

DUBUQUE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION
Forum, 2300 Chaney Road

REGULAR MEETING

October 9, 2023

5:30 p.m.

- I. Call to Order & Roll Call
- II. Pledge of Allegiance
- III. Approve the Agenda (p. 1-3)
- IV. Approve the Minutes of Previous Board Meetings
 - A. Regular Meeting – September 11, 2023 (p. 4-6)
- V. Board Salutes
- VI. Visitors and Open Forum (p. 7)
 - A. Joe Maloney, Principal, Marshall Elementary–What’s Going Well
- VII. Public Hearing–Jefferson Public Easement Purchase
 - A. Overview of Property (p. 8)
 - B. Receive and File Proof of Publication and Authorize Payment of Publication Costs (p. 9)
 - C. Public Comments
 - D. Adopt Authorizing Resolution for the Sale of District Property (p. 10)
- VIII. Consent Agenda (p. 11)
 - A. Treasurer’s Report (p. 12)
 - B. Listing of Accounts Payable (p. 13-26)
 - C. Facilities/Support Services Committee
 - 1. Minutes of October 2, 2023 (p. 27-28)
 - 2. Personnel Report (p. 29-38)
 - 3. Professional Service/Purchase Contracts (p. 39-41)
 - 4. Special Education Students
 - 5. PMIC/General Education Students (p. 42)
 - D. Educational Programs/Policy Committee
 - 1. Minutes of October 3, 2023 (p. 43-44)
 - 2. #4100 – Recruitment and Selection (p. 45-46)
 - 3. #4201 – Staff Evaluations (p. 47)
 - 4. #4619 – Required Employee Professional Development (p. 48)
 - 5. #5506 – Student Disclosure of Identity (New) (p. 49-50)
 - 6. #6202 – Parent and Family Engagement (p. 51-55)
 - 7. #8035 – Fiscal Management (New) (p. 56-58)
 - E. Teacher Quality Committee
 - 1. Minutes of October 4, 2023 (p. 59)
 - F. Equity Committee
 - G. Activities Council
 - H. District/School Improvement Leadership Team

- IX. Facilities/Support Services Committee Report – J. Prochaska (p. 60)
 - A. Approve Change Order #12 on the Senior High School Phase II Project (p. 61)
 - B. Approve Change Order #2 on the Roosevelt Middle School Roof Replacement (p. 62)
 - C. Approve Final Acceptance of the Roosevelt Middle School Roof Replacement Project and Authorize Payment of Final Project Costs to Jim Giese Roofing (p. 63-65)
 - D. Approve the 2022-2023 Internal Control Policies and Procedures Report (p. 66-73)
 - E. Approve the Request to SBRC for Modified Supplemental Amount for 2023 Special Education Deficit
 - F. Approve the Request to SBRC for Modified Supplemental Amount for 2023 LEP Program Costs
 - G. Approve Quarterly Budget Report (p. 74-82)
- X. Educational Programs/Policy Committee Report – N. Bradley
- XI. New Business (p. 83)
 - A. Approve Cyber Security Awareness Month Proclamation (p. 84)
- XII. Board Member or Administrative Issues (non-agenda items)
- XIII. Adjournment

MISSION

To develop world-class learners and citizens of character in a safe and inclusive learning community

Agenda

Recommendation:

✓ I move that the Board of Education approve the agenda as submitted

Minutes

Recommendation:

✓ I move that the Board of Education approve the minutes of the regular meeting on September 11th, 2023, as submitted.

DUBUQUE COMMUNITY SCHOOL DISTRICT

Regular Board Meeting

September 11, 2023

President Parks called the meeting to order at 5:30 p.m. at the Forum with the following members present: Bradley, Jones, Parks, Prochaska, Ryan, Sainci and Wittman. Additional officers of the Board present: Mauss, Hawkins. Also present: Brian Kuhle and Kevin Kelleher

The pledge of allegiance was recited.

Moved (Wittman) and seconded (Jones) to approve the agenda as submitted. Motion carried 7-0.

Moved (Wittman) and seconded (Jones) to approve the minutes of the regular meeting on August 14, and the Special Meeting of September 5, 2023, as submitted. Motion carried 7-0.

Board Salutes:

- Dubuque Racing Association for \$125,000.00 each of the next 3 years.
- DCSD staff across the district for handling the heat and supporting students
- Members of the Dubuque Black Men Coalition who showed up on first day of school to give Prescott students a high five.
- Students and directors of the marching bands at Senior High School, Washington Middle School, and Roosevelt Middle School for participating in the Labor Day Parade.

Moved (Wittman) and seconded (Jones) to suspend the rules of order and go into open forum. Motion carried 7-0.

- Susan Meehan, Principal at Irving Elementary School, presented on what's going well at Irving.
- Erica Davidson, from Impact Life Blood Services, spoke of the partnerships with Prescott and Hempstead for blood drives.

Moved (Wittman) and seconded (Jones) as to reinstate the rules of order and return to regular session. Motion carried 7-0.

Moved (Wittman) and seconded (Bradley) to approve those items listed in the consent agenda. Katie Jones was auditor for the month. Motion carried 7-0.

Board member Jim Prochaska gave the facility and support services committee report.

Moved (Prochaska) and seconded (Ryan) to approve Change Order #11 to Tricon General Construction on the Senior High School Renovation Phase II Project in the increased amount of \$68,658.96. Motion carried 7-0.

Moved (Prochaska) and seconded (Jones) to approve Change Order #1 to Tricon Construction Group on the Eisenhower Mechanical Replacement Project in the decreased amount of \$135,928.51. Motion carried 7-0.

Moved (Prochaska) and seconded (Ryan) to approve the Amended Agreement with Straka Johnson Architects, PC for the Dubuque Initiatives- DCSD Preschool Renovations in the amount of \$195,322.50. Motion carried 7-0.

Moved (Prochaska) and seconded (Ryan) to tentatively approve the plans, specifications, form of contract and estimate of total cost for the Dubuque Initiatives-DCSD Preschool Renovations Project and set the date, time, and location as December 4, 2023, at 5:30 p.m., at the Dubuque Community School District, 2300 Chaney Road, Dubuque, Iowa, for a hearing thereon and further authorize the advertisement for competitive bids. Motion carried 7-0.

Board member Nancy Bradley gave the educational programs/policy committee report.

Moved (Ryan) and seconded (Sainci) to take no further disciplinary action related to student #1020233467. Motion carried 7-0.

Superintendent Hawkins- stated that despite the heat, the start of school of school has been going great. The intercity football game was highly attended by fans on Friday night.

Hawkins also mentioned that the next General Obligation Bond information meeting will be held September 27, at Eisenhower Elementary from 5:30 to 6:30.

President Parks declared the meeting adjourned at 6:01 p.m.

Carolyn Mauss, Secretary

Board of Education

Visitors and Open Forum

Recommendations:

✓ I move that the Board of Education suspend the rules of order and go into open forum

Persons wishing to address the Board will do so at this time

✓ I move that the Board of Education reinstate the rules of order and return to regular session

Public Hearing – Jefferson Public Easement Purchase

Recommendations:

Overview of Jefferson Public Easement Rob Powers

✓ I move that the Board of Education receive and file proof of publication of Notice of Public Hearing on the Jefferson Public Easement property and authorize payment of the legal notice publication costs to the *Telegraph Herald*

Public Comment

✓ I move that the Board of Education adopt the authorizing resolution as submitted for the proposed private sale of district property located at 1105 Althausen Avenue, Dubuque, Iowa. [Roll Call Vote]

Notice of Public Hearing
Proposal for Sale of Interest in Real Estate

The Dubuque Community School District Board of Directors will conduct a public hearing on October 9, 2023 at 5:30 pm, in the Board Room of the Dubuque Community School District located at 2300 Chaney Road, Dubuque, Iowa concerning the proposed sale of a permanent easement and the dedication of a right of way over and across District property located at 1105 Althausen Avenue, Dubuque, Iowa.

By: _____

Carolyn Mauss
Board Secretary
Dubuque Community School District

Published: September 26, 2023

RESOLUTION AUTHORIZING THE PROPOSED SALE BY PRIVATE SALE OF DISTRICT
PROPERTY LOCATED AT 1105 Althausers Avenue

Whereas, pursuant to published notice, a public hearing was held on October 9th, at 5:30 PM, in the Board Room of the Dubuque Community School District located at 2300 Chaney Road, Dubuque, Iowa, by the Board of Directors of the Dubuque Community School District, in the Counties of Dubuque and Jackson, State of Iowa, a.k.a. Dubuque Community School District, on the proposal to convey an interest in real property according to one certain written offer received from the City of Dubuque, Iowa;

Lot 2 of Min Lot 472; Lots 31, 32, 33, 43 & Lot 2-42 Taylor & Cooleys; Lots 12 thru 16 Stines Sub; Lots 2-11A Stines Sub; Lots 2-9, 10, 11, 12 Gmehles Sub; Lots 1 thru 9 Althausers Sub, City of Dubuque, Iowa.

and

Whereas, it is the determination of the Board of Directors of the Dubuque Community School District that authorization of the sale of the above described real property by private sale is in the public interests of the Dubuque Community School District,

Now, therefore, be it resolved by the Board of Directors of the Dubuque Community School District:

1. That the above-described real property be listed for private sale;
2. That any sale resulting from the private sale shall be subject to all of the terms and conditions of the OFFER TO BUY REAL ESTATE AND ACCEPTANCE attached hereto and incorporated herein by this reference, which the prospective buyer shall be prospective buyer shall be bound;
3. That a sale shall not become binding upon the District unless and until approved by the Board of Directors by further Resolution; and

Passed, approved and adopted this October 9, 2023.

Carolyn Mauss, Secretary

Consent Agenda Items

Recommendation:

✓ I move that the Board of Education approve those items listed in the consent agenda

Following the motion and second to approve the consent agenda, the president will ask if any board members wish to remove any items from the consent agenda. Should a board member wish to remove an item from the consent agenda, that board member should indicate which item or items they wish to have removed. At that time those items are removed from the consent agenda and the president will ask for a vote on the consent agenda. There is no discussion of the items that remain on the consent agenda.

DUBUQUE COMMUNITY SCHOOL DISTRICT
REGULAR BOARD MEETING
October 9, 2023

Treasurer's Report For All District Funds

Month of September 2023

Cash (per bank statements) and Investments, beginning of month	\$ 74,808,180.80
Bank Account Deposits/Other Credits Total (Receipts)	27,197,193.29
Bank Account Checks/Other Debits Total (Disbursements)	<u>(24,556,161.42)</u>
Cash (per bank statement) and Investments, end of month	<u><u>\$ 77,449,212.67</u></u>

<u>Depositories</u>	<u>End of Month - September 2023</u>		
	<u>Bank Balances</u>	<u>Investments</u>	<u>Total</u>
Premier Bank	\$ 13,160,715.77	\$ -	\$ 13,160,715.77
Dubuque Bank & Trust	-	-	-
ISJIT	-	-	-
Fidelity Bank	15,961,463.63	-	15,961,463.63
MidwestOne - Senior Renovation	6,152,397.75	-	6,152,397.75
MidwestOne - Bond Reserve	-	2,909,793.02	2,909,793.02
DuTrac Community Credit Union - Bond Reserve	-	2,264,837.50	2,264,837.50
Dutracs Community Credit Union	-	37,000,005.00	37,000,005.00
	<u><u>\$ 35,274,577.15</u></u>	<u><u>\$ 42,174,635.52</u></u>	<u><u>\$ 77,449,212.67</u></u>

<u>Reconciling Items</u>	
Deposits In Transit	39,891.54
Outstanding Checks/ACHs	<u>(3,239,564.12)</u>
Reconciled Cash and Investment Balance	<u><u>\$ 74,249,540.09</u></u>

<u>Cash and Investment Balances by Fund</u>	
General Fund	\$ 23,751,023.68
Scholarship Fund	120,802.09
Student Activity Fund	857,392.74
Management Fund	8,484,584.37
SAVE Fund	25,325,220.81
PPEL Fund	6,048,990.54
Debt Service Fund	4,352,704.45
Nutrition Fund	4,730,274.07
Clearing Fund	537,583.64
Agency Fund	40,963.70
Total Cash and Investment Balance	<u><u>\$ 74,249,540.09</u></u>

At September 30, 2023, there are no interfund loans.

Kevin Kelleher, Treasurer
12

**DUBUQUE COMMUNITY SCHOOL DISTRICT
REGULAR BOARD MEETING
OCTOBER 9, 2023**

TO THE BOARD OF EDUCATION
DUBUQUE, IOWA

THE FOLLOWING IS A LIST OF ACCOUNTS PAYABLE WHICH WILL BE PRESENTED TO THE BOARD OF EDUCATION FOR APPROVAL PER THE DIRECTION OF THE OCTOBER 9, 2023 MEETING. SHOULD YOU DESIRE ANY INFORMATION IN REGARD TO THE SAME, I SHALL BE PLEASED TO FURNISH IT UPON REQUEST.

PERIOD: SEPTEMBER 1-30, 2023

RESPECTFULLY SUBMITTED,
SECRETARY: CAROLYN MAUSS

BOARD MEMBER SIGNATURE	DATE
------------------------	------

Fund		Amount
10	GENERAL FUND	\$10,491,383.39
21	STUDENT ACTIVITY FUND	\$118,423.91
22	MANAGEMENT LEVY	\$429,660.01
33	SAVE TAX	\$154,274.15
36	PHYSICAL PLANT/EQUIP LEVY	\$998,501.88
61	SCHOOL NUTRITION FUND	\$492,049.27
76	CLEARING FUND	\$229,176.34
91	AGENCY HOSPITALITY FUND	\$2,173.65

GRAND TOTAL: \$12,915,642.60

Dubuque Community School District

Regular Board Meeting

October 9, 2023

Vendor Name	Description	Check Total
Fund: AGENCY/HOSPITALITY FUND		
COTTRELL, JAY W	OTHER GENERAL SUPPLIES	\$40.00
HARRIS N.A.	OTHER GENERAL SUPPLIES	\$1,257.36
HAYWARD-JONES, BOBBIE JO A	OTHER GENERAL SUPPLIES	\$40.00
HURLEY, CHRISTEN	OTHER GENERAL SUPPLIES	\$50.00
LIME ROCK SPRINGS CO-PEPSI COLA CO.	OTHER GENERAL SUPPLIES	\$539.29
NEMMERS, NATALIE L	OTHER GENERAL SUPPLIES	\$50.00
NORTHHOUSE, THERESSA M	OTHER GENERAL SUPPLIES	\$117.00
SUMMERVILLE, IAN D	OTHER GENERAL SUPPLIES	\$40.00
WILLIAMS, ANNE P	OTHER GENERAL SUPPLIES	\$40.00
	Fund Total:	\$2,173.65
Fund: CLEARING FUND		
ALLIANT ENERGY-IP&L	ELECTRICITY	\$8,828.90
AMERICAN FIDELITY ASSURANCE COMPANY	OTHER EMPLOYEE DEDUCTION	\$60.77
ASTGEN, KATIE J	OTHER EMPLOYEE DEDUCTION	\$700.00
BARTH, ANGELA L	OTHER EMPLOYEE DEDUCTION	\$600.00
BASE	OTHER EMPLOYEE DEDUCTION	\$31,830.32
BAUMHOVER, EMMA E	OTHER EMPLOYEE DEDUCTION	\$600.00
BEISE, MARIE E	OTHER EMPLOYEE DEDUCTION	\$600.00
BJERNING, JESSICA	OTHER EMPLOYEE DEDUCTION	\$600.00
BLACK HILLS ENERGY	NATURAL GAS	\$121.78
BLATZ, ANNA M	OTHER EMPLOYEE DEDUCTION	\$600.00
BOIGENZAHN, KALIE	OTHER EMPLOYEE DEDUCTION	\$600.00
BOLSINGER, JODY M	OTHER EMPLOYEE DEDUCTION	\$400.00
COX, KYLIE N	OTHER EMPLOYEE DEDUCTION	\$600.00
DELTA DENTAL OF IOWA	OTHER INSURANCE	\$85,975.74
EDMINSTER, ISABELLA R F	OTHER EMPLOYEE DEDUCTION	\$600.00
FELTES, KATHLEEN A	OTHER EMPLOYEE DEDUCTION	\$600.00
FLACK, ANGEL M	OTHER EMPLOYEE DEDUCTION	\$600.00
FORBES, CRAIG A	OTHER EMPLOYEE DEDUCTION	\$600.00
GRAP, KAISER A	OTHER EMPLOYEE DEDUCTION	\$600.00
HARRIS N.A.	MISCELLANEOUS REVENUE	\$155.82
HERMSEN, ASHLEY A	OTHER EMPLOYEE DEDUCTION	\$600.00
HUSEMAN, RICKY A	OTHER EMPLOYEE DEDUCTION	\$200.00
HY-VEE, INC.	MISCELLANEOUS REVENUE	\$0.20
LAMBE, STEPHANIE L	OTHER EMPLOYEE DEDUCTION	\$600.00
LONEY, ALEXIS A	OTHER EMPLOYEE DEDUCTION	\$600.00
LUDESCHER, LINDSEY M	OTHER EMPLOYEE DEDUCTION	\$600.00
MANDERS, BRITTANY M	OTHER EMPLOYEE DEDUCTION	\$600.00
MEDICAL ASSOCIATES HMO (EMPLOYEE)	OTHER EMPLOYEE DEDUCTION	\$26,698.66
MILLER, KAYLA R	OTHER EMPLOYEE DEDUCTION	\$600.00
MITCHELL, NATALIE M	OTHER EMPLOYEE DEDUCTION	\$400.00
PETERSON, LEE ANN M	OTHER EMPLOYEE DEDUCTION	\$400.00
ROCKFORD, MELANIE KAY	OTHER EMPLOYEE DEDUCTION	\$600.00
ROZELL, HANNAH J	OTHER EMPLOYEE DEDUCTION	\$600.00

Dubuque Community School District
Regular Board Meeting
October 9, 2023

Vendor Name	Description	Check Total
SCHMECHEL, MEREDITH A	OTHER EMPLOYEE DEDUCTION	\$600.00
SCHULER, SAMUEL R	OTHER EMPLOYEE DEDUCTION	\$600.00
SELF INSURED SERVICES COMPANY	OTHER INSURANCE	\$35,267.73
THIELE, HANNAH E	OTHER EMPLOYEE DEDUCTION	\$600.00
THOMA, TANYA M	OTHER EMPLOYEE DEDUCTION	\$600.00
TIMM, MICHAEL A	OTHER EMPLOYEE DEDUCTION	\$400.00
TRACHT, BETH M	OTHER EMPLOYEE DEDUCTION	\$400.00
UNGS, CYNTHIA A	OTHER EMPLOYEE DEDUCTION	\$600.00
WATTS, DANA L	OTHER EMPLOYEE DEDUCTION	\$600.00
WELLMARK BLUE CROSS BLUE SHIELD OF IOWA	OTHER EMPLOYEE DEDUCTION	\$21,136.42
WITT, LISA M	OTHER EMPLOYEE DEDUCTION	\$600.00
Fund Total:		\$229,176.34
Fund: GENERAL FUND		
ABC LEARNING EARLY CHILDHOOD CENTER LLC	PROF-EDUCATIONAL SERVICES	\$10,416.12
ACCO UNLIMITED CORPORATION	OTHER GENERAL SUPPLIES	\$765.40
ADDOCO INC	OTHER GENERAL SUPPLIES	\$102.00
AIRGAS NORTH CENTRAL USA LLC	POOL	\$919.96
ALLEN, JESSICA J	IN DISTRICT TRAVEL	\$28.89
ALLIANT ENERGY-IP&L	ELECTRICITY	\$181,298.71
ALTORFER, INC.	OTHER PURCH PROF SERVICES	\$1,899.00
ALTORFER, INC.	RENTAL OF EQUIP/VEHICLES	\$1,407.81
AMAZON CAPITAL SERVICES, INC	INSTRUCTION SUPPLIES	\$3,039.96
AMAZON CAPITAL SERVICES, INC	MACHINERY/EQUIPMENT	\$599.98
AMAZON CAPITAL SERVICES, INC	OTHER GENERAL SUPPLIES	\$19,383.03
AMAZON CAPITAL SERVICES, INC	TECHNOLOGY SUPPLIES	\$415.36
AMAZON CAPITAL SERVICES, INC	TEXTBOOKS	\$883.20
AMENT, JACKIE	IN DISTRICT TRAVEL	\$79.25
AMERICAN FIDELITY ASSURANCE COMPANY	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$29,117.34
ANDERSON, LORI A	IN DISTRICT TRAVEL	\$32.16
AVALON BODY SHOP INC	REPAIR/MAINTENANCE	\$2,205.00
BACKES, KYLE J	IN DISTRICT TRAVEL	\$44.20
BAUMER, TERRY	OFFICIAL/REFEREE	\$135.00
BECHLER, SARAH	INSTRUCTION SUPPLIES	\$68.83
BELL, KIMBERLY ANN	IN DISTRICT TRAVEL	\$67.99
BLACK HILLS ENERGY	NATURAL GAS	\$2,435.42
BLOCK, TIFFANY A	IN DISTRICT TRAVEL	\$29.21
BLODGETT, KATHLEEN M	IN DISTRICT TRAVEL	\$22.12
BP CREDIT CARD CENTER	GASOLINE	\$130.71
BREITBACH, ANGELA D	IN DISTRICT TRAVEL	\$60.95
BREITBACH, ANGELA M	IN DISTRICT TRAVEL	\$28.51
BREITBACH, TERRENCE THOMAS	IN DISTRICT TRAVEL	\$18.08
BRIGHT, ALEXA	OFFICIAL/REFEREE	\$271.40
BROKUS, TRICA A	IN DISTRICT TRAVEL	\$11.91
BURNS, MARK R	IN DISTRICT TRAVEL	\$43.86

Dubuque Community School District
Regular Board Meeting
October 9, 2023

Vendor Name	Description	Check Total
BUSCH, EMILY A	IN DISTRICT TRAVEL	\$3.14
CALDWELL, ASHLEY A	IN STATE TRAVEL	\$237.78
CALLAHAN EQUIPMENT SERVICE, LLC	REPAIR/MAINTENANCE	\$322.75
CAPITAL ONE, N.A.	INSTRUCTION SUPPLIES	\$980.74
CAPITAL SANITARY SUPPLY CO, INC	OTHER GENERAL SUPPLIES	\$52.80
CARBER, JR., JERRY	OFFICIAL/REFEREE	\$200.00
CAREERSAFE LLC	SOFTWARE	\$960.00
CENERGISTIC LLC	OTHER PURCH PROF SERVICES	\$27,275.00
CENTURY LINK	TELEPHONE/DATA LINES	\$244.26
CITY OF DUBUQUE	OTHER GENERAL SUPPLIES	\$159.00
CITY OF DUBUQUE	OTHER PURCH PROF SERVICES	\$40.00
CITY OF DUBUQUE	POOL	\$200.00
CITY OF DUBUQUE	PROF-EDUCATIONAL SERVICES	\$799.54
CITY OF DUBUQUE	STORM WATER FEE	\$5,959.10
CITY OF DUBUQUE	WATER/SEWER	\$19,365.50
COLLECTION SERVICES CENTER-PAYROLL	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$3,799.19
COMELEC SERVICES, INC.	OTHER GENERAL SUPPLIES	\$348.00
CONKLIN, TRAVIS	OFFICIAL/REFEREE	\$422.40
CONSTELLATION NEWENERGY GAS	NATURAL GAS	\$481.25
CORNERSTONE		
COUGHLAN COMPANIES LLC	INSTRUCTION SUPPLIES	\$328.79
CREATIVE TEACHING PRESS INC	OTHER GENERAL SUPPLIES	\$45.40
CURLER, ALEXIS M	IN STATE TRAVEL	\$237.78
DAACK, BELINDA C	OFFICIAL/REFEREE	\$345.00
DARDIS, FRANCIS	OFFICIAL/REFEREE	\$65.52
DAVIS-ORWOLL, SHIRLEY A	IN DISTRICT TRAVEL	\$32.24
DCSD FOUNDATION	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$50.00
DERKS, JENNIFER D	IN DISTRICT TRAVEL	\$6.16
DISTRICT 20 SUPPLY CO.	OTHER GENERAL SUPPLIES	\$20.50
DUBUQUE CHILD CARE CENTER	PROF-EDUCATIONAL SERVICES	\$4,006.20
DUBUQUE COUNTY SHERIFF DEPARTMENT	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$1,263.48
DUBUQUE SIGN COMPANY	OTHER GENERAL SUPPLIES	\$36.90
EDGEWOOD PRESS INC	OTHER GENERAL SUPPLIES	\$761.00
EDYNAMICS HOLDINGS LP	SUBSCRIPTIONS/LICENSE RENEWAL FOR COMP SOFTWARE	\$3,590.00
EMPLOYERS MUTUAL CASUALTY CO	LEGAL	\$5,000.00
FEDERAL TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$517,757.85
FICA WITHHOLDING - EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$1,022,537.10
FINK, MARY M	IN DISTRICT TRAVEL	\$30.48
FLINN SCIENTIFIC INC	INSTRUCTION SUPPLIES	\$43.07
FOLLETT SCHOOL SOLUTIONS, LLC	INSTRUCTION SUPPLIES	\$1,471.50
FOSTER, BRYAN D	OFFICIAL/REFEREE	\$322.00
FRANCK, JOANN B	IN STATE TRAVEL	\$218.79
FRIEDERICK, JANET M	IN DISTRICT TRAVEL	\$3.64
FROG HOLLOW - ASBURY	PROF-EDUCATIONAL SERVICES	\$5,208.06
FUERSTE, CAREW, JUERGENS & SUDMEIER, PC	LEGAL	\$1,457.00

Dubuque Community School District
Regular Board Meeting
October 9, 2023

Vendor Name	Description	Check Total
GEHL, JILL F	IN DISTRICT TRAVEL	\$25.62
GEORGE, KIRSTIN A	IN DISTRICT TRAVEL	\$18.81
GOODHEART-WILLCOX PUBLISHER	TEXTBOOKS	\$1,613.76
GOODHEART-WILLCOX PUBLISHER	WORKBOOKS	\$264.84
GREAT WESTERN SUPPLY CO	OTHER GENERAL SUPPLIES	\$816.10
GRIBBEN, ALEX	OFFICIAL/REFEREE	\$200.00
GRIZZLY INDUSTRIAL, INC	MACHINERY/EQUIPMENT	\$5,497.50
GURDAK, TRACY LYNN	IN DISTRICT TRAVEL	\$50.01
HAMMEL, DALTON A	IN DISTRICT TRAVEL	\$122.52
HANTELMANN, GARY	OFFICIAL/REFEREE	\$680.00
HARRIS N.A.	BLDG CONSTRUCTION SUPPLY	\$6,334.47
HARRIS N.A.	INSTITUTION FEES	\$85.00
HARRIS N.A.	INSTRUCTION SUPPLIES	\$77,842.68
HARRIS N.A.	LIBRARY BOOKS	\$1,510.39
HARRIS N.A.	MACHINERY/EQUIPMENT	\$4,480.33
HARRIS N.A.	MEMBERSHIP DUES	\$591.00
HARRIS N.A.	NEWSPAPER	\$1,808.65
HARRIS N.A.	NONPRINT MEDIA	\$15.95
HARRIS N.A.	OFFICE SUPPLIES	\$809.84
HARRIS N.A.	OFFICIAL/REFEREE	\$21.40
HARRIS N.A.	OTHER GENERAL SUPPLIES	\$30,579.75
HARRIS N.A.	OTHER PURCH PROF SERVICES	\$4,215.30
HARRIS N.A.	OUT OF STATE TRAVEL	\$3,745.00
HARRIS N.A.	POSTAGE	\$769.90
HARRIS N.A.	PRIVATE CONTRACT BUSSING	\$7,260.99
HARRIS N.A.	PROF-EDUCATIONAL SERVICES	\$125.00
HARRIS N.A.	REPAIR/MAINTENANCE	\$1,028.90
HARRIS N.A.	SOFTWARE	\$528.00
HARRIS N.A.	STAFF DUES	\$359.00
HARRIS N.A.	STAFF WORKSHOP/CONFERENCE REG FEES	\$7,905.00
HARRIS N.A.	STUDENT ENTRY FEES	\$280.00
HARRIS N.A.	SUBSCRIPTIONS/LICENSE RENEWAL FOR COMP SOFTWARE	\$679.95
HARRIS N.A.	TECH REPAIR CONSUMABLE	\$34,635.96
HARRIS N.A.	TECHNOLOGY SUPPLIES	\$2,231.95
HARRIS N.A.	TEXTBOOKS	\$125.29
HARRIS N.A.	TRANSPORTATION BATTERIES	\$838.10
HARRIS N.A.	TRANSPORTATION LUBRICANTS	\$249.96
HARRIS N.A.	TRANSPORTATION PARTS	\$9,599.98
HARRIS N.A.	TRANSPORTATION SUPPLIES	\$2,089.20
HARRIS N.A.	VEHICLE REPAIR/MAINT	\$149.98
HARRIS N.A.	WORKBOOKS	\$598.24
HART, HAROLD	OFFICIAL/REFEREE	\$135.00
HARWICK, CHAD K	IN DISTRICT TRAVEL	\$17.30
HEIKEN, DIANE	IN DISTRICT TRAVEL	\$33.04
HERBST UPHOLSTERY & AUTO FINISHING LTD	OTHER GENERAL SUPPLIES	\$75.00

Dubuque Community School District
Regular Board Meeting
October 9, 2023

Vendor Name	Description	Check Total
HERMSEN, ASHLEY A	IN DISTRICT TRAVEL	\$18.87
HEWITT, ASHTIN	OFFICIAL/REFEREE	\$149.50
HICKEY, BARBARA A	IN DISTRICT TRAVEL	\$20.75
HILLS & DALES CHILD DEV CENTER	PROF-EDUCATIONAL SERVICES	\$4,006.20
HOLY FAMILY CATHOLIC SCHOOLS	PROF-EDUCATIONAL SERVICES	\$79,322.76
HORSTMAN, SHIRLEY A	IN DISTRICT TRAVEL	\$39.00
HOUGHTON MIFFLIN HARCOURT PUBLISHING CO.	INSTRUCTION SUPPLIES	\$335.44
HOWES, BRIAN J	IN DISTRICT TRAVEL	\$28.16
HP INC	TECHNOLOGY SUPPLIES	\$344.00
HY-VEE, INC.	INSTRUCTION SUPPLIES	\$248.31
IA PUBLIC EMP RETIREMENT-EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$1,106,735.75
ILLINOIS DEPARTMENT OF REVENUE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$8,896.53
IMAGINE LEARNING LLC	SUBSCRIPTIONS/LICENSE RENEWAL FOR COMP SOFTWARE	\$3,000.00
INDEPENDENCE COMMUNITY SCHOOL DISTRICT	OTHER CURRENT LIABILITIES	\$160.00
ING - COMMON REMITTER	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$26,343.86
INSPIRE TO CREATE ENTERPRISES LLC	INSTRUCTION SUPPLIES	\$247.24
IOWA COMMUNICATIONS NETWORK	TELEPHONE/DATA LINES	\$573.21
IOWA DEPT OF ADMINISTRATIVE SERVICES	OTHER PURCH PROF SERVICES	\$950.00
IOWA DEPT OF REVENUE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$1,454.95
IOWA HIGH SCHOOL MUSIC ASSOCIATION	INSTRUCTION SUPPLIES	\$308.00
IOWA HIGH SCHOOL MUSIC ASSOCIATION	STUDENT ENTRY FEES	\$350.00
IOWA STATE TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$205,519.16
JOHNS, JACQUELINE D	IN DISTRICT TRAVEL	\$48.15
JOHNSON PLASTICS PLUS	BLDG CONSTRUCTION SUPPLY	\$120.29
JOHNSON, ADAM D	INSTRUCTION SUPPLIES	\$27.97
JOSTENS INC.	INSTRUCTION SUPPLIES	\$5,814.23
JP GASWAY COMPANY INC	OTHER GENERAL SUPPLIES	\$3,537.18
JW PEPPER & SON, INC.	INSTRUCTION SUPPLIES	\$1,309.68
JW PEPPER & SON, INC.	OTHER GENERAL SUPPLIES	\$87.99
KELCHEN, MOLLY K	IN STATE TRAVEL	\$237.78
KENNEDY GAUL, PEGGY S	IN DISTRICT TRAVEL	\$19.45
KENNEDY, MATTHEW J	IN DISTRICT TRAVEL	\$27.30
KEY WEST EARLY CHILDHOOD CENTER	PROF-EDUCATIONAL SERVICES	\$8,012.40
KILGORE, JUSTINE A	IN DISTRICT TRAVEL	\$33.69
KONE INC	OTHER PURCH PROF SERVICES	\$479.50
KRAMER, RANDALL	OFFICIAL/REFEREE	\$135.00
KRETZ, STACY L	IN STATE TRAVEL	\$237.78
KRUPKE, DAVID L	PROF-EDUCATIONAL SERVICES	\$2,000.00
LAKE SHORE LEARNING MATERIALS	OTHER GENERAL SUPPLIES	\$654.34
LANGLOIS, ISAIAH THOMAS	OFFICIAL/REFEREE	\$330.00
LARSON, AMY J	IN DISTRICT TRAVEL	\$17.15
LAWLER, MARK E	IN DISTRICT TRAVEL	\$37.03
LEITZEN, AMBER K	IN DISTRICT TRAVEL	\$10.20
LIFELINE AUDIO VIDEO TECHNOLOGIES INC	PROF-EDUCATIONAL SERVICES	\$403.00

Dubuque Community School District
Regular Board Meeting
October 9, 2023

Vendor Name	Description	Check Total
LIFELINE AUDIO VIDEO TECHNOLOGIES INC	REPAIR/MAINTENANCE	\$1,188.00
LITTLE LEAPS LEARNING ACADEMY	PROF-EDUCATIONAL SERVICES	\$6,810.54
LOPEZ, YARA ISABEL	PROF-EDUCATIONAL SERVICES	\$80.00
LORAS COLLEGE	OTHER PURCH PROF SERVICES	\$14,387.92
LUDOVISY, BROOKE S	IN DISTRICT TRAVEL	\$28.59
LYNCH, CHARLES J	IN DISTRICT TRAVEL	\$70.81
MADISON NATIONAL LIFE INSURANCE CO.	DISABILITY INSURANCE	(\$7.40)
MADISON NATIONAL LIFE INSURANCE CO.	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$17,300.46
MADISON NATIONAL LIFE INSURANCE CO.	TERM LIFE INSURANCE	\$4.40
MAIL SERVICES UNLIMITED	POSTAGE	\$234.00
MALONEY, JOSEPH M	IN DISTRICT TRAVEL	\$103.42
MANTERNACH, BRAD A	IN DISTRICT TRAVEL	\$36.91
MANTHEY, LAURIE L	IN DISTRICT TRAVEL	\$10.60
MARKS, JONATHAN DOUGLAS	OFFICIAL/REFEREE	\$195.00
MARTIN, MARY A	IN DISTRICT TRAVEL	\$184.78
MATHENY, JEAN M	OFFICIAL/REFEREE	\$115.00
MCGRAW HILL EDUCATION	TEXTBOOKS	\$605.27
MCGRAW HILL EDUCATION	WORKBOOKS	\$0.00
MEDICAL ASSOCIATES CLINIC PC	DRUG TESTING	\$670.50
MEDICAL ASSOCIATES CLINIC PC	OTHER PURCH PROF SERVICES	\$2,351.00
MEDICAL ASSOCIATES HMO (EMPLOYEE)	MEDICAL INSURANCE	(\$246.84)
MEDICAL ASSOCIATES HMO (EMPLOYEE)	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$724,354.92
MENARDS INC	INSTRUCTION SUPPLIES	\$677.56
MERCY MEDICAL CENTER	PROF-EDUCATIONAL SERVICES	\$12,819.84
METEOR EDUCATION LLC	OTHER GENERAL SUPPLIES	\$3,888.00
MILLER, ERIC J	IN DISTRICT TRAVEL	\$219.43
MILLIGAN, JULIE A	IN DISTRICT TRAVEL	\$41.46
MINI MASTERPIECES PRESCHOOL INC	PROF-EDUCATIONAL SERVICES	\$3,605.58
MINNESOTA CLAY USA	INSTRUCTION SUPPLIES	\$2,552.41
MOLO OIL COMPANY	OTHER GENERAL SUPPLIES	\$16.00
MOONLIGHT CARPET CLEANING	OTHER GENERAL SUPPLIES	\$150.00
MR QUIX PRINTING	OTHER GENERAL SUPPLIES	\$208.00
MULGREW OIL COMPANY	DIESEL	\$23,768.72
MULGREW OIL COMPANY	GASOLINE	\$35,202.01
MULGREW OIL COMPANY	TRANSPORTATION LUBRICANTS	\$801.65
MURRAY, DANIEL	OFFICIAL/REFEREE	\$200.00
MUSIC SALES DIGITAL SERVICES, LLC	SOFTWARE	\$1,166.40
N2Y, INC.	PROF-EDUCATIONAL SERVICES	\$5,639.88
NASSCO INC.	OTHER GENERAL SUPPLIES	\$90.19
NASSP NATL ASSOC OF SECONDARY	STAFF DUES	\$385.00
NEIBA NORTHEAST IOWA BANDMASTERS ASSN	STAFF DUES	\$40.00
NEW JERSEY FAMILY SUPPORT PYMT CENTER	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$200.00
NEWSELA, INC.	SUBSCRIPTIONS/LICENSE RENEWAL FOR COMP SOFTWARE	\$9,923.00
NOAHS ARK PRESCHOOL	PROF-EDUCATIONAL SERVICES	\$5,608.68
NORTHEAST IOWA COMM COLLEGE-CALMAR	OTHER GENERAL SUPPLIES	\$72.00

Dubuque Community School District
Regular Board Meeting
October 9, 2023

Vendor Name	Description	Check Total
NORTHEAST IOWA COMM COLLEGE-CALMAR	STAFF WORKSHOP/CONFERENCE REG FEES	\$180.00
NORTHRUP JR, CHARLES	OFFICIAL/REFEREE	\$330.00
OBERHOFFER, BETH A	IN DISTRICT TRAVEL	\$3.74
ODELL, STACIE A	IN DISTRICT TRAVEL	\$11.52
OLSON, ERIC	OFFICIAL/REFEREE	\$135.00
OUR REDEEMER LUTHERAN PRESCHOOL	PROF-EDUCATIONAL SERVICES	\$8,813.64
PAYROLL NET - ACH	NET PAYROLL PAYABLE	\$4,934,716.74
PER MAR SECURITY SERVICES	OTHER PURCH PROF SERVICES	\$7,135.14
PORCIC, HANNAH R	IN DISTRICT TRAVEL	\$7.86
PORTZEN, STACY L	IN DISTRICT TRAVEL	\$17.87
PROJECT LEAD THE WAY, INC.	CONTRACTED TRAINING PROVIDER	\$1,200.00
QUADIENT, INC.	RENTAL - OTHER	\$102.00
RADIO DUBUQUE, INC.	RENTAL OF EQUIP/VEHICLES	\$677.90
RAM BOOSTER CLUB	OTHER GENERAL SUPPLIES	\$130.00
RANUM, BRIAN DAVID	OFFICIAL/REFEREE	\$168.12
REALLY GOOD STUFF INC	OTHER GENERAL SUPPLIES	\$59.99
REPUBLIC SERVICES #897	REFUSE DISPOSAL	\$7,418.88
REUSS, JOYLYNN K	IN DISTRICT TRAVEL	\$27.88
RICOH USA, INC	OTHER PURCH PROF SERVICES	\$16,641.32
RIGDON, JACKSON J	IN DISTRICT TRAVEL	\$22.01
RIMA, DENNIS	OFFICIAL/REFEREE	\$65.00
RIVER BEND FOOD RESERVOIR	OTHER GENERAL SUPPLIES	\$71.55
ROBERTSON, JENNA V	IN DISTRICT TRAVEL	\$16.54
ROCKFORD, MELANIE KAY	IN DISTRICT TRAVEL	\$24.95
ROEN, JEFFREY A.	OFFICIAL/REFEREE	\$205.00
ROSCHEN, BRENDA J	IN DISTRICT TRAVEL	\$18.86
ROSCHEN, TRICIA	IN DISTRICT TRAVEL	\$21.97
ROSEMEYER, NICOLE M	TEXTBOOK FINES/PENALTIES	\$12.25
RYAN, CHERI L	IN DISTRICT TRAVEL	\$12.98
SCHOOL NURSE SUPPLY	OTHER GENERAL SUPPLIES	\$374.65
SCHOOL SPECIALTY, LLC	INSTRUCTION SUPPLIES	\$8,410.25
SCHOOL SPECIALTY, LLC	OTHER GENERAL SUPPLIES	\$7,061.95
SCHULTZ STRING	INSTRUCTION SUPPLIES	\$26.77
SCHULTZ STRING	MACHINERY/EQUIPMENT	\$2,000.00
SCHULTZ STRING	REPAIR/MAINTENANCE	\$147.75
SCHULTZ, CHRISTOHER MICHAEL	OFFICIAL/REFEREE	\$1,798.50
SCHULTZ, MEGAN E	IN DISTRICT TRAVEL	\$179.02
SIOUX CITY COMM SCHOOL DISTRICT	TUITION/LEA	\$9,636.91
SONOVA USA INC	INSTRUCTION SUPPLIES	\$19.99
SONOVA USA INC	OTHER EQUIPMENT	\$3,341.93
SPIELMAN, CHARLES	OFFICIAL/REFEREE	\$757.80
STAPLES ADVANTAGE	INSTRUCTION SUPPLIES	(\$4.63)
STAPLES ADVANTAGE	OFFICE SUPPLIES	\$443.22
STAPLES ADVANTAGE	OTHER GENERAL SUPPLIES	\$3,534.50
STATE DISBURSEMENT UNIT	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$900.00

Dubuque Community School District
Regular Board Meeting
October 9, 2023

Vendor Name	Description	Check Total
STEFFL, MICHELLE C	IN DISTRICT TRAVEL	\$8.88
STEGER, KELSEY	IN DISTRICT TRAVEL	\$45.33
STEPS TO LITERACY	INSTRUCTION SUPPLIES	\$254.70
STOFFEL, KAREN M	IN DISTRICT TRAVEL	\$4.78
STOLTZ, ALAN	OFFICIAL/REFEREE	\$640.00
STOREY KENWORTHY CORP	INSTRUCTION SUPPLIES	\$607.66
STOREY KENWORTHY CORP	OTHER GENERAL SUPPLIES	\$98.00
STUECK, TAMARA L	IN DISTRICT TRAVEL	\$3.41
SWAN, RICK J	OFFICIAL/REFEREE	\$155.70
SWIFT, JONATHAN L	IN DISTRICT TRAVEL	\$52.50
SWISHER & COHRT, P.L.C.	LEGAL	\$192.50
TANGIBLE PLAY INC	INSTRUCTION SUPPLIES	\$490.00
TANGIBLE PLAY INC	OTHER GENERAL SUPPLIES	\$49.00
TEACHER DIRECT	INSTRUCTION SUPPLIES	\$91.62
TEACHER DIRECT	OTHER GENERAL SUPPLIES	\$1,145.95
TENNANT SALES AND SERVICE COMPANY	BUILDING REPAIR/MAINT	\$5,574.75
TERRAPIN	INSTRUCTION SUPPLIES	\$297.70
THE JUSTICE CENTER	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$419.65
THE MATH LEARNING CENTER	INSTRUCTION SUPPLIES	\$3,607.20
THE PROPHET CORPORATION	INSTRUCTION SUPPLIES	\$3,381.07
THOM, DAVID J	IN DISTRICT TRAVEL	\$20.50
THOMA, PAIGE C	IN DISTRICT TRAVEL	\$27.12
THOMPSON TIRE AND RETREAD	TRANSPORTATION TIRES	\$3,360.00
THREE RIVERS FS COMPANY - DYERSVILLE	LP GAS	\$439.58
TIMMERMAN, MICHAEL L.	OFFICIAL/REFEREE	\$210.00
TIMMERMAN, PHILLIP	OFFICIAL/REFEREE	\$77.42
TOMLINSON, GARY	OFFICIAL/REFEREE	\$135.00
TRI-STATE SHRED	OTHER PURCH PROF SERVICES	\$15.00
TRI-STATE TRAVEL	PRIVATE CONTRACT BUSSING	\$32,136.10
UMLAND, DON	OFFICIAL/REFEREE	\$135.00
UNITED PARCEL SERVICE	POSTAGE	\$195.48
UNITED STATES POSTAL SERVICE ANNEX	POSTAGE	\$2,782.53
UNITED WAY SERVICES	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$210.63
US CELLULAR	TELEPHONE/DATA LINES	\$913.22
UTJ HOLDCO INC	SUBSCRIPTIONS/LICENSE RENEWAL FOR COMP SOFTWARE	\$9,578.20
VALENTINE, SAMUEL J	OTHER PURCH PROF SERVICES	\$425.00
VERNIER SOFTWARE & TECHNOLOGY	TEXTBOOKS	\$3,124.38
VIERTEL, DAVID E.	OFFICIAL/REFEREE	\$200.00
WACHTER, JEFFERY	OFFICIAL/REFEREE	\$135.00
WALL, BRUCE HOWARD	OFFICIAL/REFEREE	\$135.00
WALLIS, DAVID	OFFICIAL/REFEREE	\$330.00
WAYSIDE PUBLISHING	INSTRUCTION SUPPLIES	\$33.00
WEBER, KELLI A	IN DISTRICT TRAVEL	\$25.74
WEBSTER CITY COMMUNITY SCHOOL DISTRICT	TUITION/LEA'S SPEC EDUC	\$2,881.76
WEILAND, KRISTIN L	IN DISTRICT TRAVEL	\$8.84

Dubuque Community School District
Regular Board Meeting
October 9, 2023

Vendor Name	Description	Check Total
WELLMARK BLUE CROSS BLUE SHIELD OF IOWA	MEDICAL INSURANCE	(\$300.58)
WELLMARK BLUE CROSS BLUE SHIELD OF IOWA	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$914,199.07
WEST MUSIC COMPANY	INSTRUCTION SUPPLIES	\$1,663.56
WEST MUSIC COMPANY	MACHINERY/EQUIPMENT	\$549.00
WEST MUSIC COMPANY	REPAIR/MAINTENANCE	\$1,031.00
WESTPHAL & COMPANY	OTHER GENERAL SUPPLIES	\$7,300.00
WILGENBUSCH, SUE A	IN DISTRICT TRAVEL	\$18.30
WISC SUPPORT COLLECTIONS TRUST	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$2,122.68
WOODWARD, JACOB	OFFICIAL/REFEREE	\$265.00
Y CREATIVE-FINLEY-DCY	PROF-EDUCATIONAL SERVICES	\$6,009.30
YOUNG-UNS CHILD CARE CENTER & PRESCHOOL	PROF-EDUCATIONAL SERVICES	\$28,043.40
YOUTH FRONTIERS, INC.	PROF-EDUCATIONAL SERVICES	\$6,600.00
YUSKA, BILLY D	OFFICIAL/REFEREE	\$135.00
YUSKA, BRANDON	OFFICIAL/REFEREE	\$135.00
Fund Total:		\$10,491,383.39
Fund: MANAGEMENT LEVY		
MEDICAL ASSOCIATES HMO (EMPLOYEE)	MEDICAL INSURANCE	\$20,003.92
PETROLEUM MARKETERS MUTUAL INSURANCE CO	UNDERGROUND TANK INS.	\$2,588.00
SU INSURANCE COMPANY	OTHER INSURANCE	\$383,643.25
WELLMARK BLUE CROSS BLUE SHIELD OF IOWA	MEDICAL INSURANCE	\$23,424.84
Fund Total:		\$429,660.01
Fund: PHYSICAL PLANT/EQUIP LEVY		
ACCESS SYSTEMS	CAPITALIZED FIXED ASSETS	\$29,614.00
ACCESS SYSTEMS	MACHINERY/EQUIPMENT	\$23,252.00
CENTRAL HVAC SOLUTIONS	OTHER PURCH PROF SERVICES	\$3,100.00
CHURCH OF THE NATIVITY	RENTAL LAND/BUILDINGS	\$400.00
COMMERCIAL FLOORING COMPANY	OTHER PROPERTY SERVICES	\$19,000.00
CRESCENT ELECTRIC SUPPLY CO	F/A OTHER PROPERTY SERV	\$100.39
GOODWIN TUCKER GROUP	CAPITALIZED FIXED ASSETS	\$31,056.84
HARRIS N.A.	BLDG CONSTRUCTION SUPPLY	\$357.31
HARRIS N.A.	CONSTRUCTION SERVICES	\$1,847.14
HARRIS N.A.	F/A OTHER PROPERTY SERV	\$297.22
INDUSTRIAL CRYOGENIC ENGINEERING	OTHER PURCH PROF SERVICES	\$1,505.45
IOWA DIRECT EQUIPMENT & APPRAISAL, LLC	MACHINERY/EQUIPMENT	\$2,896.00
IOWA SOLAR PROS	F/A OTHER PROPERTY SERV	\$48,495.00
JIM GIESE COMMERCIAL ROOFING INC	CONSTRUCTION SERVICES	\$42,898.74
JIM GIESE COMMERCIAL ROOFING INC	CONSTRUCTION SERVICES	\$138,005.50
KEYSTONE AREA EDUCATION AGENCY	RENTAL LAND/BUILDINGS	\$4,200.00
MCDERMOTT EXCAVATING	F/A OTHER PROPERTY SERV	\$3,600.00
MCDERMOTT EXCAVATING	OTHER PROPERTY SERVICES	\$5,478.56
MODUS ENGINEERING, LTD	ARCHITECT/CM SERVICE	\$1,480.50
ORIGIN DESIGN CO.	ARCHITECT/CM SERVICE	\$12,185.50

Dubuque Community School District
Regular Board Meeting
October 9, 2023

Vendor Name	Description	Check Total
PLASTIC CENTER INC	RENTAL LAND/BUILDINGS	\$1,320.00
PORTZEN CONSTRUCTION INC.	OTHER PROPERTY SERVICES	\$643.71
RICOH USA, INC	OTHER TECH SERVICES	\$10,081.19
SELCO INC	BLDG CONSTRUCTION SUPPLY	\$4,709.00
TRICON CONSTRUCTION GROUP	CONSTRUCTION SERVICES	\$582,135.14
TYLER TECHNOLOGIES, INC.	MACHINERY/EQUIPMENT	\$1,020.00
VALENTINE, SAMUEL J	F/A OTHER PROPERTY SERV	\$6,862.50
VALENTINE, SAMUEL J	OTHER PROPERTY SERVICES	\$3,520.00
WESTPHAL & COMPANY	F/A OTHER PROPERTY SERV	\$12,960.00
WHKS & CO.	ARCHITECT/CM SERVICE	\$5,480.19
Fund Total:		\$998,501.88
Fund: SCHOOL NUTRITION FUND		
AMERICAN FIDELITY ASSURANCE COMPANY	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$323.12
AVELALLEMANT, KALA	UNEARNED REVENUES	\$37.30
BALTAZAR, GARY	UNEARNED REVENUES	\$25.90
BUECHELE, NICOLE	UNEARNED REVENUES	\$22.00
BUELOW, MARIA	UNEARNED REVENUES	\$48.90
EMS DETERGENT SERVICES CO	OTHER GENERAL SUPPLIES	\$3,876.34
FAULHABER, JUDY	UNEARNED REVENUES	\$88.85
FEDERAL TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$6,193.39
FICA WITHHOLDING - EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$22,352.04
FINCEL SWEET CORN LLC	PURCHASED FOOD	\$400.00
FISHER, NICOLE	UNEARNED REVENUES	\$59.30
FOX, COURTNEY	UNEARNED REVENUES	\$58.90
GOODENDORF., COURTNEY	UNEARNED REVENUES	\$22.80
GOODWIN TUCKER GROUP	REPAIR/MAINTENANCE	\$2,150.15
HARRIS N.A.	MACHINERY AND EQUIPMENT	\$2,817.37
HARRIS N.A.	OTHER GENERAL SUPPLIES	\$5,251.17
HARRIS N.A.	PURCHASED FOOD	\$1,018.17
HEIAR, MOLLY	UNEARNED REVENUES	\$35.15
IA PUBLIC EMP RETIREMENT-EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$22,958.65
ILLINOIS DEPARTMENT OF REVENUE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$18.88
ING - COMMON REMITTER	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$583.06
IOWA STATE TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$2,296.64
KALISH, CHRIS	UNEARNED REVENUES	\$392.85
KANE, ANGELA	UNEARNED REVENUES	\$70.20
KANE, KIM	UNEARNED REVENUES	\$43.00
LIME ROCK SPRINGS CO-PEPSI COLA CO.	PURCHASED FOOD	\$8,054.61
LINDECKER, KELLY	UNEARNED REVENUES	\$36.68
LOEFFELHOLZ, JENNA	UNEARNED REVENUES	\$94.42
LOFFREDO FRESH PRODUCE CO. INC	OTHER GENERAL SUPPLIES	\$21.00
LOFFREDO FRESH PRODUCE CO. INC	PURCHASED FOOD	\$2,264.80
MADISON NATIONAL LIFE INSURANCE CO.	DISABILITY INSURANCE	(\$1.76)
MADISON NATIONAL LIFE INSURANCE CO.	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$504.77
MADISON NATIONAL LIFE INSURANCE CO.	TERM LIFE INSURANCE	(\$2.14)

Dubuque Community School District
Regular Board Meeting
October 9, 2023

Vendor Name	Description	Check Total
MARTIN BROTHERS DISTRIBUTING CO, INC	COMMODITIES CONSUMED	(\$1,008.09)
MARTIN BROTHERS DISTRIBUTING CO, INC	PURCHASED FOOD	\$9,125.90
MCCOMAS, KYLA	UNEARNED REVENUES	\$16.57
MCKIBBIN, LISA	UNEARNED REVENUES	\$23.90
MEDICAL ASSOCIATES HMO (EMPLOYEE)	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$6,017.68
METEOR EDUCATION LLC	MACHINERY AND EQUIPMENT	\$27,825.25
PAL, DIVYA	UNEARNED REVENUES	\$7.20
PAN-O-GOLD BAKING COMPANY	PURCHASED FOOD	\$10,293.36
PAYROLL NET - ACH	NET PAYROLL PAYABLE	\$115,371.53
PERFORMANCE FOODSERVICE	OTHER GENERAL SUPPLIES	\$12,632.74
PERFORMANCE FOODSERVICE	PURCHASED FOOD	\$155,804.58
PJ IOWA LC	PURCHASED FOOD	\$3,487.50
PRAIRIE FARMS DAIRY, INC	PURCHASED FOOD	\$29,998.78
RAMADAN, WALID	UNEARNED REVENUES	\$36.00
RAPIDS WHOLESALE EQUIPMENT	MACHINERY AND EQUIPMENT	\$7,910.46
ROUSSEL, LYNNE	UNEARNED REVENUES	\$64.75
SAAVEDRA, LUIZA	UNEARNED REVENUES	\$42.65
SHEEHAN, JENNIFER	UNEARNED REVENUES	\$32.90
WELLMARK BLUE CROSS BLUE SHIELD OF IOWA	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$32,229.35
WILGENBUSCH, ERICA	UNEARNED REVENUES	\$15.60
WLOCHAL, ROBIN I	UNEARNED REVENUES	\$4.15
Fund Total:		\$492,049.27
Fund: SECURE AN ADVANCED VISION FOR EDUCATION (SAVE)		
A-1 CRANE RENTAL & MACHINERY MOVING INC	OTHER PURCH PROF SERVICES	\$1,160.00
A-1 MOBILE STORAGE SERVICE	OTHER PURCH PROF SERVICES	\$650.00
AHLERS & COONEY, P.C.	LEGAL	\$825.00
CENTURY LINK - PHOENIX	TELEPHONE/DATA LINES	\$3,192.88
DELL MARKETING LP	OTHER PURCH PROF SERVICES	\$25,941.40
DUBUQUE SIGN COMPANY	BLDG CONSTRUCTION SUPPLY	\$1,200.19
FOLLETT SCHOOL SOLUTIONS, INC.	OTHER PURCH PROF SERVICES	\$3,231.25
HARRIS N.A.	CONSTRUCTION SERVICES	\$584.62
HEARTLAND BUSINESS SYSTEMS	OTHER PURCH PROF SERVICES	\$2,484.60
INNOVATIVE OFFICE SOLUTIONS LLC	CAPITALIZED FIXED ASSETS	\$10,058.00
INNOVATIVE OFFICE SOLUTIONS LLC	MACHINERY/EQUIPMENT	\$888.00
INVISION ARCHITECTURE LTD	ARCHITECT/CM SERVICE	\$17,380.00
MICROSOFT CORPORATION	SUBSCRIPTIONS/LICENSE RENEWAL FOR COMP SOFTWARE	\$769.97
MULTIVISTA	CONSTRUCTION SERVICES	\$1,212.50
RSM US LLP	OTHER PURCH PROF SERVICES	\$2,749.27
STRAKA JOHNSON ARCHITECTS PROF. CORP.	ARCHITECT/CM SERVICE	\$80,004.47
TRI-TECHNICAL SYSTEMS, INC.	OTHER PURCH PROF SERVICES	\$64.00
TYLER TECHNOLOGIES, INC.	OTHER PURCH PROF SERVICES	\$1,878.00
Fund Total:		\$154,274.15

Dubuque Community School District
Regular Board Meeting
October 9, 2023

Vendor Name	Description	Check Total
Fund: STUDENT ACTIVITY FUND		
ABC MUZIK ENTERTAINMENT	OTHER GENERAL SUPPLIES	\$700.00
ADVANCE DESIGNS INC	OTHER GENERAL SUPPLIES	\$499.50
AMAZON CAPITAL SERVICES, INC	OTHER GENERAL SUPPLIES	\$44.12
BP CREDIT CARD CENTER	GASOLINE	\$225.41
BP CREDIT CARD CENTER	OTHER GENERAL SUPPLIES	\$91.43
BSN SPORTS LLC	OTHER GENERAL SUPPLIES	\$1,249.27
BSN SPORTS, LLC	OTHER GENERAL SUPPLIES	\$165.00
BURKE, CHRISTOPHER T	OTHER GENERAL SUPPLIES	\$372.90
CASCADE JUNIOR-SENIOR HIGH SCHOOL	STUDENT ENTRY FEES	\$140.00
CEDAR FALLS HIGH SCHOOL	STUDENT ENTRY FEES	\$320.00
CEDAR RAPIDS WASHINGTON HIGH SCHOOL	STUDENT ENTRY FEES	\$175.00
CHESHER, NATHANIEL B	STUDENT ENTRY FEES	\$45.00
CITY OF DUBUQUE	PROF-EDUCATIONAL SERVICES	\$202.84
CLINTON HIGH SCHOOL	STUDENT ENTRY FEES	\$125.00
CROWLEY, SHELLY	OTHER GENERAL SUPPLIES	\$112.57
DIKE-NEW HARTFORD COMM SCHOOL DISTRICT	STUDENT ENTRY FEES	\$100.00
DISTRICT 20 SUPPLY CO.	OTHER GENERAL SUPPLIES	\$10,392.45
DUBUQUE COUNTY BASKETBALL ACADEMY	STUDENT ENTRY FEES	\$450.00
DUBUQUE SIGN COMPANY	OTHER GENERAL SUPPLIES	\$165.00
FEDERAL TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$344.35
FICA WITHHOLDING - EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$1,078.08
GEHL LAWN SERVICE	OTHER GENERAL SUPPLIES	\$705.00
HAPPY JOES DELIVERY & CARRYOUT	OTHER GENERAL SUPPLIES	\$4,032.00
HARRIS N.A.	OTHER GENERAL SUPPLIES	\$28,297.18
HARRIS N.A.	OTHER PURCH PROF SERVICES	\$13,500.00
HARRIS N.A.	STAFF DUES	\$300.88
HARRIS N.A.	STUDENT ENTRY FEES	\$200.00
HEFEL, ELIZABETH	OTHER GENERAL SUPPLIES	\$64.07
HUTCHCROFT, HEIDI	OTHER GENERAL SUPPLIES	\$102.28
HY-VEE, INC.	OTHER GENERAL SUPPLIES	\$2,855.92
IA PUBLIC EMP RETIREMENT-EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$740.93
ILLINOIS DEPARTMENT OF REVENUE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$26.22
IOWA CHEERLEADING COACHES ASSOCIATION	STUDENT ENTRY FEES	\$440.00
IOWA CHORAL DIRECTORS ASSOCIATION INC	STUDENT ENTRY FEES	\$35.00
IOWA CITY HIGH	STUDENT ENTRY FEES	\$200.00
IOWA HIGH SCHOOL GOLF COACHES ASSOC	STAFF DUES	\$45.00
IOWA HIGH SCHOOL MUSIC ASSOCIATION	OTHER GENERAL SUPPLIES	\$240.00
IOWA HIGH SCHOOL MUSIC ASSOCIATION	STAFF DUES	\$50.00
IOWA HIGH SCHOOL MUSIC ASSOCIATION	STUDENT ENTRY FEES	\$240.00
IOWA HIGH SCHOOL MUSIC ASSOCIATION	STUDENT ENTRY FEES	\$484.00
IOWA STATE TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$147.67
JAZZ EDUCATORS OF IOWA	STAFF DUES	\$20.00
JMJ SCREEN PRINTING	OTHER GENERAL SUPPLIES	\$999.35
JUSTAGAME FIELDHOUSE	STUDENT ENTRY FEES	\$150.00

Dubuque Community School District
Regular Board Meeting
October 9, 2023

Vendor Name	Description	Check Total
KLAPATAUSKAS, KATHLEEN	OTHER GENERAL SUPPLIES	\$316.37
LEES SUMMIT R7 SCHOOL DISTRICT	STUDENT ENTRY FEES	\$400.00
LIME ROCK SPRINGS CO-PEPSI COLA CO.	OTHER GENERAL SUPPLIES	\$2,943.51
LINN-MAR COMMUNITY SCHOOL DISTRICT	STUDENT ENTRY FEES	\$150.00
LUTHER COLLEGE	STUDENT ENTRY FEES	\$300.00
MARSHALLTOWN HIGH SCHOOL	STUDENT ENTRY FEES	\$75.00
MEDIAQUEST SIGNS	OTHER GENERAL SUPPLIES	\$150.00
MISSISSIPPI VALLEY CONFERENCE	STAFF DUES	\$1,600.00
MJN FITNESS, LLC	OTHER GENERAL SUPPLIES	\$550.00
MYERS-COX COMPANY	OTHER GENERAL SUPPLIES	\$5,565.03
NEIBA NORTHEAST IOWA BANDMASTERS ASSN	STAFF DUES	\$20.00
PAYROLL NET - ACH	NET PAYROLL PAYABLE	\$5,930.86
PLANE ART DESIGNS, INC.	OTHER GENERAL SUPPLIES	\$1,265.75
PLEASANT VALLEY HIGH SCHOOL	STUDENT ENTRY FEES	\$220.00
RAUEN INC	OTHER GENERAL SUPPLIES	\$228.00
SCHULTZ STRING	MACHINERY/EQUIPMENT	\$120.00
SHUTTERFLY LIFETOUGH, LLC	OTHER GENERAL SUPPLIES	\$1,811.84
STEPHAN, DAVID	OTHER GENERAL SUPPLIES	\$240.00
TERRY, REBECCA	STUDENT ACTIVITY FUND RAISERS	\$75.00
TRI-STATE PORTA POTTY, INC.	OTHER GENERAL SUPPLIES	\$1,220.00
VERENA STREET	OTHER GENERAL SUPPLIES	\$167.00
WALSWORTH PUBLISHING CO. INC.	OTHER GENERAL SUPPLIES	\$20,910.70
WEST MUSIC COMPANY	OTHER GENERAL SUPPLIES	\$937.43
WESTERN DUBUQUE HIGH SCHOOL	STUDENT ENTRY FEES	\$125.00
WIELAND & SONS LUMBER CO	OTHER GENERAL SUPPLIES	\$2,229.00
	Fund Total:	\$118,423.91
	Grand Total:	\$12,915,642.60

DUBUQUE COMMUNITY SCHOOL DISTRICT
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67th G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: September 29, 2023
 - B. Date media were emailed agenda: September 29, 2023
 - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
 - D. Board Committee: **Facilities/Support Services Committee**
 - E. Date and Time of Meeting: October 2, 2023 - 4:00 p.m.
 - F. Place of Meeting: The Forum
 - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Nancy Bradley, Katie Jones, Jim Prochaska, Tami Ryan, Kate Parks, Lisa Wittman and Anderson Sainci. District representatives present: Rob Powers, Amy Hawkins, Sarah Pfab, Kevin Kelleher, Lisa Demmer, and Josh Posiak.

Jim Prochaska called the meeting to order at 4:00 p.m.

Agenda for October 2, 2023

The agenda was approved as submitted.

Purchase/Professional Contracts

Victory Ford – purchase of two delivery body trucks at \$89,165.45 each for an estimated cost of \$178,330.90
McGrath Chevy – purchase of four passenger vans at \$46,687.00 each for an estimated cost of \$186,748.00
Board 10.09.23

Update on Current District Projects

Senior High School Additions Renovations Phase 2

Ken Johnson from Straka-Johnson stated that the project is on budget and largely on schedule with a finish date of November of 2024. Project is 88 percent complete with 12 months to go. Change Order #12 was submitted which includes installing a crossover ladder at boiler room roof, electrical safety improvement in two classrooms, floor edging strips, IT climate control replacement and classroom ceiling replacement (not included in phase I). Total change order is an increased amount of \$42,182.80. Board 10.09.23.

Senior FFS phase II package is complete and closing documents will be presented at the end of October early November.

Roosevelt Middle School Roof Replacement

Nick Rettenberger updated the committee on the Roosevelt Middle School roof replacement. Project is complete. Reviewed Change Order #2 which shows a deduct of \$1500.00 for stage wall counterflashing. Final close-out paperwork was reviewed including the certificate of completion and the resolution for final acceptance and closing final project costs with Jim Giese Commercial Roofing. Board 10.09.2023

Eisenhower Elementary School Mechanical System Replacement

Nick Rettenberger, Origin Design, updated the committee on the Eisenhower mechanical replacement system. Fire alarm is operational, with devices still needing to be added in A wing. Baseboard heaters are installed. Closeout documents on this project will be presented at the November facilities meeting.

Transportation Fuel System Replacement

Nick Rettenberger updated the committee on the Transportation Fueling Station Project. Few items that were on the punch list are complete to be finished with final project close-out at November's facilities meeting.

Sageville Elementary School Solar Project

Ken Johnson updated the committee. Construction is complete and waiting on Alliant's final approval process. If approved at completion, district will save an estimated \$90,000.00 once they apply the Federal Investment Tax Credit Direct Pay. End of October the panels should be live and producing electricity. The contractor, Iowa Solar Pros, will give a presentation to the school about the solar array and energy efficiency.

Lincoln Elementary School Outdoor Wellness Project

Rob Powers, Buildings and Grounds Manager, updated the committee on the City of Dubuque Community Block Development Grant (CBDG) This grant will help pay for the outdoor wellness project. Waiting on final paper-work. Project will go out to bid in November.

Senior Dalzell Field Scoreboard Replacement

Nick Rettenberger updated the committee on the replacement of existing video display and electronic scoreboard at Dalzell Field. Scoreboard is on order and should be here mid-December.

Preschool Renovations Project

Ken Johnson with SJA said the plans will be distributed mid-October and go out to bid early to mid-November. The facility has a three-million-dollar budget and will be owned by the District with common utilities like gas and water.

Sageville Storm Sewer Replacement

Rob Powers updated the committee on the storm sewer replacement at Sageville Elementary. The concrete culverts have been installed. Waiting on the ground to dry for seeding. Final project close-out at November's facility meeting.

Jefferson Public Utility Easement Purchase

The City of Dubuque is asking to purchase portions of the Jefferson Middle School district property and permanent public utility easement at 1105 Althausen Street as part of the Althausen/Eagle Streets Water Main Project. Date, time, and place for Public Hearing was set for October 9, 2023. Waiting on purchasing documents from the City of Dubuque. Board 10.09.2023

Cenergistic Update

Josh Pociask updated the committee that energy savings around the District have been progressing smoothly.

Middle School Consolidation Plan

Superintendent Hawkins shared with the committee about the Jefferson and Washington Middle School 100-year celebrations that took place on October 1st. The second informational meeting was held at Eisenhower Elementary on Wednesday, September 27th, with approximately forty-five people in attendance. The last community meeting will be held on Wednesday, October 18, at Marshall Elementary from 5:30 to 6:30 p.m.

2022-2023 Internal Control Policies and Procedures Report

Kevin Kelleher reviewed the internal control tests that were completed for the year. Board 10.09.23

Financial Targets for 2022-2023

The targets indicate an unspent balance of \$15,038,445 which was a decrease over last year due to the ESSER funds expiring. The cash balance showed a decrease with a solvency ratio of 19% which exceeds target range.

Financial Targets for 2023-2024

The targets indicate an unspent balance of \$11,415,355 which is a decrease over last year. The cash balance shows a decrease with a solvency ratio at 13.5% which is within the target range.

Other Items

October 2nd was the official count day of students in the District. Committee members asked if there was a way to track which students are leaving the district and for what reason.

The next meeting was scheduled for Monday, November 6, 2023.

The meeting adjourned at 5:02 p.m.

Carolyn Mauss, Secretary
Board of Education

ITEM I - RESIGNATIONS – Recommended for Approval**A. Teacher**

Name	Resignation Received	Effective	Date of Hire	School/Position	Reason
Noel, Angela J	9/8/23	6/5/23	8/21/01	AVC/English on Leave of Absence	Other Employment

B. Classified

Bergfeld, April	9/29/23	9/29/23	8/22/22	Bryant/Life Skills	Personal
Boren, Erica	9/18/23	9/18/23	9/5/23	Table Mound/MC Paraprofessional	Personal
Burke, Kathleen	9/27/23	9/26/23	8/22/23	Prescott/ECSE Paraprofessional	Personal
Grande, Madisen	9/27/23	9/20/23	9/20/23	Prescott/MC Paraprofessional	Personal
Loso, Kyle	9/26/23	10/13/23	8/14/20	AVC/MC Paraprofessional	Other Employment
Massman, Traci	9/13/23	9/27/23	8/22/23	Kennedy/ECSE Paraprofessional	Personal
McCauley, Latoya	10/2/23	9/29/23	8/31/23	Lincoln/MC Paraprofessional	Personal
Meyer, Sharon	10/3/23	12/29/23	4/8/17	Transportation/Bus Attendant	Retirement
Meyer, Steve	10/3/23	12/29/23	8/20/21	Transportation/Bus Attendant	Retirement
Moody, Steve	9/8/23	9/5/23	8/31/23	Transportation/Bus Driver	Personal
Sheehy, Rena	9/26/23	9/25/23	8/22/23	Senior/Supervision	Personal
Wilson, Phillip	9/27/23	9/27/23	3/8/23	Jefferson/Supervision	Personal
Zangara, Erica	9/27/23	10/20/23	2/28/22	Roosevelt/MC Paraprofessional	Personal

C. Teacher Coach

Steepleton, Scott	9/14/23	6/5/23	8/19/09	Roosevelt/Girl's Basketball	Personal
Tringale, Dan	10/2/23	6/5/23	8/15/19	Jefferson/Volleyball	Personal

D. Coach

Blake, Michael	9/11/23	7/26/23	4/30/18	Senior/Asst Varsity Baseball	Personal
Hilby, Jesse	9/8/23	5/18/23	12/5/22	Hempstead/ Track	Personal

ITEM II - RESCIND INITIAL APPOINTMENT – Recommended for Approval

Name	School	Position	Board Date	Reason
Specht, Grace	AVC	Paraprofessional	August	Personal
Whitcher, Susan	Senior	Paraprofessional		

ITEM III - RETIREMENT INCENTIVE – Recommended for Approval

Name	Application Received	Effective	Date of Hire	School	Position
Bellings, Benjamin	9/8/23	12/31/23	6/27/94	Forum	Warehouse/Storekeeper
Flores, Catherine	9/26/23	12/29/23	9/17/01	Transportation	Bus Driver
Foht, Jeanne	9/28/23	12/29/23	8/12/96	Forum	Asst Warehouse/Storekeeper
Odegard, Michelle	9/11/23	12/31/23	9/13/00	Roosevelt	Cook Manager
Welchert, Jacqueline	9/12/23	12/31/23	10/4/93	Senior	Food Service

ITEM IV - INITIAL APPOINTMENTS – Recommended for Approval

A. Classified

Name	School	Assignment	Replacing	Recommended By	Salary
Barber, Corey	Prescott	MC Paraprofessional	Grande	Nugent/Kuhle	\$15.55
Bartlett, Sierra	Jefferson	MC Paraprofessional	Drier	Lehman/Kuhle	\$15.55
Boland, Paige	Marshall	MC Paraprofessional	Apgar	Maloney/Kuhle	\$15.55
Conzett, Lois	Jefferson	MC Paraprofessional	Schroeder	Lehman/Kuhle	\$15.55
Coopman, Adam	Forum	Tech Services Support	Tigges	Culbertson/Kuhle	\$36.06
Fee, Ariel	Washington	MC Paraprofessional	Rigdon	Oberhoffer/Kuhle	\$15.55
Fortman, Sarah	Carver	MC Paraprofessional	Seipp	Petersen/Kuhle	\$15.55
Goffinet, Katelyn	Roosevelt	MC Paraprofessional	Ansel	Johll/Kuhle	\$15.55
Grande, Madisen	Prescott	MC Paraprofessional	Ostwinkle	Nugent/Kuhle	\$15.55
Holley, Ester	AVC	MC Paraprofessional	Thiltgen	Santiago/Kuhle	\$15.55
Kieler, Rodney	Central Kitchen	Food Service Worker	Somers	Franck/Kuhle	\$16.18
Lessears, Andre	Prescott	MC Paraprofessional	Sheehan	Nugent/Kuhle	\$15.55
Leuchs, Brittany	Prescott	MC Paraprofessional	Burke	Nugent/Kuhle	\$15.55
Loney, Kathy	Prescott	Food Service Worker	Jurisc	Franck/Kuhle	\$15.90
Mihalakis, Cassandra	Senior	MC Paraprofessional	McDonough	Howes/Kuhle	\$15.55
Osmicevic, Elvira	Roosevelt	MC Paraprofessional	Hayward	Johll/Kuhle	\$15.55
Schemmel, Taylor	Roosevelt	Food Service Worker	Polsean	Franck/Kuhle	\$15.55
Schneider, Lana	Hempstead	Food Service Worker	Dougherty	Franck/Kuhle	\$15.90

ITEM V - COACHING CONTRACTS – Recommended for Approval

Name	School	Assignment	Replacing	Recommended By	Salary
Gassman, Tony	Hempstead	Baseball Varsity Asstitant	Pirkle	Jorgenson/Kuhle	\$3,306.00
Pedersen, Lauren	Roosevelt	Boy's Track Grade 6	Additional	Johll/Kuhle	\$588.00
Pedersen, Lauren	Roosevelt	Girl's Track Grade 6	Additional	Johll/Kuhle	\$588.00
Rheingans, Jacob	Roosevelt	Girl's Basketball Grade 7	Additional	Johll/Kuhle	\$2,069.00
Shireman, Nicole	Senior	Girl's Soph Head Basketball	Reuter	Howes/Kuhle	\$3,904.00

ITEM VI - AMENDED CONTRACTS – Recommended for Approval

Name	Salary	Increase/ Decrease	New Salary	Reason
Averkamp, Kati	N/A	N/A	N/A	Add .22 hrs./day
Bardon, Tammy	N/A	N/A	N/A	Add .40 hrs./day
Blakeman, Kristine	N/A	N/A	N/A	Add 2 hrs./day
Block, Tiffany	\$63,524.00	Add \$1,445.00	\$64,969.00	Horizontal Advancement (MA to MA+15)
Brauhn, Richard	N/A	N/A	N/A	Add .40 hrs./day
Deutsch, Jared	\$107,699.00	Add \$1,305.00	\$109,004.00	Horizontal Advancement (MA+15 to MA+30)
Dorman, Ashley	N/A	N/A	N/A	Add .08 hrs./day
Dowell, Sara	\$56,305.00	Add \$1,806.00	\$58,111.00	Horizontal Advancement (MA+15 to MA+30)
Demuth, Corrie	N/A	Add \$3,904.00	N/A	Add Schedule E HS Robotics
Fautsch, Brad	\$55,946.00	Add \$1,445.00	\$57,391.00	Horizontal Advancement (BA to BA+15)
Federonich, Kerry	N/A	N/A	N/A	Add .25 hrs./day
Feldman, Ann	\$16.25	Add \$.28	\$16.53	Add 1.75 hrs./day
Fellenzer, Rebecca	\$66,774.00	Add \$1,806.00	\$68,580.00	Horizontal Advancement (MA+30 to MA+45)
Flores, Catherine	N/A	N/A	N/A	Add 2 hrs./day

Fuchs, Catherine	\$66,774.00	Add \$1,806.00	\$68,580.00	Horizontal Advancement (MA+30 to MA+45)
Gille, Brock	\$61,360.00	Add \$1,444.00	\$62,804	Horizontal Advancement (MA to MA+15)
Hernandez, Amy	N/A	Add \$2,952.00	N/A	Add Schedule E MS Robotics
Herrig, Charles	N/A	N/A	N/A	Add 2 hrs./day
Huekels, John	N/A	N/A	N/A	Add .40 hrs./day
Kamm, Marsha	N/A	N/A	N/A	Add .80 hrs./day
Launspach, Karen	N/A	N/A	N/A	Add .22 hrs./day
Link, Kristine M	N/A	N/A	N/A	Add .40 hrs./day
Lippstock, Jeffrey	N/A	N/A	N/A	Add 1.17 hrs./day
Lynch, Jennifer	N/A	N/A	N/A	Add 1.75 hrs./day
McCarthy, Mark	N/A	Add \$588.00	N/A	Add Club Stipend
Minnick, Debra	N/A	N/A	N/A	Add .42 hrs./day
Morgan, Judith	N/A	N/A	N/A	Add .25 hrs./day
Nebel, Deborah	N/A	N/A	N/A	Relief to .52/day Bus Attendant
O,Connell, Debra	N/A	N/A	N/A	Add .80 hrs./day
Pitz, Tina	N/A	N/A	N/A	Add 2 hrs./day
Roberson, Deanna	N/A	N/A	N/A	Add .12 hrs./day – Transfer
Schiesl, Brooke	N/A	N/A	N/A	Less .33 hrs./day
Sendt, Melissa	N/A	Add \$2,952.00	N/A	Add Schedule E MS Robotics
Seyer, Stacey	N/A	Add \$2,952.00	N/A	Add Schedule E MS Robotics
Sigwarth, Stacey	N/A	Add \$2,952.00	N/A	Add Schedule E MS Robotics
Soppe, Amy	\$66,774.00	Add \$1,806.00	\$68,580.00	Horizontal Advancement (MA+30 to MA+45)
Trierweiler, Denise	N/A	N/A	N/A	Add 2 hrs./day
Waskow, Maureen	\$64,969.00	Add \$1,805.00	\$66,774.00	Horizontal Advancement (MA+15 to MA+30)
Wathen, Jackie	N/A	N/A	N/A	Add 2 hrs./day
Wernimont, Katie	N/A	Add \$2,952.00	N/A	Add Schedule E MS Robotics
Wiest, Jessica	N/A	N/A	N/A	Add 1.75 hrs./day

ITEM VII - PROJECTS – Recommended for Approval

A. Hourly Project

- Office Clerical Health Para Training (School Charge) Project #4308
Hoover Elementary School
August 1, 2023 – August 31, 2023
10.0475.1100.110.0000.000109 - \$515.00
- IEP Meetings (School Charge) Project #4279
Senior High School
August 1, 2023 – June 14, 2023
10.0109.1208.219.3305.000129 & 10.0109.1208.219.3305.000109 - \$4,376.00
- Special Ed Meetings and Professional Development (School Charge) Project #4321
Eisenhower Elementary School
September 18, 2023 – June 6, 2024
10.0436.1200.219.3305.000129, 10.0436.1200.219.3305.000109, 10.0436.1200.219.3305.000139 - \$1,200.00

Cleland, Brianna R
Goodsman, Jessica L
Hess Feldmann, Tammy
Huseman, Rachel L
Jones, Rebecca W
Krause, Aulanda L

Rath, Heather L
Rogan, Alyxandra C
Sabers, Cathy A
Sheehan, Jeannine M
Splinter, Kari K

ITEM VII - PROJECTS – Recommended for Approval (Continued)

4. IEP Meetings (School Charge) Project #4322
Eisenhower Elementary School
September 18, 2023 – June 6, 2024
10.0436.1200.219.3305.000129 - \$

Backhaus, Lindsey M
Barker, Nicole M
Brennan-West, Alison A
Cleland, Brianna R
Conlon-Kalb, Suzanne P
Cooksley, Amy B
David, Taresa L
Deardorff, Leigh M
Demuth, Michelle Ann
Dostal, Janann K
Dunne, Shelly K
Goodsman, Jessica L
Hefel, Mark R
Hess Feldmann, Tammy A

Higgins, Aaron Lf
Hochberger, Sara A
Houselog, Anthony J
Jensen, Janet C
Jones, Rebecca W
Kilgore, Beth A
Krause, Aulanda L
Mc Fadden, Kathryn Lea
Mccormick, Korine H
Murphy, Anne C
Naumann, Amy M
Noonan, Amelia K
Ohara-Kremers, Stacey L
Rath, Heather L

Rogan, Alyxandra C
Roth, Michele L
Sabers, Cathy A
Saleh, Kathleen L
Sheehan, Jeannine M
Splinter, Kari K
Steines, Tacy A
Stribling, Victor D
Summer, Molly A
Thielen, Kristine S
Van Hoe, Elizabeth G
Vondal, Stephanie D
Wroblewski, Shannon C

5. Project Rooted Leaders (District Charge) Project #4323
Science Teachers
October 1, 2023 – May 30, 2024
10.9334.1100.113.0000.000129 - \$1,512.00

Biver, Jacqueline S
Buelow, Kristin L
Clemen, Tara R
Esch, Lucy A
Frommelt, Nichelle L

Hermesen, Erin E
Kramer, Allisan L
Kramer, Meggan M
Kratz, Amelia M
Oberhoffer, Holly S

Obrien, Kaitlyn M
Runde, Sara M
Tomkins, Carolyn M
Van Hoe, Elizabeth G

6. Virtual Learning Days Preparation (District Charge) Project #4324
Elementary
September 1, 2023 – December 22, 2023
10.9334.1100.110.0000.000129 - \$756.00

Kirman, Amy L
Lammer, Julie A
Millius, Patricia J

7. Book Review Committee (District Charge) Project #4325
Elementary
September 25, 2023 – December 12, 2023
10.9334.1100.110.0000.000129 - \$2,592.00

Dolphin, Lisa M
Duehr, Tammy S
Kilburg, Rachael M
Metcalf, Kelsey

Pfaff, Nicholas J
Riportella, Cassidy A
Steines, Lindsay J
Van Hoe, Elizabeth G

ITEM VII - PROJECTS – Recommended for Approval (Continued)

8. Jefferson SP ED Support Services (School Charge) Project #4327
Jefferson Middle School
October 9, 2023 – May 31, 2023
10.0209.1200.219.3305.000129 - \$5,660.00

Biros, Tristan R
Bonnette, Kelly C
Boucher, Anne-Marie K
Canfield, Emily S
Coates, Keagen A
Decker, Leah M
Duesing, Tiffany K
Flack, Angel M
Frederick, Molly J
Garner, Mariah K
Hannan, Kathleen R
Haverland, Amy L
Hefel-Busch, Gwen Marie
Hernandez, Amy K
Holm, Amanda M
Jacobson, Cody A
Kass, Nathaniel T
Kelchen, Shelby R

Kim, Andrew Y
Kluga, Maria Elaine M
Knutson, Peter N
Leytem, Amanda M
Marks, Amanda L
Mc Donough, Theresa A
Mcginnis, Kevin J
Mcmullen, Nathan M
Mootz, Courtney C
Olson, Amanda L
O'Neill, Samantha R
Paschal, Trent A
Powers, Karla A
Putman, Ryan S
Richter, Reginald V
Risher, Dale W
Runde, Heather L
Rush, Ryan A

Schroeder, Lisa M
Seyer, Stacy L
Shults, Bryce C
Simon, Courtney I
Snitkey, Nicole A
Splinter, Mary J
Steepleton, Alexandria M
Stoffel, Tyler F
Stoltz, Jesse T
Thole, Rhonda L
Tomkins, Christopher D
Tringale, Daniel J
Tritz, Diana R
Turney, Jordan L
Weber, Michelle E
Wehrspann, William M
Zillig, Sandra E
Gomez, Leticia G

9. Coordinator Training (District Charge) Project #4328
Beds and Other Training
September 1, 2023 – June 30, 2024
10.9045.2329.000.0000.000159 - \$711.50
10. Interpretation and Translation (District Charge) Project #4326
District Translators/Interpreters
August 1, 2023 – June 30, 2024
10.9199.1204.410.1112.109 - \$5,000.00
11. MFC Marshallese Night Project (District Charge) # 4329
District Staff
October 19, 2023
10.9199.2111.000.0000.000139 -\$672.66
12. TQ Professional Learning (District Charge) Project #4330
All District Certified Staff
November 22, 2023
10.9199.2213.000.3376.000129, 10.9199.2213.000.3376.000139 - \$107,609.53
13. Math Tier 3 (District Charge) Project #4331
Washington Middle School
October 15, 2023 – May 7, 2024
10.0218.1100.110.3376.000129 - \$2,400.00

Digman, Karla
Johnson, Amanda
Jenn, Elizabeth

Sisler, Nicole
Rothert, Karen
Theilen, Christina

ITEM VII - PROJECTS – Recommended for Approval (Continued)

14. Book Study (School Charge) Project #4332
Dubuque Senior High
October 10, 2023 – December 22, 2023
10.0109.1100.110.3376.000129 - \$1,592.88

Hoeger, Nicholas
McDonald, Cassandra
Nolen, Kristin
Price-Brenner, Paul
Viner, Jamie
Prine, Stephanie

15. McKinney Vento (District Charge) Project #4333
District Staff
October 10, 2023 – May 31, 2024
10.9199.1200.420.4044.000129, 10.9199.2113.420.4044.000139 - \$22,800.00

Anderson, Lisa
Bhatia, Kelsey
Boeve, Andrea
Boucher, Ann Marie
Conaster, Wanda
Derks, Jennifer
Dowell, Sara
Erich, Haley
Eglinton, Molly
Erickson, Jennifer
Fazio, Alicia
Fuchs, Cathy

Gallucci, Valarie
Hunold, Carrie
Kaiser, Casie
Kiefer, Wendy
Leibold, Jackie
Leytem, Amanda
Merida-Siefer, Alexa
Markham, Molly
McDonald, Cassie
McGill, Ginger
McGrane, Lisa
Nemmers, Natalie

O'Dell, Stacie
Portzen, Stacy
Ryan, Hillary
Schwendinger, Pam
Skiles, Megan
Steines, Lindsay
Sturm, Jason
Summer, Molly
Tevebaugh, Alicia
Thein, Kristie

16. Teacher Quality Project (District Charge) #4334
Irving Teachers
October 1, 2023 – May 1, 2024
10.0481.1100.110.3376.000129 - \$4,329.00

Bechen, Nicole
Beringer, Vanessa
Biver, Jacqueline
Blake, Tiffany
Blaser, Trisha
Bradley, Lisa
Burke, Elissa
Campbell, Sean
Droessler, Angie
Enzler, Elizabeth
Flanagan, Christine
Foley, Ryan
Frommelt, Brittany

Hamilton, Bridget
Herr, Kristina
Hoffman, Lindsey
Janes, Melinda
Kiefer, Wendy
Klinkner, Tracy
Lammer, Scott
Lech, Kayla
Lynch, Joann
Malott, Angella
Murphy, Megan
Ricke, Tonia
Ruba, Dan

Schmechel, Meredith
Siegert, Brent
Siegert, Patricia
Thiele, Hannah
Thole, Lisa
Tuthill, Michelle
Ungs, Cindy
Virtue, Laura
Wahlert, Laura
Wiedemann, Sara
Williams, Heather
Winkel, Dirk

ITEM VII - PROJECTS – Recommended for Approval (Continued)

B. Updated Projects

1. New Secretary Training (School Charge) Project #4250
Add \$500.00
2. Special Education IEP Meetings (School Charge) Project #4222

Rozell, Hannah
Miller, Kailey
Miller, Kayla
Ludescher, Lindsey
Becker, Brittany

Kruk, Kristina
Taylor, Katlyn
Neal, Tayna
Lambe, Emma

3. CTE/Perkins Curriculum Development (District Charge) Project #4291

Merida, Alexia
Conaster, Wanda
Eglinton, Molly
Bhatia, Kelsey

4. Quality Behavior Solutions (District Charge) Project # 4163

Jones, Rebecca W
Bjerning, Jessica
Ahlbach, Laura R
Brokus, Michelle T
Cavanaugh, Leah D
Clemen, Tara R
Cox, Kylie N
Edminster, Isabella R F

Fiedler, Marianne E
Gallart, Rachel E
Johnson, Kami J
Koch, Noel P
Kueter, Katherine M
Manders, Brittany M
Miller, Alisha D
Schober, Ann C

Small, Jessalyn T
Venditti, Grace E
Hoerner, Jeffrey M
Schumacher, Kiersten S
Stoltz, Jesse T
Zillig, Linda M

5. LEAP Program (Grant Charge) Project #4312

Holm, Amanda M
Coates, Keagen A
Seyer, Stacy L
Kluga, Maria Elaine

6. Edgenuity Credit Recovery (District Charge) Project #4277

Beise, Marie E
Cook, Melissa J
Ehlers, Matthew
Haas, Brock
McCarthy, Mark J

Miller, Adam J
Puls, James V
Redmond, Tricia A
Williams, Maryjo L

C. Stipends

1. Football Statistician (Activity Charge)
High School
August 23, 2023 – November 6, 2023
21.0109.1400.920.6720.000109 - \$600.00

Massman, James

ITEM VII - PROJECTS – Recommended for Approval (Continued)

2. Black Excellence Association Advisors (District Charge)
Districtwide
August 1, 2023 – June 30, 2024
10.9199.2113.000.9334.000139 & 10.9199.1100.110.9334.000109 - \$1,452.00
3. Football Statistician (Activity Charge)
High School
August 23, 2023 – November 6, 2023
21.0109.1400.920.6720.000109 - \$600.00

Hessleman, Jake

4. Teacher of Record (School Charge)
Dubuque Online School
August 23, 2023 – January 16, 2024
10.1131.1300.325.0000.000121 - \$1,575.00

Gravel, Jen

5. Track Meet Manager & Record Keeper (District Charge)
Districtwide
April 1, 2024 – May 24, 2024
10.9199.1400.920.6740.000129 & 10.9199.1400.920.6840.000129 - \$500.00

Cook, Brent

6. Elementary Track Meet (Activities Charge)
Elementary Schools
January 1, 2024 – May 6, 2024
10.9199.1400.920.6740.000129 & 10.9199.1400.920.6840.000129 - \$1,000.00

Boals, Brianne

Hamilton, Chad

7. High School Baseball & Softball Officials Scheduler (Activities Charge)
High School
August 21, 2023 – July 12, 2024
10.9199.1400.920.660.000109 - \$994.00
8. Basketball Skills Camp (Activities Charge)
Senior High School
August 7, 2023 – August 10, 2023
21.0109.1400.920.6710.000129 & 21.0109.2611.9206.6710.000188 - \$1,076.10

Eimers, Wendall

9. Sub Athletic Coach (Activities Charge)
Washington Middle School
September 5, 2023 – October 5, 2023
10.1218.1400.920.6815.000125 - \$1,717.00

Demuth, Corrie

ITEM VII - PROJECTS – Recommended for Approval (Continued)

10. Marching Band Drill Designs (Activities Charge)
Senior High School
September 19, 2023 – October 18, 2023
21.0109.1400.910.6230.000129 - \$600.00

King, Steffany

11. Cookie Kits – Homecoming (Activities Charge)
Senior High School
September 22, 2023
21.0109.1400.910.6230.000129 - \$225.00
12. Football Camp (Activities Charge)
Hempstead High School
July 31, 2023 – August 3, 2023
21.0118.1400.920.6720.000129 - \$3,500.00

Bahl, Jamie

13. Football Camp (Activities Charge)
Hempstead High School
July 10, 2023 – August 3, 2023
21.0118.1400.920.6720.000129 - \$3,484.00

Brandel, Jeffrey

14. Choreographer (School Charge)
Senior High School
August 20, 2023 – November 6, 2023
10.0109.1100.110.0000.000109 - \$1,200.00

Schumacher, Megan

15. Pit Conductor (School Charge)
Senior High School
August 20, 2023 – November 6, 2023
10.0109.1100.110.0000.000109 - \$1,200.00

Garde, Johnathan

16. Diving Camp (Activities Charge)
Hempstead High School
July 13, 2023
21.0118.1400.920.6870.000129 - \$511.00
17. Spring Play (Activities Charge)
Washington Middle School
October 10, 2023 – May 31, 2024
21.0218.1400.910.6110.000129 - \$7,000.00

Jenn, Elizabeth
Lobianco, Maria
Rothert, Karen

Schramm, Katherine
Schumacher, Megan
Garde, Johnathan

ITEM VIII - TRANSFERS – For Information Only

A. Teachers

Name	From	To
Schack, Chelsea	Lincoln/Paraprofessional	Lincoln/ECSE Teacher

B. Classified

Alfred, Kejmen	Irving/MC Paraprofessional	Irving/ECSE Paraprofessional
Cline, Victoria	Irving/ECSE Paraprofessional	Irving/MC Paraprofessional
Huseman, Terry	Kennedy/Health Paraprofessional	Prescott/MC Paraprofessional
Roberson, Deanna	Senior/Food Service	Central Kitchen/Food Service
Tigges, Brad	Forum/Tech Support	Forum/Tech Support Lead

C. Coach

Name	From	To
Reuter, Elizabeth	Soph Girl's Basketball Head Coach	Varsity Asst Girl's Basketball Coach

ITEM IX -BEREAVEMENT – For information only

Kathy Hayward, Paraprofessional at Roosevelt, passed away on September 10, 2023. Kathy was employed with the Dubuque Community Schools from 2000 to 2010 and again from 2016 to present.

**Dubuque Community School District
Board Meeting
September 11, 2023**

If any board member wishes to see the full contract document prior to approval at the meeting, please let the board secretary know in advance and a copy of the actual contract will be brought to the meeting for review prior to approval.

[illegible]

Dubuque Community School District

Request Board Approval for Purchase/Professional Service Contract

Type of Contract (check one):

☒ Purchase Contract (new) for \$100,000 or more
(purchase of goods or materials)

Provider: Victory Ford

☐ Professional Service Contract (new) for \$100,000 or more
(professional services from an independent contractor)

Provider: _____

Brief Description of Contract:

Purchase two Delivery body trucks

Estimated Cost:

\$178,330.90 (2 @ \$89,165.45 each)

Effective Date:

October 10, 2023

Source of Funding:

☐ Special Education

☐ Talented and Gifted

☐ Dropout Prevention

☐ General Education

☒ Other Physical Plant and Equipment Levy

Budget Code:

36.9199.2711.0000.000732

Recommended by:

Ernie Bolibaugh

Principal or Program/Grant Coordinator

Date: September 29, 2023

Please submit this form to:

Professional Service Contracts for Professional Development – Jean Pfeiler, Forum Human Resources Office, jpfeiler@dbqschools.org

Purchase Contracts and Professional Service Contracts for Student Services – Sarah Pfab, Forum Business Office, spfab@dbqschools.org

10/02/2023

Facilities/Support Services Committee Review/Approval Date

 / /

Board Approval Date

 / /

Approval Forwarded to District Administrator Overseeing Contract

Requisition #

Date / /

 / /

Completed copy to Carrie Mauss for Official Board Book

Dubuque Community School District

Request Board Approval for Purchase/Professional Service Contract

Type of Contract (check one):

☒ Purchase Contract (new) for \$100,000 or more
(purchase of goods or materials)

Provider: McGrath Chevy of Dubuque

☐ Professional Service Contract (new) for \$100,000 or more
(professional services from an independent contractor)

Provider: _____

Brief Description of Contract:

Purchase of four Express passenger vans

Estimated Cost:

\$186,748.00 (4@\$46,687 each)

Effective Date:

October 10, 2023

Source of Funding:

☐ Special Education ☐ Talented and Gifted ☐ Dropout Prevention ☐ General Education
☒ Other Physical Plant and Equipment Levy

Budget Code:

36.9199.2711.000.0000.000732

Recommended by:

Ernie Bolibaugh
Principal or Program/Grant Coordinator

Date: September 29, 2023

Please submit this form to:

Professional Service Contracts for Professional Development – Jean Pfeiler, Forum Human Resources Office, jpfeiler@dbqschools.org

Purchase Contracts and Professional Service Contracts for Student Services – Sarah Pfab, Forum Business Office, spfab@dbqschools.org

10/02/2023

Facilities/Support Services Committee Review/Approval Date

 / /

Board Approval Date

 / /

Approval Forwarded to District Administrator Overseeing Contract

Requisition #

Date / /

 / /

Completed copy to Carrie Mauss for Official Board Book

This page is intentionally blank.

DUBUQUE COMMUNITY SCHOOL DISTRICT
Educational Programs/Policy Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67th G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: September 29, 2023
 - B. Date media was emailed agenda: September 29, 2023
 - C. Board Committee: **Educational Programs/Policy Committee**
 - D. Date and Time of Meeting: **October 3, 2023, at 4:30 p.m.**
 - E. Place of Meeting: The Forum
 - F. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting. If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board members present: Nancy Bradley, Jim Prochaska, Kate Parks, Tami Ryan, Katie Jones, Anderson Sainci and Lisa Wittman. District representatives present: Amy Hawkins, Lisa Tebockhorst, Brian Kuhle, Julie Lange, Shirley Horstman, Joe Maloney, Mark Burns, Tammy Duehr, Amy Evarts, Lorlie Ryan, and Mimi Holesinger.

Nancy Bradley called the meeting to order at 4:30 p.m.

EDUCATIONAL PROGRAMS

Tammy Duehr, Educational Support Leader, gave an update on HMH (Houghton Mifflin Harcourt) which is the elementary language arts curriculum. Duehr explained the process of how this curriculum was chosen, and all the work behind the scenes that occurred to get this curriculum in the hands of teachers. This is the second year that the new curriculum has been used in kindergarten through fifth grade. Around forty-three hundred students and four hundred and forty-one teachers use this program each day.

Teachers Amy Evarts from Sageville Elementary and Lorlie Ryan from Lincoln Elementary, had positive things to say about the curriculum. They liked the materials as they are very user friendly, and some go home with the students at the end of the year. The selection of books and levels work well to meet the needs of each student. The books are high quality and provide a wide range of genres. The digital platform called ED, helps keep instruction current.

Joe Maloney, Lisa Tebockhorst, and Tammy Duehr reported out on the Summer Reading Academy program that ran in July. Two-hundred and fourteen first graders going into second grade, attended the program. Ninety percent of the students that attended maintained their reading progress or improved. Attendance was better this year with seventy percent of the students staying the whole day. Maloney mentioned that they continue to reach out to more community partners to help enrich the program in the afternoon session. A third of the 1st graders in the district attend but more work is needed to increase those numbers. Suggestions were made to help get the word out to families including having talking points for teachers to engage parents at conferences. Committee members suggested to change the name of the program and gave ideas for how to market it.

Mark Burns, Lisa Tebockhorst and Julie Lange presented on testing data for ELA and Math. The district uses the ISASP (Iowa Statewide Assessment of Student Progress) test which is a fully digital test that students take online. Accommodations are built in for those students who need it. Lange shared a document showing the District's ISASP Proficiency Percentiles from the 2020-21 school year until the 2022-23 school year for grades three to eleven. Elementary staff look at these results and take each level of every standard and break it down. This way they can provide differentiated instruction and look for gaps in learning and use professional learning to support those gaps. In secondary, the high school instructional coaches focus on the standards and adjust the scope and sequence of instruction. Each level looks at data by standard and student then identify ways to bring students up to the standards. Coaches also look at attendance data versus ISASP data to see those effects on proficiency.

Policy #4100 – Recruitment and Selection

Revised – Board-10.09.23

Policy #4201 – Staff Evaluations

Revised – Board-10.09.23

Policy #4619 – Required Employee Professional Development

Revised – Board-10.09.23

Policy #5506 – Student Disclosure of Identity

New – Board-10.09.23

Policy #6202 – Parent and Family Engagement

Revised – Board-10.09.23

Policy #8035 – Fiscal Management

New – Board-10.09.23

Other Items

Superintendent Hawkins stated that the District is moving toward virtual learning days instead of canceling school for bad weather. Students will go to virtual learning in the secondary schools using the Canvas platform and elementary will have differentiated worksheet/activity packets. On virtual learning days, all staff will be instructed to come to school on a two hour late start schedule and work on professional learning. Any staff that have school aged children can bring them to work on those virtual days. This change will allow the last day of school to be before the end of May and not have to make up snow days at the end of the year.

The meeting adjourned at 6:28 p.m.

Carolyn Mauss, Board Secretary

Chapter 4: PERSONNEL
 Section 2: RECRUITMENT AND CERTIFICATION

Recruitment and Selection

Recruitment of staff members of the district shall be the responsibility of the Chief Human Resources Officer, through the authority delegated by the Superintendent of Schools. In the discharge of this responsibility, the Chief Human Resources Officer shall make use of other administration and staff members as may be both practical and effective. An active effort shall be made to recruit candidates from under-represented groups, as documented in the district's current Affirmative Action Plan.

All candidates for employment shall be evaluated upon individual qualifications without regard to age, ancestry, color, creed, familial status, gender identity, marital status, national origin, physical attributes, physical or mental ability or disability, political belief, political party preference, race, religion, sex, sexual orientation, or socioeconomic status.

It shall be the responsibility of administrators and supervisors to notify the Chief Human Resources Officer to administer posting of all vacancies.

Posting shall mean that all vacancies are published on the district web site. All teaching vacancies will be posted on the Teach Iowa web site, IowaWORKS.gov, the state online state job posting system.

Additional announcements of the position may occur in a manner which the superintendent believes will inform potential applicants about the position.

Selection of ~~certified~~ personnel shall begin with a screening followed by an interview process at a building level where the professional preparation, certification and professional competency of candidates will be considered.

It shall be the responsibility of the Chief Human Resources Officer to make certain that all ~~certified staff~~ ***applicants who*** have had an interview and approval by a district office administrator and that candidates' qualifications are supported by written credentials and reference checks before recommendations for appointment are submitted to the Board of Education.

For certified positions, an effort will be made to contact those teacher placement offices that have a high percent of minority graduates, especially those graduate schools that graduate a high percentage of women and minority candidates for school administration positions.

The Board will employ prospective employees after receiving a recommendation from the Chief Human Resources Officer. However, the Chief Human Resources Officer will have the authority to employ an individual on a temporary basis until a recommendation can be made and action can be taken by the Board on the position.

Adopted: March 8, 1971
 Revised: March 26, 2013
 Revised: February 12, 2018
 Revised: December 9, 2019

Recruitment and Selection

Unanticipated vacancies during the school year may be filled by a substitute teacher but no permanent replacement appointments will be made until the vacancy has been posted for at least five (5) days.

The Chief Human Resources Officer will welcome suggestions from administrators whenever they wish special or additional recruitment efforts to secure candidates for open positions.

Administrators may use their discretion and interview or not interview unscheduled “drop-in” candidates. Such informal interviews need not be reported to the Human Resource Services office.

Administrators who call and schedule candidates for interviews shall notify the Chief Human Resources Officer to schedule a second interview within one week of the initial interview.

Principals and supervisors shall make recommendations for staff appointments to the Chief Human Resources Officer but they shall not make commitments for appointment until they receive approval by him/her.

Staff Evaluations

Evaluation of personnel is an assessment of professional performance and is viewed by the Board of Education as an effective tool in the educational process. The evaluation process is designed to encourage the employee's self-improvement, to improve instruction, and to serve as a basis for sound employment decisions which contribute to high quality education in the district.

Evaluation procedures for teachers/nurses/counselors will be completed in accordance with the handbook between the Board of Education and the Dubuque Education Association.

The formal evaluation criteria is in writing and approved by the board. The formal evaluation will provide an opportunity for the evaluator and the licensed employee to discuss performance and the future areas of growth. The formal evaluation is completed by the evaluator, signed by the licensed employee, and filed in the licensed employee's personnel file. This policy supports and does not preclude the ongoing informal evaluation of the licensed employee's skills, abilities and competence.

Licensed employees will be required to:

- *Demonstrate the ability to enhance academic performance and support for and implementation of the school district's student achievement goals.*
- *Demonstrate competency in content knowledge appropriate to the teaching position.*
- *Demonstrate competency in planning and preparation for instruction.*
- *Use strategies to deliver instruction that meets the multiple learning needs of students.*
- *Use a variety of methods to monitor student learning.*
- *Demonstrate competence in classroom management.*
- *Engage in professional growth.*
- *Fulfill professional responsibilities established by the school district.*

It is the responsibility of the superintendent or designee to ensure licensed employees are evaluated.

Adopted: July 13, 1981
Reviewed: October 25, 2007
Reviewed: March 26, 2013
Revised: September 9, 2019

~~Licensed~~ **Required** Employee Professional Development

The ~~B~~board ~~encourages~~ **requires** licensed employees to attend and participate in professional development activities to maintain, develop, and extend their skills.

The Bboard expects and supports an in-service program for ~~licensed~~ **all** employees. Professional development activities will include activities that promote and/or teach about compliance with applicable Iowa laws.

For all professional development programs the district requires employees to take, the district will provide to the employee notice indicating the section of the law, or rules adopted by the ~~state board of education~~ State Board of Education or ~~board of educational examiners~~ Board of Educational Examiners that the district determines requires the employee to participate in the professional development program.

Requests for attendance or participation in a development program, other than those development programs sponsored by the school district, are made to the superintendent. Approval by the superintendent or designee must be obtained prior to attendance by a ~~licensed~~ **an** employee in a professional development program when the attendance would result in the ~~licensed~~ employee being excused from their duties or when the school district pays the expenses for the program.

The superintendent or designee will have sole discretion to allow or disallow ~~licensed~~ employees to attend or participate in the requested event. When making this determination, the superintendent will consider the value of the program for the ~~licensed~~ employee and the school district **operations** ~~the effect of the licensed employee's absence on the education program and school district operations and the school district's financial situation as well as other factors deemed relevant in the judgment of the superintendent.~~

Adopted: December 12, 2022

Student Disclosure of Identity (NEW)

It is the goal of the district to provide a safe and supportive educational environment in which all students may learn. As part of creating that safe educational environment, no employee of the district will provide false or misleading information to the parent/guardian of a student regarding that student's gender identity or intention to transition to a gender that is different from their birth certificate or certificate issued upon adoption.

If a student makes a request to a licensed employee to accommodate a gender identity, name, or pronoun that is different than what was assigned to the student in the student's registration forms or records, the licensed employee is required by Iowa law to report the request to an administrator. The school administrator receiving the report is required by Iowa law to report the request to the student's parent/guardian.



REQUEST TO UPDATE STUDENT IDENTITY

Senate File 496 - Education Omnibus, Parental Rights in Education requires that a parent or guardian be informed if a student requests an accommodation intended to affirm a gender identity, including a request that the licensed practitioner address the student using a name or pronoun that is different than the name or pronoun assigned to the student in the school district's registration forms or records.

There are three types of names that the district can have on file for one individual:

- » **Legal Name:** This is the individual's official legal name as identified on government identification such as birth certificate, social security card or passport. This name will appear on student transcripts, medical records, diplomas and in any other instance that requires a legal name to be used. NOTE: This name CANNOT be changed by the district without official court documentation that the individual's name has been legally changed.
- » **Preferred/Alternate Name:** This is a requested alternate name used to identify the student and appear in select district systems and documents, including but not limited to sections of Infinite Campus, ParentSquare, Canvas, Seesaw, class rosters, schedules, media publications and reports including student names.
- » **Nickname:** An informal, unofficial indication to staff of how a student wishes to be addressed. This name will not be used in references to the student in district systems, name listings or official records.

Iowa law requires parent or guardian request and/or permission for changes in any one or more of the following areas: alternate name, alternate pronouns, and/or alternate designated gender marker.

STUDENT INFORMATION

LEGAL NAME » LAST:		FIRST:	MIDDLE:
GENDER: <input type="checkbox"/> Female <input type="checkbox"/> Male <input type="checkbox"/> Non-binary		DATE OF BIRTH (mm/dd/yyyy):	SCHOOL ATTENDING:

REQUESTED CHANGE(S) *Please select one of the following*

☐ **LEGAL IDENTITY** (requires legal documentation) *Complete all that apply.*

FULL NAME (must match legal documentation) *Please specify:*

PRONOUNS *Please specify:*

GENDER MARKER (must match legal documentation) *Please specify:* ☐ Female ☐ Male ☐ Non-binary

☐ **PREFERRED/ALTERNATE IDENTITY** *Complete all that apply.*

NAME (first name only) *Please specify:*

PRONOUNS *Please specify:*

GENDER MARKER *Please specify:* ☐ Female ☐ Male ☐ Non-binary

☐ **NICKNAME** (first name only) *Please specify:*

PLEASE SIGN BELOW

The signature below indicates consent to the above changes. The school will follow these changes unless or until a new request form is submitted by the parent/guardian.

PARENT/GUARDIAN NAME (please print)

PARENT/GUARDIAN SIGNATURE

DATE

» **PLEASE RETURN COMPLETED FORM TO YOUR SCHOOL MAIN OFFICE ATTN: PRINCIPAL**

OFFICE USE ONLY

FOR LEGAL IDENTITY CHANGE » LEGAL DOCUMENTATION OBTAINED? ☐ YES ☐ NO

FOR PREFERRED/ALTERNATE OR NICKNAME CHANGE » REQUEST INITIATED BY? ☐ Parent/Guardian ☐ Student *If student, please complete the following:*

DATE PARENT/GUARDIAN CONTACTED BY PRINCIPAL:

METHOD OF CONTACT: ☐ Phone ☐ Email ☐ In Person

SCHOOL PRINCIPAL NAME (please print)

SCHOOL PRINCIPAL SIGNATURE

DATE

Parent and Family Engagement in ~~Title I~~ Buildings

It is the policy of the Dubuque Community School District that parents/guardians of participating children shall have the opportunity to be involved jointly in the development of the district plan and in the district's review process for the purpose of school improvement. Recognizing that parental involvement is the key to academic achievement, we seek to involve parents/guardians in an effective home-school partnership that will provide the best possible education for our students. *The board encourages parents and families to become involved in their child's education to ensure the child's academic success.*

In order to facilitate parent and family involvement, it is the goal of the district to conduct outreach and implement programs, activities and procedures to further involve parents and families with the academic success of their students. The district provides coordination, technical assistance and other supports necessary to aid in the planning and implementation of parent involvement activities. The district encourages parent involvement and supports this partnership through providing information about standards and assessments; providing training and materials for parents/guardians to help their children; educating school personnel about involving parents and the value of parent contributions; and developing roles for community organizations and businesses to work with parents/guardians and schools. This jointly developed and agreed upon written policy is distributed to parents/guardians of participating Title I children *all students* through the parent-student handbook, which is made available to every family via the district's website. Printed copies of the handbook may be requested from any school or from the Forum. In school-wide *Title I* buildings, this will include all parents. (ESSA Section 1116(a)(2))

1. The district will provide technical assistance and support to schools in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance through professional development regarding parent and family engagement. The district will partner with community groups as a means to engage families more creatively and successfully. (ESSA Section 1116(a)(2)(B))
2. The district will work to find ways to work cooperatively with other federal, state, and local programs. The Title I program will work with local public preschool programs, Headstart programs, local library programs, and special education programs (IDEA). The

district coordinates with the local food pack program to offer support to students that are food insecure, especially over the weekends. (ESSA Section 1116(a)(2)(C))

3. The district conducts an annual evaluation of the content and effectiveness of the Parent and Family Engagement policy. The evaluation includes parents/guardians in a meaningful manner. In addition to surveys, the district uses focus groups and open discussion groups for this evaluation. Parents and families have a voice. The evaluation tools and methods identify the type and frequency of school-home interactions and the needs of parents/guardians have to better support and assist their children in learning. The evaluations will target at least three key areas: barriers, ability to assist learning, and successful interactions. (ESSA Section 1116(a)(2)(D)(i-iii))
4. The district uses the findings for the annual evaluation to design evidenced-based strategies for more effective parent and family engagement. The evaluation results will help uncover best practices that are working and adapt those ideas to the district and individual school needs. (ESSA Section 1116(a)(2)(E))
5. The district involves parents/guardians in activities of the school. The district has established a parent advisory committee comprised of a sufficient number and representative group of parents/guardians to adequately represent the needs of the population, revise, and review the Parent and Family Engagement plan. (ESSA Section 1116(a)(2)(F))
6. At least one annual meeting will be held to inform parents/guardians of the school's participation in the Title I program and to explain the requirements of the program and their right to be involved. All Title I elementary buildings will hold an annual meeting in the fall. Notification will be sent to parents/guardians. (ESSA Section 1116(c)(1))
7. Parent and family meetings, including parent conferences, will be held at different times during the day and Title I funds may be used to pay reasonable and necessary expenses associated with parent and family engagement activities, including transportation, childcare, or home visit expenses to enable parents/guardians to participate in school-related meetings and training sessions. (ESSA Section 1116(c)(2))
8. The district will involve parents/guardians in the planning, review, and improvement of the school's Title I program and *each school improvement plan at all elementaries* through participation in stakeholder groups and in-person *or virtual* meetings where parents/guardians give input and feedback. (ESSA Section 1116(c)(3))

9. In a school-wide **improvement** program plan, parents/guardians are asked to be involved in the joint development of the building's school-wide plan through in-person meetings, surveys and electric feedback as appropriate. *Applies only to Title I schools operating a school-wide program.* (ESSA Sections 1116(c)(3) and 1114))
10. Parents/guardians of participating children are given assistance in understanding the Title I program, with timely information about the Title I program. ***Parents and families will be informed of the school improvement plan through school events, stakeholder meetings, school communication, and the school website.*** Through annual meetings and parent-teacher conferences, the school will provide parents and family members of participating children with a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet. Parents/guardians receive an explanation of the school's performance profile, the forms of academic assessment used to measure student progress, and the expected proficiency levels in the annual progress report distributed to all stakeholders in the spring of the year, through individual reports given to parents/guardians at conference time, and through report cards. (ESSA Section 1116(c)(4)(A) & (B))
11. If requested by parents/guardians, the school will provide opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. (ESSA Section 1116(c)(4)(C))
12. If the school-wide **improvement** plan under Section 1114(b) is not satisfactory, parents/guardians of participating students may comment. Comments may be made in writing to the school principal. (ESSA Section 1116(c)(5))
13. A jointly developed school/parent compact outlines how parents/guardians, the entire school staff, and students all share responsibility for improved student achievement. The compact also describes the means by which the school and parents/guardians will build and develop a partnership to help children achieve our local high standards. It is distributed in the parent-student handbook and is reviewed at the annual meetings. (ESSA Section 1116(d))
14. Parents/guardians will be notified of this policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents/guardians can

understand. The policy will be provided in English, Spanish and Marshallese and will be free of educational jargon. (ESSA Section 1116(b)(1))

15. In order to ensure effective involvement of parents/guardians and to support a partnership among the school involved, parents/guardians, and the community to improve student academic achievement, each school and local educational agency shall:
 - a. Provide assistance to parents/guardians in understanding challenging state academic standards, state and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children;
 - b. Provide materials and training to help parents/guardians to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement;
 - c. Educate teachers, specialized instructional support personnel, principals, school leaders, and other staff, with the assistance of parents/guardians, in the value of contributions of parents/guardians, and in how to reach out to, communicate with, and work with parents/guardians as equal partners, implement and coordinate parent programs, and build ties between parents/guardians and the school.
 - d. Coordinate and integrate parent involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conduct other activities, such as parent/guardian resource centers, that encourage and support parents/guardians in more fully participating in the education of their children;
 - e. Ensure that information related to school and parent programs, meetings, and other activities is sent to the parents/guardians of participating children in a format and, to the extent practicable, in a language the parents/guardians can understand; and
 - f. Provide such other reasonable support for parental involvement activities under this section as parents/guardians may request. (ESSA Section 1116(e)(1-14))
16. The school, to the extent practicable, will provide opportunities for the informed participation of parents/guardians (including parents/guardians who have limited English proficiency, parents/guardians with disabilities, and parents/guardians of migratory children) by providing information and school reports required under Section 1111 in a format and language the parties can understand. (ESSA Section 1116(f)).

Adopted: October 12, 2020

Fiscal Management (new)

The Board recognizes its fiduciary responsibility to oversee the management of school district funds in keeping with the school district vision, mission and goals. To achieve this purpose, the Board may engage in learning about the financial needs, operations and requirements of the district as appropriate for the Board's understanding of the district's financial position. The Board also commits to engaging in annual financial goal-setting for the district based upon measurable data and projections for the district.

After the fiscal year has closed, the Chief Financial Officer will provide the Board concise, timely, well organized financial data. The Board will exercise its oversight responsibilities by reviewing this data at the October Facilities/Support Services meeting. The Board has established General Fund financial goals and reviews them annually. These goals have been incorporated into the District's Strategic Plan. A goal has been established for each of the following General Fund items: cash balance, solvency ratio and unspent balance. The District will measure the actual results based on the amounts obtained as of June 30th of each year and will report on these results in comparison to the goals after the completion of the Certified Annual Report due September 15th of each year.

Providing the best possible educational experience for all students and meeting federal, state, and local academic goals for each student requires maximizing General Fund resources for use in the instructional program. The board may request from the School Budget Review Committee (SBRC) additional modified spending authority (MSA) where it may be available for items such as:

- *Special education deficit balances*
- *Advances to support increasing student enrollment*
- *Supports for students identified as English Learners*
- *At risk-dropout prevention programming*
- *Initial staffing associated with opening new schools or programs*

- *Any other lawful purpose*

Any award of modified supplement amount will be levied as a cash reserve based on the recommendation of the superintendent/designee and approved by the Board of Education in keeping with the fiscal management performance measures provided for in district policy.

Fiscal Management-Financial Metrics

The following relevant PK-12 general fund indicators will be provided to the Board annually to better understand the financial trends of the district. These indicators will be an accurate depiction as of June 30th of the preceding fiscal year.

- *Cash Balance*
- *Financial Solvency Ratio - assigned plus unassigned fund balances divided by total revenue minus AEA flow through*
- *Unspent Authorized Budget - amount of maximum spending authority left at year end after deducting the general fund expenditures incurred during the year*

Financial Projections

The general fund is the operating fund of the district where the majority of salaries and benefits are funded. Projections will help the board determine sustainability of the annual operating budget and help make future budgetary decisions.

Teacher Quality Committee
Oct. 4, 2023
4:00 p.m. in the Board Room

AGENDA

✧ **Building TQ Requests**

- *Senior – Culturally Responsive Teaching*
- *Washington – Math Team Collaboration for Tier III Strategies*

✧ **Updated school budgets/allocations**

- *We reviewed the school allocations. In addition, we reviewed our allocations for various TQ initiatives we provide like the August 8 hours, school carryover, November 3 hours, and 9 hours of PLC work.*
- *Our group felt our plan is sustainable at the very least for next year and should be viable for the next few years.*

✧ **November 22 planning – written update**

- *Mimi has drafted a plan for November 22. Training dates are on November 14 for facilitators. Facilitator names are beginning to come in.*
- [*Details About November 22 TQ Day*](#)
- [*Draft TQ Day Outline*](#)
- *We discussed a plan to provide an opportunity for feedback after this session that will impact future planning for the TQ Day before Thanksgiving.*

✧ **Other business**

✧ **Next Meeting: November 1, Forum Board Room**

Facilities/Support Services

Recommendations:

✓ I move that the Board of Education approve Change Order #12 to Tricon Construction Group on the Senior High School Phase II Project in the increased amount of \$42,182.80

✓ I move that the Board of Education approve Change Order #2 to Jim Giese Commercial Roofing, Inc. on the Roosevelt Roof Replacement Project in the decreased amount of \$1,500.00

✓ I move that the Board of Education approve final acceptance of the Roosevelt Middle School Roof Replacement Project and authorize payment of final project costs to Jim Giese Commercial Roofing Company in the amount of \$50,392.33 in accordance with the requirements of Iowa law and as more fully outlined in the submitted authorizing resolution

✓ I move that the Board of Education approve the 2022-2023 Internal Control Policies and Procedures Report

✓ I move that the Board of Education approve the submission of the request to the School Budget Review Committee in the amount of \$5,531,276.00 (or as determined by the Iowa Department of Education following DE audit review) in Modified Supplemental Amount to provide 100% spending authority for 2023 special education deficit funded through a cash reserve levy

✓ I move that the Board of Education approve the submission of the request to the School Budget Review Committee in the amount of \$516,795.11 (or as determined by the Iowa Department of Education following DE audit review) in Modified Supplemental Amount to provide 100% spending authority for 2023 excess costs of the LEP program funded through a cash reserve levy

✓ I move that the Board of Education approve the Quarterly Budget Report

[Mr. Kelleher will present the Quarterly Budget Report]



AIA®

Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
Dubuque Senior High School Renovation
Phase II

CONTRACT INFORMATION:
Contract For: General Construction

Date: April 12, 2021

CHANGE ORDER INFORMATION:
Change Order Number: 012

Date: October 2, 2023

OWNER: *(Name and address)*
Dubuque Community School District

ARCHITECT: *(Name and address)*
Straka Johnson Architects, PC
3555 Digital Drive
Dubuque, IA 52003

CONTRACTOR: *(Name and address)*
Tricon General Construction
1230 E. 12th St.
Dubuque, IA 52001

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

COR 193	CROSSOVER LADDER AT BOILER ROOM ROOF	\$4,168.64
COR 203	ELECTRICAL SAFETY IMPROVEMENT IN xB147 and xB149	\$1,328.62
COR 204	FLOOR EDGING STRIP IN EXISTING CLASSROOMS	\$7,635.30
COR 205	IT ROOMS CLIMATE CONTROL REPLACEMENT	\$22,777.15
COR 210	xA322 CEILING REPLACEMENT (NOT INCLUDED IN PHASE I)	\$6,273.09
TOTAL Change Order No. 12		\$42,182.80

The original Contract Sum was	\$ 27,492,000.00
The net change by previously authorized Change Orders	\$ 792,738.83
The Contract Sum prior to this Change Order was	\$ 28,284,738.83
The Contract Sum will be increased by this Change Order in the amount of	\$ 42,182.80
The new Contract Sum including this Change Order will be	\$ 28,326,921.63

The Contract Time will be increased by Six (6) days.
The new date of Substantial Completion will be November 26, 2024

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Straka Johnson Architects, PC

ARCHITECT *(Firm name)*

SIGNATURE

Kenneth W. Johnson, AIA

PRINTED NAME AND TITLE

DATE

Tricon General Construction

CONTRACTOR *(Firm name)*

SIGNATURE

Ron Richard, Owner

PRINTED NAME AND TITLE

DATE

Dubuque Community School District

OWNER *(Firm name)*

SIGNATURE

Kate Parks President, Board of Education

PRINTED NAME AND TITLE

DATE

AIA® Document G701® – 2017

Change Order

PROJECT: (Name and address) Roosevelt Middle School Roof Replacement 2001 Radford Road Dubuque, IA 52002	CONTRACT INFORMATION: Contract For: General Construction Date: December 12, 2022	CHANGE ORDER INFORMATION: Change Order Number: 02 Date: September 11, 2023
OWNER: (Name and address) Dubuque Community School District 2300 Chaney Road Dubuque, IA 52001	ARCHITECT: (Name and address) Origin Design Co. 137 Main Street, Suite 100 Dubuque, IA 52001	CONTRACTOR: (Name and address) Jim Giese Commercial Roofing, Inc. 10410 Silverwood Drive Dubuque, IA 52003

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

COR 004: South stage wall counterflashing. Deduct \$1,500.00.

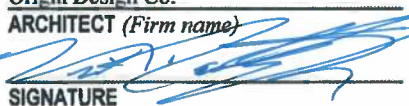
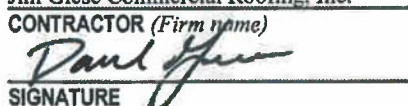
The original Contract Sum was	\$ 974,135.00
The net change by previously authorized Change Orders	\$ 35,211.57
The Contract Sum prior to this Change Order was	\$ 1,009,346.57
The Contract Sum will be decreased by this Change Order in the amount of	\$ 1,500.00
The new Contract Sum including this Change Order will be	\$ 1,007,846.57

The Contract Time will be increased by Zero (0) days.

The new date of Substantial Completion will be August 18, 2023.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

<u>Origin Design Co.</u> ARCHITECT (Firm name)  SIGNATURE	<u>Jim Giese Commercial Roofing, Inc.</u> CONTRACTOR (Firm name)  SIGNATURE	<u>Dubuque Community School District</u> OWNER (Firm name) SIGNATURE
<u>Nick Rettenberger, AIA, NCARB</u> PRINTED NAME AND TITLE <u>9/26/23</u> DATE	<u>Dan Giese, President</u> PRINTED NAME AND TITLE <u>9/26/23</u> DATE	<u>Kate Parks President Board of Education</u> PRINTED NAME AND TITLE DATE

CERTIFICATE OF COMPLETION

Roosevelt Middle School Roof Replacement
2001 Radford Road
Dubuque, Iowa 52002

For the
Dubuque Community School District
2300 Chaney Road
Dubuque, Iowa 52001

Constructed by
Jim Giese Commercial Roofing, Inc.
10410 Silverwood Drive
Dubuque, Iowa 52003

September 21, 2023

In accordance with the Contract Documents, based on on-site observations and inspections and the data comprising the Contractor's application, the Architect/Engineer certifies that to the best of its knowledge, information and belief the Work has been completed in substantial compliance with the plans and specifications, and the quality of the Work is in accordance with the Contract Documents. Origin Design Co. does not have knowledge of any outstanding work or payments other than what is enumerated in the punch list.

The final Contract Amount of the Project is \$1,007,846.57 (original Contract Sum of \$974,135.00, plus Change Order No. 1 for \$35,211.57 minus Change Order No. 2 for \$1,500.00). The amount due and owing to the Contractor is \$50,392.33 which represents the remaining retainage.

Origin Design Co. hereby recommends final acceptance of the project and final payment to the Contractor.

Respectfully submitted,



Nick Rettenberger, AIA, NCARB
Architect

Origin Design Co.
137 Main Street
Suite 100
Dubuque, IA 52001

DUBUQUE COMMUNITY SCHOOL DISTRICT

RESOLUTION FOR FINAL ACCEPTANCE AND CLOSING FINAL PROJECT COSTS FOR THE PUBLIC IMPROVEMENT CONTRACT WITH Jim Giese Commercial Roofing

WHEREAS, on December 12, 2022, Dubuque Community School District entered into a construction contract with Jim Giese Commercial Roofing of Dubuque, Iowa, “Contractor” for the construction of certain public improvements generally described as the Roosevelt Middle School Roof Replacement (“Project”); and

WHEREAS, on March 31, 202022, Dubuque Community School District entered into a contract with Origin Design (“Architect”) for architectural/engineering design services associated with the above Project; and

WHEREAS, on September 21, 202023, Architect filed a certificate with Dubuque Community School District certifying that the contractor had substantially completed the construction of said public improvements in accordance with the terms and conditions of the contract and plans and specifications.

WHEREAS, the Architect has now submitted subsequent report, change order, bonds and pay application to Dubuque Community School District recommending that the project be accepted by the District as finally complete.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Dubuque Community School District:

Section 1: That said reports and documents of the Architect are hereby approved and adopted.

Section 2: That said public improvement is hereby approved and accepted as having been fully completed in accordance with said plans, specifications, and form of contract.

Section 3: That the total contract cost of the improvement yet payable under said contract with Jim Giese Commerical Roofing is hereby determined to be \$50,392.33.

Section 4: That \$50,392.33 of the total contract cost yet paid shall be retained for a period of thirty (30) days following this board’s action to finally accept this public improvement project, pursuant to the requirements of Iowa Code § 573.14. If at the end of the thirty-day period, claims are on file as provided, the Dubuque Community School District shall continue to retain from the unpaid funds a sum equal to double the total amount of all claims on file. The remaining balance of the unpaid fund, or if no claims are on file, the entire

unpaid fund, shall be released and paid to the contractor in accordance with Iowa law.

PASSED AND APPROVED this 9th day of October, 202023.

Kathrin A Parks
President, Board of Education
Dubuque Community School District

ATTEST:

Carolyn Mauss
Secretary, Board of Education
Dubuque Community School District

00911516-1\17950-000 from Danielle Haindfield, Ahlers Law Firm, 12/11/2012

Dubuque Community School District
2022-2023 Internal Control Policies and Procedures

For approval by the Board of
Education on October 9, 2023

Requires Annual Review by Facilities/Support Services Committee and Board of Education

<u>Internal Control</u>	<u>Date Reviewed</u>	<u>Reviewed By</u>	<u>Comments</u>
1. Cash Controls			
a. Petty Cash – The request to replenish a building’s petty cash fund must have a reconciliation sheet with attached invoices and account codes. No individual purchase over \$25 will be allowed.	Every accounts payable batch	Rick Till	No exceptions have been noted throughout the year.
b. Cash Deposit Policy – All money must be deposited at least one time each week as well as on the 20 th of each month and on the last business day of each month. This is a minimum requirement as the Business Office would prefer a daily deposit if possible.	9/14/23	Rick Till	Carrie maintains a monthly checklist for each school. When there is an issue identified, Carrie emails the building to resolve the issue. Carrie keeps copies of all emails between herself and the person at the building responsible for the deposits.
c. No District personnel shall exchange cash for a check from the cash deposits or petty cash funds.	9/14/23	Rick Till	Carrie spot checks each school’s SAR deposits to make sure the cash and check totals on the SAR match the cash and check totals on the deposit ticket. In addition, this is noted in the Business Services Resource Book.
d. Cash funds should never be left unattended.	9/14/23	Rick Till	This is typically mentioned at the secretaries’ meeting at the beginning of the school year. In addition, this is noted in the Business Services Resource Book. No instances of noncompliance were brought to my attention this year.
e. The Chief Financial Officer and Director of Finance will review each month’s bank reconciliation.	8/10/23	Kevin Kelleher	I reviewed all of the FY 2022/2023 bank reconciliations and noted that Rick Till had initialed all statements for the year.

<u>Internal Control</u>	<u>Date Reviewed</u>	<u>Reviewed By</u>	<u>Comments</u>
1. Cash Controls, continued			
f. Depository Limit – The Board Secretary will monitor bank balances weekly by reviewing balances online to ensure depository limit is not exceeded.	9/14/23	Rick Till	Carrie reviews the bank balance to make sure it is lower than the maximum depository amount. Carrie also reviews the Premier Bank balance and transfers funds to the checking account to maximize interest.
g. All purchases on the District P-card will be reviewed and signed by a Board member. An expense recap and copies of each invoice for every purchase will be provided to them.	Each month that there is activity on the District P-Card. Have signed statement by Board member of their review.	Kevin Kelleher	We have created a Sign Out Form for the District P-Card. Anyone who uses the card is required to record time signed out and returned, purpose of use, amount of use and acknowledge read the policies for use of the card. Also, each month a Board member must sign that they have reviewed and approve all purchases and accompanying receipts.
h. The Chief Financial Officer sent a letter to all of the community financial institutions requesting a list of all accounts at their financial institution that were using the District Federal Identification number, and/or Name of one of our schools, and /or the address of one of our schools.	6/28/23	Kevin Kelleher	This control is reviewed every third fiscal year. The results of this years test were as follows: <ol style="list-style-type: none"> 1. There were no accounts that had the District Federal Identification number other than the ones that are District accounts and the Business Office reconciles each month. 2. There were multiple accounts that used a school name and/or address. Most of them were parent association groups which we allow. There was one account discovered in an

			<p>elementary name that was set up for a purpose not allowable nor approved by the District business office. This account had no activity in recent years and was immediately closed upon discovery through this process. In discussion with the Principal, it had been established before they arrived and they understood the need to close it immediately. The remaining balance in the account was transferred to the District as a donation to the school.</p> <p>3. One financial institution (US Bank) would not release any of the requested information despite meeting in person to explain the purpose of the request. Because of this refusal, our attorney sent US Bank a letter stating that if they had any accounts using a school name or address, US Bank would need to contact the owner and change the name and/or address because the Board did not give approval to do so. Also, US Bank is not allowed to accept a new client that uses a school name and/or address without the Board's direct approval in writing.</p> <p>Next testing period will be 2025/2026.</p>
--	--	--	---

<p>i. Investment Control – When the District opens an account for short-term investing, it will require the financial institution to only allow transfers to and from the District general checking account. Transfer to any other account is not allowed.</p>	<p>8/11/23</p>	<p>Kevin Kelleher</p>	<p>When the District sends bid proposals on short-term investment opportunities to financial institutions, they are made aware of this requirement. This will eliminate any possible outside fraud attempt on the investment. This was included to bidders on all short-term investment offerings in FY 2022/2023.</p>
--	----------------	-----------------------	--

<u>Internal Control</u>	<u>Date Reviewed</u>	<u>Reviewed By</u>	<u>Comments</u>
1. Cash Controls, continued			
j. Investment Control – The District created a policy that requires the results of each short-term investment bid opportunity be communicated to the Facilities/Support Services Board subcommittee.	8/11/23	Kevin Kelleher	Notified the Facilities/Support Services Subcommittee of the results of each bidding in FY 2022/2023. Meeting dates that included bid results were September, December, March and June.
2. Fixed Asset Controls			
a. All equipment costing \$5,000 or more shall be recorded in the fixed asset system and tagged with a District bar code.	9/8/23	Kevin Kelleher	Lisa and Kevin worked on the fixed asset module of the District's finance system. The fixed asset module has a reconciliation document with the General Ledger. It shows all items coded with a fixed asset code in the General Ledger are recorded in the fixed asset module and any differences must be reconciled.
b. A physical inventory of all District fixed assets will be conducted on a four-year rotating cycle under the supervision of the Business Office. After completion of the physical inventory, the Chief Financial Officer and the Director of Finance will review the findings.	9/19/23	Kevin Kelleher	We have determined different variance levels. Less than 5.01% - Acceptable (Table Mound, Carver, Irving, Roosevelt) 5.01% to 10.00% - Meet with building principal or department manager.(Prescott, Hempstead) Greater than 10% - Meet with Building Principal and building will need to do another physical inventory the next year (None this year).

<u>Internal Control</u>	<u>Date Reviewed</u>	<u>Reviewed By</u>	<u>Comments</u>
3. Accounts Payable Controls			
a. All District purchase orders will be signed by the Chief Financial Officer.	Every accounts payable batch	Kevin Kelleher	Review and approve each purchase order.
b. An original invoice must be received and attached to the purchase order to process for payment.	Every accounts payable batch	Rick Till	If there is not an invoice attached, it is not approved for payment and returned to A/P department.
c. The Director of Finance will review all purchase orders for proper account coding before payment.	On weekly basis as purchase orders are produced	Rick Till	Reviewed and initialed essentially all purchase orders (exceptions being when I am absent).
d. Verify accounts payable warrant listing totals match all batches entered for the month.	Monthly	Rick Till	Reviewed and compared the Warrants Listing with the Disbursement Detail Listing
e. All revised purchase orders must be dated and initialized by the Chief Financial Officer.	On a daily basis as needed	Rick Till	All revised PO's are reviewed by the Chief Financial Officer. General Fund PO's are also reviewed by the Budget Coordinator to make sure the revised PO amount does not go over the budget for that budget control group. Once reviewed, they are initialized and dated and returned to the Accounts Payable Dept.
4. Payroll Controls			
a. Electronic time and attendance records must be approved electronically by a school or building administrator. All hourly personnel must use the electronic time and attendance system.	At fiscal year end	Rick Till	Per review with Amy, time and attendance records must be approved by a supervisor for processing payroll. Prior to processing, payroll will contact supervisors with any questions.
b. Payroll edit list will be checked online and approved by the Payroll/Benefits Manager before checks are posted.	At fiscal year end	Rick Till	Per review with Amy, the payroll edit is checked and approved online.

<u>Internal Control</u>	<u>Date Reviewed</u>	<u>Reviewed By</u>	<u>Comments</u>
4. Payroll Controls, continued			
c. Checks will be posted and printed by one employee and processed by another.	At fiscal year end	Rick Till	Checks are posted and printed by Amy Vandermeulen and processed by Mindy Klein.
d. Benefits are calculated by the Payroll staff and processed by the Payroll/Benefits Manager.	At fiscal year end	Rick Till	Benefits are reconciled from one payroll to the next by an excel document that lists additions/deductions from the prior payroll.
e. Staff recommendations and contracts are generated by e-pars from the Human Resources department and verified by Payroll/Benefits department.	At fiscal year end	Rick Till	Per review with Amy, before an employee can be paid there are steps in the e-par process that payroll must complete. Until all steps are completed electronically the employee cannot be paid.
f. W-4's are checked against Social Security Business Services website when processing a new employee's paperwork.	At fiscal year end	Rick Till	Per review with Amy, employees complete their W-4 online and Amy checks their SS# online to ensure information is correct.
g. Insurance premiums are paid based on what is processed in the Payroll/Benefits department not by what is billed by the companies. Company billings are updated to agree with District records.	At fiscal year end	Rick Till	Amy compares the actual payroll postings for insurance to make sure they agree with an excel file and any differences are reconciled. Amy then takes the excel file and makes adjustments to the vendor billings. The check is then written to the vendor for the amount listed on the reconciled excel file.

<u>Internal Control</u>	<u>Date Reviewed</u>	<u>Reviewed By</u>	<u>Comments</u>
5. Concessions and Athletic Ticket Sales			
a. The Director of Finance will annually review the concession stand reports and athletic event ticket sales reports and present the findings to the District Activities Director.	At fiscal year end	Rick Till	The Business Office with the assistance of Joe Maloney monitors to implement any changes needed to ensure proper internal controls and safeguarding of assets. June Stecklein notifies Lisa Demmer of all ticket deposits to make sure they are deposited to the correct school. Jackie Lambe confirms all concession deposits with reports provided by Lisa Demmer.

Dubuque Community School District

MONTHLY BUDGET RECAP - EXPENSE

From Date: 9/1/2023

To Date: 9/30/2023

Fiscal Year: 2023-2024

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☒ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.0000.0000.000.0000.000100	SALARIES	\$84,662,402.70	(\$3,133,823.04)	\$9,664,754.74	\$74,997,647.96	\$77,158,538.04	(\$2,160,890.08)	-2.55%
10.0000.0000.000.0000.000200	EMPLOYEE BENEFITS	\$31,257,076.99	(\$1,254,507.65)	\$3,816,659.69	\$27,440,417.30	\$27,893,221.65	(\$452,804.35)	-1.45%
10.0000.0000.000.0000.000300	PURCHASED SERVICES	\$3,529,526.98	\$350,697.93	\$1,270,176.30	\$2,259,350.68	\$2,595,231.74	(\$335,881.06)	-9.52%
10.0000.0000.000.0000.000400	PROPERTY SERVICES	\$241,800.00	\$47,699.28	\$102,256.59	\$139,543.41	\$307,196.70	(\$167,653.29)	-69.34%
10.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$504,582.52	\$63,856.60	\$562,218.41	(\$57,635.89)	\$131,832.26	(\$189,468.15)	-37.55%
10.0000.0000.000.0000.000600	SUPPLIES	\$4,315,688.08	\$510,271.62	\$1,328,210.29	\$2,987,477.79	\$2,220,731.90	\$766,745.89	17.77%
10.0000.0000.000.0000.000700	PROPERTY/EQUIPMENT	\$99,526.56	\$16,468.74	\$112,081.43	(\$12,554.87)	\$92,327.83	(\$104,882.70)	-105.38%
10.0000.0000.000.0000.000800	MISCELLANEOUS	\$59,808.32	\$1,499.00	\$37,742.61	\$22,065.71	\$770.00	\$21,295.71	35.61%
10.0000.0000.000.0000.000900	FUND TRANSFERS	\$6,772,380.13	\$460,402.00	\$1,381,206.00	\$5,391,174.13	\$0.00	\$5,391,174.13	79.61%
	FUND: GENERAL FUND - 10	\$131,442,792.28	(\$2,937,435.52)	\$18,275,306.06	\$113,167,486.22	\$110,399,850.12	\$2,767,636.10	2.11%
19.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$0.00	\$7,600.00	(\$7,600.00)	\$0.00	(\$7,600.00)	0.00%
19.0000.0000.000.0000.000600	SUPPLIES	\$0.00	\$0.00	\$301.00	(\$301.00)	\$0.00	(\$301.00)	0.00%
19.0000.0000.000.0000.000900	FUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	FUND: NON-FIDUCIARY SCHOLARSHIP FUNDS - 19	\$0.00	\$0.00	\$7,901.00	(\$7,901.00)	\$0.00	(\$7,901.00)	0.00%
21.0000.0000.000.0000.000100	SALARIES	\$0.00	\$7,284.41	\$18,355.06	(\$18,355.06)	\$10,305.81	(\$28,660.87)	0.00%
21.0000.0000.000.0000.000200	EMPLOYEE BENEFITS	\$0.00	\$983.70	\$2,485.91	(\$2,485.91)	\$423.50	(\$2,909.41)	0.00%
21.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$13,702.84	\$20,657.84	(\$20,657.84)	\$15,155.00	(\$35,812.84)	0.00%
21.0000.0000.000.0000.000400	PROPERTY SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
21.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$0.00	\$0.00	\$126.77	(\$126.77)	\$0.00	(\$126.77)	0.00%
21.0000.0000.000.0000.000600	SUPPLIES	\$1,311,000.00	\$90,120.58	\$247,422.53	\$1,063,577.47	\$98,691.83	\$964,885.64	73.60%
21.0000.0000.000.0000.000700	PROPERTY/EQUIPMENT	\$0.00	\$120.00	\$6,450.00	(\$6,450.00)	\$12,053.46	(\$18,503.46)	0.00%
21.0000.0000.000.0000.000800	MISCELLANEOUS	\$0.00	\$6,409.88	\$18,009.88	(\$18,009.88)	\$1,412.00	(\$19,421.88)	0.00%
21.0000.0000.000.0000.000900	FUND TRANSFERS	\$0.00	\$230.51	\$230.51	(\$230.51)	\$0.00	(\$230.51)	0.00%
	FUND: STUDENT ACTIVITY FUND - 21	\$1,311,000.00	\$118,851.92	\$313,738.50	\$997,261.50	\$138,041.60	\$859,219.90	65.54%
22.0000.0000.000.0000.000200	EMPLOYEE BENEFITS	\$1,797,000.00	\$43,428.76	\$1,463,918.22	\$333,081.78	\$11,000.00	\$322,081.78	17.92%
22.0000.0000.000.0000.000300	PURCHASED SERVICES	\$319,000.00	\$0.00	\$0.00	\$319,000.00	\$0.00	\$319,000.00	100.00%
22.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$3,062,000.00	\$383,659.25	\$1,653,815.05	\$1,408,184.95	\$1,150,929.75	\$257,255.20	8.40%
	FUND: MANAGEMENT LEVY - 22	\$5,178,000.00	\$427,088.01	\$3,117,733.27	\$2,060,266.73	\$1,161,929.75	\$898,336.98	17.35%
33.0000.0000.000.0000.000300	PURCHASED SERVICES	\$1,115,000.00	\$137,137.96	\$933,675.37	\$181,324.63	\$659,569.09	(\$478,244.46)	-42.89%
33.0000.0000.000.0000.000400	PROPERTY SERVICES	\$5,400,000.00	\$1,797.12	\$1,044,137.51	\$4,355,862.49	\$6,580,662.64	(\$2,224,800.15)	-41.20%
33.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$0.00	\$3,192.88	\$15,913.78	(\$15,913.78)	\$108,261.62	(\$124,175.40)	0.00%
33.0000.0000.000.0000.000600	SUPPLIES	\$0.00	\$1,200.19	\$4,065.79	(\$4,065.79)	\$217,027.58	(\$221,093.37)	0.00%
33.0000.0000.000.0000.000700	PROPERTY/EQUIPMENT	\$4,500,000.00	\$10,946.00	\$14,699.56	\$4,485,300.44	\$670,312.43	\$3,814,988.01	84.78%
33.0000.0000.000.0000.000800	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33.0000.0000.000.0000.000900	FUND TRANSFERS	\$8,104,585.00	\$675,382.10	\$2,026,146.30	\$6,078,438.70	\$0.00	\$6,078,438.70	75.00%
	FUND: SECURE AN ADVANCED VISION FOR EDUCATION (SAVE) - 33	\$19,119,585.00	\$829,656.25	\$4,038,638.31	\$15,080,946.69	\$8,235,833.36	\$6,845,113.33	35.80%
36.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$33,832.83	\$98,670.03	(\$98,670.03)	\$86,750.56	(\$185,420.59)	0.00%
36.0000.0000.000.0000.000400	PROPERTY SERVICES	\$7,403,200.00	\$871,763.90	\$3,782,423.57	\$3,620,776.43	\$1,877,071.53	\$1,743,704.90	23.55%
36.0000.0000.000.0000.000600	SUPPLIES	\$200,000.00	\$5,066.31	\$32,040.04	\$167,959.96	\$47,563.34	\$120,396.62	60.20%
36.0000.0000.000.0000.000700	PROPERTY/EQUIPMENT	\$1,464,000.00	\$87,838.84	\$133,839.76	\$1,330,160.24	\$3,036,119.19	(\$1,705,958.95)	-116.53%
36.0000.0000.000.0000.000800	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	FUND: PHYSICAL PLANT/EQUIP LEVY - 36	\$9,067,200.00	\$998,501.88	\$4,046,973.40	\$5,020,226.60	\$5,047,504.62	(\$27,278.02)	-0.30%
40.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40.0000.0000.000.0000.000800	MISCELLANEOUS	\$7,288,108.00	\$0.00	\$6,205,315.00	\$1,082,793.00	\$0.00	\$1,082,793.00	14.86%
40.0000.0000.000.0000.000900	FUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Dubuque Community School District

MONTHLY BUDGET RECAP - EXPENSE

From Date: 9/1/2023

To Date: 9/30/2023

Fiscal Year: 2023-2024

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☒ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	FUND: DEBT SERVICE FUND - 40	\$7,288,108.00	\$0.00	\$6,205,315.00	\$1,082,793.00	\$0.00	\$1,082,793.00	14.86%
61.0000.0000.000.0000.000100	SALARIES	\$2,037,089.84	\$147,893.43	\$196,961.54	\$1,840,128.30	\$1,855,716.65	(\$15,588.35)	-0.77%
61.0000.0000.000.0000.000200	EMPLOYEE BENEFITS	\$699,583.00	\$65,386.24	\$150,343.43	\$549,239.57	\$674,444.00	(\$125,204.43)	-17.90%
61.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
61.0000.0000.000.0000.000400	PROPERTY SERVICES	\$0.00	\$2,150.15	\$5,140.15	(\$5,140.15)	\$420.00	(\$5,560.15)	0.00%
61.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
61.0000.0000.000.0000.000600	SUPPLIES	\$7,237,200.00	\$241,220.86	\$373,200.07	\$6,863,999.93	\$475,110.60	\$6,388,889.33	88.28%
61.0000.0000.000.0000.000700	PROPERTY/EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
61.0000.0000.000.0000.000800	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
61.0000.0000.000.0000.000900	FUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	FUND: SCHOOL NUTRITION FUND - 61	\$9,973,872.84	\$456,650.68	\$725,645.19	\$9,248,227.65	\$3,005,691.25	\$6,242,536.40	62.59%
76.0000.0000.000.0000.000200	EMPLOYEE BENEFITS	\$0.00	\$219,258.39	\$825,141.50	(\$825,141.50)	\$1,633,255.40	(\$2,458,396.90)	0.00%
76.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
76.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
76.0000.0000.000.0000.000600	SUPPLIES	\$0.00	\$8,950.68	\$26,103.46	(\$26,103.46)	\$83,896.54	(\$110,000.00)	0.00%
76.0000.0000.000.0000.000800	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	FUND: CLEARING FUND - 76	\$0.00	\$228,209.07	\$851,244.96	(\$851,244.96)	\$1,717,151.94	(\$2,568,396.90)	0.00%
91.0000.0000.000.0000.000600	SUPPLIES	\$0.00	\$2,238.34	\$7,810.69	(\$7,810.69)	\$3,022.62	(\$10,833.31)	0.00%
91.0000.0000.000.0000.000900	FUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	FUND: AGENCY/HOSPITALITY FUND - 91	\$0.00	\$2,238.34	\$7,810.69	(\$7,810.69)	\$3,022.62	(\$10,833.31)	0.00%
Grand Total:		\$183,380,558.12	\$123,760.63	\$37,590,306.38	\$145,790,251.74	\$129,709,025.26	\$16,081,226.48	8.77%

End of Report

Dubuque Community School District

General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: 2023-2024 From Date: 9/1/2023 To Date: 9/30/2023

Account Mask: ??????????????????????

Account Type: REVENUE

☒ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Include PreEncumbrance

FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
10 - GENERAL FUND						
001111 - PROPERTY TAX	(\$35,392,440.00)	(\$3,611,901.77)	(\$3,925,737.55)	\$0.00	(\$31,466,702.45)	11.09%
001112 - CASH RESERVE PROPERTY TAX	(\$878,172.00)	\$0.00	\$0.00	\$0.00	(\$878,172.00)	0.00%
001113 - BUS PROP TAX CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001114 - INST SUPPORT PROPERTY TAX	(\$5,663,064.00)	(\$558,947.96)	(\$613,244.55)	\$0.00	(\$5,049,819.45)	10.83%
001171 - UTILITY REPLACEMENT TAX	(\$904,969.00)	(\$185.38)	(\$185.38)	\$0.00	(\$904,783.62)	0.02%
001191 - MOBILE HOME TAX	(\$100,000.00)	(\$25,590.23)	(\$30,614.99)	\$0.00	(\$69,385.01)	30.61%
001311 - TUITION/INDIVID/REG ED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001313 - TUITION/INDIVID/DRIVER ED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001314 - TUITION/INDIVID/OUT OF ST	(\$7,000.00)	\$0.00	\$0.00	\$0.00	(\$7,000.00)	0.00%
001321 - TUITION/LEA'S - REG EDUC	(\$29,840.00)	\$0.00	\$0.00	\$0.00	(\$29,840.00)	0.00%
001322 - TUITION/LEA'S SPEC EDUC	(\$750,000.00)	(\$25,669.84)	(\$752,047.69)	\$0.00	\$2,047.69	100.27%
001323 - TUIT/LEA/OPEN ENR/REG ED	(\$300,000.00)	\$0.00	(\$12,278.20)	\$0.00	(\$287,721.80)	4.09%
001361 - TUITION/SUM SCH/REG ED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001411 - TRANS/FEES/REG ED/PUBLIC	(\$25,000.00)	(\$4,046.00)	(\$20,262.00)	\$0.00	(\$4,738.00)	81.05%
001441 - TRANS FEES/PRIVATE	(\$15,000.00)	\$0.00	(\$1,507.01)	\$0.00	(\$13,492.99)	10.05%
001510 - INTEREST	(\$450,000.00)	(\$39,823.95)	(\$297,242.50)	\$0.00	(\$152,757.50)	66.05%
001720 - BOOKSTORE & SUPPLY SALES	(\$1,000.00)	\$0.00	(\$42.00)	\$0.00	(\$958.00)	4.20%
001740 - STUDENT FEES REVENUE	(\$85,000.00)	(\$2,570.00)	(\$12,658.00)	\$0.00	(\$72,342.00)	14.89%
001748 - STUDENT FEES - CONTEST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001791 - STUDENT ACTIVITY FUND RAISERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001910 - PROPERTY RENTAL	(\$135,000.00)	(\$13,067.75)	(\$41,614.70)	\$0.00	(\$93,385.30)	30.83%
001920 - DONATIONS/CONTRIBUTIONS	(\$200,000.00)	(\$14,202.31)	(\$34,320.26)	\$0.00	(\$165,679.74)	17.16%
001921 - DRA GRANT	(\$130,000.00)	\$0.00	\$0.00	\$0.00	(\$130,000.00)	0.00%
001924 - MCELROY GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001925 - LOCAL GRANT	(\$100,000.00)	(\$106,499.41)	(\$180,614.88)	\$0.00	\$80,614.88	180.61%
001942 - TEXTBOOK FEES - PUBLIC	(\$500,000.00)	(\$25,870.45)	(\$429,243.41)	\$0.00	(\$70,756.59)	85.85%
001945 - TEXTBOOK FINES/PENALTIES	(\$15,000.00)	(\$262.10)	(\$1,599.73)	\$0.00	(\$13,400.27)	10.66%
001954 - LEA/AEA OTHER SERVICES	(\$48,000.00)	\$0.00	\$0.00	\$0.00	(\$48,000.00)	0.00%
001956 - CURRICULUM COORDINATOR TO AEA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001958 - MISC REV FROM LEA/AEA	\$0.00	\$0.00	(\$48.00)	\$0.00	\$48.00	0.00%
001989 - OTHER REFUND PR YR EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001991 - SALE OF MATERIALS OR SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001992 - REVENUE FROM INTENTIONAL STUDENT DAMAGE	\$0.00	(\$138.14)	(\$601.49)	\$0.00	\$601.49	0.00%

Dubuque Community School District

General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: 2023-2024 From Date: 9/1/2023 To Date: 9/30/2023

Account Mask: ??????????????????????

Account Type: REVENUE

☒ Print accounts with zero balance ☐ Include Inactive Accounts ☐ Include PreEncumbrance

FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
001993 - FUND RAISERS OTHER THAN STUDENT ACTIVITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001996 - IA SCH MICRO SETTLEMENT	\$0.00	\$0.00	(\$23,249.11)	\$0.00	\$23,249.11	0.00%
001999 - MISCELLANEOUS REVENUE	(\$375,000.00)	(\$34,010.59)	(\$108,830.63)	\$0.00	(\$266,169.37)	29.02%
003111 - FOUNDATION AID-CURRENT YR	(\$60,739,146.00)	(\$6,073,915.00)	(\$6,073,915.00)	\$0.00	(\$54,665,231.00)	10.00%
003113 - SPEC ED DEF/SUP ST AID	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003116 - TEACHER LEADERSHIP STATE AID	(\$3,708,923.00)	(\$370,892.00)	(\$370,892.00)	\$0.00	(\$3,338,031.00)	10.00%
003117 - 4 YR OLD PRESCHOOL ST AID	(\$2,538,748.00)	(\$252,770.00)	(\$252,770.00)	\$0.00	(\$2,285,978.00)	9.96%
003119 - TRANSPORTATION EQUITY AID	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003121 - FOSTER CARE CLAIM	(\$30,000.00)	\$0.00	\$0.00	\$0.00	(\$30,000.00)	0.00%
003123 - DISTRICT COURT CLAIM	(\$100,000.00)	\$0.00	(\$39,184.67)	\$0.00	(\$60,815.33)	39.18%
003202 - MENTORING AND INDUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003204 - SALARY IMPROVEMENT PLAN	(\$6,789,242.00)	(\$678,924.00)	(\$678,924.00)	\$0.00	(\$6,110,318.00)	10.00%
003205 - CONTRACTS FOR PROF DEV/TECHNICAL ASSISTANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003214 - AEA FLOW THROUGH	(\$5,524,824.00)	(\$460,402.00)	(\$1,381,206.00)	\$0.00	(\$4,143,618.00)	25.00%
003216 - EARLY INTERVENTION GRANT	(\$815,595.00)	(\$81,560.00)	(\$81,560.00)	\$0.00	(\$734,035.00)	10.00%
003217 - AMBASSADOR TO EDUCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003221 - NON-PUBLIC TRANSPORT AID	(\$425,000.00)	\$0.00	(\$436,834.01)	\$0.00	\$11,834.01	102.78%
003222 - NON-PUBLIC TEXTBOOK AID	(\$35,000.00)	\$0.00	\$0.00	\$0.00	(\$35,000.00)	0.00%
003227 - D-CAT/DHS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003228 - JUVENILE DELINQUENCY GRANT	(\$71,500.00)	\$0.00	(\$17,875.00)	\$0.00	(\$53,625.00)	25.00%
003234 - K-3 INNOVATIVE AT RISK	\$0.00	\$0.00	(\$29,611.63)	\$0.00	\$29,611.63	0.00%
003238 - 4 YR OLD AT-RISK GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003261 - VOCATIONAL AID	(\$25,000.00)	\$0.00	\$0.00	\$0.00	(\$25,000.00)	0.00%
003315 - EMPOWERMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003333 - MODEL CORE CURRICULUM GRT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003342 - SUCCESSFUL PROGRESSION FOR EARLY READERS	(\$90,000.00)	\$0.00	\$0.00	\$0.00	(\$90,000.00)	0.00%
003373 - PROF DEV MODEL CORE CURR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003374 - TEACHER DEVEL ACADEMIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003376 - ED QUALITY PROF DEVELOP	(\$801,404.00)	(\$80,140.00)	(\$80,140.00)	\$0.00	(\$721,264.00)	10.00%
003379 - COMPUTER SCIENCE PD INCENTIVE GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003419 - IOWA SKILLED WORKER & JOB CREATION FUND (STEM)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003720 - STATE GRANTS THRU AEA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003751 - IOWA STEM GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003801 - MILITARY CREDIT	(\$15,000.00)	\$0.00	\$0.00	\$0.00	(\$15,000.00)	0.00%

Dubuque Community School District

General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: 2023-2024 From Date: 9/1/2023 To Date: 9/30/2023

Account Mask: ??????????????????????

Account Type: REVENUE

☒ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Include PreEncumbrance

FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
003803 - STATE COMM & IND REPLACEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004043 - AMERICAN RESCUE PLAN - LEARNING LOSS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004044 - AMERICAN RESCUE PLAN - HOMELESS	(\$25,000.00)	\$0.00	(\$57,439.29)	\$0.00	\$32,439.29	229.76%
004045 - AMERICAN RESCUE PLAN ELEMENTARY & SECONDARY SCHOOL	\$0.00	\$0.00	(\$1,184,351.39)	\$0.00	\$1,184,351.39	0.00%
004048 - AMERICAN RESCUE PLAN (TEACHER RETENTION BONUS)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004049 - AMERICAN RESCUE PLAN (BELIEF PLANNING GRANT)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004051 - EDUCATION STABILIZATION FUND (GEERF FUND)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004052 - EDUCATION STABILIZATION FUND (ESSER FUND)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004053 - EDUCATION STABILIZATION - RETHINK K-12 ED MODELS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004054 - EDUCATION STABILIZATION FUND (GEERF II FUNDS)	\$0.00	\$0.00	(\$52,631.13)	\$0.00	\$52,631.13	0.00%
004055 - EDUCATION STABILIZATION FUND (ESSER II FUNDS)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004059 - TREASURY CARES (VARIOUS SOURCES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004071 - APPRENTICESHIP USA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004366 - EMERGENCY CONNECTIVITY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004501 - TITLE I CURRENT FISCAL YR	(\$2,174,160.00)	\$0.00	(\$939,612.29)	\$0.00	(\$1,234,547.71)	43.22%
004507 - TITLE I SCHOOL IMPROVEMENT GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004508 - TITLE I CARRYOVER	\$0.00	\$0.00	(\$5,585.54)	\$0.00	\$5,585.54	0.00%
004513 - IDEA SUB GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004516 - UNDESIGNATED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004517 - IDEA SUB GRANT - LETRS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004525 - SPEC ED PART B HIGH COST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004526 - SPECIAL ED - STATE PERSONNEL DEVELOPMENT GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004531 - PERKINS GRANT	(\$130,042.89)	\$0.00	(\$52,998.19)	\$0.00	(\$77,044.70)	40.75%
004565 - HOMELESS YOUTH GRANT	(\$35,000.00)	\$0.00	(\$8,800.64)	\$0.00	(\$26,199.36)	25.14%
004577 - COOPERAT AGREE/SCH HEALTH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004598 - TAP PROGRAM	(\$100,000.00)	(\$10,616.12)	(\$20,492.87)	\$0.00	(\$79,507.13)	20.49%
004624 - COVID-19 PUBLIC HEALTH WORKFORCE SUPPLEMENTAL	\$0.00	\$0.00	(\$32,212.55)	\$0.00	\$32,212.55	0.00%
004634 - MEDICAID DIRECT CARE	(\$3,400,000.00)	(\$171,279.01)	(\$807,432.69)	\$0.00	(\$2,592,567.31)	23.75%
004643 - TITLE II-FED TCHR QUALITY	(\$350,000.00)	\$0.00	(\$166,596.27)	\$0.00	(\$183,403.73)	47.60%
004644 - TITLE III	(\$2,000.00)	\$0.00	(\$1,004.52)	\$0.00	(\$995.48)	50.23%
004646 - 21ST CENTURY COM LEARN CT	(\$80,000.00)	\$0.00	(\$33,711.30)	\$0.00	(\$46,288.70)	42.14%
004648 - TITLE VI PART A - NCLB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Dubuque Community School District

General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: **2023-2024** From Date: 9/1/2023 To Date: 9/30/2023

Account Mask: ??????????????????????

Account Type: REVENUE

☒ Print accounts with zero balance ☐ Include Inactive Accounts ☐ Include PreEncumbrance

FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
004654 - ADVANCED PLACEMENT PROG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004669 - TITLE IV - STUDENT SUPPORT & ACADEMIC ENRICHMENT	(\$100,000.00)	\$0.00	(\$78,017.04)	\$0.00	(\$21,982.96)	78.02%
004720 - FEDERAL PASS-THROUGH(AEA)	(\$535,000.00)	\$0.00	(\$265,587.00)	\$0.00	(\$269,413.00)	49.64%
004790 - THROUGH ANOTHER AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004812 - PYMTS TO ST/LIEU RE TAXES	(\$25,000.00)	\$0.00	\$0.00	\$0.00	(\$25,000.00)	0.00%
005221 - FUND 21 TRANSFER	(\$1,500.00)	(\$230.51)	(\$230.51)	\$0.00	(\$1,269.49)	15.37%
005261 - INTERFUND TRANS FUND 61	(\$300,000.00)	\$0.00	\$0.00	\$0.00	(\$300,000.00)	0.00%
005311 - COMP. FOR LOSS OF ASSETS	(\$5,000.00)	\$0.00	\$0.00	\$0.00	(\$5,000.00)	0.00%
005314 - SALE OF EQUIPMENT	(\$90,000.00)	(\$4,789.22)	(\$17,154.09)	\$0.00	(\$72,845.91)	19.06%
005900 - UPWARD ADJ BEG FUND BAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10 - GENERAL FUND Total:	(\$135,166,569.89)	(\$12,648,303.74)	(\$19,652,711.70)	\$0.00	(\$115,513,858.19)	14.54%
19 - NON-FIDUCIARY SCHOLARSHIP FUNDS						
001510 - INTEREST	\$0.00	(\$201.01)	(\$750.32)	\$0.00	\$750.32	0.00%
001999 - MISCELLANEOUS REVENUE	\$0.00	(\$1,610.00)	(\$1,610.00)	\$0.00	\$1,610.00	0.00%
005221 - FUND 21 TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
19 - NON-FIDUCIARY SCHOLARSHIP FUNDS Total:	\$0.00	(\$1,811.01)	(\$2,360.32)	\$0.00	\$2,360.32	0.00%
21 - STUDENT ACTIVITY FUND						
001510 - INTEREST	(\$5,000.00)	(\$1,428.59)	(\$5,010.64)	\$0.00	\$10.64	100.21%
001710 - ADMISSIONS	\$0.00	(\$53,914.05)	(\$70,049.10)	\$0.00	\$70,049.10	0.00%
001711 - TICKET BOOKLETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001740 - STUDENT FEES REVENUE	(\$630,000.00)	(\$4,522.90)	(\$66,853.65)	\$0.00	(\$563,146.35)	10.61%
001791 - STUDENT ACTIVITY FUND RAISERS	\$0.00	(\$30,676.60)	(\$114,779.61)	\$0.00	\$114,779.61	0.00%
001920 - DONATIONS/CONTRIBUTIONS	\$0.00	(\$1,100.00)	(\$3,129.15)	\$0.00	\$3,129.15	0.00%
001999 - MISCELLANEOUS REVENUE	(\$683,000.00)	(\$64,914.02)	(\$109,463.84)	\$0.00	(\$573,536.16)	16.03%
005210 - FUND 10 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005261 - INTERFUND TRANS FUND 61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
21 - STUDENT ACTIVITY FUND Total:	(\$1,318,000.00)	(\$156,556.16)	(\$369,285.99)	\$0.00	(\$948,714.01)	28.02%
22 - MANAGEMENT LEVY						
001111 - PROPERTY TAX	(\$12,225,925.00)	(\$1,244,776.02)	(\$1,321,497.18)	\$0.00	(\$10,904,427.82)	10.81%
001113 - BUS PROP TAX CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001171 - UTILITY REPLACEMENT TAX	(\$274,075.00)	(\$56.15)	(\$56.15)	\$0.00	(\$274,018.85)	0.02%
001191 - MOBILE HOME TAX	\$0.00	(\$7,750.81)	(\$8,626.01)	\$0.00	\$8,626.01	0.00%
001510 - INTEREST	(\$145,000.00)	(\$14,213.56)	(\$91,882.23)	\$0.00	(\$53,117.77)	63.37%
001989 - OTHER REFUND PR YR EXP	(\$75,000.00)	\$0.00	\$0.00	\$0.00	(\$75,000.00)	0.00%

Dubuque Community School District

General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: 2023-2024 From Date: 9/1/2023 To Date: 9/30/2023

Account Mask: ??????????????????????

Account Type: REVENUE

☒ Print accounts with zero balance ☐ Include Inactive Accounts ☐ Include PreEncumbrance

FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
001999 - MISCELLANEOUS REVENUE	\$0.00	(\$390.00)	(\$4,700.00)	\$0.00	\$4,700.00	0.00%
003801 - MILITARY CREDIT	(\$2,000.00)	\$0.00	\$0.00	\$0.00	(\$2,000.00)	0.00%
003803 - STATE COMM & IND REPLACEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005311 - COMP. FOR LOSS OF ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
22 - MANAGEMENT LEVY Total:	(\$12,722,000.00)	(\$1,267,186.54)	(\$1,426,761.57)	\$0.00	(\$11,295,238.43)	11.21%
33 - SECURE AN ADVANCED VISION FOR EDUCATION (SAVE)						
001510 - INTEREST	(\$180,000.00)	(\$26,964.09)	(\$202,145.84)	\$0.00	\$22,145.84	112.30%
001920 - DONATIONS/CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001989 - OTHER REFUND PR YR EXP	\$0.00	(\$21,600.00)	(\$21,600.00)	\$0.00	\$21,600.00	0.00%
001999 - MISCELLANEOUS REVENUE	(\$44,000.00)	\$0.00	\$0.00	\$0.00	(\$44,000.00)	0.00%
003361 - SAVE	(\$12,750,000.00)	(\$1,167,049.93)	(\$3,389,794.45)	\$0.00	(\$9,360,205.55)	26.59%
005113 - REVENUE BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005120 - PREMIUM ON ISSUANCE-BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005240 - FUND 40 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33 - SECURE AN ADVANCED VISION FOR EDUCATION (SAVE) Total:	(\$12,974,000.00)	(\$1,215,614.02)	(\$3,613,540.29)	\$0.00	(\$9,360,459.71)	27.85%
36 - PHYSICAL PLANT/EQUIP LEVY						
001111 - PROPERTY TAX	(\$4,420,482.00)	(\$444,915.79)	(\$488,535.94)	\$0.00	(\$3,931,946.06)	11.05%
001113 - BUS PROP TAX CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001171 - UTILITY REPLACEMENT TAX	(\$87,258.00)	(\$17.88)	(\$17.88)	\$0.00	(\$87,240.12)	0.02%
001191 - MOBILE HOME TAX	\$0.00	(\$2,467.64)	(\$2,918.83)	\$0.00	\$2,918.83	0.00%
001510 - INTEREST	(\$100,000.00)	(\$10,091.12)	(\$83,573.94)	\$0.00	(\$16,426.06)	83.57%
001920 - DONATIONS/CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001925 - LOCAL GRANT	\$0.00	(\$98,597.00)	(\$98,597.00)	\$0.00	\$98,597.00	0.00%
001989 - OTHER REFUND PR YR EXP	\$0.00	(\$2,282.00)	(\$2,282.00)	\$0.00	\$2,282.00	0.00%
001999 - MISCELLANEOUS REVENUE	(\$100,000.00)	\$0.00	\$0.00	\$0.00	(\$100,000.00)	0.00%
003801 - MILITARY CREDIT	(\$1,400.00)	\$0.00	\$0.00	\$0.00	(\$1,400.00)	0.00%
003803 - STATE COMM & IND REPLACEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004662 - IA DEM CONSTRUCTION GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005311 - COMP. FOR LOSS OF ASSETS	(\$15,000.00)	\$0.00	\$0.00	\$0.00	(\$15,000.00)	0.00%
005313 - SALE OF REAL PROPERTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36 - PHYSICAL PLANT/EQUIP LEVY Total:	(\$4,724,140.00)	(\$558,371.43)	(\$675,925.59)	\$0.00	(\$4,048,214.41)	14.31%
40 - DEBT SERVICE FUND						
001510 - INTEREST	(\$100,000.00)	(\$8,052.53)	(\$20,298.75)	\$0.00	(\$79,701.25)	20.30%
005112 - REFUNDING BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005120 - PREMIUM ON ISSUANCE-BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Dubuque Community School District

General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: 2023-2024 From Date: 9/1/2023 To Date: 9/30/2023

Account Mask: ??????????????????????

Account Type: REVENUE

☒ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Include PreEncumbrance

FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
005130 - ACCRUED INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005233 - INTERFUND TRANSFER	(\$8,104,585.00)	(\$675,382.10)	(\$2,026,146.30)	\$0.00	(\$6,078,438.70)	25.00%
40 - DEBT SERVICE FUND Total:	(\$8,204,585.00)	(\$683,434.63)	(\$2,046,445.05)	\$0.00	(\$6,158,139.95)	24.94%
61 - SCHOOL NUTRITION FUND						
001510 - INTEREST	(\$25,000.00)	(\$7,919.41)	(\$30,651.58)	\$0.00	\$5,651.58	122.61%
001611 - STUDENT LUNCH SALES	(\$1,500,000.00)	(\$150,791.65)	(\$200,802.05)	\$0.00	(\$1,299,197.95)	13.39%
001612 - STUDENT BREAKFAST SALES	\$0.00	(\$6,530.05)	(\$8,319.00)	\$0.00	\$8,319.00	0.00%
001613 - STUDENT MILK SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001614 - DAILY SALES - AFTER SCHOOL PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001621 - ALA CARTE SALES	(\$560,000.00)	(\$74,645.00)	(\$95,097.75)	\$0.00	(\$464,902.25)	16.98%
001622 - ADULT LUNCH SALES	(\$15,000.00)	(\$3,996.40)	(\$5,087.65)	\$0.00	(\$9,912.35)	33.92%
001623 - ADULT BREAKFAST SALES	\$0.00	(\$60.20)	(\$70.95)	\$0.00	\$70.95	0.00%
001626 - SECOND STUDENT LUNCH SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001629 - CREDIT CARD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001631 - SPEC FUNC/STUDENTS & STAF	\$0.00	(\$598.02)	(\$3,202.88)	\$0.00	\$3,202.88	0.00%
001651 - SUMMER LUNCH PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001652 - SUMMER BREAKFAST PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001653 - SUMMER MILK PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001655 - SUMMER ALA CARTE SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001656 - ADULT SUMMER LUNCH SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001657 - SUMMER ADULT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001658 - ADULT SUMMER MILK SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001920 - DONATIONS/CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001922 - DONATIONS FOR NEGATIVE NUTRITION ACCOUNTS	\$0.00	(\$20.00)	(\$520.00)	\$0.00	\$520.00	0.00%
001925 - LOCAL GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001930 - GAINS ON THE SALE OF CAPITAL ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001989 - OTHER REFUND PR YR EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001998 - FOOD REBATES	\$0.00	\$0.00	(\$1,400.48)	\$0.00	\$1,400.48	0.00%
001999 - MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003251 - STATE AID LUNCH REIMB	(\$30,000.00)	\$0.00	\$0.00	\$0.00	(\$30,000.00)	0.00%
003252 - STATE AID BREAKFAST REIMB	(\$15,000.00)	\$0.00	\$0.00	\$0.00	(\$15,000.00)	0.00%
004011 - SCHOOL LUNCH EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004014 - SUPPLY CHAIN ASSISTANCE FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004046 - PANDEMIC EBT ADMINISTRATIVE COSTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Dubuque Community School District

General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: 2023-2024 From Date: 9/1/2023 To Date: 9/30/2023

Account Mask: ??????????????????????

Account Type: REVENUE

☒ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Include PreEncumbrance

FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
004056 - USDA CHILD NUTRITION PROGRAM CARES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004552 - FEDERAL AID BREAKFAST REIM	(\$977,700.00)	\$0.00	\$0.00	\$0.00	(\$977,700.00)	0.00%
004553 - FEDERAL AID LUNCH REIMB	(\$3,750,000.00)	\$0.00	\$0.00	\$0.00	(\$3,750,000.00)	0.00%
004556 - SUMMER FOOD SERVICE PROGRAM FOR CHILDREN	\$0.00	\$0.00	(\$22,206.98)	\$0.00	\$22,206.98	0.00%
004557 - FRUIT/VEGETABLE PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004558 - TEAM NUTRITION GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004672 - USDA FD PROD SAFETY RECAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004911 - LOCAL FOOD FOR SCHOOLS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004951 - COMMODITIES PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005210 - FUND 10 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005221 - FUND 21 TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005900 - UPWARD ADJ BEG FUND BAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
61 - SCHOOL NUTRITION FUND Total:	(\$6,872,700.00)	(\$244,560.73)	(\$367,359.32)	\$0.00	(\$6,505,340.68)	5.35%
76 - CLEARING FUND						
001999 - MISCELLANEOUS REVENUE	\$0.00	(\$245,792.02)	(\$755,229.70)	\$1.11	\$755,228.59	0.00%
76 - CLEARING FUND Total:	\$0.00	(\$245,792.02)	(\$755,229.70)	\$1.11	\$755,228.59	0.00%
91 - AGENCY/HOSPITALITY FUND						
001510 - INTEREST	\$0.00	(\$68.21)	(\$237.97)	\$0.00	\$237.97	0.00%
001999 - MISCELLANEOUS REVENUE	\$0.00	(\$3,914.20)	(\$12,331.27)	\$0.00	\$12,331.27	0.00%
91 - AGENCY/HOSPITALITY FUND Total:	\$0.00	(\$3,982.41)	(\$12,569.24)	\$0.00	\$12,569.24	0.00%
Grand Total:	(\$181,981,994.89)	(\$17,025,612.69)	(\$28,922,188.77)	\$1.11	(\$153,059,807.23)	15.89%

End of Report

New Business

Recommendations:

✓ I move that the Board of Education approve the proclamation for Cyber Security Awareness Month



Proclamation

WHEREAS, the Dubuque Community School District recognizes that it plays a vital role in identifying, protecting its individuals, and responding to cybersecurity threats that may have significant impact to our individual and collective safety and privacy; and

WHEREAS, cybersecurity education and awareness is crucial for everyone, including schools, government agencies, the home user, and anyone who connects to the Internet, with a computer, mobile phone, or other internet-connected device; and

WHEREAS, monitoring and maintaining professional and personal accounts, being conscientious of what you share online, keeping your systems and software up to date, creating strong and unique passwords for each of your accounts, recognizing and reporting suspicious messages, and using mobile devices and other internet-connect devices safely are ways people and organizations can protect themselves from phishing, viruses, ransomware, other types of malware, financial loss, and loss of sensitive data; and

WHEREAS, maintaining the security of cyberspace is a shared responsibility in which each of us has a critical role to play, and awareness of essential cyber practices will improve the security of Dubuque Community School District's information, and infrastructure; and

WHEREAS, the Dubuque Community School District encourages all individuals to learn about cybersecurity and to put that knowledge into practice in their homes, schools, workplaces, and businesses to stay safe online and connect with confidence.

NOW THEREFORE, I, Kate Parks, on behalf of the Dubuque Community School District Board of Education, do hereby proclaim October 2023, as:

CYBERSECURITY AWARENESS MONTH

Signed this 9th Day of October, 2023.

ATTEST: