

DUBUQUE COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION  
Forum, 2300 Chaney Road

REGULAR MEETING

June 12, 2023

5:30 p.m.

- I. Call to Order & Roll Call
- II. Pledge of Allegiance
- III. Approve the Agenda (p. 1-3)
- IV. Approve the Minutes of Previous Board Meetings (p. 4)
  - A. Regular Meeting – May 8, 2023 (p. 5-6)
  - B. Strategic Plan Update Session – May 22, 2023 (p. 7)
- V. Visitors and Open Forum (p. 8)
- VI. Administrator Retirement Recognition
- VII. Board Salutes
- VIII. Consent Agenda (p. 9)
  - A. Treasurer’s Report (p. 10)
  - B. Listing of Accounts Payable (p. 11-26)
  - C. Budget Report (p. 27-35)
  - D. Facilities/Support Services Committee
    - 1. Minutes of June 5, 2023 (p. 36-37)
    - 2. Personnel Report (p. 38-47)
    - 3. Professional Service/Purchase Contracts (p. 48-55)
    - 4. Special Education Students (p. 56)
    - 5. PMIC/General Education Students (p. 57)
  - E. Educational Programs/Policy Committee
    - 1. Minutes of June 6, 2023 (p. 58-59)
    - 2. #8070 – Award of Contract (p. 60)
    - 3. #8072 – Contracts (p. 61)
    - 4. #8080 – Payroll Periods (p. 62)
    - 5. #8081 – Payroll Deductions (p. 63-64)
    - 6. #8110 – Treasurer’s Monthly Report (p. 65)
    - 7. #8140 – Capital Assets (p. 66-70)
  - F. Teacher Quality Committee
    - 1. Minutes of May 9, 2023 (p. 71)
  - G. Equity Committee
  - H. Activities Council
  - I. District/School Improvement Leadership Team

- IX. Facilities/Support Services Committee Report – J. Prochaska (p. 72)
  - A. Approve the Agreement with Bus Drivers and Attendant Employees (p. 73)
  - B. Approve Non-bargaining Salary and Benefits Package (p. 74)
  - C. Approve the Agreement with Maintenance Employees (p. 75)
  - D. Approve the Agreement with the 12-Month Secretaries
  - E. **Approve the Agreement with Truckers and Mechanics** (p.76)
  - F. Approve Change Order #8 on the Senior High School Renovation Phase II Project (p. 77)
  - G. Tentatively Approve the Plans, Specifications, Form of Contract and Estimate of Total Cost for The Dalzell Field Videoboard Replacement Project and Set the Date, Time, and Location of Public Hearing (p. 78-80)
  - H. Approve the Agreement with Straka Johnson Architects, PC (p. 81-83)
  - I. Authorize Payment of Final June Bills (p. 84)
  - J. Approve Transfer of Funds from General Fund to Student Activity Fund for Athletic Safety and Protective Gear (p. 85)
  - K. Approve Amendment #2 with INVISION Architecture, LLC, for the Middle School Study Project (p. 86-87)
  - L. Approve Agreement with WHKS for the Sageville Culvert Replacement Project (p. 88-95)
- X. Educational Programs/Policy Committee Report – N. Bradley
- XI. New Business (p. 96)
  - A. Superintendent Evaluation Update
    - 1. Approve Contract & Salary/Benefit Package (p. 97-100)
  - B. Receive and File Superintendent’s Recommendation to Terminate Employment Contract(s) Pursuant to Iowa Code Sections 279.27 and 279.15.
  - C. Juneteenth Proclamation (p. 101)
- XII. Board Member or Administrative Issues (non-agenda items)
- XIII. Adjournment

**MISSION**

*To develop world-class learners and citizens of character in a safe and inclusive learning community.*

**Recommendations:**

- ✓ I move that the Board of Education approve the agenda as submitted

## Minutes

### **Recommendation:**

✓ I move that the Board of Education approve the minutes of the regular meeting of May 8, 2023, the Strategic Plan Update meeting of May 22nd, 2023, as submitted.



DUBUQUE COMMUNITY SCHOOL DISTRICT  
Regular Meeting  
May 8, 2023

President Parks called the meeting to order at 5:30 p.m. at the Forum with the following members present: Bradley, Jones, Parks, Prochaska, Ryan, Sainci, and Wittman. Absent: Nancy Bradley. Additional officers of the Board present: Mauss, Hawkins. Also present: Brian Kuhle and Kevin Kelleher

The pledge of allegiance was recited by students from Audubon Elementary School.

Moved (Wittman) and seconded (Jones) to approve the agenda as submitted. Motion carried 6-0.

Moved (Wittman) and seconded (Jones) to approve the minutes of the regular meeting on April 10, 2023, the special meeting of May 1st, 2023, and the special meeting of May 2, 2023, as submitted. Motion carried 6-0.

Public Hearing on Proposed Budget Amendment for FY 2022-2023

Kevin Kelleher reviewed the amendment of the current budget. Moved (Wittman) and seconded (Ryan) to receive and file proof of publication of Notice of Public Hearing on the Budget Amendment and authorize payment of the legal notice publication costs to the *Telegraph Herald*. Motion carried 6-0.

With no public comments, moved (Wittman) and seconded (Ryan) that the Board of Education adopt the Budget Amendment for Fiscal 2022-2023 as published. Motion carried 6-0.

Moved (Wittman) and seconded (Prochaska) to suspend the rules of order and go into open forum. Motion carried 6-0.

- Brenda Roschen and students from Audubon Elementary School, presented on what is going well at Audubon Elementary.
- Two citizens of the district spoke during open forum:

Moved (Wittman) and seconded (Jones) to reinstate the rules of order and return to regular session. Motion carried 6-0.

Superintendent, Amy Hawkins, distributed certificates of recognition in honor of School Board Recognition Month. The theme for this year is Developing Iowa's Future Together.

Board Salutes:

- Hempstead High School's iJAG students who one 3<sup>rd</sup> place in the Lifting Our Voices for Equity (L.O.V.E.) project competition at the Jobs for America's Graduates National Career Development Conference in Florida.
- District staff and community partners involved in the first ever Marshallese Career Learning Connection.
- Hempstead High School Physics Team who took 1<sup>st</sup> place out of twenty teams in the State Physics Competition at UNI.
- Senior theatre students for the performance of the play Clue

Moved (Ryan) and seconded (Sainci) to approve those items listed in the consent agenda. Jim Prochaska was auditor for the month. Motion carried 6-0.

Board member Jim Prochaska gave the facility and support services committee report.

Moved (Prochaska) and seconded (Wittman) to approve the agreement with the Food Service Employees as presented. Motion carried 6-0.

Moved (Prochaska) and seconded (Wittman)) to approve Change Order #7 to Tricon Construction Group on the Senior High School Renovation Phase II Project in the increased amount of \$67,949.98. Motion carried 6-0.

Moved (Prochaska) and seconded (Jones) to approve the executed construction contract, bonds and certificate of insurance with Iowa Solar Pros, LLC., for the Sageville Elementary School Solar Panel Project in the amount of \$325,140.00. Motion carried 6-0.

Moved (Prochaska) and seconded (Ryan) to approve the food and nutrition meal charges for the 2023-2024 school year. Motion carried 6-0.

President Parks presented the ASBO International Certificate of Excellence to Rick Till.

Board member Katie Jones gave the educational programs/policy committee report.

Moved (Ryan) and seconded (Prochaska) to approve the Marshallese Constitution Day Proclamation. Motion carried 6-0.

President Parks read the proclamation recognizing Marshallese Constitution Day.

Citizens from the Marshallese community sang a song and presented the Board a token of appreciation.

Moved (Ryan) and seconded (Sainci) to approve the language of the General Obligation Bond Petition. Motion carried 6-0.

Superintendent Hawkins announced graduation times for the 2023 Commencement Ceremonies:

Friday, May 26, at Roosevelt MS-Lass Auditorium

6:00 p.m. – Dubuque Online School

Saturday, May 27, at Dalzell Field

10:00 a.m. – Senior High School

3:00 p.m. – Hempstead High School

President Parks declared the meeting adjourned at 6:23 p.m.

Carolyn Mauss, Secretary  
Board of Education

DUBUQUE COMMUNITY SCHOOL DISTRICT  
Board Strategic Plan Update Session  
May 22, 2023

President Parks called the meeting to order at 5:30 p.m. at the Forum with the following members present: Bradley (via zoom), Jones, Prochaska, Parks, Sainci, Wittman and Ryan. Sainci joined the meeting at 5:38. Additional officers of the Board present: Mauss, Hawkins.

Moved Wittman and seconded Jones to approve the agenda as submitted. Motion carried 6-0.

Moved Wittman and seconded Ryan to approve amended language for the general obligation bond petition. Motion carried 6-0.

Superintendent Hawkins provided a final status report on the 22-23 Strategic Plan Priority Initiatives. Since the beginning of the school year, seven initiatives are operational, four initiatives are completed, eight indicate significant progress, and two indicate steady progress. She also reviewed the 23-24 Priority Initiatives. These priorities will be an extension of the 22-23 strategic plan so work will continue on these for another year. Hawkins will update the outcomes and then implement a five-year strategic plan for the fall of 2025. The four core pillars are Student Achievement and Development, Community Engagement, Effective Resource Management, and Employee Excellence.

President Parks asked for a 5-minute recess. [Time-7:03]

Moved (Wittman) and seconded (Prochaska) to enter closed session as permitted by Iowa Code 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered, when necessary, to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Upon roll call vote, motion carried 7-0. [Time-7:08 p.m.]

Moved (Ryan) seconded (Sainci) to move to reinstate the rules of order and return to regular session. Upon roll call vote, motion carried 7-0. [Time-7:52 p.m.]

President Parks declared the meeting adjourned at 7:52 p.m.

Carolyn Mauss, Secretary Board of Education

## Visitors and Open Forum

### **Recommendations:**

✓ I move that the Board of Education suspend the rules of order and go into open forum

Persons wishing to address the Board will do so at this time

✓ I move that the Board of Education reinstate the rules of order and return to regular session

## Consent Agenda Items

### **Recommendation:**

✓ I move that the Board of Education approve those items listed in the consent agenda

Following the motion and second to approve the consent agenda, the president will ask if any board members wish to remove any items from the consent agenda. Should a board member wish to remove an item from the consent agenda, that board member should indicate which item or items they wish to have removed. At that time those items are removed from the consent agenda and the president will ask for a vote on the consent agenda. There is no discussion of the items that remain on the consent agenda.

DUBUQUE COMMUNITY SCHOOL DISTRICT  
REGULAR BOARD MEETING  
June 12, 2023

**Treasurer's Report For All District Funds**

**Month of May 2023**

Cash (per bank statements) and Investments, beginning of month	\$ 102,777,452.65
Bank Account Deposits/Other Credits Total (Receipts)	27,190,301.18
Bank Account Checks/Other Debits Total (Disbursements)	(23,658,968.41)
Cash (per bank statement) and Investments, end of month	<u><u>\$ 106,308,785.42</u></u>

<u>Depositories</u>	<u>End of Month - May 2023</u>		
	<u>Bank Balances</u>	<u>Investments</u>	<u>Total</u>
Premier Bank	\$ 19,810,316.69	\$ -	\$ 19,810,316.69
Dubuque Bank & Trust	-	1,000,000.00	1,000,000.00
Fidelity Bank	35,586,405.26	-	35,586,405.26
MidwestOne - Senior Renovation	7,720,328.52	-	7,720,328.52
MidwestOne - Bond Reserve	-	2,282,740.42	2,282,740.42
ISJIT	-	11,999,196.51	11,999,196.51
DuTrac Community Credit Union - Senior Renovation	-	-	-
DuTrac Community Credit Union - Bond Reserve	-	2,909,793.02	2,909,793.02
Dutracs Community Credit Union	-	25,000,005.00	25,000,005.00
	<u><u>\$ 63,117,050.47</u></u>	<u><u>\$ 43,191,734.95</u></u>	<u><u>\$ 106,308,785.42</u></u>

<u>Reconciling Items</u>	
Deposits In Transit	57,516.76
Outstanding Checks/ACHs	(3,355,376.76)
Reconciled Cash and Investment Balance	<u><u>\$ 103,010,925.42</u></u>

<u>Cash and Investment Balances by Fund</u>	
General Fund	\$ 41,640,256.91
Scholarship Fund	126,066.47
Student Activity Fund	916,301.52
Management Fund	10,007,814.62
SAVE Fund	26,618,082.38
PPEL Fund	10,248,961.86
Debt Service Fund	7,983,787.05
Nutrition Fund	4,777,237.66
Clearing Fund	651,757.53
Agency Fund	40,659.42
Total Cash and Investment Balance	<u><u>\$ 103,010,925.42</u></u>

At May 31, 2023, there are no interfund loans.

Kevin Kelleher, Treasurer  
10

**DUBUQUE COMMUNITY SCHOOL DISTRICT**  
**REGULAR BOARD MEETING**  
**JUNE 12, 2023**

TO THE BOARD OF EDUCATION  
DUBUQUE, IOWA

THE FOLLOWING IS A LIST OF ACCOUNTS PAYABLE WHICH WILL BE PRESENTED TO THE BOARD OF EDUCATION FOR APPROVAL PER THE DIRECTION OF THE JUNE 12, 2023 MEETING. SHOULD YOU DESIRE ANY INFORMATION IN REGARD TO THE SAME, I SHALL BE PLEASED TO FURNISH IT UPON REQUEST.

PERIOD: MAY 1-31, 2023

RESPECTFULLY SUBMITTED,  
SECRETARY: CAROLYN MAUSS

\_\_\_\_\_  
BOARD MEMBER SIGNATURE

\_\_\_\_\_  
DATE

<b>Fund</b>		<b>Amount</b>
10	GENERAL FUND	\$11,345,508.97
21	STUDENT ACTIVITY FUND	\$144,285.46
22	MANAGEMENT LEVY	\$33,845.64
33	SAVE TAX	\$557,289.39
36	PHYSICAL PLANT/EQUIP LEVY	\$207,171.13
61	SCHOOL NUTRITION FUND	\$674,756.05
76	CLEARING FUND	\$251,007.66
91	AGENCY HOSPITALITY FUND	\$2,146.54

**GRAND TOTAL: \$13,216,010.84**

**DUBUQUE COMMUNITY SCHOOL DISTRICT**  
**REGULAR BOARD MEETING**  
**JUNE 12, 2023**

Vendor Name	Description	Check Total
<b>Fund: AGENCY/HOSPITALITY FUND</b>		
BREITBACH, KAREN M	OTHER GENERAL SUPPLIES	\$40.00
DILLON, MOLLY G	OTHER GENERAL SUPPLIES	\$40.00
ELLIOTT, KERRY S	OTHER GENERAL SUPPLIES	\$40.00
HARRIS N.A.	OTHER GENERAL SUPPLIES	\$593.51
HOHMANN, NANCY M	OTHER GENERAL SUPPLIES	\$40.00
HY-VEE, INC.	OTHER GENERAL SUPPLIES	\$138.75
LIME ROCK SPRINGS CO-PEPSI COLA CO	OTHER GENERAL SUPPLIES	\$969.28
LUTGEN, STEVEN J	OTHER GENERAL SUPPLIES	\$40.00
PETERSON, ANDY E	OTHER GENERAL SUPPLIES	\$125.00
SCHUMACHER, KIERSTEN S	OTHER GENERAL SUPPLIES	\$40.00
WATSON, CHRISTY A	OTHER GENERAL SUPPLIES	\$40.00
WISCHMEYER, SCOTT E	OTHER GENERAL SUPPLIES	\$40.00
	<b>Fund Total:</b>	<b>\$2,146.54</b>
<b>Fund: CLEARING FUND</b>		
ALLIANT ENERGY-IP&L	ELECTRICITY	\$7,606.88
AMERICAN FIDELITY ASSURANCE COMPANY	OTHER EMPLOYEE DEDUCTION	\$127.74
BASE	OTHER EMPLOYEE DEDUCTION	\$52,506.20
BLACK HILLS ENERGY	NATURAL GAS	\$756.14
BRYANT SCHOOL FAMILY ORGANIZATION	OTHER GENERAL SUPPLIES	\$1,240.00
CAPITAL ONE, N.A.	MISCELLANEOUS REVENUE	\$0.19
DELTA DENTAL OF IOWA	OTHER INSURANCE	\$116,590.41
HARRIS N.A.	MISCELLANEOUS REVENUE	\$126.73
HEMPSTEAD MUSTANG BOOSTER CLUB	OTHER GENERAL SUPPLIES	\$30.00
HOHMANN, JOSEPH N	OTHER EMPLOYEE DEDUCTION	\$29.00
HY-VEE, INC.	MISCELLANEOUS REVENUE	\$1.78
MEDICAL ASSOCIATES HMO (EMPLOYEE)	OTHER EMPLOYEE DEDUCTION	\$27,184.12
RAM BOOSTER CLUB	OTHER GENERAL SUPPLIES	\$3,050.00
SAGEVILLE PARENT TEACHER CLUB	OTHER GENERAL SUPPLIES	\$85.00
SELF INSURED SERVICES COMPANY	OTHER INSURANCE	\$23,038.94
TABLE MOUND PARENT TEACHER CLUB	OTHER GENERAL SUPPLIES	\$10.00
WELLMARK BLUE CROSS BLUE SHIELD OF IOWA	OTHER EMPLOYEE DEDUCTION	\$18,624.53
	<b>Fund Total:</b>	<b>\$251,007.66</b>
<b>Fund: GENERAL FUND</b>		
95 PERCENT GROUP INC	INSTRUCTION SUPPLIES	\$3,345.50
ABC LEARNING EARLY CHILDHOOD CENTER LLC	PROF-EDUCATIONAL SERVICES	\$8,179.29
ABELN ABSTRACT & TITLE COMPANY	OTHER PURCH PROF SERVICES	\$475.00
ACCESS SYSTEMS	OTHER GENERAL SUPPLIES	\$390.99
ACCO UNLIMITED CORPORATION	POOL	\$954.40
ACME TOOLS	INSTRUCTION SUPPLIES	\$398.00
ACME TOOLS	MACHINERY/EQUIPMENT	\$649.00
ACT, INC	OTHER PURCH PROF SERVICES	\$17,989.50
AHLERS & COONEY, P.C.	LEGAL	\$272.00
AHRENS, CATHRYN M	OTHER PURCH PROF SERVICES	\$100.00



**DUBUQUE COMMUNITY SCHOOL DISTRICT  
REGULAR BOARD MEETING  
JUNE 12, 2023**

Vendor Name	Description	Check Total
AIR FILTER SALES & SERVICES	OTHER GENERAL SUPPLIES	\$8,999.24
AIRGAS NORTH CENTRAL USA LLC	MACHINERY/EQUIPMENT	\$4,238.28
AIRGAS NORTH CENTRAL USA LLC	POOL	\$679.82
ALLIANT ENERGY-IP&L	ELECTRICITY	\$155,281.69
AMAZON CAPITAL SERVICES, INC	INSTRUCTION SUPPLIES	\$1,291.13
AMAZON CAPITAL SERVICES, INC	MACHINERY/EQUIPMENT	\$1,501.00
AMAZON CAPITAL SERVICES, INC	OFFICE SUPPLIES	\$97.29
AMAZON CAPITAL SERVICES, INC	OTHER GENERAL SUPPLIES	\$820.31
AMENT, JACKIE	IN DISTRICT TRAVEL	\$25.30
AMERICAN FIDELITY ASSURANCE COMPANY	OFFICE/CLERICAL	\$67.30
AMERICAN FIDELITY ASSURANCE COMPANY	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$31,327.96
AMOSON, STACI P	IN DISTRICT TRAVEL	\$26.02
ANDERSON, LORI A	IN DISTRICT TRAVEL	\$51.08
ANIXTER, INC.	BLDG CONSTRUCTION SUPPLY	\$1,154.57
ARBOR SCIENTIFIC	INSTRUCTION SUPPLIES	\$481.77
AYIKEY, HENRY	OFFICIAL/REFEREE	\$126.80
BACKES, KYLE J	IN DISTRICT TRAVEL	\$110.32
BALAYTI, ERIC M	IN DISTRICT TRAVEL	\$122.74
BECHLER, SARAH	IN DISTRICT TRAVEL	\$79.68
BERG, KEVIN	OFFICIAL/REFEREE	\$300.00
BLACK HILLS ENERGY	NATURAL GAS	\$15,122.15
BLICK ART MATERIALS	INSTRUCTION SUPPLIES	\$63.49
BLODGETT, KATHLEEN M	IN DISTRICT TRAVEL	\$37.10
BLUM, MICHELE NICOLE	OFFICIAL/REFEREE	\$320.00
BP CREDIT CARD CENTER	GASOLINE	\$733.62
BREITBACH, ANGELA D	IN DISTRICT TRAVEL	\$48.30
BREITBACH, ANGELA D	IN STATE TRAVEL	\$281.65
BREITBACH, ANGELA M	IN DISTRICT TRAVEL	\$36.26
BREITBACH, TERRENCE THOMAS	IN DISTRICT TRAVEL	\$114.85
BRIMEYER, STACY M	IN DISTRICT TRAVEL	\$14.08
BURGESS, R CHRISTA L	IN DISTRICT TRAVEL	\$9.04
BURNS, MARK R	IN DISTRICT TRAVEL	\$41.86
CALDWELL, ASHLEY A	IN DISTRICT TRAVEL	\$36.90
CAPITAL ONE, N.A.	INSTRUCTION SUPPLIES	\$1,291.06
CARBER, JR., JERRY	OFFICIAL/REFEREE	\$140.00
CARNEGIE-STOUT PUBLIC LIBRARY	OTHER GENERAL SUPPLIES	\$632.28
CARPENTERS & JOINERS APPRENTICESHIP &	INSTRUCTION SUPPLIES	\$238.33
CARPENTERS & JOINERS APPRENTICESHIP &	TEXTBOOKS	\$734.73
CARRICO AQUATIC RESOURCES, INC.	POOL	\$250.00
CEC - COMMUNICATIONS ENGINEERING COMPANY	OTHER PURCH PROF SERVICES	\$977.50
CENERGISTIC LLC	OTHER PURCH PROF SERVICES	\$27,275.00
CENTURY LINK	TELEPHONE/DATA LINES	\$257.03
CHARACTERSTRONG LLC	SUBSCRIPTIONS/LICENSE RENEWAL FOR COMP SOFTWARE	\$10,397.40
CITY OF DUBUQUE	OTHER GENERAL SUPPLIES	\$159.00

**DUBUQUE COMMUNITY SCHOOL DISTRICT  
REGULAR BOARD MEETING  
JUNE 12, 2023**

Vendor Name	Description	Check Total
CITY OF DUBUQUE	OTHER PURCH PROF SERVICES	\$310.00
CITY OF DUBUQUE	STORM WATER FEE	\$6,167.63
CITY OF DUBUQUE	WATER/SEWER	\$17,557.76
CLARK, ALEC	OFFICIAL/REFEREE	\$310.00
COLLECTION SERVICES CENTER-PAYROLL	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$4,398.53
COMELEC SERVICES, INC.	OTHER GENERAL SUPPLIES	\$546.75
COMELEC SERVICES, INC.	TECH REPAIR CONSUMABLE	\$71.25
CONSTELLATION NEWENERGY GAS	NATURAL GAS	\$9,988.03
CORNERSTONE		
COPYWORKS	OTHER GENERAL SUPPLIES	\$43.08
CRAMPTON, SARA	TEXTBOOK FINES/PENALTIES	\$75.00
CS TECHNOLOGIES, INC.	TELEPHONE/DATA LINES	\$3,981.50
CYZE, MICHAEL T	IN STATE TRAVEL	\$257.50
DANIELS, MICHELLE	IN STATE TRAVEL	\$95.20
DAVIS-ORWOLL, SHIRLEY A	IN DISTRICT TRAVEL	\$74.06
DAVIS-ORWOLL, SHIRLEY A	OUT OF STATE TRAVEL	\$256.35
DCSD DEBIT CARD	CASH IN BANK - CHECKING	\$9,593.00
DCSD FOUNDATION	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$50.00
DE MUTH, CORRIE A	IN STATE TRAVEL	\$123.75
DEMCO INC	OTHER GENERAL SUPPLIES	\$593.44
DERKS, JENNIFER D	IN DISTRICT TRAVEL	\$1.18
DOLTER, GREGORY A	IN DISTRICT TRAVEL	\$16.15
DUBUQUE CHILD CARE CENTER	PROF-EDUCATIONAL SERVICES	\$2,726.42
DUBUQUE COUNTY SHERIFF DEPARTMENT	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$380.11
DUBUQUE METRO AREA SOLID WASTE AGENCY	REFUSE DISPOSAL	\$59.04
EMBI TEC	INSTRUCTION SUPPLIES	\$101.00
ENGLISH, RACHEL E	IN DISTRICT TRAVEL	\$95.85
ENGRAVED GIFT COLLECTION, LLC	INSTRUCTION SUPPLIES	\$256.00
ENGRAVED GIFT COLLECTION, LLC	OTHER GENERAL SUPPLIES	\$260.00
ENTERPRISE RENT-A-CAR MIDWEST	RENTAL OF EQUIP/VEHICLES	\$518.98
ESPECIAL NEEDS, LLC	INSTRUCTION SUPPLIES	\$33.80
FEDERAL TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$555,805.74
FEDEX	POSTAGE	\$33.75
FICA WITHHOLDING - EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$1,112,636.86
FINK, BOB	PROPERTY RENTAL	\$200.00
FINK, MARY M	IN DISTRICT TRAVEL	\$77.02
FISCHER, TERRY	OFFICIAL/REFEREE	\$201.50
FLINN SCIENTIFIC INC	MACHINERY/EQUIPMENT	\$3,363.95
FLYLEAF PUBLISHING, LLC	MACHINERY/EQUIPMENT	\$5,084.14
FOUR MOUNDS FOUNDATION	PROF-EDUCATIONAL SERVICES	\$8,000.00
FRANCK, JOANN B	IN STATE TRAVEL	\$102.38
FREIBURGER, JESSE L	INSTRUCTION SUPPLIES	\$81.59
FRIEDERICK, JANET M	IN DISTRICT TRAVEL	\$2.08
FROG HOLLOW - ASBURY	PROF-EDUCATIONAL SERVICES	\$5,063.37
FUERSTE, CAREW, JUERGENS & SUDMEIER, PC	LEGAL	\$5,655.50
GAPSTUR, ERIC	PROF-EDUCATIONAL SERVICES	\$200.00

**DUBUQUE COMMUNITY SCHOOL DISTRICT  
REGULAR BOARD MEETING  
JUNE 12, 2023**

Vendor Name	Description	Check Total
GASSMAN, AIMEE L	IN DISTRICT TRAVEL	\$26.74
GEHL, JILL F	IN DISTRICT TRAVEL	\$108.17
GEHL, JILL F	OUT OF STATE TRAVEL	\$74.78
GIBBS, JANICE M	GASOLINE	\$40.00
GOLDEN, BRANDON	OFFICIAL/REFEREE	\$147.42
GOUSKOS, NICK	OFFICIAL/REFEREE	\$236.28
GULLONE, GARY	OFFICIAL/REFEREE	\$396.56
GULYASH, RON S	OFFICIAL/REFEREE	\$120.00
GUMDROP BOOKS DIVISION CENTRAL PROGRAMS	LIBRARY BOOKS	\$1,164.74
GURDAK, TRACY LYNN	IN DISTRICT TRAVEL	\$61.27
GURDAK, TRACY LYNN	OUT OF STATE TRAVEL	\$206.64
HAMMEL, DALTON A	IN DISTRICT TRAVEL	\$55.00
HANDS UP COMMUNICATIONS INC	PROF-EDUCATIONAL SERVICES	\$1,974.93
HARRIS N.A.	BLDG CONSTRUCTION SUPPLY	\$7,072.02
HARRIS N.A.	COMPUTER HARDWARE	\$999.00
HARRIS N.A.	IN STATE TRAVEL	\$1,478.61
HARRIS N.A.	INSTITUTION FEES	\$35.00
HARRIS N.A.	INSTRUCTION SUPPLIES	\$27,030.08
HARRIS N.A.	LIBRARY BOOKS	\$3,240.63
HARRIS N.A.	MACHINERY/EQUIPMENT	\$5,069.74
HARRIS N.A.	MEMBERSHIP DUES	\$886.00
HARRIS N.A.	NEWSPAPER	\$607.65
HARRIS N.A.	OFFICE SUPPLIES	\$547.99
HARRIS N.A.	OTHER GENERAL SUPPLIES	\$50,836.54
HARRIS N.A.	OTHER PURCH PROF SERVICES	\$4,158.29
HARRIS N.A.	OUT OF STATE TRAVEL	\$1,729.32
HARRIS N.A.	POOL	\$683.96
HARRIS N.A.	POSTAGE	\$327.00
HARRIS N.A.	PROF-EDUCATIONAL SERVICES	\$750.00
HARRIS N.A.	REPAIR/MAINTENANCE	\$1,162.80
HARRIS N.A.	STAFF DUES	\$126.08
HARRIS N.A.	STAFF WORKSHOP/CONFERENCE REG FEES	\$3,492.00
HARRIS N.A.	SUBSCRIPTIONS/LICENSE RENEWAL FOR COMP SOFTWARE	\$804.36
HARRIS N.A.	TECH REPAIR CONSUMABLE	\$16,027.65
HARRIS N.A.	TECHNOLOGY SUPPLIES	\$8,599.96
HARRIS N.A.	TRANSPORTATION BATTERIES	\$1,198.32
HARRIS N.A.	TRANSPORTATION LUBRICANTS	\$690.24
HARRIS N.A.	TRANSPORTATION PARTS	\$6,644.12
HARRIS N.A.	TRANSPORTATION SUPPLIES	\$540.73
HARRIS N.A.	TRANSPORTATION TIRES	\$1,849.92
HARRIS N.A.	WORKBOOKS	\$260.56
HARTMANN, MICHELLE L	CONTRACTED TRAINING PROVIDER	\$16.13
HARWICK, CHAD K	IN DISTRICT TRAVEL	\$2.88
HAUTA, AMANDA	PROF-EDUCATIONAL SERVICES	\$120.00

**DUBUQUE COMMUNITY SCHOOL DISTRICT  
REGULAR BOARD MEETING  
JUNE 12, 2023**

Vendor Name	Description	Check Total
HAWKINS, AMY R	IN STATE TRAVEL	\$281.65
HAWKINS, MORGAN	PROF-EDUCATIONAL SERVICES	\$729.20
HAYWARD-JONES, BOBBIE JO A	IN DISTRICT TRAVEL	\$76.52
HEINEMANN	INSTRUCTION SUPPLIES	\$2,851.01
HEINEMANN	TEXTBOOKS	\$1,658.23
HEMPSTEAD HIGH SCHOOL PETTY CASH	INSTRUCTION SUPPLIES	\$30.89
HEMPSTEAD HIGH SCHOOL PETTY CASH	OTHER GENERAL SUPPLIES	\$217.75
HEMPSTEAD HIGH SCHOOL PETTY CASH	POSTAGE	\$16.26
HICKEY, BARBARA A	IN DISTRICT TRAVEL	\$79.38
HIGLEY INDUSTRIES, INC.	TRANSPORTATION SUPPLIES	\$269.75
HILLERY, RHONDA K	IN DISTRICT TRAVEL	\$28.05
HODEN, BETH A	OTHER GENERAL SUPPLIES	\$99.99
HOEGER, HANNAH	PROF-EDUCATIONAL SERVICES	\$275.84
HOLIDAY INN EXPRESS & SUITES - ALTOONA	IN STATE TRAVEL	\$1,892.80
HOLIDAY INN EXPRESS & SUITES - ALTOONA	OTHER GENERAL SUPPLIES	\$2,839.20
HOLY FAMILY CATHOLIC SCHOOLS	PROF-EDUCATIONAL SERVICES	\$74,782.29
HORSTMAN, SHIRLEY A	IN DISTRICT TRAVEL	\$52.42
HORSTMAN, SHIRLEY A	IN STATE TRAVEL	\$191.92
HOWES, BRIAN J	IN DISTRICT TRAVEL	\$126.68
HOWES, KRISTA A	IN DISTRICT TRAVEL	\$51.79
HP INC	COMPUTER HARDWARE	\$1,110.48
HP INC	OTHER GENERAL SUPPLIES	\$165.00
HP INC	TECHNOLOGY SUPPLIES	\$179.00
HY-VEE, INC.	INSTRUCTION SUPPLIES	\$740.50
HY-VEE, INC.	OTHER GENERAL SUPPLIES	\$139.48
IA PUBLIC EMP RETIREMENT-EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$1,196,215.25
ILLINOIS DEPARTMENT OF REVENUE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$9,847.22
ING - COMMON REMITTER	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$35,288.73
INGRAM LIBRARY SERVICES	LIBRARY BOOKS	\$895.65
INGRAM LIBRARY SERVICES	OTHER GENERAL SUPPLIES	\$12.00
INSPIRE TO CREATE ENTERPISES LLC	INSTRUCTION SUPPLIES	\$340.31
INSPIRED TOGETHER LEARNING, LLC	CONTRACTED TRAINING PROVIDER	\$5,200.00
INSTRUMENTALIST AWARDS LLC	OTHER GENERAL SUPPLIES	\$166.50
INTOUCH RECEIPTING	SERV CHARGES-CREDIT CARD	\$720.00
IOWA COMMUNICATIONS NETWORK	TELEPHONE/DATA LINES	\$530.84
IOWA DEPARTMENT OF HUMAN SERVICES	INTERGOVERNMENTAL PAYABLE	\$36,374.97
IOWA DEPT OF REVENUE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$1,120.61
IOWA HIGH SCHOOL MUSIC ASSOCIATION	OTHER GENERAL SUPPLIES	\$26.95
IOWA HIGH SCHOOL MUSIC ASSOCIATION	STUDENT ENTRY FEES	\$160.00
IOWA STATE TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$221,069.20
IOWA STATE UNIVERSITY	STUDENT ENTRY FEES	\$80.00
IOWA VOCATIONAL REHABILITATION SERVICES	CASH WITH FISCAL AGENT	\$12,034.52
ISENHART, CHARLES W.	OFFICIAL/REFEREE	\$125.00
JEIK, ADNA	PROF-EDUCATIONAL SERVICES	\$50.00
JENSEN, JENNA M	IN DISTRICT TRAVEL	\$7.08

**DUBUQUE COMMUNITY SCHOOL DISTRICT  
REGULAR BOARD MEETING  
JUNE 12, 2023**

Vendor Name	Description	Check Total
JOHANNSEN, MEGAN R	IN DISTRICT TRAVEL	\$86.07
JOHNS, JACQUELINE D	IN DISTRICT TRAVEL	\$47.30
JOHNSON, RANDY PATRICK	OFFICIAL/REFEREE	\$86.10
JONES, ALEX CHASE	OTHER PURCH PROF SERVICES	\$140.00
JOSTENS INC.	OTHER GENERAL SUPPLIES	\$977.00
JP GASWAY COMPANY INC	OTHER GENERAL SUPPLIES	\$2,768.68
JVA MOBILITY INC	INSTRUCTION SUPPLIES	\$987.80
JVA MOBILITY INC	OTHER EQUIPMENT	\$1,117.60
JW PEPPER & SON, INC.	INSTRUCTION SUPPLIES	\$633.72
KALB, CATHY SUE	IN DISTRICT TRAVEL	\$20.96
KELLEHER, KEVIN J	IN STATE TRAVEL	\$244.97
KELLY, JULIE A	IN DISTRICT TRAVEL	\$96.88
KENNEDY, MATTHEW J	IN DISTRICT TRAVEL	\$94.33
KEY WEST EARLY CHILDHOOD CENTER	PROF-EDUCATIONAL SERVICES	\$9,932.04
KEYSTONE AREA EDUCATION AGENCY	PURCHASED SERV FROM AEA	\$68,608.62
KILGORE, JUSTINE A	IN DISTRICT TRAVEL	\$106.11
KLINEBRIEL, JILL	PROF-EDUCATIONAL SERVICES	\$250.00
KOLKER, JERALD LEE	IN DISTRICT TRAVEL	\$119.21
KONRARDY, KATHLEEN	CONTRACTED TRAINING PROVIDER	\$673.31
KOOPMANN, KEITH AMBROSE	OTHER CURRENT LIABILITIES	\$70.00
KUKUCK, ABIGAIL	OFFICIAL/REFEREE	\$82.42
LAKESHORE LEARNING MATERIALS	INSTRUCTION SUPPLIES	\$198.69
LAMERS BUS LINES, INC.	PRIVATE CONTRACT BUSSING	\$1,325.00
LANGE, JULIE L	IN DISTRICT TRAVEL	\$10.88
LANGUAGE TESTING INTERNATIONAL	OTHER PURCH PROF SERVICES	\$295.00
LARSON, AMY J	IN DISTRICT TRAVEL	\$110.52
LASSANCE, PAUL	OFFICIAL/REFEREE	\$230.00
LEITZEN, AMBER K	IN DISTRICT TRAVEL	\$38.25
LIFELINE AUDIO VIDEO TECHNOLOGIES INC	CAPITALIZED FIXED ASSETS	\$10,809.00
LINN COUNTY SHERIFF	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$254.71
LITTLE LEAPS LEARNING ACADEMY	PROF-EDUCATIONAL SERVICES	\$7,595.07
LITTLETON, DIERRE D	IN DISTRICT TRAVEL	\$26.48
LIVINGSTON, LAUREN	PROF-EDUCATIONAL SERVICES	\$361.34
LORAS COLLEGE	OTHER PURCH PROF SERVICES	\$28,775.84
LUDOVISSY, BROOKE S	IN DISTRICT TRAVEL	\$65.66
MADISON NATIONAL LIFE INSURANCE CO.	DISABILITY INSURANCE	(\$6.38)
MADISON NATIONAL LIFE INSURANCE CO.	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$17,310.73
MADISON NATIONAL LIFE INSURANCE CO.	TERM LIFE INSURANCE	\$4.40
MAIL SERVICES UNLIMITED	POSTAGE	\$556.10
MALONEY, JOSEPH M	IN DISTRICT TRAVEL	\$271.70
MANTERNACH, BRAD A	IN DISTRICT TRAVEL	\$84.62
MANTHEY, LAURIE L	IN DISTRICT TRAVEL	\$113.64
MARTIN, MARY A	IN DISTRICT TRAVEL	\$155.82
MARTIN, MARY A	OTHER GENERAL SUPPLIES	\$17.17
MARTIN, ROBERT	OFFICIAL/REFEREE	\$153.86

**DUBUQUE COMMUNITY SCHOOL DISTRICT**  
**REGULAR BOARD MEETING**  
**JUNE 12, 2023**

Vendor Name	Description	Check Total
MCCRARY, JAMES M	IN DISTRICT TRAVEL	\$48.71
MCCULLOH, THOMAS	OFFICIAL/REFEREE	\$180.00
MCLELAND, ALEX	OFFICIAL/REFEREE	\$301.76
MCMASTER, KAYDEN	OFFICIAL/REFEREE	\$104.50
MCNAMARA, THOMAS	OFFICIAL/REFEREE	\$150.42
MEDICAL ASSOCIATES CLINIC PC	DRUG TESTING	\$1,045.00
MEDICAL ASSOCIATES CLINIC PC	OTHER PURCH PROF SERVICES	\$1,302.00
MEDICAL ASSOCIATES HMO (EMPLOYEE)	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$737,449.13
MELVOLD, HILLARY A	IN DISTRICT TRAVEL	\$81.68
MENARDS INC	INSTRUCTION SUPPLIES	\$1,201.88
METCALF, KELSEY	IN STATE TRAVEL	\$79.26
MID-WEST 3D SOLUTIONS, LLC	MACHINERY/EQUIPMENT	\$1,955.00
MILLER, ERIC J	IN DISTRICT TRAVEL	\$373.35
MILLER, JAYMIE E	IN DISTRICT TRAVEL	\$18.67
MILLER, M'LIS M	IN STATE TRAVEL	\$356.96
MILLIGAN, JULIE A	IN DISTRICT TRAVEL	\$62.25
MINI MASTERPIECES PRESCHOOL INC	PROF-EDUCATIONAL SERVICES	\$3,894.92
MITCHELL, NATALIE M	IN DISTRICT TRAVEL	\$13.80
MOHR, LINDSEY	PROPERTY RENTAL	\$200.00
MOKLESTAD, KAITLYN R	IN DISTRICT TRAVEL	\$116.42
MOORE, JOYCE E	IN DISTRICT TRAVEL	\$3.40
MORALES, GUADALUPE	OFFICIAL/REFEREE	\$300.00
MULGREW OIL COMPANY	GASOLINE	\$23,376.13
MULGREW OIL COMPANY	TRANSPORTATION LUBRICANTS	\$1,447.58
NASSCO INC.	OTHER GENERAL SUPPLIES	\$185.57
NAVE, LEANN L	IN DISTRICT TRAVEL	\$39.80
NEW JERSEY FAMILY SUPPORT PYMT CENTER	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$200.00
NOAHS ARK PRESCHOOL	PROF-EDUCATIONAL SERVICES	\$5,452.89
NORTH CENTRAL INTERNATIONAL LLC	INSTRUCTION SUPPLIES	\$813.59
NORTH CENTRAL INTERNATIONAL LLC	TRANSPORTATION PARTS	\$3,370.96
NORTHEAST IOWA COMM COLLEGE-CALMAR	OTHER GENERAL SUPPLIES	\$180.00
NORTHEAST IOWA COMM COLLEGE-CALMAR	PROF-EDUCATIONAL SERVICES	\$2,718.00
NUGENT, CHRISTINA MARIE	IN STATE TRAVEL	\$196.50
OBERHOFFER, BETH A	IN DISTRICT TRAVEL	\$136.04
ODELL, STACIE A	IN DISTRICT TRAVEL	\$83.52
OLBERDING, KAYLA A	IN STATE TRAVEL	\$70.23
OLIVERA, TRINI	CONTRACTED TRAINING PROVIDER	\$23.39
OUR REDEEMER LUTHERAN PRESCHOOL	PROF-EDUCATIONAL SERVICES	\$9,347.76
OVERHEAD DOOR COMPANY OF DUBUQUE	BLDG CONSTRUCTION SUPPLY	\$416.87
OVERHEAD DOOR COMPANY OF DUBUQUE	OTHER PURCH PROF SERVICES	\$397.49
PALM, ERIN	CONTRACTED TRAINING PROVIDER	\$15.05
PAYROLL NET - ACH	NET PAYROLL PAYABLE	\$5,387,735.12
PER MAR SECURITY SERVICES	OTHER PURCH PROF SERVICES	\$1,255.75
PERFECTION LEARNING CORPORATION	LIBRARY BOOKS	\$1,374.00
PETERSEN, MADISON	PROF-EDUCATIONAL SERVICES	\$341.38

**DUBUQUE COMMUNITY SCHOOL DISTRICT  
REGULAR BOARD MEETING  
JUNE 12, 2023**

Vendor Name	Description	Check Total
PETERSON, ANDY E	IN DISTRICT TRAVEL	\$38.44
PHANTOM CNC SYSTEMS	CAPITALIZED FIXED ASSETS	\$18,263.00
PIGGOTT, TIMOTHY	OFFICIAL/REFEREE	\$115.00
PLANE ART DESIGNS, INC.	OTHER GENERAL SUPPLIES	\$1,150.00
PLASMACAM, INC.	INSTRUCTION SUPPLIES	\$686.77
PLATINUM HOSPITALITY	OTHER PURCH PROF SERVICES	\$1,800.00
PLATTEVILLE MINING MUSEUM	STUDENT/STAFF ADMISSIONS	\$212.00
POLING, ROGER P	IN STATE TRAVEL	\$79.25
PORTZEN, STACY L	IN DISTRICT TRAVEL	\$77.03
QBS, LLC	CONTRACTED TRAINING PROVIDER	\$1,240.00
QUINBY, NATHAN	PROF-EDUCATIONAL SERVICES	\$131.30
RACOM CORPORATION	COMPUTER HARDWARE	\$984.00
RACOM CORPORATION	OTHER GENERAL SUPPLIES	\$261.12
RADIO DUBUQUE, INC.	RENTAL OF EQUIP/VEHICLES	\$677.90
RANSOM, MEGAN	IN STATE TRAVEL	\$99.68
RAUEN INC	INSTRUCTION SUPPLIES	\$1,911.00
RAUEN INC	OTHER GENERAL SUPPLIES	\$490.00
REALLY GREAT READING LLC	INSTRUCTION SUPPLIES	\$1,308.26
REALLY GREAT READING LLC	SUBSCRIPTIONS/LICENSE RENEWAL FOR COMP SOFTWARE	\$304.14
REALLY GREAT READING LLC	WORKBOOKS	\$627.40
REESE, ANDREW L	IN STATE TRAVEL	\$129.69
RELAYHUB, LLC	OTHER TECH SERVICES	\$2,874.75
RENNER JR TERRY J	OFFICIAL/REFEREE	\$81.04
REPUBLIC SERVICES #897	REFUSE DISPOSAL	\$3,972.77
REUSS, JOYLYNN K	IN DISTRICT TRAVEL	\$76.84
RIGDON, JACKSON J	IN DISTRICT TRAVEL	\$65.17
RIVER BEND FOOD RESERVOIR	OTHER GENERAL SUPPLIES	\$1,542.57
RIVER LIGHTS 2ND EDITION	INSTRUCTION SUPPLIES	\$6,399.98
RIVERSIDE INSIGHTS	OTHER PURCH PROF SERVICES	\$927.12
ROBERTSON, JENNA V	IN DISTRICT TRAVEL	\$38.99
ROEN, JEFFREY A.	OFFICIAL/REFEREE	\$140.00
ROSCHEN, TRICIA	IN DISTRICT TRAVEL	\$144.63
ROTHERT, DANIEL JOSEPH	OFFICIAL/REFEREE	\$270.00
RUNDE, ANDREA LEIGH GRISWOLD	OTHER GENERAL SUPPLIES	\$170.50
RYAN, CHERI L	IN DISTRICT TRAVEL	\$39.58
RYAN, HILLARY D	IN DISTRICT TRAVEL	\$25.50
SAENZ-RUIZ, MARIA CAMILA	CONTRACTED TRAINING PROVIDER	\$19.35
SAUNDERS OIL CO., INC.	DIESEL	\$19,835.29
SCHAUB IV, GEORGE J	OFFICIAL/REFEREE	\$352.80
SCHOOL NUTRITION ASSOCIATION IOWA	STAFF WORKSHOP/CONFERENCE REG FEES	\$1,075.00
SCHOOL SPECIALTY, LLC	INSTRUCTION SUPPLIES	\$972.95
SCHULTZ STRING	REPAIR/MAINTENANCE	\$189.00
SCHULTZ, MEGAN E	IN DISTRICT TRAVEL	\$155.01
SELLERS, KARMEILLA H.	IN DISTRICT TRAVEL	\$4.46
SHUTTERFLY LIFETOUGH, LLC	OTHER GENERAL SUPPLIES	\$1,869.66

**DUBUQUE COMMUNITY SCHOOL DISTRICT  
REGULAR BOARD MEETING  
JUNE 12, 2023**

Vendor Name	Description	Check Total
SILVER, TAMMY J	IN DISTRICT TRAVEL	\$43.55
SIMMIEN, JUSTIN R	IN DISTRICT TRAVEL	\$826.36
SINTON, HANNAH	OFFICIAL/REFEREE	\$415.00
SINTON, MARK HENRY	OFFICIAL/REFEREE	\$325.00
SIOUX CITY COMM SCHOOL DISTRICT	TUITION/LEA	\$700.06
SKILES, MEGAN M	IN DISTRICT TRAVEL	\$52.58
SNAP-ON TOOLS	MACHINERY/EQUIPMENT	\$603.88
STAPLES ADVANTAGE	INSTRUCTION SUPPLIES	\$67.29
STAPLES ADVANTAGE	OFFICE SUPPLIES	\$340.20
STAPLES ADVANTAGE	OTHER GENERAL SUPPLIES	\$328.36
STATE DISBURSEMENT UNIT	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$900.00
STEFFL, MICHELLE C	IN DISTRICT TRAVEL	\$23.25
STEFFY, MICHELE L	OTHER GENERAL SUPPLIES	\$28.58
STOLL, CHRISTOPHER JON	OFFICIAL/REFEREE	\$120.00
STOLTZ, ALAN	OFFICIAL/REFEREE	\$130.00
STOREY KENWORTHY CORP	INSTRUCTION SUPPLIES	\$11,818.80
STOREY KENWORTHY CORP	OTHER GENERAL SUPPLIES	\$21,949.20
STRIBLING, VICTOR D	IN DISTRICT TRAVEL	\$58.49
STUECK, TAMARA L	IN DISTRICT TRAVEL	\$20.72
SUBSCRIPTION SERVICE OF AMERICA, INC.	PERIODICALS	\$55.92
SWEETWATER MUSIC INSTRUMENTS & PRO AUDIO	INSTRUCTION SUPPLIES	\$249.99
SWIFT, JONATHAN L	IN DISTRICT TRAVEL	\$51.24
TELEGRAPH HERALD	PERIODICALS	\$354.50
TENNANT SALES AND SERVICE COMPANY	BUILDING REPAIR/MAINT	\$2,056.10
THE JUSTICE CENTER	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$1,159.59
THE LIBRARY STORE, INC. (TLS)	TECHNOLOGY SUPPLIES	\$134.55
THE PROPHET CORPORATION	INSTRUCTION SUPPLIES	\$79.90
THOM, DAVID J	IN DISTRICT TRAVEL	\$33.96
THOMA, PAIGE C	IN DISTRICT TRAVEL	\$62.49
THOMAS, CHAD A	OFFICIAL/REFEREE	\$595.00
THREE RIVERS FS COMPANY	OTHER GENERAL SUPPLIES	\$4,811.40
THREE RIVERS FS COMPANY - DYERSVILLE	LP GAS	\$249.52
TIESKOTTER, BRIANNA N	IN DISTRICT TRAVEL	\$53.38
TRI-STATE SHRED	OTHER PURCH PROF SERVICES	\$45.00
TWS TRANSPORT LLC	PRIVATE CONTRACT BUSSING	\$900.00
TYLER TECHNOLOGIES, INC.	OTHER PURCH PROF SERVICES	\$300.00
ULINE, INC	OTHER GENERAL SUPPLIES	\$260.86
UNION HOERMANN PRESS	OFFICE SUPPLIES	\$156.00
UNITED PARCEL SERVICE	POSTAGE	\$190.42
UNITED WAY SERVICES	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$176.34
UNITY POINT AT HOME	PROF-EDUCATIONAL SERVICES	\$17,250.00
UNIVERSITY OF DUBUQUE	PROF-EDUCATIONAL SERVICES	\$3,894.92
UNIVERSITY OF DUBUQUE	TUITION/COMM. COLLEGE	\$1,250.00
US CELLULAR	OTHER CURRENT LIABILITIES	\$913.00
US CELLULAR	TELEPHONE/DATA LINES	\$913.00



**DUBUQUE COMMUNITY SCHOOL DISTRICT**  
**REGULAR BOARD MEETING**  
**JUNE 12, 2023**

Vendor Name	Description	Check Total
US POSTAL SERVICE - DCSD FORUM	POSTAGE	\$500.00
VEOLIA NORTH AMERICA, INC	PROF-EDUCATIONAL SERVICES	\$16,761.09
VERIZON WIRELESS	TELEPHONE/DATA LINES	\$40.01
WALL, AMANDA M	IN STATE TRAVEL	\$74.36
WAZER INC	CAPITALIZED FIXED ASSETS	\$23,998.00
WEILAND, KRISTIN L	IN DISTRICT TRAVEL	\$13.82
WELLMARK BLUE CROSS BLUE SHIELD OF IOWA	MEDICAL INSURANCE	\$1,229.94
WELLMARK BLUE CROSS BLUE SHIELD OF IOWA	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$940,216.28
WEST MUSIC COMPANY	INSTRUCTION SUPPLIES	\$1,430.12
WEST MUSIC COMPANY	OTHER GENERAL SUPPLIES	\$320.00
WEST MUSIC COMPANY	REPAIR/MAINTENANCE	\$525.50
WIDMEIER, RITA M	IN DISTRICT TRAVEL	\$261.04
WIDMYER, JANICE A	IN DISTRICT TRAVEL	\$57.38
WILDEN JR, RAYMOND P.	OFFICIAL/REFEREE	\$218.06
WILGENBUSCH, SUE A	IN DISTRICT TRAVEL	\$120.41
WILLIAM V MACGILL & CO	INSTRUCTION SUPPLIES	\$356.21
WILLIAM V MACGILL & CO	OTHER GENERAL SUPPLIES	\$208.45
WILLIE, EMMANUEL	OFFICIAL/REFEREE	\$115.00
WINDSTAR LINES, INC.	PRIVATE CONTRACT BUSSING	\$30,794.00
WISC SUPPORT COLLECTIONS TRUST	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$1,958.68
WUERTZER, JEAN A	IN DISTRICT TRAVEL	\$15.72
YOKO, GREGORY	OFFICIAL/REFEREE	\$380.00
YOUNG-UNS CHILD CARE CENTER & PRESCHOOL	PROF-EDUCATIONAL SERVICES	\$19,864.02
ZUGENBUEHLER, MARC C	IN DISTRICT TRAVEL	\$7.72
<b>Fund Total:</b>		<b>\$11,345,508.97</b>
<b>Fund: MANAGEMENT LEVY</b>		
FRIEDMAN INSURANCE, INC.	AUTO/BUS INSURANCE	\$257.00
MEDICAL ASSOCIATES HMO (EMPLOYEE)	MEDICAL INSURANCE	\$16,326.27
WELLMARK BLUE CROSS BLUE SHIELD OF IOWA	MEDICAL INSURANCE	\$17,262.37
<b>Fund Total:</b>		<b>\$33,845.64</b>
<b>Fund: PHYSICAL PLANT/EQUIP LEVY</b>		
BEAR CREEK ARCHEOLOGY INC	ARCHITECT/CM SERVICE	\$4,325.00
CEC - COMMUNICATIONS ENGINEERING COMPANY	CAPITALIZED FIXED ASSETS	\$4,800.00
COMMERCIAL FLOORING COMPANY	OTHER PROPERTY SERVICES	\$10,402.50
CRESCENT ELECTRIC SUPPLY CO	F/A OTHER PROPERTY SERV	\$36,620.00
CRESCENT ELECTRIC SUPPLY CO	OTHER PROPERTY SERVICES	\$4,370.00
EMCASCO INSURANCE COMPANY	VEHICLE REPAIR/MAINT	\$2,500.00
GEISLER BROTHERS CO.	OTHER PROPERTY SERVICES	\$1,671.50
GRIZZLY INDUSTRIAL, INC	MACHINERY/EQUIPMENT	\$4,414.50
HARRIS N.A.	BLDG CONSTRUCTION SUPPLY	\$7,136.47
HARRIS N.A.	F/A OTHER PROPERTY SERV	\$11.98
HARRIS N.A.	MACHINERY/EQUIPMENT	\$4,659.95

**DUBUQUE COMMUNITY SCHOOL DISTRICT**  
**REGULAR BOARD MEETING**  
**JUNE 12, 2023**

Vendor Name	Description	Check Total
HEIAR BROTHERS FENCING & SUPPLY, INC	OTHER PROPERTY SERVICES	\$7,338.12
HODGE MATERIAL HANDLING	BLDG CONSTRUCTION SUPPLY	\$869.54
JOHNSON CONTROLS FIRE PROTECTION LP	OTHER PROPERTY SERVICES	\$1,136.00
JOHNSON CONTROLS FIRE PROTECTION LP	OTHER PURCH PROF SERVICES	\$1,136.00
LIFELINE AUDIO VIDEO TECHNOLOGIES INC	CAPITALIZED FIXED ASSETS	\$9,553.00
MIRACLE RECREATION EQUIPMENT	OTHER PROPERTY SERVICES	\$598.08
NORTHLAND PCC INC	F/A OTHER PROPERTY SERV	\$9,169.00
NORTHLAND PCC INC	OTHER PROPERTY SERVICES	\$9,215.00
PLASTIC CENTER INC	RENTAL LAND/BUILDINGS	\$660.00
PORTZEN CONSTRUCTION INC.	CAPITALIZED FIXED ASSETS	\$6,100.00
PORTZEN CONSTRUCTION INC.	OTHER PROPERTY SERVICES	\$2,042.95
PRO-VISION SOLUTIONS, LLC	COMPUTER HARDWARE	\$18,102.56
RACOM CORPORATION	MACHINERY/EQUIPMENT	\$6,341.15
RAPIDS REPRODUCTIONS INC	BLDG CONSTRUCTION SUPPLY	\$45.04
RICOH USA, INC	OTHER TECH SERVICES	\$5,400.63
VICTORY FORD INC	VEHICLES	\$47,359.16
VRBAN FIRE PROTECTION, INC.	OTHER PURCH PROF SERVICES	\$1,028.00
WHKS & CO.	ARCHITECT/CM SERVICE	\$165.00
<b>Fund Total:</b>		<b>\$207,171.13</b>
<b>Fund: SCHOOL NUTRITION FUND</b>		
ALLAMAKEE NEW BEGINNING, INC.	PURCHASED FOOD	\$405.00
AMERICAN FIDELITY ASSURANCE COMPANY	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$368.12
ATLANTIC COCA-COLA BOTTLING COMPANY	PURCHASED FOOD	\$3,956.78
EMS DETERGENT SERVICES CO	OTHER GENERAL SUPPLIES	\$2,906.19
FEDERAL TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$10,365.99
FICA WITHHOLDING - EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$32,314.30
HARRIS N.A.	OTHER GENERAL SUPPLIES	\$3,783.24
HARRIS N.A.	PURCHASED FOOD	\$60.74
IA PUBLIC EMP RETIREMENT-EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$33,057.36
ILLINOIS DEPARTMENT OF REVENUE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$117.19
ING - COMMON REMITTER	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$741.26
IOWA STATE TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$3,829.66
LOFFREDO FRESH PRODUCE CO. INC	OTHER GENERAL SUPPLIES	\$85.00
LOFFREDO FRESH PRODUCE CO. INC	PURCHASED FOOD	\$4,401.95
LONG, JENNIFER	UNEARNED REVENUES	\$54.05
MADISON NATIONAL LIFE INSURANCE CO.	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$504.86
MARTIN BROTHERS DISTRIBUTING CO, INC	COMMODITIES CONSUMED	\$1,035.00
MARTIN BROTHERS DISTRIBUTING CO, INC	PURCHASED FOOD	\$29,834.15
MCDERMOTT, KATIE	UNEARNED REVENUES	\$24.40
MCFADDEN, JENNIFER	UNEARNED REVENUES	\$20.00
MEDICAL ASSOCIATES HMO (EMPLOYEE)	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$4,513.26
NGUYEN, HA	UNEARNED REVENUES	\$55.40
PAN-O-GOLD BAKING COMPANY	PURCHASED FOOD	\$10,890.53
PAYROLL NET - ACH	NET PAYROLL PAYABLE	\$165,442.76
PERFORMANCE FOODSERVICE	OTHER GENERAL SUPPLIES	\$14,292.78

**DUBUQUE COMMUNITY SCHOOL DISTRICT  
REGULAR BOARD MEETING  
JUNE 12, 2023**

Vendor Name	Description	Check Total
PERFORMANCE FOODSERVICE	PURCHASED FOOD	\$198,810.84
PJ IOWA LC	PURCHASED FOOD	\$3,416.00
PRAIRIE FARMS DAIRY, INC	PURCHASED FOOD	\$50,368.51
REGALADO, HEATHER	UNEARNED REVENUES	\$8.75
WELLMARK BLUE CROSS BLUE SHIELD OF IOWA	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$34,634.14
WILSON RESTAURANT SUPPLY	MACHINERY AND EQUIPMENT	\$64,457.84
<b>Fund Total:</b>		<b>\$674,756.05</b>
<b>Fund: SECURE AN ADVANCED VISION FOR EDUCATION (SAVE)</b>		
4TH AND 1 VENTURES LLC	FURNITURE/FIXTURES	\$55,500.00
A-1 MOBILE STORAGE SERVICE	OTHER PURCH PROF SERVICES	\$1,240.00
AHLERS & COONEY, P.C.	LEGAL	\$578.00
CDW GOVERNMENT INC	COMPUTER HARDWARE	\$20,573.85
CENTURY LINK - PHOENIX	TELEPHONE/DATA LINES	\$3,192.88
CS TECHNOLOGIES, INC.	TELEPHONE/DATA LINES	\$1,925.00
DATA VIZION	CAPITALIZED FIXED ASSETS	\$512.62
DATA VIZION	COMPUTER HARDWARE	\$512.62
HARRIS N.A.	OTHER PURCH PROF SERVICES	\$1,688.32
INVISION ARCHITECTURE LTD	ARCHITECT/CM SERVICE	\$9,500.00
MICROSOFT CORPORATION	SUBSCRIPTIONS/LICENSE RENEWAL FOR COMP SOFTWARE	\$774.89
MULTIVISTA	CONSTRUCTION SERVICES	\$1,212.50
RACOM CORPORATION	TECHNOLOGY SUPPLIES	\$30,182.92
RPPRO	OTHER PURCH PROF SERVICES	\$6,900.00
RSM US LLP	OTHER PURCH PROF SERVICES	\$1,309.88
STRAKA JOHNSON ARCHITECTS PROF. CORP.	ARCHITECT/CM SERVICE	\$15,710.00
TRI-TECHNICAL SYSTEMS, INC.	OTHER PURCH PROF SERVICES	\$64.00
TRICON CONSTRUCTION GROUP	BLDG CONSTRUCTION SUPPLY	\$15.81
TRICON CONSTRUCTION GROUP	CAPITALIZED FIXED ASSETS	\$4,914.85
TRICON CONSTRUCTION GROUP	CONSTRUCTION SERVICES	\$377,967.81
TRICON CONSTRUCTION GROUP	MACHINERY/EQUIPMENT	\$6,234.47
VERIZON WIRELESS	TELEPHONE/DATA LINES	\$280.07
VIRTRU CORPORATION	OTHER PURCH PROF SERVICES	\$16,498.90
<b>Fund Total:</b>		<b>\$557,289.39</b>
<b>Fund: STUDENT ACTIVITY FUND</b>		
ACT, INC	OTHER GENERAL SUPPLIES	\$1,152.00
ADAMS COUNTY NURSERY INC	OTHER GENERAL SUPPLIES	\$171.70
ADVANCE DESIGNS INC	OTHER GENERAL SUPPLIES	\$732.53
ANDREWS, JOSEPH B	OTHER GENERAL SUPPLIES	\$653.60
BENSON, AMANDA R	IN STATE TRAVEL	\$269.86
BLAKE, MICHAEL S	OUT OF STATE TRAVEL	\$23.98
BP CREDIT CARD CENTER	GASOLINE	\$269.89
BP CREDIT CARD CENTER	OTHER GENERAL SUPPLIES	\$655.95
BREAST OF FRIENDS	OTHER GENERAL SUPPLIES	\$1,238.00
BSN SPORTS LLC	OTHER GENERAL SUPPLIES	\$5,599.13

**DUBUQUE COMMUNITY SCHOOL DISTRICT  
REGULAR BOARD MEETING  
JUNE 12, 2023**

Vendor Name	Description	Check Total
BSN SPORTS, LLC	OTHER GENERAL SUPPLIES	\$2,170.80
CAPITAL ONE, N.A.	OTHER GENERAL SUPPLIES	\$564.05
CARD YOUR YARD DUBUQUE LLC	OTHER GENERAL SUPPLIES	\$85.00
CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT	STUDENT ENTRY FEES	\$380.00
CLARKE UNIVERSITY ATHLETICS	STUDENT ENTRY FEES	\$600.00
CLARKE UNIVERSITY OF DUBUQUE IOWA	STUDENT ENTRY FEES	\$200.00
COENEN, SHAWN M.	PROF-EDUCATIONAL SERVICES	\$350.00
DANCO, INC	OTHER GENERAL SUPPLIES	\$2,081.80
DAVIDSON, MATTHEW DAVID	PROF-EDUCATIONAL SERVICES	\$2,000.00
DEMERATH, TRACY L	IN STATE TRAVEL	\$83.71
DEMERATH, TRACY L	OTHER GENERAL SUPPLIES	\$90.01
DENNER, ADAM	PROF-EDUCATIONAL SERVICES	\$100.00
DISTRICT 20 SUPPLY CO.	OTHER GENERAL SUPPLIES	\$1,373.00
EIMERS, WENDELL J	OTHER GENERAL SUPPLIES	\$657.35
ENGRAVED GIFT COLLECTION, LLC	OTHER GENERAL SUPPLIES	\$410.00
ENKE, MANDY S	OTHER GENERAL SUPPLIES	\$83.90
ERIC MUNSON BASEBALL COMPANY	OTHER GENERAL SUPPLIES	\$320.00
FEDERAL TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$850.82
FELDERMAN, TIM A	OTHER GENERAL SUPPLIES	\$34.12
FELDERMAN, TIM A	OUT OF STATE TRAVEL	\$23.98
FICA WITHHOLDING - EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$1,618.34
FINNEGAN, BRIANNA L	IN STATE TRAVEL	\$129.69
GEHL LAWN SERVICE	OTHER GENERAL SUPPLIES	\$325.00
GRAND RIVER CENTER	OTHER GENERAL SUPPLIES	\$1,195.15
GRAPHIC EDGE	OTHER GENERAL SUPPLIES	\$1,228.27
HAPPY JOES DELIVERY & CARRYOUT	OTHER GENERAL SUPPLIES	\$3,703.00
HAPPYS PLACE	OTHER GENERAL SUPPLIES	\$3,068.00
HARRIS N.A.	IN STATE TRAVEL	\$883.91
HARRIS N.A.	MACHINERY/EQUIPMENT	\$718.95
HARRIS N.A.	OTHER GENERAL SUPPLIES	\$25,724.26
HARRIS N.A.	STAFF DUES	\$51.80
HARRIS N.A.	STUDENT ENTRY FEES	\$4,717.45
HAYDEN, JAMES T	OTHER GENERAL SUPPLIES	\$101.00
HEIL, REBECCA S	PROF-EDUCATIONAL SERVICES	\$350.00
HEMPSTEAD HIGH SCHOOL PETTY CASH	OTHER GENERAL SUPPLIES	\$74.90
HUFF, JESSE J	IN STATE TRAVEL	\$22.37
HY-VEE, INC.	OTHER GENERAL SUPPLIES	\$3,532.93
IA PUBLIC EMP RETIREMENT-EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$1,518.71
ILLINOIS DEPARTMENT OF REVENUE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$27.47
IOWA CHORAL DIRECTORS ASSOCIATION INC	OTHER GENERAL SUPPLIES	\$28.00
IOWA HIGH SCHOOL MUSIC ASSOCIATION	OTHER GENERAL SUPPLIES	\$447.35
IOWA HIGH SCHOOL MUSIC ASSOCIATION	STUDENT ENTRY FEES	\$54.00
IOWA STATE TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$324.50
JOHN DEERE FINANCIAL	OTHER GENERAL SUPPLIES	\$95.97
KLINEBRIEL, JILL	PROF-EDUCATIONAL SERVICES	\$1,370.00

**DUBUQUE COMMUNITY SCHOOL DISTRICT  
REGULAR BOARD MEETING  
JUNE 12, 2023**

Vendor Name	Description	Check Total
KNICKREHM, DOUGLAS	STUDENT ENTRY FEES	\$190.00
LEADING EDGE FUNDRAISING	OTHER GENERAL SUPPLIES	\$1,741.50
LIME ROCK SPRINGS CO-PEPSI COLA CO	OTHER GENERAL SUPPLIES	\$927.62
LOEWENBERG, VALERIE L	OTHER GENERAL SUPPLIES	\$273.43
LORAS COLLEGE BAND	STUDENT ENTRY FEES	\$168.00
LUND, GENE	PROF-EDUCATIONAL SERVICES	\$500.00
LUTHER COLLEGE	STUDENT ENTRY FEES	\$60.00
MONONA GROVE SCHOOL DISTRICT	STUDENT ENTRY FEES	\$185.00
MONTICELLO SPORTS	OTHER GENERAL SUPPLIES	\$1,906.00
MOZENA, AMY L	OTHER GENERAL SUPPLIES	\$71.99
MYERS-COX COMPANY	OTHER GENERAL SUPPLIES	\$6,155.14
NORTHEAST IOWA COMM COLLEGE-CALMAR	OTHER GENERAL SUPPLIES	\$198.00
OMNI CHEER / VICTORY CHEERLEADING	OTHER GENERAL SUPPLIES	\$4,698.49
PAYROLL NET - ACH	NET PAYROLL PAYABLE	\$8,213.69
PLANE ART DESIGNS, INC.	OTHER GENERAL SUPPLIES	\$2,939.62
PREMIER ENTERTAINMENT	PROF-EDUCATIONAL SERVICES	\$500.00
PRICE-BRENNER, KEVIN M	OTHER GENERAL SUPPLIES	\$32.00
QUAD CITY TIMES	OTHER GENERAL SUPPLIES	\$447.03
RAPID RIBBONS	OTHER GENERAL SUPPLIES	\$329.52
RESSLER, MARK W	IN STATE TRAVEL	\$35.00
RIDDELL ALL AMERICAN SPORTS CORP.	OTHER GENERAL SUPPLIES	\$6,009.95
ROBLES, JOSE E	IN STATE TRAVEL	\$46.22
SAEUGLING, TYLER ALLEN	OUT OF STATE TRAVEL	\$130.45
SAUNDERS, SHERRY	OTHER GENERAL SUPPLIES	\$155.00
SHUTTERFLY LIFETOUGH, LLC	OTHER GENERAL SUPPLIES	\$4,540.86
SPORTS ENDEAVORS, LLC	OTHER GENERAL SUPPLIES	\$132.89
STEEPLETON, SCOTT R	IN STATE TRAVEL	\$180.53
TBP PRODUCTIONS LLP	OTHER GENERAL SUPPLIES	\$329.00
THREE RIVERS FS COMPANY	OTHER GENERAL SUPPLIES	\$1,500.00
TRI-STATE PORTA POTTY, INC.	OTHER GENERAL SUPPLIES	\$1,380.00
TRI-STATE TRAVEL	PRIVATE CONTRACT BUSSING	\$1,182.00
TWS TRANSPORT LLC	OTHER GENERAL SUPPLIES	\$675.00
UNIVERSAL CHEERLEADERS ASSOCIATION	STUDENT/STAFF ADMISSIONS	\$4,284.00
UNIVERSITY OF IOWA DANCE MARATHON	OTHER GENERAL SUPPLIES	\$1,500.00
UW-PLATTEVILLE ATHLETIC DEPARTMENT	STUDENT ENTRY FEES	\$275.00
WALSWORTH PUBLISHING CO. INC.	OTHER GENERAL SUPPLIES	\$16,200.00
WARTBURG COLLEGE	STUDENT ENTRY FEES	\$450.00
WEILAND, KRISTIN L	IN STATE TRAVEL	\$34.52
WERNIMONT JR, THOMAS J	PROF-EDUCATIONAL SERVICES	\$200.00
WEST MUSIC COMPANY	MACHINERY/EQUIPMENT	\$520.56
WESTERN DUBUQUE HIGH SCHOOL	STUDENT ENTRY FEES	\$155.00
WEYDERT, SHEILA R	OTHER GENERAL SUPPLIES	\$51.28
WINGER, WENDY G	IN STATE TRAVEL	\$244.97

**Fund Total: \$144,285.46**

**DUBUQUE COMMUNITY SCHOOL DISTRICT  
REGULAR BOARD MEETING  
JUNE 12, 2023**

Vendor Name

Description

Check Total

**Grand Total: \$13,216,010.84**

# Dubuque Community School District

## MONTHLY BUDGET RECAP - EXPENSE

From Date: 5/1/2023

To Date: 5/31/2023

Fiscal Year: 2022-2023

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☒ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.0000.0000.000.0000.000100	SALARIES	\$85,796,530.10	\$7,657,874.51	\$69,262,361.43	\$16,534,168.67	\$17,861,002.08	(\$1,326,833.41)	-1.55%
10.0000.0000.000.0000.000200	EMPLOYEE BENEFITS	\$31,407,477.01	\$2,770,720.18	\$25,689,067.71	\$5,718,409.30	\$6,735,486.06	(\$1,017,076.76)	-3.24%
10.0000.0000.000.0000.000300	PURCHASED SERVICES	\$4,916,056.57	\$336,120.14	\$4,363,269.41	\$552,787.16	\$600,140.66	(\$47,353.50)	-0.96%
10.0000.0000.000.0000.000400	PROPERTY SERVICES	\$515,453.00	\$35,455.66	\$400,451.80	\$115,001.20	\$95,846.47	\$19,154.73	3.72%
10.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$3,490,183.37	\$127,145.20	\$2,789,390.11	\$700,793.26	\$1,280,916.69	(\$580,123.43)	-16.62%
10.0000.0000.000.0000.000600	SUPPLIES	\$10,489,337.79	\$461,203.77	\$4,862,942.03	\$5,626,395.76	\$617,431.86	\$5,008,963.90	47.75%
10.0000.0000.000.0000.000700	PROPERTY/EQUIPMENT	\$219,960.67	\$79,947.07	\$412,442.91	(\$192,482.24)	\$371,850.31	(\$564,332.55)	-256.56%
10.0000.0000.000.0000.000800	MISCELLANEOUS	\$54,523.32	\$613.08	\$65,879.42	(\$11,356.10)	\$2,755.00	(\$14,111.10)	-25.88%
10.0000.0000.000.0000.000900	FUND TRANSFERS	\$8,954,507.95	\$458,340.00	\$4,583,400.00	\$4,371,107.95	\$0.00	\$4,371,107.95	48.81%
	FUND: GENERAL FUND - 10	\$145,844,029.78	\$11,927,419.61	\$112,429,204.82	\$33,414,824.96	\$27,565,429.13	\$5,849,395.83	4.01%
19.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$0.00	\$6,500.00	(\$6,500.00)	\$0.00	(\$6,500.00)	0.00%
19.0000.0000.000.0000.000600	SUPPLIES	\$0.00	\$0.00	\$4,326.80	(\$4,326.80)	\$0.00	(\$4,326.80)	0.00%
19.0000.0000.000.0000.000900	FUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	FUND: NON-FIDUCIARY SCHOLARSHIP FUNDS - 19	\$0.00	\$0.00	\$10,826.80	(\$10,826.80)	\$0.00	(\$10,826.80)	0.00%
21.0000.0000.000.0000.000100	SALARIES	\$0.00	\$10,832.94	\$83,871.90	(\$83,871.90)	\$4,047.23	(\$87,919.13)	0.00%
21.0000.0000.000.0000.000200	EMPLOYEE BENEFITS	\$0.00	\$1,720.59	\$12,524.19	(\$12,524.19)	\$302.91	(\$12,827.10)	0.00%
21.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$5,370.00	\$46,113.21	(\$46,113.21)	\$80.00	(\$46,193.21)	0.00%
21.0000.0000.000.0000.000400	PROPERTY SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
21.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$0.00	\$3,723.50	\$11,747.73	(\$11,747.73)	\$318.08	(\$12,065.81)	0.00%
21.0000.0000.000.0000.000600	SUPPLIES	\$1,236,000.00	\$108,570.95	\$860,656.48	\$375,343.52	\$79,068.97	\$296,274.55	23.97%
21.0000.0000.000.0000.000700	PROPERTY/EQUIPMENT	\$0.00	\$1,239.51	\$23,849.42	(\$23,849.42)	\$7,008.34	(\$30,857.76)	0.00%
21.0000.0000.000.0000.000800	MISCELLANEOUS	\$0.00	\$11,770.25	\$47,654.66	(\$47,654.66)	\$17,220.00	(\$64,874.66)	0.00%
21.0000.0000.000.0000.000900	FUND TRANSFERS	\$0.00	\$0.00	\$4,895.90	(\$4,895.90)	\$0.00	(\$4,895.90)	0.00%
	FUND: STUDENT ACTIVITY FUND - 21	\$1,236,000.00	\$143,227.74	\$1,091,313.49	\$144,686.51	\$108,045.53	\$36,640.98	2.96%
22.0000.0000.000.0000.000200	EMPLOYEE BENEFITS	\$1,495,000.00	\$33,588.64	\$1,706,588.51	(\$211,588.51)	\$20,000.00	(\$231,588.51)	-15.49%
22.0000.0000.000.0000.000300	PURCHASED SERVICES	\$362,000.00	\$0.00	\$0.00	\$362,000.00	\$0.00	\$362,000.00	100.00%
22.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$3,013,000.00	\$257.00	\$2,523,772.97	\$489,227.03	\$64,905.00	\$424,322.03	14.08%
	FUND: MANAGEMENT LEVY - 22	\$4,870,000.00	\$33,845.64	\$4,230,361.48	\$639,638.52	\$84,905.00	\$554,733.52	11.39%
33.0000.0000.000.0000.000300	PURCHASED SERVICES	\$1,115,000.00	\$54,263.99	\$2,206,407.32	(\$1,091,407.32)	\$623,700.79	(\$1,715,108.11)	-153.82%
33.0000.0000.000.0000.000400	PROPERTY SERVICES	\$12,000,000.00	\$379,180.31	\$9,971,883.94	\$2,028,116.06	\$7,630,232.36	(\$5,602,116.30)	-46.68%
33.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$0.00	(\$70,000.13)	\$55,545.62	(\$55,545.62)	\$30,917.14	(\$86,462.76)	0.00%
33.0000.0000.000.0000.000600	SUPPLIES	\$0.00	\$30,198.73	\$205,854.20	(\$205,854.20)	\$741,390.00	(\$947,244.20)	0.00%
33.0000.0000.000.0000.000700	PROPERTY/EQUIPMENT	\$3,500,000.00	\$88,248.41	\$412,155.35	\$3,087,844.65	\$900,705.32	\$2,187,139.33	62.49%
33.0000.0000.000.0000.000800	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33.0000.0000.000.0000.000900	FUND TRANSFERS	\$7,358,630.00	\$613,219.17	\$6,745,410.87	\$613,219.13	\$0.00	\$613,219.13	8.33%
	FUND: SECURE AN ADVANCED VISION FOR EDUCATION (SAVE) - 33	\$23,973,630.00	\$1,095,110.48	\$19,597,257.30	\$4,376,372.70	\$9,926,945.61	(\$5,550,572.91)	-23.15%
36.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$12,101.63	\$415,748.63	(\$415,748.63)	\$112,892.15	(\$528,640.78)	0.00%
36.0000.0000.000.0000.000400	PROPERTY SERVICES	\$6,653,630.00	\$85,735.13	\$3,047,042.37	\$3,606,587.63	\$5,612,204.31	(\$2,005,616.68)	-30.14%
36.0000.0000.000.0000.000600	SUPPLIES	\$100,000.00	\$8,051.05	\$105,054.90	(\$5,054.90)	\$80,525.30	(\$85,580.20)	-85.58%
36.0000.0000.000.0000.000700	PROPERTY/EQUIPMENT	\$1,452,000.00	\$101,330.32	\$1,539,513.87	(\$87,513.87)	\$1,868,652.88	(\$1,956,166.75)	-134.72%
36.0000.0000.000.0000.000800	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	FUND: PHYSICAL PLANT/EQUIP LEVY - 36	\$8,205,630.00	\$207,218.13	\$5,107,359.77	\$3,098,270.23	\$7,674,274.64	(\$4,576,004.41)	-55.77%
40.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40.0000.0000.000.0000.000800	MISCELLANEOUS	\$7,776,440.00	\$0.00	\$7,776,438.68	\$1.32	\$0.00	\$1.32	0.00%
40.0000.0000.000.0000.000900	FUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

# Dubuque Community School District

## MONTHLY BUDGET RECAP - EXPENSE

From Date: 5/1/2023

To Date: 5/31/2023

Fiscal Year: 2022-2023

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☒ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	FUND: DEBT SERVICE FUND - 40	\$7,776,440.00	\$0.00	\$7,776,438.68	\$1.32	\$0.00	\$1.32	0.00%
61.0000.0000.000.0000.000100	SALARIES	\$5,022,619.42	\$213,255.74	\$1,849,692.61	\$3,172,926.81	\$125,598.41	\$3,047,328.40	60.67%
61.0000.0000.000.0000.000200	EMPLOYEE BENEFITS	\$704,313.55	\$77,400.25	\$753,657.22	(\$49,343.67)	\$75,936.72	(\$125,280.39)	-17.79%
61.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$0.00	\$5,800.00	(\$5,800.00)	\$0.00	(\$5,800.00)	0.00%
61.0000.0000.000.0000.000400	PROPERTY SERVICES	\$0.00	\$0.00	\$30,436.21	(\$30,436.21)	\$3,410.00	(\$33,846.21)	0.00%
61.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
61.0000.0000.000.0000.000600	SUPPLIES	\$4,442,700.00	\$324,246.71	\$2,376,322.66	\$2,066,377.34	\$156,205.55	\$1,910,171.79	43.00%
61.0000.0000.000.0000.000700	PROPERTY/EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
61.0000.0000.000.0000.000800	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
61.0000.0000.000.0000.000900	FUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	FUND: SCHOOL NUTRITION FUND - 61	\$10,169,632.97	\$614,902.70	\$5,015,908.70	\$5,153,724.27	\$361,150.68	\$4,792,573.59	47.13%
76.0000.0000.000.0000.000200	EMPLOYEE BENEFITS	\$0.00	\$237,291.60	\$2,337,258.57	(\$2,337,258.57)	\$612,283.25	(\$2,949,541.82)	0.00%
76.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
76.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
76.0000.0000.000.0000.000600	SUPPLIES	\$0.00	\$12,778.02	\$104,621.51	(\$104,621.51)	\$20,831.92	(\$125,453.43)	0.00%
76.0000.0000.000.0000.000800	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	FUND: CLEARING FUND - 76	\$0.00	\$250,069.62	\$2,441,880.08	(\$2,441,880.08)	\$633,115.17	(\$3,074,995.25)	0.00%
91.0000.0000.000.0000.000600	SUPPLIES	\$0.00	\$2,214.02	\$21,335.12	(\$21,335.12)	\$928.88	(\$22,264.00)	0.00%
91.0000.0000.000.0000.000900	FUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	FUND: AGENCY/HOSPITALITY FUND - 91	\$0.00	\$2,214.02	\$21,335.12	(\$21,335.12)	\$928.88	(\$22,264.00)	0.00%
<b>Grand Total:</b>		\$202,075,362.75	\$14,274,007.94	\$157,721,886.24	\$44,353,476.51	\$46,354,794.64	(\$2,001,318.13)	-0.99%

End of Report



# Dubuque Community School District

## General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: 2022-2023 From Date: 5/1/2023 To Date: 5/31/2023

Account Mask: ????????????????????

Account Type: REVENUE

☒ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Include PreEncumbrance

FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
10 - GENERAL FUND						
001111 - PROPERTY TAX	(\$35,514,916.00)	(\$1,552,410.40)	(\$38,230,154.90)	\$0.00	\$2,715,238.90	107.65%
001112 - CASH RESERVE PROPERTY TAX	(\$4,613,729.00)	\$0.00	(\$1,052,736.23)	\$0.00	(\$3,560,992.77)	22.82%
001113 - BUS PROP TAX CREDIT	\$0.00	\$0.00	(\$905,921.75)	\$0.00	\$905,921.75	0.00%
001114 - INST SUPPORT PROPERTY TAX	(\$5,598,898.00)	(\$226,278.27)	(\$5,497,349.22)	\$0.00	(\$101,548.78)	98.19%
001171 - UTILITY REPLACEMENT TAX	(\$941,608.00)	(\$303,409.48)	(\$961,409.19)	\$0.00	\$19,801.19	102.10%
001191 - MOBILE HOME TAX	(\$100,000.00)	(\$5,116.89)	(\$100,495.20)	\$0.00	\$495.20	100.50%
001311 - TUITION/INDIVID/REG ED	\$0.00	(\$250.00)	(\$3,958.00)	\$0.00	\$3,958.00	0.00%
001313 - TUITION/INDIVID/DRIVER ED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001314 - TUITION/INDIVID/OUT OF ST	(\$7,000.00)	\$0.00	\$0.00	\$0.00	(\$7,000.00)	0.00%
001321 - TUITION/LEA'S - REG EDUC	(\$11,945.00)	\$0.00	\$0.00	\$0.00	(\$11,945.00)	0.00%
001322 - TUITION/LEA'S SPEC EDUC	(\$750,000.00)	(\$23,528.84)	(\$1,230,812.00)	\$0.00	\$480,812.00	164.11%
001323 - TUIT/LEA/OPEN ENR/REG ED	(\$300,000.00)	\$0.00	(\$274,172.94)	\$0.00	(\$25,827.06)	91.39%
001361 - TUITION/SUM SCH/REG ED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001411 - TRANS/FEES/REG ED/PUBLIC	(\$15,000.00)	\$0.00	(\$33,046.25)	\$0.00	\$18,046.25	220.31%
001441 - TRANS FEES/PRIVATE	(\$15,000.00)	(\$11,751.96)	(\$59,581.85)	\$0.00	\$44,581.85	397.21%
001510 - INTEREST	(\$75,000.00)	(\$418,901.30)	(\$882,577.48)	\$0.00	\$807,577.48	1176.77%
001720 - BOOKSTORE & SUPPLY SALES	(\$1,000.00)	(\$108.00)	(\$268.94)	\$0.00	(\$731.06)	26.89%
001740 - STUDENT FEES REVENUE	(\$80,000.00)	(\$9,047.85)	(\$88,882.34)	\$0.00	\$8,882.34	111.10%
001748 - STUDENT FEES - CONTEST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001910 - PROPERTY RENTAL	(\$125,000.00)	(\$3,327.05)	(\$162,278.45)	\$0.00	\$37,278.45	129.82%
001920 - DONATIONS/CONTRIBUTIONS	(\$200,000.00)	(\$44,148.08)	(\$288,356.54)	\$0.00	\$88,356.54	144.18%
001921 - DRA GRANT	(\$120,000.00)	\$0.00	(\$135,000.00)	\$0.00	\$15,000.00	112.50%
001924 - MCELROY GRANT	\$0.00	\$0.00	(\$6,696.76)	\$0.00	\$6,696.76	0.00%
001925 - LOCAL GRANT	(\$80,000.00)	(\$7,057.12)	(\$101,562.11)	\$0.00	\$21,562.11	126.95%
001942 - TEXTBOOK FEES - PUBLIC	(\$500,000.00)	(\$12,170.44)	(\$531,287.08)	\$0.00	\$31,287.08	106.26%
001945 - TEXTBOOK FINES/PENALTIES	(\$10,000.00)	(\$1,517.82)	(\$12,140.84)	\$0.00	\$2,140.84	121.41%
001954 - LEA/AEA OTHER SERVICES	(\$46,000.00)	\$0.00	\$0.00	\$0.00	(\$46,000.00)	0.00%
001956 - CURRICULUM COORDINATOR TO AEA	\$0.00	\$0.00	(\$43,442.15)	\$0.00	\$43,442.15	0.00%
001958 - MISC REV FROM LEA/AEA	\$0.00	\$0.00	(\$2,142.91)	\$0.00	\$2,142.91	0.00%
001989 - OTHER REFUND PR YR EXP	(\$10,000.00)	\$0.00	\$0.00	\$0.00	(\$10,000.00)	0.00%
001991 - SALE OF MATERIALS OR SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001993 - FUND RAISERS OTHER THAN STUDENT ACTIVITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001996 - IA SCH MICRO SETTLEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

# Dubuque Community School District

## General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: **2022-2023**    From Date: 5/1/2023    To Date: 5/31/2023

Account Mask: ??????????????????????

Account Type: REVENUE

☒ Print accounts with zero balance   
 ☐ Include Inactive Accounts   
 ☐ Include PreEncumbrance

FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
001999 - MISCELLANEOUS REVENUE	(\$375,000.00)	(\$40,508.12)	(\$566,295.65)	\$0.00	\$191,295.65	151.01%
003111 - FOUNDATION AID-CURRENT YR	(\$58,306,377.00)	(\$5,791,893.00)	(\$52,282,016.00)	\$0.00	(\$6,024,361.00)	89.67%
003113 - SPEC ED DEF/SUP ST AID	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003116 - TEACHER LEADERSHIP STATE AID	(\$3,621,043.00)	(\$362,104.00)	(\$3,258,936.00)	\$0.00	(\$362,107.00)	90.00%
003117 - 4 YR OLD PRESCHOOL ST AID	(\$2,338,802.00)	(\$232,834.00)	(\$2,095,506.00)	\$0.00	(\$243,296.00)	89.60%
003119 - TRANSPORTATION EQUITY AID	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003121 - FOSTER CARE CLAIM	(\$30,000.00)	\$0.00	(\$4,781.92)	\$0.00	(\$25,218.08)	15.94%
003123 - DISTRICT COURT CLAIM	(\$100,000.00)	\$0.00	(\$45,890.94)	\$0.00	(\$54,109.06)	45.89%
003202 - MENTORING AND INDUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003204 - SALARY IMPROVEMENT PLAN	(\$6,634,160.00)	(\$663,416.00)	(\$5,970,743.00)	\$0.00	(\$663,417.00)	90.00%
003205 - CONTRACTS FOR PROF DEV/TECHNICAL ASSISTANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003214 - AEA FLOW THROUGH	(\$5,500,076.00)	(\$458,340.00)	(\$4,583,400.00)	\$0.00	(\$916,676.00)	83.33%
003216 - EARLY INTERVENTION GRANT	(\$796,366.00)	(\$79,637.00)	(\$716,733.00)	\$0.00	(\$79,633.00)	90.00%
003217 - AMBASSADOR TO EDUCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003221 - NON-PUBLIC TRANSPORT AID	(\$375,000.00)	\$0.00	(\$401,506.05)	\$0.00	\$26,506.05	107.07%
003222 - NON-PUBLIC TEXTBOOK AID	(\$35,000.00)	\$0.00	(\$41,483.72)	\$0.00	\$6,483.72	118.52%
003227 - D-CAT/DHS	\$0.00	\$0.00	(\$10,000.00)	\$0.00	\$10,000.00	0.00%
003228 - JUVENILE DELINQUENCY GRANT	(\$71,500.00)	\$0.00	(\$53,030.07)	\$0.00	(\$18,469.93)	74.17%
003234 - K-3 INNOVATIVE AT RISK	\$0.00	\$0.00	(\$22,475.65)	\$0.00	\$22,475.65	0.00%
003238 - 4 YR OLD AT-RISK GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003261 - VOCATIONAL AID	(\$20,000.00)	\$0.00	(\$22,456.02)	\$0.00	\$2,456.02	112.28%
003315 - EMPOWERMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003333 - MODEL CORE CURRICULUM GRT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003342 - SUCCESSFUL PROGRESSION FOR EARLY READERS	(\$95,000.00)	\$0.00	(\$93,576.36)	\$0.00	(\$1,423.64)	98.50%
003373 - PROF DEV MODEL CORE CURR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003374 - TEACHER DEVEL ACADEMIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003376 - ED QUALITY PROF DEVELOP	(\$784,020.00)	(\$78,402.00)	(\$705,618.00)	\$0.00	(\$78,402.00)	90.00%
003379 - COMPUTER SCIENCE PD INCENTIVE GRANT	\$0.00	\$0.00	(\$3,680.00)	\$0.00	\$3,680.00	0.00%
003720 - STATE GRANTS THRU AEA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003751 - IOWA STEM GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003801 - MILITARY CREDIT	(\$18,000.00)	\$0.00	(\$16,082.14)	\$0.00	(\$1,917.86)	89.35%
003803 - STATE COMM & IND REPLACEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004043 - AMERICAN RESCUE PLAN - LEARNING LOSS	\$0.00	\$0.00	(\$556,677.20)	\$0.00	\$556,677.20	0.00%
004044 - AMERICAN RESCUE PLAN - HOMELESS	(\$39,176.00)	\$0.00	(\$14,120.22)	\$0.00	(\$25,055.78)	36.04%

# Dubuque Community School District

## General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: 2022-2023 From Date:5/1/2023 To Date:5/31/2023

Account Mask: ??????????????????????

Account Type: REVENUE

☒ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Include PreEncumbrance

FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
004045 - AMERICAN RESCUE PLAN ELEMENTARY & SECONDARY SCHOOL	(\$4,890,167.00)	(\$860,637.83)	(\$5,507,025.85)	\$0.00	\$616,858.85	112.61%
004048 - AMERICAN RESCUE PLAN (TEACHER RETENTION BONUS)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004049 - AMERICAN RESCUE PLAN (BELIEF PLANNING GRANT)	\$0.00	\$0.00	(\$10,000.00)	\$0.00	\$10,000.00	0.00%
004051 - EDUCATION STABILIZATION FUND (GEERF FUND)	\$0.00	\$0.00	(\$5,992.92)	\$0.00	\$5,992.92	0.00%
004052 - EDUCATION STABILIZATION FUND (ESSER FUND)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004053 - EDUCATION STABILIZATION - RETHINK K-12 ED MODELS	\$0.00	\$0.00	(\$48,674.54)	\$0.00	\$48,674.54	0.00%
004054 - EDUCATION STABILIZATION FUND (GEERF II FUNDS)	(\$500,000.00)	(\$43,004.51)	(\$374,093.25)	\$0.00	(\$125,906.75)	74.82%
004055 - EDUCATION STABILIZATION FUND (ESSER II FUNDS)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004059 - TREASURY CARES (VARIOUS SOURCES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004071 - APPRENTICESHIP USA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004366 - EMERGENCY CONNECTIVITY FUND	\$0.00	\$0.00	(\$54,918.80)	\$0.00	\$54,918.80	0.00%
004501 - TITLE I CURRENT FISCAL YR	(\$2,273,712.00)	(\$557,635.62)	(\$2,107,579.05)	\$0.00	(\$166,132.95)	92.69%
004507 - TITLE I SCHOOL IMPROVEMENT GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004508 - TITLE I CARRYOVER	\$0.00	(\$29,740.17)	(\$215,557.24)	\$0.00	\$215,557.24	0.00%
004513 - IDEA SUB GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004516 - UNDESIGNATED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004517 - IDEA SUB GRANT - LETRS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004525 - SPEC ED PART B HIGH COST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004526 - SPECIAL ED - STATE PERSONNEL DEVELOPMENT GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004531 - PERKINS GRANT	(\$138,649.22)	\$0.00	(\$166,633.72)	\$0.00	\$27,984.50	120.18%
004565 - HOMELESS YOUTH GRANT	(\$35,000.00)	(\$22,954.94)	(\$40,644.56)	\$0.00	\$5,644.56	116.13%
004577 - COOPERAT AGREE/SCH HEALTH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004598 - TAP PROGRAM	(\$100,000.00)	(\$19,024.18)	(\$99,402.90)	\$0.00	(\$597.10)	99.40%
004624 - COVID-19 PUBLIC HEALTH WORKFORCE SUPPLEMENTAL	\$0.00	\$0.00	(\$6,016.35)	\$0.00	\$6,016.35	0.00%
004634 - MEDICAID DIRECT CARE	(\$3,000,000.00)	(\$111,695.25)	(\$367,651.37)	\$0.00	(\$2,632,348.63)	12.26%
004643 - TITLE II-FED TCHR QUALITY	(\$325,000.00)	(\$79,423.08)	(\$331,955.13)	\$0.00	\$6,955.13	102.14%
004644 - TITLE III	(\$10,000.00)	(\$399.35)	(\$584.48)	\$0.00	(\$9,415.52)	5.84%
004646 - 21ST CENTURY COM LEARN CT	(\$80,000.00)	\$0.00	(\$68,567.15)	\$0.00	(\$11,432.85)	85.71%
004648 - TITLE VI PART A - NCLB	\$0.00	\$0.00	(\$2,255.00)	\$0.00	\$2,255.00	0.00%
004654 - ADVANCED PLACEMENT PROG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004669 - TITLE IV - STUDENT SUPPORT & ACADEMIC ENRICHMENT	(\$100,000.00)	(\$34,012.65)	(\$136,179.09)	\$0.00	\$36,179.09	136.18%

# Dubuque Community School District

## General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: **2022-2023**    From Date: 5/1/2023    To Date: 5/31/2023

Account Mask: ??????????????????????

Account Type: REVENUE

☒ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Include PreEncumbrance

FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
004720 - FEDERAL PASS-THROUGH(AEA)	(\$535,000.00)	\$0.00	(\$590,750.49)	\$0.00	\$55,750.49	110.42%
004790 - THROUGH ANOTHER AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004812 - PYMTS TO ST/LIEU RE TAXES	(\$25,000.00)	\$0.00	(\$56,956.67)	\$0.00	\$31,956.67	227.83%
005221 - FUND 21 TRANSFER	(\$1,500.00)	\$0.00	(\$4,895.90)	\$0.00	\$3,395.90	326.39%
005261 - INTERFUND TRANS FUND 61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005311 - COMP. FOR LOSS OF ASSETS	(\$10,000.00)	\$0.00	(\$452.70)	\$0.00	(\$9,547.30)	4.53%
005314 - SALE OF EQUIPMENT	(\$90,000.00)	(\$3,470.86)	(\$72,914.51)	\$0.00	(\$17,085.49)	81.02%
005900 - UPWARD ADJ BEG FUND BAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>10 - GENERAL FUND Total:</b>	<b>(\$140,368,644.22)</b>	<b>(\$12,088,156.06)</b>	<b>(\$132,338,982.74)</b>	<b>\$0.00</b>	<b>(\$8,029,661.48)</b>	<b>94.28%</b>
19 - NON-FIDUCIARY SCHOLARSHIP FUNDS						
001510 - INTEREST	\$0.00	(\$285.60)	(\$1,186.30)	\$0.00	\$1,186.30	0.00%
001999 - MISCELLANEOUS REVENUE	\$0.00	(\$1,000.00)	(\$4,226.00)	\$0.00	\$4,226.00	0.00%
005221 - FUND 21 TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>19 - NON-FIDUCIARY SCHOLARSHIP FUNDS Total:</b>	<b>\$0.00</b>	<b>(\$1,285.60)</b>	<b>(\$5,412.30)</b>	<b>\$0.00</b>	<b>\$5,412.30</b>	<b>0.00%</b>
21 - STUDENT ACTIVITY FUND						
001510 - INTEREST	(\$1,000.00)	(\$2,079.24)	(\$8,080.87)	\$0.00	\$7,080.87	808.09%
001710 - ADMISSIONS	\$0.00	(\$13,536.00)	(\$178,678.89)	\$0.00	\$178,678.89	0.00%
001711 - TICKET BOOKLETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001740 - STUDENT FEES REVENUE	(\$618,000.00)	(\$2,443.07)	(\$106,313.14)	\$0.00	(\$511,686.86)	17.20%
001791 - STUDENT ACTIVITY FUND RAISERS	\$0.00	(\$116,421.12)	(\$376,979.74)	\$0.00	\$376,979.74	0.00%
001920 - DONATIONS/CONTRIBUTIONS	\$0.00	(\$4,094.55)	(\$8,663.42)	\$0.00	\$8,663.42	0.00%
001999 - MISCELLANEOUS REVENUE	(\$618,000.00)	(\$61,744.32)	(\$500,251.44)	\$0.00	(\$117,748.56)	80.95%
005210 - FUND 10 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005261 - INTERFUND TRANS FUND 61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>21 - STUDENT ACTIVITY FUND Total:</b>	<b>(\$1,237,000.00)</b>	<b>(\$200,318.30)</b>	<b>(\$1,178,967.50)</b>	<b>\$0.00</b>	<b>(\$58,032.50)</b>	<b>95.31%</b>
22 - MANAGEMENT LEVY						
001111 - PROPERTY TAX	(\$5,877,326.00)	(\$216,859.41)	(\$5,584,733.41)	\$0.00	(\$292,592.59)	95.02%
001113 - BUS PROP TAX CREDIT	\$0.00	\$0.00	(\$115,944.94)	\$0.00	\$115,944.94	0.00%
001171 - UTILITY REPLACEMENT TAX	(\$122,674.00)	(\$32,132.78)	(\$113,555.62)	\$0.00	(\$9,118.38)	92.57%
001191 - MOBILE HOME TAX	\$0.00	(\$541.91)	(\$12,499.63)	\$0.00	\$12,499.63	0.00%
001510 - INTEREST	(\$15,000.00)	(\$99,783.84)	(\$203,200.11)	\$0.00	\$188,200.11	1354.67%
001989 - OTHER REFUND PR YR EXP	(\$22,000.00)	\$0.00	(\$160,144.93)	\$0.00	\$138,144.93	727.93%
001999 - MISCELLANEOUS REVENUE	\$0.00	\$0.00	(\$3,760.00)	\$0.00	\$3,760.00	0.00%
003801 - MILITARY CREDIT	(\$1,500.00)	\$0.00	(\$2,095.16)	\$0.00	\$595.16	139.68%
003803 - STATE COMM & IND REPLACEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

# Dubuque Community School District

## General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: 2022-2023    From Date: 5/1/2023    To Date: 5/31/2023

Account Mask: ??????????????????????

Account Type: REVENUE

☒ Print accounts with zero balance   
 ☐ Include Inactive Accounts   
 ☐ Include PreEncumbrance

FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
005311 - COMP. FOR LOSS OF ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>22 - MANAGEMENT LEVY Total:</b>	<b>(\$6,038,500.00)</b>	<b>(\$349,317.94)</b>	<b>(\$6,195,933.80)</b>	<b>\$0.00</b>	<b>\$157,433.80</b>	<b>102.61%</b>
33 - SECURE AN ADVANCED VISION FOR EDUCATION (SAVE)						
001510 - INTEREST	(\$60,000.00)	(\$167,495.98)	(\$382,549.58)	\$0.00	\$322,549.58	637.58%
001920 - DONATIONS/CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001989 - OTHER REFUND PR YR EXP	\$0.00	(\$5,914.86)	(\$50,554.86)	\$0.00	\$50,554.86	0.00%
001999 - MISCELLANEOUS REVENUE	(\$35,000.00)	\$0.00	(\$347.82)	\$0.00	(\$34,652.18)	0.99%
003361 - SAVE	(\$11,429,962.00)	(\$1,239,589.00)	(\$12,645,642.98)	\$0.00	\$1,215,680.98	110.64%
005113 - REVENUE BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005120 - PREMIUM ON ISSUANCE-BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005240 - FUND 40 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>33 - SECURE AN ADVANCED VISION FOR EDUCATION (SAVE) Total:</b>	<b>(\$11,524,962.00)</b>	<b>(\$1,412,999.84)</b>	<b>(\$13,079,095.24)</b>	<b>\$0.00</b>	<b>\$1,554,133.24</b>	<b>113.48%</b>
36 - PHYSICAL PLANT/EQUIP LEVY						
001111 - PROPERTY TAX	(\$4,445,451.00)	(\$174,959.49)	(\$4,324,851.24)	\$0.00	(\$120,599.76)	97.29%
001113 - BUS PROP TAX CREDIT	\$0.00	\$0.00	(\$94,089.95)	\$0.00	\$94,089.95	0.00%
001171 - UTILITY REPLACEMENT TAX	(\$82,422.00)	(\$25,986.07)	(\$83,250.62)	\$0.00	\$828.62	101.01%
001191 - MOBILE HOME TAX	\$0.00	(\$438.26)	(\$8,698.69)	\$0.00	\$8,698.69	0.00%
001510 - INTEREST	(\$12,500.00)	(\$95,925.46)	(\$197,010.02)	\$0.00	\$184,510.02	1576.08%
001920 - DONATIONS/CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001925 - LOCAL GRANT	\$0.00	(\$7,892.37)	(\$36,430.72)	\$0.00	\$36,430.72	0.00%
001989 - OTHER REFUND PR YR EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001999 - MISCELLANEOUS REVENUE	(\$25,000.00)	\$0.00	(\$18,951.40)	\$0.00	(\$6,048.60)	75.81%
003801 - MILITARY CREDIT	(\$1,300.00)	\$0.00	(\$1,453.33)	\$0.00	\$153.33	111.79%
003803 - STATE COMM & IND REPLACEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004662 - IA DEM CONSTRUCTION GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005311 - COMP. FOR LOSS OF ASSETS	\$0.00	(\$5,222.00)	(\$20,793.17)	\$0.00	\$20,793.17	0.00%
005313 - SALE OF REAL PROPERTY	\$0.00	(\$1,800,000.00)	(\$2,300,000.00)	\$0.00	\$2,300,000.00	0.00%
<b>36 - PHYSICAL PLANT/EQUIP LEVY Total:</b>	<b>(\$4,566,673.00)</b>	<b>(\$2,110,423.65)</b>	<b>(\$7,085,529.14)</b>	<b>\$0.00</b>	<b>\$2,518,856.14</b>	<b>155.16%</b>
40 - DEBT SERVICE FUND						
001510 - INTEREST	(\$24,000.00)	(\$23,708.73)	(\$115,267.21)	\$0.00	\$91,267.21	480.28%
005112 - REFUNDING BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005120 - PREMIUM ON ISSUANCE-BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005130 - ACCRUED INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005233 - INTERFUND TRANSFER	(\$7,358,630.00)	(\$613,219.17)	(\$6,745,410.87)	\$0.00	(\$613,219.13)	91.67%
<b>40 - DEBT SERVICE FUND Total:</b>	<b>(\$7,382,630.00)</b>	<b>(\$636,927.90)</b>	<b>(\$6,860,678.08)</b>	<b>\$0.00</b>	<b>(\$521,951.92)</b>	<b>92.93%</b>

# Dubuque Community School District

## General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: 2022-2023    From Date: 5/1/2023    To Date: 5/31/2023

Account Mask: ?????????????????????

Account Type: REVENUE

☒ Print accounts with zero balance   
 ☐ Include Inactive Accounts   
 ☐ Include PreEncumbrance

FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
61 - SCHOOL NUTRITION FUND						
001510 - INTEREST	(\$1,000.00)	(\$10,797.74)	(\$41,130.86)	\$0.00	\$40,130.86	4113.09%
001611 - STUDENT LUNCH SALES	(\$50,000.00)	(\$170,638.30)	(\$1,396,941.65)	\$0.00	\$1,346,941.65	2793.88%
001612 - STUDENT BREAKFAST SALES	\$0.00	(\$8,813.50)	(\$59,187.30)	\$0.00	\$59,187.30	0.00%
001613 - STUDENT MILK SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001614 - DAILY SALES - AFTER SCHOOL PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001621 - ALA CARTE SALES	(\$550,000.00)	(\$69,373.60)	(\$590,575.00)	\$0.00	\$40,575.00	107.38%
001622 - ADULT LUNCH SALES	(\$50,000.00)	(\$3,936.35)	(\$34,334.90)	\$0.00	(\$15,665.10)	68.67%
001623 - ADULT BREAKFAST SALES	\$0.00	(\$60.20)	(\$554.70)	\$0.00	\$554.70	0.00%
001626 - SECOND STUDENT LUNCH SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001629 - CREDIT CARD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001631 - SPEC FUNC/STUDENTS & STAF	(\$15,000.00)	(\$2,741.97)	(\$19,699.02)	\$0.00	\$4,699.02	131.33%
001651 - SUMMER LUNCH PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001652 - SUMMER BREAKFAST PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001653 - SUMMER MILK PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001655 - SUMMER ALA CARTE SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001656 - ADULT SUMMER LUNCH SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001657 - SUMMER ADULT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001658 - ADULT SUMMER MILK SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001920 - DONATIONS/CONTRIBUTIONS	\$0.00	\$0.00	(\$1,236.76)	\$0.00	\$1,236.76	0.00%
001922 - DONATIONS FOR NEGATIVE NUTRITION ACCOUNTS	\$0.00	\$0.00	(\$10,253.00)	\$0.00	\$10,253.00	0.00%
001925 - LOCAL GRANT	\$0.00	\$0.00	(\$193.50)	\$0.00	\$193.50	0.00%
001930 - GAINS ON THE SALE OF CAPITAL ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001989 - OTHER REFUND PR YR EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001998 - FOOD REBATES	\$0.00	\$0.00	(\$4,480.45)	\$0.00	\$4,480.45	0.00%
001999 - MISCELLANEOUS REVENUE	\$0.00	(\$107.96)	(\$164.90)	\$0.00	\$164.90	0.00%
003251 - STATE AID LUNCH REIMB	(\$20,000.00)	\$0.00	(\$33,203.77)	\$0.00	\$13,203.77	166.02%
003252 - STATE AID BREAKFAST REIMB	(\$5,000.00)	\$0.00	(\$9,496.98)	\$0.00	\$4,496.98	189.94%
004011 - SCHOOL LUNCH EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004014 - SUPPLY CHAIN ASSISTANCE FUND	\$0.00	\$0.00	(\$416,342.13)	\$0.00	\$416,342.13	0.00%
004046 - PANDEMIC EBT ADMINISTRATIVE COSTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004056 - USDA CHILD NUTRITION PROGRAM CARES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004552 - FEDERAL AID BREAKFAST REIM	(\$920,000.00)	(\$86,390.99)	(\$645,427.24)	\$0.00	(\$274,572.76)	70.16%
004553 - FEDERAL AID LUNCH REIMB	(\$5,500,000.00)	(\$356,492.66)	(\$2,866,386.72)	\$0.00	(\$2,633,613.28)	52.12%

# Dubuque Community School District

## General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: 2022-2023 From Date: 5/1/2023 To Date: 5/31/2023

Account Mask: ??????????????????????

Account Type: REVENUE

☒ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Include PreEncumbrance

FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
004556 - SUMMER FOOD SERVICE PROGRAM FOR CHILDREN	\$0.00	\$0.00	(\$21,266.37)	\$0.00	\$21,266.37	0.00%
004557 - FRUIT/VEGETABLE PROGRAM	\$0.00	(\$8,553.38)	(\$57,606.31)	\$0.00	\$57,606.31	0.00%
004558 - TEAM NUTRITION GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004672 - USDA FD PROD SAFETY RECAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004951 - COMMODITIES PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005210 - FUND 10 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005221 - FUND 21 TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005900 - UPWARD ADJ BEG FUND BAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>61 - SCHOOL NUTRITION FUND Total:</b>	(\$7,111,000.00)	(\$717,906.65)	(\$6,208,481.56)	\$0.00	(\$902,518.44)	87.31%
76 - CLEARING FUND						
001999 - MISCELLANEOUS REVENUE	\$0.00	(\$233,188.36)	(\$2,296,201.25)	\$0.00	\$2,296,201.25	0.00%
<b>76 - CLEARING FUND Total:</b>	\$0.00	(\$233,188.36)	(\$2,296,201.25)	\$0.00	\$2,296,201.25	0.00%
91 - AGENCY/HOSPITALITY FUND						
001510 - INTEREST	\$0.00	(\$92.65)	(\$371.17)	\$0.00	\$371.17	0.00%
001999 - MISCELLANEOUS REVENUE	\$0.00	(\$1,508.56)	(\$29,613.46)	\$0.00	\$29,613.46	0.00%
<b>91 - AGENCY/HOSPITALITY FUND Total:</b>	\$0.00	(\$1,601.21)	(\$29,984.63)	\$0.00	\$29,984.63	0.00%
<b>Grand Total:</b>	(\$178,229,409.22)	(\$17,752,125.51)	(\$175,279,266.24)	\$0.00	(\$2,950,142.98)	98.34%

End of Report

DUBUQUE COMMUNITY SCHOOL DISTRICT  
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67<sup>th</sup> G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: June 2, 2023
  - B. Date media were emailed agenda: June 2, 2023
  - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
  - D. Board Committee: **Facilities/Support Services Committee**
  - E. Date and Time of Meeting: June 5, 2023 - 4:00 p.m.
  - F. Place of Meeting: The Forum
  - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Nancy Bradley, Lisa Wittman, Jim Prochaska, Tami Ryan and Anderson Sainci. District representatives present: Kevin Kelleher, Rick Till, Rob Powers, Brian Kuhle, Amy Hawkins, Colby Culbertson, Ryan Fagan and Ernie Bolibaugh.

Jim Prochaska called the meeting to order at 4:00 p.m.

Agenda for June 5th, 2023

The agenda was approved as submitted.

Review Employment Agreements

Bus Drivers and Attendant Employees – 3.07% total package (salary and benefits) increase  
12 Month Secretaries – 3.06% total package  
Maintenance Employees – 3.04% total package  
Board 6/12/23

Non-Bargaining Employees

In keeping in line with other employee groups, a 3.05% total package increase is being recommended for non-bargaining employees and administrators, a 3.04% total package increase for paraprofessionals, and a 3.07% total package increase for non-bargaining secretaries. Board 6/12/23

Purchase/Professional Contracts

Hogland Bus Company-Eight School Busses at an estimated cost of \$1,138,182.00.  
Prairie Farms – Food and Nutrition Dairy Products at an estimated cost of \$458,396.04  
Board 6/12/23.

Update on Current District Projects

**Senior High School Additions Renovations Phase 2**

Project is on budget and largely on schedule and 82 % complete with a finish date of October of 2024. Change order #8 was submitted which includes art room casework (storage cases), folding partition removal with replacement with walls, water main capping, health club fitness subfloor, area A water line tie-ins and ERV 1 and 2 structural reductions. Total change order amount is an increased amount of \$104,578.58. Board 06/12/23

**Senior Furnishings, Fixtures and Equipment**

Delivery of furnishings, fixtures and equipment should be arriving soon.

**Senior Dalzell Field Scoreboard Replacement**

Nick Rettenberger reviewed the project which consists of replacement of existing video display and electronic scoreboard. Specs will be available on June 13<sup>th</sup> with bids due on June 29<sup>th</sup>. Project to start mid-July with completion in mid-January. Current scoreboard will remain up during the fall football season.  
Board 06/12/23

**Roosevelt Middle School Roof Replacement**

Nick Rettenberger updated the committee on the Roosevelt Middle School roof replacement.



On May 23<sup>rd</sup>, the preconstruction meeting was held. Work is scheduled to start on June 7<sup>th</sup> and be completed by August 18<sup>th</sup> of 2023.

#### **Eisenhower Elementary School Mechanical System Replacement**

Nick Rettenberger, Origin Design, updated the committee that the work for the Eisenhower mechanical replacement system work is scheduled to start on June 7<sup>th</sup> with a completion date of August 2023.

#### **Transportation Fuel System Replacement**

Nick Rettenberger, Origin Design, work will begin after the July 4<sup>th</sup> holiday with an August to early September 2023 completion date. Temporary fuel tanks will be used so work can begin on current tanks.

#### **Sageville Elementary School Solar Project**

Preconstruction meeting was held on May 23<sup>rd</sup> with Iowa Solar Pros. Construction to begin soon with plans to be finished by late July. Budget for this project is \$350,000. Upon completion of the project, a Federal Investment Tax Credit will help reduce the cost of the project by almost \$90,000.

#### **Lincoln Elementary School Outdoor Wellness Project**

Rob Powers, Buildings and Grounds Manager, stated that the project still on track and project should be out to bid in November.

#### **Preschool Renovations Project**

Medline building will be renovated for up to 10 classrooms for preschool. Reviewed agreement with Straka Johnson Architects, PC. for preschool renovations. Project will be complete in August of 2024. Board 06/12/23

#### Cenergistic Update

Jesse Coulter, Client Manager introduced Josh Pociask as the new energy specialist with the district. Josh has been performing onsite audits in the district and finding opportunities for cost savings.

#### Charter Bus Services Contract

Contract with Tri-State Travel for activities transportation for the 2023-2024 school year. Board 06/12/23.

#### Payment of Year-end Bills

Board resolution to authorize payment of final June 2023 bills subject to post audit by the board. Board 6/12/23.

#### Safety Equipment Transfer

Board resolution to approve the transfer of funds from the general fund to the student activity fund for athletic safety and protective gear in the amount of \$53,149.40 or as determined and eligible as of June 30, 2023.

#### Investment Quote Results

Kevin Kelleher reviewed the bid results for a \$12 million, six-month CD. The highest interest was submitted by Dutrac Community Credit Union.

#### Middle School Consolidation Plan

Superintendent Hawkins shared with the committee about the petition for the general obligation bond. Petition is out and circulating. The YES core committee has been formed and met and will meet again on Wednesday, June 7<sup>th</sup>, to discuss plans. Reviewed Amendment #2 with Invision Architecture, LLC. Board 6/12/23.

#### Other Items

The next meeting was scheduled for July 10, 2023.

Rob Powers mentioned to the committee that the storm sewer at Sageville is deteriorating and will be asking for an approval of an agreement for replacement. 6/12/23

Kevin Kelleher asked for an amendment to the current agreement with the Colts. They are asking to use our school facilities for a performance this weekend as the place they had reserved was canceled. Board 6/12/23

Kelleher also mentioned that our insurance company is asking us to draw up an agreement with CourtOne, LLC, to cover our students when they are using the soccer and cross-country facilities. Board 6/12/23

The meeting adjourned at 5:02 p.m.

Carolyn Mauss, Secretary Board of Education

# **ITEM I - RESIGNATIONS – Recommended for Approval**

## A. Teacher

Name	Resignation Received	Effective	Date of Hire	School/Position	Reason
Aldeman, Sarah	5/9/23	6/7/23	8/13/14	Roosevelt/Language Arts	Relocating
Bliese, Maximilian	6/1/23	7/14/23	8/7/20	Hempstead/Special Education	Relocating
Bushman, Elizabeth	5/4/23	6/7/23	8/19/08	Eisenhower/Grade 4	Other Employment
DeGree, Sara	5/17/23	6/7/23	8/23/06	Bryant/Core +	Personal
Hinzmann, Ashley	5/8/23	6/7/23	8/22/16	Prescott/Kindergarten	Other Employment
Hitz, Jacob	5/25/23	6/7/23	8/13/21	Jefferson/Instrumental Music	Personal
Jahn, Elizabeth	5/10/23	6/7/23	1/15/21	Marshall/Grade 4	Personal
Klein, Tiffany	5/12/23	6/7/23	10/04/17	Audubon/Grade 5	Relocating
Lange, Kathryn	5/8/23	6/7/23	8/14/13	Washington/Language Arts	Other Employment
Lopez, CaSondra	6/7/23	6/7/23	8/15/17	Bryant/Special Education	Personal
Nolen, Kevin	6/6/23	6/7/23	8/16/16	Roosevelt/Special Education	Other Employment
Soat, Thomas	5/19/23	6/7/23	1/20/09	Hempstead/Applied Industrial Tech	Personal
Szalkowski, Tricia	6/5/23	6/7/23	8/21/01	Audubon/Special Education	Other Employment
Wilson, Kelly	5/31/23	6/7/23	8/15/17	Prescott/Grade 5	Other Employment

## B. Classified

Name	Resignation Received	Effective	Date of Hire	School/Position	Reason
Armstrong, Shannon	5/31/23	6/5/23	2/8/22	Kennedy/Food Service Worker	Personal
Baker, David	5/12/23	6/5/23	11/8/22	Transportation/Bus Driver	Retirement
Barrett-Roark, Lisa	5/12/23	5/12/23	2/10/22	Lincoln/Paraprofessional	Personal
Behrend, Bryton	6/5/23	6/5/23	1/27/22	Hempstead/Security	Personal
Breitbach, Shawn	6/7/23	6/5/23	1/13/20	Roosevelt/Paraprofessional	Personal
Connolly, Olivia	6/1/23	6/5/23	2/15/23	Marshall/Paraprofessional	Relocating
Dreibelbis, Lynda	5/12/23	6/2/23	10/25/21	Hempstead/Food Service Worker	Personal
Dunlap, Elizabeth	5/26/23	6/5/23	9/6/22	Audubon/Paraprofessional	Personal
English, Rachel	5/5/23	5/26/23	12/16/21	Forum/Registered Behavior Tech	Personal
Frank, Madison	6/7/23	5/26/23	8/22/22	Eisenhower/Paraprofessional	Personal
Fuerstenberg, Connie	6/7/23	6/7/23	9/14/21	Eisenhower/Paraprofessional	Personal
Grant, Tracy	6/5/23	6/27/23	9/12/16	Prescott/Secretary	Personal
Harrison, Samona	6/2/23	6/23/23	8/22/19	Forum/Administrative Assistant	Personal
Kapparos, Sandra	6/1/23	6/6/23	4/6/16	Transportation/Attendant	Personal
Kirkpatrick, Krista	5/19/23	6/5/23	10/7/19	Table Mound/Paraprofessional	Relocating
Latham, Todd	5/16/23	6/2/23	6/20/22	Transportation/Mechanic	Personal
Polsean, Mary	5/30/23	6/5/23	8/22/22	Roosevelt/Food Service Worker	Personal
Munson, Katherine	6/5/23	6/5/23	8/26/19	Eisenhower/Paraprofessional	Relocating
Quillao, Czerina	6/5/23	6/5/23	12/15/22	Hempstead/Paraprofessional	Personal
Riechers, Alexis	5/31/23	6/5/23	8/22/22	Hempstead/Paraprofessional	Education
Rigdon, Ashley	5/31/23	6/5/23	8/22/22	Washington/Paraprofessional	Personal
Ruden, Cher	5/9/23	6/6/23	1/15/10	Senior/Business Office Secretary	Personal
Schopp, Emma	5/31/23	6/7/23	1/10/22	Prescott/Social Worker	Personal
Schroeder, Cindy	5/22/23	6/5/23	11/1/22	Jefferson/Paraprofessional	Personal
Steve, Alysse	5/5/23	6/5/23	2/7/11	Kennedy/Paraprofessional	Personal
Stevenson, Zach	6/5/23	6/5/23	5/4/20	Hempstead/Paraprofessional	Other Employment
Theis, David	6/5/23	6/5/23	9/28/21	Transportation/Attendant	Personal
Weidemann, Sarah	6/7/2023	6/5/2023	9/30/08	Hempstead/Paraprofessional	Other Employment

## C. Teacher Coach

Name	Resignation Received	Effective	Date of Hire	School/Position	Reason
Bortscheller, Maureen	5/26/23	5/26/23	8/22/07	Hempstead/ Boy's Asst Tennis	Personal
Cummings, Katherine	5/23/23	5/23/23	8/13/21	Roosevelt/Cross Country	Personal
Ernst, Tyler	5/18/23	5/18/23	10/13/15	Roosevelt/Boys & Girls Track Grade 6	Personal
Kim, Andrew	5/30/23	5/30/23	8/15/18	Jefferson/Football Grade 6	Personal
Kolker, Gabriella	5/10/23	5/10/23	8/15/19	Hempstead/Girl's Basketball Freshman	Personal
Kress, Todd	5/8/23	5/8/23	8/20/02	Washington/Football Grade 6 & 8	Personal
Meyer, Megan	5/23/23	5/23/23	8/15/17	Washington/Volleyball Grade 8	Personal
Pirkle, Don	6/5/23	6/26/23	1/22/13	Hempstead/Baseball	Personal
Roos, Andrew	5/26/23	5/26/23	1/9/13	Hempstead/Tennis	Personal
Schmidt, Annie	5/23/23	5/23/23	8/15/18	Roosevelt/Volleyball Grade 8	Personal
Steepleton, Alexandria	6/6/23	6/6/23	8/25/15	Senior/Basketball	Personal
Tharp, David	5/24/23	5/24/23	10/10/13	Roosevelt/Track Grade 6	Personal
Tharp, David	5/24/23	5/24/23	10/10/13	Roosevelt/ Track & Field Grade 7/8	Personal
Zenner, Chelsey	5/23/23	5/23/23	9/11/12	Roosevelt/Cross Country	Personal

D. Coach

Name	Resignation Received	Effective	Date of Hire	School/Position	Reason
Breitbach, Shawn	5/23/23	5/23/23	10/12/18	Roosevelt/Girls Track	Personal
Breitbach, Shawn	5/23/23	5/23/23	10/12/18	Roosevelt/Girls & Boys Basketball Grade 7	Personal
Breitbach, Shawn	5/23/23	5/23/23	10/12/18	Roosevelt/Boys Varsity Assistant Golf	Personal
Curry, Chris	5/21/23	5/21/23	8/23/22	Roosevelt/Football Grade 8	Personal
Fleming, Demacus	4/13/23	6/5/23	7/23/18	Jefferson/Basketball Grade 6	Personal
Gorton, James G	6/5/23	6/5/23	10/24/22	Senior/Boys Basketball Sophomore	Personal
Murphy, John	5/23/23	5/23/23	10/31/22	Roosevelt/Wrestling	Personal
Noonan, Kevin	6/1/23	6/1/23	3/15/21	Senior/Boys Soccer	Relocating

**ITEM II - RETIREMENT INCENTIVE – Recommended for Approval**

Name	Application Received	Effective	Date of Hire	School	Position
Sullivan, Vicki	5/17/23	8/11/23	8/19/96	Prescott	Principal

**ITEM III - TERMINATION – Recommended for Approval**

Name	School	Assignment	Date of Hire	Effective Date	Reason
Jesse, Marine	Hempstead	Paraprofessional	11/15/21	5/16/23	Just Cause

# **ITEM IV - INITIAL APPOINTMENTS – Recommended for Approval**

## **A. Teachers**

Name	College	Previous Employment	School/ Assignment	Replacing	Recommended By	Salary	
						Scale	Amount
Blatz, Anna	University of Iowa	N/A	Roosevelt/Social Studies	Preston	Johll/Kuhle	BA-0	\$38,981.00
Boigenzahn, Kalie	Loras College	N/A	Marshall/Grade 4	Esser	Freiburger/Kuhle	BA-0	\$38,981.00
Cox, Kylie	University of Iowa	N/A	Audubon/Grade 5	Tade	Glaser/Kuhle	BA-0	\$38,981.00
Edminster, Isabella	Loras College	N/A	Audubon/Grade 5	Klein	Glaser/Kuhle	BA-0	\$38,981.00
Firzlaff, Scott	University of St Mary	Western Dubuque	Roosevelt/Social Studies	Vermies	Johll/Kuhle	MA+45-20	\$71,828.00
Grap, Kaiser	University of Dubuque	N/A	Hempstead/Business Education	Tiedeman	Kolker/Kuhle	BA-0	\$38,981.00
Kretz, Stacy	Western Governors University	DCSD Sub	Roosevelt/Special Education	Studer	Johll/Kuhle	BA-0	\$38,981.00
Lambe, Stevie	Loras College	DCSD Sub	Marshall/Grade 4	Jahn	Freiburger/Kuhle	BA-0	\$38,981.00
Ludescher, Lindsey	University of Dubuque	N/A	Prescott/Grade 5	Schoaf	Nugent/Kuhle	BA-0	\$38,981.00
Miller, Kailey	University of Dubuque	N/A	Prescott/ Grade 3	Flanagan	Nugent/Kuhle	BA-0	\$38,981.00
Muntz, Anna	Aurora University	Summerset Middle School	Roosevelt/Science	Milum	Johll/Kuhle	MA-12	\$63,524.00
Porcic, Hannah	Allen College	Mercy Hospital	Forum/Nurse	White	Horstman/Kuhle	MA-13	\$65,148.00
Rockford, Melanie	Truman State University	N/A	Carver/Instrumental Music	Tieskotter	Peterson/Kuhle	BA-0	\$38,981.00
Schuler, Samuel	Western Governors University	N/A	Roosevelt/Science	Easley	Johll/Kuhle	BA-0	\$38,981.00
Thiele, Hannah	Loras College	N/A	Irving/Behavior	Folliard	Meehan/Kuhle	BA-0	\$38,981.00
Witt, Lisa	Abilene Christian University	DCSD Sub	Lincoln/Grade 5	Schultz	Elsinger/Kuhle	MA-3	\$44,758.00

## **B. Classified**

Name	School	Assignment	Replacing	Recommended By	Salary
Coleman, Jordan	Roosevelt	Secretary	Fleming	Johll/Kuhle	\$18.53
Hurst, Becky	Lincoln	Secretary/Business Mgr	Schmitt	Elsinger/Kuhle	\$18.80
Legrand, Mark	Building & Grounds	Plant Maintenance 2	Pociask	Powers/Kuhle	\$27.35
Thill, Hunter	Hempstead	Custodian	Koopman	Powers/Kuhle	\$21.03

**ITEM V - SUMMER EMPLOYMENT – Recommended for Approval**

Name	Rate	Building Position	Dates	Hours
Bolsinger, Anthony	\$15.00/hr. \$15.50/hr.	Building & Grounds Summer Maintenance	6/12 – 6/30 7/1 – 8/22	40 hrs./week
Brauhn, Richard	\$15.00/hr. \$15.50/hr.	Building & Grounds Summer Maintenance	6/12 – 6/30 7/1 – 8/22	40 hrs./week
Esser, Lori	\$15.00/hr. \$15.50/hr.	Building & Grounds Summer Maintenance	6/6 – 6/30 7/1 – 8/22	40 hrs./week
Ley, Noah	\$15.00/hr. \$15.50/hr.	Building & Grounds Summer Maintenance	5/22 – 6/30 7/1 – 9/1	40 hrs./week
Pfeiler, Amanda	\$15.00/hr. \$15.50/hr.	Building & Grounds Summer Maintenance	6/7 – 6/30 7/1 – 9/1	40 hrs./week

**ITEM VI - TEACHER LEADERSHIP GRANT – Recommended for Approval**

Name	Building	Position	Stipend/Days
Fellenzer, Becky	Hempstead	Guidance Content Leader	1 Stipend
Kass, Nate	Jefferson	Social Studies Content Leader	1 Stipend
Smith, Bethany	Forum	TOSA	12 Days/2 Stipends
Tevebaugh, Alicia	Senior	Guidance Content Leader	1 Stipend
Hermesen, Erin	Marshall	BEST	2 Days/1 Stipend

**ITEM VII - COACHING CONTRACTS – Recommended for Approval**

Name	School	Assignment	Replacing	Recommended By	Salary
Konrardy, Jacob	Senior	Boys Varsity Assist Soccer	Luwara	Howes/Kuhle	\$2,866.00
Krug, Danielle	Hempstead	Special Olympics	Weber	Kolker/Kuhle	\$2,478.00
Manning, Benjamin	Hempstead	Freshman Football	Kaiser	Kolker/Kuhle	\$3,254.00
Reel, David	Washington	Grade 6 Volleyball	Additional	Oberhoffer/Kuhle	\$575.00
Rush, Megan	High School	Diving Coach	Wren	Kolker/Kuhle	\$1,592.00
Schmidt, Anna	Hempstead	Freshman Volleyball	Wulfekuhle	Kolker/Kuhle	\$2,628.00
Welsch, Tyson	Hempstead	Varsity Assist Football	Siegert	Kolker/Kuhle	\$3,502.00
Zenner, Haley	Senior	Varsity Assist Softball	Schultz	Howes/Kuhle	\$3,235.00

**ITEM VIII - AMENDED CONTRACTS – Recommended for Approval**

Name	Salary	Increase/ Decrease	New Salary	Reason
Caldwell, Ashley	N/A	Add \$6,854.00	N/A	2 Additional Stipends
Capesius, Julie	N/A	N/A	N/A	Transfer adds .03 hrs./ day
Connolly, Joseph	N/A	Less \$590.52	N/A	Adjustment to Coaching Contract
Fredrick, Julie	N/A	N/A	N/A	Add .06 hrs./day
French, Renee	\$21.54	Add \$4.21	\$25.75	Transfer to Specialist
Huseman, Rachel	\$25,085.00	Add \$25,085.00	\$50,171.00	PT to FT
King, Staffany	N/A	Add \$1,806.00	N/A	2 Stipends
Koopman, Dawn	\$21.43	Less \$.40	\$21.03	Transfer
Lloyd, Lauren	\$21.54	Add \$4.21	\$25.75	Transfer to Specialist
O'Connell, Robert	\$21.03	Add \$.40	\$21.43	Transfer
O'Degard, Michelle	\$18.18	Add 1.90	\$20.08	Transfer
Scholtes, Cameron	N/A	Less \$2,605.00	N/A	Removed Fine Arts Stipend
Schultz, Megan	\$16.84	N/A	\$42,911.00	Transfer
Smith, Naomi	\$15.90	Add \$2.28	\$18.18	Transfer
Vandermillen, Michelle	N/A	Add \$1,624.00	N/A	Added Longevity
Wortley, Randy	\$21.43	Less \$.40	\$21.03	Transfer

**ITEM IX - PROJECTS – Recommended for Approval**

Hourly Project

- A. 1. Elementary Track Meet (District Charge) – Project #4139  
Elementary Schools  
May 8, 2023  
10.9199.1400.920.6740.000129 & 10.9199.1400.920.6840.000129 - \$300.00
2. Transition Alliance Program (TAP) (District Charge) – Project #4140  
High Schools  
June 19, 2023 – June 30, 2023  
10.9331.1200.211.4598.000109 - \$800.00
3. Summer Transition Program – (District Charge) Project #4141  
High Schools  
June 19, 2023 – June 30, 2023  
10.9331.1200.219.3305.000129 & 10.9331.1200.219.3305.000109 - \$7,200.00

Breitbart, Terrance Thomas
Mccrary, James M

4. HR Contract Training – (District Charge) Project 4142  
Forum – Linda Gratton to help with employee contracts.  
May 1, 2023 – June 30, 2023  
10.9045.2329.000.0000.000159 - \$1,100.40
5. RTI Behavior Project – (District Charge) Project # 4143  
District  
June 8, 2023  
10.9331.2213.000.0000.000129 & 10.9331.2113.000.0000.000139 - \$1,350.00

Anderson, Karin S
Biros, Tristan R
Daughetee, Danielle C
Deutsch, Curt S
Haverland, Amy L
Hefel, Erin L
Hoerner, Jeffrey M
Kurt, Ashley K

Leavell, Erica C
Licht, Eli G
Schumacher, Kiersten S
Singletary, Christopher
Stoltz, Jesse T
Sturm, Jason D
West, Mark R
Zillig, Linda M

6. Secretary Training – (School Charge) Project # 4144  
Lincoln Elementary School  
June 7, 2023 – June 23, 2023  
10.0499.2411.000.0000.000159 - \$1,000.00
7. TOSA Transition – (District Charge) Project # 4145  
Forum  
June 8, 2023 – June 30, 2023  
10.9334.110.110.0000.000129 – Project #4145

Smith, Bethany G
------------------

**ITEM IX - PROJECTS – Recommended for Approval Continued**

8. EST Task Alignment Work – (District Charge) Project #4146  
 Elementary Schools  
 June 22, 2023 – June 23, 2023  
 10.9334.1100.110.0000.000129 \$4,050.00

Breitbach, Angela D
Burke, Elissa J
David, Taresa L
Donath, Jennifer L
Dubord, Jessica A
Evarts, Amy L
Forbes, Jennifer D
Glaser, Lynn A
Healey, Amanda M
Hefel, Ashley C
Jasper, Chelsea L

Leicht, Michelle L
Ludovissy, Brooke S
Marty, Paula J
Murphy, Megan E
Ryan, Lorie L
Smith, Bethany G
Soppe, Amy R
Thill, Kristy A
Vogts, Theresa Joann
Wilson, Kelly A

9. Summer Assistance (District Charge) Project 4147  
 Print Center  
 June 12, 2023 – June 30, 2023  
 10.9044.2530.000.0000.000142 - \$1,107.00

10. Extended School Year Services (District Charge) Project #4150  
 Districtwide  
 July 5, 2023 – August 11, 2023  
 10.9197.1201.219.3305.000109, 10.9197.1201.219.3305.000129, 10.9197.2134.219.3305.000139,  
 10.9197.2153.219.3305.000139, 10.9197.2115.219.3305.000139, 10.9197.2143.219.3305.000139 - \$85,403.33

Belancin, Audrey E
Blake, Tiffany A
Blaser, Trisha L
Bliese, Maximilian J
Breitbach, Angela D
Chambers, Marla
Fink, Mary M
Fitzsimmons, Sarah M
Freeze, Susan A
Freyling-Butler, Johna A
Glaser, Lynn A
Hansen, Amanda L
Heidesch, Macheal M

Hogrefe, Jennifer L
Janes, Melinda L
Jasper, Chelsea L
Kann, Paula L
Kapparos, Kevin G
Kashmar, Ann M
Kelchen, Shelby R
Kleiner, Kristi M
Kretz, Stacy L
Mc Donough, Theresa A
Moore, Rene' L
Mueller, Lisa M
Otting, Tera J

Powers, Molly K
Ricke, Kellie J
Ryan, Lorie L
Sabers, Julie A
Sample, Mary Souk
Seyer, Stacy L
Skemp, Kristi
Stevenson, Nicholas L
Swart, Nicole M
Theobald, David
Till, Alyssa M

**ITEM IX - PROJECTS – Recommended for Approval**

11. Summer Reading Academy – (District Charge) Project #4151  
Elementary Schools  
July 5, 2023 – July 28, 2023  
10.9197.1101.110.3342.000129, 10.9197.2134.000.3342.000139,  
10.9197.1101.110.3342.000109, 10.9197.2139.000.3342.000109 - \$115,200.00

Bell, Kimberly Ann
Clothier, Julie M
Cooksley, Amy B
Herber, Amy N
Kilburg, Rachael M
Korman, Emily R
Kramer, Allisan L

Kress, Jenny M
Miller, Alisha D
Murphy, Megan E
Noonan, Susan E
Ryan, Lorlie L
Till, Alyssa M
Vondal, Stephanie D

12. Summer Transportation (District Charge) Project #4152  
Transportation  
July 5, 2023 – August 12, 2023  
10.9199.2731.000.9701.000199 & 10.9199.2723.000.9701.000179 - \$40,953.36
13. Summer Food Service Staff (District Charge) Project #4153  
Food Services  
July 5, 2023 – July 28, 2023  
61.9197.3140.000.4556.000199 - \$11,003.67
14. Secretary Training (District Charge) Project #4154  
Food & Nutrition  
July 18, 2023 – 7/29/2023  
61.9199.3110.0008.160.000199 - \$147.60
15. Credit Recovery (School Charge) Project 4155  
Dubuque Online School  
July 1, 2023 – August 14, 2023  
10.0131.1100.110.0000.000129 - \$2,007.00

McCarthy, Mark J
Miller, Adam J
Unger, Angela M
Williams, Maryjo L

16. Summer Edgenuity (School Charge) Project #4156  
Senior High School  
July 1, 2023 – August 15, 2023  
10.0109.1100.110.000.000109 - \$1058.40
17. Summer Transition Program (District Charge) Project #4157  
Districtwide  
July 3, 2023 – July 28, 2023  
10.9331.1200.219.3305.000129 & 10.9331.1200.219.3305.000109 - \$12,000.00

Breitbach, Terrance Thomas
Mccrary, James M



**ITEM IX - PROJECTS – Recommended for Approval**

18. Summer Assistance (District Charge) Project 4158  
Print Center  
July 1, 2023 – September 9, 2023  
10.9044.2530.000.0000.000142 - \$3,321.00

Updated Projects

B.

1. IEP Meetings (School Charge) Project #3944  
Increase cost by \$2,000.00

Stipends

1. Spring Concert (Activities Charge)  
Hempstead High School  
May 11, 2023  
21.0118.1400.910.6210.000129 - \$50.00

Price Brenner, Paul
---------------------

2. Garden Project (Grant Charge)  
Lincoln Elementary Schools  
July 1, 2023 – August 31, 2023  
10.0499.1100.110.1925.000109 - \$512.42

3. Piano Tuning (Activities Charge)  
Roosevelt Middle School  
May 17, 2023  
21.0225.1400.910.6232.000129 - \$90.00

Tyler, Roger
--------------

4. Sound for show choir (Activities)  
Roosevelt Middle School  
May 18, 2023  
21.0225.1400.910.6232.000129 \$50.00

Garde, John
-------------

5. Ball Field Maintenance (Activities Charge)  
High Schools  
July 1, 2023 – July 23, 2023  
10.9199.1400.920.6730.000129 & 10.9199.1400.920.6835.000129 - \$3,200.00

Krug, Danielle
Rapp, Jeff
Saeugling, Tyler

**ITEM X - TRANSFERS – For Information Only**

**A. Teachers**

Name	From	To
Bakey, Jesse	Hempstead & Alta Vista/ Art	Hempstead/Art
Bobis, Elizabeth	Lincoln/Music	Carver & Lincoln/Music
Bonnette, Kelly	Jefferson/Reading Lang Arts	Jefferson/Language Arts
Bowman, Kerry	Senior/Multicategorical	Senior/Life Skills
Buerger, Sean	Lincoln/PE	Carver & Lincoln/PE
Caldwell, Lauren	Prescott/Grade 4	Prescott/Title I
Carlin, Amber	Hempstead/Art	Alta Vista/ .5 Art
Cavanaugh, Leah	Audubon/Grade 2	Audubon/Kindergarten
Crotty, Rita	Hempstead/Math Interventionist	Hempstead/Math
Esser, Bayleigh	Marshall/Grade 4	Marshall/Grade 2
Fitzsimmons, Sarah	Senior/Life Skills	Senior/PLP
Fernandez, Kathryn	Lincoln/Art	Carver & Lincoln/Art
Florence, Beverly	Roosevelt/Math	Roosevelt/ Math & Social Studies
Forbes, Benjamin	Senior/Life Skills	Senior/Multicategorical
Garrett, Amanda	Prescott/Grade 4	Prescott/Title I
Gillum, Tiffany	Senior/Math	Alta Vista/Math
Jensen, Tina	Bryant & Irving/GT	Forum & Eisenhower/GT
Kelzer, Kim	Hempstead/English Interventionist	Hempstead/English
King, Mickey	Senior/PLP	Senior/Life Skills
Klinkner, Tracy	Eisenhower & Marshall/GT	Irving & Marshall/GT
Kohl, Katelyn	Table Mound/Grade 5	Table Mound/Grade 4
Kramer, Allisan	Prescott/Title I	Prescott/Grade 1
Lenz, Laura	Washington/ELA 6 <sup>th</sup> Grade	Washington/ELA 7 <sup>th</sup> Grade
Liddle, Tiffany	Eisenhower/Special Education	Roosevelt/Language Arts
Loeffelholz, Richard	Washington/PE	Hempstead/PE
Loy, Jordan	Senior/PE	Washington/PE
McCarthy, Cory	Senior/Special Education	Senior/PE
McDonough, Melanie	Prescott/Title I	Table Mound/Special Education
McGhee, Dori	Alta Vista/Special Education	DOS/Special Education
Martinez-Serrano, Wendi	Prescott/Kdg	Prescott/Title I
Morley, Sean	Kennedy/GT	Audubon & Kennedy/GT
Ott, Jennifer	Kennedy/Special Education	Prescott/Special Education
Preston, Scott	Roosevelt/Social Studies	Roosevelt/Exploratory
Redmond, Tricia	Senior/English	DOS/English
Saeugling, Tyler	Hempstead/Special Education	Senior/Special Education
Saleh, Kathleen	Prescott/Grade 1	Eisenhower/ Grade 4
Schmitt, Kim	Alta Vista/Nurse	Alta Vista & DOS/Nurse
Sheehan, Carolyn	Washington/Interventionist	Washington/ ELA 6 <sup>th</sup> Grade
Shol, Emily	Audubon & Prescott/GT	Hoover & Prescott/GT
Sisler, Nicole	Washington/Interventionist	Washington/Math 7 <sup>th</sup> Grade
Small, Jessalyn	Audubon & Carver/Music	Audubon/Music
Smith, Bethany	Marshall/Grade 2	Forum/TOSA
Smith, Michael R	Audubon & Carver/PE	Audubon/PE
Steffens, Kelly	Prescott/Title I	Prescott/Grade 4
Vogt, Lisa	Audubon & Carver/Art	Audubon/Art

**ITEM X -        TRANSFERS – For Information Only Continued**

B.        Classified

Bergfeld, April	Eisenhower/ Paraprofessional	Bryant/Paraprofessional
Capesius, Julie	Roosevelt/ Food Service	Senior/ Food Service
Funk, Adrian	Senior/Custodian	Bryant/Custodian
Koopman, Dawn	Buildings & Grounds/ Swing Custodian	Senior/Custodian
Nadermann, Claudia	Lincoln/Paraprofessional	Bryant/Paraprofessional
O'Connell, Robert	Alta Vista/Custodian	Audubon/Head Custodian
Odegard, Michelle	Roosevelt/Food Service Worker	Roosevelt/Cook Manager
Perry, Timothy	Jefferson/Assistant Head Custodian	Table Mound/Head Custodian
Schultz, Megan	Senior/TAP Coach	Senior/TAP Facilitator
Smith, Naomi	Roosevelt/Food Service Worker	Roosevelt/Food Service Assistant Manager
Wortley, Randy	Buildings & Grounds/Swing Custodian	Alta Vista/Custodian

**Dubuque Community School District**  
**Board Meeting**  
**June 12, 2023**

If any board member wishes to see the full contract document prior to approval at the meeting, please let the board secretary know in advance and a copy of the actual contract will be brought to the meeting for review prior to approval.

<b>Provider</b>	<b>Description</b>	<b>Estimated Cost</b>	<b>Funding</b>	<b>Purchase or Professional Service Contract</b>
Hoglund Bus Company	Purchase 8 Replacement School Busses	\$1,138,182.00	Fund 36	Purchase
Iowa Jobs for America's Graduates (iJAG)	Memorandum of Understanding to implement and sustain the Jobs for America's Graduates Program at Hempstead, Senior, Alternative Learning Center, Jefferson and Washington	\$150,000.00	Fund 10	Professional
Prairie Farms	Dairy Products for the Food & Nutrition Dept for 2023-24 School Year	\$458,396.04	Fund 61	Purchase
A-1 Mobile Storage Service	Rental Agreements for Two Storage Units at Senior High School	TBD	Fund 36	Professional
Ahlers Cooney Attorneys	Purchase Proposal Review	TBD	Fund 33	Professional
Area Substance Abuse Council	MOU For Student Substance Abuse Education for 2023-24 School Year	\$20,000.00	Fund 10	Professional
Canva for Education	Order Form for Three-Year Agreement Student Data Privacy Agreement	---	---	Professional Professional
Champions	Child Care Services Agreement	---	---	Professional
Clarke University	Student Nursing Agreement for the 2023-24 School Year	---	---	Professional
Colts	Facilities Use Agreement Amendment	---	---	Professional
Court One, LLC	Memorandum of Understanding Regarding Facilities Use Agreement	---	---	Professional
Curriculum Associates, LLC.	Data Sharing Consent and Agreement	---	---	Professional
Dubuque Area Labor Management Council	Contract for 2023-24 School Year	\$5,000.00	Fund 10	Professional
EMC Insurance	Contract for Assignment of Rights	--	--	Professional
Four Mounds Foundation	Agreement on Purchase and Sale of Services for Housing Education and Rehabilitation Training (HEART)	\$84,400.00	Fund 10	Professional
Iowa Department of Education	Grant Agreement C18-DUB 21 <sup>st</sup> Century	\$125,000.00	Grant	Professional
Iowa Judicial Branch	Contract Declarations and Execution for Juvenile Court Coach Contract	---	---	Professional
Lumen Technologies Group	Contract Specifications for DDoS Mitigation	\$4,950.00	Fund 33	Professional
Luther College	Cooperative Student Teaching Agreement	---	---	Professional
Mulgrew Oil & Propane	Equipment Lease Agreement	TBD	Fund 36	Professional
Newsela	Customer Agreement	\$29,558.00	Fund 10	Professional
New Teacher Center	Services Agreement	\$50,000.00	Fund 10	Professional
PerMar Security	Security Services Basic Agreement at Carver Elementary	\$399.00	Fund 36	Professional
Teaching Strategies	Quote for Purchase of Gold Renewal Student Data Privacy Agreement	\$9,578.20 ---	Fund 10 ---	Purchase Professional
Tri-State Travel	Blanket Contract to various locations for the 2023-24 school year when time does not allow for prior Board approval Charter Contract 123225 Senior Cross Country	TBD \$1,585.00	Fund 10 or 21 Fund 21	Professional Professional
UnityPoint at Home	Purchase of Nursing Services Agreements for Two Students	TBD	Fund 10	Professional
University of Dubuque	Cooperative Student Teaching Agreement for 2023-24	--	--	Professional
Windstar Lines	Blanket Contract to various locations for the 2023-24 school year when time does not allow for prior Board approval	TBD	Fund 10 or 21	Professional
Youth Frontiers	Contract for Respect Retreat at Senior High School on 9/5/23 Contract for Respect Retreat at Senior High School on 9/6/23	\$4,050.00 \$4,050.00	Fund 10 Fund 10	Professional Professional

# Dubuque Community School District

## Request Board Approval for Purchase/Professional Service Contract

### Type of Contract (check one):

☒ Purchase Contract (new) for \$100,000 or more  
(purchase of goods or materials)

**Provider:** Hoglund Bus Company

☐ Professional Service Contract (new) for \$100,000 or more  
(professional services from an independent contractor)

**Provider:** \_\_\_\_\_

### Brief Description of Contract:

Purchase of eight replacement school busses

### Estimated Cost:

\$1,138,182.00

### Effective Date:

July 1, 2023, to be delivered late spring/early summer 2024

### Source of Funding:

☐ Special Education

☐ Talented and Gifted

☐ Dropout Prevention

☐ General Education

☒ Other Physical Plant and Equipment Levy

### Budget Code:

36.9199.2711.0000.000732

### Recommended by:

Ernie Bolibaugh, Manager of Transportation

**Principal or Program/Grant Coordinator**

**Date:** June 1, 2023

### Please submit this form to:

**Professional Service Contracts for Professional Development – Jean Pfeiler, Forum Human Resources Office, [jpfeiler@dbqschools.org](mailto:jpfeiler@dbqschools.org)**

**Purchase Contracts and Professional Service Contracts for Student Services – Sarah Pfab, Forum Business Office, [spfab@dbqschools.org](mailto:spfab@dbqschools.org)**

06/05/2023

Facilities/Support Services Committee Review/Approval Date

    /    /    

Board Approval Date

    /    /    

Approval Forwarded to District Administrator Overseeing Contract

Requisition #     

Date     /    /    

    /    /    

Completed copy to Carrie Mauss for Official Board Book

**Dubuque Community School District  
School Bus Bids**

**May 30, 2023**

**Four (4) Conventional 65 Passenger Body with Gasoline Engine, Allison Transmission**

**Three (1) Flat Floor 29 Passenger Body with Wheelchair Lift, Air Conditioning, Gasoline Engine, Allison Transmission**

**Three (3) Conventional 65 Passenger Body with Diesel Engine, Air Conditioning, Allison Transmission**

**Four (4) Conventional 65 Passenger Body with Diesel Engine, Allison Transmission (alternative item if gasoline engine unavailable)**

<b>Integrated Units</b>			<b>8 Units</b>	
<b>Bidder</b>	<b>Unit Price</b>	<b>Total Price</b>	<b>Trade-in</b>	<b>Net District</b>
			<b>Per Schedule</b>	<b>Cost</b>
<b><u>School Bus Sales</u></b>				
Conventional 65 Passenger Body (4 each) with Gasoline Engine, Ford Transmission	\$ 124,055.00	\$496,220.00		
<b>OR</b> Conventional 65 Passenger Body (4 each) with Diesel Engine, Allison Transmission	\$	\$		
Flat Floor 29 Passenger Body (1 each) with Wheelchair Lift, Air Conditioning, Gasoline Engine, Ford Transmission	\$145,303.00	\$145,303.00		
Conventional 65 Passenger Body (3 each) with Diesel Engine, Air Conditioning, Allison Transmission	\$136,313.00	\$408,939.00		
<b>TOTAL – Eight (8) Buses</b>		<b>\$1,050,462.00</b>	<b>\$12,000.00</b>	<b>\$1,038,462.00</b>
<b><u>Hoglund Bus Company</u></b>				
Conventional 65 Passenger Body (4 each) with Gasoline Engine, Allison Transmission	\$	\$		
<b>OR</b> Conventional 65 Passenger Body (4 each) with Diesel Engine, Allison Transmission	\$136,899.00	\$547,596.00		
Flat Floor 29 Passenger Body (1 each) with Wheelchair Lift, Air Conditioning, Diesel Engine, Allison Transmission	\$156,879.00	\$156,879.00		
Conventional 65 Passenger Body (3 each) with Diesel Engine, Air Conditioning, Allison Transmission	\$144,569.00	\$433,707.00		
<b>TOTAL – Eight (8) Buses</b>		<b>\$1,138,182.00</b>	<b>\$8,000.00</b>	<b>\$1,130,182.00</b>

Recommendation: Award the purchase order to Hoglund Bus Company at a net District cost of \$1,138,182.00.

Eight (8) units budgeted to the FY 2023-24 Physical Plant and Equipment Levy Fund.

District reserves the right to retain ownership of units offered for trade if needed.

# Dubuque Community School District

Curriculum

## Request Board Approval for Purchase/Professional Service Contract

### Type of Contract (check one):

☐ Purchase Contract (renewal) for \$100,000 or more  
(purchase of goods or materials)

Provider: \_\_\_\_\_

☒ Professional Service Contract (renewal) for \$100,000 or more  
(professional services)

Provider: **iJag**

### Brief Description of Contract:

Implement and sustain the Jobs for America's Graduates program at Hempstead, Senior and Alternative High Schools and Jefferson and Washington Middle Schools

### Estimated Cost:

\$150,000.00

### Effective Date:

2023-2024 School Year

### Source of Funding:

☐ Special Education

☐ Talented and Gifted

☒ Dropout Prevention

☐ General Education

☐ Other \_\_\_\_\_

### Budget Code:

10.9331.1200.420.1119.000320, 10.9332.1200.420.1119.000320

### Recommended by:

**Shirley Horstman, Executive Director of Student Services**  
Principal or Program/Grant Coordinator

Date: **May 19, 2023**

### Please submit this form to:

**Professional Service Contracts for Professional Development – Jean Pfeiler, Forum Human Resources Office, [jpfeiler@dbqschools.org](mailto:jpfeiler@dbqschools.org)**

**Purchase Contracts and Professional Service Contracts for Student Services – Sarah Pfab, Forum Business Office, [spfab@dbqschools.org](mailto:spfab@dbqschools.org)**

06/06/2023

Educational Programs/Policy Committee Review/Approval Date

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Board Approval Date

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Approval Forwarded to District Administrator Overseeing Contract

Requisition # \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Completed copy to Carrie Mauss for Official Board Book

# Dubuque Community School District

## Request Board Approval for Purchase/Professional Service Contract

### Type of Contract (check one):

☒ Purchase Contract (new) for \$100,000 or more  
(purchase of goods or materials)

**Provider:** Prairie Farms

☐ Professional Service Contract (new) for \$100,000 or more  
(professional services from an independent contractor)

**Provider:** \_\_\_\_\_

### Brief Description of Contract:

Dairy Products for the Food and Nutrition Department for the 2023 – 2024 School Year

### Estimated Cost:

\$458,396.04

### Effective Date:

July 1, 2023

### Source of Funding:

☐ Special Education

☐ Talented and Gifted

☐ Dropout Prevention

☐ General Education

☒ Other Food and Nutrition

### Budget Code:

61.9199.3110.000.8160.000631

### Recommended by:

Joann Franck, Manager of Food and Nutrition  
Principal or Program/Grant Coordinator

**Date:** May 25, 2023

### Please submit this form to:

**Professional Service Contracts for Professional Development – Jean Pfeiler, Forum Human Resources Office, [jpfeiler@dbqschools.org](mailto:jpfeiler@dbqschools.org)**

**Purchase Contracts and Professional Service Contracts for Student Services – Sarah Pfab, Forum Business Office, [spfab@dbqschools.org](mailto:spfab@dbqschools.org)**

06/05/2023

Facilities/Support Services Committee Review/Approval Date

    /    /    

Board Approval Date

    /    /    

Approval Forwarded to District Administrator Overseeing Contract

Requisition #     

Date     /    /    

    /    /    

Completed copy to Carrie Mauss for Official Board Book



**Dubuque Community School District  
Dairy Product Bid for 2023 – 2024  
Award of the Primary Vendor Contract  
June 12, 2023**

**Background:**

Sealed bids for dairy product were opened on Monday, May 15, 2023. Dairy Bids were requested from three vendors, and one responded, Prairie Farms. The vendor submitted price for “Escalation/De-escalation”. The Escalation/De-escalation price varies per month based on the United States Department of Agriculture/Agricultural Marketing Service Division (USDA/AMS) federal order of Central Milk Order #32 Class I pricing. Dairy bid requested that the escalated cost to be based on market value for the month of May of 2023. The tabulation is attached, and the results of the bid process are as follows:

	<b>Escalation/De-escalation Bid</b>
<b>Prairie Farms</b>	<b>\$458,396.04</b>

The Food & Nutrition Department is requesting that the bid be awarded to Prairie Farms based on the Escalating/De-escalating pricing. The bid was reviewed for completeness of proposal, distributor qualifications and experience.

Dairy Products TABULATION 2023			
	Approx Yearly Usage	Escalating Price Prairie Farms	Total Escalation Bid Prairie Farms
Whole milk, unflavored, Grade A, pasteurized & homogenized, Vitamin A & D Carton 1/2 pt	11,800	\$0.37	\$4,341.22
Skim milk, unflavored, Grade A, pasteurized & homogenized, Vitamin A & D Carton 1/2 pt	164,405	\$0.30	\$49,864.04
Skim milk, unflavored, Grade A, pasteurized & homogenized, Vitamin A & D Plastic 16 oz.	60	\$1.15	\$69.00
Skim milk, chocolate, Grade A, pasteurized & homogenized, Vitamin A & D, Carton 1/2 pt.	993,421	\$0.32	\$320,278.93
Skim milk, chocolate, Grade A, pasteurized & homogenized, Vitamin A & D, Plastic 16 oz.	25	\$0.00	\$0.00
Skim milk, strawberry, Grade A, pasteurized & homogenized, Vitamin A & D, Carton 1/2 pt	67550	\$0.32	\$21,818.65
Skim milk, strawberry, Grade A, pasteurized & homogenized, Vitamin A & D, Plastic 12 oz (14 oz)	300	\$0.00	\$0.00
Low fat 1% milk, unflavored, Grade A pasteurized & homogenized, Vitamin A & D, Carton 1/2pt	181,000	\$0.31	\$56,327.20
Yogurt, 5 lb, Vanilla, 5 lb, bulk	20	\$8.20	\$164.00
Yogurt, Low-Fat, Strawberry, 5-pound bulk	70	\$8.20	\$574.00
Yogurt, Low-Fat, Assorted Flavors, 6 oz. containers	25	\$0.64	\$16.00
Yogurt, Low-Fat, Assorted Flavors, 4 oz. containers	180	\$0.00	\$0.00
Sour Cream, low fat, state % butterfat/fat, 5 lbs carton	25	\$11.00	\$275.00

Cottage Cheese, low fat, state % butterfat/fat content, 5 lbs	75	\$11.50	\$862.50
Cottage Cheese, low fat, state % butterfat/fat content, 5 oz (5 oz)	150	\$0.95	\$142.50
Milk 1%, Grade A, pasteurized & homogenized, Vitamin A & D 1 Gallon	760	\$4.65	\$3,534.00
Juice, 100% Fruit Juice, no added sugars (list flavors) 1 gallon	20	\$5.95	\$119.00
Orange Juice, 100% Fruit Juice, no added sugars 1/2 pt	20	\$0.50	\$10.00
			<u>\$458,396.04</u>

HIGHEST USAGE	Approx Yearly Usage	Escalating Price Prairie Farms	Total Escalation Bid Prairie Farms
Skim milk, unflavored, Grade A, pasteurized & homogenized, Vitamin A & D Carton 1/2 pt	164,405	\$0.30	\$49,864.04
Skim milk, chocolate, Grade A, pasteurized & homogenized, Vitamin A & D, Carton 1/2 pt.	993,421	\$0.32	\$320,278.93
Low fat 1% milk, unflavored, Grade A pasteurized & homogenized, Vitamin A & D, Carton 1/2pt	181,000	\$0.31	\$56,327.20
			<u>\$426,470.17</u>

**Completeness of Proposal**  
**Prairie Farms - 3 items with No Bid**

This page is intentionally blank.

This page is intentionally blank.

DUBUQUE COMMUNITY SCHOOL DISTRICT  
Educational Programs/Policy Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67<sup>th</sup> G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: April 28, 2023
  - B. Date media was emailed agenda: April 28, 2023
  - C. Board Committee: **Educational Programs/Policy Committee**
  - D. Date and Time of Meeting: **May 2, 2023, at 4:30 p.m.**
  - E. Place of Meeting: The Forum
  - F. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting. If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board members present: Nancy Bradley, Jim Prochaska, Tami Ryan, Anderson Sainci, and Lisa Wittman. District representatives present: Amy Hawkins, Lisa Tebockhorst, Mark Burns, Shirley Horstman, Tami Duehr and Mimi Holesinger.

Nancy Bradley called the meeting to order at 4:30 p.m.

Agenda was reviewed.

Strategic Plan

Priority Initiative #1 Student Achievement  
Collaborative Learning Community (CLC)

Mark Burns presented instructional coaches Jared Deutsch, Curt Deutsch and Mark West to discuss Collaborative Learning Communities at Senior and Hempstead High Schools. These communities use instructional coaches to collaborate with teaching staff to support them in teaching core classes like math and science. Interventions are used to help those teachers with learning extensions, enrichment, and reteaching of students who need additional support. Each high school has one full-time and one part-time instructional coach.

Lisa Tebockhorst updated the committee that each elementary has a full-time instructional coach who direct professional learning (PLC) and collaborative learning (CLC) at each school. These coaches meet with staff before school and support them in establishing and understanding the assessment rubrics for how students are grasping the standards. Professional development also includes working collaboratively with other schools and sharing on the essential standards.

Nancy Bradley asked for Lisa Tebockhorst and Tammy Duehr to present to the committee in the future about the new ELA curriculum that was used this year as well as to share data on student achievement.

Educational Programs

Shirley Horstman iJAG – Iowa Jobs for America’s Graduates Curriculum at an estimated cost of \$150,000.00.  
Board 6/12/23

This is a renewal of programming in middle and high schools. In addition, the district has been asked to pilot a program at the ALC for two years without any additional cost to the district. This program assists students with employment goals and works to connect them with career pathways. Funding comes from drop-out program. Shirley Horstman will come back with data on how successful the program is in the future.

Policy #8070 – Award of Contract

Revised – Board-6.12.23

Policy #8072 – Contracts

Revised – Board-6.12.23

Policy #8080 – Payroll Periods

Reviewed – Board-6.12.23

Policy #8081 – Payroll Deductions

Reviewed – Board-6.12.23

Policy #8110 – Treasurer’s Monthly Report

Revised – Board-6.12.23

Policy #8140 – Capital Assets

Revised – Board-6.12.23

Other Items

Amy Hawkins mentioned the great end of the year programs that were held around the district.

The districts new registration bus will be out and about this summer in the community. Summer Academy will take place July 5<sup>th</sup> through the July 28<sup>th</sup> with breakfast and lunch served to participants.

The next meeting was scheduled for July 11, 2023.

The meeting adjourned at 5:48 p.m.

Carolyn Mauss, Board Secretary

**Award of Contract (*other than Public Improvement Projects*)**

The award of contract may be made by the Board of Education ~~to the lowest responsible~~ *at its discretion* to any bidder meeting the specifications. The right is reserved to reject any or all bids, or any part thereof, and to waive informalities, and to enter into such contract or contracts as shall be deemed in the best interests of the school district.

If other than the low bid meeting the specifications is recommended, a statement of reasons for the recommendation must be presented to the Board of Education.

Adopted: April 13, 1987  
Reviewed: May 22, 2012  
Revised: November 13, 2017



***Contracts Purchasing of Goods or Services***

~~New p~~ Purchase of goods for ~~\$50,000 or more~~, new professional services contracts for ~~\$50,000~~ **\$100,000** or more, and annual ***purchase of goods or*** professional services contracts over ~~\$100,000~~ **\$150,000** shall be reviewed by a sub-committee of the Board of Education. This does not include contracts required to be competitively bid under Iowa Chapter 26.

~~Professional service contracts are agreements wherein the district purchases professional services from an independent contractor (not an employee).~~ The district administrator overseeing the contract ***purchase of goods or services*** shall identify the source of funding for the contract and make a recommendation. The committee shall consider such ~~contracts~~ ***purchases of goods or services*** for approval prior to their effective date(s).

All ***purchasing of goods and services*** contract's, regardless of value, must be submitted to the Board of Education for approval and must be signed by ~~an officer of the board~~ ***the President of the Board or designee.***

All purchase of goods and ~~professional services contracts~~ must comply with any other applicable procedures outlined in district policy.

Adopted: May 24, 2010  
Revised: January 8, 2018  
Revised: August 13, 2018

Cross Reference: 8060

### **Payroll Periods**

Personnel of the school district will be paid according to schedules adopted by the Business Office. Such schedules shall comply with existing employee master contracts. All salaried employees will be paid on a monthly pay cycle and all hourly employees will be paid on a bi-weekly pay cycle.

Adopted: April 13, 1987  
Reviewed: July 19, 2012  
Revised: December 11, 2017

### **Payroll Deductions**

Payroll deductions shall consist of federal and state income tax withholdings, social security Medicare, Iowa Public Employees' Retirement System (IPERS) and other legally required deductions.

Any employee may elect to have payments withheld for insurance, annuity programs, or other available programs, provided such programs have been approved by the Board of Education.

Adopted: April 13, 1987  
Revised: August 13, 2012  
Revised: December 11, 2017

1. Applications for payroll deductions must be in the Business Office 15 days prior to the next scheduled pay date.
2. Changes in payroll deductions will only be made upon request and after acceptance of the proposed change by the school district.

### **Treasurer's Monthly Report**

The Treasurer of the Board shall file with the Board of ~~Directors~~ *Education* each month a district-wide reconciliation of bank accounts to the individual cash balances by fund in the general ledger.

Adopted: April 13, 1987  
Reviewed: July 19, 2012  
Revised: May 8, 2017  
Revised:

### **Capital Assets**

The school district will establish and maintain a capital assets management system for reporting capitalized assets owned or under the jurisdiction of the school district in its financial reports in accordance with generally accepted accounting principles (GAAP) as required or modified by law; to improve the school district's oversight of capital assets by assigning and recording them to specific facilities and programs and to provide for proof of loss of capital assets for insurance purposes.

Capital assets, including tangible and intangible assets, are reported in the government-wide financial statements (i.e. governmental activities and business type activities) and the proprietary fund financial statements. Capital assets reported include school district buildings and sites, construction in progress, improvements other than buildings and sites, land and machinery and equipment. Capital assets reported in the financial reports will include individual capital assets with an historical cost equal to or greater than \$5,000. The Federal regulations governing school lunch programs require capital assets attributable to the school lunch program with a historical cost of equal to or greater than \$500 be capitalized. Additionally, capital assets are depreciated over the useful life of each capital asset.

All intangible assets with a purchase price equal to or greater than \$200,000 with useful life of two or more years, are included in the intangible asset inventory for capitalization purposes. Such assets are recorded at actual historical cost and amortized over the designated useful lifetime applying a straight-line method of depreciation. If there are no legal, contractual, regulatory, technological or other factors that limit the useful life of the asset, then the intangible asset needs to be considered to have an indefinite useful life and no amortization should be recorded.

***If an intangible asset that meets the threshold criteria is fully amortized, the asset must be reported at the historical cost and the applicable accumulated amortization must also be reported. It is not appropriate to “net” the capital asset and amortization to avoid reporting. For internally generated intangible assets, outlays incurred by the government's personnel, or by a third-party contractor on behalf of the government, and for development of internally generated intangible assets should be capitalized.***

***The district recognizes the importance of classifying leases of intangible assets as assets or liabilities in financial statements. When operating as a lessor, the district will recognize a lease liability and an intangible right-to-use lease asset. When operating as a lessee, the district will recognize a lease receivable and a deferred inflow of resources consistent with the requirements established in GASB 87.***

***The District recognizes a lease liability and an intangible right-to-use lease asset with an initial value of \$200,000 or more. At the commencement of a lease, the District initially measures the lease liability at the present value of payments expected to be made during the lease term. Subsequently, the lease liability is reduced by the principal portion of lease payments made. The lease asset is initially measured as the initial amount of the lease liability, adjusted for lease payments made at or before the lease commencement date plus certain initial direct costs to place the asset in service. The lease asset is then amortized on a straight-line basis over the life of the lease.***

~~—Phase III districts, as determined under GASB 34, will not retroactively report intangible assets. If actual historical cost cannot be determined for intangible assets due to lack of sufficient records, estimated historical cost will be used.~~

~~—This policy applies to all intangible assets. If an intangible asset that meets the threshold criteria is fully amortized, the asset must be reported at the historical cost and the applicable accumulated amortization must also be reported. It is not appropriate to “net” the capital asset and amortization to avoid reporting. For internally generated intangible assets, outlays incurred by the government's personnel, or by a third party contractor on behalf of the government, and for development of internally generated intangible assets should be capitalized.~~

The capital assets management system must be updated ~~monthly~~ **annually** to account for the addition/acquisition, disposal, relocation/transfer of capital assets. It is the responsibility of the superintendent or designee to count and reconcile the capital assets with capital assets management system on June 30 each year.

It is the responsibility of the superintendent to develop administrative regulations implementing this policy. It will also be the responsibility of the superintendent to educate employees about this policy and its supporting administrative regulations.

Adopted: November 8, 2010

Revised: January 13, 2014 (retroactively enacted as of July 1, 2013)

Revised: May 14, 2018

## CAPITAL ASSETS REGULATION

### A. Capital Assets Management System

The superintendent, and/or other designated staff, shall:

- 1) Conduct the fixed assets physical count;
- 2) Develop the fixed assets listing;
- 3) Tag fixed assets included in the fixed assets management system with a bar code identification number;
- 4) Make a recommendation of a computer software program for managing the fixed assets management system;
- 5) Enter the necessary data into the fixed capital assets management system and compile the appropriate reports;
- 6) Develop forms and procedures for maintaining the integrity of the fixed capital assets management system; and,
- 7) Maintain responsibility for an accurate fixed capital assets management system.

### B. Determining historical cost

1. The historical cost of a capital asset is based on the actual costs expended in making the capital assets serviceable.
2. Gifts of capital assets are valued at the estimated fair market value at the addition/acquisition date.
3. Fixed assets purchased under a capital lease are valued at historical cost of the net present value of the minimum lease payments on the addition/acquisition date.
4. The historical cost of capital assets must include capitalized interest.

### C. Annual capital assets listing reconciliation

1. The superintendent, and/or other designated staff, in conjunction with the capital assets management team, will conduct an annual capital assets physical count to develop the annual capital assets listing in a manner similar to the initial capital assets listing process in B above. At least every four years, someone other than the person in custody of the capital assets in the building/department/room will perform the capital assets physical count for the building/department/room.
2. Upon completion of the annual capital assets listing, the capital assets listing is reconciled to the capital assets management system data base.
3. Capital assets found to have been excluded from the data base are added to the capital assets management system. The capital assets management system process should be reviewed to prevent future incidents of excluding a capital asset.
4. Capital assets unaccounted for are reported to the superintendent or designee who contacts the supervisor of and the individual in charge/control/custody of the capital asset.



## CAPITAL ASSETS REGULATION

5. Capital assets unaccounted for after thirty days are reported to the superintendent for appropriate action and documentation. "Appropriate action" may include discipline, up to and including discharge, and may require the employee/person in charge/control/custody of the capital asset to replace the asset.
6. The superintendent or designee is responsible for documenting the reasons each asset was not reconciled to the capital assets management system.

### D. Addition/acquisition of capital assets.

1. The school district's purchasing policy and administrative regulations must be followed when acquiring capital assets. The school district's policy and administrative regulations must be followed for receiving a gift of capital assets.
2. The capital assets addition/acquisition documentation must be completed for each additional capital assets with an addition/acquisition cost of equal to or greater than ~~\$1,000~~ **\$5,000** (Nutrition \$500). The following information should be collected, if applicable:
  - a. Name of location-building/department/room;
  - b. Location-building/department/room code;
  - c. Balance sheet accounting/class code;
  - d. Addition/acquisition date;
  - e. Purchase order number/invoice number;
  - f. Bar code identification number assigned to and placed on the capital asset;
  - g. Serial/model number;
  - h. Cost-historical;
  - i. Fair market value on acquisition date (donated assets only);
  - j. Estimated useful life;
  - k. Vendor;
  - l. Purchasing fund and function;
  - m. Description of capital asset;
  - n. Quantity; and
  - o. Function for depreciation.
3. Capital assets acquired in a month must be entered into the capital assets management system in the same fiscal year.
4. The actual costs of construction in progress is entered into the capital assets management system in the month in which the final costs are incurred and the total cost of addition/acquisition is entered. Upon completion of construction, the total costs accumulated over the period of construction are reclassified to buildings.

### E. Relocation/transfer of machinery and equipment capital assets.

1. A capital assets relocation/transfer documentation must be completed prior to removing machinery and equipment capital assets from their current location. The following information must be collected:
  - a. Relocation/transfer date;
  - b. Quantity;
  - c. Bar code identification number;
  - d. Current location-building/department/room code;
  - e. New location-building/department/room code;
  - f. Date placed at new location-building/department/room.

2. Capital assets relocated/transferred in a month must be entered into the capital assets management system prior to the close of the fiscal year when the asset was relocated.

F. Disposal of capital assets

1. A Capital Assets disposal documentation must be completed prior to disposing of real property. The following information must be collected:
  - a. Disposal date;
  - b. Quantity;
  - c. Bar code tag identification number;
  - d. Legal description,
  - e. Location/Address;
  - f. Disposal methods for real property trade, sale, stolen, etc.
2. Capital assets disposed of in a month must be entered into the capital assets management system prior to the close of the fiscal year when the asset was disposed.
3. When assets are sold or disposed of, it is necessary to calculate and report a gain or loss in the statement of activities. The gain/loss is calculated by subtracting the net book value (historical cost less any accumulated amortization) from the net amount realized on the sale or disposal.

G. Lost, damaged or stolen capital assets.

1. A Lost, Damaged or Stolen Capital Assets Report must be completed when a capital asset has been lost, damaged or stolen. The following information must be collected:
  - a. Date of loss, damage or theft;
  - b. Quantity;
  - c. Description of capital asset;
  - d. Bar code tag identification number;
  - e. Location-building/department/room;
  - f. Description of loss, damage, etc.
2. Capital assets damaged, lost or stolen must be entered into the capital assets management system prior to the close of the fiscal year when the asset was damaged, lost, or stolen.

H. Capital assets reports

1. Annual reports for June 30 each year.
  - a. Capital assets listing including the following items:
    - 1) Function and depreciation function;
    - 2) Bar code tag identification number;
    - 3) Description of the capital asset;
    - 4) Historical cost or other;
    - 5) Location;
    - 6) Current year depreciation/expense; and,
    - 7) Accumulated depreciation/amortization.
  - b. Capital assets listing by location/building;
  - c. Capital assets listing by building; and,
  - d. Capital assets listing by replacement cost.

**Teacher Quality Committee**  
**May 9, 2023**  
**4:00 p.m. at Board Room**

**Minutes**

✧ **Building TQ Requests**  
Eisenhower – attending KPEC

✧ **TQ Thanksgiving Day Ideas**  
Mimi Holesinger attended to discuss some ideas. She discussed using the same format as LUMEN. We discussed how much prep time we would provide facilitators. Mimi requests the same hours which is three hours for prep and 1.5 hours of delivery to small groups.

Some ideas that came up are about collaboration, mindfulness, communication skills, resiliency, relationship building. An idea came from the group about a variation of the gratitude lesson we presented last year.

TQ members appreciated the opportunity for the staff to come together. In some schools it is a rare occasion for all the teachers to come together in one setting. There is a bonding that occurs when this happens. The idea of resilience came up also. There is value in learning about resiliency around Thanksgiving time. A recommendation was made about if there is time for a group gathering to make sure that happens in the first half of the presentation, then moving into PLC time.

Mimi has gathered a small group to take our ideas and to bring back a more developed plan.

✧ **Other business**  
We discussed setting the first Wednesday of each month at 4:00. Here are the dates.

August 2  
September 6  
October 4  
November 1  
January 3  
February 7  
March 6  
April 3  
May 1

✧ **Next Meeting: TBD**  
August 2

## Facilities/Support Services

### **Recommendations:**

✓ I move that the Board of Education approve the agreement with the Bus Drivers and Attendants as presented

✓ I move that the Board of Education approve the agreement with the Non-Bargaining Employees as presented

✓ I move that the Board of Education approve the agreement with the Maintenance Employees as presented

✓ I move that the Board of Education approve the agreement with the 12-month Secretaries as presented

✓ I move that the Board of Education approve the agreement with Truck Driver and Mechanic Employees as presented

✓ I move that the Board of Education approve Change Order #8 to Tricon Construction Group on the Senior High School Renovation Phase II Project in the increased amount of \$104,576.58

✓ I move that the Board of Education tentatively approve the plans, specifications, form of contract and estimate of total cost for the Dalzell Field Videoboard Replacement Project and set the date, time, and location as July 10, 2023, at 4:30 p.m., at the Dubuque Community School District, 2300 Chaney Road, Dubuque, Iowa, for a hearing thereon and further authorize the advertisement for competitive bids

✓ I move that the Board of Education approve the Agreement with Straka Johnson Architects, PC., for the Dubuque Initiatives- DCSD Preschool Renovations Project in the amount of \$10,000.00

✓ I move that the Board of Education authorize payment of final June 2023 bills subject to post audit by the Board

✓ I move that the Board of Education approve the transfer of funds from the general fund to the student activity fund for athletic safety and protective gear in the amount of \$53,149.40 or as determined and eligible as of June 30, 2023

✓ I move that the Board of Education approve Amendment #2 with INVISON Architecture, LLC for the Middle School Study Project in the amount of \$86,400.00

✓ I move that the Board of Education approve the Agreement with WHKS & Co for the Sageville Elementary School Culvert Replacement Project in the amount of \$18,900.00

DUBUQUE COMMUNITY SCHOOL DISTRICT  
HUMAN RESOURCE SERVICES

RECOMMENDATION TO BOARD OF EDUCATION  
June 12, 2023

TENTATIVE AGREEMENT

BUS DRIVER AND BUS ATTENDANT EMPLOYEES  
and the  
DUBUQUE COMMUNITY SCHOOL DISTRICT

The Dubuque Community School District and the Bus Driver and Bus Attendant Employees, represented by the International Brotherhood of Teamsters, Local # 120, have reached a tentative contract agreement for the 2023/24 contract year, effective July 1, 2023.

Contract provisions are as follows:

- A. Hourly Salary Increase = Bus Drivers \$ .82  
Bus Attendants \$ .82
- B. Salary and Benefits Increase = 3.07%
- C. Annual total Dollar Increase = \$61,795
- D. Employees Covered by the New Agreement = 90

Union members ratified the proposed Contract Agreement. The Superintendent recommends that the Board of Directors approve the contract with the Bus Drivers and Bus Attendants as summarized above.

Brian Kuhle  
Chief Human Resources Officer

Dubuque Community School District  
Ernie Bolibaugh  
Brian Kuhle  
Kevin Kelleher  
Amy VanderMuelen  
Rick Till

International Brotherhood of Teamsters  
John Klootwyk

Dubuque Community School District  
Human Resource Services  
Recommendation to Board of Education

June 12, 2023

Paraprofessionals

- A. Hourly Salary Increase = \$0.43
- B. Salary and Benefits Increase = 3.04%
- C. Total Employees = 400
- D. Current \$15.12, New \$15.55

Non-Bargaining Employees and Administrators

- A. Increase = Varies
- B. Salary and Benefits Increase = 3.05%
- C. Total Employees = 147

Non-Bargaining Secretaries

- A. Hourly Salary Increase = \$0.66
- B. Salary and Benefits Increase = 3.07%
- C. Total Employees = 47

Other Items

- Transportation Assistant Manager Sue Shaul an increase of \$2000 FY23/24, \$2000 FY24/25
- IT Infrastructure Network Technician Brad Tigges an increase of \$2500 FY23/24, \$2500 FY24/25
- IT Data Analyst Jacob Blau an increase of \$2500 FY23/24, \$2500 FY24/25

**Miscellaneous Salary 23/24**

Minimum Wage	\$7.25	Ticket Taker	\$12.50
Maintenance	\$15.50	Timers	\$22.00
Activities	\$12.50	Sub Teacher	\$135
Concessions	\$12.50	Long Term Sub-Teacher	\$172
Security	\$18.50		
Substitute	\$13.50		
Sub Long Term	\$14.50		

DUBUQUE COMMUNITY SCHOOL DISTRICT  
HUMAN RESOURCE SERVICES

RECOMMENDATION TO BOARD OF EDUCATION  
June 12, 2023

TENTATIVE AGREEMENT

MAINTENANCE EMPLOYEES  
and the  
DUBUQUE COMMUNITY SCHOOL DISTRICT

The Dubuque Community School District and the District's Maintenance Employees, represented by the Carpenters Local # 678, have reached a tentative contract agreement for the 2023/24 contract year, effective July 1, 2023.

Contract provisions are as follows:

A. Hourly Salary Increase = Plant Maintenance Foreman/Carpenter Foreman \$ 1.02  
Plant Maintenance # 1/Painter Foremen \$ 1.00  
Carpenter Electronics Technician \$ .99  
Painters Carpenter Helper \$ .98  
Groundskeeper Foreman \$ .96  
Groundkeeper \$ .94

B. Salary and Benefits Increase = 3.04%

C. Annual Total Dollar Increase = \$39,743

D. Employees Covered by the New Agreement = 16

Union members ratified the proposed Contract Agreement. The Superintendent recommends that the Board of Directors approve the contract with the Maintenance Employees as summarized above.

Brian Kuhle  
Chief Human Resources Officer

NEGOTIATING TEAM MEMBERS

Dubuque Community School District

Lisa Demmer  
Brian Kuhle  
Kevin Kelleher  
Rob Powers  
Rick Till  
Amy VanderMeulen

Carpenters Local # 678

Derek Duehr  
Kyle Z  
Dan Hammel  
Rhea Pierce  
Ty Kleiner  
Jeff P

DUBUQUE COMMUNITY SCHOOL DISTRICT  
HUMAN RESOURCE SERVICES

RECOMMENDATION TO BOARD OF EDUCATION  
June 12, 2023

TENTATIVE AGREEMENT

TRUCK DRIVER AND MECHANIC EMPLOYEES  
and the  
DUBUQUE COMMUNITY SCHOOL DISTRICT

The Dubuque Community School District and the District's Truck Driver and Mechanic Employees, represented by the International Brotherhood of Teamsters, Local #120, have reached a tentative contract agreement for the 2023/24 contract year, effective July 1, 2023.

Contract provisions are as follows:

- A. Hourly Salary Increase  
Mechanics = \$.86 + \$6.38\*=\$7.24  
Truck Drivers = \$.86
- B. Salary and Benefits Increase = 3.04%
- C. Annual Total Dollar Increase = \$17,006
- D. Employee Covered by the New Agreement = 8

\*5<sup>th</sup> mechanic position cut. Salary divided equally between 4 remaining mechanics.

Union members ratified the proposed Contract Agreement. The Superintendent recommends that the Board of Directors approve the contract with the Truck Drivers and Mechanics as summarized above.

Brian Kuhle  
Chief Human Resources Officer

Dubuque Community School District  
Ernie Bolibaugh  
Brian Kuhle  
Kevin Kelleher  
Lisa Demmer  
Rick Till  
Amy VanderMeulen

International Brotherhood of Teamsters  
Bob Benn  
John Klootwyk  
Ryan Fagan  
Dan Paar





# AIA® Document G701® – 2017

## Change Order

**PROJECT:** *(Name and address)*  
Dubuque Senior High School Renovation  
Phase II

**CONTRACT INFORMATION:**  
Contract For: General Construction  
  
Date: April 12, 2021

**CHANGE ORDER INFORMATION:**  
Change Order Number: 008  
  
Date: May 30, 2023

**OWNER:** *(Name and address)*  
Dubuque Community School District  
Dubuque Community School District  
2300 Chaney Rd.  
Dubuque, IA 52001

**ARCHITECT:** *(Name and address)*  
Straka Johnson Architects, PC  
3555 Digital Drive  
Dubuque, IA 52003

**CONTRACTOR:** *(Name and address)*  
Tricon Construction Group  
1230 East 12th Street  
Dubuque, IA 52001

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

COR 155R – Art Room Casework	+\$62,213.27
COR 158 – Folding Partition Removal	+\$31,541.92
COR 161 – Water Main capping at Southeast Addition	+\$10,246.52
COR 162 – Health Club Fitness subfloor	+ \$5,548.47
COR 167 – Area A Water Line tie-ins	+ \$5,006.12
COR 171 – ERV 1 and 2 Structural reductions.	-\$9,979.72
<b>TOTAL Change Order No. 8</b>	<b>+\$104,576.58</b>

The original Contract Sum was	\$ 27,492,000.00
The net change by previously authorized Change Orders	\$ 509,759.86
The Contract Sum prior to this Change Order was	\$ 28,001,759.86
The Contract Sum will be increased by this Change Order in the amount of	\$ 104,576.58
The new Contract Sum including this Change Order will be	\$ 28,106,336.44

The Contract Time will be increased by Twenty (20) days.  
The new date of Substantial Completion will be October 18, 2024

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Straka Johnson Architects, PC

**ARCHITECT** *(Firm name)*

**SIGNATURE**

Kenneth W. Johnson, AIA

**PRINTED NAME AND TITLE**

**DATE**

Tricon Construction Group

**CONTRACTOR** *(Firm name)*

**SIGNATURE**

Ron Richard, Owner

**PRINTED NAME AND TITLE**

**DATE**

Dubuque Community School District

**OWNER** *(Firm name)*

**SIGNATURE**

Kate Parks President, Board of Education

**PRINTED NAME AND TITLE**

**DATE**

NOTICE OF PUBLIC HEARING

**DUBUQUE COMMUNITY SCHOOL DISTRICT**

Notice is hereby given that the Board of Education of the Dubuque Community School District will hold a public hearing in accordance with the *Code of Iowa, Chapter 26*, on Monday, July 10, 2023, at 5:30 o'clock p.m., Central Standard Time, (or immediately following the conclusion of the Facilities/Support Services Committee meeting) at the Administration Office of the School District (Forum Building), 2300 Chaney Road, Dubuque, Iowa 52001-3095 for the purpose of hearing or receiving any objections to the adoption of the proposed drawings, specifications and form of contract (the "Documents") and estimated cost for a public improvement project at Dalzell Field, 1800 Clarke Drive, in the City of Dubuque, Iowa.

**DALZELL FIELD VIDEOBOARD REPLACEMENT  
DUBUQUE COMMUNITY SCHOOL DISTRICT**

The proposed Documents are available for examination, prior to the public hearing, at the Dubuque Community School District Buildings and Grounds Building, 2300 Chaney Road, Dubuque, Iowa 52001. Written objections concerning the Documents or the estimated cost of the Project are to be filed with the Secretary of the Board of Education at the Forum Building at or prior to the public hearing. At the public hearing, any person interested may appear and file objections to the Documents or the estimated cost of the Project or comment in favor thereof. The Board shall hear said objections and any evidence for or against the Documents or estimated cost of the Project. At the conclusion of the public hearing, the Board shall render its decision with respect to said objections.

Published upon order of the Dubuque Community School District

By: Carolyn Mauss, Board Secretary

Publish: June 29, 2023, in the *Dubuque Telegraph Herald*

**SECTION 001113**

**NOTICE TO BIDDERS FOR PUBLIC IMPROVEMENT PROJECT  
DALZELL FIELD VIDEOBOARD REPLACEMENT  
DUBUQUE COMMUNITY SCHOOL DISTRICT  
DUBUQUE, IOWA**

**NOTICE IS HEREBY GIVEN: BIDS FOR THE DUBUQUE COMMUNITY SCHOOL DISTRICT DALZELL FIELD VIDEOBOARD REPLACEMENT PROJECT WILL BE ACCEPTED FOR REVIEW AND CONSIDERATION.**

Sealed bids for the Dalzell Field Videoboard Replacement Project will be received on June 29, 2023 at the Dubuque Community School District Administration Building (The Forum), 2300 Chaney Road, Dubuque, Iowa 52001, before 2:00 p.m., CST, according to the designated clock at the Reception Desk in the Forum Building. Bids will be stamped with the time they were received. The Bids will be publicly opened and read aloud shortly after 2:00 p.m., June 29, 2023, in the Board Room of the Dubuque Community School District Administration Building (The Forum), located at 2300 Chaney Road, Dubuque, Iowa. Neither the District nor its agents will assume liability for the inability of a bidder to submit a bid in a timely manner. Bidders bear full and complete responsibility for the timely submission of such bid. Bids received after the deadline will not be considered and will be returned to the bidder unopened.

**The scope of work for the project located at 1800 Clarke Drive, Dubuque, Iowa, 52001, includes, but is not limited to the following:**

In general, the project would consist of the design for the replacement of the existing video display board as well as the electronic scoreboard at Dalzell Field. The project also includes minor structural work and miscellaneous electrical, and low voltage work as required for removal and installation of equipment.

A pre-bid conference is scheduled for June 21, 2023 at 2:00 p.m., at Dalzell Field, 1800 Clarke Drive, Dubuque, Iowa 52001. Bidders are highly encouraged to attend this meeting, although attendance is not mandatory to bid the project. Contractors are asked to meet at the east entrance to Dalzell Field.

**CONTRACTS:**

Bids will be received, and project constructed under a single prime contract. Bids must be on a lump sum basis. Work to commence on or about July 18, 2023, with completion of work as follows:

Substantial Completion of the Dalzell Field Videoboard Replacement Project shall be no later than January 19, 2024. Additional time restrictions/timelines may also be in place for this project and those restrictions are covered in the construction documents.

**DOCUMENT AVAILABILITY:**

Bid documents will be available for viewing on or after June 13, 2023 at the Dubuque Community School District Buildings and Grounds Department, 2300 Chaney Road, Dubuque, Iowa 52001-3095; Origin Design Co. office, 137 Main Street Suite 100, Dubuque, Iowa 52001, and at plan room locations as listed below:

Master Builders/Construction Update/iSqFt Plan Room: [www.mbionline.com](http://www.mbionline.com)

Dodge Data & Analytics: <http://construction.com>

Origin Design: [www.origindesignplanroom.com](http://www.origindesignplanroom.com)

Bidders may obtain copies of the Bidding Documents from Tri-State Blue Print/Rapids Reproductions, 696 Central Avenue, Dubuque, Iowa 52001, 563-556-3030, or [tristate@rapidsrepro.com](mailto:tristate@rapidsrepro.com) upon depositing the sum of fifty dollars (\$50.00) per set or receipt of AGC, AMC, AMEC, MBI, or NECA card. Deposit checks shall be made out to Dubuque Community School District. Deposits will be refunded upon return of the Construction Bidding Documents, to unsuccessful bidders, if returned documents are in good condition and returned within fourteen (14) days after award of the project.

When requesting Bidding Documents, please register your name, company name and complete address, telephone number (with area code), fax number, and email address. This information will be used to transmit addenda to all who are known to have received Bidding Documents.

**BIDDING REQUIREMENTS:**

Each Bid shall be submitted on the Bid Form provided with the Bidding Documents. No oral, facsimile or telephonic bids or modifications will be considered. Bids shall be addressed and delivered to the Dubuque Community School District, Forum Building, 2300 Chaney Road, Dubuque, Iowa 52001—Attention Chief Financial Officer, in sealed envelopes marked with the Project Name and name and address of Bidder. All bids shall be sealed and plainly marked. Any alteration of the bid form may be cause for rejection of the bid.

Each Bid shall be accompanied by Bid Security in the amount of ten percent (10%) of the total bid submitted. Bid Security must be in the form set forth in the Instructions to Bidders. Bid Security must be in one of the following forms: Certified Check, Cashier's Check, Credit Union Certified Share Draft or an approved Bond Form.

The successful Bidder will be required to furnish a Certificate of Insurance and Performance and Labor and Material Payment Bonds both in an amount equal to 100% of the Contract Price and in accordance with other requirements outlined in the Bid Documents.

Should the successful bidder fail or neglect to furnish satisfactory performance/payment bonds, refuse to enter into a Contract on the basis of the bid, or fail to meet the requirements of this Notice and the specifications regulating the award, the bidder's security may be retained as liquidated damages. No bidder may withdraw its bid for a period of forty-five (45) calendar days after the date and hour set for opening of bids.

**IOWA STATE SALES TAX:** This project is tax exempt. **Do Not** include Iowa State Sales Tax in any calculation of Bid totals. Contractors and Suppliers will be provided an Iowa sales tax exemption certificate for this project.

**BASIS OF BIDS:**

The Bidder shall include all requested Forms and attachments with their submission of the Bid Form; failure to comply may be cause for rejection.

Consideration of bids and the award of contract may be made by the Board of Education of the Dubuque Community School District to the lowest responsive, responsible bidder determined on the basis of a combination of the base bid and any selected alternates at its meeting on July 10, 2023, in the Dubuque Community School District Board Room, Forum Building, 2300 Chaney Road, Dubuque, Iowa. The right is reserved to reject any and all bids, or any part thereof, and to waive informalities or irregularities and to enter into such Contract or Contracts as shall be deemed in the best interests of the Dubuque Community School District.

By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa to the extent lawfully required under Iowa statutes.

All bids will be governed by applicable provisions in the Iowa Code and Dubuque Community School District Board Policies, including its Non-Discrimination Equal Employment Opportunity and Affirmative Action Policy.

---

Carolyn Mauss  
Board Secretary  
Dubuque Community School District

Published: June 13, 2023

# AIA® Document B101® – 2017

## ***Standard Form of Agreement Between Owner and Architect***

**AGREEMENT** made as of the Ninth day of May in the year Two Thousand Twenty-Three  
(*In words, indicate day, month and year.*)

**BETWEEN** the Architect's client identified as the Owner:  
(*Name, legal status, address and other information*)

Dubuque Community School District  
2300 Chaney Rd.  
Dubuque, IA 52001

and the Architect:  
(*Name, legal status, address and other information*)

Straka Johnson Architects, PC  
3555 Digital Drive  
Dubuque, IA 52003

for the following Project:  
(*Name, location and detailed description*)

Dubuque Initiatives - DCSD Preschool Renovations  
7900 Chavenelle Drive  
Dubuque, IA 52002

The Owner and Architect agree as follows.

### **ADDITIONS AND DELETIONS:**

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Init.

AIA Document B101 – 2017. Copyright © 1974, 1978, 1987, 1997, 2007 and 2017. All rights reserved. "The American Institute of Architects," "American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are registered trademarks of The American Institute of Architects. This document was produced at 10:28:12 CT on 05/04/2023 under Order No.4104237320 which expires on 10/28/2023, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail docinfo@aiacontracts.com.

User Notes:

(2001023852)

§ 10.10 Any amendments to this Agreement shall be in writing and shall be executed by the same parties who executed the original Agreement or their successors in office.

# ARTICLE 11 COMPENSATION

§ 11.1 For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

- .1 Stipulated Sum  
(Insert amount)

Architect's fee for Master Planning and Conceptual Drawings through May 1, 2023 shall be Hourly Not-To-Exceed \$10,000.00.

- .2 Percentage Basis  
(Insert percentage value)

(Paragraphs deleted)

Architect's fee for Traditional A/E Services shall be seven- and one-half percent (7.5 ) % of Owner's final Approved Construction Budget for Hard Construction Costs, and other portions of related project costs coordinated by Architect, as calculated in accordance with Section 11.6.

§ 11.2 For the Architect's Supplemental Services designated in Section 4.1.1 and for any Sustainability Services required pursuant to Section 4.1.3, the Owner shall compensate the Architect as follows:

(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

Included in fees above.

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.2, the Owner shall compensate the Architect as follows:

(Insert amount of, or basis for, compensation.)

Other Additional Services identified in Scope Exhibit – Compensation to be determined based on Scope of Service.

§ 11.4 Compensation for Supplemental and Additional Services of the Architect's consultants when not included in Section 11.2 or 11.3, shall be the amount invoiced to the Architect plus zero percent (0%), or as follows:

(Insert amount of, or basis for computing, Architect's consultants' compensation for Supplemental or Additional Services.)

§ 11.5 When compensation for Basic Services is based on a stipulated sum or a percentage basis, the proportion of compensation for each phase of services shall be as follows:

Conceptual Design Phase	-	percent (	Complete	%)
Schematic Design Phase	Fifteen	percent (	15	%)
Design Development Phase	Twenty-five	percent (	25	%)
Construction Documents Phase	Thirty-seven	percent (	37	%)
Procurement Phase	Two	percent (	2	%)
Construction Phase (through Substantial Completion)	Twenty	percent (	20	%)
Closeout Phase (Substantial Completion through Final	One	percent (	1	%)

Acceptance)

Total Basic Compensation                      one hundred    percent (                      100                      %)

§ 11.5.1 For the purposes of this Article 11 only, construction contract Change Orders shall be divided into two (2) groups: (1) Change Orders resulting solely from change in Project Scope (hereinafter called "Scope Change Orders"); and (2) all other Change Orders (hereinafter called "Other Change Orders"). Concerning additional fees for services pertaining to construction contract Change Orders, the Architect shall receive additional fees only for services pertaining to Scope Change Orders. Under no circumstances shall the Architect receive any additional fees for any work pertaining to Other Change Orders. Architect fees permitted by this Section 11.5.1 shall be negotiated.

§ 11.5.2 The Architect shall not receive any additional fee for redesign and rebidding work if rebidding is required pursuant to Section 6.6.4.

§ 11.6 When compensation identified in Section 11.1 is on a percentage basis, progress payments for each phase of Basic Services shall be calculated by multiplying the percentages identified in this Article by the Owner's most recent budget for the Cost of the Work. Compensation paid in previous progress payments shall not be adjusted based on subsequent updates to the Owner's budget for the Cost of the Work.

§ 11.6.1 When any portions of the Project are deleted or otherwise not constructed, compensation for design of those portions of the Project shall be payable to the extent services are performed on those portions, in accordance with Basic Services requirements per Section 11.5 to meet Owner's budget for the Project. The Architect shall not be entitled to additional compensation beyond that authorized as Basic Services in accordance with this Agreement.

§ 11.7 The hourly billing rates for services of the Architect and the Architect's consultants are set forth below. The rates shall be adjusted in accordance with the Architect's and Architect's consultants' normal review practices.

*(If applicable, attach an exhibit of hourly billing rates or insert them below.)*

*(Row deleted)*

Marty Johnson, Owner/Architect	\$155/hour
Project Director/Architect	\$140/hour
Intern Architects/Technicians	\$135/hour
Secretarial	\$40/hour
Structural/Mechanical Engineers	\$185/hour

§ 11.8 Compensation for Reimbursable Expenses

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic, Supplemental, and Additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

.1

*(Paragraphs deleted)*

Permitting and other fees required by authorities having jurisdiction over the Project;

.2 Owner requested printing, reproductions, plots, and standard form documents;

.3 Postage, handling, and delivery; or;

.4 Other similar Project-related expenditures approved by the Owner;

*(Paragraphs deleted)*

The Architect shall provide complete documentation, including copies of all invoices paid by the Architect, for those expenses that are to be reimbursed.

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants without mark.

§ 11.9 Architect's Insurance. If the types and limits of coverage required in Section 2.5 are in addition to the types and limits the Architect normally maintains, the Architect shall notify the Owner and the Owner shall elect whether to require the additional insurance. If the Owner elects to require the additional insurance coverage, the Owner shall pay the Architect for the additional costs incurred by the Architect for the additional coverages as set forth below:

Init.

AIA Document B101 – 2017. Copyright © 1974, 1978, 1987, 1997, 2007 and 2017. All rights reserved. "The American Institute of Architects," "American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are registered trademarks of The American Institute of Architects. This document was produced at 10:28:12 CT on 05/04/2023 under Order No.4104237320 which expires on 10/28/2023, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail docinfo@aiaccontracts.com.

User Notes:

(2001023852)

**Dubuque Community School District**

**Board Motion for Payment of Year-end Bills**

That the Board of Education authorize payment of final June 2023 bills subject to post audit by the Board.



**Dubuque Community School District**  
**Board Motion for Transfer of Funds**

That the Board of Education approve the transfer of funds from the general fund to the student activity fund for athletic safety and protective gear in the amount of \$53,149.40 or as determined and eligible as of June 30, 2023



AIA®

## Document G802® – 2017

***Amendment to the Professional Services Agreement*****PROJECT:** *(name and address)*  
22097 Dubuque Middle School Study**AGREEMENT INFORMATION:**  
Date: June 13, 2022**AMENDMENT INFORMATION:**  
Amendment Number: 002  
Date: May 17, 2023**OWNER:** *(name and address)*  
Dubuque Community School District  
2300 Chaney Road  
Dubuque, IA 52001**ARCHITECT:** *(name and address)*  
INVISION Architecture, LLC  
PO Box 1800  
Waterloo, IA 50704-1800

The Owner and Architect amend the Agreement as follows:

§ 1.1.4 The Owner's anticipated design and construction milestone dates:

.1 Design phase milestone dates, if any:

Bond Referendum Election - November 2023

§ 1.1.11.1 Consultants retained under Basic Services:

.5 Communications Consultant:

Donovan Group  
6820 University Avenue #139  
Cedar Falls, Iowa 50613

The Donovan Group's rate for consulting and deliverables would be up to \$2,000/month from the time of engagement through the election. This would be a direct reimbursable without markup from INVISION

§ 11.1 For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

.1 Stipulated Sum

*(Insert amount)*

\$9,500 per month for pre-bond referendum planning. This is an extension of our proposal from architectural planning to pre-bond referendum work.

Lump sum fee \$29,400 for additional pre-planning work, outlined in amendment Exhibit A.

Original agreement suggested Dubuque CSD hold an \$8,000 allowance for MEP services during architectural planning. Final MEP amount for architectural planning was \$2,040.

The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment:

\$9,500 per month for pre-bond referendum planning

Lump sum fee \$29,400 for additional pre-planning work

Schedule Adjustment:

Bond Referendum Election - November 2023

**SIGNATURES:**

INVISION Architecture, LLC

**ARCHITECT** *(Firm name)*

  
\_\_\_\_\_  
**SIGNATURE**

Brad Leeper, AIA, Partner

**PRINTED NAME AND TITLE**

\_\_\_\_\_  
**DATE**

Dubuque Community School District

**OWNER** *(Firm name)*

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**PRINTED NAME AND TITLE**

\_\_\_\_\_  
**DATE**



## PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT, by and between **Dubuque Community School District** hereinafter referred to as the "Client" and WHKS & Co., hereinafter referred to as "WHKS", is made as follows:

WHEREAS, the Client has a need for certain professional services relating to the project described as **Sageville Elementary School Culvert Replacement**.

WHEREAS, WHKS proposes to furnish the professional services required by the Client for said project,

NOW THEREFORE, the Client hereby agrees to retain and compensate WHKS to perform the professional services in accordance with the terms and conditions of this Agreement and the attached Standard Terms and Conditions.

### Scope of Services

WHKS shall perform the following described services for the Client:

**Topographic survey and civil engineering design services as described on the attached Scope of Services included in Exhibit A.**

### Basis of Compensation

For the services described above, the Client shall remunerate WHKS as follows:

**Items 1-3 - Billed Hourly with an Estimated Fee of \$18,900. Expenses billed at actual cost and mileage at the current published IRS rate per mile. External expenses include an administrative charge of 10 percent.**

Executed this \_\_\_\_\_ day of June, 2023

**Dubuque Community School District**

By: \_\_\_\_\_

Printed Name: Kate Parks

Title: School Board President

**WHKS & CO.**

By: 

Printed Name: Derek J. Thomas

Title: Principal

## Exhibit A to Professional Services Agreement

### A. Project Description

The project consists of civil engineering and survey services for the replacement of an existing culvert pipe at Sageville Elementary School at 12015 Sherrill Road in Dubuque, Iowa. See Figure 1 for project location. The project is anticipated to include the removal of an existing 400-foot long, 81-inch by 59-inch CMP Arch Pipe and the installation of a concrete culvert with aprons and safety grates. Proposed work includes a simplified preliminary drainage area review to consider possible reductions in culvert size based on a 10-year rain event. The project is also anticipated to include the removal and replacement of one area drainage structure. The project will be designed to SUDAS standards.

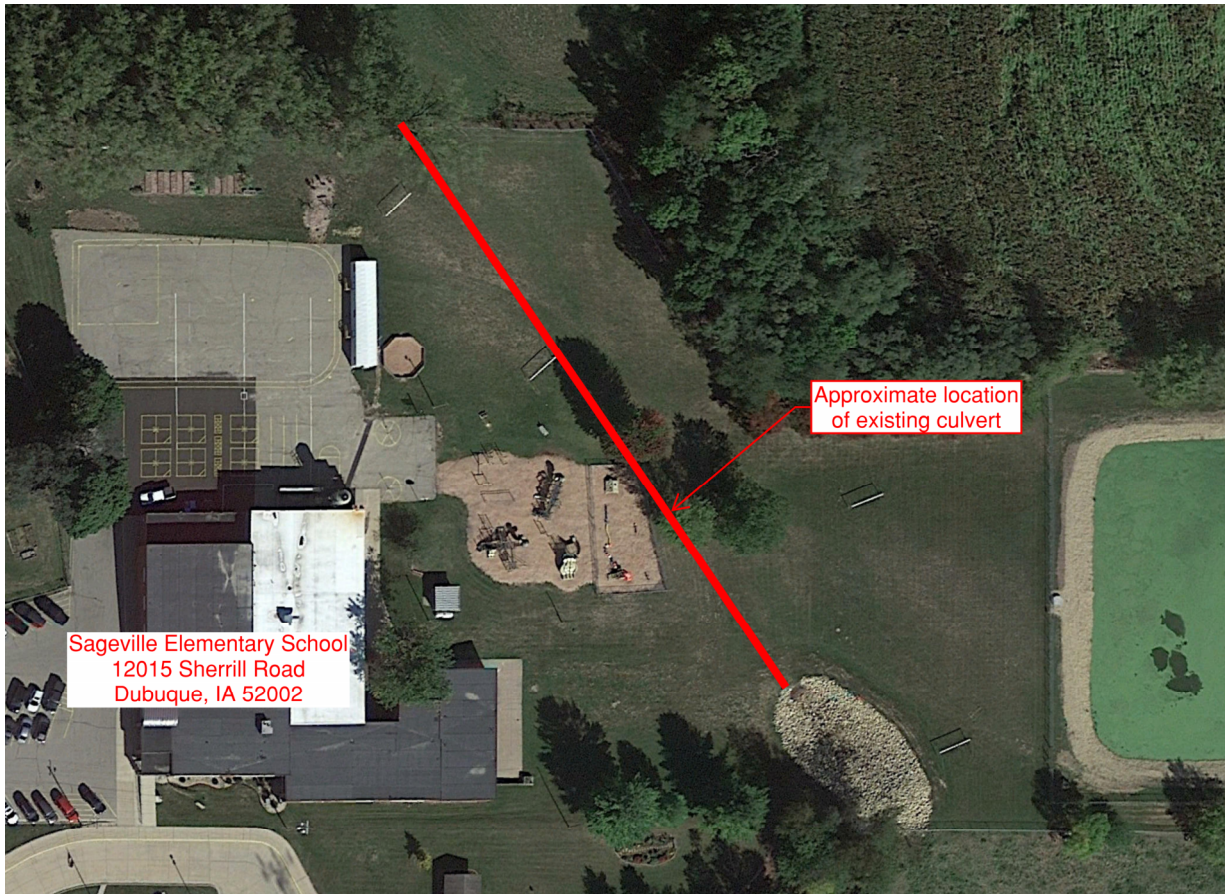


Figure 1 Project Location



**B. Scope of Services Provided Under This Agreement:**

**1. Project Management and Meetings**

- Perform general project administrative duties including supervision and coordination of the project team, review of project costs and billings, prepare invoices using Consultant's standard forms, preparation of status reports, and general administrative activities.
- Hold kick-off meeting with Client to discuss the project and review the scope.
- Advise the Client of the necessity of obtaining Special Engineering Services as described in Paragraph C and act as the Client's representative in connection with any such services not actually performed by WHKS.
- Attend two meetings for the project.

**2. Topographic Survey and Research of Existing Conditions**

- Perform site topographical surveys to support new facilities, exclusive of boundary surveys for land and easement acquisition.
- Develop project control and base map for the project.
- Locate the existing underground utilities as located by the Iowa One Call, locate system.
- Collect, obtain and review relevant information from the Client.

**3. Preliminary and Final Design**

- Prepare final plans and specifications to show the character and scope of work to be performed by contractors on the Project. Plans will follow SUDAS standards.
- Perform simplified preliminary drainage area review based on 10-year rain event.
- Prepare forms of notice for bids, contractor's proposal, construction agreement, payment bond and performance bond for approval by the Client, subject to prior review and approval by Client's Attorney, Bond Counsel, and/or Fiscal Agent.
- Prepare opinion of probable construction cost on completed plans and specifications.
- Furnish pdf copies of the plans, specifications, and other contract documents as required to the Client.
- Furnish plans and specifications to bidders through the use of a web based plan room.
- Answer contractor's questions during the bidding phase.
- Prepare addendums to the contract documents prior to bid letting, if necessary.
- Assist in the receiving and tabulation of Contractors' proposals and assist in awarding construction contract.
- A Storm Water Pollution Prevention Plan (SWPPP) will be prepared.
- Prepare and submit applicable construction permit application package to Iowa Department of Natural Resources and City of Dubuque.

**C. Special Engineering Services:**

Special Engineering Services are those services not listed above, but which may be required or advisable to accomplish the Project. Special Engineering Services shall be performed when authorized by the Client for additional fees, to be determined at the time authorized.

Special Engineering Services include:

1. Land surveying and platting
2. Easement research, plats or descriptions

3. Negotiation for easements or land acquisition
4. Quality control testing and construction materials testing
5. Permits other than those identified above
6. Floodplain and hydraulic/hydrologic modeling
7. Geotechnical design/recommendations
8. Structural evaluation and/or design
9. Attendance at additional meetings (other than those listed above)
10. Construction phase engineering services, including construction administration, staking, construction observation, preparation of record drawings and project close-out services

## STANDARD TERMS AND CONDITIONS FOR PUBLIC SECTOR PROJECTS

### 1. Scope of Services

Client and WHKS have agreed to a list of services WHKS will provide to Client as listed on the Professional Services Agreement Form.

### 2. Governing Law

The laws of the State of Iowa will govern this Agreement, its interpretation and performance. Any litigation arising in any way from this Agreement shall be brought in the courts of that State.

### 3. Standard of Care

Services provided by WHKS under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances and locality.

### 4. Integration

This Agreement comprises the final and complete agreement between Client and WHKS. It supersedes all prior communications, representations, or agreements, whether oral or written, relating to the subject matter of this Agreement. Execution of this Agreement signifies that each party has read the document thoroughly. Amendments to this Agreement shall not be binding unless made in writing and signed by both Client and WHKS.

### 5. Guarantees and Warranties

WHKS shall not be required to sign any documents, no matter by whom requested, that would result in WHKS having to guarantee or warrant the existence of conditions whose existence WHKS cannot ascertain. Client also agrees not to

make resolution of any dispute with WHKS or payment of any amount due to WHKS in any way contingent upon WHKS signing any such guarantee or warranty.

### 6. Indemnification

WHKS agrees, to the extent permitted by law, to indemnify and hold Client harmless from any damage, liability or cost (including reasonable attorney's fees and costs of defense) to the extent caused by WHKS' negligent acts, errors or omissions in the performance of professional services under this Agreement and those of its subconsultants or anyone for whom WHKS is legally liable.

Client agrees, to the extent permitted by law, to indemnify and hold WHKS harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by Client's negligent acts, errors or omissions and those of Client's contractors, subcontractors or consultants or anyone for whom Client is legally liable.

Neither WHKS nor Client shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

### 7. Billing and Payment Provisions

Invoices shall be submitted by WHKS monthly and are due upon presentation and shall be considered PAST DUE if not paid within thirty (30) calendar days of the invoice date.

If payment is not received by WHKS within thirty (30) calendar days of the invoice date, Client shall pay as interest an additional charge of one

and one-quarter percent (1.25%) of the PAST DUE amount per month. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal.

If Client fails to make payments within sixty (60) days from the date of an invoice or otherwise is in breach of this Agreement, WHKS may, at its option, suspend performance of services upon five (5) calendar days' notice to Client. WHKS shall have no liability whatsoever to Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by Client. If Client fails to make payment to WHKS in accordance with the payment terms herein, this shall constitute a material breach of this Agreement and shall be cause for termination by WHKS.

In the event legal action is necessary to enforce the payment provisions of this Agreement, WHKS shall be entitled to collect from Client any judgment or settlement sums due, reasonable attorneys' fees, court costs and expenses incurred by WHKS in connection therewith and, in addition, the reasonable value of WHKS personnel time and expenses spent in connection with such collection action, computed at WHKS current fee schedule and expense policies.

Payment of invoices is in no case subject to unilateral discounting or set-offs by Client, and payment is due regardless of suspension or termination of this Agreement by either party.

### 8. Ownership of Records

All reports, plans, specifications, field data and notes and other



documents, including all documents on electronic media, prepared by WHKS as instruments of service shall remain the property of WHKS.

Client shall be permitted to retain copies, including reproducible copies, of the plans and specifications for information and reference in connection with Client's use of the completed project. The plans and specifications shall not be used by Client or by others on other similar projects except by agreement in writing by WHKS.

#### **9. Delivery of Electronic Files**

In accepting and utilizing any drawings, reports and data on any form of electronic media generated and provided by WHKS, Client covenants and agrees that all such electronic files are instruments of service of WHKS, who shall be deemed the author, and who shall retain all rights under common and statutory laws, and other rights, including copyrights. Client is aware that differences may exist between the electronic files delivered and the respective construction documents due to addenda, change orders or other revisions. In the event of a conflict between the signed construction documents prepared by WHKS and electronic files, the signed construction documents shall govern.

Client and WHKS agree that the electronic files prepared by WHKS shall conform to the current CADD software in use by WHKS or to other mutually agreeable CADD specifications defined in the Agreement. Any changes to the CADD specifications by either Client or WHKS are subject to review and acceptance by the other party. Additional efforts by WHKS made necessary by a change to the CADD specifications or other software shall be compensated for as Additional Services.

The electronic files provided by WHKS to Client are submitted for an acceptance period of 60 days. Any defects Client discovers during this period will be reported to WHKS and will be corrected as part of the Scope

of Services. Correction of defects detected and reported after the acceptance period will be compensated for as Additional Services.

Client agrees not to reuse the electronic files, in whole or in part, for any purpose or project other than the project that is the subject of this Agreement. Client agrees not to transfer the electronic files to others without the prior written consent of WHKS, except as required by law. In addition, Client agrees, to the extent permitted by law, to indemnify and hold WHKS harmless from any damage, liability or cost, including reasonable attorney's fees and costs of defense, arising from any changes made by anyone other than WHKS or from any reuse of the electronic files without the prior written consent of WHKS.

Under no circumstance shall delivery of the electronic files for use by Client be deemed a sale by WHKS and WHKS makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall WHKS be liable for any loss of profit or any consequential damages.

#### **10. Changed Conditions**

Client shall rely on the judgment of WHKS as to the continued adequacy of this agreement in light of occurrences or discoveries that were not originally contemplated by or known to WHKS. Should WHKS call for contract renegotiation, WHKS shall identify the changed conditions necessitating renegotiation and WHKS and Client shall promptly and in good faith enter into renegotiation of this Agreement. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement.

#### **11. Permits and Approvals**

WHKS shall assist Client in applying for those permits and approvals typically required by law for projects similar to the one for which WHKS services are being engaged. This assistance consists of completing

and submitting forms as to the results of certain work included in the Scope of Services.

#### **12. Suspension of Services**

If the project is suspended for more than thirty (30) calendar days in the aggregate, WHKS shall be compensated for services performed and charges incurred prior to receipt of notice to suspend and, upon resumption, an equitable adjustment in fees to accommodate the resulting demobilization and remobilization costs. In addition, there shall be an equitable adjustment in the project schedule based on the delay caused by the suspension. If the project is suspended for more than ninety (90) calendar days in the aggregate, WHKS may, at its option, terminate this Agreement upon giving notice in writing to Client.

#### **13. Termination**

Either Client or WHKS may terminate this Agreement at any time with or without cause upon giving the other party seven (7) calendar days prior written notice. Client shall within thirty (30) calendar days of termination pay WHKS for all services rendered and all costs incurred up to the date of termination, in accordance with the compensation provisions of the Agreement.

#### **14. Unauthorized Changes**

In the event Client, Client's contractors or subcontractors or anyone for whom Client is legally liable makes or permits to be made any changes to any reports, plans, specifications or other contract documents prepared by WHKS without obtaining WHKS' prior written consent, Client shall assume full responsibility for the results of such changes. Therefore, Client agrees to waive any claim against WHKS and to release WHKS from any liability arising directly or indirectly from such changes.

Client also agrees, to the extent permitted by laws, to indemnify and hold WHKS harmless from any

damage, liability or cost, including reasonable attorneys' fees and costs of defense, arising from such changes.

#### **15. Jobsite Safety**

Neither the professional activities of WHKS nor the presence of WHKS or its employees and subconsultants at a construction site, shall relieve the General Contractor and any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the construction work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. WHKS and its personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions.

#### **16. Additional Services**

Services which are requested by Client or are required as part of the Project, but are not included in the Scope of Services, are considered Additional Services.

WHKS will notify Client in writing when Additional Services will be needed. WHKS and Client will agree on the extent of the Additional Service(s) required and will agree on the method and amount of the compensation for performance of said agreed upon Additional Services.

WHKS will not perform Additional Services which will result in additional cost to Client without documented verbal or written authority of Client.

In the event WHKS is requested or required to participate in any dispute resolution procedure which involves any aspect of the Project, Client agrees to compensate WHKS for the reasonable value of WHKS' personnel time and expenses spent

in connection with such procedures computed at WHKS' then current fee schedule and expense policies.

#### **17. Dispute Resolution**

In an effort to resolve any conflicts that arise, Client and WHKS agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

#### **18. Third Party Beneficiaries**

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either Client or WHKS. WHKS' services under this Agreement are being performed solely for Client's benefit, and no other entity shall have any claim against WHKS because of this Agreement or the performance or nonperformance of services hereunder.

#### **19. Extension of Protection**

Client agrees to extend any and all liability limitations and indemnifications provided by Client to WHKS to those individuals and entities WHKS retains for performance of the services under this Agreement, including but not limited to WHKS officers and employees and their heirs and assigns, as well as WHKS subconsultants and their officers, employees, heirs and assigns.

#### **20. Timeliness of Performance**

WHKS will perform the services described in the Scope of Services with due and reasonable diligence consistent with sound professional practices.

#### **21. Delays**

WHKS is not responsible for delays caused by factors beyond WHKS' reasonable control, including but not limited to delays because of strikes, lockouts, work slowdowns or stoppages, accidents, acts of God, failure of any governmental or other

regulatory authority to act in a timely manner, failure of Client to furnish timely information or approve or disapprove of WHKS' services or work product promptly, or delays caused by faulty performance by Client or by contractors of any level. When such delays beyond WHKS' reasonable control occur, Client agrees WHKS is not responsible for damages, nor shall WHKS be deemed to be in default of this Agreement.

#### **22. Right to Retain Subconsultants**

WHKS may use the services of subconsultants when, in the sole opinion of WHKS, it is appropriate and customary to do so. Such persons and entities include, but are not limited to, aerial mapping specialists, geotechnical consultants and testing laboratories. WHKS' use of other consultants for additional services shall not be unreasonably restricted by Client provided WHKS notifies Client in advance.

#### **23. Assignment**

Neither party to this Agreement shall transfer, sublet or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party.

#### **24. Severability and Survival**

Any provision of this Agreement later held to be unenforceable for any reason shall be deemed void, and all remaining provisions shall continue in full force and effect.

#### **25. Hazardous Materials**

It is acknowledged by both parties that WHKS' Scope of Services does not include any services related to asbestos or hazardous or toxic materials. In the event WHKS or any other party encounters asbestos or hazardous or toxic materials at the jobsite, or should it become known in any way that such materials may be present at the jobsite or any adjacent areas that may affect the performance of WHKS services,

WHKS may, at its option and without liability for consequential or any other damages, suspend performance of services on the project until Client retains appropriate specialist consultant(s) or contractor(s) to identify, abate and/or remove the asbestos or hazardous or toxic materials, and warrant that the jobsite is in full compliance with applicable laws and regulations.

## **26. Joint Participation**

The parties have participated jointly in the negotiation and preparation of all agreements between the parties. Each party has had an opportunity to obtain the advice of legal counsel and to review and comment upon this instrument. Accordingly, no rule of construction shall apply against any party or in favor of any party. This instrument shall be construed as if the parties jointly prepared it and any uncertainty or ambiguity shall not be interpreted against one party and in favor of another.

## **27. Record Documents**

If required in the Professional Services Agreement, WHKS shall, upon completion of the Work, compile for and deliver to the Client a reproducible set of Record Documents that are based upon the marked-up record drawings, addenda, change orders and other data furnished by the Contractor or other third parties. These Record Documents may show certain significant changes from the original design made during construction. Because these Record Documents are based on unverified information provided by other parties, which the Consultant is entitled to assume as reliable, the Consultant does not warrant their accuracy.

Revised 02/23/07

Revised: 04/29/09

## New Business

### **Recommendations:**

✓ I move that the Board of Education approve the superintendent's contract and salary/benefit package as submitted

✓ I move that the Board of Education Receive and file Superintendent's recommendation to terminate employment contract(s) pursuant to Iowa Code Sections 279.27 and 279.15.

✓ I move that the Board of Education approve the Proclamation recognizing Juneteenth and authorize the President and Secretary to sign on behalf of the Board.

[after vote, President will read the proclamation]

## CONTRACT WITH SUPERINTENDENT

This Contract by and between Amy R. Hawkins (“Superintendent”) and the DUBUQUE COMMUNITY SCHOOL DISTRICT and its BOARD OF EDUCATION (collectively the “School District”).

For the considerations and the covenants and agreements set forth herein, the Superintendent and the School District agree as follows:

1.     Effective Date. This Contract shall commence and shall be effective as of July 1, 2023.
2.     Term of Contract. The term of employment as Superintendent of the School District shall be for a period of three (3) years, commencing July 1, 2023, and ending June 30, 2026. The Superintendent shall be employed for two hundred sixty-one (261) days per year for the period July 1, 2023, to June 30, 2024. Specific days of employment shall be fixed by the school calendar adopted by the Board of Education of the School District (“the Board”). Pay for one day of service shall be deducted from the Superintendent’s salary for each day of unauthorized absence; it being agreed that (1/261) of the scheduled salary shall be considered as pay for one day of service in each contract year.
3.     Salary and Duties. The School District agrees to pay and the Superintendent agrees to accept the salary set forth below for performance by the Superintendent of the following duties:
  - (a)    The School District agrees to pay the Superintendent an annual salary of \$231,750 for the school year commencing July 1, 2023 and ending June 30, 2024; and no less than \$231,750 for the school year commencing July 1, 2024 and ending June 30, 2025; and no less than \$231,750 for the school year commencing July 1, 2025 and ending June 30, 2026 such salary to be paid in accordance with School

District policy. In addition, the School District will provide the annual sum of \$15,000 for the Superintendent's benefit for payment to an employer-funded 403(b) account in January of each year.

- (b) Duties of Superintendent. The Superintendent agrees to perform the duties of Superintendent of Schools and to serve as Executive Officer of the Board. The Superintendent shall have the powers and duties which are prescribed by the Board and by law. The Superintendent agrees to devote her full time, skill, labor and attention to the duties of Superintendent during the term of this Contract. The Board and individual members of the Board will refer matters, as appropriate, which come before the Board to the Superintendent for study and recommendation provided; however, the Board may take immediate action on matters that come before the Board at the Board's discretion.

4. Qualifications - Filing. The Superintendent shall furnish throughout the term of this Contract a valid and appropriate certificate to act as a superintendent of schools in the State of Iowa and shall file such certificate with the Secretary of the Board.

5. Invalidity of Contract. This Contract shall be invalid if the Superintendent is under contract with another board of education in the State of Iowa, or elsewhere, to provide the services listed above covering the same period of time until such contract shall have been released.

6. Termination. This Contract may be terminated in accordance with Iowa law relating to the termination of a superintendent's contract.

7. Indemnification. The School District agrees that it shall defend, hold harmless and indemnify the Superintendent for any and all demands, claims, suits, actions,

and legal proceedings brought against the Superintendent in the Superintendent's individual capacity, or in the Superintendent's official capacity as agent and employee of the School District, provided the incident arose while the Superintendent was acting within the scope of the Superintendent's employment.

8. Fringe Benefits. The School District will provide the following fringe benefits to or for the Superintendent during the term of this Contract, which benefits shall be provided in accordance with School District policy for Executive personnel unless otherwise specified below:

- (a) Health Insurance - 100% of premium for family or single.
- (b) Dental Insurance for family or single - 100% of premium.
- (c) Group Term Life Insurance - \$100,000.00.
- (d) Long Term Disability Insurance.
- (e) Professional dues - not to exceed \$1,000 each contract year.
- (f) Sick Leave - 15 days each contract year which may be accumulated to 180 days.
- (g) Physical Exam - 100% of cost for annual physical examination.
- (h) Vacation - 25 days for each contract year. Up to 10 vacation days earned in the prior year of employment with the school district may be carried over to the following year.
- (i) Auto Expense Allowance - The School District will reimburse the Superintendent for expenses associated with authorized travel beyond a 100-mile radius of Dubuque at the IRS per-mile rate in effect at the time of travel.
- (j) Holidays - 10 days per contract year as provided by school calendar.

- (k) Personal Leave - 2 days per contract year, non-accumulative.
- (l) Family Illness Leave - 6 days per contract year, non-accumulative, which shall be charged against sick leave. This benefit covers illness or injury of a child or spouse or mother or father or sibling of the Superintendent.

9. Evaluation. The Superintendent shall be formally evaluated by the Board during each contract year or more frequently if the Board shall so determine. In addition, the Board shall provide the Superintendent with periodic opportunities to discuss the Superintendent's performance and relationship with the Board at such reasonable times as may be agreed upon by the Superintendent and the Board President.

10. Professional Meetings. The Superintendent shall attend appropriate professional meetings at the local, state and national levels, and shall be reimbursed for actual expenses in carrying out such professional activities in accordance with the adopted line-item budget relating to such activities.

This Contract shall not be binding until approved by the Board of Education of the Dubuque Community School District.

IN TESTIMONY WHEREOF, the Superintendent and the authorized representatives of the School District have executed this Contract on the dates set forth below.

Approved by the Board on:  
June 12, 2023  
Date

Dubuque Community School District  
  
\_\_\_\_\_  
Kathrin A. Parks, President  
Board of Education

Accepted by the Superintendent on:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Amy R. Hawkins  
Superintendent





# *Proclamation*

WHEREAS, Juneteenth, also known as Freedom Day, Jubilee Day, and Liberation Day, recognizes and commemorates the end of slavery in the United States 158 years ago; and

WHEREAS, Juneteenth acknowledges the end of the Civil War and the emancipation of Black Americans, and is now recognized as a federal holiday; and

WHEREAS, the district is continually focused on the important work of breaking down barriers of racism; and

WHEREAS, we seek to raise awareness of Juneteenth and other culturally important holidays and observances to foster greater understanding and to celebrate the rich ethnic diversity across our district and community; and

WHEREAS, Dubuque's Multicultural Family Center will host the community's annual Juneteenth Celebration with a variety of activities from June 16-18 and the community is encouraged to attend.

NOW THEREFORE, I, Kate Parks, on behalf of the Dubuque Community School District Board of Education, do hereby proclaim June 19 as:

## AN OBSERVANCE OF JUNETEENTH

Signed this 12th Day of June, 2023.

---

Kate Parks, *President*  
BOARD OF EDUCATION

ATTEST:

---

Carrie Mauss, *Secretary*  
BOARD OF EDUCATION