

DUBUQUE COMMUNITY SCHOOL DISTRICT
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67th G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: July 28, 2022
 - B. Date media were emailed agenda: July 29, 2022
 - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
 - D. Board Committee: **Facilities/Support Services Committee**
 - E. Date and Time of Meeting: August 1, 2022 - 4:00 p.m.
 - F. Place of Meeting: The Forum
 - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Nancy Bradley, Kate Parks, Lisa Wittman, Jim Prochaska, Tami Ryan, Anderson Sainci and Katie Jones. District representatives present: Kevin Kelleher, Coby Culbertson, Amy Hawkins, Dale Ploessl, Mark Fassbinder, and Ernie Bolibaugh.

Lisa Wittman called the meeting to order at 4:00 p.m.

Agenda for August 1, 2022

The agenda was approved as submitted.

Purchase/Professional Service Contracts

Pan-O-Gold Food and Nutrition Bread Products –for bread purchases–one year contract with an option to extend to two additional years at an estimated cost of \$74,001.76 per year. Board 08/08/2022.

Hogland Bus Company–for purchasing nine school busses at an estimated cost of \$1,044,561.00. Board 8/08/2022.

Update on Current District Projects

Senior High School Additions Renovations Phase 2

Ken Johnson, from Straka-Johnson architects updated the committee on the Senior Renovations Phase 2 project. General

Project is 55 % complete.

Experiencing some shortages due to discontinued items.

Area A Addition (Auditorium Entry):

- On schedule for turn over prior to first of the year (2023)

Area A Renovation (Auditorium):

- Foam is being installed
- Scheduled for turn over prior to first of the year (2023).

Area B Addition (Theater Support):

- Scheduled for turn over prior to start of 22-23 school year.

Area B Renovation (B Wing)

- Work is ongoing in most of the rooms on all levels
- Music rooms should be complete in September 2022; west social studies classrooms should be complete end of first semester 22-23; west science rooms should be complete by start of second semester 22-23.

Area C Addition (Performance PE and Wrestling Room):

- Scheduled for turn over prior to start of 22-23 school year

Area C Renovation (Men's Locker Room):

- Scheduled for turn over approximately end-September 2022

Area C Renovation (Nora Gym):

- New balcony railings are being installed
- Scheduled for final turn over approximately mid-October 2022 (Nora Gym open by mid-September 2022)

- Project remains on schedule and on budget.

Hempstead High School Intercom Replacement

Nick Rettenberger, from Origin Design, updated the committee that two parts are still on order. One is an ethernet controller expected in late November and the other is a blue tooth wall plate expected at the end of October. Both of these parts are needed in the cafeteria and CEC plans to complete install within 2 weeks after parts are delivered.

Central Kitchen Mechanical System Replacement.

Nick Rettenberger, of Origin Design, updated committee that the RTU platform was installed on the West side. Also, heat pumps were installed for units serving offices. Starting on new ceiling grid and tile along walk-in coolers. Kitchen equipment start up and testing scheduled for early next week. Substantial completion expected by August 12th.

Hempstead High School Kitchen Freezer Replacement

Mark Fassbinder updated the committee on the Hempstead High School Kitchen Freezer Replacement. Temporary cooler and freezer units to be delivered on 8/2/22. Finishing up ceiling and flooring work. Cooler/Freezer units are not scheduled to ship until late fall/winter. Substantial completion is expected by 12th of August with exception of the cooler/freezer.

Update on Middle School Consolidation Study

Anderson Sainci updated the committee on the middle school task force. Consultants are working on where are we, where do we want to be, and how to get there? Sessions have been completed with students, and community members and next steps will be decided from these listening sessions. Consultants plan on being out in the community to get additional feedback and there will be additional opportunities for people to ask questions.

Cenergistic Update

Abi Hammann, energy specialist from Cenergistic, updated the committee. Working on start of the school year communication for schedules. Also, working on setting up some boiler optimization training.

Facility Rental Agreement Changes

Kevin Kelleher updated the committee on the administrative guidelines of facility rental agreement policy with the district. In consultation with the district's attorney, Ed Henry, updates were made to the guidelines classification of rentals and also insurance requirements.

PPEL and SAVE Reports

Kevin Kelleher presented the PPEL and SAVE expenditure history for 2012-2013 through 2021-2022.

The next meeting was scheduled for September 6, 2022.

The meeting adjourned at 4:26 p.m.

Carolyn Mauss, Secretary
Board of Education