

DUBUQUE COMMUNITY SCHOOL DISTRICT
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67th G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: February 2, 2023
 - B. Date media were emailed agenda: February 3, 2023
 - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
 - D. Board Committee: **Facilities/Support Services Committee**
 - E. Date and Time of Meeting: February 6, 2023 - 4:00 p.m.
 - F. Place of Meeting: Senior High School Library
 - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Nancy Bradley, Kate Parks, Lisa Wittman, Jim Prochaska, Tami Ryan, Anderson Sainci and Katie Jones. District representatives present: Kevin Kelleher, Rick Till, Amy Hawkins, Rob Powers, Ernie Bolibaugh, Mark Burns, Lisa Demmer, Mike Cyze, Sarah Pfab, Coby Culbertson, Jeff Johl, Eric Johnson, Greg Lehman, Andy Peterson, Brian Howes, Chris Oberhoffer, Megan Elsinger and Jim Konrardy.

Jim Prochaska called the meeting to order at 4:00 p.m.in the Senior High School Library.

Agenda for February 6, 2023

The agenda was approved as submitted.

Board Tour of Construction Progress at Senior High School

Ken Johnson led the Board on a tour of Senior High School construction projects. Tour ended at 4:29.

Jim Prochaska restarted the meeting at 4:30 p.m.

INVISION Presentation on Update of Middle School Consolidation Study

INVISION architect and educational planner, Laura Peterson and task force members shared with the committee the process and the recommendations of the study. Recommendations were to consolidate from three to two middle school facilities retain Roosevelt Middle School, construct a new middle school to serve approximately 1200 to 1250 students at the existing Washington site, expand the Washington site to provide adequate site amenities (Parking, Drop off fields) for student population, develop a design that either retains portions of, reuses pieces of, or makes nod to the history of Washington and Jefferson Middle Schools, and adjust the middle school boundaries to create a feeder system which aligns to the existing high Schools.

Tim Oswald from Piper Sandler

Tim Oswald, managing director from Piper Sandler Cos., spoke of different funding options for the new middle school project which include the Securing an Advanced Vision for Education (SAVE) funds as well as a general obligation bond. Oswald suggested the district could pay for the project with a general obligation bond of \$101.3 million and \$32.6 million in SAVE funds. Another suggestion by Oswald was to raise the property tax levy rate back to the fiscal year 2022 level, which was \$14.56 per \$1,000 of taxable valuation. The current tax levy is \$13.91 per \$1,000 of taxable valuation. In returning to the fiscal year 2022 level would mean the average resident would see an annual tax increase of \$48.52. If the District would raise the property tax rate now and a bond issue were to pass, then the rate would not need to increase further as a result.

Purchase Professional Service Contracts

Wilson Restaurant Supply – Purchase Contract for Five Food and Nutrition Transport Cabinets, at an estimated cost of \$112,147.90. Board 02.13.23

Update on Current District Projects

Senior High School Additions Renovations Phase 2

Ken Johnson from Straka-Johnson Architects updated the committee on the Senior Renovations Phase 2 project. Project is seventy-four percent complete and remains largely on schedule and on budget. Auditorium is scheduled to be sufficiently complete in time for the one-hundred-year celebration in March.

Change Order #5 for Senior High School Renovation Phase II for Auditorium Related Changes in the amount of \$98,005.77. Board 2.13.23

Change Order #6 for Senior High School Renovation Phase II for Discovery and Scope Changes in the amount of \$70,436.30. Board 2.13.23

Change Order #1 for Senior High School Renovation Phase II Furnishings, Fixtures and Equipment bid (FF&E) Package #1 for the decreased amount of \$2,784.87. Board 2.13.23

Hempstead High School Intercom Replacement

Nick Rettenberger, from Origin Design, updated the committee that the part that they were waiting on came in on Jan. 11th and the plan is for CEC to complete the install on Feb. 23-24th.

Central Kitchen Mechanical System Replacement.

Nick Rettenberger updated the committee that they are still waiting on some outstanding items needed for completion. Hope to have project finished by the end of the month. Final documents should be ready for the March Facility and Support Services meeting.

Hempstead High School Kitchen Freezer Replacement

Rob Powers updated the committee on the Hempstead High School Kitchen Freezer Replacement. He recommended tabling the final project documents until the March Facility and Support Services meeting.

Roosevelt Middle School Roof Replacement

Nick Rettenberger updated the committee on the new roof membrane that will be installed. Contracts, bonds, Insurance are approved and in-place. Project start day is June 7th.

Transportation Fuel System Replacement

Nick Rettenberger updated the committee on the Transportation Fuel System Replacement Project. Bid opening was held on Jan. 17th with the lowest bid coming from METCO fuel systems at \$771,545.00. Construction to start in June/July and be substantially complete by mid-September. Board 2.13.23

Eisenhower Elementary School Mechanical System Replacement

Nick Rettenberger updated the committee that this project includes the removal and replacement of mechanical systems with the original Eisenhower Elementary footprint. Contracts, bonds, and insurance documents are approved and in-place. Project to start June 7th.

Sageville Elementary School Solar Project

Ken Johnson from Straka-Johnson Architects, updated the committee on the Sageville Elementary School solar project. One bid was received on Jan. 10th. Renewable energy incentives are now available to tax-exempt programs. Working with the apparent low bidder to determine best value for the district. More details will be coming at the March Facility and Support Services Committee Meeting.

Lincoln Elementary School Outdoor Wellness Project

Rob Powers updated the committee on the Lincoln Elementary School Outdoor Wellness Project. Recommendation was to reject all bids at this time in order to look at opportunities to lower the cost of the project. Board 2.13.23

Cenergistic Update

Abbi Hammann from Cenergistic will be attending the February 13th board meeting to present the Energy Star certificates that were earned by the District.

Review Resolution to Levy Property Tax for FY 2023-2024

This is an annual resolution related to the budget guarantee. The Board will levy property tax for fiscal year 2023-2024 for the regular program budget adjustment as allowed under Section 257.14, Code of Iowa. Board 2.13.2023

Review Project Recaps for Physical Plant and Equipment Levy and Secure an Advanced Vision for Educational Funds

Kevin Kelleher reviewed the quarterly reports.

Other Items

The next meeting was scheduled for March 6, 2023.

The meeting adjourned at 6:10 p.m.

Carolyn Mauss, Secretary
Board of Education