

DUBUQUE COMMUNITY SCHOOL DISTRICT  
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67<sup>th</sup> G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: May 2, 2022
  - B. Date media were emailed agenda: May 2, 2022
  - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
  - D. Board Committee: **Facilities/Support Services Committee**
  - E. Date and Time of Meeting: May 3, 2022 - 4:00 p.m.
  - F. Place of Meeting: The Forum
  - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Nancy Bradley, Kate Parks, Lisa Wittman, Jim Prochaska, Tami Ryan, Anderson Sainci, and Katie Jones (arrived at 4:44 pm). District representatives present: Stan Rheingans, Lisa Tebockhorst, Kevin Kelleher, Rick Till, Rob Powers, Mark Fassbinder, Coby Culbertson, Amy Hawkins, Stan Rheingans, Ernie Bolibaugh, and Brenda Duvel.

Lisa Wittman called the meeting to order at 4:00 p.m.

Agenda for May 3, 2022

The agenda was approved as submitted.

Review Employment Agreements

Bus Driver and Attendant Employees – 3.00% total package (salary and benefits) increase

Food Service Employees – 3.03% total package increase

Secretary and Administrative Assistant Employees – 3.02% total package increase

Truck Driver and Mechanic Employees – 3.01% total package increase. Board 5.09.22

Non-Bargaining Employees

In keeping in line with other employee groups, a 3.01% total package increase is recommended for non-bargaining employees and administrators, a 3.01% total package increase for paraprofessionals and a 3.1% total package increase for non-bargaining secretaries. Board 5.09.22

Purchase/Professional Services Contracts

HP – 250 ProDesk 6000G6 Desktop Mini PCs, Quick Release Brackets, and P22 G4 FHD Monitors to replace equipment that has reached end of life for an estimated cost of \$159,796.80. ESSER dollars will be used to fund this purchase. Board 5.09.22

Update on Current District Projects

**Senior High School Additions Renovations Phase 2**

Benjamin Beard from Straka-Johnson, updated the committee on the following:

General

- Construction is 42% percent complete. SJA visits the site daily with regular meetings with buildings and grounds to address any concerns.
- To date, two change orders totaling \$118,240.00 have been processed
- Unused owner's contingency remains at approx. 3.5% (\$950,000.00)

Area A Addition (Auditorium Entry):

- Ongoing construction work, all trades.

Area A Renovation (Auditorium):

- Renovation continues. Scaffolding is being removed and catwalks and ceiling clouds are complete. Finishes have begun.

#### Area B Addition (Theater Support)

- Exterior masonry is starting; interior finishing is ongoing.

#### Area B Renovation (B Wing)

- Work in west restroom core and Music Practice Suite has begun.

#### Area C Addition (Performance PE and Wrestling Room):

- Finishes are ongoing.

#### Area C Renovation (Men's Locker Room):

- Ongoing reconstruction work, all trades.

Other renovations in the existing building are ongoing – primarily electrical, plumbing and hydronic piping and ductwork, especially in Areas B, D and E.

Project remains on schedule and on budget

### **Senior High School Furnishings, Fixtures and Equipment (FF&E)**

Reviewed proposed plans, specifications, form of contract and estimated cost for the FF&E bid package No. 1. Bids will be received on May 26, 2022 for furnishings fixtures and equipment. Bids will be reviewed at the June 6<sup>th</sup> facility and support services committee meeting with a public hearing after the facilities meeting. Bid package work will be completed by December 16, 2022.

### **Hempstead High School Intercom Replacement**

Nick Rettenberger, from Origin Design, updated the committee that primary parts for intercom replacement are expected for delivery late summer or early fall.

### **Central Kitchen Mechanical System Replacement.**

Nick Rettenberger, spoke about continued review of submittals. Long lead time items are on order. Construction to begin on or after June 7<sup>th</sup> with completion scheduled for mid-August before staff returns.

### **Hempstead High School Kitchen Freezer Replacement**

Mark Fassbinder presented to the committee. Construction scheduled to begin on or after June 7. Expected delivery date for the cooler/freezer is November. Completion of the project is scheduled for mid-august before kitchen staff returns. Fassbinder has reached out to supplier to get a temporary cooler/freezer until the permanent ones arrive.

### Cenergistic Update

Abi Hammann, energy specialist from Cenergistic updated the committee. Hammann attended a conference in Texas and spoke with other energy specialists for school districts who shared some helpful ideas for increasing staff involvement in energy conservation. Alliant Energy announced a 10% percent rate increase. Working on summer setback communication for summer school. Kevin Kelleher updated the committee that natural gas costs have gone up and diesel gas has increased seventy-five cents in the last three weeks.

### Kennedy Elementary School Dishwasher Replacement Project

Fassbinder updated the committee on the dishwasher replacement project at Kennedy Elementary School. He has received one quote so far and waiting on a second. The project consists of renovating the dishwashing area and installing a new dishwasher that has already been purchased. Work will begin June 7, and scheduled to be completed by mid-August.

### Professional Services Agreement for Eisenhower Mechanical Replacement Project

Fassbinder updated the committee on the Eisenhower mechanical replacement at Eisenhower Elementary School. Project consists of new mechanical in the Eisenhower portion, which will provide heating and cooling, as well as boiler replacement in the Keller side. The building will be 100% air conditioned upon completion. Design is scheduled to be completed by the end of 2022. Project will start prior to school being out for the 22-23 school year.

### Quotes for Geothermal System Maintenance at Hempstead High School

Mark Fassbinder updated the committee on the geothermal system maintenance at Hempstead High School. They received two quotes an A-One had the lowest quote. Project consists of filtering the glycol, increasing the percentage of glycol, and then balancing the system to achieve optimal performance. Work would begin on June 7, and last approximately ten days.

### Quotes for Intercom Replacement at Audubon Elementary School

Mark Fassbinder updated the committee on the intercom replacement project at Audubon Elementary. With two quotes received; CEC had the lowest quote. Project consists of replacing the existing intercom system with the Rauland system, which is installed in numerous district schools. Project would start yet this month and may extend into the 22-23 school year. The intent is to keep the existing system operational until the switch can be made to the new system.

### Certified Budget Amendment for FY 2021-22

Kevin Kelleher reported that a budget amendment is necessary due to bus purchases, increased food purchases and prices, and refinancing existing debt as an additional expenditure. Kelleher will bring a second budget amendment at the May 23<sup>rd</sup> Strategic Plan meeting.

Public hearing – 5.09.22

### Ten-Year Facility Plan

Kevin Kelleher reviewed the ten-year facility plan with the committee. He asked that the committee review this plan on an annual basis. Future project priorities include middle school consolidation, sale of soccer complex, and future southwest elementary school. The committee asked to add the Senior High School baseball/softball fields, the sale of Fulton Elementary and the possible sale of a middle school.

### Lunch/breakfast Fees for 2022-2023

Fees will increase fifteen cents for lunch and breakfast in 2022-2023.

### Pizza Product Bid 2022-2023

The district received only one bid from our current vendor, Papa John's. The per pizza price will increase from \$6.50 to \$6.75.

### Fulton Elementary School Closure and Proposed Boundary Changes

Lisa Tebockhorst reported that all families have been informed of what schools the children will be assigned to with the closing of Fulton. Events are planned at the schools that they are assigned to welcoming the new students. Work continues on placing Fulton staff in positions for next year. Plans are underway to have an open house celebration at Fulton Elementary on May 22<sup>nd</sup> from 3-4:30 p.m.

### Middle School Consolidation Goal

Stan Rheingans stated that the next steps for the middle school consolidation are to create a calendar for committee meetings. Once that happens, a committee with two or three members from the Board along with educators, parents and community members will be formed. Rheingans said there would be a commitment of two meetings per month for the first six months. The committee agreed that Kevin Kelleher and staff can start talking with an architect to assist the committee with recommendations.

### Other Items

The next meeting was scheduled for June 6, 2022.

The meeting adjourned at 5:02 p.m.

Carolyn Mauss, Secretary  
Board of Education