

DUBUQUE COMMUNITY SCHOOL DISTRICT  
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67<sup>th</sup> G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: September 1, 2022
  - B. Date media were emailed agenda: September 1, 2022
  - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
  - D. Board Committee: **Facilities/Support Services Committee**
  - E. Date and Time of Meeting: September 6, 2022 - 4:00 p.m.
  - F. Place of Meeting: The Forum
  - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Nancy Bradley, Kate Parks, Lisa Wittman, Jim Prochaska, Tami Ryan, Anderson Sainci and Katie Jones. District representatives present: Kevin Kelleher, Rick Till, Amy Hawkins, Mark Fassbinder, Joe Malony, Ernie Bolibaugh, and Rob Powers.

Lisa Wittman called the meeting to order at 4:00 p.m.

Agenda for September 6, 2022

The agenda was approved as submitted.

Purchase/Professional Service Contracts

Finnin Ford—for purchase of four 2023 Transit passenger vans at an estimated cost of \$207,060.00.

Board 09/12/2022.

City of Dubuque—for professional service contract of School Resource Officers for the 22-23 school year at an estimated cost of \$309,137.00. Board 9/12/2022.

Loffredo Fresh Produce Co.—for fresh fruit and vegetable program at an estimated cost of \$64,457.00.

Board 09/12/2022.

Update on Current District Projects

**Senior High School Additions Renovations Phase 2**

Marty Johnson, from Straka-Johnson architects updated the committee on the Senior Renovations Phase 2 project.

General

Project is 60% complete and twenty-three months left for construction.

Experiencing some shortages due to discontinued items.

Area A Addition (Auditorium Entry):

- On schedule for turn over prior to first of the year (2023) set the stone arches. Concrete floors were poured and finalized seating

Area A Renovation (Auditorium):

- Scheduled for turn over prior to first of the year (2023).

Area B Addition (Theater Support):

- Scheduled for turn over prior to start of December 2023.

Area B Renovation (B Wing)

- Work is ongoing in most of the rooms on all levels
- Music rooms should be complete by the end of September 2022; west social studies classrooms should be complete end of first semester 22-23; west science rooms should be complete by start of second semester 22-23.

Area C Addition (Performance PE and Wrestling Room):

- Open now but waiting on equipment in mid-November

Area C Renovation (Men's Locker Room):

- Scheduled for turn over approximately end-September 2022

Area C Renovation (Nora Gym):

- Scheduled for final turn over approximately mid-October 2022 (Nora Gym open by mid-September 2022)
- Project remains on schedule and on budget.

Replacement of classroom furniture request coming to Facility and Support Services in October or November.

### **Hempstead High School Intercom Replacement**

Nick Rettenberger, from Origin Design, updated the committee that two parts are still on order. Order should be here November for wall plate and ethernet will be in December.

### **Central Kitchen Mechanical System Replacement.**

Nick Rettenberger, of Origin Design, updated committee. Substantially completed August 19<sup>th</sup> finished with some exterior work to be done. Two condensing units showed up early so hope to get those installed. Roof top unit is scheduled to arrive in November.

Change order #1 with Origin Design. Total decrease in project by \$7,885.00. Board 09.12.22

### **Hempstead High School Kitchen Freezer Replacement**

Mark Fassbinder updated the committee on the Hempstead High School Kitchen Freezer Replacement. Project was substantially complete in August. Working with temporary freezers until new ones are installed after. Mark will be meeting on Thursday to discuss when installation can be completed.

### Update on Middle School Consolidation Study

Consolidation study group is meeting monthly. At the last meeting they talked about sites for a middle school. Will be getting out to the community for input.

**Professional service agreement amendment**-Invision Architecture, LTD for \$4,200.00 in additional services for existing building documentation at Jefferson and Washington Middle Schools. This amount is being asked for architectural drawings. Board 09.12.22

### Cenergistic Update

Kevin Kelleher for Abi Hammann, energy specialist from Cenergistic, updated the committee. Jesse, Client Manager, will be in later this month, date TBD. We will complete onsite visits for the Energy Star Certification. Gary Rogers, Lead Technician, will be in this week. We will review mechanical systems while he is onsite. Will have a better update on usage and demand in October when the ratchet window closes on Sept. 15<sup>th</sup>. Completed an energy program awareness presentation for district leadership last Thursday.

### SBRC Request for Allowable Growth for Special Education and LEP Deficits

This is an annual request for increased spending authority. The numbers are not yet known. Financials are due September 15. This will come to the Board either in September or October.

### Review Investment Quote Results

Kevin Kelleher reviewed the bid results of a recent investment proposal. DuTrac Community Credit Union was the recipient of this investment of 12 million-dollar 6 mo. treasury bills at 3.15%.

The next meeting was scheduled for October 3, 2022.

The meeting adjourned at 4:25 p.m.

Carolyn Mauss, Secretary  
Board of Education