

DUBUQUE COMMUNITY SCHOOL DISTRICT
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67th G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: June 3, 2022
 - B. Date media were emailed agenda: June 3, 2022
 - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
 - D. Board Committee: **Facilities/Support Services Committee**
 - E. Date and Time of Meeting: June 6, 2022 - 4:00 p.m.
 - F. Place of Meeting: The Forum
 - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Nancy Bradley, Kate Parks, Lisa Wittman, Jim Prochaska, Tami Ryan, and Anderson Sainci. Absent: Katie Jones. District representatives present: Kevin Kelleher, Rick Till, Rob Powers, Mark Fassbinder, Coby Culbertson, Amy Hawkins, Stan Rheingans, Ernie Bolibaugh, Joe Moloney and Brenda Duvel.

Lisa Wittman called the meeting to order at 4:00 p.m.

Agenda for June 6, 2022

The agenda was approved as submitted.

Donation of Disc Golf Course at Roosevelt Middle School

Chase Hohmann, Boy Scout and junior from Hempstead High School will build a 9-hole disc golf course at Eleanor Roosevelt Middle School for his Eagle Scout project. Project cost is estimated at \$3,145.00. Board 06/13/22

Purchase/Professional Services Contracts

Computer Information Concepts–Infinite Campus Student Information System, for an estimated cost of \$113,573.00. SAVE dollars will be used to fund this purchase. Board 6/06/2022

Update on Current District Projects

Senior High School Additions Renovations Phase 2

Ken Johnson, from Straka-Johnson architects updated the committee on the Senior Renovations Phase 2 project.
General

- Project is roughly 46% complete
- Project just entered its 2nd year; summer 2022 will be busy with work in all quadrants of the building.

Area A Addition (Auditorium Entry):

- Scheduled for turn over prior to first of the year (2023).

Area A Renovation (Auditorium):

- Preparing for raked house floor.
- Scheduled for turn over prior to first of the year (2023).

Area B Addition (Theater Support):

- Scheduled for turn over prior to start of 22-23 school year.

Area B Renovation (B Wing)

- Work in west restroom core and music practice suite, music rooms, and science rooms.
- Music rooms should be complete in September 2022; west social studies classrooms should be complete end of first semester 22-23; west science rooms should be complete by start of second semester 22-23.

Area C Addition (Performance PE and Wrestling Room):

- Scheduled for turn over prior to start of 22-23 school year

Area C Renovation (Men's Locker Room):

- Scheduled for turn over approximately end-September 2022

Area C Renovation (Nora Gym):

- Scheduled for final turn over approximately mid-October 2022 (Nora Gym open by mid-September 2022)

Project remains on schedule and on budget.

Senior High School Furnishings, Fixtures and Equipment (FF&E)

Ken Johnson reviewed the bid opening.

Bid Package No. 1 bid opening was on May 26, 2022, at 2:00.

- There were some anomalies; 3 of the bidders did not acknowledge the addendum and one bidder delivered their bid to the incorrect address.
- Danielle Hainfield, legal counsel for construction contracts, said that failure to acknowledge addenda is a significant enough of an irregularity to warrant disqualification
- Only two of the bidders bid all components of the bid package – Tricon Construction and H2I
- Tricon Construction had the apparent lowest responsive, responsible bid – at \$279,000
 - Architect's Estimate was \$300,000
- FF&E Bid Package No. 1 work is to be completed by December 16, 2022.

Hempstead High School Intercom Replacement

Nick Rettenberger, from Origin Design, CEC no new updates from the supplier. CEC plans to complete install within 2 weeks after parts are delivered in late summer or early fall.

Central Kitchen Mechanical System Replacement.

Nick Rettenberger, of Origin Design, said that demolition had begun on June 6th with the completion scheduled for mid-August before staff returns. A construction meeting is scheduled for June 15th.

Hempstead High School Kitchen Freezer Replacement

Mark Fassbinder updated the committee on the Hempstead High School Kitchen Freezer Replacement. Contractor was on site on Monday, June 7, with work to start as soon as school is out. Ninety-four percent of the project should be completed by the time school starts with installation of the freezer in January. Lease agreements for freezer/cooler storage will be coming to the July Facility and Support Services committee. Nutrition department will pay for the lease of the coolers.

Cenergistic Update

Abi Hammann, energy specialist from Cenergistic, updated the committee. Last day for professional development is complete with teachers still lingering in the schools. Hammann will begin summer set back audits. Summer school scheduling will happen by the end of June. Hammann continues to look for ways to decrease demand and usage when and where possible.

Update on Soccer Complex

Kevin Kelleher reported that the Soccer Complex has reached out to the school district with a letter of intent. Kelleher gave the history of the property to the committee. Negotiations would start with interested parties. Board discussed possible uses for the land and setting transparent priorities. Stan Rheingans, Superintendent stated that the strategic plans supports that the land being used by the students and families of Dubuque. The Board would have a public hearing when they are ready to accept an offer. It was decided that a draft of priorities would be presented at the next Facilities and Support Services committee meeting on July 11, 2022. In addition, legal counsel would be consulted.

Charter Bus Services Contract

Contract with Windstar Lines, Inc. for activities transportation for the 2022-2023 school year. Board 6/13/22

Payment of Year-end Bills

Board resolution to authorize payment of final June 2022 bills subject to post audit by board. Board 6/13/22

Safety Equipment Transfer

Board resolution to approve the transfer of funds from the general fund to the student activity fund for athletic safety and protective gear in the amount of \$17,217.61 or as determined and eligible as of June 30, 2022.
Board 6/13/22

Middle School Consolidation Goal

Mark Fassbinder updated the committee on the middle school consolidation process. As directed, the district reached out to architectural firms to help assist a middle school consolidation committee with the process consolidating the three middle schools. The district will have an agreement with architects from InVisions out of Waterloo, Iowa for the Board to sign at the June 13th Board meeting. Board members, Lisa Wittman and Anderson Sainci volunteered to represent the Board on the Middle School Consolidation committee.

Update on Fulton Elementary School Building

Amy Hawkins, superintendent elect, updated the committee on Fulton Elementary. The open house was well attended. Students had a very positive experience in seeing their new schools. The committee gave a special shout out to Fulton Elementary School Principal, Chris Nugent for her leadership in closing the school.

Investment Quote Results

Kevin Kelleher reviewed the bid results for a \$20 million, six-month CD. The highest interest was submitted by DuTrac Community Credit Union.

Lincoln Elementary School Outdoor Wellness Community Development Block Grant

WHKS & Co.–Professional services contract for topographic survey and design engineering services for Lincoln Elementary Outdoor Wellness project at an estimated cost of \$29,090.00. Board 6/13/22

Other Items

Hoover Elementary Boiler Replacement

Mark Fassbinder noted that the burners on the Hoover Elementary School boiler will need to be replaced. Brecke Mechanical Contractors proposed removing existing dual fuel burner and install a new gas fired burner for an estimated cost of 37,375.00. Board 6/13/22

Medicaid Billing

Brenda Duvel, Director of Special Education and Johna Freyling-Butler, Medicaid, presented to the committee a change in billing companies for Medicaid because of service concerns with the current company. Asking the board to approve a contract with CompuClaim. This contract will save money and provide better service for our district. The contract goes for 3 years with a cost of 3.5% of net Medicaid receivables paid to the district. Board 6/13/22.

Transportation Fueling Station

Current transportation fueling station is original to construction from the 1970's. The transportation department is having issues with the tanks and fueling system. Received a bid for professional design services with Modus Engineering for \$49,000.00.

City Right of Way-Jefferson Property

The City of Dubuque is looking at a utility replacement project and are asking for purchase of a small section of right of way by Jefferson Middle School.

Amy Hawkins reminded everyone that this is Stan Rheingan's last meeting for Facilities and Support Services. In addition, she reminded everyone of the open house on Thursday, June 9th from 4-6 at Roosevelt Middle School.

The next meeting was scheduled for July 11, 2022.

The meeting adjourned at 5:51 p.m.

Carolyn Mauss, Secretary
Board of Education