

DUBUQUE COMMUNITY SCHOOL DISTRICT
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67th G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: June 2, 2023
 - B. Date media were emailed agenda: June 2, 2023
 - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
 - D. Board Committee: **Facilities/Support Services Committee**
 - E. Date and Time of Meeting: June 5, 2023 - 4:00 p.m.
 - F. Place of Meeting: The Forum
 - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Nancy Bradley, Lisa Wittman, Jim Prochaska, Tami Ryan and Anderson Sainci. District representatives present: Kevin Kelleher, Rick Till, Rob Powers, Brian Kuhle, Amy Hawkins, Colby Culbertson, Ryan Fagan and Ernie Bolibaugh.

Jim Prochaska called the meeting to order at 4:00 p.m.

Agenda for June 5th, 2023

The agenda was approved as submitted.

Review Employment Agreements

Bus Drivers and Attendant Employees – 3.07% total package (salary and benefits) increase
12 Month Secretaries – 3.06% total package
Maintenance Employees – 3.04% total package
Board 6/12/23

Non-Bargaining Employees

In keeping in line with other employee groups, a 3.05% total package increase is being recommended for non-bargaining employees and administrators, a 3.04% total package increase for paraprofessionals, and a 3.07% total package increase for non-bargaining secretaries. Board 6/12/23

Purchase/Professional Contracts

Hogland Bus Company-Eight School Busses at an estimated cost of \$1,138,182.00.
Prairie Farms – Food and Nutrition Dairy Products at an estimated cost of \$458,396.04
Board 6/12/23.

Update on Current District Projects

Senior High School Additions Renovations Phase 2

Project is on budget and largely on schedule and 82 % complete with a finish date of October of 2024. Change order #8 was submitted which includes art room casework (storage cases), folding partition removal with replacement with walls, water main capping, health club fitness subfloor, area A water line tie-ins and ERV 1 and 2 structural reductions. Total change order amount is an increased amount of \$104,578.58. Board 06/12/23

Senior Furnishings, Fixtures and Equipment

Delivery of furnishings, fixtures and equipment should be arriving soon.

Senior Dalzell Field Scoreboard Replacement

Nick Rettenberger reviewed the project which consists of replacement of existing video display and electronic scoreboard. Specs will be available on June 13th with bids due on June 29th. Project to start mid-July with completion in mid-January. Current scoreboard will remain up during the fall football season.
Board 06/12/23

Roosevelt Middle School Roof Replacement

Nick Rettenberger updated the committee on the Roosevelt Middle School roof replacement.

On May 23rd, the preconstruction meeting was held. Work is scheduled to start on June 7th and be completed by August 18th of 2023.

Eisenhower Elementary School Mechanical System Replacement

Nick Rettenberger, Origin Design, updated the committee that the work for the Eisenhower mechanical replacement system work is scheduled to start on June 7th with a completion date of August 2023.

Transportation Fuel System Replacement

Nick Rettenberger, Origin Design, work will begin after the July 4th holiday with an August to early September 2023 completion date. Temporary fuel tanks will be used so work can begin on current tanks.

Sageville Elementary School Solar Project

Preconstruction meeting was held on May 23rd with Iowa Solar Pros. Construction to begin soon with plans to be finished by late July. Budget for this project is \$350,000. Upon completion of the project, a Federal Investment Tax Credit will help reduce the cost of the project by almost \$90,000.

Lincoln Elementary School Outdoor Wellness Project

Rob Powers, Buildings and Grounds Manager, stated that the project still on track and project should be out to bid in November.

Preschool Renovations Project

Medline building will be renovated for up to 10 classrooms for preschool. Reviewed agreement with Straka Johnson Architects, PC. for preschool renovations. Project will be complete in August of 2024. Board 06/12/23

Cenergistic Update

Jesse Coulter, Client Manager introduced Josh Pociask as the new energy specialist with the district. Josh has been performing onsite audits in the district and finding opportunities for cost savings.

Charter Bus Services Contract

Contract with Tri-State Travel for activities transportation for the 2023-2024 school year. Board 06/12/23.

Payment of Year-end Bills

Board resolution to authorize payment of final June 2023 bills subject to post audit by the board. Board 6/12/23.

Safety Equipment Transfer

Board resolution to approve the transfer of funds from the general fund to the student activity fund for athletic safety and protective gear in the amount of \$53,149.40 or as determined and eligible as of June 30, 2023.

Investment Quote Results

Kevin Kelleher reviewed the bid results for a \$12 million, six-month CD. The highest interest was submitted by Dutrac Community Credit Union.

Middle School Consolidation Plan

Superintendent Hawkins shared with the committee about the petition for the general obligation bond. Petition is out and circulating. The YES core committee has been formed and met and will meet again on Wednesday, June 7th, to discuss plans. Reviewed Amendment #2 with Invision Architecture, LLC. Board 6/12/23.

Other Items

The next meeting was scheduled for July 10, 2023.

Rob Powers mentioned to the committee that the storm sewer at Sageville is deteriorating and will be asking for an approval of an agreement for replacement. 6/12/23

Kevin Kelleher asked for an amendment to the current agreement with the Colts. They are asking to use our school facilities for a performance this weekend as the place they had reserved was canceled. Board 6/12/23

Kelleher also mentioned that our insurance company is asking us to draw up an agreement with CourtOne, LLC, to cover our students when they are using the soccer and cross-country facilities. Board 6/12/23

The meeting adjourned at 5:02 p.m.

Carolyn Mauss, Secretary Board of Education