

DUBUQUE COMMUNITY SCHOOL DISTRICT  
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67<sup>th</sup> G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: October 28, 2021
  - B. Date media were emailed agenda: October 28, 2021
  - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
  - D. Board Committee: **Facilities/Support Services Committee**
  - E. Date and Time of Meeting: November 1, 2021 - 4:00 p.m.
  - F. Place of Meeting: The Forum
  - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Kate Parks, Tom Barton, Lisa Wittman, Jim Prochaska, Tami Ryan, and Anderson Sainci. Absent: Nancy Bradley. District representatives present: Kevin Kelleher, Rick Till, Rob Powers, Mark Fassbinder, and Amy Hawkins.

Kate Parks called the meeting to order at 4:02 p.m.

Agenda for November 1, 2021

The agenda was approved as submitted.

Update on Current District Projects

**Senior High School Additions Renovations Phase 2**

Ken Johnson from Straka-Johnson updated the committee on the Senior High School Additions and Renovations Phase 2 Project. Construction of the project is roughly 18% complete. Tricon Construction holds biweekly coordination meetings where issues are worked out as they are identified. Payment Application No. 5R is in hand.

Area C Addition:

- Primary steel structure is complete, and steel long span joists are erected

Area A Addition:

- Masonry is ongoing, with elevator hoist way nearly complete

Auditorium renovation continues with erection of the catwalks ongoing. Project remains on schedule and on budget, with no obvious supply chain issues affecting the overall schedule.

**Hempstead High School Intercom Replacement**

Nick Rettenberger, architect from Origin design, updated the committee on the Hempstead High School Intercom Replacement project. There is still some outstanding work that needs to be completed with the cafeteria speaker issue. The design team met with Buildings and Grounds to discuss the current two speaker system in cafeteria. The District would like continued flexibility of space used during and after school. CEC to work on a change order request to replace existing center speakers and control panel. The request will be reviewed with Buildings and Grounds. Rettenberger hopes to have the project closed out and have a certificate of completion issued next month.

**Central Kitchen Mechanical System Replacement.**

Rettenberger updated the committee on the Central Kitchen Mechanical System Replacement project.

Project is in the early stages with work on drawings and specs to continue.

Drawings planned to be available for bidding mid to late December. Construction will be in the summer of 2022.

**Hempstead High School Kitchen Freezer Replacement**

Mark Fassbinder updated the committee on the Hempstead High School Kitchen Freezer Replacement.

Representatives from FRK Architects have held several meetings on site with the food service and buildings

and grounds staff to look at layout options and have landed on a final layout. Work on finalizing the bidding drawings and specifications continues and the bidding documents will come to the December facilities meeting for review and approval to send out for bid. Construction to start in the summer of 2022.

Cenergistic Update

Mark Fassbinder, working with representative from Cenergistic, talked about adjusting boilers for the upcoming cold months.

SBRC Request for Allowable Growth and ELL Beyond Five Years

Not able to submit resolutions request for both of these programs until next month. Department of Education doesn't have the updated amounts for the resolution at this time. We will revisit at the December Facilities and Support Services Committee meeting.

Discussion on Sale of Pool Lane Ropes and Storage Reel

Joe Maloney has been working with the Dubuque Community YMCA/YWCA to purchase Hempstead's pool lane ropes and storage reel. A price of \$1200.00 was negotiated for the lane ropes and storage reel.

Discussion of Substitute Rate Changes

Amy Hawkins discussed the rate for substitute paraprofessionals, secretary, and food service employees in the district. Currently, substitutes make \$11.70 an hour. Amy talked with Kevin Kelleher and they feel that the substitute pay should be increased by \$1.30. The result would be \$13.00 an hour for substitutes. Esser funds will be used to pay for the increase.

Other Items

The next meeting was scheduled for December 6, 2021.

The meeting adjourned at 4:14 p.m.



Carolyn Mauss, Secretary  
Board of Education