

DUBUQUE COMMUNITY SCHOOL DISTRICT
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67th G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: March 3, 2023
 - B. Date media were emailed agenda: March 3, 2023
 - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
 - D. Board Committee: **Facilities/Support Services Committee**
 - E. Date and Time of Meeting: March 6, 2023 – 4:00 p.m.
 - F. Place of Meeting: The Forum Board Room
 - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Lisa Wittman, Jim Prochaska, Tami Ryan, and Nancy Bradley via phone. District representatives present: Kevin Kelleher, Rick Till, Amy Hawkins, Rob Powers, Ernie Bolibaugh, Mike Cyze, Sarah Pfab, Coby Culbertson,

Jim Prochaska called the meeting to order at 4:00 p.m.

Agenda for February 6, 2023

The agenda was approved as submitted.

Purchase Professional Service Contracts

Reviewed Sole-Source Provider Resolution for Hewlett Packard. Board 03.20.23.

Update on Current District Projects

Senior High School Additions Renovations Phase 2

Ken Johnson from Straka-Johnson Architects updated the committee on the Senior Renovations Phase 2 project. Overall project remains largely on schedule and on budget. Work on the project is roughly 76% complete with some supply chain issues to work through.

Senior Furnishings, Fixtures and Equipment Bid Package No. 1

Ken Johnson reviewed the Architect/Engineer Certificate of Completion, Final Estimate of Costs, Resolution for Final Acceptance, and Closing Final Project Costs for the Senior furnishing, fixtures and equipment bid pack no. 1, with the committee. The final contract amount of the project was \$276,215.13 (original contract sum of 279,000.00 less Change Order #1 in the amount of -\$2784.87) with amount due to the contractor \$11,165.13. Board 03.20.23.

Senior Furnishings, Fixtures and Equipment Bid Package No. 2

Ken Johnson updated the committee that the coordination for the initial order of the package is taking place.

Hempstead High School Intercom Replacement

Nick Rettenberger, from Origin Design, updated the committee that the part they were waiting for was installed And the project is 99% complete. Training for staff will be conducted this week. Final completion documents will be in place for April's Facility and Support Services meeting.

Central Kitchen Mechanical System Replacement.

Nick Rettenberger updated the committee that they are still waiting on some outstanding items needed for completion. Hope to have project finished by the end of the month. Final documents should be ready for the April Facility and Support Services meeting

Hempstead High School Kitchen Freezer Replacement

Rob Powers updated the committee on the Hempstead High School Kitchen Freezer Replacement. Powers reviewed Change Order #1 which is a deduct of -\$17,747.50 for a credit of the remaining balance of the contingency to the Dubuque Community School District. Board 03.20.23

Roosevelt Middle School Roof Replacement

Nick Rettenberger updated the committee on the new roof membrane that will be installed. All submittals have been returned and are currently being reviewed. Project start day is June 7th.

Eisenhower Elementary School Mechanical System Replacement

Nick Rettenberger updated the committee that submittals are currently being reviewed with some long lead time submittals being reviewed and returned to GC. Project to start June 7th.

Transportation Fuel System Replacement

Nick Rettenberger updated the committee on the Transportation Fuel System Replacement Project. Contracts, Bonds, and insurance are approved and in-place with METCO Fuel Systems. Construction to start upon delivery of tanks in June/July and be substantially complete in mid-September.

Sageville Elementary School Solar Project

Ken Johnson from Straka-Johnson Architects, updated the committee on the Sageville Elementary School Solar Project. Johnson reviewed the architect's recommendation with the committee and recommends that the Board enters into a contract with Blue Sky Solar Corporation in the amount of \$332,842.00. Project does not include batteries which after new information were found to be expensive and have questionable long-term value. Construction is anticipated to start in the spring of 2023 and finish in the summer of 2023. Board 03.20.23.

Lincoln Elementary School Outdoor Wellness Project

Rob Powers updated the committee on the Lincoln Elementary School Outdoor Wellness Project. This project will go out for bid in November.

Cenergistic Update

Abbi Hammann from Cenergistic updated the committee that she is working on placing spring break setbacks at buildings and plans to do another friendly staff set back competition.

2023-24 Student Fees

Textbook fees +\$5.00, cap/gown fee +\$4.00. Board 03.20.23

2023-24 Facility Rental Fees

Minor changes to the fee structure: Dalzell Field-with lights +\$5.00, with scoreboard +\$5.00, Aquatic Center +\$25.00/hour. Board 03.20.23

Key Financial Targets for 2023-2024

The targets indicate an unspent balance of \$13,955,876 a decline of \$-1,995,297. Solvency ratio is 13.1% which is within target range.

Investment Quote

Kevin Kelleher reviewed the investment quote results for 6-month Treasury Bonds. ISJIT bid the highest interest rate at 4.85% for a twelve-million-dollar investment.

Middle School Consolidation Plan

Amy Hawkins and Kevin Kelleher presented to the committee what next steps are needed in the process for a general obligation bond. With decrease in enrollment and low state funding, Hawkins and Kelleher asked if the committee would look at the ten-year facility plan and see which projects the committee would like to see in addition to the middle school consolidation in a petition to call an election. The projects that the committee are interested in were to have complete air conditioning in District buildings, future land purchase, a baseball/softball complex, and a multipurpose room/gym at Eisenhower Elementary. Hawkins stated that architects from INVISION would get costs for these projects and bring those to the April facility and support services meeting. In addition, information on how the general obligation bond would impact the District's tax levy rate and a more defined timeline for the bond process will be presented to the committee.

Other Items

The next meeting was scheduled for April 3, 2023.

The meeting adjourned at 4:45 p.m.

Carolyn Mauss, Secretary
Board of Education