

DUBUQUE COMMUNITY SCHOOL DISTRICT
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67th G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: August 4, 2023
 - B. Date media were emailed agenda: August 4, 2023
 - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
 - D. Board Committee: **Facilities/Support Services Committee**
 - E. Date and Time of Meeting: August 7, 2023 - 4:00 p.m.
 - F. Place of Meeting: The Forum
 - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Nancy Bradley, Lisa Wittman, Jim Prochaska, Anderson Sainci and Tami Ryan (via phone).
Absent: Katie Jones and Kate Parks. District representatives present: Rob Powers, Amy Hawkins, Sarah Pfab, Kevin Kelleher, Ernie Bolibaugh and Jim Konrardy.

Jim Prochaska called the meeting to order at 4:00 p.m.

Agenda for August 7, 2023

The agenda was approved as submitted.

Insurance Review

Eric DeSousa from Assured Partners reviewed the school districts insurance. He noted that premiums have doubled in the last five years from \$326,880 in FY 19-20 to \$682,878 in FY 23-24. Deductibles have increased and the structure of umbrella coverages have changed. Increase in prices are directly related to the number of natural disasters in the last four years.

Purchase/Professional Contracts

McGrath Family of Dealerships-Purchase of two 2024 F-550, 4-wheel drive, regular chassis cab trucks at an estimated cost of \$110,398.00. Board 8/14/23

Update on Current District Projects

Senior High School Additions Renovations Phase 2

Project is on budget is on target and largely on schedule and 85% complete with a finish date of October of 2024. Tricon is working with Senior leadership make sure areas are ready for school to be open. Change order #10 was submitted which includes adding part B wall in the boiler room, painting, art display case, combustion air intake structure on the boiler room roof, and area E storm sewer changes. Total change order is an increased amount of \$47,005.30. Board 08/14/23

Senior Furnishings, Fixtures, and Equipment

First load is coming this week including stage equipment and cafeteria items and will be completed in time for the fall.

Roosevelt Middle School Roof Replacement

Nick Rettenberger updated the committee on the Roosevelt Middle School roof replacement. Roofing has been completed and sheet metal is now being installed. Reviewed Change Order #1 to remove and replace damaged roof insulation and wall sheathing. Work is on schedule with the final walk-through in the next week.

Eisenhower Elementary School Mechanical System Replacement

Nick Rettenberger, Origin Design, updated the committee that the work for the Eisenhower mechanical replacement system. Classroom units are wired and ready for start-up. Sprinklers have been tested and ductwork needs to be painted. Work is on schedule.

Transportation Fuel System Replacement

Nick Rettenberger updated the committee that the on the Transportation Fueling Station Project. Site paving is complete and the canopy is to be completed this week. New tanks have been set and filled. Completion date set for August 22nd.

Sageville Elementary School Solar Project

Construction is nearly complete and waiting on Alliant's final approval process. Budget remains on track and expecting upon completion of the project, a Federal Investment Tax Credit (ITC) Direct Pay (for non-taxed entities) will be applied with the help of the contractor. The final project cost could be \$90,000 under the overall project budget. Iowa Solar will make a presentation to the school.

Lincoln Elementary School Outdoor Wellness Project

Rob Powers, Buildings and Grounds Manager, stated that he doesn't anticipate any issues with city approval and an agreement with the city should be presented at the September meeting. This project will be funded 100 % with the City of Dubuque.

Senior Dalzell Field Scoreboard Replacement

Nick Rettenberger reviewed the replacement of existing video display and electronic scoreboard at Dalzell Field. Currently reviewing shop drawings. Scoreboard has a 16–18-week lead time arriving sometime in December with work to be completed in mid-January.

Preschool Renovations Project

The design phase is near completion with final documents coming to the September board meeting. Tentative timeline is for the preschool to open in the fall of 2024. Budget for the buildout is approximately \$3M. The facility will be owned by the school district but some items will be a part of a condo agreement including roof, utility and some parking.

Sageville Storm Sewer Replacement

Rob Powers updated the committee on the storm sewer replacement at Sageville Elementary.

Plans are to replace current storm sewer with a concrete storm sewer. Public hearing scheduled for today after Facility and Support Services meeting. Eastern Iowa Excavating and Concrete was lowest bid at \$265,818.75. Board 08/07/23

Cenergistic Update

Rob Powers updated the committee. Josh Pociask attended training in Dallas and continues to go through automation systems and make adjustments as the school year starts.

Middle School Consolidation Plan

Superintendent Hawkins shared with the committee about the petition for the general obligation bond. Petition has been received by the board and verification of signatures continues. Petition will go to the full board on Monday with a resolution to approve. Board 8/14/23

Agreement with Keystone Area Education Agency

Superintendent Hawkins presented an agreement with Keystone AEA to lease additional office space to provide more collaborative workspaces. Two rooms at \$1400.00 a month until the end of July. Board 08/14/23

Project Recaps for Physical Plant and Equipment Levy and SAVE Funds

Kevin Kelleher reviewed the PPEL and SAVE project recaps. Set the goal of the district replacing walkie talkies, aging cameras and replacing elementary playgrounds one playground a year.

History of PPEL and Save Funds

Kelleher presented the PPEL and SAVE expenditure history for 2013-2014 through 2022-2023.

Other Items

Kelleher to bring a contract to the August board meeting to lease twenty parking spots from Nativity Church for additional staff parking.

The next meeting was scheduled for Tuesday, September 5, 2023.

The meeting adjourned at 5:15 p.m.

Carolyn Mauss, Secretary Board of Education