

DUBUQUE COMMUNITY SCHOOL DISTRICT
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67th G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: September 29, 2023
 - B. Date media were emailed agenda: September 29, 2023
 - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
 - D. Board Committee: **Facilities/Support Services Committee**
 - E. Date and Time of Meeting: October 2, 2023 - 4:00 p.m.
 - F. Place of Meeting: The Forum
 - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Nancy Bradley, Katie Jones, Jim Prochaska, Tami Ryan, Kate Parks, Lisa Wittman and Anderson Sainci. District representatives present: Rob Powers, Amy Hawkins, Sarah Pfab, Kevin Kelleher, Lisa Demmer, and Josh Posiak.

Jim Prochaska called the meeting to order at 4:00 p.m.

Agenda for October 2, 2023

The agenda was approved as submitted.

Purchase/Professional Contracts

Victory Ford – purchase of two delivery body trucks at \$89,165.45 each for an estimated cost of \$178,330.90
McGrath Chevy – purchase of four passenger vans at \$46,687.00 each for an estimated cost of \$186,748.00
Board 10.09.23

Update on Current District Projects

Senior High School Additions Renovations Phase 2

Ken Johnson from Straka-Johnson stated that the project is on budget and largely on schedule with a finish date of November of 2024. Project is 88 percent complete with 12 months to go. Change Order #12 was submitted which includes installing a crossover ladder at boiler room roof, electrical safety improvement in two classrooms, floor edging strips, IT climate control replacement and classroom ceiling replacement (not included in phase I). Total change order is an increased amount of \$42,182.80. Board 10.09.23.

Senior FFS phase II package is complete and closing documents will be presented at the end of October early November.

Roosevelt Middle School Roof Replacement

Nick Rettenberger updated the committee on the Roosevelt Middle School roof replacement. Project is complete. Reviewed Change Order #2 which shows a deduct of \$1500.00 for stage wall counterflashing. Final close-out paperwork was reviewed including the certificate of completion and the resolution for final acceptance and closing final project costs with Jim Giese Commercial Roofing. Board 10.09.2023

Eisenhower Elementary School Mechanical System Replacement

Nick Rettenberger, Origin Design, updated the committee on the Eisenhower mechanical replacement system. Fire alarm is operational, with devices still needing to be added in A wing. Baseboard heaters are installed. Closeout documents on this project will be presented at the November facilities meeting.

Transportation Fuel System Replacement

Nick Rettenberger updated the committee on the Transportation Fueling Station Project. Few items that were on the punch list are complete to be finished with final project close-out at November's facilities meeting.

Sageville Elementary School Solar Project

Ken Johnson updated the committee. Construction is complete and waiting on Alliant's final approval process. If approved at completion, district will save an estimated \$90,000.00 once they apply the Federal Investment Tax Credit Direct Pay. End of October the panels should be live and producing electricity. The contractor, Iowa Solar Pros, will give a presentation to the school about the solar array and energy efficiency.

Lincoln Elementary School Outdoor Wellness Project

Rob Powers, Buildings and Grounds Manager, updated the committee on the City of Dubuque Community Block Development Grant (CBDG) This grant will help pay for the outdoor wellness project. Waiting on final paper-work. Project will go out to bid in November.

Senior Dalzell Field Scoreboard Replacement

Nick Rettenberger updated the committee on the replacement of existing video display and electronic scoreboard at Dalzell Field. Scoreboard is on order and should be here mid-December.

Preschool Renovations Project

Ken Johnson with SJA said the plans will be distributed mid-October and go out to bid early to mid-November. The facility has a three-million-dollar budget and will be owned by the District with common utilities like gas and water.

Sageville Storm Sewer Replacement

Rob Powers updated the committee on the storm sewer replacement at Sageville Elementary. The concrete culverts have been installed. Waiting on the ground to dry for seeding. Final project close-out at November's facility meeting.

Jefferson Public Utility Easement Purchase

The City of Dubuque is asking to purchase portions of the Jefferson Middle School district property and permanent public utility easement at 1105 Althausen Street as part of the Althausen/Eagle Streets Water Main Project. Date, time, and place for Public Hearing was set for October 9, 2023. Waiting on purchasing documents from the City of Dubuque. Board 10.09.2023

Cenergistic Update

Josh Pociask updated the committee that energy savings around the District have been progressing smoothly.

Middle School Consolidation Plan

Superintendent Hawkins shared with the committee about the Jefferson and Washington Middle School 100-year celebrations that took place on October 1st. The second informational meeting was held at Eisenhower Elementary on Wednesday, September 27th, with approximately forty-five people in attendance. The last community meeting will be held on Wednesday, October 18, at Marshall Elementary from 5:30 to 6:30 p.m.

2022-2023 Internal Control Policies and Procedures Report

Kevin Kelleher reviewed the internal control tests that were completed for the year. Board 10.09.23

Financial Targets for 2022-2023

The targets indicate an unspent balance of \$15,038,445 which was a decrease over last year due to the ESSER funds expiring. The cash balance showed a decrease with a solvency ratio of 19% which exceeds target range.

Financial Targets for 2023-2024

The targets indicate an unspent balance of \$11,415,355 which is a decrease over last year. The cash balance shows a decrease with a solvency ratio at 13.5% which is within the target range.

Other Items

October 2nd was the official count day of students in the District. Committee members asked if there was a way to track which students are leaving the district and for what reason.

The next meeting was scheduled for Monday, November 6, 2023.

The meeting adjourned at 5:02 p.m.

Carolyn Mauss, Secretary
Board of Education