

DUBUQUE COMMUNITY SCHOOL DISTRICT  
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67<sup>th</sup> G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: December 29, 2022
  - B. Date media were emailed agenda: December 29, 2022
  - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
  - D. Board Committee: **Facilities/Support Services Committee**
  - E. Date and Time of Meeting: January 3, 2023 - 4:00 p.m.
  - F. Place of Meeting: The Forum
  - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Nancy Bradley, Kate Parks, Lisa Wittman, Jim Prochaska, Tami Ryan, and Anderson Sainci. Absent: Katie Jones. District representatives present: Kevin Kelleher, Rick Till, Amy Hawkins, Rob Powers, Ernie Bolibaugh, Shirley Horstman, Coby Culbertson and Jim Konrardy.

Jim Prochaska called the meeting to order at 4:00 p.m.

Agenda for January 3, 2023

The agenda was approved as submitted.

Reviewed SBRC request for drop-out Prevention Program

School districts may apply for increased funding (supplemental state aid) to serve students who are returning dropouts or potential dropouts. Based on the formula and match, an anticipated total of \$4,973,679.00 or an increase of \$97,719.00 for 2023-24 school year. Board 1.09.23

Purchase Professional Service Contracts

Hewlett Packard – Purchase Contract for 1,550 HP Pro x 36 Fortis 11 G9 Notebooks, professional services and carrying cases for 6<sup>th</sup> and 9<sup>th</sup> grade students at an estimated cost of \$654,131.00. Board 01.09.23

Bluum USA – Purchase Contract for 90 iRover2 Carts for Interactive Flat Panel Cart by Copernicus Educational Products Inc. (includes lifetime warranty on frame and five-year warranty on electrical lift support) at an estimated cost of \$88,056.90. Board 01.09.23

Computer Hardware Inc. – Purchase Contract for 90 65” MimioPro 4 Interactive Flat Panel Display by Boxlight, includes seven-year warranty and seven-year software licensing, and two spare hot-swappable replacement units for an estimated cost of \$182,700.00. Board 01.09.23

Ricoh USA, Inc – Professional Service Contract for three-year subscription for RansomCare by Bullwall Containment Solution for an estimated cost of \$176,826.00 (Yr. 1-\$64,542.00, Yr. 2-\$56,142.00, Yr. 3 \$56,142.00). Board 01.09.23

Update on Current District Projects

**Senior High School Additions Renovations Phase 2**

Ken Johnson from Straka-Johnson architects updated the committee on the Senior Renovations Phase 2 project. Project is 70% complete and remains on schedule and on budget. Seating for auditorium, projection equipment and men’s lockers are still delayed because of supply chain issues. Johnson said the auditorium is scheduled to be completed before February 15, 2023, and in time for the March 100-year celebration. There will be some areas like parking lot and exterior work that will still be ongoing.

Johnson reviewed minutes and bid tabulation from the public bid opening for FF & E bid package #2. It was recommended that the Board award the project to P F + E for an amount not to exceed bid amount. Allowance for bid pack #2 is established at \$611,000.00. Board 01.09.23

### **Hempstead High School Intercom Replacement**

Nick Rettenberger, from Origin Design, updated the committee that the intercom replacement project is mostly complete with the exception of an ethernet controller that is projected to arrive on March 2, 2023.

### **Central Kitchen Mechanical System Replacement.**

Nick Rettenberger updated the committee that Portzen installed all of the equipment and connections of duct work above the ceilings during the December holiday break. Final documents should be ready for the February Facility and Support Services meeting.

### **Hempstead High School Kitchen Freezer Replacement**

Rob Powers updated the committee on the Hempstead High School Kitchen Freezer Replacement. The permanent cooler/freezer units have been installed and are up and running. Final paperwork will be ready for the February Facility and Support Services Committee.

### **Roosevelt Middle School Roof Replacement**

Nick Rettenberger updated the committee on the new roof membrane that will be installed. Jim Giese Commercial Roofing gave the lowest bid and we have received back the signed contract and bonds/insurance documents. With the approval at the January 9<sup>th</sup> Board meeting, construction will start June 7<sup>th</sup>, with substantial completion in mid-August.

### **Transportation Fuel System Replacement**

Nick Rettenberger reviewed the replacement of the 40-year-old transportation fuel system. Project is currently out to bid with a bid opening scheduled for January 17<sup>th</sup>, 2023, at 2:00. Current tanks will be used until the new ones are installed. This will be a summer project with a completion date of mid-September.

### **Eisenhower Elementary School Mechanical System Replacement**

Nick Rettenberger updated the committee that this project includes the removal and replacement of mechanical systems with the original Eisenhower Elementary footprint. Tri-Con Construction was the only bidder with a base bid of 2.6 million dollars with two additional alternates one was a deduct for temperature controls (-\$50,000.00) and one for fire sprinkler system and fire alarm (+\$487,000.00). With these alternates, the grand total is estimated at \$3,078,000.00. Board 01.09.23

### **Sageville Elementary School Solar Project**

Ken Johnson from Straka-Johnson Architects, updated the committee on the Sageville Elementary School solar project. Bid documents have been submitted to several bidders for the bid opening January 10, 2023. Construction would start in the spring and finish in the summer of 2023. The overall project budget remains unchanged at \$350,000.00. There should be three or possibly four contractors bidding.

### **Lincoln Elementary School Outdoor Wellness Project**

Rob Powers undated the committee on the Lincoln Elementary School Outdoor Wellness Project. This project is out to bid with the bid opening scheduled for January 10<sup>th</sup>, 2023. Some preliminary archaeological studies are ongoing.

### Update on Middle School Consolidation Study

Amy Hawkins updated the committee on the middle school consolidation study. They had their final community task force meeting and will have an update at the February 6, 2023, Facility and Support Services committee meeting with a recommendation from Invision. It was decided that the committee will meet at Senior High School for their meeting.

### Cenergistic Update

Abbi Hammann updated the committee about her energy saving efforts. Holiday break focused on building safety and were operated as normal during the extreme cold temperatures and then performed setback audits when the temperatures increased. Staff in the district did well on making sure their areas were unplugged for the break. A summary will follow when completed. Twelve sites were Energy Star certified and was announced to the public. Kevin Kelleher stated that about 75% of the UEN's had

buildings that had broken/ frozen pipes so the steps that Rob Powers and his team take by keeping the buildings at normal operating temperatures during extreme cold prevented this in our buildings.

Other Items

The next meeting was scheduled for February 6, 2023, at Senior High School.

The meeting adjourned at 5:05 p.m.

Carolyn Mauss, Secretary  
Board of Education