

DUBUQUE COMMUNITY SCHOOL DISTRICT
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67th G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: December 29, 2021
 - B. Date media were emailed agenda: December 29, 2021
 - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
 - D. Board Committee: **Facilities/Support Services Committee**
 - E. Date and Time of Meeting: January 3, 2022 - 4:00 p.m.
 - F. Place of Meeting: The Forum
 - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting. If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Kate Parks, Nancy Bradley, Katie Jones, Lisa Wittman, Jim Prochaska, Tami Ryan and Anderson Sainci. District representatives present: Stan Rheingans, Kevin Kelleher, Rick Till, Rob Powers, Shirley Horstman, Mike Cyze.

Kate Parks called the meeting to order at 4:00 p.m.

Agenda for January 3, 2022

The agenda was approved as submitted.

Review Donation from Boy Scout Troup 69

Wyatt Branscomb, Boy Scout, proposed to build three picnic tables for his Eagle Scout Project. The tables will be donated to Roosevelt Middle School at an estimated cost of \$1,078.00.

Board 1.10.22

Reviewed SBRC request for drop-out Prevention Program

School districts may apply for increased funding (supplemental state aid) to serve students who are returning dropouts or potential dropouts. Based on the formula and match, an anticipated total of \$4,875,960 or an increase of \$31,728 for 2022-23. Board 1.10.22

Update on Current District Projects

Senior High School Additions Renovations Phase 2

Ken Johnson, from Straka-Johnson, updated the committee on the Senior High School Project. The project is roughly 25% complete and is on schedule and on budget. Tricon holds weekly meetings to address any issues. Straka-Johnson Architects meets regularly with B & G to ensure they are on schedule and budget.

Area C Addition (Performance PE and Wrestling Room):

- Structure and masonry backup are complete. Roofing is complete; structure is dried-in for ongoing winter work.

Area B Addition:

- Fully enclosed and dried in, for ongoing winter work.

Area A Addition:

- Structure is complete, dried in for the winter.
- Monumental stair is being erected.

The auditorium renovation continues, with erection of the catwalks nearly complete. The volume of the space is full of scaffolding to allow the high work to be completed (catwalks, mechanical, electrical, structural/architectural), after which the floor level work will commence. Balcony tiered seating platforms are framed up. Light gauge framed batter wall is framed up.

Hempstead High School Intercom Replacement

Nick Rettenberger, from Origin Design, updated the committee on the Hempstead Intercom Replacement project.

- Change Order 3 was approved by School Board at previous meeting.
- Parts were ordered by CEC shortly after approval.
- Sizeable lead time on some parts; potentially delayed until mid-April.
- CEC plans to complete install and commissioning within 2 weeks after parts have been delivered.
- Final closeout documents and payment applications will be held until all work has been approved and completed.

Central Kitchen Mechanical System Replacement

Nick Rettenberger updated the committee on the Central Kitchen Mechanical System Replacement

Finishing up drawings and specs. Drawings about 99% complete.

Final Schedule:

- Board approval of project on January 10, 2022.
- Drawings available to contractors on January 11, 2022.
- Bids due on February 1, 2022.
- Combined Facilities Committee review and public hearing on February 7, 2022.
(The combined meeting is due to the anticipated long lead times for mechanical equipment)

Hempstead High School Kitchen Freezer Replacement

Reviewed proposed plans specifications, form of contract, estimated cost and reviewed date, time and place for public hearing. The timeline for this plan is to have bids due on February 1st, with a goal of moving quickly in order to accommodate for part delays so that work can be completed in the summer timeframe. Approximate cost of project is \$1.2 million.

Hoover Elementary School Boiler Replacement

Rob Powers, assistant manager of buildings and grounds, updated the Board that bids for this project will be due on Thursday, January 13th, and will go to the facilities meeting in February for review. Replacement will begin in June of 2022. Mark Fassbinder updated the committee on the plans and specs. The public hearing will be at the end of February 7, Facilities Committee Meeting to gain some time for ordering.

Cenergistic Update

Abi Hammann gave an update on her ongoing work with Cenergistic and the district.

- Jesse (CM) and Gary (TL) were in town while I was away executing audits. I am catching up on emails and going through their audits for findings (Kevin asked to share those).
- Freeze protection and decrease comfort concerns by starting schedules earlier at thanksgiving break and operating buildings at 100% when extreme cold weather occurring (example this week).
- Catching up on data entry from last 2 months and will send Ken Johnson requested data to help close out solar study.

Discussion of yearly investment report

Kevin Kelleher, Chief Financial Officer, discussed yearly investment report. Bids were received on December 17, 2021 and DuTrac was selected at an interest rate of .35%.

Discussion of Superintendent Search

Mike Cyze, chief communication officer, provided an update on the Superintendent Search. The job posting is now active and being advertised, with applications coming in. The posting will be updated to include an anticipated salary range of \$220,000 to \$240,000 plus benefits. Tami Ryan and Nancy Bradley will serve as co-chairs of the search for the Board in order to provide ongoing counsel on search items that do not need Board approval. Ryan and Bradley will meet with the district team coordinating the search the week of January 10.

The next meeting was scheduled for February 7, 2022.

The meeting adjourned 4:49 p.m.

Mike Cyze, Secretary pro-tem
Board of Education