

DUBUQUE COMMUNITY SCHOOL DISTRICT
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67th G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: November 4, 2022
 - B. Date media were emailed agenda: November 4, 2022
 - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
 - D. Board Committee: **Facilities/Support Services Committee**
 - E. Date and Time of Meeting: November 7, 2022 - 4:00 p.m.
 - F. Place of Meeting: The Forum
 - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Nancy Bradley, Kate Parks, Lisa Wittman, Jim Prochaska, Tami Ryan, and Katie Jones.
Absent: Anderson Sainci. District representatives present: Kevin Kelleher, Rick Till, Amy Hawkins, Rob Powers, Ernie Bolibaugh, and Mike Cyze.

Lisa Wittman called the meeting to order at 4:00 p.m.

Agenda for November 7, 2022

The agenda was approved as submitted.

Reviewed Purchase/Professional Service Contracts

Victory Ford-Purchase of 2023 9200 GVW pickup truck- with snowplow prep for \$47,359.16. The committee was made aware that an additional truck will be purchased at the same price. Board 11.14.22

Victory Ford-Purchase of two 2023 two-wheel drive cab/chassis trucks with a 16ft. van delivery body and rail gate type lift gate for \$85,812.97 each. Board 11.14.22

Update on Current District Projects

Senior High School Additions Renovations Phase 2

Ken Johnson from Straka-Johnson architects updated the committee on the Senior Renovations Phase 2 project. General work on the project is approximately 64% complete. Project remains largely on schedule and on budget.

Updated committee on Change order #4 to Tricon Construction for the increased amount of \$99,473.88.

This includes existing walls that need to be replaced, existing storm sewer system that needed replacement and coping stone edge that was deteriorated and falling apart. Ken Johnson made the Board aware that the Owner Contingency remains at nearly \$800,000.00, and is intended to cover future change orders and similar costs. Board 11.14.22

Reviewed Furnishings, Fixtures and Equipment Bid package #2 for comprehensive replacement of furniture including student/staff desks and chairs as well as several items for public areas.

With board approval, bids will be received on December 8th with January 3, 2023, at 4:30 as the time, date and location of the bid opening. Board 11.14.22

Hempstead High School Intercom Replacement

Nick Rettenberger, from Origin Design, updated the committee that the bluetooth wall plate arrived and the ethernet controller will be delivered in early March of 2023. Once the controller arrives, the project should be finalized shortly after.

Central Kitchen Mechanical System Replacement.

Nick Rettenberger updated the committee that the roof top unit is scheduled to be delivered in November. Exterior work including connections and placement is to be completed right away and interior work will take place over the holiday break in December.

Hempstead High School Kitchen Freezer Replacement

Rob Powers updated the committee on the Hempstead High School Kitchen Freezer Replacement. The permanent cooler/freezer units are expected on November 16th. Installation will start on November 21st after kitchen staff leaves for the day and is expected to last two weeks. The Kitchen will remain operational through the installation.

Roosevelt Middle School Roof Replacement

Nick Rettenberger updated the committee on the new roof membrane that will be installed in June to mid-August of 2023. A bid opening will occur on November 10, 2022, and the Public Hearing will be held on Monday, December 12, 2022, at 5:30 in the board room. Construction will start at the end of the school year with substantial completion in mid-August.

Transportation Fuel System Replacement

Nick Rettenberger updated the committee that the project includes removal and replacement of underground fuel tanks with above ground tanks. Modus Engineers are working with Origin Design and proposed the locations of the tanks to be South of the main entrance gate. Drawings and specs will come to the committee in December with bidding to be held in January. Construction would start upon the delivery of the tanks with substantial completion in mid-August 2023.

Eisenhower Elementary School Mechanical System Replacement

Rettenberger updated the committee that this project includes the removal and replacement of mechanical systems with the original Eisenhower Elementary footprint. Replacement includes baseboard heaters, cabinet unit heaters, unit ventilators in classrooms, and fan coil units above ceilings. Boilers will also be replaced in the Keller addition. Drawings and specs will come to the committee in and bids will be due December 20, 2022. Construction is expected to start at the end of the school year with substantial completion in mid-August of 2023.

Sageville Elementary School Solar Project

Ken Johnson from Straka-Johnson Architects, updated the committee on the Sageville Elementary School solar project. Project will come before the Board in December and with approval will go out to bid in January of 2023. Construction would start in the spring and finished in the summer of 2023.

Lincoln Elementary School Outdoor Wellness Project

Rob Powers, Manager of Buildings and Grounds, updated the committee that the final design for the project is almost finished. He is working on getting an archeologist to complete an archeological study that is required to continue with the project.

Update on Middle School Consolidation Study

Superintendent, Amy Hawkins, updated the committee on the middle school consolidation study. An informational meeting regarding the middle school study was held on Tuesday, November 1st and focused on building sites. Seven different sites have been looked at so far. There were four different approaches to this project discussed which include addition to provide capacity at Washington, addition to provide capacity and renovation at Washington, build new, or do nothing and just do basic improvements to Washington and Jefferson. The task force will be meeting the last week of November to discuss the survey and other feedback from the community. A recommendation will be given to the Board in mid-December. The presentation and survey are available on the dbqschools.org website.

Cenergistic Update

Abbi Hammann updated the committee that she completed the onsite visits for the Energystar certification and are waiting on their response. Technical training with custodians and maintenance was completed at the end of October. An official Board update is being worked on by Abbi and Jesse will be presented in the coming months. Occupied heating set points are 68-72 degrees in district buildings.

SBRC Request for Allowable Growth

Open Enrollment Out not in Fall of 2021 Certified Count:

Resolution to authorize the district's administration to submit a request to the School Budget Review Committee in the amount of \$375,804.00 for Modified Supplemental Amount for open enrolled out students not included in the district's previous year's certified enrollment count. Board 11.14.22.

ELL Beyond Five Years:

Resolution to authorize the district's administration to submit a request to the School Budget Review Committee in the amount of \$167,237.28 for Modified Supplemental Amount for providing an English language learner program for students who have exceeded five years of weighted funding that are included in Fall 2022 certified enrollment headcount. Board 11.14.22.

PPEL and SAVE Project Recaps

Mr. Kelleher reviewed the Physical Plant and Equipment Levy (PPEL) and Secure an Advanced Vision for Education (SAVE) project planning reports.

Financial Targets for 2022-2023

Mr. Kelleher reviewed the General fund Budget "Targets" for FY 2022-2023. Unspent balance is projected to decline in FY 22-23 and end of the year balance is estimated at around \$13,137,835. He also reviewed the Unspent Authorized Budget Goals chart. Our projected unspent balance is still within the state target range.

The next meeting was scheduled for December 5, 2022.

The meeting adjourned at 4:43 p.m.

Carolyn Mauss, Secretary
Board of Education