

DUBUQUE COMMUNITY SCHOOL DISTRICT
Educational Programs/Policy Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67th G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: March 31, 2023
 - B. Date media was emailed agenda: March 31, 2023
 - C. Board Committee: **Educational Programs/Policy Committee**
 - D. Date and Time of Meeting: **April 4, 2023, at 4:30 p.m.**
 - E. Place of Meeting: The Forum
 - F. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting. If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board members present: Nancy Bradley, Jim Prochaska, Kate Parks, Tami Ryan, Katie Jones, Lisa Wittman and Anderson Sainci. District representatives present: Amy Hawkins, Brenda Duvel, Lisa Tebockhorst, Mark Burns, Lynn Glaser and Michelle Leicht.

Nancy Bradley called the meeting to order at 4:30 p.m.

Agenda was amended to include Policy #8059 Procurement in the policy section of the agenda.

Strategic Plan

Mike Cyze introduced and thanked Amy Unmacht Executive Director of the Foundation for Dubuque Public Schools for her outstanding work with the District. Unmacht announced that she will be leaving her position and a search committee will start looking for her replacement this week. She thanked the committee for the MOU (Memorandum of Understanding) with the foundation. Board 04.04.23

Executive Director of Elementary Education, Lisa Tebockhorst discussed with the committee before and after school programming. Currently nine schools that have before school care that serve 300 students. Seven out of the twelve buildings provide afterschool care and serve 233 students. About 20 percent of the in-district transfers that the District gets are for childcare reasons. It has been shown that attendance increases about 20 percent for students who are in before school care. A request for proposal, (RFP), is going out on April 5th to establish before and after school care in all twelve of our elementary programs. Tebockhorst stated that this can help retain the students that we have already in place.

Educational Programs

Executive Director of Elementary Education, Lisa Tebockhorst and Executive Director of Secondary Education, Mark Burns presented a curriculum cycle to the committee so there is a plan for future purchases and implementation of curriculum.

Lynn Glaser, Early Childhood Facilitator and Michelle Leicht presented information on the Week of the Young Child. The Board will present a proclamation at the April 10th board meeting and will acknowledge this week each year. Currently, the District educates 240-250 preschoolers, along with our nineteen community partner centers who educate approximately 500 students.

Policy #6200 Field Trips

Revised – Board-4.10.23

Policy #6212 Early Graduation

Reviewed – Board-4.10.23

Policy #8022 Refunding of Book Fees

Revised – Board-4.10.23

Policy #8023 Collection of Student Fees

Reviewed – Board-4.10.23

Policy #8024 Fines and Charges

Reviewed – Board-4.10.23

Policy #8040 Sale of Bonds

Reviewed – Board-4.10.23

Policy #8059 Procurement

New– Board-4.10.23

Policy #10200 Rental of Community Facilities

Reviewed – Board-4.10.23

Policy #10300 Acceptance of Donation to Facility and Site

Reviewed – Board-4.10.23

Other Items

Reviewed policy #5106 Days of Attendance for Graduating Seniors which will excuse graduating seniors from making up snow days. This is an annual agenda item for the Board in April. Board 04.10.23

Tami Ryan mentioned that dance teams will be added as an activity for next school year at the high school level.

Superintendent, Amy Hawkins, informed the committee that they are looking at raising rates for activities in the District. Also, Ryan suggested that we provide signage at district events to inform senior citizens how they can obtain a free activity pass. If a senior citizen (65 or older) would like to get a free activity pass, they just need to come into the Forum and show proof of age and residency in the District.

The next meeting was scheduled for May 2, 2023.

The meeting adjourned at 5:30 p.m.

Carolyn Mauss, Board Secretary