol, Emily J
Thein, Kristie L
Thomas, Josie M
Thornton, Tess J
Voseberg, Anna M
Weber, Sarah M
Williams, Kari L

13. CORE Planning (School Charge) – Project #3771  
Prescott Elementary School  
October 12 – December 1, 2021  
10.0520.1100.110.0000.000129 - \$1,933.75

Kimm, Nicole F
McTague, Amanda J

14. Fifth (5<sup>th</sup>) Block Transportation (ESSER) – Project #3772  
Alta Vista Campus  
October 12 – December 31, 2021  
10.9331.1100.192.4043.000109 - \$1,067.76

15. Building Leadership Team Meeting (School Budget) – Project #3773  
Carver Elementary School  
October 6, 2021 – June 30, 2022  
10.0409.1100.110.0000.000129 - \$6,000.00

Budde, Angela L
Cluff, Donna L
Dirks, Nichole I
Donath, Jennifer L

Fitting, Sarah L
Fitzpatrick, Megan L
Kirman, Amy L
Kruse, Kathy A

Riniker, Emily R
Schmitt, Donna J
Streets, Dawn M

## ITEM VIII - PROJECTS – Continued

### B. Stipends

1. Edgenuity Advisor (ESSER)  
August 23, 2021 – June 10, 2022  
10.9331.1100.192.4043.000129 - \$17,254.44

Loewenberg, Valerie L
Maro, Kristin M
Reeg, Lisa A

2. Fifth (5<sup>th</sup>) Block Credit Recovery (ESSER)  
Alta Vista Campus  
October 12 – December 31, 2021  
10.9331.1100.192.4043.000129 - \$35,912.74

Bakey, Jesse J
Bormann, Joseph J
Brokens, Frances F
Curoe, Tori N
Davis, Payton L

DeMuth, Corrie A
Helminiak, Kelli M
Hesselman, Jacob M
Hoskins, Michael E
Kress, Robert P

Maas, Luke E
McGhee, Dori H
Otting, Tera J
Thor, Nicole M

3. The Wizard of Oz (School Activities)  
George Washington Middle School  
October 12, 2021 – June 1, 2022  
21.0218.1400.910.6110.000129 & 21.0218.1400.910.6110.000109 - \$7,682.00

Garde, Johnathan S
Hannan, Kathleen R
Jenn, Elizabeth C

LoBianco, Maria R
Schramm, Katherine A
Schumacher, Megan E

Stevens, Debra A
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4. Administrator Coverage (School Charge)  
October 5-29, 2021  
10.1520.2411.000.0000.000119 - \$9,500.00

Steffens, Cynthia M
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5. Mini Cheer Clinic (School Activities)  
Hempstead High School  
October 16, 2021  
21.0118.1400.920.6980.000129 - \$1,500.00

Snitkey, Nicole A
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6. Marching Band Assistant (School Charge)  
Hempstead High School  
September 7 – October 22, 2021  
10.0118.1100.116.0000.000129 - \$683.23

Fassbinder, Emma K
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**ITEM VIII - PROJECTS – Continued**

7. Youth Football Camp (School Activities)  
Hempstead High School  
July 12-15, 2021  
21.0118.1400.920.6720.000129 - \$1,530.00

Brandel, Jeffrey J
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8. Football Camp (School Activities)  
Hempstead High School  
August 2-5, 2021  
21.0118.1400.920.6720.000129 - \$3,690.00

Bahl, Jamie
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Brandel, Jeffrey J
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9. Board Meeting Sound System (ESSER)  
September 20, 2021  
10.9199.1100.190.4045.000129 - \$250.07

Ressler, Mark W
-----------------

10. Piano Tuning (School Charge)  
Carver, Washington & Senior  
September 1 – November 9, 2021  
10.0409.1100.110.0000.000129- \$90.00  
10.0218.1100.110.0000.000129 - \$110.00  
10.0109.1100.114.0000.000129 - \$120.00

Tyler, Roger L
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11. Science Bowl (School Charge)  
Eleanor Roosevelt Middle School  
October 15, 2021 – February 28, 2022  
10.0225.1100.113.0000.000129 - \$463.00

Winger, Wendy G
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**ITEM IX - TRANSFERS – For Information Only****A. Teachers**

Name	From	To
Derks, Jennifer	Washington & Bryant/ELL	Washington, Bryant & Carver/ELL
Gerardy, Lynn	Roosevelt & Carver/ELL	Roosevelt/ELL
McDonald, Cassandra	Senior/ELL	Senior & Alta Vista/ELL
McGill, Ginger	Prescott/ELL	Prescott & Lincoln/ELL
O'Dell, Stacie	Audubon & Marshall/ELL	Audubon, Marshall & Table Mound/ELL
Portzen, Stacy	Eisenhower, Kennedy & Table Mound/ELL	Eisenhower, Kennedy & Irving/ELL

**B. Classified**

Evans, Jawanza	Prescott/Principal's Secretary & Business Mgr.	Forum/School Services Administrative Asst.
Flogel, Misti	Carver/7.08 Clerical Paraprofessional	Forum/4.0 School Services Administrative Asst.
Kieler, Sheila	Hempstead/4.5 Food Service Worker	Central Kitchen/7.5 Food Service Worker
Manders, Melissa	Hempstead/5.75 Food Service Worker	Central Kitchen/7.5 Food Service Worker
Nave, Leann	Senior/7.0 Security Paraprofessional	Senior/7.0 Multicategorical Paraprofessional
Pittman, Carlos	Forum/Re-engagement Coach	Hempstead/VERTEX Coach
Schemmel, Rebecca	Carver/6.83 Multicategorical Paraprofessional	Carver/7.08 Clerical Paraprofessional
Thoma, Paige	Hempstead/TAP Coach	Hempstead/TAP Facilitator

**Dubuque Community School District  
Board Meeting  
October 11, 2021**

If any board member wishes to see the full contract document prior to approval at the meeting, please let the board secretary know in advance and a copy of the actual contract will be brought to the meeting for review prior to approval.

<b>Provider</b>	<b>Description</b>	<b>Estimated Cost</b>	<b>Funding</b>	<b>Purchase or Professional Service Contract</b>
Hogland Bus Company	Purchase of Nine School Busses	\$865,491.00	Fund 36	Purchase
Iowa Vocational Rehabilitation	Transition Alliance Program	\$211,832.90	Fund 10	Professional
Ahlers Cooney Attorneys	Engagement Letter for Refunding Bonds Series 2022A	---	---	Professional
Alliant Energy	New Construction Rebate Proposal Senior Phase II	\$ 14,942.00	Fund 36	Professional
Carnegie-Stout Public Library	School-Public Library Cards	---	---	Professional
Computer Information Concepts	Infinite Campus	\$ 630.00	Fund 33	Professional
Elite Fire Sprinkler Systems	Testing, Installation and Repairs to the Fire Sprinkler Systems	---	---	Professional
Heggerty	Professional Development Webinar at Kennedy School	\$ 750.00	Fund 10	Professional
McKinney-Vento	Grant for Mc Kinney-Vento Education for Homeless Children And Youth	\$110,492.00	Grant	Professional
Midwest Inverter	Testing, Calibrating, and Maintenance of Emergency Lighting Systems	---	---	Professional
Morningside University	Contracts for Training Teachers	---	---	Professional
Park Planet	Shade Structure at Marshall Elementary	\$ 9,758.00	DRA Grant	Professional
	Inclusive Playground Equipment	\$ 13,417.00	Fund 36	Professional
Staybridge Suites	Lodging in Des Moines for Staff Conference	TBD	ESSER	Professional
Trane	Building Automation System	\$ 7,835.00	Fund 36	Professional
Tyler Technologies, Inc.	GPS Units for District Vehicles	\$ 9,877.00	Fund 33	Purchase
Tri-State Travel	Charter Contracts 09/21/21 Senior Volleyball, Cedar Rapids, IA 09/14/21 Hempstead Volleyball, Cedar Rapids, Iowa 09/23/21 Hempstead Football, Cedar Rapids, IA 09/17/21 Jefferson Students, Airport, Dubuque, Iowa 09/28/21 Senior Swim, Cedar Rapids, Iowa 09/28/21 Hempstead Swim, Cedar Rapids, Iowa 09/29/21 Roosevelt Students, Airport, Dubuque, Iowa 09/30/21 Washington Students, Airport, Dubuque, Iowa 09/30/21 Senior Cross Country, Iowa City, Iowa 09/30/21 Senior Cross Country, Iowa City, Iowa	\$ 1,050.00 \$ 1,050.00 \$ 1,050.00 \$ 2,250.00 \$ 1,135.00 \$ 1,135.00 \$ 5,250.00 \$ 3,750.00 \$ 1,135.00 \$ 1,135.00	ESSER	Professional
Universal Pediatrics	Liability Contract	---	---	Professional
Windstar Lines, Inc	Motorcoach for Des Moines Staff Conference	\$ 3,608.00	ESSER	Professional
	Motorcoach for Des Moines Staff Conference	\$ 3,608.00	ESSER	Professional

# Dubuque Community School District

## Request Board Approval for Purchase/Professional Service Contract

### Type of Contract (check one):

- ☒ Purchase Contract (new) for \$50,000 or more (purchase of goods or materials) **Provider:** Hogland Bus Company
- ☐ Professional Service Contract (new) for \$50,000 or more (professional services from an independent contractor) **Provider:** \_\_\_\_\_

### Brief Description of Contract:

Purchase of 9 School Busses

### Estimated Cost:

\$865,491.00

### Effective Date:

10/11/2021

### Source of Funding:

- ☐ Special Education ☐ Talented and Gifted ☐ Dropout Prevention ☐ General Education
- ☒ Other Physical Plant and Equipment Levy

### Budget Code:

36.9199.2711.0000.000732

### Recommended by:

Ernie Bolibaugh, Manager of Transportation  
Principal or Program/Grant Coordinator

**Date:** 9/28/2021

### Please submit this form to:

**Professional Service Contracts for Professional Development – Linda Gratton, Forum Human Resources Office, [lgratton@dbqschools.org](mailto:lgratton@dbqschools.org)**

**Purchase Contracts and Professional Service Contracts for Student Services – Sarah Pfab, Forum Business Office, [spfab@dbqschools.org](mailto:spfab@dbqschools.org)**

10/04/2021

Facilities/Support Services Committee Review/Approval Date

    /    /    

Board Approval Date

    /    /    

Approval Forwarded to District Administrator Overseeing Contract

Requisition #     

Date     /    /    

    /    /    

Completed copy to Carrie Mauss for Official Board Book

# Dubuque Community School District

## Request Board Approval for Purchase/Professional Service Contract

### Type of Contract (check one):

☐ Purchase Contract (renewal) for \$100,000 or more  
(purchase of goods or materials)

Provider: \_\_\_\_\_

☒ Professional Service Contract (renewal) for \$100,000 or more  
(professional services from an independent contractor)

Provider: Iowa Vocational  
Rehabilitation Services

### Brief Description of Contract:

Contract #20-TAP-01 for the Transition Alliance Program (TAP) which develops and implements a new pattern of service to youth with disabilities.

### Estimated Cost:

\$221,832.90, 50% will be reimbursed

### Effective Date:

October 1, 2021

### Source of Funding:

☒ Special Education    ☐ Talented and Gifted    ☐ Dropout Prevention    ☐ General Education  
☐ Other \_\_\_\_\_

### Budget Code:

10.9331.XXXX.211.3301.000XXX and 10.9331.XXXX.XXX.4598.000XXX

### Recommended by:

Lori Anderson, Student Services  
Principal or Program/Grant Coordinator

Date: September 27, 2021

### Please submit this form to:

*Professional Service Contracts for Professional Development – Linda Gratton, Forum Human Resources Office, [lgratton@dbqschools.org](mailto:lgratton@dbqschools.org)*

*Purchase Contracts and Professional Service Contracts for Student Services – Sarah Pfab, Forum Business Office, [spfab@dbqschools.org](mailto:spfab@dbqschools.org)*

10/04/2021

Facilities/Support Services Committee Review/Approval Date

    /    /    

Board Approval Date

    /    /    

Approval Forwarded to District Administrator Overseeing Contract

Requisition #     

Date     /    /    

    /    /    

Completed copy to Carrie Mauss for Official Board Book



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DUBUQUE COMMUNITY SCHOOL DISTRICT  
Educational Programs/Policy Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67<sup>th</sup> G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: October 1, 2021
  - B. Date media was emailed agenda: October 1, 2021
  - C. Board Committee: **Educational Programs/Policy Committee**
  - D. Date and Time of Meeting: **October 5, 2021, at 4:00 p.m.**
  - E. Place of Meeting: The Forum
  - F. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board members present: Anderson Sainci, Nancy Bradley, Lisa Wittman, Tami Ryan, and Kate Parks. District representatives present: Stan Rheingans, Mark Burns, Lisa TeBockhorst, Brenda Duvel, Mike Cyze and Dierre Littleton.

Anderson Sainci called the meeting to order at 4:00 p.m.

The agenda was approved with a revision to move the School Library Cards for Secondary Students presentation first on the agenda.

Strategic Plan-Educational Programs

School-Library Cards for Secondary Students

Ericka Raber, district librarian for the Dubuque Community School District, shared with the committee her idea for a School-Public Library Card Program. This program would incorporate each student's issued identification number as part of the student's account number at the Carnegie-Stout Public Library and the Dubuque County Library. The School-Public Library Card would provide free and easy access to information, ideas, books, and technology that can help to enrich, educate and empower the lives of every individual within the various and diverse communities which they serve. The program will be piloted with the secondary students the first year with the hope to extend it to elementary in the future.

Education Pathways

Mark Burns presented to the committee the education pathway plan for students interested in becoming PK-12 teachers. Dubuque Community School District in partnership with Northeast Iowa Community College and Clarke University, are looking for ways to reach out to the district's diverse student population to become our future educators. Students who choose this pathway as a freshman, can take these courses through Clarke College and NICC and earn up to fifty-one credit hours of college credit. Transportation will be provided as needed. This plan is at no cost to the student if they attend our school district. The district is looking to include Loras College, University of Dubuque, as well as other programs, for future partnerships. One Vertex coach has been hired pending approval by the board on October 11th. There are plans to have one Vertex coach at each high school including the ALC, who will be promoting this and other career pathways with students and staff. Communication will be given to the parents as additional pathways are developed. This program will be funded with Title 4A funds.

Policy #2207 Board Travel

Reviewed-10.11.21

Policy #4200 Medical Exams for Personnel

Revised-10.11.21

Policy #5403 Student Health Services

Reviewed-10.11.21

Other Items

The next meeting was scheduled for November 2, 2021.

The meeting adjourned at 4:40 p.m.

Carrie Mauss, Board Secretary  
Board of Education

### **Board Travel**

The Dubuque Community School District believes that Board members receive valuable information and instruction by attending State and National conventions and encourages its members to attend these conventions periodically.

Out of district travel must follow Board Travel Guidelines.

It is recommended that all travel over 400 miles one way shall be by commercial airline, coach class. If a personal car or other mode of transportation is used, travel reimbursement shall not exceed that of commercial airline.

Board members wishing travel expense reimbursement must file the Dubuque Community School District's "Board Travel and Expense Report."

All receipts and expenses must be filed with the Board Secretary within 30 days of the completion of the conference.

Travel expenses must be reviewed and approved by the Board Secretary.

Adopted: October 14, 1985  
Revised: October 10, 2011  
Revised: October 10, 2016

Administrative Guidelines A2

## **Board Travel**

### General Considerations

#### A. Categories of Travel

##### 1. In-District Travel

- a. No prior approval is required for In-District travel.
- b. No expenses are reimbursable for In-District travel.

##### 2. Out-of-District Travel – One-Day Meetings

- a. No prior approval is required for one-day trips out of the District.
- b. Travel expenses for one-day meetings out of the District are reimbursable. See the specific portion of these guidelines for details concerning travel expenses.

##### 3. Out-of-District Travel – Overnight Trips

- a. Prior approval by the Board President is required for overnight trips out of the District.
- b. Expenses incurred in the course of overnight trips out of the District are reimbursable as detailed in the specific portion of these guidelines provided that the travel was approved in advance.

#### B. Reimbursement Procedures

- 1. The preferred method of handling travel expenses is for each Board Member to personally pay all expenses as they occur and be reimbursed by the District after the travel is completed.
- 2. If for personal reasons a member wishes the District to prepay certain travel expenses, the member should follow the following procedures:
  - a. The only expenses which may be prepaid to the company are airplane tickets, registration fees, and one night's lodging as a guarantee to a hotel/motel. Any prepayment expense is limited to Board members.
  - b. Enter the prepayments requested on the Board Travel Form, Part I – Travel Request.
  - c. After the travel is approved by the Board President, submit the form to the Board Secretary for prepayment.

## Specific Considerations

### A. Reimbursable Expenses

#### 1. Transportation

- a. Travel by airplane is preferred when the distance to be covered is greater than that which can be driven in one day. If travel by automobile is chosen where the travel time is greater than one day, the mileage reimbursement is limited to the amount which would have been paid for commercial airline, coach class, and meals and lodging will not be reimbursed for the excess days of travel.
- b. Airfare reimbursement is limited to coach class. Baggage costs will be reimbursed. Receipts are required.
- c. Automobile mileage will be reimbursed at the current IRS rate for business travel.
- d. Commercial travel by modes other than air will be reimbursed to the limit of coach class airfare and will have the same time restrictions as travel by automobile. Receipts are required.

#### 2. Lodging

- a. Hotel/motel reimbursement will be at the single room rate. Itemized receipts are required.

#### 3. Meals

- a. Meals will be reimbursed at the current IRS rate. Itemized receipts are required. Meal gratuities are included in the daily meal reimbursement allowance and may be claimed by handwriting amount paid on each receipt. Reimbursable gratuities are permissible up to 20% of an allowable expense.
- b. Banquet tickets are reimbursable in full. The cost of alcoholic beverages will not be reimbursed and must be deducted from the total cost of any meal where they were not billed separately.

#### 4. Registration

- a. Registration fees will be reimbursed for actual cost of conference. Sightseeing tours, excursions, or additional cost options should not be claimed. If registration includes a meal, no meal reimbursement will be allowed in lieu of attending the provided meal. Receipts are required.

5. Other

- a. Limousine, taxi fees and gratuities will be reimbursed. Receipts are required and must show origin and destination.
- b. Expenses of a personal nature such as laundry, dry cleaning, personal automobile repairs, books for personal use, room service fees, etc. are not reimbursable.

B. Travel Expense Form

- 1. The form is self-explanatory for the most part.
- 2. Part I is the request for travel
  - a. Part I needs to be filled out only for overnight travel out of the District for which approval is needed and expenses will be incurred.
  - b. It includes a list of estimated expenses and a list of any prepayments desired so that the Board President can judge the value of the travel vis-à-vis the cost of the travel.
- 3. Part II is the final expense report and request for payment of reimbursable amounts.
  - a. Part II needs to be filled out for any travel involving reimbursable expenses.  
(Overnight out of the District and one-day out of the District where travel expenses are incurred.)
- 4. Part III contains a daily worksheet.
  - a. Part III needs to be filled out whenever Part II is used.



### **Medical Exams for Personnel**

Good health is important to job performance. School bus drivers ~~will present evidence of good health upon initial hire and every other year thereafter in the form of a physical examination report,~~ ***must maintain a valid CDL physical to perform their duties as*** ~~unless otherwise required by law or medical opinion.~~ ***This physical will be completed before driving with students and kept current as directed by DOT certified physician.***

The cost of bus driver renewal physicals will be paid by the school district ***if completed by Tri-State occupational Health.*** ~~The school district will provide the standard examination form to be completed by Tri-State Occupational Health Services, the~~ ***Drivers may use their personal physician as long as they are of the employee, or a certified medical examiner for bus drivers. certified to conduct DOT physicals. If another personal Physician is used, charges will be covered at the driver's expense, not the district.***

***School bus drivers are also covered by Federal Motor Carriers Safety Administration Drug and Alcohol policies. Drivers must follow rules for pre-employment, quarterly random, post-accident, reasonable suspicion and return to duty testing for drugs and alcohol. Refer to board policy #7112 for details.***

Employees whose physical or mental health, in the judgment of the administration, may be in doubt will submit to additional examinations to the extent job-related and consistent with business necessity, when requested to do so, at the expense of the school district.

The district will comply with occupational safety and health requirements as applicable to its employees in accordance with law.

The requirements stated in the master contract between employees in that certified collective bargaining unit and the board regarding physical examinations of such employees are followed.

Adopted: August 12, 1968  
Reviewed: March 26, 2013  
Revised: October 10, 2016

### **Student Health Services**

The Dubuque Community School District Health Services promotes health and healthy behaviors in the lives of students, staff, families, and the community. Health services and health programs are coordinated to meet the health and safety needs of students and school staff in pre-kindergarten through grade 12 in school and school activities. Health Services are to be coordinated with the health education and physical education curriculum and the guidance and counseling services. The goal of the health services provided by the school district is to help improve students/families, staff, and community's:

- Health knowledge, attitudes, and skills
- Healthy behaviors and health outcomes
- Educational outcomes
- Social outcomes

It is the belief of the School Board that healthy students, staff, and communities result in optimum learning, teaching, and productive citizens.

The Board of ~~Directors~~ **Education** retains the authority to deny enrollment if a student has not complied with the minimum immunization requirements as stated in Iowa Code Section 139A.8. The Board may also recommend a certificate of good health for students.

Adopted: September 18, 1989  
Revised: January 10, 2011  
Reviewed: October 10, 2016  
Revised:

## Section 3: INSTRUCTIONAL ARRANGEMENTS

**Political Activities and Academic Freedom**

*The Board believes students should have an opportunity to reach their own decisions and beliefs about conflicting points of view, and that instruction, curriculum and learning spaces should support this belief.*

**Political Activities**

Political candidates, party representatives, and other candidates for elective office shall not be allowed to campaign on district property during the school day. They may be permitted to meet in district buildings before or after the student day, provided they meet guidelines for use of district facilities and provided the meeting is held in a designated location and attendance is voluntary.

Political campaign material, including material supporting or opposing candidates or ballot issues, shall not be distributed on District property during the school day and shall not be placed in District staff members' mailboxes. Employees of the Dubuque Community School District may not wear campaign paraphernalia in the classroom (this includes school vehicles, buses, and on any DCSD property).

Political campaign material, including posters and paraphernalia, may be displayed in a classroom only when directly tied to instruction relating to adopted curriculum standards. Any issue should be fairly presented in a spirit of honest academic freedom to the end that individual students may recognize the validity of other points of view, but can learn to formulate their own opinions based upon dispassionate, objective, unbiased study and discussion of the factual bases underlying the controversy.

Political officeholders or candidates may be engaged as resource persons for instructional purposes with the approval of the building administrator, in accordance with Policy 6203. Every effort shall be made, however, to structure the presentation or discussion so that it is either nonpartisan in nature or allows opportunity for the representation of differing points of view.

The district shall not expend any funds for partisan political activities.

**Academic Freedom**

*Academic freedom is the opportunity of licensed employees and students to study, investigate, present, interpret, and discuss facts and ideas relevant to the subject matter of the classroom and appropriate to the maturity and intellectual and emotional capacities of the students.*

*In no case may a teacher express an opinion that discriminates against someone on the basis of race,*

*creed, color, religion, national origin, gender, age, marital status, sexual orientation, gender identity, veteran status, disability, or socioeconomic status in our educational programs, activities, political ideology or employment practices. It is the responsibility of the teacher to refrain from advocating partisan causes, sectarian religious views, or biased positions in the classroom or through teaching methods. Students must be allowed to reach their own conclusions independently.*

*A controversial issue is a topic of significant academic inquiry about which substantial groups of citizens of this community, this state or this nation hold sincere, conflicting points of view.*

*It is the belief of the board that controversial issues should be fairly presented in a spirit of honest academic freedom so that students may recognize the validity of other points of view but can also learn to formulate their own opinions based upon dispassionate, objective, unbiased study and discussion of the facts related to the controversy. This includes in instruction and in the setup of learning spaces.*

*It is the responsibility of the instructor to present full and fair opportunity and means for students to study, consider and discuss all sides of controversial issues including, but not limited to, political philosophies.*

*It is the responsibility of the instructor to protect the right of the student to study pertinent controversial issues within the limits of good taste and to allow the student to express personal opinions without jeopardizing the student's relationship with the teacher.*

*The board encourages full discussion of controversial issues in a spirit of academic freedom that shows students that they have the right to disagree with the opinions of others but that they also have the responsibility to base the disagreement on facts and to respect the right of others to hold conflicting opinions.*

*It is the responsibility of the principal to ensure academic freedom is allowed but not abused in the classroom.*

Adopted: September 17, 2007

Revised: October 12, 2009

Reviewed: July 21, 2014

Revised: September 9, 2019

Revised: **October 11, 2021**



*Dubuque Community School District*

## **Teacher Quality Committee**

**Sept. 15, 2021**

**4:00 p.m. in the Board Room**

## **AGENDA**

### ✧ **Building TQ Requests**

Senior & Hempstead – funding to guide coalition members for professional learning

Sageville – Two leadership teams time to work on

Senior – KPEC

Washington – KPEC

Roosevelt – KPEC

Alta Vista – KPEC

Sageville – KPEC

Washington – Sending math content leader to NCTN Conference along with colleagues and bring back information to share.

Kennedy – Really Great Reading Training for 22 teachers, Haggarty phonemic awareness training for PreK-2 for online module

Senior – Coalition Members to work with consultant

Senior – 9<sup>th</sup> and 10<sup>th</sup> Grade leaders to unpack SEL Standards

Senior – Funds to attend Lumen training in the summer and to work SEL strategies into instruction.

Senior – New AP teacher to attend AP Institute

Senior – Culture and Climate team for work on culture and climate survey

Senior – teachers and counselors

Senior – attendance team time to work on plan for improving attendance and academic achievement

Senior – coach to attend training for equity professional learning

### ✧ **Debrief Lumen Training**

Received feedback from participants and facilitators. Overwhelmingly positive feedback. On the question that had participants rank their knowledge and then if they would recommend the training to others, both measures were overwhelmingly positive. The pre-assessment was 69 out of 100 and at the end they measured their knowledge at 89 out of 100.

Some feedback reflected apprehension from the elementary participants about not knowing anyone in their group. Several TQ members were facilitators and we shared our experiences. Some who were participants also shared positive experiences.

Some suggestions were shared about pairing groups down and some feedback was too long and wished it could have been shortened.

### ✧ **Intro November TQ partial day activities**

November TQ Day – Mimi has been working on a lesson under the Lumen guidelines called “Gratitude.” She shared a tentative presentation. She wants the focus on providing time for participants chances to recharge and reconnect. Mimi presented this lesson to some Food Service employees and had some suggestions to consider regarding the opening and a couple of other aspects that did not land.

Mimi shared the workbook packet that would go with this lesson.

We discussed how to coordinate November 24. We propose we bring our cohorts back to the location they were in August. We will need to get feedback from our facilitators to see how many plan to lead their group. She will ask them if they would like to facilitate. They will get paid for two hours of prep.

We will try to get certified staff to facilitate these groups.

Elementary

8:00-9:15 Work with PLC in home schools

9:30-11:00 Lumen Cohorts at location they attended Lumen in August

Secondary

7:00-8:20 Work with PLC in home schools

8:30-10:00 Lumen Cohorts at location they attended Lumen in August

An idea was shared to encourage principals to write projects for their SEBMH teams to dive into this work. If they create mini lessons for their staffs and are willing to share with the district to add to a bank of lessons it would be great. Our Lumen group could propose an outline to begin the lessons with and then we could edit to assure they match the Lumen brand.

Amy will check into getting the project written for the TQ day.

### ✧ **Budget balances, if available**

We looked at a report from the state with a warning that we need to spend some money by June 1. We encourage principals to spend down their balances. In addition we propose to provide certified staff seven hours of work time next fall from August 1 to August 30.

### ✧ **Determine future meeting dates**

#### **Future Meeting Dates:**

All meetings are scheduled at 4:00 and tentatively in the Forum Board Room.

October 13

November 10

December 1

January 5

February 16

March 2

April 6

May 4

## Facilities/Support Services

### **Recommendations:**

✓ I move that the Board of Education approve the donation from Cub Scout Pack 55, in the estimated value of \$791.00 for 3 trees planted at Kennedy Elementary School.

✓ I move that the Board of Education reject the bid for the purchase of two passenger vans from Finnin Ford.

✓ I move that the Board of Education approve Change Order #1 to Tricon Construction on the Senior Additions and Renovations Phase II Project in the increased amount of \$79,598.34.

✓ I move that the Board of Education approve the Agreement with Norcostco for the Dubuque Senior High School Additions & Renovations Phase 2-Theatrical Luminaires Project in the amount of \$98,445.00.

✓ I move that the Board of Education approve Change Order #1 to Drew Cook and Sons Excavating on the Kennedy Elementary School Playground Improvements Project in the increased amount of \$3,173.38

✓ I move that the Board of Education approve final acceptance of the Kennedy Elementary School Playground Improvements Project and authorize payment of final project costs to Drew Cook and Sons Excavating in the amount of \$9,145.55 in accordance with the requirements of Iowa law and as more fully outlined in the submitted authorizing resolution

✓ I move that the Board of Education authorize the Board President and Secretary to sign the Electric Line Easement request from Alliant Energy for underground electric and telecommunications lines.

✓ I move that the Board of Education approve the 2020-2021 Internal Control Policies and Procedures Report

✓ I move that the Board of Education approve the Quarterly Budget Report

**[ Mr. Kelleher will present the Quarterly Budget Report ]**



***Consideration of Acceptance of a Gift  
to the  
Dubuque Community School District  
for  
Board of Education Action on October 11, 2021***

***Request From:*** Nick Hess, Kennedy Elementary School Principal

***Subject:*** Cub Scout Pack 55 Donation

***Project:*** Tree Planting/Replacement

***Purpose:*** Cub Scout Pack 55 in collaboration with Wagner Nursery and City of Dubuque Forester Tom Kramer is proposing a donation of both trees as well as labor to Kennedy Elementary School. Three trees would be planted to replace trees that were removed this summer due to invasion of the Emerald Ash Borer. Tom Kramer is recommending the planting of hybrid elms, maples, or hackberry trees. One of each species or three of the same species may be planted. Each tree will arrive in a 15 gallon pot, have a 1.5" diameter and be 1' tall. The trees will improve the front landscape and curb appeal of Kennedy. Cub Scout Pack 55 also has many members that attend Kennedy. The donation of their time and labor will help build their engagement and connection to Kennedy. It will also teach the members about the importance of service and giving back to the community.

***Equipment Donated:*** Labor will be donated by Cub Scout Pack 55

***Estimated Costs:*** \$791  
Per donation estimate from Wagner Nursery

***District Involvement:*** Buildings and grounds will supervise the project and will call for underground utility marking, provide building specific utility marking and give appropriate planting locations.

***Time Schedule:*** If this donation is approved at the October 11<sup>th</sup> board meeting, Cub Scout Pack 55 would like to complete the project by the end of October. Per Wagner Nursery and City Forester Tom Kramer deciduous trees can be planted at any time throughout the year. The only limiting factor is frozen ground.

***Recommendation:*** Approval of the project as reviewed by the Facilities/Support Services Committee on October 4, 2021.

**Dubuque Community School District**

**Student Van Bid Tabulation Sheet**

**September 7, 2021**

<b>Bidder</b>	<b>Product</b>	<b>Unit Cost</b>	<b>Discount</b>	<b>Total Price</b>
Finnin Ford	2022 Transit Passenger Van XL	\$45,025.00	\$11,146.00	\$45,025.00 -11,146.00 \$33,879.00 x 2 \$67,758.00

**\* The administration recommends rejecting the bid for the purchase of two student vans.**

**AIA****Document G701™ – 2017****Change Order**

<b>PROJECT:</b> <i>(Name and address)</i> Dubuque Senior High School Renovation Phase II	<b>CONTRACT INFORMATION:</b> Contract For: General Construction  Date: April 12, 2021	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 001  Date: September 23, 2021
<b>OWNER:</b> <i>(Name and address)</i> Dubuque Community School District Dubuque Community School District 2300 Chaney Rd. Dubuque, IA 52001	<b>ARCHITECT:</b> <i>(Name and address)</i> Straka Johnson Architects, PC 3555 Digital Drive Dubuque, IA 52003	<b>CONTRACTOR:</b> <i>(Name and address)</i> Tricon General Construction 1230 E. 12th St. Dubuque, IA 52001

**THE CONTRACT IS CHANGED AS FOLLOWS:**

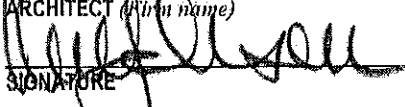
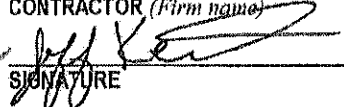
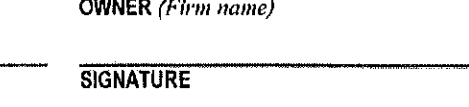
*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

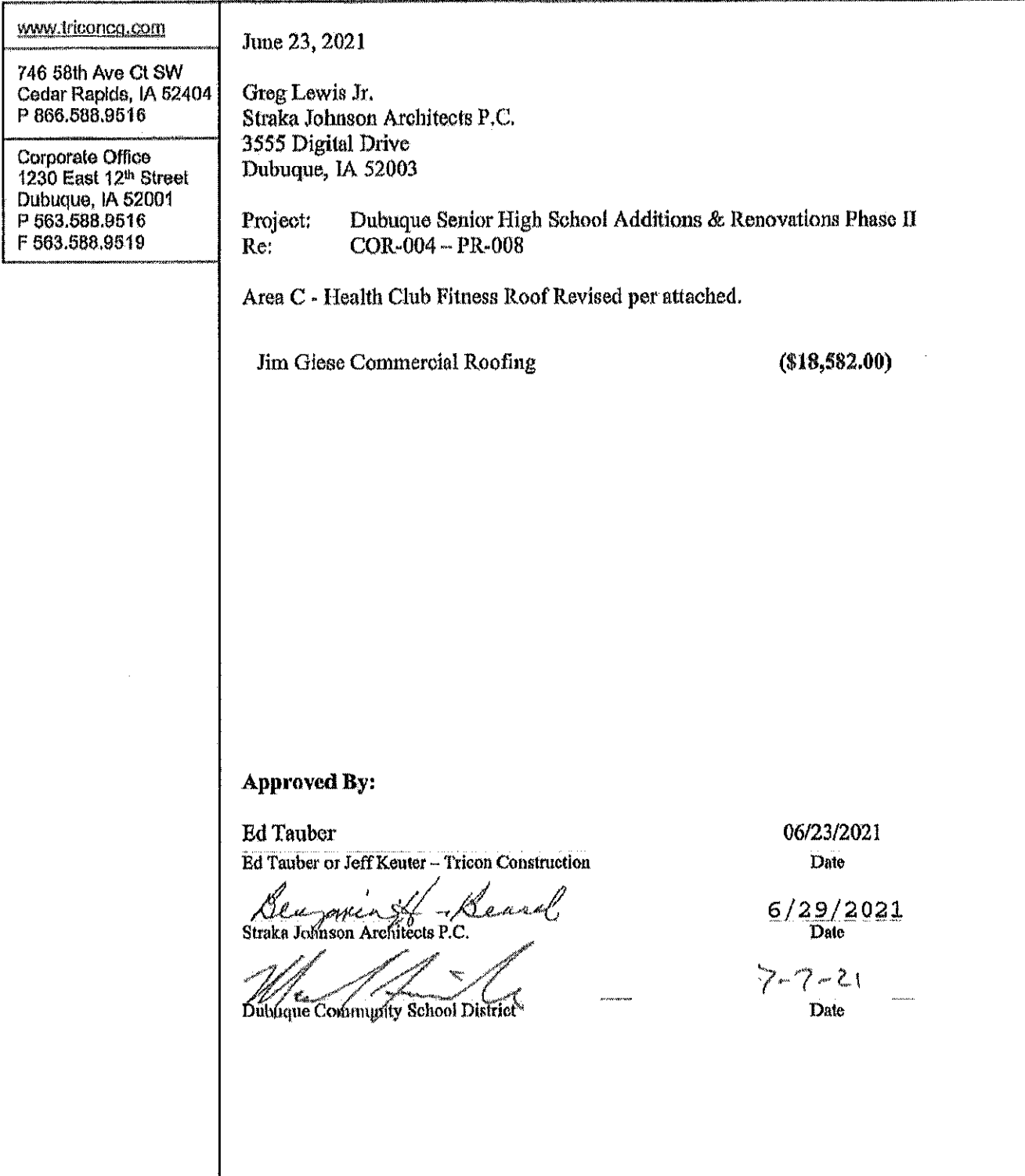
COR 004	PR 008	Area C – Health Club Fitness Roof Revised	-\$18,582.00
COR 010R		Mural Removal	\$8,034.11
COR 015	RFI 024	ACT-1 Tile Type	-\$23,612.00
COR 019R	PR 013	Area A – Roof Replacement	\$109,383.23
COR 012R		Overexcavation Area A & Area C	\$4,375.00
Total			\$79,598.34

The original Contract Sum was	\$	27,492,000.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	27,492,000.00
The Contract Sum will be increased by this Change Order in the amount of	\$	79,598.34
The new Contract Sum including this Change Order will be	\$	27,571,598.34
The Contract Time will be increased by Zero (0) days.		
The new date of Substantial Completion will be		

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Straka Johnson Architects, PC <b>ARCHITECT</b> <i>(Firm name)</i>	Tricon General Construction <b>CONTRACTOR</b> <i>(Firm name)</i>	Dubuque Community School District <b>OWNER</b> <i>(Firm name)</i>
 <b>SIGNATURE</b>	 <b>SIGNATURE</b>	 <b>SIGNATURE</b>
Kenneth W. Johnson, AIA	Jeff Keuter, Project Manager	Tamara Ryan President, Board of Education
<b>PRINTED NAME AND TITLE</b>	<b>PRINTED NAME AND TITLE</b>	<b>PRINTED NAME AND TITLE</b>
9.23.2021	9/27/2021	10/11/2021
<b>DATE</b>	<b>DATE</b>	<b>DATE</b>





[www.triconcg.com](http://www.triconcg.com)

746 58th Ave Ct SW  
Cedar Rapids, IA 52404  
P 866.588.9516

Corporate Office  
1230 East 12<sup>th</sup> Street  
Dubuque, IA 52001  
P 563.588.9516  
F 563.588.9519

September 14, 2021

Greg Lewis Jr.  
Straka Johnson Architects P.C.  
3555 Digital Drive  
Dubuque, IA 52003

Project: Dubuque Senior High School Additions & Renovations Phase II  
Re: COR-010R2

Cost to remove mural.

Tricon Labor (4 men x 24 hrs @ \$63.15/HR)	6,062.40
Scaffolding & Scissor Lift	1,100.00
Sub-Total	7,162.40
OHP	716.24
General Liability Insurance	39.08
Bond	116.39
<b>Total</b>	<b>\$ 8,034.11</b>

The above work will add 0 days to the completion date.

*Materials to be taken down and stored at the school for others to remove.*

**Approved By:**

Ed Tauber  
Ed Tauber or Jeff Keuter – Tricon Construction

09/14/2021

Date

  
Straka Johnson Architects P.C.

9.17.2021  
Date

  
Dubuque Community School District

9/15/21  
Date



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Dubuque, IA 52001  
P 563.588.9516  
F 563.588.9519

September 23, 2021

Greg Lewis Jr.  
Straka Johnson Architects P.C.  
3555 Digital Drive  
Dubuque, IA 52003

Project: Dubuque Senior High School Additions & Renovations Phase II  
Re: COR-012R

This pricing is for the over-excavation for Area A per attached River City Stone tickets  
(1578103, 1578108)

Over-Excavation for Buildings: 20 Tons @ \$50/ton \$ 1,000.00

This pricing is for the over-excavation for Area C per attached River City Stone tickets  
(1600434, 1600438, 1600500, 1600600)

Over-Excavation for Buildings: 67.50 Tons @ \$50/ton \$ 3,375.00

**TOTAL \$ 4,375.00**

The over-excavation was determined by Terracon based on their testing and was done  
with granular fill.

The above work will add 0 days to the completion date.

**Approved By:**

Jeff Keuter  
Ed Tauber or Jeff Keuter – Tricon Construction

09/23/2021

Date

Straka Johnson Architects P.C.

Date

Dubuque Community School District

Date



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P 866.588.9516

Corporate Office  
1230 East 12<sup>th</sup> Street  
Dubuque, IA 52001  
P 563.588.9516  
F 563.588.9519

August 11, 2021

Greg Lewis Jr.  
Straka Johnson Architects P.C.  
3555 Digital Drive  
Dubuque, IA 52003

Project: Dubuque Senior High School Additions & Renovations Phase II  
Re: COR-014 – RFI-026


Change ACT-1 from Armstrong 1754 to Armstrong 1713 per attached.

PCI Austad (\$ 23,612.00)

The above work will add 0 days to the completion date.

**Approved By:**

Jeff Keuter  
Ed Tauber or Jeff Keuter – Tricon Construction

  
Straka Johnson Architects P.C.

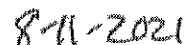
  
Dubuque Community School District

08/11/2021

Date

  
8-11-2021

Date

  
8-11-2021

Date



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746 58th Ave Ct SW  
Cedar Rapids, IA 52404  
P 866.588.9516

Corporate Office  
1230 East 12<sup>th</sup> Street  
Dubuque, IA 52001  
P 563.588.9516  
F 563.588.9519

September 14, 2021

Greg Lewis Jr.  
Straka Johnson Architects P.C.  
3555 Digital Drive  
Dubuque, IA 52003

Project: Dubuque Senior High School Additions & Renovations Phase II  
Re: COR-019R – PR-013

Area A - Roof Replacement per attached.

Jim Giese Commercial Roofing	94,250.00
Willenborg Plumbing & Heating	1,834.10
Bradley Iron Works	2,300.00
Tricon Iron Worker (2 men x 10 hrs @ \$ 73.88/HR)	1,477.60
Tricon Laborer (2 men x 16 hrs @ \$ 63.15/HR)	2,020.80
Sub-Total	101,882.50
OHP (Subcontracted)	4,804.21
OHP (Self-Performed)	579.84
General Liability Insurance	532.04
Bond	1,584.64
Total	\$ 109,383.23

The above work will add 0 days to the completion date.

**Approved By:**

Jeff Keuter  
Ed Tauber or Jeff Keuter – Tricon Construction

  
Straka Johnson Architects P.C.

  
Dubuque Community School District

09/14/2021

Date

  
Date

9/15/21  
Date



# AIA® Document A101® – 2017

## ***Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum***

AGREEMENT made as of the eleventh day of October in the year two thousand twenty one  
(In words, indicate day, month and year.)

BETWEEN the Owner:

(Name, legal status, address and other information)

Dubuque Community School District  
Dubuque Community School District  
2300 Chaney Rd.  
Dubuque, IA 52001

and the Contractor:

(Name, legal status, address and other information)

NORCOSTCO, Inc.  
825 Rhode Island Ave. S.  
Minneapolis, MN 55426-1611  
Telephone Number: 763-445-4594  
Fax Number: 763-525-8676

for the following Project:

(Name, location and detailed description)

Dubuque Senior High School  
Theatrical Luminaires & Accessories  
1800 Clarke Dr.  
Dubuque, IA 52001

The Architect:

(Name, legal status, address and other information)

Straka Johnson Architects, PC, Professional Corporation  
3555 Digital Drive  
Dubuque, IA 52003

### **ADDITIONS AND DELETIONS:**

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101®-2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201®-2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

The Owner and Contractor agree as follows.

INT.

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User Notes:

(1984512722)

**RESOLUTION APPROVING CONSTRUCTION CONTRACT,  
CERTIFICATE OF INSURANCE AND BONDS**

Be it resolved by the Board of Education of the Dubuque Community School District, Dubuque, Iowa:

That the construction contract and bonds executed and insurance coverage for the Dubuque Senior High School Phase 2 Additions & Renovations-Theatrical Luminaires Project, as described in detail in the plans and specifications heretofore approved, and which have been signed by the Contractor be and the same are hereby approved and Board President is authorized to execute said Contract on behalf of the District outlined as follows:

Contractor: NORCOSTCO Inc. of Minneapolis, MN  
Date of contract: October 11, 2021  
Bond surety: Performance/Payment Bond, \$98,445.00  
Date of bond: 10/11/2021

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:

(Check one of the following boxes and complete the necessary information.)

☐ Not later than ( ) calendar days from the date of commencement of the Work.

☒ By the following date: December 29, 2022.

Final Completion of all punch list items shall be achieved within 30 days of Substantial Completion, or no later than February 15, 2023, per the Schedule of Events, Section 00 11 14.

§ 3.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date
All	December 29, 2022

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

#### ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be ninety eight thousand, four hundred and forty five dollars (\$ 98,445.00), subject to additions and deductions as provided in the Contract Documents.

#### § 4.2 Alternates

§ 4.2.1 Alternates, if any, included in the Contract Sum:

Item	Price
N/A	

§ 4.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement. (Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

Item	Price	Conditions for Acceptance
N/A		

§ 4.3 Allowances, if any, included in the Contract Sum:  
(Identify each allowance.)

Item	Price
N/A	

#### § 4.4 Unit prices, if any:

(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit (\$0.00)
N/A		

#### § 4.5 Liquidated damages, if any:

(Insert terms and conditions for liquidated damages, if any.)

N/A

#### § 4.6 Other:

(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)

# Change Order Form

To: Drew Cook & Sons Excavating  
5200 Wolff Rd  
Dubuque, IA 52002

CHANGE ORDER NO: 1  
ISSUE DATE: 9/15/2021

PROJECT NAME: Kennedy Elementary School Playground Improvements

PROJECT No: 9140

<b><u>Jurisdictional Representative:</u></b> (Name and Address) Dan Hingtgen Project Manager WHKS & Co. 1701 Route 35 North East Dubuque, IL 61025
--

<b><u>Contractor Representative:</u></b> (Name and Address) Drew Cook and Sons Excavating Drew Cook 5200 Wolff Rd Dubuque, IA 52002
--

<b><u>Initiated By:</u></b>	
Owner	<input type="checkbox"/>
Contractor	<input type="checkbox"/>
Engineer	<input checked="" type="checkbox"/>
Change Order No:	<u>1</u>
Change Order Date:	<u>9/16/2021</u>
Original Contract Amount:	\$ <u>179,677.40</u>
Previous Change Orders:	\$ <u>-</u>
Current Change Order:	\$ <u>3,173.38</u>
New Contract Amount:	\$ <u>182,850.78</u>

**The Contract is changed as follows:**

Item No. 1 - Clearing and Grubbing A - Additional trees were added for removal. +\$3,717.00  
Item No. 4 - Subbase, Granular - Grad. No. 12a - Actual quatity was 3,940.16 ton. -\$5,577.52  
Item No. 8 - HMA, Surface Course, Standard Traffic - Actual quatity was 286.16 Ton. +6,020.56  
Item No. 9 - HMA, Inter/Base Course, Standard Traffic - Actual quatity was 241.28 Tin. +1,936.48  
Item No. 10 - Removal of Sidewalk - Sidewalk was discovered underneath the existing Asphalt - Actual Quatity was 203.11 SY. +\$4,062.20  
Item No. 11 - Sidewalk, PCC, 5" (Thickness) - Actual Quantity was 4.75 SY. -\$435.00  
Item No. 16 - Filter Sock, 8" - None installed. -\$1,965.00  
Item No. 17 - Filter Sock, 8", Removal - None installed. -\$655.00  
Item No. 18 - Inlet Protetion Device, Drop-In - One installed. -\$300.00  
Item No. 19 - Inlet Protetion Device, Maintenance - One installed. -\$400.00  
Item No. 21 - Stabilized Construction Entrance Wt. - 32.07 ton installed. -\$1,203.34  
Item No. 22 - Chain Link Fence, Vinyl Coated, 48" Height. 440 feet installed. -\$312.00  
Item No. 25 - Removal and Reinstallation of Existing Fence, Chainlink, 6". None remove. -\$1,520.00  
Item No. 29 - Remove and Reinstall Bollard - Actual Quantity was 1. -\$820.00

Total Dollar Amountof this Change Order: \$ 3,173.38

This Change Order is not Valid Until Signed by Owner and Contractor

**Recommended**

Engineer Signature - Name / Title

*PROJECT MANAGER*

Date

9/21/2021

**Approved**

Contractor Representative Signature - Name / Title

*Drew Cook Vice President*

Date

9/17/2021

**Approved**

Tamara L Ryan President, Board of Education Signature

Date

10/11/2021

# **DUBUQUE COMMUNITY SCHOOL DISTRICT**

## **RESOLUTION FOR FINAL ACCEPTANCE AND CLOSING FINAL PROJECT COSTS FOR THE PUBLIC IMPROVEMENT CONTRACT WITH Drew Cook and Sons Excavating, Inc.**

WHEREAS, on April 12, 2021, Dubuque Community School District entered into a construction contract with Drew Cook and Sons Excavating, Inc. of Dubuque, Iowa, “Contractor” for the construction of certain public improvements generally described as the Kennedy Elementary School Playground Improvements (“Project”); and

WHEREAS, on September 14, 2020, Dubuque Community School District entered into a contract with WHKS & Co. (“Architect”) for architectural/engineering design services associated with the above Project; and

WHEREAS, on September 21, 2021, Architect filed a certificate with Dubuque Community School District certifying that the contractor had substantially completed the construction of said public improvements in accordance with the terms and conditions of the contract and plans and specifications.

WHEREAS, the Architect has now submitted subsequent report, change order, bonds and pay application to Dubuque Community School District recommending that the project be accepted by the District as finally complete.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Dubuque Community School District:

Section 1: That said reports and documents of the Architect are hereby approved and adopted.

Section 2: That said public improvement is hereby approved and accepted as having been fully completed in accordance with said plans, specifications, and form of contract.

Section 3: That the total contract cost of the improvement yet payable under said contract with Drew Cook and Sons Excavating, Inc. is hereby determined to be \$9,142.55.

Section 4: That \$9,142.55 of the total contract cost yet paid shall be retained for a period of thirty (30) days following this board’s action to finally accept this public improvement project, pursuant to the requirements of Iowa Code § 573.14. If at the end of the thirty-day period, claims are on file as provided, the Dubuque Community School District shall continue to retain from the unpaid funds a sum equal to double the total amount of all claims on file. The remaining balance of the unpaid fund, or if no claims are on file, the entire unpaid fund, shall be released and paid to the contractor in accordance with Iowa law.

PASSED AND APPROVED this 11th day of October, 2021.

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Tamara L Ryan  
President, Board of Education  
Dubuque Community School District

ATTEST:

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Carolyn B Mauss  
Secretary, Board of Education  
Dubuque Community School District

00911516-1\17950-000 from Danielle Haindfield, Ahlers Law Firm, 12/11/2012

## NOTICE OF PROJECT COMPLETION

PROJECT: Kennedy Elementary School Playground Improvements  
2135 Woodland Drive  
Dubuque, IA 52002

OWNER: Dubuque Community School District

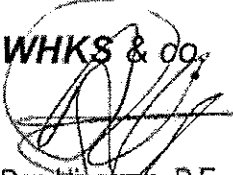
CONTRACTOR: Drew Cook & Sons Excavating, Inc.  
5190 Wolff Road  
Dubuque, Iowa

DATE: September 21, 2021

In accordance with the Contract Documents, based on on-site observations and inspections and the data comprising the Contractor's application, the Engineer certifies that to the best of its knowledge, information and belief the Work has been completed in substantial compliance with the plans and specifications, and the quality of the Work is in accordance with the Contract Documents. WHKS & Co. does not have knowledge of any outstanding work or payments other than what is enumerated in the punch list.

The final Contract Amount of the Project is \$182,850.78 (original Contract Sum of \$179,677.40 ). plus Change Order No. 1 for \$3,173.38). The amount due and owing to the Contractor is \$9,142.55 which represents the remaining retainage.

WHKS & Co. hereby recommends final acceptance of the project and final payment to the Contractor.

**WHKS & Co.**  
  
Dan Hingtgen, P.E.  
Project Manager

WHKS JOB NO: 9140.00

# **DUBUQUE COMMUNITY SCHOOL DISTRICT**

## **RESOLUTION FOR FINAL ACCEPTANCE AND CLOSING FINAL PROJECT COSTS FOR THE PUBLIC IMPROVEMENT CONTRACT WITH Drew Cook and Sons Excavating, Inc.**

WHEREAS, on April 12, 2021, Dubuque Community School District entered into a construction contract with Drew Cook and Sons Excavating, Inc. of Dubuque, Iowa, “Contractor” for the construction of certain public improvements generally described as the Kennedy Elementary School Playground Improvements (“Project”); and

WHEREAS, on September 14, 2020, Dubuque Community School District entered into a contract with WHKS & Co. (“Architect”) for architectural/engineering design services associated with the above Project; and

WHEREAS, on September 21, 2021, Architect filed a certificate with Dubuque Community School District certifying that the contractor had substantially completed the construction of said public improvements in accordance with the terms and conditions of the contract and plans and specifications.

WHEREAS, the Architect has now submitted subsequent report, change order, bonds and pay application to Dubuque Community School District recommending that the project be accepted by the District as finally complete.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Dubuque Community School District:

Section 1: That said reports and documents of the Architect are hereby approved and adopted.

Section 2: That said public improvement is hereby approved and accepted as having been fully completed in accordance with said plans, specifications, and form of contract.

Section 3: That the total contract cost of the improvement yet payable under said contract with Drew Cook and Sons Excavating, Inc. is hereby determined to be \$9,142.55.

Section 4: That \$9,142.55 of the total contract cost yet paid shall be retained for a period of thirty (30) days following this board’s action to finally accept this public improvement project, pursuant to the requirements of Iowa Code § 573.14. If at the end of the thirty-day period, claims are on file as provided, the Dubuque Community School District shall continue to retain from the unpaid funds a sum equal to double the total amount of all claims on file. The remaining balance of the unpaid fund, or if no claims are on file, the entire unpaid fund, shall be released and paid to the contractor in accordance with Iowa law.



PASSED AND APPROVED this 11th day of October, 2021.

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Tamara L Ryan  
President, Board of Education  
Dubuque Community School District

ATTEST:

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Carolyn B Mauss  
Secretary, Board of Education  
Dubuque Community School District

00911516-1\17950-000 from Danielle Haindfield, Ahlers Law Firm, 12/11/2012

## ELECTRIC LINE EASEMENT

For and in consideration of the sum of One Dollar (\$1.00) and other valuable consideration, the receipt of which is hereby acknowledged, **Dubuque Community School District** ("Grantor(s)", ADDRESS: **3715 Pennsylvania Ave, Dubuque, Iowa** do(es) hereby warrant and convey unto **Interstate Power and Light Company, an Iowa Corporation**, its successor and assigns, ("Grantee") a perpetual easement with the right, privilege and authority to construct, reconstruct, maintain, expand, operate, repair, patrol and remove an underground electric and telecommunications line or lines, consisting of wires, transformers, switches and other necessary fixtures, appurtenances and equipment, (including associated surface mounted equipment) and construction (collectively, the "*Line*" or "*Lines*") for transmitting electricity, communications and all corporate purposes of Grantee together with the power to extend to any other party the right to use, jointly with the Grantee, pursuant to the provisions hereof, upon, under, and across the following described lands located in the County of **Dubuque**, and the State of Iowa:

See Attached Exhibit A, page 3

together with all the rights and privileges for the full enjoyment or use thereof for the aforesaid purpose.

Grantor(s) agrees that it will not construct or place any buildings, structures, plants, or other obstructions on the property described above.

Grantor(s) also conveys the right and privilege to trim, cut down or control the growth of any trees or other vegetation on said described land and such other trees and vegetation adjacent thereto as in the judgment of the Grantee may interfere with construction, reconstruction, maintenance, expansion, operation, repair, use of the Line or Lines with prior notification to Grantor.

Grantee, its contractor or agent, may enter said premises for the purpose of making surveys and preliminary estimates immediately upon the execution of this easement.

The Grantor(s) also grants to the Grantee the right of ingress and egress to the Line or Lines now owned by the Grantor(s), for the purpose of constructing, reconstructing, maintaining, expanding, operating, patrolling, repairing and removing the Line or Lines, and the Grantee agrees to pay to the Grantor(s) or its tenants all damages done to the lands (except the cutting and trimming of trees or other vegetation), fences, livestock or crops of the Grantor(s) or its tenants, by the Grantee or its employees while constructing, reconstructing, maintaining, expanding, operating, patrolling, repairing or removing the Line or Lines with prior notification to Grantor.

Signed this 11th day of October, 2021.

**GRANTOR(S):**  
**Dubuque Community School District**

By: \_\_\_\_\_

By: Tamara L Ryan President, Board of Education

**ALL PURPOSE ACKNOWLEDGMENT**

STATE OF \_\_\_\_\_)

COUNTY OF \_\_\_\_\_) ss:

On this \_\_\_\_\_ day of \_\_\_\_\_, AD. 20\_\_\_\_\_, before me,  
the undersigned, a Notary Public in and for said State, personally  
appeared

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ to me personally known

or \_\_\_\_\_ provided to me on the basis of satisfactory  
evidence

to be the persons(s) whose name(s) is/are subscribed to the within  
instrument and acknowledged to me that he/she/they executed the  
same in his/her/their authorized capacity(ies), and that by  
his/her/their signature(s) on the instrument the person(s), or the  
entity upon behalf of which the person(s) acted, executed the  
instrument.

NOTARY SEAL \_\_\_\_\_  
(Sign in Ink)

\_\_\_\_\_  
(Print/type name)

Notary Public in and for the State of \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

**CAPACITY CLAIMED BY SIGNER**

\_\_\_\_\_  
INDIVIDUAL  
\_\_\_\_\_  
CORPORATE  
Title(s) of Corporate Officers(s):  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
N/A  
\_\_\_\_\_  
Corporate Seal is affixed  
\_\_\_\_\_  
No Corporate Seal procured

\_\_\_\_\_  
PARTNER(s)  
\_\_\_\_\_  
Limited Partnership  
\_\_\_\_\_  
General Partnership

\_\_\_\_\_  
ATTORNEY-IN-FACT  
\_\_\_\_\_  
EXECUTOR(s),  
\_\_\_\_\_  
ADMINISTRATOR(s),  
\_\_\_\_\_  
or TRUSTEE(s):  
\_\_\_\_\_  
GUARDIAN(s)  
\_\_\_\_\_  
or CONSERVATOR(s)  
\_\_\_\_\_  
OTHER

**SIGNER IS REPRESENTING:**

List name(s) of persons(s) or entity(ies):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# EXHIBIT 'A'

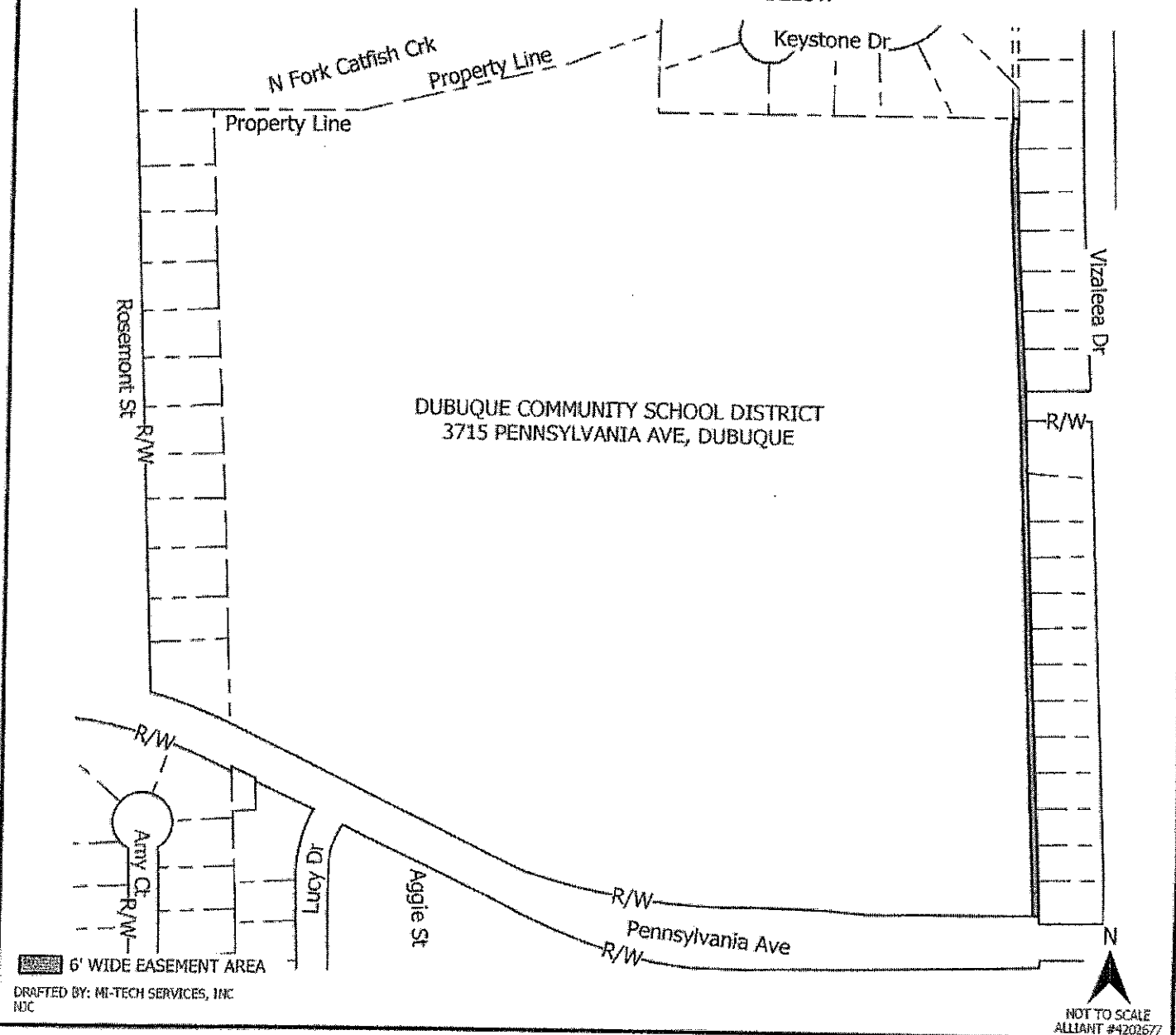
Easement area being a strip of land 6 feet in width being along the East 6 feet of Grantor's property described below and more particularly described by placement of the facilities at the time of construction on or adjacent to the following described property. It is acknowledged that a fence runs at varying distances from the East line of grantor's property, but never more than 1 1/2 feet East of grantor's property line. Said electric line will be placed west of said fence and within the 6 foot easement strip.

Grantor's Parcel:

Part of Lots 1 and 2 of the East 1/2 of the Southwest 1/4, Section 21, Township 89 North, Range 2 East, lying North of Pennsylvania Place, except Lot A of Lot 2 of Lot 1 of the East 1/2 of the Southwest 1/4 of Section 21, Township 89 North, Range 2 East of the 5<sup>th</sup> P.M., in the City of Dubuque, Dubuque County, Iowa.

SUBJECT TO EASEMENTS, RESTRICTIONS, COVENANTS, ORDINANCES AND LIMITED ACCESS PROVISIONS OF RECORD.

ALL IN PARCEL 1021376005 DESCRIBED BELOW





**Dubuque Community School District**  
**2020-2021 Internal Control Policies and Procedures**

For approval by the Board of  
Education on October 11, 2021

**Requires Annual Review by Facilities/Support Services Committee and Board of Education**

<u>Internal Control</u>	<u>Date Reviewed</u>	<u>Reviewed By</u>	<u>Comments</u>
<b>1. Cash Controls</b>			
a. Petty Cash – The request to replenish a building’s petty cash fund must have a reconciliation sheet with attached invoices and account codes. No individual purchase over \$25 will be allowed.	Every accounts payable batch	Rick Till	No exceptions have been noted throughout the year.
b. Cash Deposit Policy – All money must be deposited at least one time each week as well as on the 20 <sup>th</sup> of each month and on the last business day of each month. This is a minimum requirement as the Business Office would prefer a daily deposit if possible.	06/29/2021	Rick Till	Joni maintains a monthly checklist for each school. When there is an issue identified, Joni emails the building to resolve the issue. Joni keeps copies of all emails between herself and the person at the building responsible for the deposits.
c. No District personnel shall exchange cash for a check from the cash deposits or petty cash funds.	06/29/2021	Rick Till	Joni spot checks each school’s SAR deposits to make sure the cash and check totals on the SAR match the cash and check totals on the deposit ticket. In addition, this is noted in the Business Services Resource Book.
d. Cash funds should never be left unattended.	06/29/2021	Rick Till	This is typically mentioned at the secretaries’ meeting at the beginning of the school year. In addition, this is noted in the Business Services Resource Book. No instances of noncompliance were brought to my attention this year.
e. The Chief Financial Officer and Director of Finance will review each month’s bank reconciliation.	8/30/2021	Kevin Kelleher	I reviewed all of the FY 2020/2021 bank reconciliations and noted that Rick Till missed reviewing and/or initialing 1 bank reconciliation. Statement for the General account for period ended September 30, 2020.

<u>Internal Control</u>	<u>Date Reviewed</u>	<u>Reviewed By</u>	<u>Comments</u>
<b>1. Cash Controls, continued</b>			
f. Depository Limit – The Board Secretary will monitor bank balances weekly by reviewing balances online to ensure depository limit is not exceeded.	06/29/2021	Rick Till	Joni reviews the bank balance to make sure it is lower than the maximum depository amount. Joni also reviews the Premier Bank balance and transfers funds to the checking account to maximize interest.
g. All purchases on the District P-card will be reviewed and signed by a Board member. An expense recap and copies of each invoice for every purchase will be provided to them.	Each month that there is activity on the District P-Card. Have signed statement by Board member of their review.	Kevin Kelleher	We have created a Sign Out Form for the District P-Card. Anyone who uses the card is required to record time signed out and returned, purpose of use, amount of use and acknowledge read the policies for use of the card. Also, each month a Board member must sign that they have reviewed and approve all purchases and accompanying receipts.
h. The Chief Financial Officer sent a letter to all of the community financial institutions requesting a list of all accounts at their financial institution that were using the District Federal Identification number, and/or Name of one of our schools, and /or the address of one of our schools.	N/A	Kevin Kelleher	This control was tested during the 2019/2020 fiscal year. Every financial institution notified us that they did not have any accounts using our District or school name or federal identification number. This control is reviewed every third fiscal year. Next testing period will be 2022/2023.
i. Investment Control – When the District opens an account for short-term investing, it will require the financial institution to only allow transfers to and from the District general checking account. Transfer to any other account is not allowed.	8/30/2021	Kevin Kelleher	This was a new requirement established in the 2018/2019 year. When financial institutions bid on the short-term investment, they are aware of this requirement. This will help eliminate any possible outside fraud attempt. This was included to bidders on all short-term investment offerings in FY 2020/2021.

<u>Internal Control</u>	<u>Date Reviewed</u>	<u>Reviewed By</u>	<u>Comments</u>
<b>1. Cash Controls, continued</b>			
j. Investment Control – The District created a policy that requires the results of each short-term investment bid opportunity be communicated to the Facilities/Support Services Board subcommittee.	8/30/2021	Kevin Kelleher	Notified the Facilities/Support Services Subcommittee of the results of each bidding in FY 2020/2021. Meeting dates that included bid results were July, December and June.
<b>2. Fixed Asset Controls</b>			
a. All equipment costing \$5,000 or more shall be recorded in the fixed asset system and tagged with a District bar code.	9/8/2021	Kevin Kelleher	Lisa and Kevin worked on the fixed asset module of the District's finance system. The fixed asset module has a reconciliation document with the General Ledger. It shows all items coded with a fixed asset code in the General Ledger are recorded in the fixed asset module and any differences must be reconciled.
b. A physical inventory of all District fixed assets will be conducted on a four-year rotating cycle under the supervision of the Business Office. After completion of the physical inventory, the Chief Financial Officer and the Director of Finance will review the findings.	9/16/2021	Kevin Kelleher	We have determined different variance levels.  Less than 5.01% - Acceptable (Jefferson, Bryant, Eisenhower, Alta Vista)  5.01% to 10.00% - Meet with building principal or department manager.  Senior – Met with Dan Johnson on 9/16/21 to discuss the results. Senior had a 8.95% variance. He thought that most of the items were probably disposed of during Phase I renovations. Senior will try to be more mindful of this during Phase II remodel.



**2. Fixed Asset Controls, continued**

Audubon – Met with Ed Glaser on 9/16/21 to discuss the results. Audubon had a 6.02% variance. With a small amount of items, one or two larger items can cause a higher percentage. A couple of items on the variance list included special education items. Ed will share with his team to be more aware of proper procedures and look for inventory tags when disposing of items or sending things to the warehouse by trucking orders.

Greater than 10% - Meet with Building Principal and building will need to do another physical inventory the next year (None this year).

<u>Internal Control</u>	<u>Date Reviewed</u>	<u>Reviewed By</u>	<u>Comments</u>
<b>3. Accounts Payable Controls</b>			
a. All District purchase orders will be signed by the Chief Financial Officer.	Every accounts payable batch	Kevin Kelleher	Review and approve each purchase order.
b. An original invoice must be received and attached to the purchase order to process for payment.	Every accounts payable batch	Rick Till	If there is not an invoice attached, it is not approved for payment and returned to A/P department.
c. The Director of Finance will review all purchase orders for proper account coding before payment.	On a daily basis as purchase orders are produced	Rick Till	Reviewed and initialed essentially all purchase orders (exceptions being when I am absent).
d. Verify accounts payable warrant listing totals match all batches entered for the month.	Monthly	Rick Till	Reviewed and compared the Warrants Listing with the Disbursement Detail Listing
e. All revised purchase orders must be dated and initialized by the Chief Financial Officer.	On a daily basis as needed	Rick Till	All revised PO's are reviewed by the Chief Financial Officer. General Fund PO's are also reviewed by the Budget Coordinator to make sure the revised PO amount does not go over the budget for that budget control group. Once reviewed, they are initialized and dated and returned to the Accounts Payable Dept.
<b>4. Payroll Controls</b>			
<b>NOTE: Effective 1/1/14, payroll was processed on software from Infinite Visions that also integrates with H/R and G/L. In addition, payroll utilizes AESOP that is used for substitutes and leave tracking. Infinite Visions has internal controls built into the software in that it timestamps changes made and list the user that made the change. Due to the changes in software, many internal processes were changed and will be continually monitored.</b>			
a. Electronic time and attendance records must be approved electronically by a school or building administrator. All hourly personnel must use the electronic time and attendance system.	At fiscal year end	Rick Till	Per review with Amy, time and attendance records must be approved by a supervisor for processing payroll. Prior to processing, payroll will contact supervisors with any questions.
b. Payroll edit list will be checked online and approved by the Payroll/Benefits Manager before checks are posted.	At fiscal year end	Rick Till	Per review with Amy, the payroll edit is checked and approved online.

<u>Internal Control</u>	<u>Date Reviewed</u>	<u>Reviewed By</u>	<u>Comments</u>
<b>4. Payroll Controls, continued</b>			
c. Checks will be posted and printed by one employee and processed by another.	At fiscal year end	Rick Till	Checks are posted and printed by Amy Vandermeulen and processed by Mindy Klein.
d. Benefits are calculated by the Payroll staff and processed by the Payroll/Benefits Manager.	At fiscal year end	Rick Till	Benefits are reconciled from one payroll to the next by an excel document that lists additions/deductions from the prior payroll.
e. Staff recommendations and contracts are generated by e-pars from the Human Resources department and verified by Payroll/Benefits department.	At fiscal year end	Rick Till	Per review with Amy, before an employee can be paid there are steps in the e-par process that payroll must complete. Until all steps are completed electronically the employee cannot be paid.
f. W-4's are checked against Social Security Business Services website when processing a new employee's paperwork.	At fiscal year end	Rick Till	Per review with Amy, employees complete their W-4 online and Amy checks their SS# online to ensure information is correct.
g. Insurance premiums are paid based on what is processed in the Payroll/Benefits department not by what is billed by the companies. Company billings are updated to agree with District records.	At fiscal year end	Rick Till	Amy compares the actual payroll postings for insurance to make sure they agree with an excel file and any differences are reconciled. Amy then takes the excel file and makes adjustments to the vendor billings. The check is then written to the vendor for the amount listed on the reconciled excel file.

<u>Internal Control</u>	<u>Date Reviewed</u>	<u>Reviewed By</u>	<u>Comments</u>
<b>5. Concessions and Athletic Ticket Sales</b>			
a. The Director of Finance will annually review the concession stand reports and athletic event ticket sales reports and present the findings to the District Activities Director.	At fiscal year end	Rick Till	Business Office staff met with Joe Maloney, June Stecklein, Jackie Lambe, Brian Kuhle, Brent Cook, Cindy Widmar and Jayne David in FY 2018-2019. Reviewed both the concession and athletic ticket reports and deposits. Reviewed past and current practices and made changes to increase the accountability and internal controls. The Business Office with the assistance of Joe Maloney will continue to monitor and implement any changes needed to ensure proper internal controls and safeguarding of assets. Beginning in FY 2020-2021 June Stecklein confirmed all ticket deposits and Jackie Lambe confirmed concession deposits.

# Dubuque Community School District

## General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: 2021-2022    From Date: 9/1/2021    To Date: 9/30/2021

Account Mask: ??????????????????????

Account Type: REVENUE

☒ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Include PreEncumbrance

FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
10 - GENERAL FUND						
001111 - PROPERTY TAX	(\$35,090,949.00)	(\$5,582,026.16)	(\$5,909,294.53)	\$0.00	(\$29,181,654.47)	16.84%
001112 - CASH RESERVE PROPERTY TAX	(\$7,085,158.00)	\$0.00	\$0.00	\$0.00	(\$7,085,158.00)	0.00%
001113 - BUS PROP TAX CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001114 - INST SUPPORT PROPERTY TAX	(\$5,543,931.00)	(\$645,476.71)	(\$690,466.80)	\$0.00	(\$4,853,464.20)	12.45%
001171 - UTILITY REPLACEMENT TAX	(\$1,063,043.00)	\$0.00	\$0.00	\$0.00	(\$1,063,043.00)	0.00%
001191 - MOBILE HOME TAX	(\$102,000.00)	(\$32,500.48)	(\$37,949.74)	\$0.00	(\$64,050.26)	37.21%
001311 - TUITION/INDIVID/REG ED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001313 - TUITION/INDIVID/DRIVER ED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001314 - TUITION/INDIVID/OUT OF ST	(\$10,000.00)	\$0.00	(\$3,613.50)	\$0.00	(\$6,386.50)	36.14%
001321 - TUITION/LEA'S - REG EDUC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001322 - TUITION/LEA'S SPEC EDUC	(\$850,000.00)	(\$4,645.53)	(\$460,347.96)	\$0.00	(\$389,652.04)	54.16%
001323 - TUIT/LEA/OPEN ENR/REG ED	(\$300,000.00)	\$0.00	(\$24,552.50)	\$0.00	(\$275,447.50)	8.18%
001361 - TUITION/SUM SCH/REG ED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001411 - TRANS/FEES/REG ED/PUBLIC	(\$22,500.00)	(\$3,100.00)	(\$22,521.50)	\$0.00	\$21.50	100.10%
001441 - TRANS FEES/PRIVATE	(\$7,500.00)	(\$258.22)	(\$1,904.69)	\$0.00	(\$5,595.31)	25.40%
001510 - INTEREST	(\$100,000.00)	(\$838.12)	(\$15,603.51)	\$0.00	(\$84,396.49)	15.60%
001720 - BOOKSTORE & SUPPLY SALES	(\$1,000.00)	(\$67.00)	(\$139.00)	\$0.00	(\$861.00)	13.90%
001740 - STUDENT FEES REVENUE	(\$100,000.00)	(\$3,402.55)	(\$14,657.15)	\$0.00	(\$85,342.85)	14.66%
001748 - STUDENT FEES - CONTEST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001910 - PROPERTY RENTAL	(\$115,000.00)	(\$15,858.72)	(\$52,022.87)	\$0.00	(\$62,977.13)	45.24%
001920 - DONATIONS/CONTRIBUTIONS	(\$200,000.00)	(\$45,170.50)	(\$63,674.45)	\$0.00	(\$136,325.55)	31.84%
001921 - DRA GRANT	(\$120,000.00)	\$0.00	\$0.00	\$0.00	(\$120,000.00)	0.00%
001924 - MCELROY GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001925 - LOCAL GRANT	(\$80,000.00)	(\$175.00)	(\$175.00)	\$0.00	(\$79,825.00)	0.22%
001942 - TEXTBOOK FEES - PUBLIC	(\$485,000.00)	(\$23,555.27)	(\$424,919.20)	\$0.00	(\$60,080.80)	87.61%
001945 - TEXTBOOK FINES/PENALTIES	(\$10,000.00)	(\$2,342.31)	(\$6,826.72)	\$46.00	(\$3,219.28)	67.81%
001954 - LEA/AEA OTHER SERVICES	(\$43,490.00)	\$0.00	\$0.00	\$0.00	(\$43,490.00)	0.00%
001956 - CURRICULUM COORDINATOR TO AEA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001958 - MISC REV FROM LEA/AEA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001989 - OTHER REFUND PR YR EXP	(\$8,500.00)	(\$11,097.91)	(\$20,902.41)	\$0.00	\$12,402.41	245.91%
001993 - FUND RAISERS OTHER THAN STUDENT ACTIVITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001996 - IA SCH MICRO SETTLEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001999 - MISCELLANEOUS REVENUE	(\$350,000.00)	(\$171,270.72)	(\$232,944.57)	\$0.00	(\$117,055.43)	66.56%

# Dubuque Community School District

## General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: 2021-2022    From Date: 9/1/2021    To Date: 9/30/2021

Account Mask: ??????????????????????

Account Type: REVENUE

☒ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Include PreEncumbrance

FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
003111 - FOUNDATION AID-CURRENT YR	(\$56,126,268.00)	(\$5,612,626.00)	(\$5,612,626.00)	\$0.00	(\$50,513,642.00)	10.00%
003113 - SPEC ED DEF/SUP ST AID	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003116 - TEACHER LEADERSHIP STATE AID	(\$3,598,842.00)	(\$359,884.00)	(\$359,884.00)	\$0.00	(\$3,238,958.00)	10.00%
003117 - 4 YR OLD PRESCHOOL ST AID	(\$2,265,844.00)	(\$225,541.00)	(\$225,541.00)	\$0.00	(\$2,040,303.00)	9.95%
003119 - TRANSPORTATION EQUITY AID	(\$8,415.00)	\$0.00	\$0.00	\$0.00	(\$8,415.00)	0.00%
003121 - FOSTER CARE CLAIM	(\$30,000.00)	(\$39,295.53)	(\$39,295.53)	\$0.00	\$9,295.53	130.99%
003123 - DISTRICT COURT CLAIM	(\$125,000.00)	(\$70,767.85)	(\$70,767.85)	\$0.00	(\$54,232.15)	56.61%
003202 - MENTORING AND INDUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003204 - SALARY IMPROVEMENT PLAN	(\$6,598,581.00)	(\$659,858.00)	(\$659,858.00)	\$0.00	(\$5,938,723.00)	10.00%
003205 - CONTRACTS FOR PROF DEV/TECHNICAL ASSISTANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003214 - AEA FLOW THROUGH	(\$5,483,327.00)	(\$456,944.00)	(\$1,370,832.00)	\$0.00	(\$4,112,495.00)	25.00%
003216 - EARLY INTERVENTION GRANT	(\$791,586.00)	(\$79,159.00)	(\$79,159.00)	\$0.00	(\$712,427.00)	10.00%
003217 - AMBASSADOR TO EDUCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003221 - NON-PUBLIC TRANSPORT AID	(\$400,000.00)	\$0.00	(\$402,034.40)	\$0.00	\$2,034.40	100.51%
003222 - NON-PUBLIC TEXTBOOK AID	(\$40,000.00)	\$0.00	\$0.00	\$0.00	(\$40,000.00)	0.00%
003227 - D-CAT/DHS	\$0.00	\$0.00	(\$5,000.00)	\$0.00	\$5,000.00	0.00%
003228 - JUVENILE DELINQUENCY GRANT	(\$70,000.00)	\$0.00	(\$15,953.01)	\$0.00	(\$54,046.99)	22.79%
003234 - K-3 INNOVATIVE AT RISK	\$0.00	\$0.00	(\$29,518.96)	\$0.00	\$29,518.96	0.00%
003238 - 4 YR OLD AT-RISK GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003261 - VOCATIONAL AID	(\$30,000.00)	\$0.00	(\$26,715.19)	\$0.00	(\$3,284.81)	89.05%
003315 - EMPOWERMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003333 - MODEL CORE CURRICULUM GRT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003342 - SUCCESSFUL PROGRESSION FOR EARLY READERS	\$0.00	(\$95,276.00)	(\$95,276.00)	\$0.00	\$95,276.00	0.00%
003373 - PROF DEV MODEL CORE CURR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003374 - TEACHER DEVEL ACADEMIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003376 - ED QUALITY PROF DEVELOP	(\$780,555.00)	(\$78,056.00)	(\$78,056.00)	\$0.00	(\$702,499.00)	10.00%
003379 - COMPUTER SCIENCE PD INCENTIVE GRANT	\$0.00	\$0.00	(\$26,468.76)	\$0.00	\$26,468.76	0.00%
003720 - STATE GRANTS THRU AEA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003751 - IOWA STEM GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003801 - MILITARY CREDIT	(\$18,000.00)	\$0.00	\$0.00	\$0.00	(\$18,000.00)	0.00%
003803 - STATE COMM & IND REPLACEMENT	(\$1,737,263.00)	\$0.00	\$0.00	\$0.00	(\$1,737,263.00)	0.00%
004043 - AMERICAN RESCUE PLAN - LEARNING LOSS	\$0.00	\$0.00	(\$155,172.81)	\$0.00	\$155,172.81	0.00%
004045 - AMERICAN RESCUE PLAN ELEMENTARY & SECONDARY SCHOOL	\$0.00	\$0.00	(\$491,856.97)	\$0.00	\$491,856.97	0.00%
004051 - EDUCATION STABILIZATION FUND (GEERF FUND)	\$0.00	\$0.00	(\$13,156.63)	\$0.00	\$13,156.63	0.00%

# Dubuque Community School District

## General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: 2021-2022    From Date: 9/1/2021    To Date: 9/30/2021

Account Mask: ??????????????????????

Account Type: REVENUE

☒ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Include PreEncumbrance

FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
004052 - EDUCATION STABILIZATION FUND (ESSER FUND)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004055 - EDUCATION STABILIZATION FUND (ESSER II FUNDS)	(\$2,005,712.00)	\$0.00	(\$5,723,220.36)	\$0.00	\$3,717,508.36	285.35%
004059 - TREASURY CARES (VARIOUS SOURCES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004071 - APPRENTICESHIP USA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004501 - TITLE I CURRENT FISCAL YR	(\$1,993,850.00)	\$0.00	(\$842,431.85)	\$0.00	(\$1,151,418.15)	42.25%
004507 - TITLE I SCHOOL IMPROVEMENT GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004508 - TITLE I CARRYOVER	(\$144,250.00)	\$0.00	(\$104,026.67)	\$0.00	(\$40,223.33)	72.12%
004513 - IDEA SUB GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004516 - UNDESIGNATED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004517 - IDEA SUB GRANT - LETRS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004525 - SPEC ED PART B HIGH COST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004526 - SPECIAL ED - STATE PERSONNEL DEVELOPMENT GRANT	\$0.00	\$0.00	(\$3,511.63)	\$0.00	\$3,511.63	0.00%
004531 - PERKINS GRANT	(\$135,666.43)	\$0.00	(\$68,285.96)	\$0.00	(\$67,380.47)	50.33%
004565 - HOMELESS YOUTH GRANT	(\$45,000.00)	\$0.00	(\$21,053.99)	\$0.00	(\$23,946.01)	46.79%
004577 - COOPERAT AGREE/SCH HEALTH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004598 - TAP PROGRAM	(\$90,000.00)	(\$3,957.90)	(\$11,646.02)	\$0.00	(\$78,353.98)	12.94%
004634 - MEDICAID DIRECT CARE	(\$3,000,000.00)	(\$2,425.25)	(\$572,982.61)	\$0.00	(\$2,427,017.39)	19.10%
004643 - TITLE II-FED TCHR QUALITY	(\$325,000.00)	\$0.00	(\$179,170.93)	\$0.00	(\$145,829.07)	55.13%
004644 - TITLE III	(\$10,000.00)	\$0.00	(\$9,070.70)	\$0.00	(\$929.30)	90.71%
004646 - 21ST CENTURY COM LEARN CT	(\$80,000.00)	\$0.00	(\$30,786.03)	\$0.00	(\$49,213.97)	38.48%
004648 - TITLE VI PART A - NCLB	\$0.00	\$0.00	(\$22,266.96)	\$0.00	\$22,266.96	0.00%
004654 - ADVANCED PLACEMENT PROG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004669 - TITLE IV - STUDENT SUPPORT & ACADEMIC ENRICHMENT	(\$100,000.00)	\$0.00	(\$20,990.25)	\$0.00	(\$79,009.75)	20.99%
004720 - FEDERAL PASS-THROUGH(AEA)	(\$535,000.00)	\$0.00	\$0.00	\$0.00	(\$535,000.00)	0.00%
004790 - THROUGH ANOTHER AGENCY	\$0.00	\$0.00	(\$37,484.30)	\$0.00	\$37,484.30	0.00%
004812 - PYMTS TO ST/LIEU RE TAXES	(\$25,000.00)	\$0.00	\$0.00	\$0.00	(\$25,000.00)	0.00%
005221 - FUND 21 TRANSFER	(\$5,000.00)	\$0.00	\$0.00	\$0.00	(\$5,000.00)	0.00%
005261 - INTERFUND TRANS FUND 61	(\$280,000.00)	\$0.00	\$0.00	\$0.00	(\$280,000.00)	0.00%
005311 - COMP. FOR LOSS OF ASSETS	(\$35,000.00)	\$0.00	(\$118.00)	\$0.00	(\$34,882.00)	0.34%
005314 - SALE OF EQUIPMENT	(\$75,000.00)	\$0.00	(\$3,860.00)	\$0.00	(\$71,140.00)	5.15%
005900 - UPWARD ADJ BEG FUND BAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10 - GENERAL FUND Total:	(\$138,676,230.43)	(\$14,225,575.73)	(\$25,390,594.47)	\$46.00	(\$113,285,681.96)	18.31%

### 21 - STUDENT ACTIVITY FUND

001510 - INTEREST	(\$2,000.00)	(\$33.24)	(\$117.66)	\$0.00	(\$1,882.34)	5.88%
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# Dubuque Community School District

## General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: 2021-2022 From Date: 9/1/2021 To Date: 9/30/2021

Account Mask: ??????????????????????

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FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
001710 - ADMISSIONS	\$0.00	(\$29,863.40)	(\$46,145.40)	\$0.00	\$46,145.40	0.00%
001711 - TICKET BOOKLETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001740 - STUDENT FEES REVENUE	(\$275,000.00)	(\$5,805.25)	(\$66,171.25)	\$0.00	(\$208,828.75)	24.06%
001791 - STUDENT ACTIVITY FUND RAISERS	\$0.00	(\$2,572.87)	(\$23,947.87)	\$0.00	\$23,947.87	0.00%
001920 - DONATIONS/CONTRIBUTIONS	\$0.00	(\$4,064.70)	(\$4,464.70)	\$0.00	\$4,464.70	0.00%
001999 - MISCELLANEOUS REVENUE	(\$1,275,000.00)	(\$61,102.85)	(\$170,258.96)	\$0.00	(\$1,104,741.04)	13.35%
005210 - FUND 10 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005261 - INTERFUND TRANS FUND 61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
21 - STUDENT ACTIVITY FUND Total:	(\$1,552,000.00)	(\$103,442.31)	(\$311,105.84)	\$0.00	(\$1,240,894.16)	20.05%
22 - MANAGEMENT LEVY						
001111 - PROPERTY TAX	(\$4,889,778.00)	(\$733,957.67)	(\$761,780.32)	\$0.00	(\$4,127,997.68)	15.58%
001113 - BUS PROP TAX CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001171 - UTILITY REPLACEMENT TAX	(\$110,222.00)	\$0.00	\$0.00	\$0.00	(\$110,222.00)	0.00%
001191 - MOBILE HOME TAX	\$0.00	(\$3,357.71)	(\$3,815.66)	\$0.00	\$3,815.66	0.00%
001510 - INTEREST	(\$15,000.00)	(\$178.64)	(\$3,604.16)	\$0.00	(\$11,395.84)	24.03%
001989 - OTHER REFUND PR YR EXP	(\$16,300.00)	\$0.00	(\$33,379.00)	\$0.00	\$17,079.00	204.78%
001999 - MISCELLANEOUS REVENUE	\$0.00	(\$242.00)	(\$2,149.00)	\$0.00	\$2,149.00	0.00%
003801 - MILITARY CREDIT	(\$1,200.00)	\$0.00	\$0.00	\$0.00	(\$1,200.00)	0.00%
003803 - STATE COMM & IND REPLACEMENT	(\$179,730.00)	\$0.00	\$0.00	\$0.00	(\$179,730.00)	0.00%
005311 - COMP. FOR LOSS OF ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
22 - MANAGEMENT LEVY Total:	(\$5,212,230.00)	(\$737,736.02)	(\$804,728.14)	\$0.00	(\$4,407,501.86)	15.44%
33 - SECURE AN ADVANCED VISION FOR EDUCATION (SAVE)						
001510 - INTEREST	(\$100,000.00)	(\$4,055.45)	(\$21,753.24)	\$0.00	(\$78,246.76)	21.75%
001920 - DONATIONS/CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001989 - OTHER REFUND PR YR EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001999 - MISCELLANEOUS REVENUE	(\$45,000.00)	\$0.00	\$0.00	\$0.00	(\$45,000.00)	0.00%
003361 - SAVE	(\$10,749,204.00)	(\$937,663.63)	(\$2,751,965.06)	\$0.00	(\$7,997,238.94)	25.60%
005112 - REFUNDING BONDS	\$0.00	\$0.00	(\$30,185,000.00)	\$0.00	\$30,185,000.00	0.00%
005113 - REVENUE BONDS	(\$35,748,973.00)	\$0.00	\$0.00	\$0.00	(\$35,748,973.00)	0.00%
005120 - PREMIUM ON ISSUANCE-BONDS	\$0.00	\$0.00	(\$3,033,561.75)	\$0.00	\$3,033,561.75	0.00%
005240 - FUND 40 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33 - SECURE AN ADVANCED VISION FOR EDUCATION (SAVE) Total:	(\$46,643,177.00)	(\$941,719.08)	(\$35,992,280.05)	\$0.00	(\$10,650,896.95)	77.17%
36 - PHYSICAL PLANT/EQUIP LEVY						
001111 - PROPERTY TAX	(\$4,280,964.00)	(\$578,198.40)	(\$614,462.96)	\$0.00	(\$3,666,501.04)	14.35%
001113 - BUS PROP TAX CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



# Dubuque Community School District

## General Ledger - MONTHLY REVENUE RECAP

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FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
001171 - UTILITY REPLACEMENT TAX	(\$86,552.00)	\$0.00	\$0.00	\$0.00	(\$86,552.00)	0.00%
001191 - MOBILE HOME TAX	\$0.00	(\$2,645.19)	(\$3,078.88)	\$0.00	\$3,078.88	0.00%
001510 - INTEREST	(\$15,000.00)	(\$220.86)	(\$3,800.88)	\$0.00	(\$11,199.12)	25.34%
001920 - DONATIONS/CONTRIBUTIONS	\$0.00	\$0.00	(\$350.00)	\$0.00	\$350.00	0.00%
001989 - OTHER REFUND PR YR EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001999 - MISCELLANEOUS REVENUE	(\$20,000.00)	\$0.00	\$0.00	\$0.00	(\$20,000.00)	0.00%
003801 - MILITARY CREDIT	(\$1,300.00)	\$0.00	\$0.00	\$0.00	(\$1,300.00)	0.00%
003803 - STATE COMM & IND REPLACEMENT	(\$144,160.00)	\$0.00	\$0.00	\$0.00	(\$144,160.00)	0.00%
004662 - IA DEM CONSTRUCTION GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005311 - COMP. FOR LOSS OF ASSETS	\$0.00	(\$8,819.10)	(\$14,579.30)	\$0.00	\$14,579.30	0.00%
005313 - SALE OF REAL PROPERTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36 - PHYSICAL PLANT/EQUIP LEVY Total:	(\$4,547,976.00)	(\$589,883.55)	(\$636,272.02)	\$0.00	(\$3,911,703.98)	13.99%
40 - DEBT SERVICE FUND						
001510 - INTEREST	(\$10,000.00)	(\$131.88)	(\$11,580.57)	\$0.00	\$1,580.57	115.81%
005112 - REFUNDING BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005120 - PREMIUM ON ISSUANCE-BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005130 - ACCRUED INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005233 - INTERFUND TRANSFER	(\$8,075,000.00)	(\$662,737.20)	(\$1,988,211.60)	\$0.00	(\$6,086,788.40)	24.62%
40 - DEBT SERVICE FUND Total:	(\$8,085,000.00)	(\$662,869.08)	(\$1,999,792.17)	\$0.00	(\$6,085,207.83)	24.73%
61 - SCHOOL NUTRITION FUND						
001510 - INTEREST	(\$1,000.00)	(\$73.69)	(\$303.43)	\$0.00	(\$696.57)	30.34%
001611 - STUDENT LUNCH SALES	(\$160,000.00)	\$0.00	\$0.00	\$0.00	(\$160,000.00)	0.00%
001612 - STUDENT BREAKFAST SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001613 - STUDENT MILK SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001614 - DAILY SALES - AFTER SCHOOL PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001621 - ALA CARTE SALES	(\$450,000.00)	\$0.00	(\$18,171.95)	\$0.00	(\$431,828.05)	4.04%
001622 - ADULT LUNCH SALES	(\$50,000.00)	\$0.00	(\$766.30)	\$0.00	(\$49,233.70)	1.53%
001623 - ADULT BREAKFAST SALES	\$0.00	\$0.00	(\$6.00)	\$0.00	\$6.00	0.00%
001626 - SECOND STUDENT LUNCH SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001629 - CREDIT CARD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001631 - SPEC FUNC/STUDENTS & STAF	(\$15,000.00)	(\$2,380.55)	(\$2,380.55)	\$0.00	(\$12,619.45)	15.87%
001651 - SUMMER LUNCH PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001652 - SUMMER BREAKFAST PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001653 - SUMMER MILK PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001655 - SUMMER ALA CARTE SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

# Dubuque Community School District

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001656 - ADULT SUMMER LUNCH SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001657 - SUMMER ADULT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001658 - ADULT SUMMER MILK SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001920 - DONATIONS/CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001922 - DONATIONS FOR NEGATIVE NUTRITION ACCOUNTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001925 - LOCAL GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001930 - GAINS ON THE SALE OF CAPITAL ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001989 - OTHER REFUND PR YR EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001998 - FOOD REBATES	\$0.00	\$0.00	(\$728.15)	\$0.00	\$728.15	0.00%
001999 - MISCELLANEOUS REVENUE	\$0.00	\$0.00	(\$1,046.40)	\$0.00	\$1,046.40	0.00%
003251 - STATE AID LUNCH REIMB	(\$15,000.00)	\$0.00	(\$7,103.35)	\$0.00	(\$7,896.65)	47.36%
003252 - STATE AID BREAKFAST REIMB	(\$5,000.00)	\$0.00	(\$1,802.11)	\$0.00	(\$3,197.89)	36.04%
004011 - SCHOOL LUNCH EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004056 - USDA CHILD NUTRITION PROGRAM CARES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004552 - FEDERAL AID BREAKFAST REIM	(\$540,000.00)	\$0.00	\$0.00	\$0.00	(\$540,000.00)	0.00%
004553 - FEDERAL AID LUNCH REIMB	(\$2,500,000.00)	\$0.00	\$0.00	\$0.00	(\$2,500,000.00)	0.00%
004556 - SUMMER FOOD SERVICE PROGRAM FOR CHILDREN	\$0.00	\$0.00	(\$54,816.01)	\$0.00	\$54,816.01	0.00%
004557 - FRUIT/VEGETABLE PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004558 - TEAM NUTRITION GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004672 - USDA FD PROD SAFETY RECAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004951 - COMMODITIES PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005210 - FUND 10 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005221 - FUND 21 TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005900 - UPWARD ADJ BEG FUND BAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
61 - SCHOOL NUTRITION FUND Total:	(\$3,736,000.00)	(\$2,454.24)	(\$87,124.25)	\$0.00	(\$3,648,875.75)	2.33%
76 - CLEARING FUND						
001999 - MISCELLANEOUS REVENUE	\$0.00	(\$236,058.42)	(\$777,907.44)	\$0.00	\$777,907.44	0.00%
76 - CLEARING FUND Total:	\$0.00	(\$236,058.42)	(\$777,907.44)	\$0.00	\$777,907.44	0.00%
81 - EXPENDABLE TRUST FUND						
001510 - INTEREST	\$0.00	(\$5.05)	(\$18.36)	\$0.00	\$18.36	0.00%
001999 - MISCELLANEOUS REVENUE	\$0.00	(\$1,681.00)	(\$1,731.00)	\$0.00	\$1,731.00	0.00%
005221 - FUND 21 TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
81 - EXPENDABLE TRUST FUND Total:	\$0.00	(\$1,686.05)	(\$1,749.36)	\$0.00	\$1,749.36	0.00%
91 - AGENCY/HOSPITALITY FUND						

# Dubuque Community School District

## General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: 2021-2022 From Date: 9/1/2021 To Date: 9/30/2021

Account Mask: ??????????????????????

Account Type: REVENUE

☒ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Include PreEncumbrance

FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
001510 - INTEREST	\$0.00	(\$1.32)	(\$4.59)	\$0.00	\$4.59	0.00%
001999 - MISCELLANEOUS REVENUE	\$0.00	(\$3,309.50)	(\$9,088.99)	\$0.00	\$9,088.99	0.00%
91 - AGENCY/HOSPITALITY FUND Total:	\$0.00	(\$3,310.82)	(\$9,093.58)	\$0.00	\$9,093.58	0.00%
Grand Total:	(\$208,452,613.43)	(\$17,504,735.30)	(\$66,010,647.32)	\$46.00	(\$142,442,012.11)	31.67%

End of Report

# Dubuque Community School District

## MONTHLY BUDGET RECAP - EXPENSE

Fiscal Year: 2021-2022

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

From Date: 9/1/2021

To Date: 9/30/2021

☒ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.0000.0000.000.0000.000100	SALARIES	\$86,643,804.46	(\$3,228,595.02)	\$9,166,693.92	\$77,477,110.54	\$74,964,437.13	\$2,512,673.41	2.90%
10.0000.0000.000.0000.000200	EMPLOYEE BENEFITS	\$31,609,376.98	(\$1,231,985.29)	\$3,834,880.25	\$27,774,496.73	\$27,930,300.09	(\$155,803.36)	-0.49%
10.0000.0000.000.0000.000300	PURCHASED SERVICES	\$1,250,098.58	\$842,697.23	\$2,500,025.93	(\$1,249,927.35)	\$2,159,979.98	(\$3,409,907.33)	-272.77%
10.0000.0000.000.0000.000400	PROPERTY SERVICES	\$478,086.79	\$33,585.54	\$86,294.41	\$391,792.38	\$253,321.89	\$138,470.49	28.96%
10.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$266,726.78	\$64,662.91	\$500,877.18	(\$234,150.40)	\$112,645.29	(\$346,795.69)	-130.02%
10.0000.0000.000.0000.000600	SUPPLIES	\$5,891,982.85	\$531,222.96	\$1,314,743.31	\$4,577,239.54	\$2,321,216.72	\$2,256,022.82	38.29%
10.0000.0000.000.0000.000700	PROPERTY/EQUIPMENT	\$196,659.81	\$26,754.00	\$380,987.71	(\$184,327.90)	\$149,077.25	(\$333,405.15)	-169.53%
10.0000.0000.000.0000.000800	MISCELLANEOUS	\$48,749.32	\$1,581.00	\$33,662.75	\$15,086.57	\$850.00	\$14,236.57	29.20%
10.0000.0000.000.0000.000900	FUND TRANSFERS	\$5,488,260.38	\$456,944.00	\$1,370,832.00	\$4,117,428.38	\$0.00	\$4,117,428.38	75.02%
	FUND: GENERAL FUND - 10	\$131,873,745.95	(\$2,503,132.67)	\$19,188,997.46	\$112,684,748.49	\$107,891,828.35	\$4,792,920.14	3.63%
21.0000.0000.000.0000.000100	SALARIES	\$0.00	\$9,905.82	\$22,723.70	(\$22,723.70)	\$4,132.74	(\$26,856.44)	0.00%
21.0000.0000.000.0000.000200	EMPLOYEE BENEFITS	\$0.00	\$1,400.26	\$3,157.57	(\$3,157.57)	\$505.41	(\$3,662.98)	0.00%
21.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$10,085.00	\$29,132.06	(\$29,132.06)	\$15,040.00	(\$44,172.06)	0.00%
21.0000.0000.000.0000.000400	PROPERTY SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
21.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$0.00	\$0.00	\$5,391.65	(\$5,391.65)	\$250.00	(\$5,641.65)	0.00%
21.0000.0000.000.0000.000600	SUPPLIES	\$1,552,000.00	\$85,568.52	\$191,915.06	\$1,360,084.94	\$94,710.39	\$1,265,374.55	81.53%
21.0000.0000.000.0000.000700	PROPERTY/EQUIPMENT	\$0.00	\$2,858.00	\$16,853.60	(\$16,853.60)	\$10,041.61	(\$26,895.21)	0.00%
21.0000.0000.000.0000.000800	MISCELLANEOUS	\$0.00	\$6,134.75	\$26,337.50	(\$26,337.50)	\$1,882.00	(\$28,219.50)	0.00%
21.0000.0000.000.0000.000900	FUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	FUND: STUDENT ACTIVITY FUND - 21	\$1,552,000.00	\$115,952.35	\$295,511.14	\$1,256,488.86	\$126,562.15	\$1,129,926.71	72.80%
22.0000.0000.000.0000.000200	EMPLOYEE BENEFITS	\$1,519,000.00	\$36,684.64	\$1,726,851.03	(\$207,851.03)	\$37,407.79	(\$245,258.82)	-16.15%
22.0000.0000.000.0000.000300	PURCHASED SERVICES	\$222,000.00	\$0.00	\$0.00	\$222,000.00	\$0.00	\$222,000.00	100.00%
22.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$2,459,000.00	\$796,785.50	\$1,629,230.51	\$829,769.49	\$796,785.50	\$32,983.99	1.34%
	FUND: MANAGEMENT LEVY - 22	\$4,200,000.00	\$833,470.14	\$3,356,081.54	\$843,918.46	\$834,193.29	\$9,725.17	0.23%
33.0000.0000.000.0000.000300	PURCHASED SERVICES	\$15,423,905.00	\$293,838.34	\$1,128,062.15	\$14,295,842.85	\$872,450.05	\$13,423,392.80	87.03%
33.0000.0000.000.0000.000400	PROPERTY SERVICES	\$1,100,000.00	\$700,869.89	\$1,351,496.28	(\$251,496.28)	\$27,459,582.03	(\$27,711,078.31)	-2519.19%
33.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$0.00	\$14,283.17	\$42,849.51	(\$42,849.51)	\$127,959.33	(\$170,808.84)	0.00%
33.0000.0000.000.0000.000600	SUPPLIES	\$0.00	\$50.00	\$21,590.20	(\$21,590.20)	\$108,558.00	(\$130,148.20)	0.00%
33.0000.0000.000.0000.000700	PROPERTY/EQUIPMENT	\$3,300,000.00	\$0.00	\$0.00	\$3,300,000.00	\$1,275,000.00	\$2,025,000.00	61.36%
33.0000.0000.000.0000.000800	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33.0000.0000.000.0000.000900	FUND TRANSFERS	\$8,075,000.00	\$662,737.20	\$1,988,211.60	\$6,086,788.40	\$0.00	\$6,086,788.40	75.38%
	FUND: SECURE AN ADVANCED VISION FOR EDUCATION (SAVE) - 33	\$27,898,905.00	\$1,671,778.60	\$4,532,209.74	\$23,366,695.26	\$29,843,549.41	(\$6,476,854.15)	-23.22%
36.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$18,910.67	\$33,478.60	(\$33,478.60)	\$186,766.12	(\$220,244.72)	0.00%
36.0000.0000.000.0000.000400	PROPERTY SERVICES	\$3,907,000.00	\$366,331.36	\$889,409.79	\$3,017,590.21	\$316,889.57	\$2,700,700.64	69.12%
36.0000.0000.000.0000.000600	SUPPLIES	\$100,000.00	\$49,462.98	\$141,919.81	(\$41,919.81)	\$112,099.36	(\$154,019.17)	-154.02%
36.0000.0000.000.0000.000700	PROPERTY/EQUIPMENT	\$1,350,000.00	\$105,606.31	\$408,659.17	\$941,340.83	\$352,512.37	\$588,828.46	43.62%
36.0000.0000.000.0000.000800	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	FUND: PHYSICAL PLANT/EQUIP LEVY - 36	\$5,357,000.00	\$540,311.32	\$1,473,467.37	\$3,883,532.63	\$968,267.42	\$2,915,265.21	54.42%
40.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40.0000.0000.000.0000.000800	MISCELLANEOUS	\$7,938,000.00	\$0.00	\$6,610,286.86	\$1,327,713.14	\$0.00	\$1,327,713.14	16.73%
40.0000.0000.000.0000.000900	FUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	FUND: DEBT SERVICE FUND - 40	\$7,938,000.00	\$0.00	\$6,610,286.86	\$1,327,713.14	\$0.00	\$1,327,713.14	16.73%
61.0000.0000.000.0000.000100	SALARIES	\$1,989,789.74	\$168,481.51	\$216,140.93	\$1,773,648.81	\$1,744,904.11	\$28,744.70	1.44%
61.0000.0000.000.0000.000200	EMPLOYEE BENEFITS	\$689,775.64	\$67,601.29	\$152,186.64	\$537,589.00	\$625,499.18	(\$87,910.18)	-12.74%
61.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

# Dubuque Community School District

## MONTHLY BUDGET RECAP - EXPENSE

From Date: 9/1/2021

To Date: 9/30/2021

Fiscal Year: 2021-2022

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☒ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
61.0000.0000.000.0000.000400	PROPERTY SERVICES	\$0.00	\$155.00	\$155.00	(\$155.00)	\$685.00	(\$840.00)	0.00%
61.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
61.0000.0000.000.0000.000600	SUPPLIES	\$4,297,300.00	\$172,726.23	\$239,577.98	\$4,057,722.02	\$981,206.82	\$3,076,515.20	71.59%
61.0000.0000.000.0000.000700	PROPERTY/EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
61.0000.0000.000.0000.000800	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
61.0000.0000.000.0000.000900	FUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	FUND: SCHOOL NUTRITION FUND - 61	\$6,976,865.38	\$408,964.03	\$608,060.55	\$6,368,804.83	\$3,352,295.11	\$3,016,509.72	43.24%
76.0000.0000.000.0000.000200	EMPLOYEE BENEFITS	\$0.00	\$243,490.71	\$771,278.07	(\$771,278.07)	\$1,661,418.02	(\$2,432,696.09)	0.00%
76.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
76.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
76.0000.0000.000.0000.000600	SUPPLIES	\$0.00	\$8,754.69	\$24,822.14	(\$24,822.14)	\$80,677.86	(\$105,500.00)	0.00%
76.0000.0000.000.0000.000800	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	FUND: CLEARING FUND - 76	\$0.00	\$252,245.40	\$796,100.21	(\$796,100.21)	\$1,742,095.88	(\$2,538,196.09)	0.00%
81.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$250.00	\$12,997.86	(\$12,997.86)	\$0.00	(\$12,997.86)	0.00%
81.0000.0000.000.0000.000600	SUPPLIES	\$0.00	\$574.97	\$574.97	(\$574.97)	\$0.00	(\$574.97)	0.00%
81.0000.0000.000.0000.000900	FUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	FUND: EXPENDABLE TRUST FUND - 81	\$0.00	\$824.97	\$13,572.83	(\$13,572.83)	\$0.00	(\$13,572.83)	0.00%
91.0000.0000.000.0000.000600	SUPPLIES	\$0.00	\$1,998.81	\$6,317.64	(\$6,317.64)	\$5,026.87	(\$11,344.51)	0.00%
	FUND: AGENCY/HOSPITALITY FUND - 91	\$0.00	\$1,998.81	\$6,317.64	(\$6,317.64)	\$5,026.87	(\$11,344.51)	0.00%
Grand Total:		\$185,796,516.33	\$1,322,412.95	\$36,880,605.34	\$148,915,910.99	\$144,763,818.48	\$4,152,092.51	2.23%

End of Report

## Old Business

### **Recommendations:**

✓ I move that the Board of Education have board discussion and possible action regarding masks

## New Business

### **Recommendations:**

Approximately \$16,000,000 School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds

✓ I move that the Board of Education approve the resolution fixing the date for a public hearing on the proposed issuance of approximately \$16,000,000 School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds [roll call vote]

✓ I move that the Board of Education approve the proclamation for Cyber Security Awareness Month.

✓ I move that the Board of Education approve the district Emergency Operations Plan.

✓ I move that the Board of Education take no further disciplinary action related to students #806718 and #826086, at this time.

**ITEMS TO INCLUDE ON AGENDA**

**DUBUQUE COMMUNITY SCHOOL DISTRICT**

Approximately \$16,000,000 School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds

- Resolution Fixing Date for a Hearing on the Proposed Issuance of Approximately \$16,000,000 School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds

**NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE CHAPTER 21  
AND THE LOCAL RULES OF THE SCHOOL DISTRICT.**



October 11, 2021

The Board of Directors of the Dubuque Community School District, State of Iowa, met in \_\_\_\_\_ session, in The Forum, 2300 Chaney, Dubuque, Iowa 52001, at 5:30 P.M., on the above date. There were present President \_\_\_\_\_, in the chair, and the following named Board Members:

\_\_\_\_\_

Absent: \_\_\_\_\_

Vacant: \_\_\_\_\_

\* \* \* \* \*

The President of the Board of Directors of the Dubuque Community School District (the "School District") called up for consideration the Resolution Fixing the Date for a Public Hearing on the Proposed Issuance of Approximately \$16,000,000 School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds, which requires that a public hearing be held on this proposal.

Director \_\_\_\_\_ introduced the following Resolution and moved its adoption. Director \_\_\_\_\_ seconded the motion to adopt. The roll was called, and the vote was:

AYES: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

The President declared the Resolution adopted as follows:

RESOLUTION FIXING THE DATE FOR A PUBLIC HEARING  
ON THE PROPOSED ISSUANCE OF APPROXIMATELY  
\$16,000,000 SCHOOL INFRASTRUCTURE SALES, SERVICES  
AND USE TAX REVENUE REFUNDING BONDS

WHEREAS, the School District receives revenue from the State of Iowa Secure an Advanced Vision for Education Fund ("SAVE Revenue") pursuant to Iowa Code Section 423F.2; and

WHEREAS, pursuant to Iowa Code Chapter 423F and an election duly held in accordance therewith on November 6, 2019 approving a revenue purpose statement (the "Revenue Purpose Statement"), the Board of Directors is currently entitled to spend SAVE Revenue for school infrastructure purposes; and

WHEREAS, the Board of Directors is in need of funds for the following school infrastructure project(s): to currently refund the School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2016, dated December 5, 2016, and to currently refund the School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2017, dated December 1, 2017, including costs of issuance and a debt service reserve fund if required by the purchaser; and

WHEREAS, the Board of Directors has deemed it necessary and advisable that the District issue School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds, which may be issued in one or more series over multiple fiscal years pursuant to Iowa Code Section 423F.2 and 423E.5, in the approximate amount of \$16,000,000 for the purpose of providing funds to currently refund the School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2016, dated December 5, 2016, including costs of issuance and a debt service reserve fund if required by the

purchaser. Any bond proceeds remaining after completion of this project will be used for other school infrastructure projects as authorized by the School District's Revenue Purpose Statement; and

WHEREAS, before said Bonds may be issued, it is necessary to comply with the provisions of Iowa Code Section 423F.4, and to publish a notice of the time and place of the public hearing on the proposal to issue such Bonds; and

WHEREAS, notice of the time and place of a public hearing must be published not less than ten nor more than twenty days before the public hearing in a newspaper having general circulation in the District:

NOW, THEREFORE, it is resolved:

1. A public hearing will be held in The Forum, 2300 Chaney, Dubuque, Iowa 52001, on November 8, 2021, at 5:30 P.M., on the proposal to issue approximately \$16,000,000 School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds, which may be issued in one or more series over multiple fiscal years pursuant to Iowa Code Section 423F.2 and 423E.5, for the purpose of providing funds to currently refund the School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2016, dated December 5, 2016, and to currently refund the School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2017, dated December 1, 2017, including costs of issuance and a debt service reserve fund if required by the purchaser. Any bond proceeds remaining after completion of this project will be used for other school infrastructure projects as authorized by the School District's Revenue Purpose Statement.

2. The Secretary is authorized and directed to publish notice of this public hearing in a newspaper having general circulation in the School District. Such publication will be made not less than ten nor more than twenty days ahead of the hearing date, and be in substantially the following form:

NOTICE OF PUBLIC HEARING ON THE PROPOSED  
ISSUANCE OF APPROXIMATELY \$16,000,000 SCHOOL  
INFRASTRUCTURE SALES, SERVICES AND USE TAX  
REVENUE REFUNDING BONDS

Notice is hereby given that the Board of Directors of the Dubuque Community School District, in the Counties of Dubuque and Jackson, State of Iowa, will hold a public hearing upon its proposed issuance of approximately \$16,000,000 School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds, which may be issued in one or more series over multiple fiscal years, pursuant to Iowa Code Section 423F.2 and 423E.5, for the purpose of providing funds to currently refund the School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2016, dated December 5, 2016, and to currently refund the School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2017, dated December 1, 2017, including costs of issuance and a debt service reserve fund if required by the purchaser. Any bond proceeds remaining after completion of this project will be used for other school infrastructure projects as authorized by the School District's Revenue Purpose Statement.

The hearing will be held in The Forum, 2300 Chaney, Dubuque, Iowa 52001, on November 8, 2021, at 5:30 P.M.

PASSED AND APPROVED this 11th day of October, 2021.

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President of the Board of Directors

ATTEST:

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Secretary of the Board of Directors

## CERTIFICATE

STATE OF IOWA

)

) SS

COUNTY OF DUBUQUE

)

I, the undersigned Secretary of the Board of Directors of the Dubuque Community School District, in the Counties of Dubuque and Jackson, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the corporate records of the School District showing proceedings of the Board, and the same is a true and complete copy of the action taken by the Board with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that the meeting and all action was duly and publicly held in accordance with a notice of meeting and a tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board pursuant to the local rules of the Board and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the School District or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand this                      day of                      , 2021.

Secretary of the Board of Directors of the  
Dubuque Community School District

***NEWSPAPER COPY TO BE PUBLISHED AFTER OCTOBER 19  
AND BEFORE OCTOBER 29, 2021***

**NOTICE OF PUBLIC HEARING ON THE PROPOSED  
ISSUANCE OF APPROXIMATELY \$16,000,000 SCHOOL  
INFRASTRUCTURE SALES, SERVICES AND USE TAX  
REVENUE REFUNDING BONDS**

Notice is hereby given that the Board of Directors of the Dubuque Community School District, in the Counties of Dubuque and Jackson, State of Iowa, will hold a public hearing upon its proposed issuance of approximately \$16,000,000 School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds, which may be issued in one or more series over multiple fiscal years, pursuant to Iowa Code Section 423F.2 and 423E.5, for the purpose of providing funds to currently refund the School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2016, dated December 5, 2016, and to currently refund the School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2017, dated December 1, 2017, including costs of issuance and a debt service reserve fund if required by the purchaser. Any bond proceeds remaining after completion of this project will be used for other school infrastructure projects as authorized by the School District's Revenue Purpose Statement.

The hearing will be held in The Forum, 2300 Chaney, Dubuque, Iowa 52001, on November 8, 2021, at 5:30 P.M.

DUBUQUE COMMUNITY SCHOOL  
DISTRICT

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Secretary of the Board of Directors

STATE OF IOWA

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) SS PUBLICATION CERTIFICATE

COUNTY OF DUBUQUE

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I certify that I am now the elected and acting Secretary of the Board of Directors of the Dubuque Community School District, in the Counties of Dubuque and Jackson, State of Iowa, and that as Secretary of the Board of Directors and by full authority from the Board of Directors, I caused a

NOTICE OF PUBLIC HEARING ON THE PROPOSED  
ISSUANCE OF APPROXIMATELY \$16,000,000 SCHOOL  
INFRASTRUCTURE SALES, SERVICES AND USE TAX  
REVENUE REFUNDING BONDS

of which the clipping annexed to the publisher's affidavit attached is a complete copy published at least once, not less than ten clear days nor more than twenty days prior to the date of the public hearing, in the *Telegraph Herald*, a newspaper having general circulation within the District, and that the Notice was published in the newspaper in all of the issues published and circulated on the following date:

\_\_\_\_\_, 2021

which was at least ten (10) but not more than twenty (20) days before the hearing.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Secretary, Dubuque Community  
School District

ATTACH AFFIDAVIT OF PUBLICATION

01944357-1\17950-037

# *Proclamation*

WHEREAS, the Dubuque Community School District recognizes that it plays a vital role in identifying, protecting its citizens from, and responding to cybersecurity threats that may have significant impact to our individual and collective safety and privacy; and

WHEREAS, cybersecurity education and awareness is crucial for everyone, including schools, government agencies, the home user, and anyone who connects to the internet, with a computer, mobile phone, or other internet-connected device; and

WHEREAS, monitoring your accounts, being conscientious of what you share online, keeping computer software up to date, creating unique passwords and changing them regularly, installing antivirus programs and firewalls, and using mobile devices and other internet-connect devices safely are ways people and organizations can protect themselves from phishing, viruses, ransomware, other types of malware, financial loss, and loss of sensitive data; and

WHEREAS, maintaining the security of cyberspace is a shared responsibility in which each of us has a critical role to play, and awareness of essential cyber practices will improve the security of Dubuque Community School District's information, and infrastructure; and

WHEREAS, the Dubuque Community School District encourages all citizens to learn about cybersecurity and to put that knowledge into practice in their homes, schools, workplaces, and businesses to stay safe online and connect with confidence.

**NOW THEREFORE**, I, Tami Ryan, on behalf of the Dubuque Community School District Board of Education, do hereby proclaim October 2021, as:

## **CYBERSECURITY AWARENESS MONTH**

Signed this 11th Day of October, 2021.

ATTEST:

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Tamara L. Ryan, *President*  
BOARD OF EDUCATION

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Carrie B. Mauss, *Secretary*  
BOARD OF EDUCATION



(9th Grade Cornerstone Academy/Hempstead HS)

-Physical Assault on Student, Physical Assault on Staff resulting in Injury

During a behavioral mediation process, \_\_\_\_\_ attacked the other student, physically assaulting him several times. Staff were able to separate the students and remove the victim from the classroom environment. \_\_\_\_\_ directed his attacks then toward staff, during the fight the staff member, \_\_\_\_\_ did sustain an injury to his knee. \_\_\_\_\_ was evaluated by the school nurse and referred to Occupational Health for evaluation. \_\_\_\_\_ sustained a LCL sprain in his knee and was placed on minor job restrictions.

Please reach out with any questions.



Casey Studer  
Alta Vista Campus Assistant Principal  
Dubuque Community School District

09/15/2021

Dubuque, IA 52001

Dear

This letter is a confirmation of your child's suspension from school. School Board Policy 5200 provides consequences and interventions to improve student behavior. In choosing a consequence or intervention, authorized school personnel consider a student's past performance, the circumstances of the specific offense, and the seriousness of the incident.

**Child:** 806718

**Grade:** 09

**Date of Incident:** 09/15/2021

**Reason for Suspension:** Physical Assault on Student, Physical Assault on staff resulting in Injury

**School Board Policy Violation:** 5200

**Policies & Offenses:** O

**Additional Comments:** During a behavioral mediation,                      attacked another student and physically assaulted him several times. After the student was removed,                      directed his physical aggression toward staff which resulted in injury.

**Number of Days:** 3

**Dates of Suspension:** 9/16, 9/17, 9/20 (Re-Entry meeting to be scheduled on 9/20)

**Location:** Home

We look forward to working with you in the future in the best interest of your child. Please e-mail, telephone, or FAX if you have any comments, concerns, and/or questions 563-552-5803. Thank you for your time and consideration.

Sincerely,

Casey Studer

Assistant Principal

Alta Vista Campus-Dubuque CSD

Cc: Yellow Folder in Student's Cumulative File (Paper)  
Stan Rheingans, Superintendent (e-mail attachment)  
Carrie Mauss, School Board Secretary (e-mail attachment)  
Mimi Holesinger, Behavioral Specialist (e-mail attachment)  
Brenda Duvel, Executive Director of Special Education

is subbing for . She was shoved against a door on 9/29/21 as was attempting to gain access to a student he was mad at. She expressed she had a headache immediately after the incident. The next morning Vivian called to let me know she would not be able to come to work. She was experiencing nausea and a headache. When I checked on her the evening of 9/30/21, she was feeling better. We sent her to Tri-state Occupational Health. They ordered her to be off work until 10/2/21. She is back at work today.

Ed Glaser  
Principal  
Audubon Elementary School  
563-552-3305



**Ed Glaser**  
Audubon Elementary School  
605 Lincoln Avenue  
Dubuque, Iowa 52001  
Phone 563.552 3305  
Fax 563.552 3301  
eglaser@dbqschools.org

October 7, 2021

Dubuque, IA 52001

Dear \_\_\_\_\_,

This letter is a confirmation of the phone call Audubon staff made regarding behavior. School Board Policy 5200 provides consequences for misbehavior and interventions to improve student behavior. In choosing a consequence or intervention, authorized school personnel consider a student's past performance, the circumstances of the specific offense, and the seriousness of the incident.

Child: 826086

Grade: 4<sup>th</sup> Grade

Date of Incident: September 22, 2021

Reason for Suspension: was physically aggressive with multiple staff members. After attempting to de-escalate situations for over several hours, it was decided to suspend.

Number of Days: .5

Date(s) of Suspension: September 22, 2021

Location of Suspension: Out of School

Reentry Meeting: September 23, 2021

Suspension absences are excused and students are allowed to make up work for full credit if work is completed in a reasonable time set by their teachers. Homework during the suspension period may be obtained by contacting your student's teachers.

We look forward to working with you in the future in the best interest of your child. Please E-mail, telephone, or FAX if you have any comments, concerns, and/or questions. Thank you for your time and consideration.

Sincerely,

Ed Glaser

C: Yellow Folder in Student's Cumulative File  
Counselor/Discipline File  
Stan Rheingans, Superintendent  
Carrie Maus, School Board Secretary  
Mimi Holesinger, Behavioral Support Specialist