

DUBUQUE COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION  
Forum, 2300 Chaney Road

REGULAR MEETING November 13, 2023 5:30 p.m.
---------------------------------------------------

- I. Call to Order & Roll Call
- II. Pledge of Allegiance
- III. Approve the Agenda (p. 1-3)
- IV. Approve the Minutes of Previous Board Meetings (p. 4)
  - A. Regular Meeting – October 9, 2023 (p. 5-6)
  - B. Special Meeting – October 23, 2023 (p. 7)
- V. Board Salutes
  - A. Teacher of the Year – Cassie McDonald
- VI. Visitors and Open Forum (p. 8)
  - A. Jeff Johl, Principal, Roosevelt Middle School–What’s Going Well
  - B. Carl Bobis, Scout Executive, Boy Scouts of America (p. 9-10)
- VII. Consent Agenda (p. 11)
  - A. Treasurer’s Report (p. 12)
  - B. Budget Report (p. 13-21)
  - C. Listing of Accounts Payable (p. 22-35)
  - D. Facilities/Support Services Committee
    - 1. Minutes of November 6, 2023 (p. 36-37)
    - 2. Personnel Report (p. 38-46)
    - 3. Professional Service/Purchase Contracts (p. 47)
    - 4. Special Education Students (p. 48-49)
    - 5. PMIC/General Education Students (p. 50)
  - E. Educational Programs/Policy Committee
    - 1. Minutes of November 7, 2023 (p. 51-52)
    - 2. Policy #2100 – President (p. 53)
    - 3. Policy #2102 – Absence of Officers (p. 54)
    - 4. Policy #2103 – Secretary (p. 55)
    - 5. Policy #2104 – Treasurer (p. 56)
    - 6. Policy #7200 – Administration of Medication to Students (p. 57-60)
    - 7. Policy #8161 – Stock Prescription Medication Supply (New) (p. 61-63)
  - F. Teacher Quality Committee
    - 1. Minutes of November 1, 2023 (p. 64)
  - G. Equity Committee
  - H. Activities Council
  - I. District/School Improvement Leadership Team
    - 1. Minutes of October 24, 2023 (p. 65)
- VIII. Facilities/Support Services Committee Report – J. Prochaska (p. 66)
  - A. Approve Change Order #13 on the Senior High School Renovation Phase II Project (p. 67)
  - B. Approve Final acceptance of the Transportation Fuel System Replacement Project and Authorize Payment for Final Project Costs to METCO Fuel Systems (p. 68-70)
  - C. Tentatively Approve Plans, Specifications, Form of Contract and Estimate of Total Cost for the Lincoln Elementary School Playground (p. 71)

- D. Approve Change Order #1 on the Sageville Elementary School Culvert Replacement Project (p. 72)
  - E. Approve Final acceptance of the Sageville Elementary School Culvert Replacement Project and Authorize Payment for Final Project Costs to Eastern Iowa Excavating and Concrete (p. 73-75)
- IX. Educational Programs/Policy Committee Report – N. Bradley
  - A. Approve Policy #6210 Graduation Requirements (p. 76-77)
- X. New Business (p. 78)
  - A. Approve the District Emergency Operations Plan
  - B. Set the Date, Time and Place for Public Hearing on the 2024-25 and 2025-26 School Calendars (p. 79-80)
  - C. Approve Vote for AEA Board Members - District Number 8 and 9 (p. 81-83)
  - D. Consider Further Disciplinary Action (p. 84-85)
- XI. Board Member or Administrative Issues (non-agenda items)
- XII. Adjournment

**MISSION**

*To develop world-class learners and citizens of character in a safe and inclusive learning community*

## Agenda

### **Recommendation:**

✓ I move that the Board of Education approve the agenda as submitted

## Minutes

### **Recommendation:**

✓ I move that the Board of Education approve the minutes of the regular meeting on October 9 and the strategic plan update session on October 23, 2023, as submitted.

# DUBUQUE COMMUNITY SCHOOL DISTRICT

## Regular Board Meeting

October 9, 2023

President Parks called the meeting to order at 5:30 p.m. at the Forum with the following members present: Bradley, Jones, Parks, Prochaska, Ryan, Sainci and Wittman. Additional officers of the Board present: Mauss, Hawkins (via TEAMS). Also present: Brian Kuhle and Kevin Kelleher

The pledge of allegiance was recited.

Moved (Wittman) and seconded (Jones) to approve the agenda as submitted. Motion carried 7-0.

Moved (Wittman) and seconded (Bradley) to approve the minutes of the regular meeting on September 11, 2023, as submitted. Motion carried 7-0.

### Board Salutes:

- Principals of the District for National Principal's Month
- Six students who were named 2024 National Merit Scholarship Semifinalist
- Custodian appreciation day
- Administrators, staff, and students of Jefferson and Washington Middle School for the 100-year celebration
- Ernie Bolibaugh for his leadership in transportation

Moved (Wittman) and seconded (Jones) to suspend the rules of order and go into open forum. Motion carried 7-0.

- Joe Maloney, Principal at Marshall Elementary School, presented on what's going well at Marshall.

Moved (Wittman) and seconded (Jones) as to reinstate the rules of order and return to regular session. Motion carried 7-0.

Moved (Ryan) and seconded (Sainci) that the Board of Education receive and file proof of publication of Notice of Public Hearing on the Jefferson Public Easement property and authorize payment of the legal notice publication costs to the *Telegraph Herald*. Motion carried 7-0.

With no public comments, it was moved (Ryan) and seconded (Sainci) that the Board of Education adopt the authorizing resolution as submitted for the proposed private sale of district property located at 1105 Althausen Avenue, Dubuque, Iowa. Upon roll call vote, motion passed 7-0.

Moved (Wittman) and seconded (Jones) to approve those items listed in the consent agenda. Kate Parks was auditor for the month. Motion carried 7-0.

Board member Jim Prochaska gave the Facility and Support Services Committee report.

Moved (Prochaska) and seconded (Wittman) that the Board of Education approve Change Order #12 to Tricon General Construction on the Senior High School Renovation Phase II Project in the increased amount of \$42,182.80. Motion carried 7-0.

Moved (Prochaska) and seconded (Wittman) that the Board of Education approve Change Order #2 to Jim Giese Commercial Roofing, Inc. on the Roosevelt Roof Replacement Project in the decreased amount of \$1,500.00. Motion carried 7-0.

Moved (Prochaska) and seconded (Wittman) that the Board of Education approve final acceptance of the Roosevelt Middle School Roof Replacement Project and authorize payment of final project costs to Jim Giese Commercial Roofing Company in the amount of \$50,392.33 in accordance with the requirements of Iowa law and as more fully outlined in the submitted authorizing resolution. Motion carried 7-0.

Moved (Prochaska) and seconded (Wittman) that the Board of Education approve the 2022-2023 Internal Control Policies and Procedures Report. Motion carried 7-0.

Moved (Prochaska) and seconded (Wittman) that the Board of Education approve the submission of the request to the School Budget Review Committee in the amount of \$5,531,276.00 (or as determined by the Iowa Department of Education following DE audit review) in Modified Supplemental Amount to provide 100% spending authority for 2023 special education deficit funded through a cash reserve levy. Motion carried 7-0.

Moved (Prochaska) and seconded (Wittman) that the Board of Education approve the submission of the request to the School Budget Review Committee in the amount of \$516,795.11 (or as determined by the Iowa Department of Education following DE audit review) in Modified Supplemental Amount to provide 100% spending authority for 2023 excess costs of the LEP program funded through a cash reserve levy. Motion carried 7-0.

Kevin Kelleher, the District CFO, presented the Quarterly Budget Report.

Moved (Prochaska) and seconded (Wittman) that the Board of Education approve the Quarterly Budget Report. Motion carried 7-0.

Board member Nancy Bradley gave the Educational Programs/Policy Committee report.

Moved (Wittman) and seconded (Ryan) that the Board of Education approve the Cyber Security Awareness Month Proclamation. Motion carried 7-0.

Voting day is Tuesday, November 7<sup>th</sup>.

October 18<sup>th</sup> is final information night for the school bond referendum at Marshall Elementary School from 5:30 to 6:30 p.m.

President Parks declared the meeting adjourned at 6:14 p.m.

*Carolyn Mauss*

Carolyn Mauss, Secretary  
Board of Education

DUBUQUE COMMUNITY SCHOOL DISTRICT  
Board Strategic Plan Update Session  
October 23, 2023

President Parks called the meeting to order at 5:30 p.m. at the Forum with the following members present: Bradley, Jones, Prochaska, Parks, Wittman and Sainci (via phone). Absent: Ryan and Jones. Additional officers of the Board present: Mauss, Hawkins.

Moved (Wittman) and seconded (Prochaska) to approve the agenda as submitted. Motion carried 5-0.

Superintendent Hawkins provided a status report on the 23-24 Strategic Plan Priority Initiatives. The four core pillars are Student Achievement and Development, Community Engagement, Effective Resource Management, and Employee Excellence. Since the beginning of the school year, zero initiatives are operational, zero initiatives are completed, four indicate significant progress, ten indicate steady progress and four are showing some progress.

After introducing the Strategic Plan, Hawkins spotlighted the following four initiatives:

**#16-Priority Initiative**

Katelyn Wolfe, paraprofessional from Eisenhower Elementary, spoke about the on-boarding of paraprofessionals in the District.

**#15-Priority Initiative**

Kristie Osterander, teacher from Eisenhower Elementary spoke about developing differentiated learning packets for students who will do at-home learning on snow days.

**#09-Community Engagement**

Aiyuko Maun, Marshallese community leader, spoke about the Marshallese Career Connection night.

**#01-Student Achievement and Development**

Ed Glaser, Principal at Audubon Elementary, spoke on attendance and engaging not only parents but students. Glaser shared about incentives to get students excited about attending school. So far, they are seeing great results.

Hawkins ended the session by reviewing the remainder of the initiatives in the plan. She stated that once the new Board is seated in December, work will begin on a new strategic plan beginning in the fall of 2025 and will cover the next five years.

President Parks declared the meeting adjourned at 6:45 p.m.

Carolyn Mauss, Secretary Board of Education

## Visitors and Open Forum

### **Recommendations:**

✓ I move that the Board of Education suspend the rules of order and go into open forum

Persons wishing to address the Board will do so at this time

✓ I move that the Board of Education reinstate the rules of order and return to regular session





## NORTHEAST IOWA'S SNAPSHOT



Troop 51 Learn about Robotics

Since 1917, the Northeast Iowa Council has expanded to serve over **1,225** youth ages five through twenty through *four* key traditional programs. *Cub Scouts* reaches Kindergarten through Fifth Grade, *Scouts BSA* reaches Middle through High School, *Venturing* is an all inclusive high adventure program for 14-21 years old, and *Exploring* reaches 14-20 year old youth. Additionally, there is a non-traditional outreach program delivered called *Scout Outreach*.

Through local Scouting programs, girls and boys will:

- Serve our community through service projects
- Complete curriculum focused skill building activities
- Engage with STEM activities, **and more!**

On my honor I will do my best to do my duty to God and my country and to obey the Scout Law; to help other people at all times; to keep myself physically strong, mentally awake, and morally straight.



Pack 15 Meets with Amy Hawkins

## DUBUQUE COMMUNITY SCHOOLS



Troop 48 Camps out at Burton

Dubuque's local Scouting program engages with around **300** youth connected through the DCSD. There are **eight** Cub Scout **Packs** and **five** Scouts BSA **Troops** specifically chartered through organizations related to the DCSD. There are a number of DCSD youth which also joined other units chartered throughout Dubuque.

Our market share in Dubuque Title I elementary schools is 3% (26 youth). Comparatively we serve 8% of total youth in Dubuque County. 7% of Scouts in these schools are female versus throughout our County we serve 18% of female youth.

From Scout Sunday to service projects, youth engaged in Scouting adhere to the Scout Oath and Law. By providing an innovative, progressive, challenging and effective programming, our youth are prepared to lead within our community.

Notably, we also engage with nearly **200** non-traditional youth in Scout Outreach programs with St. Mark's and the Boys & Girls Club and **100** youth in our Exploring programs!



Pack 50 Hosts their Pinewood Derby







# NORTHEAST IOWA COUNCIL BOY SCOUTS OF AMERICA

## DCSD UNITS CUB SCOUTS (KINDERGARTEN THROUGH 5TH GRADE)



Pack 14 Hiking Adventures  
**Pack 14**  
Table Mound



Pack 15 Pinewood Derby  
**Pack 15**  
Marshall, Audubon, Lincoln,  
Prescott



Pack 20 During the Chili Cook-Off  
**Pack 20**  
Bryant



Pack 50 Completing Achievements  
**Pack 50**  
Irving



Pack 53 Meeting with the Mayor  
**Pack 53**  
Eisenhower



Pack 55 Helps with Popcorn Distribution  
**Pack 55**  
Hoover, Kennedy



Pack 68 Hosts a Crossover Ceremony  
**Pack 68**  
Sageville



Pack 100 Visits the Police Station  
**Pack 100**  
Carver

## SCOUTS BSA (6TH GRADE THROUGH 18 YEARS OLD)



**Troop 22**



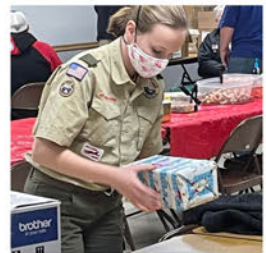
**Troop 48**



**Troop 51**



**Troop 94**



**Troop 194**  
Female Troop

## EXPLORING POSTS

1. Dubuque County Conservation
2. Dubuque Police Department
3. FEH Design
4. John Deere
5. Origin Design
6. Truck Country

## A Scout is...

Trustworthy	Obedient
Loyal	Cheerful
Helpful	Thrifty
Friendly	Brave
Courteous	Clean
Kind	Reverent



## Consent Agenda Items

### **Recommendation:**

✓ I move that the Board of Education approve those items listed in the consent agenda

Following the motion and second to approve the consent agenda, the president will ask if any board members wish to remove any items from the consent agenda. Should a board member wish to remove an item from the consent agenda, that board member should indicate which item or items they wish to have removed. At that time those items are removed from the consent agenda and the president will ask for a vote on the consent agenda. There is no discussion of the items that remain on the consent agenda.

DUBUQUE COMMUNITY SCHOOL DISTRICT  
REGULAR BOARD MEETING  
November 13, 2023

**Treasurer's Report For All District Funds**

**Month of October 2023**

Cash (per bank statements) and Investments, beginning of month	\$ 77,449,212.67
Bank Account Deposits/Other Credits Total (Receipts)	56,306,759.51
Bank Account Checks/Other Debits Total (Disbursements)	<u>(36,413,278.70)</u>
Cash (per bank statement) and Investments, end of month	<u><u>\$ 97,342,693.48</u></u>

	End of Month - October 2023		
	<u>Bank Balances</u>	<u>Investments</u>	<u>Total</u>
<b><u>Depositories</u></b>			
Premier Bank	\$ 17,631,666.17	\$ -	\$ 17,631,666.17
Dubuque Bank & Trust	-	-	-
ISJIT	-	0.00	0.00
Fidelity Bank	31,918,358.17	-	31,918,358.17
MidwestOne - Senior Renovation	5,579,822.06	-	5,579,822.06
MidwestOne - Bond Reserve	-	2,948,004.58	2,948,004.58
DuTrac Community Credit Union - Bond Reserve	-	2,264,837.50	2,264,837.50
Dutracs Community Credit Union	-	37,000,005.00	37,000,005.00
	<u><u>\$ 55,129,846.40</u></u>	<u><u>\$ 42,212,847.08</u></u>	<u><u>\$ 97,342,693.48</u></u>

<b><u>Reconciling Items</u></b>	
Deposits In Transit	67,217.71
Outstanding Checks/ACHs	<u>(3,232,429.76)</u>
Reconciled Cash and Investment Balance	<u><u>\$ 94,177,481.43</u></u>

<b><u>Cash and Investment Balances by Fund</u></b>	
General Fund	\$ 36,756,689.02
Scholarship Fund	121,045.48
Student Activity Fund	933,091.30
Management Fund	13,079,597.24
SAVE Fund	25,211,546.92
PPEL Fund	7,417,008.04
Debt Service Fund	5,039,738.87
Nutrition Fund	5,012,158.96
Clearing Fund	562,166.52
Agency Fund	44,439.08
Total Cash and Investment Balance	<u><u>\$ 94,177,481.43</u></u>

At October 31, 2023, there are no interfund loans.

Kevin Kelleher, Treasurer  
12

# Dubuque Community School District

## MONTHLY BUDGET RECAP - EXPENSE

Fiscal Year: 2023-2024

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☒ Print accounts with zero balance

From Date: 10/1/2023 To Date: 10/31/2023

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.0000.0000.000.0000.000100	SALARIES	\$84,980,547.04	\$7,520,725.31	\$17,185,480.05	\$67,795,066.99	\$69,286,626.69	(\$1,491,559.70)	-1.76%
10.0000.0000.000.0000.000200	EMPLOYEE BENEFITS	\$31,309,083.84	\$2,706,308.19	\$6,522,967.88	\$24,786,115.96	\$25,194,173.49	(\$408,057.53)	-1.30%
10.0000.0000.000.0000.000300	PURCHASED SERVICES	\$3,938,609.48	\$426,217.37	\$1,342,914.73	\$2,595,694.75	\$2,240,307.68	\$355,387.07	9.02%
10.0000.0000.000.0000.000400	PROPERTY SERVICES	\$253,800.00	\$45,663.62	\$147,920.21	\$105,879.79	\$267,678.24	(\$161,798.45)	-63.75%
10.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$4,042,982.52	\$134,558.92	\$696,777.33	\$3,346,205.19	\$75,319.42	\$3,270,885.77	80.90%
10.0000.0000.000.0000.000600	SUPPLIES	\$7,435,579.73	\$522,098.83	\$2,203,788.06	\$5,231,791.67	\$2,026,099.18	\$3,205,692.49	43.11%
10.0000.0000.000.0000.000700	PROPERTY/EQUIPMENT	\$155,524.56	\$47,502.50	\$159,583.93	(\$4,059.37)	\$60,499.32	(\$64,558.69)	-41.51%
10.0000.0000.000.0000.000800	MISCELLANEOUS	\$64,958.32	(\$739.60)	\$37,003.01	\$27,955.31	\$7,357.40	\$20,597.91	31.71%
10.0000.0000.000.0000.000900	FUND TRANSFERS	\$9,759,958.17	\$460,402.00	\$1,841,608.00	\$7,918,350.17	\$0.00	\$7,918,350.17	81.13%
	FUND: GENERAL FUND - 10	\$141,941,043.66	\$11,862,737.14	\$30,138,043.20	\$111,803,000.46	\$99,158,061.42	\$12,644,939.04	8.91%
19.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$0.00	\$7,600.00	(\$7,600.00)	\$0.00	(\$7,600.00)	0.00%
19.0000.0000.000.0000.000600	SUPPLIES	\$0.00	\$0.00	\$301.00	(\$301.00)	\$0.00	(\$301.00)	0.00%
19.0000.0000.000.0000.000900	FUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	FUND: NON-FIDUCIARY SCHOLARSHIP FUNDS - 19	\$0.00	\$0.00	\$7,901.00	(\$7,901.00)	\$0.00	(\$7,901.00)	0.00%
21.0000.0000.000.0000.000100	SALARIES	\$0.00	\$12,680.39	\$31,035.45	(\$31,035.45)	\$12,611.53	(\$43,646.98)	0.00%
21.0000.0000.000.0000.000200	EMPLOYEE BENEFIT	\$0.00	\$1,605.12	\$4,091.03	(\$4,091.03)	\$1,490.81	(\$5,581.84)	0.00%
21.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$465.00	\$21,122.84	(\$21,122.84)	\$23,093.94	(\$44,216.78)	0.00%
21.0000.0000.000.0000.000400	PROPERTY SERVICES	\$0.00	\$465.35	\$465.35	(\$465.35)	\$0.00	(\$465.35)	0.00%
21.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$0.00	\$151.57	\$278.34	(\$278.34)	\$373.76	(\$652.10)	0.00%
21.0000.0000.000.0000.000600	SUPPLIES	\$1,311,000.00	\$86,020.69	\$333,443.22	\$977,556.78	\$87,988.22	\$889,568.56	67.85%
21.0000.0000.000.0000.000700	PROPERTY/EQUIPMENT	\$0.00	\$2,074.18	\$8,524.18	(\$8,524.18)	\$10,728.50	(\$19,252.68)	0.00%
21.0000.0000.000.0000.000800	MISCELLANEOUS	\$0.00	\$1,505.62	\$19,515.50	(\$19,515.50)	\$852.00	(\$20,367.50)	0.00%
21.0000.0000.000.0000.000900	FUND TRANSFERS	\$0.00	\$0.00	\$230.51	(\$230.51)	\$0.00	(\$230.51)	0.00%
	FUND: STUDENT ACTIVITY FUND - 21	\$1,311,000.00	\$104,967.92	\$418,706.42	\$892,293.58	\$137,138.76	\$755,154.82	57.60%
22.0000.0000.000.0000.000200	EMPLOYEE BENEFITS	\$1,797,000.00	\$41,328.91	\$1,505,247.13	\$291,752.87	\$11,000.00	\$280,752.87	15.62%
22.0000.0000.000.0000.000300	PURCHASED SERVICES	\$319,000.00	\$0.00	\$0.00	\$319,000.00	\$0.00	\$319,000.00	100.00%
22.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$3,062,000.00	\$0.00	\$1,653,815.05	\$1,408,184.95	\$1,150,929.75	\$257,255.20	8.40%
	FUND: MANAGEMENT LEVY - 22	\$5,178,000.00	\$41,328.91	\$3,159,062.18	\$2,018,937.82	\$1,161,929.75	\$857,008.07	16.55%
33.0000.0000.000.0000.000300	PURCHASED SERVICES	\$1,115,000.00	\$165,558.34	\$1,099,233.71	\$15,766.29	\$553,004.66	(\$537,238.37)	-48.18%
33.0000.0000.000.0000.000400	PROPERTY SERVICES	\$5,400,000.00	\$300,943.41	\$1,345,080.92	\$4,054,919.08	\$6,275,649.50	(\$2,220,730.42)	-41.12%
33.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$0.00	\$16,184.48	\$32,098.26	(\$32,098.26)	\$92,077.14	(\$124,175.40)	0.00%
33.0000.0000.000.0000.000600	SUPPLIES	\$0.00	\$4,652.74	\$8,718.53	(\$8,718.53)	\$213,751.78	(\$222,470.31)	0.00%
33.0000.0000.000.0000.000700	PROPERTY/EQUIPMENT	\$4,500,000.00	\$0.00	\$14,699.56	\$4,485,300.44	\$671,299.22	\$3,814,001.22	84.76%
33.0000.0000.000.0000.000800	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33.0000.0000.000.0000.000900	FUND TRANSFERS	\$8,104,585.00	\$675,382.10	\$2,701,528.40	\$5,403,056.60	\$0.00	\$5,403,056.60	66.67%
	FUND: SECURE AN ADVANCED VISION FOR EDUCATION (SAVE) - 33	\$19,119,585.00	\$1,162,721.07	\$5,201,359.38	\$13,918,225.62	\$7,805,782.30	\$6,112,443.32	31.97%
36.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$11,662.60	\$110,332.63	(\$110,332.63)	\$96,715.96	(\$207,048.59)	0.00%
36.0000.0000.000.0000.000400	PROPERTY SERVICES	\$7,403,200.00	\$205,170.39	\$3,987,593.96	\$3,415,606.04	\$1,671,927.47	\$1,743,678.57	23.55%
36.0000.0000.000.0000.000600	SUPPLIES	\$200,000.00	\$6,895.60	\$38,935.64	\$161,064.36	\$46,254.18	\$114,810.18	57.41%
36.0000.0000.000.0000.000700	PROPERTY/EQUIPMENT	\$1,464,000.00	\$75,377.04	\$209,216.80	\$1,254,783.20	\$3,336,068.40	(\$2,081,285.20)	-142.16%
36.0000.0000.000.0000.000800	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	FUND: PHYSICAL PLANT/EQUIP LEVY - 36	\$9,067,200.00	\$299,105.63	\$4,346,079.03	\$4,721,120.97	\$5,150,966.01	(\$429,845.04)	-4.74%
40.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40.0000.0000.000.0000.000800	MISCELLANEOUS	\$7,288,108.00	\$0.00	\$6,205,315.00	\$1,082,793.00	\$0.00	\$1,082,793.00	14.86%
40.0000.0000.000.0000.000900	FUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



# Dubuque Community School District

## MONTHLY BUDGET RECAP - EXPENSE

From Date: 10/1/2023

To Date: 10/31/2023

Fiscal Year: 2023-2024

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☒ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	FUND: DEBT SERVICE FUND - 40	\$7,288,108.00	\$0 00	\$6,205,315.00	\$1,082,793.00	\$0 00	\$1,082,793.00	14.86%
61.0000.0000.000.0000.000100	SALARIES	\$2,037,089.84	\$208,484.57	\$405,446.11	\$1,631,643.73	\$1,584,310.68	\$47,333.05	2.32%
61.0000.0000.000.0000.000200	EMPLOYEE BENEFITS	\$699,583.00	\$75,663.74	\$226,007.17	\$473,575.83	\$577,958.21	(\$104,382.38)	-14.92%
61.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$0 00	\$0.00	\$0.00	\$0 00	\$0.00	0.00%
61.0000.0000.000.0000.000400	PROPERTY SERVICES	\$0.00	\$3,320.70	\$8,460.85	(\$8,460.85)	\$840.00	(\$9,300.85)	0.00%
61.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$0.00	\$0 00	\$0.00	\$0.00	\$0 00	\$0.00	0.00%
61.0000.0000.000.0000.000600	SUPPLIES	\$7,237,200.00	\$278,975.40	\$652,175.47	\$6,585,024.53	\$987,677.14	\$5,597,347.39	77.34%
61.0000.0000.000.0000.000700	PROPERTY/EQUIPMENT	\$0.00	\$0 00	\$0.00	\$0.00	\$0 00	\$0.00	0.00%
61.0000.0000.000.0000.000800	MISCELLANEOUS	\$0.00	\$0 00	\$0.00	\$0.00	\$0 00	\$0.00	0.00%
61.0000.0000.000.0000.000900	FUND TRANSFERS	\$0.00	\$0 00	\$0.00	\$0.00	\$0 00	\$0.00	0.00%
	FUND: SCHOOL NUTRITION FUND - 61	\$9,973,872.84	\$566,444.41	\$1,292,089.60	\$8,681,783.24	\$3,150,786.03	\$5,530,997.21	55.45%
76.0000.0000.000.0000.000200	EMPLOYEE BENEFITS	\$0.00	\$184,585.41	\$1,009,726.91	(\$1,009,726.91)	\$1,493,716.47	(\$2,503,443.38)	0.00%
76.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$0 00	\$0.00	\$0.00	\$0 00	\$0.00	0.00%
76.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$0.00	\$0 00	\$0.00	\$0.00	\$0 00	\$0.00	0.00%
76.0000.0000.000.0000.000600	SUPPLIES	\$0.00	\$13,514.88	\$39,618.34	(\$39,618.34)	\$73,546.66	(\$113,165.00)	0.00%
76.0000.0000.000.0000.000800	MISCELLANEOUS	\$0.00	\$0 00	\$0.00	\$0.00	\$0 00	\$0.00	0.00%
	FUND: CLEARING FUND - 76	\$0.00	\$198,100.29	\$1,049,345.25	(\$1,049,345.25)	\$1,567,263.13	(\$2,616,608.38)	0.00%
91.0000.0000.000.0000.000600	SUPPLIES	\$0.00	\$1,972.92	\$9,783.61	(\$9,783.61)	\$3,284.40	(\$13,068.01)	0.00%
91.0000.0000.000.0000.000900	FUND TRANSFERS	\$0.00	\$0 00	\$0.00	\$0.00	\$0 00	\$0.00	0.00%
	FUND: AGENCY/HOSPITALITY FUND - 91	\$0.00	\$1,972.92	\$9,783.61	(\$9,783.61)	\$3,284.40	(\$13,068.01)	0.00%
<b>Grand Total:</b>		\$193,878,809.50	\$14,237,378.29	\$51,827,684.67	\$142,051,124.83	\$118,135,211.80	\$23,915,913.03	12.34%

End of Report

# Dubuque Community School District

## General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: 2023-2024 From Date:10/1/2023 To Date:10/31/2023

Account Mask: ????????????????????

Account Type: REVENUE

☒ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Include PreEncumbrance

FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
10 - GENERAL FUND						
001111 - PROPERTY TAX	(\$35,392,440.00)	(\$13,110,256.00)	(\$17,035,993.55)	\$0.00	(\$18,356,446.45)	48.13%
001112 - CASH RESERVE PROPERTY TAX	(\$878,172.00)	\$0.00	\$0.00	\$0.00	(\$878,172.00)	0.00%
001113 - BUS PROP TAX CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001114 - INST SUPPORT PROPERTY TAX	(\$5,663,064.00)	(\$2,049,696.67)	(\$2,662,941.22)	\$0.00	(\$3,000,122.78)	47.02%
001171 - UTILITY REPLACEMENT TAX	(\$904,969.00)	(\$177,671.28)	(\$177,856.66)	\$0.00	(\$727,112.34)	19.65%
001191 - MOBILE HOME TAX	(\$100,000.00)	(\$23,635.77)	(\$54,250.76)	\$0.00	(\$45,749.24)	54.25%
001311 - TUITION/INDIVID/REG ED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001313 - TUITION/INDIVID/DRIVER ED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001314 - TUITION/INDIVID/OUT OF ST	(\$7,000.00)	(\$3,096.66)	(\$3,096.66)	\$0.00	(\$3,903.34)	44.24%
001321 - TUITION/LEA'S - REG EDUC	(\$29,840.00)	\$0.00	\$0.00	\$0.00	(\$29,840.00)	0.00%
001322 - TUITION/LEA'S SPEC EDUC	(\$750,000.00)	\$0.00	(\$752,047.69)	\$0.00	\$2,047.69	100.27%
001323 - TUIT/LEA/OPEN ENR/REG ED	(\$300,000.00)	\$0.00	(\$12,278.20)	\$0.00	(\$287,721.80)	4.09%
001361 - TUITION/SUM SCH/REG ED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001411 - TRANS/FEES/REG ED/PUBLIC	(\$25,000.00)	(\$1,190.00)	(\$21,452.00)	\$0.00	(\$3,548.00)	85.81%
001441 - TRANS FEES/PRIVATE	(\$15,000.00)	(\$10,285.61)	(\$11,792.62)	\$0.00	(\$3,207.38)	78.62%
001510 - INTEREST	(\$450,000.00)	(\$74,085.70)	(\$371,328.20)	\$0.00	(\$78,671.80)	82.52%
001720 - BOOKSTORE & SUPPLY SALES	(\$1,000.00)	(\$14.00)	(\$56.00)	\$0.00	(\$944.00)	5.60%
001740 - STUDENT FEES REVENUE	(\$85,000.00)	(\$3,286.96)	(\$15,944.96)	\$0.00	(\$69,055.04)	18.76%
001748 - STUDENT FEES - CONTEST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001791 - STUDENT ACTIVITY FUND RAISERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001910 - PROPERTY RENTAL	(\$135,000.00)	(\$15,699.75)	(\$57,314.45)	\$0.00	(\$77,685.55)	42.46%
001920 - DONATIONS/CONTRIBUTIONS	(\$200,000.00)	(\$29,615.75)	(\$63,936.01)	\$0.00	(\$136,063.99)	31.97%
001921 - DRA GRANT	(\$130,000.00)	\$0.00	\$0.00	\$0.00	(\$130,000.00)	0.00%
001924 - MCELROY GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001925 - LOCAL GRANT	(\$100,000.00)	(\$12,401.74)	(\$193,016.62)	\$0.00	\$93,016.62	193.02%
001942 - TEXTBOOK FEES - PUBLIC	(\$500,000.00)	(\$20,047.21)	(\$449,290.62)	\$0.00	(\$50,709.38)	89.86%
001945 - TEXTBOOK FINES/PENALTIES	(\$15,000.00)	(\$560.60)	(\$2,160.33)	\$0.00	(\$12,839.67)	14.40%
001954 - LEA/AEA OTHER SERVICES	(\$48,000.00)	\$0.00	\$0.00	\$0.00	(\$48,000.00)	0.00%
001956 - CURRICULUM COORDINATOR TO AEA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001958 - MISC REV FROM LEA/AEA	\$0.00	\$0.00	(\$48.00)	\$0.00	\$48.00	0.00%
001989 - OTHER REFUND PR YR EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001991 - SALE OF MATERIALS OR SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001992 - REVENUE FROM INTENTIONAL STUDENT DAMAGE	\$0.00	(\$165.00)	(\$766.49)	\$0.00	\$766.49	0.00%

# Dubuque Community School District

## General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: 2023-2024 From Date:10/1/2023 To Date:10/31/2023

Account Mask: ??????????????????????

Account Type: REVENUE

☒ Print accounts with zero balance ☐ Include Inactive Accounts ☐ Include PreEncumbrance

FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
001993 - FUND RAISERS OTHER THAN STUDENT ACTIVITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001996 - IA SCH MICRO SETTLEMENT	\$0.00	\$0.00	(\$23,249.11)	\$0.00	\$23,249.11	0.00%
001999 - MISCELLANEOUS REVENUE	(\$375,000.00)	(\$161,951.13)	(\$270,787.76)	\$0.00	(\$104,212.24)	72.21%
003111 - FOUNDATION AID-CURRENT YR	(\$60,739,146.00)	(\$6,073,915.00)	(\$12,147,830.00)	\$0.00	(\$48,591,316.00)	20.00%
003113 - SPEC ED DEF/SUP ST AID	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003116 - TEACHER LEADERSHIP STATE AID	(\$3,708,923.00)	(\$370,892.00)	(\$741,784.00)	\$0.00	(\$2,967,139.00)	20.00%
003117 - 4 YR OLD PRESCHOOL ST AID	(\$2,538,748.00)	(\$252,770.00)	(\$505,540.00)	\$0.00	(\$2,033,208.00)	19.91%
003119 - TRANSPORTATION EQUITY AID	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003121 - FOSTER CARE CLAIM	(\$30,000.00)	\$0.00	\$0.00	\$0.00	(\$30,000.00)	0.00%
003123 - DISTRICT COURT CLAIM	(\$100,000.00)	\$0.00	(\$39,184.67)	\$0.00	(\$60,815.33)	39.18%
003202 - MENTORING AND INDUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003204 - SALARY IMPROVEMENT PLAN	(\$6,789,242.00)	(\$678,924.00)	(\$1,357,848.00)	\$0.00	(\$5,431,394.00)	20.00%
003205 - CONTRACTS FOR PROF DEV/TECHNICAL ASSISTANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003214 - AEA FLOW THROUGH	(\$5,524,824.00)	(\$460,402.00)	(\$1,841,608.00)	\$0.00	(\$3,683,216.00)	33.33%
003216 - EARLY INTERVENTION GRANT	(\$815,595.00)	(\$81,560.00)	(\$163,120.00)	\$0.00	(\$652,475.00)	20.00%
003217 - AMBASSADOR TO EDUCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003221 - NON-PUBLIC TRANSPORT AID	(\$425,000.00)	\$0.00	(\$436,834.01)	\$0.00	\$11,834.01	102.78%
003222 - NON-PUBLIC TEXTBOOK AID	(\$35,000.00)	\$0.00	\$0.00	\$0.00	(\$35,000.00)	0.00%
003227 - D-CAT/DHS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003228 - JUVENILE DELINQUENCY GRANT	(\$71,500.00)	(\$18,000.00)	(\$35,875.00)	\$0.00	(\$35,625.00)	50.17%
003234 - K-3 INNOVATIVE AT RISK	\$0.00	\$0.00	(\$29,611.63)	\$0.00	\$29,611.63	0.00%
003238 - 4 YR OLD AT-RISK GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003261 - VOCATIONAL AID	(\$25,000.00)	\$0.00	\$0.00	\$0.00	(\$25,000.00)	0.00%
003315 - EMPOWERMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003333 - MODEL CORE CURRICULUM GRT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003342 - SUCCESSFUL PROGRESSION FOR EARLY READERS	(\$90,000.00)	\$0.00	\$0.00	\$0.00	(\$90,000.00)	0.00%
003373 - PROF DEV MODEL CORE CURR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003374 - TEACHER DEVEL ACADEMIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003376 - ED QUALITY PROF DEVELOP	(\$801,404.00)	(\$80,140.00)	(\$160,280.00)	\$0.00	(\$641,124.00)	20.00%
003379 - COMPUTER SCIENCE PD INCENTIVE GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003419 - IOWA SKILLED WORKER & JOB CREATION FUND (STEM)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003720 - STATE GRANTS THRU AEA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003751 - IOWA STEM GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003801 - MILITARY CREDIT	(\$15,000.00)	(\$12,623.66)	(\$12,623.66)	\$0.00	(\$2,376.34)	84.16%



# Dubuque Community School District

## General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: 2023-2024 From Date:10/1/2023 To Date:10/31/2023

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FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
003803 - STATE COMM & IND REPLACEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004043 - AMERICAN RESCUE PLAN - LEARNING LOSS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004044 - AMERICAN RESCUE PLAN - HOMELESS	(\$25,000.00)	\$0.00	(\$57,439.29)	\$0.00	\$32,439.29	229.76%
004045 - AMERICAN RESCUE PLAN ELEMENTARY & SECONDARY SCHOOL	\$0.00	\$0.00	(\$1,184,351.39)	\$0.00	\$1,184,351.39	0.00%
004048 - AMERICAN RESCUE PLAN (TEACHER RETENTION BONUS)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004049 - AMERICAN RESCUE PLAN (BELIEF PLANNING GRANT)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004051 - EDUCATION STABILIZATION FUND (GEERF FUND)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004052 - EDUCATION STABILIZATION FUND (ESSER FUND)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004053 - EDUCATION STABILIZATION - RETHINK K-12 ED MODELS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004054 - EDUCATION STABILIZATION FUND (GEERF II FUNDS)	\$0.00	\$0.00	(\$52,631.13)	\$0.00	\$52,631.13	0.00%
004055 - EDUCATION STABILIZATION FUND (ESSER II FUNDS)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004059 - TREASURY CARES (VARIOUS SOURCES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004071 - APPRENTICESHIP USA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004366 - EMERGENCY CONNECTIVITY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004501 - TITLE I CURRENT FISCAL YR	(\$2,174,160.00)	\$0.00	(\$939,612.29)	\$0.00	(\$1,234,547.71)	43.22%
004507 - TITLE I SCHOOL IMPROVEMENT GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004508 - TITLE I CARRYOVER	\$0.00	\$0.00	(\$5,585.54)	\$0.00	\$5,585.54	0.00%
004513 - IDEA SUB GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004516 - UNDESIGNATED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004517 - IDEA SUB GRANT - LETRS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004525 - SPEC ED PART B HIGH COST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004526 - SPECIAL ED - STATE PERSONNEL DEVELOPMENT GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004531 - PERKINS GRANT	(\$130,042.89)	\$0.00	(\$52,998.19)	\$0.00	(\$77,044.70)	40.75%
004565 - HOMELESS YOUTH GRANT	(\$35,000.00)	\$0.00	(\$8,800.64)	\$0.00	(\$26,199.36)	25.14%
004577 - COOPERAT AGREE/SCH HEALTH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004598 - TAP PROGRAM	(\$100,000.00)	\$0.00	(\$20,492.87)	\$0.00	(\$79,507.13)	20.49%
004624 - COVID-19 PUBLIC HEALTH WORKFORCE SUPPLEMENTAL	\$0.00	\$0.00	(\$32,212.55)	\$0.00	\$32,212.55	0.00%
004634 - MEDICAID DIRECT CARE	(\$3,400,000.00)	(\$744,391.70)	(\$1,551,824.39)	\$0.00	(\$1,848,175.61)	45.64%
004643 - TITLE II-FED TCHR QUALITY	(\$350,000.00)	\$0.00	(\$166,596.27)	\$0.00	(\$183,403.73)	47.60%
004644 - TITLE III	(\$2,000.00)	\$0.00	(\$1,004.52)	\$0.00	(\$995.48)	50.23%
004646 - 21ST CENTURY COM LEARN CT	(\$80,000.00)	\$0.00	(\$33,711.30)	\$0.00	(\$46,288.70)	42.14%
004648 - TITLE VI PART A - NCLB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

# Dubuque Community School District

## General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: 2023-2024 From Date:10/1/2023 To Date:10/31/2023

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☒ Print accounts with zero balance ☐ Include Inactive Accounts ☐ Include PreEncumbrance

FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
004654 - ADVANCED PLACEMENT PROG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004669 - TITLE IV - STUDENT SUPPORT & ACADEMIC ENRICHMENT	(\$100,000.00)	\$0.00	(\$78,017.04)	\$0.00	(\$21,982.96)	78.02%
004720 - FEDERAL PASS-THROUGH(AEA)	(\$535,000.00)	(\$264,281.00)	(\$529,868.00)	\$0.00	(\$5,132.00)	99.04%
004790 - THROUGH ANOTHER AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004812 - PYMTS TO ST/LIEU RE TAXES	(\$25,000.00)	(\$13,274.20)	(\$13,274.20)	\$0.00	(\$11,725.80)	53.10%
005221 - FUND 21 TRANSFER	(\$1,500.00)	\$0.00	(\$230.51)	\$0.00	(\$1,269.49)	15.37%
005261 - INTERFUND TRANS FUND 61	(\$300,000.00)	\$0.00	\$0.00	\$0.00	(\$300,000.00)	0.00%
005311 - COMP. FOR LOSS OF ASSETS	(\$5,000.00)	(\$12.37)	(\$12.37)	\$0.00	(\$4,987.63)	0.25%
005314 - SALE OF EQUIPMENT	(\$90,000.00)	(\$215.68)	(\$17,369.77)	\$0.00	(\$72,630.23)	19.30%
005900 - UPWARD ADJ BEG FUND BAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>10 - GENERAL FUND Total:</b>	<b>(\$135,166,569.89)</b>	<b>(\$24,745,061.44)</b>	<b>(\$44,397,779.14)</b>	<b>\$0.00</b>	<b>(\$90,768,790.75)</b>	<b>32.85%</b>
<b>19 - NON-FIDUCIARY SCHOLARSHIP FUNDS</b>						
001510 - INTEREST	\$0.00	(\$243.39)	(\$993.71)	\$0.00	\$993.71	0.00%
001999 - MISCELLANEOUS REVENUE	\$0.00	\$0.00	(\$1,610.00)	\$0.00	\$1,610.00	0.00%
005221 - FUND 21 TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>19 - NON-FIDUCIARY SCHOLARSHIP FUNDS Total:</b>	<b>\$0.00</b>	<b>(\$243.39)</b>	<b>(\$2,603.71)</b>	<b>\$0.00</b>	<b>\$2,603.71</b>	<b>0.00%</b>
<b>21 - STUDENT ACTIVITY FUND</b>						
001510 - INTEREST	(\$5,000.00)	(\$1,874.37)	(\$6,885.01)	\$0.00	\$1,885.01	137.70%
001710 - ADMISSIONS	\$0.00	(\$39,250.00)	(\$109,299.10)	\$0.00	\$109,299.10	0.00%
001711 - TICKET BOOKLETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001740 - STUDENT FEES REVENUE	(\$630,000.00)	(\$3,890.00)	(\$70,743.65)	\$0.00	(\$559,256.35)	11.23%
001791 - STUDENT ACTIVITY FUND RAISERS	\$0.00	(\$69,492.56)	(\$184,272.17)	\$0.00	\$184,272.17	0.00%
001920 - DONATIONS/CONTRIBUTIONS	\$0.00	(\$5,663.50)	(\$8,792.65)	\$0.00	\$8,792.65	0.00%
001999 - MISCELLANEOUS REVENUE	(\$683,000.00)	(\$60,496.05)	(\$169,959.89)	\$0.00	(\$513,040.11)	24.88%
005210 - FUND 10 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005261 - INTERFUND TRANS FUND 61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>21 - STUDENT ACTIVITY FUND Total:</b>	<b>(\$1,318,000.00)</b>	<b>(\$180,666.48)</b>	<b>(\$549,952.47)</b>	<b>\$0.00</b>	<b>(\$768,047.53)</b>	<b>41.73%</b>
<b>22 - MANAGEMENT LEVY</b>						
001111 - PROPERTY TAX	(\$12,225,925.00)	(\$4,518,210.38)	(\$5,839,707.56)	\$0.00	(\$6,386,217.44)	47.76%
001113 - BUS PROP TAX CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001171 - UTILITY REPLACEMENT TAX	(\$274,075.00)	(\$53,813.34)	(\$53,869.49)	\$0.00	(\$220,205.51)	19.66%
001191 - MOBILE HOME TAX	\$0.00	(\$7,158.84)	(\$15,784.85)	\$0.00	\$15,784.85	0.00%
001510 - INTEREST	(\$145,000.00)	(\$26,310.05)	(\$118,192.28)	\$0.00	(\$26,807.72)	81.51%
001989 - OTHER REFUND PR YR EXP	(\$75,000.00)	(\$27,035.00)	(\$27,035.00)	\$0.00	(\$47,965.00)	36.05%

# Dubuque Community School District

## General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: 2023-2024 From Date:10/1/2023 To Date:10/31/2023

Account Mask: ?????????????????????

Account Type: REVENUE

☒ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Include PreEncumbrance

FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
001999 - MISCELLANEOUS REVENUE	\$0.00	\$0.00	(\$4,700.00)	\$0.00	\$4,700.00	0.00%
003801 - MILITARY CREDIT	(\$2,000.00)	(\$3,814.17)	(\$3,814.17)	\$0.00	\$1,814.17	190.71%
003803 - STATE COMM & IND REPLACEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005311 - COMP. FOR LOSS OF ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>22 - MANAGEMENT LEVY Total:</b>	<b>(\$12,722,000.00)</b>	<b>(\$4,636,341.78)</b>	<b>(\$6,063,103.35)</b>	<b>\$0.00</b>	<b>(\$6,658,896.65)</b>	<b>47.66%</b>
<b>33 - SECURE AN ADVANCED VISION FOR EDUCATION (SAVE)</b>						
001510 - INTEREST	(\$180,000.00)	(\$76,260.87)	(\$278,406.71)	\$0.00	\$98,406.71	154.67%
001920 - DONATIONS/CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001989 - OTHER REFUND PR YR EXP	\$0.00	\$0.00	(\$21,600.00)	\$0.00	\$21,600.00	0.00%
001999 - MISCELLANEOUS REVENUE	(\$44,000.00)	\$0.00	\$0.00	\$0.00	(\$44,000.00)	0.00%
003361 - SAVE	(\$12,750,000.00)	(\$972,786.31)	(\$4,362,580.76)	\$0.00	(\$8,387,419.24)	34.22%
005113 - REVENUE BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005120 - PREMIUM ON ISSUANCE-BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005240 - FUND 40 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>33 - SECURE AN ADVANCED VISION FOR EDUCATION (SAVE) Total:</b>	<b>(\$12,974,000.00)</b>	<b>(\$1,049,047.18)</b>	<b>(\$4,662,587.47)</b>	<b>\$0.00</b>	<b>(\$8,311,412.53)</b>	<b>35.94%</b>
<b>36 - PHYSICAL PLANT/EQUIP LEVY</b>						
001111 - PROPERTY TAX	(\$4,420,482.00)	(\$1,631,534.42)	(\$2,120,070.36)	\$0.00	(\$2,300,411.64)	47.96%
001113 - BUS PROP TAX CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001171 - UTILITY REPLACEMENT TAX	(\$87,258.00)	(\$17,132.80)	(\$17,150.68)	\$0.00	(\$70,107.32)	19.66%
001191 - MOBILE HOME TAX	\$0.00	(\$2,279.17)	(\$5,198.00)	\$0.00	\$5,198.00	0.00%
001510 - INTEREST	(\$100,000.00)	(\$14,938.01)	(\$98,511.95)	\$0.00	(\$1,488.05)	98.51%
001920 - DONATIONS/CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001925 - LOCAL GRANT	\$0.00	\$0.00	(\$98,597.00)	\$0.00	\$98,597.00	0.00%
001989 - OTHER REFUND PR YR EXP	\$0.00	\$0.00	(\$2,282.00)	\$0.00	\$2,282.00	0.00%
001999 - MISCELLANEOUS REVENUE	(\$100,000.00)	\$0.00	\$0.00	\$0.00	(\$100,000.00)	0.00%
003801 - MILITARY CREDIT	(\$1,400.00)	(\$1,238.73)	(\$1,238.73)	\$0.00	(\$161.27)	88.48%
003803 - STATE COMM & IND REPLACEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004662 - IA DEM CONSTRUCTION GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005311 - COMP. FOR LOSS OF ASSETS	(\$15,000.00)	\$0.00	\$0.00	\$0.00	(\$15,000.00)	0.00%
005313 - SALE OF REAL PROPERTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>36 - PHYSICAL PLANT/EQUIP LEVY Total:</b>	<b>(\$4,724,140.00)</b>	<b>(\$1,667,123.13)</b>	<b>(\$2,343,048.72)</b>	<b>\$0.00</b>	<b>(\$2,381,091.28)</b>	<b>49.60%</b>
<b>40 - DEBT SERVICE FUND</b>						
001510 - INTEREST	(\$100,000.00)	(\$11,652.32)	(\$31,951.07)	\$0.00	(\$68,048.93)	31.95%
005112 - REFUNDING BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005120 - PREMIUM ON ISSUANCE-BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

# Dubuque Community School District

## General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: 2023-2024 From Date:10/1/2023 To Date:10/31/2023

Account Mask: ??????????????????????

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FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
005130 - ACCRUED INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005233 - INTERFUND TRANSFER	(\$8,104,585.00)	(\$675,382.10)	(\$2,701,528.40)	\$0.00	(\$5,403,056.60)	33.33%
<b>40 - DEBT SERVICE FUND Total:</b>	<b>(\$8,204,585.00)</b>	<b>(\$687,034.42)</b>	<b>(\$2,733,479.47)</b>	<b>\$0.00</b>	<b>(\$5,471,105.53)</b>	<b>33.32%</b>
61 - SCHOOL NUTRITION FUND						
001510 - INTEREST	(\$25,000.00)	(\$9,976.08)	(\$40,627.66)	\$0.00	\$15,627.66	162.51%
001611 - STUDENT LUNCH SALES	(\$1,500,000.00)	(\$154,438.45)	(\$355,240.50)	\$0.00	(\$1,144,759.50)	23.68%
001612 - STUDENT BREAKFAST SALES	\$0.00	(\$7,095.75)	(\$15,414.75)	\$0.00	\$15,414.75	0.00%
001613 - STUDENT MILK SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001614 - DAILY SALES - AFTER SCHOOL PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001621 - ALA CARTE SALES	(\$560,000.00)	(\$72,370.95)	(\$167,468.70)	\$0.00	(\$392,531.30)	29.91%
001622 - ADULT LUNCH SALES	(\$15,000.00)	(\$3,850.90)	(\$8,938.55)	\$0.00	(\$6,061.45)	59.59%
001623 - ADULT BREAKFAST SALES	\$0.00	(\$53.75)	(\$124.70)	\$0.00	\$124.70	0.00%
001626 - SECOND STUDENT LUNCH SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001629 - CREDIT CARD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001631 - SPEC FUNC/STUDENTS & STAF	\$0.00	(\$710.44)	(\$3,913.32)	\$0.00	\$3,913.32	0.00%
001651 - SUMMER LUNCH PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001652 - SUMMER BREAKFAST PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001653 - SUMMER MILK PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001655 - SUMMER ALA CARTE SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001656 - ADULT SUMMER LUNCH SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001657 - SUMMER ADULT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001658 - ADULT SUMMER MILK SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001920 - DONATIONS/CONTRIBUTIONS	\$0.00	(\$100.00)	(\$100.00)	\$0.00	\$100.00	0.00%
001922 - DONATIONS FOR NEGATIVE NUTRITION ACCOUNTS	\$0.00	\$0.00	(\$520.00)	\$0.00	\$520.00	0.00%
001925 - LOCAL GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001930 - GAINS ON THE SALE OF CAPITAL ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001989 - OTHER REFUND PR YR EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001998 - FOOD REBATES	\$0.00	(\$1,140.94)	(\$2,541.42)	\$0.00	\$2,541.42	0.00%
001999 - MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003251 - STATE AID LUNCH REIMB	(\$30,000.00)	\$0.00	\$0.00	\$0.00	(\$30,000.00)	0.00%
003252 - STATE AID BREAKFAST REIMB	(\$15,000.00)	\$0.00	\$0.00	\$0.00	(\$15,000.00)	0.00%
004011 - SCHOOL LUNCH EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004014 - SUPPLY CHAIN ASSISTANCE FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004046 - PANDEMIC EBT ADMINISTRATIVE COSTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

# Dubuque Community School District

## General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: 2023-2024 From Date:10/1/2023 To Date:10/31/2023

Account Mask: ?????????????????????

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FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
004056 - USDA CHILD NUTRITION PROGRAM CARES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004552 - FEDERAL AID BREAKFAST REIM	(\$977,700.00)	(\$123,415.13)	(\$123,415.13)	\$0.00	(\$854,284.87)	12.62%
004553 - FEDERAL AID LUNCH REIMB	(\$3,750,000.00)	(\$473,777.52)	(\$473,777.52)	\$0.00	(\$3,276,222.48)	12.63%
004556 - SUMMER FOOD SERVICE PROGRAM FOR CHILDREN	\$0.00	\$0.00	(\$22,206.98)	\$0.00	\$22,206.98	0.00%
004557 - FRUIT/VEGETABLE PROGRAM	\$0.00	(\$5,233.95)	(\$5,233.95)	\$0.00	\$5,233.95	0.00%
004558 - TEAM NUTRITION GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004672 - USDA FD PROD SAFETY RECAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004951 - COMMODITIES PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005210 - FUND 10 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005221 - FUND 21 TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005900 - UPWARD ADJ BEG FUND BAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>61 - SCHOOL NUTRITION FUND Total:</b>	(\$6,872,700.00)	(\$852,163.86)	(\$1,219,523.18)	\$0.00	(\$5,653,176.82)	17.74%
76 - CLEARING FUND						
001999 - MISCELLANEOUS REVENUE	\$0.00	(\$222,683.17)	(\$977,912.87)	\$0.47	\$977,912.40	0.00%
<b>76 - CLEARING FUND Total:</b>	\$0.00	(\$222,683.17)	(\$977,912.87)	\$0.47	\$977,912.40	0.00%
91 - AGENCY/HOSPITALITY FUND						
001510 - INTEREST	\$0.00	(\$89.14)	(\$327.11)	\$0.00	\$327.11	0.00%
001999 - MISCELLANEOUS REVENUE	\$0.00	(\$5,359.16)	(\$17,690.43)	\$0.00	\$17,690.43	0.00%
<b>91 - AGENCY/HOSPITALITY FUND Total:</b>	\$0.00	(\$5,448.30)	(\$18,017.54)	\$0.00	\$18,017.54	0.00%
<b>Grand Total:</b>	(\$181,981,994.89)	(\$34,045,813.15)	(\$62,968,007.92)	\$0.47	(\$119,013,987.44)	34.60%

End of Report

**DUBUQUE COMMUNITY SCHOOL DISTRICT  
REGULAR BOARD MEETING  
NOVEMBER 13, 2023**

TO THE BOARD OF EDUCATION  
DUBUQUE, IOWA

THE FOLLOWING IS A LIST OF ACCOUNTS PAYABLE WHICH WILL BE PRESENTED TO THE BOARD OF EDUCATION FOR APPROVAL PER THE DIRECTION OF THE NOVEMBER 13, 2023 MEETING. SHOULD YOU DESIRE ANY INFORMATION IN REGARD TO THE SAME, I SHALL BE PLEASED TO FURNISH IT UPON REQUEST.

PERIOD: OCTOBER 1-31, 2023

RESPECTFULLY SUBMITTED,  
SECRETARY: CAROLYN MAUSS

\_\_\_\_\_  
BOARD MEMBER SIGNATURE

\_\_\_\_\_  
DATE

<b>Fund</b>		<b>Amount</b>
10	GENERAL FUND	\$11,529,913.43
21	STUDENT ACTIVITY FUND	\$105,427.38
22	MANAGEMENT LEVY	\$41,328.91
33	SAVE TAX	\$487,388.97
36	PHYSICAL PLANT/EQUIP LEVY	\$299,105.63
61	SCHOOL NUTRITION FUND	\$561,422.44
76	CLEARING FUND	\$198,340.15
91	AGENCY HOSPITALITY FUND	\$1,972.92

**GRAND TOTAL: \$13,224,849.83**

# Dubuque Community School District

## Regular Board Meeting

November 13, 2023

Vendor Name	Description	Check Total
<b>Fund: AGENCY/HOSPITALITY FUND</b>		
CHRISTENSEN, BRIDGET	OTHER GENERAL SUPPLIES	\$25.00
DOLTER, RUTH L	OTHER GENERAL SUPPLIES	\$100.00
FAT TUESDAYS	OTHER GENERAL SUPPLIES	\$360.00
HARRIS N.A.	OTHER GENERAL SUPPLIES	\$880.71
KOLKER, JERALD LEE	OTHER GENERAL SUPPLIES	\$50.00
LIME ROCK SPRINGS CO-PEPSI COLA CO.	OTHER GENERAL SUPPLIES	\$507.21
ROUSSEL, JOANN M	OTHER GENERAL SUPPLIES	\$50.00
	<b>Fund Total:</b>	<b>\$1,972.92</b>
<b>Fund: CLEARING FUND</b>		
ALLIANT ENERGY-IP&L	ELECTRICITY	\$10,070.20
AMERICAN FIDELITY ASSURANCE COMPANY	OTHER EMPLOYEE DEDUCTION	\$60.77
BASE	OTHER EMPLOYEE DEDUCTION	\$32,112.77
BLACK HILLS ENERGY	NATURAL GAS	\$279.68
DELTA DENTAL OF IOWA	OTHER INSURANCE	\$88,124.17
HARRIS N.A.	MISCELLANEOUS REVENUE	\$97.42
HEMPSTEAD MUSTANG BOOSTER CLUB	OTHER GENERAL SUPPLIES	\$3,165.00
HY-VEE, INC.	MISCELLANEOUS REVENUE	(\$1.11)
KELLEHER, KEVIN J	MISCELLANEOUS REVENUE	(\$1.00)
MEDICAL ASSOCIATES HMO (EMPLOYEE)	OTHER EMPLOYEE DEDUCTION	\$25,264.31
SELF INSURED SERVICES COMPANY	OTHER INSURANCE	\$19,301.99
WELLMARK BLUE CROSS BLUE SHIELD OF IOWA	OTHER EMPLOYEE DEDUCTION	\$19,865.95
	<b>Fund Total:</b>	<b>\$198,340.15</b>
<b>Fund :GENERAL FUND</b>		
95 PERCENT GROUP INC	INSTRUCTION SUPPLIES	\$933.90
ABC LEARNING EARLY CHILDHOOD CENTER LLC	PROF-EDUCATIONAL SERVICES	\$10,416.12
ACCESS SYSTEMS	OTHER PURCH PROF SERVICES	\$195.00
ACCO UNLIMITED CORPORATION	OTHER GENERAL SUPPLIES	\$1,579.20
ACME TOOLS	MACHINERY/EQUIPMENT	\$6,098.00
ADA SPORTS AND RACKETS LLC	INSTRUCTION SUPPLIES	\$460.00
AHLERS & COONEY, P.C.	LEGAL	\$1,462.00
AIRGAS NORTH CENTRAL USA LLC	POOL	\$470.98
ALASTAIR HEIM BOOKS	OTHER GENERAL SUPPLIES	\$850.00
ALLIANT ENERGY-IP&L	ELECTRICITY	\$204,729.58
AMAZON CAPITAL SERVICES, INC	COMPUTER HARDWARE	\$929.95
AMAZON CAPITAL SERVICES, INC	INSTRUCTION SUPPLIES	\$6,642.86
AMAZON CAPITAL SERVICES, INC	MACHINERY/EQUIPMENT	\$2,899.99
AMAZON CAPITAL SERVICES, INC	OTHER GENERAL SUPPLIES	\$2,323.37
AMENT, JACKIE	IN DISTRICT TRAVEL	\$64.83
AMERICAN FIDELITY ASSURANCE COMPANY	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$29,063.44
ANDERSON, LORI A	IN DISTRICT TRAVEL	\$34.72
ANDERSON, LORI A	IN STATE TRAVEL	\$404.69
BACKES, KYLE J	IN DISTRICT TRAVEL	\$29.00
BAEDKE, KERISA L	PROF-EDUCATIONAL SERVICES	\$3,673.00



**Dubuque Community School District**  
**Regular Board Meeting**  
**November 13, 2023**

Vendor Name	Description	Check Total
BECHLER, SARAH	IN DISTRICT TRAVEL	\$90.45
BELL, BARRETT A	IN DISTRICT TRAVEL	\$14.29
BEVINS, NOAH THOMAS	OFFICIAL/REFEREE	\$135.00
BIG NERD SOFTWARE, LLC	SOFTWARE	\$5,304.00
BLACK HILLS ENERGY	NATURAL GAS	\$5,593.48
BLICK ART MATERIALS	INSTRUCTION SUPPLIES	\$3,839.82
BLODGETT, KATHLEEN M	IN DISTRICT TRAVEL	\$16.62
BP CREDIT CARD CENTER	GASOLINE	\$598.29
BREITBACH, ANGELA D	IN DISTRICT TRAVEL	\$67.78
BREITBACH, ANGELA M	IN DISTRICT TRAVEL	\$29.98
BREITBACH, ANGELA M	IN STATE TRAVEL	\$360.70
BREITBACH, TERRENCE THOMAS	IN DISTRICT TRAVEL	\$59.93
BRIGHT, ALEXA	OFFICIAL/REFEREE	\$221.40
BROKUS, TRICA A	IN DISTRICT TRAVEL	\$13.43
BSN SPORTS LLC	OTHER GENERAL SUPPLIES	\$360.40
BURNS, MARK R	IN DISTRICT TRAVEL	\$34.12
BURNS, MARK R	IN STATE TRAVEL	\$129.69
BUSCH, EMILY A	IN DISTRICT TRAVEL	\$4.71
CALDWELL, ASHLEY A	IN DISTRICT TRAVEL	\$61.80
CAPITAL ONE, N.A.	INSTRUCTION SUPPLIES	\$872.21
CAPITAL ONE, N.A.	OTHER GENERAL SUPPLIES	\$295.07
CARBER, JR., JERRY	OFFICIAL/REFEREE	\$260.00
CAREERSAFE LLC	SOFTWARE	\$1,798.00
CAROLINA BIOLOGICAL SUPPLY COMPANY	INSTRUCTION SUPPLIES	\$41.31
CEC - COMMUNICATIONS ENGINEERING COMPANY	OTHER PURCH PROF SERVICES	\$1,121.25
CENERGISTIC LLC	OTHER PURCH PROF SERVICES	\$27,275.00
CENGAGE LEARNING	SOFTWARE	\$8,220.00
CENTER FOR DISABILITY SERVICES	INSTITUTION DUES	\$750.00
CENTURY LINK	TELEPHONE/DATA LINES	\$244.26
CITY OF DUBUQUE	OTHER GENERAL SUPPLIES	\$159.00
CITY OF DUBUQUE	OTHER PURCH PROF SERVICES	\$40.00
CITY OF DUBUQUE	STORM WATER FEE	\$6,343.60
CITY OF DUBUQUE	WATER/SEWER	\$20,070.46
COLLECTION SERVICES CENTER-PAYROLL	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$3,859.58
COMELEC SERVICES, INC.	MACHINERY/EQUIPMENT	\$3,320.00
COMELEC SERVICES, INC.	OTHER GENERAL SUPPLIES	\$495.00
COMELEC SERVICES, INC.	OTHER PURCH PROF SERVICES	\$41.16
CONKLIN, TRAVIS	OFFICIAL/REFEREE	\$568.16
CONSTELLATION NEWENERGY GAS	NATURAL GAS	\$351.56
CORNERSTONE		
COUNCIL FOR EXCEPTIONAL CHILDREN	MEMBERSHIP DUES	\$195.00
CS TECHNOLOGIES, INC.	TELEPHONE/DATA LINES	\$3,981.50
CULBERTSON, COBY E	IN STATE TRAVEL	\$98.25
CURRICULUM ASSOCIATES, LLC	OTHER PURCH PROF SERVICES	\$82,535.00
CUSICK, DAVID LORENZ	OFFICIAL/REFEREE	\$176.40



**Dubuque Community School District**  
**Regular Board Meeting**  
**November 13, 2023**

Vendor Name	Description	Check Total
CUSICK, WAYNE	OFFICIAL/REFEREE	\$135.00
DAACK, BELINDA C	OFFICIAL/REFEREE	\$385.00
DARDIS, FRANCIS	OFFICIAL/REFEREE	\$302.08
DATA RECOGNITION CORPORATION	CONTRACTED TRAINING PROVIDER	\$1,159.00
DAVIS-ORWOLL, SHIRLEY A	IN DISTRICT TRAVEL	\$69.30
DCSD DEBIT CARD	CASH IN BANK - CHECKING	\$3,000.00
DCSD FOUNDATION	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$50.00
DELUXE BUSINESS CHECKS & SOLUTIONS	OTHER CURRENT LIABILITIES	\$248.92
DEMMER, LISA M	IN STATE TRAVEL	\$254.14
DERKS, JENNIFER D	IN DISTRICT TRAVEL	\$4.45
DISCOVERY EDUCATION	TEXTBOOK SUBSTITUTES	\$26,430.50
DOLTER, RUTH L	OTHER GENERAL SUPPLIES	\$25.00
DRIVE LINE OF DUBUQUE INC	OTHER GENERAL SUPPLIES	\$1,453.97
DUBUQUE AREA CHAMBER OF COMMERCE	INSTITUTION DUES	\$3,547.00
DUBUQUE CHILD CARE CENTER	PROF-EDUCATIONAL SERVICES	\$4,006.20
DUBUQUE COMMUNITY SCHOOL DISTRICT	PETTY CASH	\$315.50
DUBUQUE COUNTY AUDITOR	OTHER GENERAL SUPPLIES	\$33.00
DUBUQUE COUNTY SHERIFF DEPARTMENT	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$625.76
DUBUQUE METRO AREA SOLID WASTE AGENCY	REFUSE DISPOSAL	\$288.10
DUVEL, BRENDA L	IN STATE TRAVEL	\$265.93
EQ DEVELOPMENT INSTITUTE, LLC	CONTRACTED TRAINING PROVIDER	\$7,500.00
EVANOFF, RACHEL L	IN STATE TRAVEL	\$281.65
FEDERAL TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$547,564.97
FENELON PLACE ELEVATOR COMPANY	OTHER GENERAL SUPPLIES	\$200.00
FICA WITHHOLDING - EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$1,091,185.40
FINK, MARY M	IN DISTRICT TRAVEL	\$55.24
FISCHER, TERRY	OFFICIAL/REFEREE	\$414.50
FITNESS FINDERS INC	INSTRUCTION SUPPLIES	\$267.13
FOSTER, BRYAN D	OFFICIAL/REFEREE	\$161.00
FOUR MOUNDS FOUNDATION	PROF-EDUCATIONAL SERVICES	\$16,480.00
FRIEDERICK, JANET M	IN DISTRICT TRAVEL	\$0.52
FROG HOLLOW - ASBURY	PROF-EDUCATIONAL SERVICES	\$5,208.06
FUERSTE, CAREW, JUERGENS & SUDMEIER, PC	LEGAL	\$2,766.50
GASSER, PAUL	PROF-EDUCATIONAL SERVICES	\$2,000.00
GASSMAN, AIMEE L	IN DISTRICT TRAVEL	\$16.22
GEHL, JILL F	IN DISTRICT TRAVEL	\$78.90
GEORGE, KIRSTIN A	IN DISTRICT TRAVEL	\$24.88
GLOBAL RESILIENCE FEDERATION INC	OTHER PURCH PROF SERVICES	\$5,250.00
GREAT LAKES SPORTS	INSTRUCTION SUPPLIES	\$294.99
GREAT WESTERN SUPPLY CO	OTHER GENERAL SUPPLIES	\$1,463.82
GRIFFITHS, FRED	OFFICIAL/REFEREE	\$135.00
GUMDROP BOOKS DIVISION CENTRAL PROGRAMS	LIBRARY BOOKS	\$239.40
GURDAK, TRACY LYNN	IN DISTRICT TRAVEL	\$63.99
GUSTAFSON, AMY L	OFFICIAL/REFEREE	\$584.18
HAAS, BROCK C	IN STATE TRAVEL	\$6.00

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Vendor Name	Description	Check Total
HAMMEL, DALTON A	IN DISTRICT TRAVEL	\$88.46
HANDS UP COMMUNICATIONS INC	PROF-EDUCATIONAL SERVICES	\$148.68
HANTELMANN, GARY	OFFICIAL/REFEREE	\$480.00
HARRIS N.A.	BLDG CONSTRUCTION SUPPLY	\$7,277.12
HARRIS N.A.	BUILDING REPAIR/MAINT	\$1,716.15
HARRIS N.A.	IN STATE TRAVEL	\$5,936.33
HARRIS N.A.	INSTITUTION DUES	\$400.00
HARRIS N.A.	INSTRUCTION SUPPLIES	\$25,982.38
HARRIS N.A.	LIBRARY BOOKS	\$2,408.17
HARRIS N.A.	MACHINERY/EQUIPMENT	\$1,684.60
HARRIS N.A.	MEMBERSHIP DUES	\$2,046.00
HARRIS N.A.	NEWSPAPER	\$931.34
HARRIS N.A.	OFFICE SUPPLIES	\$1,100.79
HARRIS N.A.	OTHER GENERAL SUPPLIES	\$20,300.17
HARRIS N.A.	OTHER INSTRUCTOR PAY	\$330.00
HARRIS N.A.	OTHER PURCH PROF SERVICES	\$2,030.25
HARRIS N.A.	OUT OF STATE TRAVEL	\$1,603.05
HARRIS N.A.	POSTAGE	\$231.58
HARRIS N.A.	PROF-EDUCATIONAL SERVICES	\$130.00
HARRIS N.A.	PROFESSIONAL BOOKS	\$0.00
HARRIS N.A.	RENTAL - OTHER	\$892.53
HARRIS N.A.	REPAIR/MAINTENANCE	\$4,414.36
HARRIS N.A.	SOFTWARE	\$285.30
HARRIS N.A.	STAFF DUES	\$717.00
HARRIS N.A.	STAFF WORKSHOP/CONFERENCE REG FEES	\$4,015.88
HARRIS N.A.	STUDENT ENTRY FEES	(\$6,173.60)
HARRIS N.A.	TECH REPAIR CONSUMABLE	\$10,182.33
HARRIS N.A.	TECHNOLOGY SUPPLIES	\$852.97
HARRIS N.A.	TRANSPORTATION LUBRICANTS	\$96.60
HARRIS N.A.	TRANSPORTATION PARTS	\$11,038.16
HARRIS N.A.	TRANSPORTATION SUPPLIES	\$1,439.23
HARRIS N.A.	TRANSPORTATION TIRES	\$1,828.10
HARRIS N.A.	VEHICLE REPAIR/MAINT	\$179.25
HARRIS N.A.	WORKBOOKS	(\$162.29)
HEIKEN, DIANE	IN DISTRICT TRAVEL	\$74.45
HEIN, PAUL	OFFICIAL/REFEREE	\$135.00
HERMSEN, ASHLEY A	IN DISTRICT TRAVEL	\$53.29
HEWLETT PACKARD ENTERPRISE COMPANY	OTHER CURRENT LIABILITIES	\$2,371.20
HICKEY, BARBARA A	IN DISTRICT TRAVEL	\$65.26
HIGGINS, ABBEY J	IN DISTRICT TRAVEL	\$14.93
HILLS & DALES CHILD DEV CENTER	PROF-EDUCATIONAL SERVICES	\$4,006.20
HOLY FAMILY CATHOLIC SCHOOLS	PROF-EDUCATIONAL SERVICES	\$79,322.76
HORSTMAN, SHIRLEY A	IN DISTRICT TRAVEL	\$25.09
HOWES, BRIAN J	IN DISTRICT TRAVEL	\$31.96
HOWES, KRISTA A	IN DISTRICT TRAVEL	\$80.65

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Vendor Name	Description	Check Total
HP INC	COMPUTER HARDWARE	\$554.74
HUNTER, JUSTIN	OFFICIAL/REFEREE	\$135.00
HY-VEE, INC.	INSTRUCTION SUPPLIES	\$667.63
HY-VEE, INC.	OTHER GENERAL SUPPLIES	\$198.18
IA PUBLIC EMP RETIREMENT-EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$1,172,803.82
ILLINOIS DEPARTMENT OF REVENUE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$9,233.48
IMAGINE LEARNING LLC	SOFTWARE	\$43,000.00
ING - COMMON REMITTER	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$26,343.86
INGRAM LIBRARY SERVICES	LIBRARY BOOKS	\$114.92
INTERWORLD HIGHWAY LLC	MACHINERY/EQUIPMENT	\$3,301.68
IOWA COMMUNICATIONS NETWORK	TELEPHONE/DATA LINES	\$621.12
IOWA DEPARTMENT OF HUMAN SERVICES	INTERGOVERNMENTAL PAYABLE	\$239,701.70
IOWA DEPARTMENT OF NATURAL RESOURCES	OTHER PURCH PROF SERVICES	\$345.00
IOWA DEPT OF REVENUE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$1,314.26
IOWA HIGH SCHOOL ATHLETIC ASSOC.	OTHER GENERAL SUPPLIES	\$40.00
IOWA PRISON INDUSTRIES	PROF-EDUCATIONAL SERVICES	\$235.89
IOWA STATE TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$218,321.88
IOWA VOCATIONAL REHABILITATION SERVICES	CASH WITH FISCAL AGENT	\$27,326.17
JENSEN, JENNA M	IN DISTRICT TRAVEL	\$38.52
JIM KIRCHER & ASSOCIATES, P.C.	AUDIT	\$19,650.00
JOHANNSEN, MEGAN R	IN DISTRICT TRAVEL	\$89.97
JOHNS, JACQUELINE D	IN DISTRICT TRAVEL	\$93.19
JP GASWAY COMPANY INC	OTHER GENERAL SUPPLIES	\$170.50
JVA MOBILITY INC	INSTRUCTION SUPPLIES	\$4,177.10
JVA MOBILITY INC	OTHER EQUIPMENT	\$11,302.50
JW PEPPER & SON, INC.	INSTRUCTION SUPPLIES	\$247.96
KALB, CATHY SUE	IN DISTRICT TRAVEL	\$25.73
KELLEHER, KEVIN J	IN STATE TRAVEL	\$508.28
KENNEDY, MATTHEW J	IN DISTRICT TRAVEL	\$67.38
KEY WEST EARLY CHILDHOOD CENTER	PROF-EDUCATIONAL SERVICES	\$8,012.40
KEYSTONE AREA EDUCATION AGENCY	SOFTWARE	\$10,059.90
KILGORE, JUSTINE A	IN DISTRICT TRAVEL	\$71.97
KRAMER, RANDALL	OFFICIAL/REFEREE	\$218.40
KURT, ASHLEY K	IN STATE TRAVEL	\$158.52
LANGLOIS, ISAIAH THOMAS	OFFICIAL/REFEREE	\$65.00
LARSON, AMY J	IN DISTRICT TRAVEL	\$63.30
LEABO, STEVEN	OFFICIAL/REFEREE	\$135.00
LEITZEN, AMBER K	IN DISTRICT TRAVEL	\$40.80
LINN COUNTY SHERIFF	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$233.01
LITTLE LEAPS LEARNING ACADEMY	PROF-EDUCATIONAL SERVICES	\$6,810.54
LOUGHREN, PATRICK J	OFFICIAL/REFEREE	\$135.00
MADISON NATIONAL LIFE INSURANCE CO.	DISABILITY INSURANCE	(\$7.40)
MADISON NATIONAL LIFE INSURANCE CO.	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$17,298.21
MADISON NATIONAL LIFE INSURANCE CO.	TERM LIFE INSURANCE	\$4.40
MALONEY, JOSEPH M	IN DISTRICT TRAVEL	\$69.32

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Vendor Name	Description	Check Total
MALONEY, JOSEPH M	IN STATE TRAVEL	\$281.65
MANTERNACH, BRAD A	IN DISTRICT TRAVEL	\$58.33
MANTHEY, LAURIE L	IN DISTRICT TRAVEL	\$61.72
MARSHALL ELEMENTARY SCHOOL PTO	OTHER CURRENT LIABILITIES	\$5.00
MARTIN, MARY A	IN DISTRICT TRAVEL	\$212.15
MARTIN, ROBERT	OFFICIAL/REFEREE	\$187.72
MATHENY, JEAN M	OFFICIAL/REFEREE	\$385.00
MCCRARY, JAMES M	IN DISTRICT TRAVEL	\$32.48
MEDICAL ASSOCIATES CLINIC PC	DRUG TESTING	\$149.00
MEDICAL ASSOCIATES CLINIC PC	OTHER PURCH PROF SERVICES	\$721.00
MEDICAL ASSOCIATES HMO (EMPLOYEE)	MEDICAL INSURANCE	\$476.77
MEDICAL ASSOCIATES HMO (EMPLOYEE)	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$718,722.40
MENARDS INC	INSTRUCTION SUPPLIES	\$182.51
MERCY MEDICAL CENTER	PROF-EDUCATIONAL SERVICES	\$12,819.84
MERRITT MANUFACTURING INC	INSTRUCTION SUPPLIES	\$393.80
MERRITT MANUFACTURING INC	OTHER EQUIPMENT	\$657.00
MIDLAND PAPER COMPANY	INSTRUCTION SUPPLIES	\$1,543.08
MIDLAND PAPER COMPANY	OTHER GENERAL SUPPLIES	\$34,314.52
MILLER, ERIC J	IN DISTRICT TRAVEL	\$326.19
MILLER, GREGORY	OFFICIAL/REFEREE	\$233.12
MILLER, JOHN F.	OFFICIAL/REFEREE	\$168.12
MINER, THOMAS	OFFICIAL/REFEREE	\$135.00
MINI MASTERPIECES PRESCHOOL INC	PROF-EDUCATIONAL SERVICES	\$3,605.58
MIRACLE RECREATION EQUIPMENT	OTHER GENERAL SUPPLIES	\$189.43
MOELLER, DAVID C	IN STATE TRAVEL	\$154.89
MOORE, JOYCE E	IN DISTRICT TRAVEL	\$5.50
MORLEY, SEAN K	IN DISTRICT TRAVEL	\$4.72
MOUZON, ANTONIO	CONTRACTED TRAINING PROVIDER	\$7,500.00
MULGREW OIL COMPANY	TRANSPORTATION LUBRICANTS	\$8,307.45
MURRAY, DANIEL	OFFICIAL/REFEREE	\$195.00
NASCO	INSTRUCTION SUPPLIES	\$818.16
NEIBA NORTHEAST IOWA BANDMASTERS ASSN	STAFF DUES	\$20.00
NEUMANN, KELLY A	INSTRUCTION SUPPLIES	\$72.00
NEUMANN, KELLY A	TECHNOLOGY SUPPLIES	\$46.47
NEW JERSEY FAMILY SUPPORT PYMT CENTER	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$200.00
NOAHS ARK PRESCHOOL	PROF-EDUCATIONAL SERVICES	\$5,608.68
NORTHEAST IOWA COMM COLLEGE-CALMAR	OTHER GENERAL SUPPLIES	\$12.00
NORTHEAST IOWA COMM COLLEGE-CALMAR	STAFF WORKSHOP/CONFERENCE REG FEES	\$305.00
NORTHEAST IOWA COMM COLLEGE-CALMAR	TUITION/COMM. COLLEGE	\$61,548.20
NORTHRUP JR, CHARLES	OFFICIAL/REFEREE	\$220.00
NOST, MATTHEW	OFFICIAL/REFEREE	\$162.60
NUGENT, CHRISTINA MARIE	IN STATE TRAVEL	\$243.66
OBERHOFFER, BETH A	IN DISTRICT TRAVEL	\$53.31
OBERHOFFER, CHRISTOPHER PAUL	IN STATE TRAVEL	\$98.25
ODELL, STACIE A	IN DISTRICT TRAVEL	\$23.04

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Vendor Name	Description	Check Total
OUR REDEEMER LUTHERAN PRESCHOOL	PROF-EDUCATIONAL SERVICES	\$8,813.64
PALM, MAURICE J	INSTRUCTION SUPPLIES	\$30.78
PAYROLL NET - ACH	NET PAYROLL PAYABLE	\$5,305,667.45
PER MAR SECURITY SERVICES	OTHER PURCH PROF SERVICES	\$3,869.34
PETERSON, ANDY E	INSTRUCTION SUPPLIES	\$28.71
POMPS TIRE SERVICE	TRANSPORTATION TIRES	\$3,554.62
PORCIC, HANNAH R	IN DISTRICT TRAVEL	\$29.90
PORCIC, HANNAH R	IN STATE TRAVEL	\$281.65
PORTZEN, STACY L	IN DISTRICT TRAVEL	\$38.68
QBS, LLC	CONTRACTED TRAINING PROVIDER	\$16,555.00
RADIO DUBUQUE, INC.	RENTAL OF EQUIP/VEHICLES	\$677.90
RAUEN INC	OTHER GENERAL SUPPLIES	\$1,822.00
REALLY GREAT READING LLC	INSTRUCTION SUPPLIES	\$396.00
REALLY GREAT READING LLC	SOFTWARE	\$198.00
REALLY GREAT READING LLC	WORKBOOKS	\$446.88
REISINGER, SHANNON	OFFICIAL/REFEREE	\$135.00
REITTINGER, SCOTT ALAN	OFFICIAL/REFEREE	\$167.66
RELAYHUB, LLC	PROF-EDUCATIONAL SERVICES	\$10,318.25
REPUBLIC SERVICES #897	REFUSE DISPOSAL	\$3,885.23
RIGDON, JACKSON J	IN DISTRICT TRAVEL	\$30.92
RIMA, DENNIS	OFFICIAL/REFEREE	\$195.00
RISING STAR THEATRE COMPANY	OTHER GENERAL SUPPLIES	\$500.00
RIVER LIGHTS 2ND EDITION	INSTRUCTION SUPPLIES	\$2,005.02
ROBERTSON, JENNA V	IN DISTRICT TRAVEL	\$24.75
ROCKFORD, MELANIE KAY	IN DISTRICT TRAVEL	\$55.80
ROEN, JEFFREY A.	OFFICIAL/REFEREE	\$460.00
ROKUSEK, GENE C	REPAIR/MAINTENANCE	\$65.00
ROSCHEN, TRICIA	IN DISTRICT TRAVEL	\$36.39
ROWLEY, AMBER N	IN STATE TRAVEL	\$56.08
RYAN, CHERI L	IN DISTRICT TRAVEL	\$32.17
RYAN, HILLARY D	IN DISTRICT TRAVEL	\$3.40
SAUNDERS OIL CO., INC.	DIESEL	\$48,256.16
SCHILLING SUPPLY COMPANY	OTHER GENERAL SUPPLIES	\$6,224.47
SCHMERBACH, CYNTHIA S	OFFICIAL/REFEREE	\$152.26
SCHOLASTIC INC.	INSTRUCTION SUPPLIES	\$1,972.43
SCHOOL NURSE SUPPLY	OTHER GENERAL SUPPLIES	\$303.00
SCHOOL OUTLET	OTHER GENERAL SUPPLIES	\$1,232.76
SCHOOL SPECIALTY, LLC	FURNITURE/FIXTURES	\$2,063.84
SCHOOL SPECIALTY, LLC	INSTRUCTION SUPPLIES	\$2,267.13
SCHOOL SPECIALTY, LLC	OTHER GENERAL SUPPLIES	\$87.05
SCHRADER, KEVIN JOSEPH	OFFICIAL/REFEREE	\$135.00
SCHROBILGEN, TERRY	OFFICIAL/REFEREE	\$338.60
SCHULTZ, CHRISTOHER MICHAEL	OFFICIAL/REFEREE	\$1,089.00
SCHULTZ, MEGAN E	IN DISTRICT TRAVEL	\$6.00
SCOTT ELECTRIC	TECHNOLOGY SUPPLIES	\$665.00

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Vendor Name	Description	Check Total
SELLERS, KARMELLA H.	IN DISTRICT TRAVEL	\$6.69
SESKER, KENT W.	OFFICIAL/REFEREE	\$135.00
SHEFFIELD POTTERY, INC	MACHINERY/EQUIPMENT	\$1,223.00
SIEVERDING, THOMAS J	IN DISTRICT TRAVEL	\$196.50
SIMMIEN, JUSTIN R	IN DISTRICT TRAVEL	\$503.05
SMITH, BETHANY G	IN DISTRICT TRAVEL	\$84.12
SNITKEY, NICOLE A	IN STATE TRAVEL	\$158.52
SOUTHPAW ENTERPRISES, INC.	INSTRUCTION SUPPLIES	\$397.00
SPIELMAN, CHARLES	OFFICIAL/REFEREE	\$727.80
STAPLES ADVANTAGE	INSTRUCTION SUPPLIES	\$63.82
STAPLES ADVANTAGE	OFFICE SUPPLIES	\$77.69
STAPLES ADVANTAGE	OTHER GENERAL SUPPLIES	\$1,434.87
STAR AUTISM SUPPORT INC.	SOFTWARE	\$5,500.00
STARFALL EDUCATION FOUNDATION	SOFTWARE	\$4,260.00
STATE DISBURSEMENT UNIT	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$900.00
STEEL MART	INSTRUCTION SUPPLIES	\$188.00
STEFFL, MICHELLE C	IN DISTRICT TRAVEL	\$19.31
STEVENSON, NICHOLAS L	IN STATE TRAVEL	\$79.26
STOLTZ, ALAN	OFFICIAL/REFEREE	\$860.00
STUECK, TAMARA L	IN DISTRICT TRAVEL	\$27.61
SWIFT, JONATHAN L	IN DISTRICT TRAVEL	\$63.37
TENNANT SALES AND SERVICE COMPANY	BUILDING REPAIR/MAINT	\$2,436.38
THE JUSTICE CENTER	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$1,085.01
THOM, DAVID J	IN DISTRICT TRAVEL	\$43.05
THOMA, PAIGE C	IN STATE TRAVEL	\$95.63
THOMAS JEFFERSON MIDDLE SCHOOL PTO	OTHER CURRENT LIABILITIES	\$5.00
TIMMERMAN, MICHAEL L.	OFFICIAL/REFEREE	\$320.00
TIMMERMAN, PHILLIP	OFFICIAL/REFEREE	\$82.42
TREASURER OF STATE	ACCOUNTS PAYABLE	\$266.08
TRI-STATE TRAVEL	PRIVATE CONTRACT BUSSING	\$29,574.50
UNION HOERMANN PRESS	OTHER GENERAL SUPPLIES	\$109.00
UNITED PARCEL SERVICE	POSTAGE	\$213.46
UNITED STATES POSTAL SERVICE ANNEX	POSTAGE	\$20,500.00
UNITED WAY SERVICES	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$210.63
UNIVERSITY OF DUBUQUE	PROF-EDUCATIONAL SERVICES	\$6,409.92
US CELLULAR	TELEPHONE/DATA LINES	\$916.96
VARNER, RODNEY DEAN	OFFICIAL/REFEREE	\$135.00
VERIZON WIRELESS	TECHNOLOGY SUPPLIES	\$79.99
VERIZON WIRELESS	TELEPHONE/DATA LINES	\$80.02
VIERTEL, DAVID E.	OFFICIAL/REFEREE	\$200.00
VOSS PEST CONTROL INC	PEST CONTROL	\$170.00
WACHTER, JEFFERY	OFFICIAL/REFEREE	\$200.00
WALL, BRUCE HOWARD	OFFICIAL/REFEREE	\$200.00
WALLIS, DAVID	OFFICIAL/REFEREE	\$220.00
WARDS SCIENCE	INSTRUCTION SUPPLIES	\$76.56

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Vendor Name	Description	Check Total
WEILAND, KRISTIN L	IN DISTRICT TRAVEL	\$18.02
WELDON TIRE, INC	OTHER GENERAL SUPPLIES	\$17.05
WELLMARK BLUE CROSS BLUE SHIELD OF IOWA	MEDICAL INSURANCE	\$176.19
WELLMARK BLUE CROSS BLUE SHIELD OF IOWA	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$912,988.26
WEST MUSIC COMPANY	INSTRUCTION SUPPLIES	\$1,027.95
WEST MUSIC COMPANY	MACHINERY/EQUIPMENT	\$13,467.20
WEST MUSIC COMPANY	REPAIR/MAINTENANCE	\$4,053.68
WIDMEIER, RITA M	IN DISTRICT TRAVEL	\$69.06
WIDMYER, JANICE A	IN DISTRICT TRAVEL	\$29.53
WIEST, ALEXANDRA	OTHER CURRENT LIABILITIES	\$227.45
WILDEN JR, RAYMOND P.	OFFICIAL/REFEREE	\$441.12
WILGENBUSCH, SUE A	IN DISTRICT TRAVEL	\$85.64
WILLIAM V MACGILL & CO	OTHER GENERAL SUPPLIES	\$507.42
WISC SUPPORT COLLECTIONS TRUST	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$2,122.68
WOOD, LOREN	OFFICIAL/REFEREE	\$135.00
WOODWARD, JACOB	OFFICIAL/REFEREE	\$250.00
WRIGHT, EUGENE DAVID	OFFICIAL/REFEREE	\$185.00
Y CREATIVE-FINLEY-DCY	PROF-EDUCATIONAL SERVICES	\$6,009.30
YILEK, MICHAEL	OFFICIAL/REFEREE	\$130.00
YOUNG-UNS CHILD CARE CENTER & PRESCHOOL	PROF-EDUCATIONAL SERVICES	\$28,043.40
<b>Fund Total:</b>		<b>\$11,529,913.43</b>
<b>Fund: MANAGEMENT LEVY</b>		
MEDICAL ASSOCIATES HMO (EMPLOYEE)	MEDICAL INSURANCE	\$19,165.22
WELLMARK BLUE CROSS BLUE SHIELD OF IOWA	MEDICAL INSURANCE	\$22,163.69
<b>Fund Total:</b>		<b>\$41,328.91</b>
<b>Fund: PHYSICAL PLANT/EQUIP LEVY</b>		
BOLAND RECREATION	MACHINERY/EQUIPMENT	\$2,062.00
CENTRAL HVAC SOLUTIONS	MACHINERY/EQUIPMENT	\$7,358.60
CHURCH OF THE NATIVITY	RENTAL LAND/BUILDINGS	\$400.00
CITY OF DUBUQUE	BLDG CONSTRUCTION SUPPLY	\$249.16
CRESCENT ELECTRIC SUPPLY CO	F/A OTHER PROPERTY SERV	\$4,332.89
HARRIS N.A.	BLDG CONSTRUCTION SUPPLY	\$5,586.44
HARRIS N.A.	CAPITALIZED FIXED ASSETS	\$7,920.54
HARRIS N.A.	CONSTRUCTION SERVICES	\$63.53
HARRIS N.A.	F/A OTHER PROPERTY SERV	\$1,270.95
HARRIS N.A.	MACHINERY/EQUIPMENT	\$1,253.86
INNOVATIVE OFFICE SOLUTIONS LLC	MACHINERY/EQUIPMENT	\$56,782.04
IOWA SOLAR PROS	F/A OTHER PROPERTY SERV	\$73,157.00
JIM GIESE COMMERCIAL ROOFING INC	CONSTRUCTION SERVICES	\$50,392.33
LIFELINE AUDIO VIDEO TECHNOLOGIES INC	OTHER PURCH PROF SERVICES	\$195.00
MCDERMOTT EXCAVATING	OTHER PROPERTY SERVICES	\$7,123.73
ORIGIN DESIGN CO.	ARCHITECT/CM SERVICE	\$2,871.00
RICOH USA, INC	OTHER TECH SERVICES	\$5,613.58

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Vendor Name	Description	Check Total
TRANE US, INC.	OTHER PURCH PROF SERVICES	\$2,056.75
TRICON CONSTRUCTION GROUP	CONSTRUCTION SERVICES	\$55,599.96
VALENTINE, SAMUEL J	F/A OTHER PROPERTY SERV	\$12,830.00
VRBAN FIRE PROTECTION, INC.	BLDG CONSTRUCTION SUPPLY	\$664.00
WHKS & CO.	ARCHITECT/CM SERVICE	\$926.27
WHKS & CO.	BLDG CONSTRUCTION SUPPLY	\$396.00
<b>Fund Total:</b>		<b>\$299,105.63</b>
<b>Fund: SCHOOL NUTRITION FUND</b>		
ALLAMAKEE NEW BEGINNING, INC.	PURCHASED FOOD	\$7,163.75
AMERICAN FIDELITY ASSURANCE COMPANY	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$323.12
EMS DETERGENT SERVICES CO	OTHER GENERAL SUPPLIES	\$1,806.81
EMS DETERGENT SERVICES CO	REPAIR/MAINTENANCE	\$458.00
FEDERAL TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$9,170.33
FICA WITHHOLDING - EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$31,586.02
GOODWIN TUCKER GROUP	REPAIR/MAINTENANCE	\$2,862.70
HARRIS N.A.	OTHER GENERAL SUPPLIES	\$1,379.31
HARRIS N.A.	PURCHASED FOOD	\$566.34
IA PUBLIC EMP RETIREMENT-EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$32,356.67
ILLINOIS DEPARTMENT OF REVENUE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$25.46
ING - COMMON REMITTER	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$905.45
IOWA STATE TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$3,731.16
LIME ROCK SPRINGS CO-PEPSI COLA CO.	PURCHASED FOOD	\$7,353.61
LOFFREDO FRESH PRODUCE CO. INC	OTHER GENERAL SUPPLIES	\$122.00
LOFFREDO FRESH PRODUCE CO. INC	PURCHASED FOOD	\$9,826.65
MADISON NATIONAL LIFE INSURANCE CO.	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$504.34
MARTIN BROTHERS DISTRIBUTING CO, INC	COMMODITIES CONSUMED	\$2,385.00
MARTIN BROTHERS DISTRIBUTING CO, INC	PURCHASED FOOD	\$38,857.55
MEDICAL ASSOCIATES HMO (EMPLOYEE)	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$6,017.68
PAN-O-GOLD BAKING COMPANY	PURCHASED FOOD	\$9,956.47
PAYROLL NET - ACH	NET PAYROLL PAYABLE	\$162,200.35
PERFORMANCE FOODSERVICE	OTHER GENERAL SUPPLIES	\$10,290.63
PERFORMANCE FOODSERVICE	PURCHASED FOOD	\$137,077.57
PJ IOWA LC	PURCHASED FOOD	\$3,465.00
PRAIRIE FARMS DAIRY, INC	PURCHASED FOOD	\$39,931.56
TREASURER OF STATE	UNEARNED REVENUES	\$60.05
WELLMARK BLUE CROSS BLUE SHIELD OF IOWA	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$32,245.70
WILSON RESTAURANT SUPPLY	OTHER GENERAL SUPPLIES	\$8,793.16
<b>Fund Total:</b>		<b>\$561,422.44</b>
<b>Fund: SECURE AN ADVANCED VISION FOR EDUCATION (SAVE)</b>		
A-1 MOBILE STORAGE SERVICE	OTHER PURCH PROF SERVICES	\$850.00
ANIXTER, INC.	BLDG CONSTRUCTION SUPPLY	\$1,500.00
CENTURY LINK - PHOENIX	TELEPHONE/DATA LINES	\$13,979.41
CS TECHNOLOGIES, INC.	TELEPHONE/DATA LINES	\$1,925.00
FOLLETT SCHOOL SOLUTIONS, INC.	OTHER PURCH PROF SERVICES	\$41,614.60



**Dubuque Community School District**  
**Regular Board Meeting**  
**November 13, 2023**

Vendor Name	Description	Check Total
HARRIS N.A.	CONSTRUCTION SERVICES	\$1,031.55
HEARTLAND BUSINESS SYSTEMS	TECHNOLOGY SUPPLIES	\$1,775.80
INNOVATIVE OFFICE SOLUTIONS LLC	BLDG CONSTRUCTION SUPPLY	\$1,376.94
INVISION ARCHITECTURE LTD	ARCHITECT/CM SERVICE	\$9,500.00
KONE INC	OTHER PURCH PROF SERVICES	\$1,092.93
MICROSOFT CORPORATION	OTHER PURCH PROF SERVICES	\$742.43
RACOM CORPORATION	OTHER PURCH PROF SERVICES	\$33,043.00
STRAKA JOHNSON ARCHITECTS PROF. CORP.	ARCHITECT/CM SERVICE	\$64,697.50
TRI-TECHNICAL SYSTEMS, INC.	OTHER PURCH PROF SERVICES	\$64.00
TRICON CONSTRUCTION GROUP	CONSTRUCTION SERVICES	\$299,911.86
TYLER TECHNOLOGIES, INC.	OTHER PURCH PROF SERVICES	\$13,953.88
VERIZON WIRELESS	TELEPHONE/DATA LINES	\$280.07
<b>Fund Total:</b>		<b>\$487,338.97</b>
<b>Fund: STUDENT ACTIVITY FUND</b>		
ADVANCE DESIGNS INC	OTHER GENERAL SUPPLIES	\$1,999.76
AMAZON CAPITAL SERVICES, INC	OTHER GENERAL SUPPLIES	\$14.79
ARTISTIC CLEANERS	OTHER GENERAL SUPPLIES	\$161.00
B & W RACING SERVICES, LLC	OTHER GENERAL SUPPLIES	\$620.00
BIG INNING INC	OTHER GENERAL SUPPLIES	\$165.00
BLAINE, JAMES	OTHER GENERAL SUPPLIES	\$66.00
BP CREDIT CARD CENTER	GASOLINE	\$148.13
BP CREDIT CARD CENTER	OTHER GENERAL SUPPLIES	\$477.97
BSN SPORTS LLC	MACHINERY/EQUIPMENT	\$759.72
BSN SPORTS LLC	OTHER GENERAL SUPPLIES	\$3,116.54
BSN SPORTS, LLC	MACHINERY/EQUIPMENT	\$759.72
BSN SPORTS, LLC	OTHER GENERAL SUPPLIES	\$9,266.21
BURKE, CHRISTOPHER T	OTHER GENERAL SUPPLIES	\$356.84
CAPITAL ONE, N.A.	OTHER GENERAL SUPPLIES	\$418.50
CASCADE JUNIOR-SENIOR HIGH SCHOOL	STUDENT ENTRY FEES	\$65.00
CEDAR FALLS HIGH SCHOOL	STUDENT ENTRY FEES	\$125.00
CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT	STUDENT ENTRY FEES	\$70.00
CEDAR RAPIDS PRAIRIE HIGH SCHOOL	STUDENT ENTRY FEES	\$20.00
COOK, MELISSA J	OTHER GENERAL SUPPLIES	\$102.99
DERBY GRANGE GOLF & RECREATION	OTHER GENERAL SUPPLIES	\$297.00
DISTRICT 20 SUPPLY CO.	OTHER GENERAL SUPPLIES	\$4,265.00
DUBUQUE COUNTY	OTHER GENERAL SUPPLIES	\$19.00
ENGRAVED GIFT COLLECTION, LLC	OTHER GENERAL SUPPLIES	\$330.00
ENKE, MANDY S	OTHER GENERAL SUPPLIES	\$145.87
FEDERAL TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$912.29
FICA WITHHOLDING - EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$1,930.92
FRANCOIS, AMY	OTHER GENERAL SUPPLIES	\$511.29
GRAND RIVER CENTER	OTHER GENERAL SUPPLIES	\$1,940.17
HAPPY JOES DELIVERY & CARRYOUT	OTHER GENERAL SUPPLIES	\$7,045.80
HARRIS N.A.	GASOLINE	\$109.55
HARRIS N.A.	OTHER GENERAL SUPPLIES	\$22,503.77

**Dubuque Community School District**  
**Regular Board Meeting**  
**November 13, 2023**

Vendor Name	Description	Check Total
HARRIS N.A.	REPAIR/MAINTENANCE	\$465.35
HARRIS N.A.	STAFF DUES	\$428.12
HARRIS N.A.	STUDENT ENTRY FEES	\$100.00
HARSHMAN, HEATHER	OTHER GENERAL SUPPLIES	\$98.97
HARTL, JEFF	OTHER GENERAL SUPPLIES	\$198.00
HEFEL, ELIZABETH	OTHER GENERAL SUPPLIES	\$75.92
HEITKAMP, MARK	OTHER GENERAL SUPPLIES	\$66.00
HEMPSTEAD MUSTANG BOOSTER CLUB	MISCELLANEOUS REVENUE	\$436.00
HESSONG, JANE ELIZABETH	PROF-EDUCATIONAL SERVICES	\$215.00
HP INC	COMPUTER HARDWARE	\$554.74
HY-VEE, INC.	OTHER GENERAL SUPPLIES	\$4,386.64
IA PUBLIC EMP RETIREMENT-EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$1,065.88
ILLINOIS DEPARTMENT OF REVENUE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$29.39
INGRAM, BILL	OTHER GENERAL SUPPLIES	\$264.00
IOWA HIGH SCHOOL MUSIC ASSOCIATION	STAFF DUES	\$12.50
IOWA HIGH SCHOOL SPEECH ASSOCIATION	STAFF DUES	\$75.00
IOWA HIGH SCHOOL SPEECH ASSOCIATION	STUDENT ENTRY FEES	\$50.00
IOWA STATE TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$322.92
IOWA YOUTH SYMPOSIUM.	OTHER GENERAL SUPPLIES	\$200.00
IOWA YOUTH SYMPOSIUM.	STUDENT ENTRY FEES	\$100.00
JACKMAN, SARAH P	OTHER GENERAL SUPPLIES	\$13.99
KAHER, AMY N	IN STATE TRAVEL	\$95.63
KLINEBRIEL, JILL	PROF-EDUCATIONAL SERVICES	\$250.00
LAMBE, JACQUELINE A	IN DISTRICT TRAVEL	\$15.10
LIFELINE AUDIO VIDEO TECHNOLOGIES INC	OTHER GENERAL SUPPLIES	\$537.00
LIME ROCK SPRINGS CO-PEPSI COLA CO.	OTHER GENERAL SUPPLIES	\$4,824.90
LORAS COLLEGE BAND	STUDENT ENTRY FEES	\$210.00
MEADOWS GOLF COURSE OF DUBUQUE	OTHER GENERAL SUPPLIES	\$312.00
MUSIC SALES DIGITAL SERVICES, LLC	OTHER GENERAL SUPPLIES	\$105.60
MYERS-COX COMPANY	OTHER GENERAL SUPPLIES	\$8,645.50
NEIBA NORTHEAST IOWA BANDMASTERS ASSN	STAFF DUES	\$20.00
PAYROLL NET - ACH	NET PAYROLL PAYABLE	\$10,024.11
PERFORMANCE HEALTH SUPPLY INC	OTHER GENERAL SUPPLIES	\$2,611.07
PLANE ART DESIGNS, INC.	OTHER GENERAL SUPPLIES	\$851.92
PRAIRIE FARMS DAIRY, INC	OTHER GENERAL SUPPLIES	\$71.09
RACOM CORPORATION	TECHNOLOGY SUPPLIES	\$1,902.06
RAM BOOSTER CLUB	OTHER GENERAL SUPPLIES	\$108.00
RIDDELL ALL AMERICAN SPORTS CORP.	OTHER GENERAL SUPPLIES	\$462.45
RITE BITE FUNDRAISING	OTHER GENERAL SUPPLIES	\$2,185.50
ROEN, JEFFREY A.	OTHER GENERAL SUPPLIES	\$198.00
SCHAFER, REBEKAH	OTHER GENERAL SUPPLIES	\$300.00
SELCO INC	OTHER GENERAL SUPPLIES	\$266.00
SENIOR HIGH SCHOOL	OTHER GENERAL SUPPLIES	\$150.00
SHUTTERFLY LIFETOUGH, LLC	OTHER GENERAL SUPPLIES	\$1,045.20
TRI-STATE PORTA POTTY, INC.	OTHER GENERAL SUPPLIES	\$880.00

**Dubuque Community School District**  
**Regular Board Meeting**  
**November 13, 2023**

Vendor Name	Description	Check Total
TWS TRANSPORT LLC	OTHER GENERAL SUPPLIES	\$600.00
UNION HOERMANN PRESS	OTHER GENERAL SUPPLIES	\$380.00
UW-PLATTEVILLE MATH DEPT.	STUDENT ENTRY FEES	\$60.00
WELTER, KENNETH	OTHER GENERAL SUPPLIES	\$264.00
WEST DELAWARE MIDDLE SCHOOL	STUDENT ENTRY FEES	\$80.00
WESTERN DUBUQUE HIGH SCHOOL	STUDENT ENTRY FEES	\$90.00
	<b>Fund Total:</b>	<b>\$105,427.38</b>
	<b>Grand Total:</b>	<b>\$13,224,849.83</b>

DUBUQUE COMMUNITY SCHOOL DISTRICT  
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67<sup>th</sup> G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: November 3, 2023
  - B. Date media were emailed agenda: November 3, 2023
  - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
  - D. Board Committee: **Facilities/Support Services Committee**
  - E. Date and Time of Meeting: November 6, 2023 - 4:00 p.m.
  - F. Place of Meeting: The Forum
  - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Nancy Bradley, Katie Jones, Jim Prochaska, Tami Ryan, Kate Parks, Lisa Wittman and Anderson Sainci. District representatives present: Rob Powers, Amy Hawkins, Sarah Pfab, Kevin Kelleher, Lisa Demmer, Rick Till, Jim Konrardy, Megan Elsinger, and Ernie Bolibaugh.

Jim Prochaska called the meeting to order at 4:00 p.m.

Agenda for November 6, 2023

The agenda was approved as submitted.

Update on Current District Projects

**Senior High School Additions Renovations Phase 2**

Ken Johnson from Straka-Johnson stated that the project is on budget and largely on schedule with a completion date of November 2024. Change Order #13 was submitted to include architectural modifications, mechanical, and electrical changes, reworking the walls in the Woods classroom, ceiling soffits and bulkheads. Total change order is an increased amount of \$96,030.00. Board 11.13.23

Senior FFS phase II package is complete and closing documents and a change order will be coming in December.

**Eisenhower Elementary School Mechanical System Replacement**

Nick Rettenberger, Origin Design, updated the committee on the Eisenhower mechanical replacement system. Wiring for baseboard heaters to be completed this week. Adding conduit for fire alarms in A wing over Thanksgiving break.

**Transportation Fuel System Replacement**

Nick Rettenberger updated the committee on the Transportation Fueling Station Project. Reviewed the certificate of completion, and resolution for final project costs. Board 11.13.23

**Sageville Elementary School Solar Project**

Ken Johnson updated the committee. Construction is complete and waiting on Alliant's supplemental information on November 13<sup>th</sup>. Solar array should be operational by the end of November.

**Lincoln Elementary School Outdoor Wellness Project**

Rob Powers, Buildings and Grounds Manager, updated the committee on the Outdoor Wellness Project that will go out to bid on November 15<sup>th</sup>. Reviewed proposed plans, specifications and form of contract, cost and reviewed date and time of public hearing which will be January 2, 2024, immediately following the conclusion of the Facilities and Support Services committee meeting. Board 11.13.23

**Senior Dalzell Field Scoreboard Replacement**

Nick Rettenberger updated the committee on the replacement of existing video display and electronic scoreboard at Dalzell Field. Scoreboard is on order and should be here December 18<sup>th</sup>. Demo work and new framing will be installed the week of December 11<sup>th</sup>.

**Preschool Renovations Project**

Ken Johnson with SJA said the Bid opening for this project will take place at 2:00 p.m. on Thursday, November 9<sup>th</sup>. Preschool to be operational by August of 2024 with a budget at 3 million dollars. Amy Hawkins offered the idea of doing a tour of the building. Building was purchased with SAVE dollars.

**Sageville Storm Sewer Replacement**

Rob Powers updated the committee on the storm sewer replacement at Sageville Elementary. Reviewed the certificate of completion, and resolution for final project costs as well as Change Order #1 for an increased amount of \$2065.00. Board 11.13.23

**Jefferson Public Utility Easement Purchase**

The City of Dubuque is asking to purchase portions of the Jefferson Middle School district property and permanent public utility easement at 1105 Althausen Street. Waiting on purchasing documents from the City of Dubuque.

**Audubon Playground Replacement**

Rob Powers with Andrew McCreedy of FEH design presented the Audubon Elementary Playground Replacement project. Playground space will be redesigned, and existing equipment will be replaced.

Cenergistic Update

Rob Powers provided an update. Josh Pociask is working on winter set back schedules.

Middle School Consolidation Plan

Superintendent Hawkins shared that Tuesday, November 7<sup>th</sup> is the day to vote. Polls are open from 7 a.m. to 8 p.m.

SBRC Request for Allowable Growth

Open Enrollment Out not in Fall of 2022 Certified Count:

Resolution to authorize the district's administration to submit a request to the School Budget Review Committee in the amount of \$643,925.70 for Modified Supplemental Amount for open enrolled out students not included in the district's previous year's certified enrollment count. Will go to the December meeting.

ELL Beyond Five Years:

Resolution to authorize the district's administration to submit a request to the School Budget Review Committee in the amount of \$174,427.89 for Modified Supplemental Amount for providing an English Language Learner program for students who have exceeded five years of weighted funding that are included in Fall 2023 certified enrollment headcount. Will go to the December meeting.

PPEL and SAVE Project Recaps

Mr. Kelleher reviewed the Physical Plant and Equipment Levy (PPEL) and Secure an Advanced Vision for Education (SAVE) project planning reports.

The next meeting was scheduled for Monday, December 4, 2023.

The meeting adjourned at 4:46 p.m.

Carolyn Mauss, Secretary  
Board of Education

**ITEM I - RESIGNATIONS – Recommended for Approval****A. Classified**

Name	Resignation Received	Effective	Date of Hire	School/Position	Reason
Andresen, Holly	10/10/23	9/22/23	8/22/23	Transportation/Bus Attendant	Personal
Curtis, Angela	11/7/23	11/21/23	9/11/23	Roosevelt/ Sp Ed Health Liaison	Other Employment
Evans, Jawanza	10/27/23	11/10/23	9/25/17	Forum/Equity & HR Specialist	Personal
Fortmann, Sarah	10/16/23	10/13/23	10/5/23	Carver/MC Paraprofessional	Personal
Hansen, Jolene	10/16/23	10/20/23	8/22/22	Hempstead/Security	Other Employment
Hennings, Janae	10/6/23	9/29/23	8/22/22	Jefferson/MC Paraprofessional	Personal
Johnson, Keith	9/25/23	9/29/23	8/22/23	Hempstead/Security	Other Employment
Reed, Jaime	10/13/23	10/12/23	9/20/19	Roosevelt/Food Service	Personal
Rigdon, Jackson	10/9/23	10/20/23	8/29/22	Forum/Technology Support	Personal
Scales, Shelby	10/5/23	10/20/23	8/31/15	Hempstead/MC Paraprofessional	Other Employment
Schiesl, Brooke	11/3/23	11/3/23	8/24/23	Hempstead/Supervision	Personal
Tharp, John	11/7/23	11/6/23	7/10/23	Roosevelt/Custodian	Personal

**B. Teacher Coach**

Belancin, Audrey	10/02/23	10/02/23	8/15/22	Washington/ Wrestling Coach	Personal
Burke, Christopher	10/30/23	11/08/23	8/22/07	Hempstead/ Boy's Cross Country	Personal
Reed, Elizabeth	10/31/23	10/31/23	8/23/06	Washington/ Boys' Basketball	Personal

**C. Coach**

Knepper, Jarrett	10/24/23	10/24/23	11/07/22	Hempstead/ Boys' Basketball	Relocating
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**ITEM II - TERMINATION OF EMPLOYMENT – Recommended for Approval**

Name	School	Assignment	Start Date	End Date	Reason
Carroll, Lacey	Jefferson	MC Paraprofessional	10/12/23	10/29/23	Just Cause

**ITEM III - INITIAL APPOINTMENTS – Recommended for Approval****A. Teachers**

Name	College	Previous Employment	School/ Assignment	Replacing	Recommended By	Salary	
						Scale	Amount
Maddock, Jodi	Lake Forest	Washburn, WI	Carver & Eisenhower/ELL	Additional	Tebockhorst/Kuhle	MA-14	\$65,148.00
Schack, Chelsea	UW Platteville	DCSD Para	Lincoln/ECSE	Additional	Elsinger/Kuhle	BA-0	\$39,981.00

### ITEM III - INITIAL APPOINTMENTS – Recommended for Approval (Continued)

B. Classified

Name	School	Assignment	Replacing	Recommended By	Salary
Barnett, Kayla	Senior	MC Paraprofessional	McDonough	Howes/Kuhle	\$15.55
Carroll, Lacey	Jefferson	MC Paraprofessional	Barnhart	Lehman/Kuhle	\$15.55
Esser, Alverna	Roosevelt	Food Service	Averkamp	Franck/Kuhle	\$15.90
Gerlieb, Anton	Transportation	Bus Driver	Moody	Bolobaugh/Kuhle	\$21.23
Hilgers, Delaney	Table Mound	Paraprofessional	Boren	Hull/Kuhle	\$15.55
Neyens, Jeffrey	Buildings & Grounds	Custodian	Stevenson	Powers/Kuhle	\$21.79
McGill, Allison	Lincoln	MC Paraprofessional	McCauley	Elsinger/Kuhle	\$15.55
Poe-Jensen Kimberley	Jefferson	MC Paraprofessional	Hennings	Lehman/Kuhle	\$15.55
Richard, Elisheba	Table Mound	Paraprofessional	Additional	Lehman/Kuhle	\$15.55
Saul, Heather	Roosevelt	Food Service	Reed	Franck/Kuhle	\$16.18
Wilkinson, Anna	Kennedy	ECSE Paraprofessional	Massman	Hess/Kuhle	\$15.55

### ITEM IV - COACHING CONTRACTS – Recommended for Approval

Name	School	Assignment	Replacing	Recommended By	Salary
Conners, Gerald	Hempstead	Asst Varsity Boys Basketball	Knepper	Jorgenson/Kuhle	\$3,579.00
Haas, Charles	Hempstead	Asst Varsity Boys Wrestling	Haas	Jorgenson/Kuhle	\$3,254.00
Hamilton, Chad	Washington	Wrestling	Belancin	Oberhoffer/Kuhle	\$2,069.00
Hammel, Dalton	Hempstead	.5 Boys Swimming	Caccia	Jorgenson/Kuhle	\$1,627.00
Haug, Sally	Roosevelt	Girls Track	Ernst	Johll/Kuhle	\$2,024.00
Koerperich, Kenneth	Hempstead	Freshman Girls Basketball	Kolker	Jorgenson/Kuhle	\$3,254.00
Link, Lucas	Hempstead	Asst Boys Track	Hilby	Jorgenson/Kuhle	\$3,254.00
Muilenburg, Matthew	Hempstead	Bowling	Poling	Jorgenson/Kuhle	\$2,686.00
Oyen, Lucas	Senior	Freshman Boys Basketball	Pitman	Cook/Kuhle	\$3,254.00
Tharp, David	Roosevelt	Grade 8 Girls Basketball	Steepleton	Johll/Kuhle	\$2,069.00

### ITEM V - AMENDED CONTRACTS – Recommended for Approval

Name	Salary	Increase/ Decrease	New Salary	Reason
Averkamp, Kati	N/A	N/A	N/A	Hours corrected to add 1.75 hrs./day
Engberg, Angelica	N/A	N/A	N/A	Less .50 hrs./day
Heiken, Diane	\$19.71	Less \$4.01	\$15.70	Transfer
Hoffman, Martin	\$22.54	Add \$.71	\$23.25	Transfer
Holmes, Brenda	\$21.63	Add \$.57	\$22.20	Transfer
Howard, Lacey	N/A	N/A	N/A	Add .92 hrs./day
Kapparos, Richard	\$22.20	Add \$7.27	\$29.47	Transfer
Kueter, Katherine	\$63,524.00	Add \$1,445.00	\$64,969.00	Horizontal Advancement
Leuchs, Brittany	\$15.55	Add \$.15	\$15.70	Transfer
McCarthy, Mark	\$588.00	Less \$104.00	\$484.00	Corrected stipend pay
Petty, Jessica	\$48,336.00	Add \$1,835.00	\$50,171.00	Corrected salary schedule
Schwendinger, Kaylea	\$16.00	Add \$.18	\$16.18	Transfer
Tigges, Brad	\$36.58	Add \$8.01	\$45.59	Transfer
Walker, Raason	\$21.79	Add \$.30	\$22.19	Transfer
Wiest, Jessica	\$15.90	Add \$.28	\$16.18	Transfer
Winston, Melara	N/A	N/A	N/A	Less .25 hrs./day

**ITEM VI - PROJECTS – Recommended for Approval**

A. Hourly Project

1. Health Office Support 23-24 (School Charge) Project #4335  
Kennedy Elementary School  
July 1, 2023 - June 30, 2024  
10.0494.2134.000.0000.000139 - \$1,514.00

Friederick, Janet
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PROJECTS – Recommended for Approval Continued

2. IEP Meetings 23/24 (School Charge) Project # 4336  
Marshall Elementary School  
September 1, 2023 – June 30, 2024  
10.0508.1208.219.3305.000129, 10.0508.2134.219.3305.000139, 10.0508.2113.219.3305.000139 - \$5,000.00

Boigenzahn, Kalie
Denlinger, Halie R
Deutmeyer, Christina L
Felderman, Heather J
Foley, Robert J
Gudenkauf, Lana M
Haas, Brandon M
Hefel, Ashley C
Hermesen, Erin E
Lambe, Stephanie L
Lancaster, Denali R
Markham, Molly A

Meadows, Elissa J
Miller, M'lis M
Mueller, Lisa M
Northouse, Theresa M
Olberding, Kayla A
Osterberger, Alli A
Perreard, Katherine
Peterson, Lee Ann M
Pins, Carrie M
Roth, Andrew P
Ryan, Hillary D
Schneider, Hannah M

Schroeder, Kirsten P
Splinter, Kelli L
Steil, Emma J
Stork, Damian J
Tauber, Karen M
Till, Alyssa M
Tressel, Lynne M
Tuthill, Megan A
Van Cleve, Calli A
Wall, Amanda M
Weber, Kelli A
Wiersema, Ashley L

3. Building Leadership / Core Team 23/24 (School Charge) Project # 4337  
Marshall Elementary School  
September 1, 2023 – June 30, 2024  
10.0508.1200.431.4501.000129, 10.0508.2113.431.4501.000139 - \$5,000.00

Deutmeyer, Christina L
Foley, Robert J
Hermesen, Erin E
Markham, Molly A

Northouse, Theresa M
Peterson, Lee Ann M
Splinter, Kelli L
Van Cleve, Calli A
Wall, Amanda M



PROJECTS – Recommended for Approval Continued

4. Kindergarten Open House 23/24 (School Charge) Project # 4338

Marshall Elementary School

January 1, 2024 – June 30, 2024

10.0508.1100.110.0000.000129, 10.0508.1100.110.0000.000109, 10.0508.2411.000.0000.000159,  
10.0508.2113.000.0000.000139 - \$5,000.00

Denlinger, Halie R
Deutmeyer, Christina L
Foley, Robert J
Gudenkauf, Lana M
Haas, Brandon M
Lancaster, Denali R

Markham, Molly A
Northouse, Theresa M
Peterson, Lee Ann M
Quade, Diana R
Schneider, Hannah M
Smith, Lori Ann E

Splinter, Kelli L
Tressel, Lynne M
Wall, Amanda M
Weber, Kelli A
Wild, Jennifer L

5. Student Activities Assistance 23/24 (School Charge) Project # 4339

Marshall Elementary School

September 1, 2023 – June 30, 2024

10.0508.1200.219.3305.000109 - \$5,000.00

Boland, Paige
Boyle, Hannah R
Deming, Angelica J
Freese, Chelsy S
Keehn, Melissa R
Lessears, Andre Jr

Minnick, Debra A
Plourde, Jessica L
Quade, Diana R
Sabers, Lora A
Wild, Jennifer L
Wild, Kennedy E

6. Lau Plan Review (District Charge) Project # 4340

Districtwide

October 1, 2023 – November 30, 2023

10.9199.1204.410.1112.000129, 10.9199.2113.410.1112.000139 - \$864.00

Allee, Cassie D
Bhatia, Kelsey M
Boucher, Anne-Marie K
Conatser, Wanda
Derks, Jennifer D
Eglinton, Molly A
Gabriel, Megan M
Mc Gill, Ginger L

Merida Seifer, Alexa
Naber, Laura E
Odell, Stacie A
Portzen, Stacy L
Reuter, Elizabeth L
Rowley, Amber N
Ryan, Hillary D
Schwendinger, Pamela J

PROJECTS – Recommended for Approval Continued

7. Facilitator Training for November TQ Day (District Charge)) Project # 4341  
 Lumen Facilitators  
 November 14, 2023 – November 30, 2023  
 10.9199.2213.000.3376.000129 - \$10,889.06

Anderson, Molly D
Barth, Angela L
Biros, Tristan R
Blum, Amber L
Breitbach, Angela D
Canfield, Emily S
Capesius, Megan
Comentino, Parker Jon
Conter, Jill F
Daughette, Danielle C
David, Taresa L
Delcorps, Natalie J
Demaio, Lynn M
Denlinger, Halie R
Digmann, Karla J
Dirks, Nichole I
Duehr, Tammy S
Erickson, Jennifer G
Erner, Abigail M
Ernst, Tyler J
Ernzen, Gregory J
Evarts, Amy L
Fischer, Carolyn E
Foht, Kelli R
Frett, Jennifer L
Gallucci, Valerie K
Galusha, Karlene J
Goedken, Margaret
Haverland, Amy L

Hensen, Courtney A
Hoeger, Nicholas J
Hoffmann, Lindsey L
Keleher, Aziza K
Kiefer, Wendy S
Kim, Andrew Y
Kimm, Nicole F
Klinkner, Tracy L
Kohl, Katelyn M
Kurt, Ashley K
Leavell, Erica C
Leytem, Amanda M
Maro, Kimberly L
McCarthy, Mark J
Mctague, Amanda J
Melvold, Hillary A
Miller, Adam J
Moore, Rene' L
Moser, Samantha L
Mozena, Amy L
Murphy, Ryan B
Murray, Sarah L
Nadermann, Brihlyn M
Northouse, Theresa M
Pedersen, Lauren E
Perreard, Katherine Ann
Pirkle, Donald W
Potts, Jennifer L
Preston, Scott N

Raymond, David A
Reed, Elizabeth M
Routley, Mariah A
Runde, Andrea Leigh
Ryan, Lorlie L
Sabers, Julie A
Schmeichel, Charles A
Schroeder, Lisa M
Schumacher, Kiersten S
Schuster-Davis, Amanda M
Sears, Sarah A
Seay, Brandie L
Sellers, Karmella H
Sendt, Melissa M
Skemp, Kristi
Soppe, Amy R
Steines, Lindsay J
Stoltz, Jesse T
Tevebaugh, Alicia A
Thein, Kristie L
Torres, Corrine M
Vondal, Stephanie D
Wall, Amanda M
Waskow, Maureen R
West, Mark R
Wohlers, Annette L
Zillig, Linda M
Zillig, Sandra E

PROJECTS – Recommended for Approval Continued

8. Title I After School Tutoring (School Charge) Project #4343  
Audubon Elementary School  
November 7, 2023 - June 30, 2024  
10.0418.1200.431.4501.000129, 10.0418.1200.431.4501.000109 - \$9,424.00

Miller, Alisha D
Riportella, Kassidy A
Schober, Ann C
Shaffer, Maryann M

9. Title I After School Tutoring (School Charge) Project # 4344  
Lincoln Elementary School  
November 8, 2023 – January 12, 2024  
10.0499.1200.431.4501, 10.0499.2113.431.4501.000139- \$13,280.00

Brimeyer, Jessica L
Frett, Jennifer L
Koos, Kristina R
Lang, Callison M

Schack, Chelsea M
Steines, Lindsay J
Weinschenk, Courtney S

10. Marshall Title I Afterschool Tutoring (School Charge) Project # 4345  
Marshall Elementary School  
November 13, 2023 – June 3, 2024  
10.0508.1200.431.4501.000129 - \$18,720.00

Felderman, Heather J
Hefel, Ashley C
Lancaster, Denali R
Mueller, Lisa M

Perreard, Katherine Ann
Pins, Carrie M
Tauber, Karen M

B. Updated Projects

1. SPED Meetings/Support Services/Trainings (District Charge) – Project #4162-Districtwide

Ludescher, Lindsey M
Forbes, Craig A
Sheehan, Jeannine M
Splinter, Kari K

Schumacher, Kiersten S
Kaune, Aundrea L
Kurt, Ashley K

PROJECTS – Recommended for Approval Continued

2. IEP Meetings (School Charge) Project # 4234 - Hempstead High School

Didesch, Adam R
Haas, Brett T
Manders, Brittany M
Johnson, Kami J

Dirks, Hannah N
Olson, Angela K
Drahozal, Allison R
Davis, Glenda

Severson, Amanda
Hoden, Beth A
Hesselman, Peter A
Hilby, Sara J

3. New Secretary Training (School Charge) Project #4250 - Prescott  
10.0520.2411.000.0000.000159 – Increase by \$500.00

4. LEAP Program – (Grant Charge) Project # 4312- Jefferson Middle School

Coates, Keagen A
Holm, Amanda M
Seyer, Stacy L
McGinnis, Kevin J
Thole, Rhonda L

5. Translation and Interpretation (District Charge) Project #4318 – Districtwide

Cabrales, Areli
Merida Seifer, Merida

C. Stipends

1. Football Audio/Video Set up & Tear Down (Activity Charge)  
Hempstead High School  
August 1, 2023 – November 30, 2023  
21.0118.1400.920.6720.000109 - \$2,000.00

Thill, John
-------------

2. Pit Director (School Charge)  
Hempstead High School  
November 1, 2023 – March 5, 2023  
10.0118.1100.110.0000.000129 - \$1,200.00

Fassbinder, Emma
------------------

3. Musical Assistance (Activity Charge)  
Senior High School  
November 3, 2023 – November 6, 2023

21.0109.1400.910.6261.000129 - \$300.00

Thoma, David

PROJECTS – Recommended for Approval Continued

4. Musical Assistance (Activity Charge)  
Senior High School  
November 3, 2023 – November 6, 2023  
21.0109.1400.910.6261.000129 - \$300.00

Rockford, Melanie

5. Scanlan Center Paraprofessional Fellowship (Scanlan Center Grant)  
Forum  
November 14, 2023 – June 30, 2023  
10.9334.2113.000.1925.000139 - \$ 34,161.76

Bolsinger, Jody

Mitchell, Natalie

Peterson, Leeann

Timm, Mike

Tracht, Beth

6. Piano Tuning (School Charge)  
Hempstead High School  
October 18, 2023 – October 18, 2023  
10.0118.1100.114.0000.000129-\$220.00

Tyler, Roger

7. Fall Musical Props (Activities Charge)  
Senior High School  
November 3, 2023 – November 5, 2023  
21.0109.1400.910.6261.000129 - \$300.00

LoBianco, Maria

8. Extra Teaching Periods (School Charge)  
Hempstead High School  
August 25, 2023 – January 12, 2024  
10.1118.2229.000.0000.000121 - \$4,620.07

Lahey, Megan

D. Updated Stipends

1. Interim Principal (School Charge)  
Marshall Elementary School  
July 14, 2023 – June 20, 2023  
10.0508.2411.000.0000.000119 – INCREASE \$5,000.00

**ITEM IX - TRANSFERS – For Information Only**

A. Classified

Name	From	To
Brosius, Robin	Roosevelt/Food Service Worker	Senior/Food Service Worker
Holmes, Brenda	Transportation/Bus Driver	Transportation/Administrative Assistant
Howard, Lacey	Hempstead/MC Paraprofessional	Hempstead/ Structured Teach Paraprofessional
Hoffman, Marty	Buildings and Grounds/Swing Custodian	Warehouse/ Storekeeper Custodian
Heiken, Diane	Forum/Registered Behavior Tech	Audubon/ MC Paraprofessional
Kapparos, Richard	Transportation/Administrative Assistant	Transportation/ Assistant Manager
Kennicker, Karl	Transportation/ Relief Driver	Transportation/ Route Driver
Lynn, Leigh	Jefferson/ Custodian	Eisenhower & Forum/Custodian
Schwendinger, Kaylea	Prescott/Paraprofessional	Central Kitchen/ Food Service Worker
Tully, Susan	Transportation/ Relief Attendant	Transportation/Route Attendant
Walker, Raason	Carver/Custodian	Buildings & Grounds/ Swing Custodian

**Dubuque Community School District  
Board Meeting  
November 13, 2023**

If any board member wishes to see the full contract document prior to approval at the meeting, please let the board secretary know in advance and a copy of the actual contract will be brought to the meeting for review prior to approval.

<b>Provider</b>	<b>Description</b>	<b>Estimated Cost</b>	<b>Funding</b>	<b>Purchase or Professional Service Contract</b>
Ahlers & Cooney, P.C.	General Obligation Bond Services	TBD	Fund 33	Professional
Altorfer	Maintenance Agreement for Emergency Generators	\$2,010.00	Fund 10	Professional
Recover Health dba Aveena	School Provider Agreement for Student O.F.	TBD	Fund 10	Professional
ASPi Solutions dba Bound	Student Data Privacy Agreement	---	---	Professional
Community Foundation for Greater Dubuque	Data Sharing Agreement	---	---	Professional
City of Dubuque	Grant Subrecipient Agreement Amendment #1	---	---	Professional
City of Dubuque AmeriCorps	Data Sharing Agreement	---	---	Professional
Dubuque Dream Center	Data Sharing Agreement	---	---	Professional
FIRST	Memorandum of Agreement	---	---	Professional
Kuder	Statement of Work	\$18,920.00	Fund 10	Professional
	Student Data Privacy Agreement	---	---	Professional
Northeast Iowa Community College	28E Agreement for VERTEX Initiative	---	---	Professional
Self Insured Services Company	Service Agreement Addendum A	TBD	Funds 10 and 61	Professional
Varsity Brand	IMPACT Program Identity Branding with Dubuque Senior Highschool	---	---	Professional
	IMPACT Program Identity Branding with Stephen Hempstead Highschool	---	---	Professional

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DUBUQUE COMMUNITY SCHOOL DISTRICT  
Educational Programs/Policy Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67<sup>th</sup> G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: November 3, 2023
  - B. Date media was emailed agenda: November 3, 2023
  - C. Board Committee: **Educational Programs/Policy Committee**
  - D. Date and Time of Meeting: **November 7, 2023, at 4:30 p.m.**
  - E. Place of Meeting: The Forum
  - F. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting. If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board members present: Nancy Bradley, Jim Prochaska, Kate Parks, Tami Ryan, Katie Jones, Anderson Sainci and Lisa Wittman. District representatives present: Amy Hawkins, Mark Burns, Julia Jorgenson, Brian Howes, and Eddie Santiago, Jared Deutch, Val Lowenberg, Brenda Duvel, and Joan Schuler

Nancy Bradley called the meeting to order at 4:30 p.m.

EDUCATIONAL PROGRAMS

- Mark Burns presented the recommendations from the 2022-2023 Graduation Requirements Committee. The four recommendations that came from the committee were to expand VERTEX initiatives regarding college and career readiness, create a new 9<sup>th</sup> grade seminar class, adjust credits required to graduate to align with other MVC schools, and allow more student choice in electives. Policy #6210, Graduation Requirements, was reviewed and it was suggested that the district go from 46 to 44 credits by removing the two Fine Arts and World Cultures credits and adding one Financial Literacy credit. In addition, a change in total electives would go from 10 to 13 credits.
- Nancy Bradley provided information regarding the Keystone Area Education Board election and suggested that the Board vote for Jean McDonald for District 8 and Cindy Steffens for District 9.
- Superintendent Hawkins shared the proposed calendars for 2024-25 to 2025-26. This will go out to the community for input and the public hearing will take place on December 12<sup>th</sup>.

Policy #2100 – President

Reviewed – Board-11.13.23

Policy #2102 – Absence of Officers

Reviewed – Board-11.13.23

Policy #2103 – Secretary

Reviewed – Board-11.13.23

Policy #2104 – Treasurer

Reviewed – Board-11.13.23

Policy #6210 – Graduation Requirements

Revised – Board-11.13.23

Policy #7200 – Administration of Medication to Students

Revised – Board-11.13.23

Policy #8161 – Stock Prescription Medication Supply

New – Board-11.13.23

Next meeting on December 3<sup>rd</sup>

The meeting adjourned at 5:13 p.m.

Carolyn Mauss, Board Secretary

### **President**

It is the responsibility of the **Board President** to lead a well-organized **Board** in an efficient and effective manner. The **Board President** will set the tone of the **Board** meetings and, as the representative of the consensus of the **Board**, speak on behalf of the **Board** to the public.

The president of the **Board** is elected by a majority vote at the organizational meeting each year to serve a one-year term of office. A member may be elected to successive one-year terms as **President**.

The **President**, in addition to presiding at the board meetings, will take an active role in **Board** decisions by discussing and voting on each motion before the **Board** in the same manner as other **Board** members. Before making or seconding a motion, however, the **Board** president will turn over control of the meeting to either the **Vice-president** or other **Board** member.

The **Board President** has the authority to call special meetings of the **Board**. Prior to **Board** meetings, the **Board** president will consult with the **Superintendent** on the development of the agenda for the meeting.

The **Board President**, as the chief officer of the school district, will sign employment contracts and sign other contracts and school district warrants approved by the **Board** and appear on behalf of the school corporation in causes of action involving the school district, unless individually a party, in which case this duty shall be performed by the **Board Secretary**.

Adopted: May 8, 1967  
Reviewed: November 4, 2013  
Revised: May 14, 2018

### **Absence of Officers**

In the absence of both the President and the Vice-President, the remaining members shall select a member to act in that capacity, with the Secretary acting as temporary chairperson for the purpose of such selection.

Adopted: May 8, 1967  
Reviewed: November 4, 2013  
Reviewed: May 14, 2018

### **Secretary**

A **Board Secretary** may be appointed from employees, other than a position requiring a teaching certificate, or from the public. To finalize the appointment, the **Board Secretary** will take the oath of office during the meeting at which the individual was appointed (or no later than ten days thereafter) and annual meetings thereafter. It is the responsibility of the **Board** to evaluate the **Board Secretary** biennially.

It is the responsibility of the **Board Secretary**, as custodian of school district records, to preserve and maintain the records and documents pertaining to the business of the **Board**; to keep complete minutes of special and regular **Board** meetings, including closed sessions; to keep a record of the results of regular and special elections; to keep an accurate account of school funds; to sign warrants drawn on the school funds after board approval; and collect data on truant students.

Adopted: May 8, 1967  
Revised: September 16, 2013  
Revised: August 13, 2018

### **Treasurer**

It is the responsibility of the Board to appoint a *Treasurer*. The Board may appoint a *Treasurer* from its employees, other than a position requiring a teaching certificate, or from the public. To finalize the appointment, the *Treasurer* will take the oath of office during the meeting at which the individual was appointed (or no later than ten days thereafter) and annual meetings thereafter.

The primary responsibility of the *Treasurer*, as an appointed school officer, is to administer and maintain compliance with statutory duties as outlined throughout the Code of Iowa pertaining to schools. It will also be the responsibility of the *Treasurer* to work with the *Secretary* to coordinate the financial records, the financial reports, the cash flow needs and the investment portfolio of the school district.

Adopted: May 8, 1967  
Revised: September 16, 2013  
Revised: August 13, 2018



### Administration of Medication to Students

~~Students may need to take medication during the school day.~~ *The Board is committed to the inclusion of all students in the education program and recognizes that some students may need prescription and nonprescription medication to participate in their educational program.*

*Medication shall be administered when the student's parent or guardian (hereafter "parent") provides a signed and dated written statement requesting medication administration and the medication is in the original, labeled container, either as dispensed or in the manufacturer's container. Administration of medication may also occur consistent with Board policy 8161 – Stock Prescription Medication Supply.*

*When administration of the medication requires ongoing professional health judgment, an individual health plan shall be developed by licensed health personnel working under the auspice of the school with collaboration from the parent or guardian, individual's health care provider or education team pursuant to 281.14.2 (256). Students who have demonstrated competence in administering their own medications may self-administer their medication. An Authorization-Asthma or Airway Constricting Medication Self-Administration—Consent Form completed by the student's parent shall be on file requesting co-administration of medication, when competence has been demonstrated. By law, students with asthma, airway constricting diseases, respiratory distress or students at risk of anaphylaxis who use epinephrine auto-injectors may self-administer their medication upon the written approval of the student's parents and prescribing licensed health care professional regardless of competency.*

~~Persons authorized to administering a medication or drug shall include a licensed registered nurse, physician, an authorized practitioner, and persons to whom authorized practitioners have successfully completed a medication administration course and delegated by the administration of medication (who have successfully completed a medication administration course conducted by a registered nurse or pharmacist that is provided by the department of education). The medication administration course is completed every five years with an annual procedural skills check completed with a registered nurse or a pharmacist. registered nurse, or the students' parent/legal guardians, or the student may self-administer in certain circumstances as stated in the administrative guidelines. A medication administration course and periodic updates shall be conducted by a registered nurse. A record of course completion will shall be maintained in by the school health office.~~

~~A drug is defined as: a substance recognized by an official pharmacopoeia or formulary. A substance intended for use in the diagnosis, cure, mitigation, treatment, or prevention of disease. A substance (other than food) intended to affect the structure or any function of the body.~~

~~ALL medications, over the counter (see Exceptions) as well as prescribed, will require written and dated authorization from the parent(s) or guardian AND a legal prescriber (physician, dentist, podiatrist, physician assistant, advanced registered nurse practitioner or another health care provider legally authorized to prescribe medications).~~

~~A statement of the legal prescriber's directions specifying frequency, amount, method of administration, and description of anticipated reactions to and possible side effects of the medicine signed by the legal prescriber must be filed at the school.~~

A written medication administration record shall be on file, which includes the following:

- Date of receipt of medication
- Name of student
- Prescriber or person authorizing administration
- Name of ~~medicine~~ **medication**
- Medication dosage
- Administration time
- Administration method
- Any unusual circumstances, actions or omissions
- Signature and title of the person administering medication

~~Medication shall be maintained in the original, labeled container, either as dispensed or in the manufacturer's container.~~ Medication shall be stored in a secured area unless an alternative provision is documented. ***The development of emergency protocols for medication-related reactions is required.*** Medication information shall be confidential information ***as provided by law.***

Disposal of unused, discontinued/recalled, or expired medication shall be in compliance with federal and state law. Prior to disposal, school personnel shall make a reasonable attempt to return medication by providing written notification that expired, discontinued, or unused medications need to be picked up. If medication is not picked up by the date specified, disposal shall be in accordance with the disposal procedures for the specific category of medication.

## Administrative Guidelines

### **Administration of Medication to Students**

~~Some medications may be required to be self administered, such as asthma inhalers, EpiPens or other alternative provisions as determined by healthcare provider and school nurse. By law, students with asthma or other airway constricting diseases or students at risk of anaphylaxis who use epinephrine auto-injectors may self administer their medication upon the written approval of the student's parent and prescribing licensed health care professional regardless of competency. When administration of the medication requires ongoing professional health judgment, an individual health plan and/or an emergency plan shall be developed jointly by the school nurse, student, and student's parent/legal guardian. Emergency protocols will be shared with all staff working with the student.~~

#### **EXCEPTION FOR NOT HAVING A LEGAL PRESCRIBER FOR ONLY MIDDLE SCHOOLS AND HIGH SCHOOLS:**

~~Over the counter pain relievers (ibuprofen and acetaminophen only) may be administered in the middle and high schools by an authorized staff member with the written permission of the parent/guardian based on student self assessment and according to the manufacturer's direction. Students may receive up to five (5) doses, after which the school nurse will assess the student and contact the parent/guardian to determine if medical referral is needed before any more doses can be given. Based upon assessment findings and discussion with parent/guardian, a school nurse can determine if it is appropriate to administer medication regardless of the number of doses given until the parent or legal guardian provides permission from a licensed health care provider. An administration log of all medications given will be maintained in the school health office.~~

#### **EXCEPTION FOR SUNSCREEN:**

~~Sunscreen is considered an OTC (over the counter) by the Food & Drug Administration (FDA). Students will be allowed to carry sunscreen supplied by the parent/guardian/student and self apply without written permission. School staff may apply sunscreen to students if they will be exposed to the sun for 30 minutes or more during the school day. If a parent/guardian does NOT want school staff to apply sunscreen at any time during the school day, they must notify the school office of their request.~~

## ESSENTIAL OILS:

~~Health office personnel are not permitted to administer essential oils or aromatherapy to students. If prescribed by a licensed healthcare provider, the nurse will evaluate each circumstance on an individual basis and work with the healthcare provider and parent/guardian. The federal government regulates essential oils under the Code of Federal Regulations (CFR), Title 21 CFR 182.20. The Food and Drug Administration (FDA) is responsible for enforcement of essential oils and their intended uses. According to the FDA, “if a product is intended for a therapeutic use, such as treating or preventing disease, or to affect the structure or function of the body, it is a drug. Under the law, drugs must meet requirements such as FDA approval for safety and effectiveness before they go on the market.” However, many essential oils have not obtained the requisite approval to be sold as FDA approved drugs.~~

### **Stock Prescription Medication Supply**

The Dubuque Community School District seeks to provide a safe environment for students, staff, and visitors who are at risk of potentially life-threatening incidents including severe allergic reactions, respiratory distress, and opioid overdose. Therefore, it is the policy of the district to annually obtain a prescription for epinephrine auto-injectors, bronchodilator canisters and spacers and/or opioid antagonists from a licensed health care professional, in the name of the school district, for administration by school nurse or personnel trained and authorized to administer to a student or individual who may be experiencing an anaphylactic reaction, respiratory distress or acute opioid overdose.

**Procurement and maintenance of supply:** The district shall stock a minimum of the following for each attendance center:

- One pediatric dose and one adult dose epinephrine auto-injector.
- One pediatric and one adult dose bronchodilator canister and spacer.
- One dose *naloxone or other* opioid antagonist.

The supply of such medication shall be maintained in a secure, easily accessible area for an emergency within the school building.

The school office nurse or designee shall routinely check stock of medication and document in a log monthly:

- The expiration date.
- Any visualized particles or color change for epinephrine auto-injectors; or
- Bronchodilator canister damage.

The employee shall be responsible for ensuring the district replaces, as soon as reasonably possible, any logged epinephrine auto-injector bronchodilator canister or spacer or opioid antagonist that is empty after use, damaged or close to expiration. The district shall dispose of stock medications and delivery devices in accordance with state laws and regulations.

**Training:** A school nurse or personnel trained and authorized may provide or administer any of the

medication listed in this policy from a school supply to a student or individual if the authorized personnel or school nurse reasonably and in good faith believes the student or individual is having an anaphylactic reaction, respiratory distress, asthma or other airway-constricting disease, or opioid overdose. Training to obtain a signed certificate to become personnel authorized to administer an epinephrine auto-injector, bronchodilator canister or spacer or opioid antagonist shall consist of the requirements of medication administration established by law and an annual anaphylaxis, asthma, other airway-constricting disease, opioid overdose training program approved by the Department of Education.

Authorized personnel will be required to retake the medication administration course, training program and provide a procedural skills demonstration to the school nurse demonstrating competency in the administration of stock epinephrine auto-injectors, bronchodilator canister or spacer or opioid antagonists to retain authorization to administer these medications if the following occur:

- Failure to administer an epinephrine auto-injector, bronchodilator canister or spacer or opioid antagonist according to generally accepted standards of practice (“medication error”); or
- Accidental injection injury to school personnel related to improperly administering the medication (“medication incident”).

**Reporting:** Authorized personnel will contact the school nurse or emergency medical services (911) immediately after a stock bronchodilator canister is administered to a student or individual. The school nurse retains accountability for professional nursing judgment with the administration of stock bronchodilator and whether to contact emergency medical services in accordance with Iowa laws.

The district will contact emergency medical services (911) immediately after a stock epinephrine auto-injector, or stock opioid antagonist is administered to a student or individual. The school nurse or authorized personnel will remain with the student or individual until emergency medical services arrive.

Within 48 hours, the district will report to the Iowa Department of Education:

- Each medication incident with the administration of stock epinephrine, bronchodilator canister or spacer
- Each medication error with the administration of stock epinephrine, bronchodilator canister or spacer,
- The administration of a stock epinephrine auto-injector, bronchodilator canister or spacer,
- Any above the above incidents occurring related to an opioid antagonist is reported through Iowa HHS.

As provided by law, the district, board, authorized personnel or school nurse, and the prescriber shall not be liable for any injury arising from the provision, administration, failure to administer, or assistance in the administration of an epinephrine auto-injector, bronchodilator canister or spacer, or opioid antagonist provided they acted reasonably and in good faith.

NEED

**Teacher Quality Committee**  
**Nov. 1, 2023**  
**4:00 p.m. in the Forum Board Room**

**AGENDA**

✧ **Building TQ Requests**

- *No requests.*

✧ **November 22 planning – Mimi**

- *Ms. Holesinger was not able to attend, but prepared a video of an overview of the TQ Day on November 22.*
- *Lumen will be 1.5 hours and the other 1.5 hours will be PLC/CLC time. Lumen will be the first 90 minutes.*
- *We will be supporting adult SEL.*
- *Attendance will be taken on sign-in sheets and secretaries will enter the information into Timeclock Plus.*
- *We viewed the PowerPoint Presentation.*
- *We discussed the presentation and then brainstormed feedback Mimi requested. Overall, the presentation looked fantastic and the TQ Committee felt the focus of “resiliency” is a great focus. We suggested perhaps a timeline of topics we have covered and how they are sequential. It will be good for participants to see how this is connected to work we have already done.*

✧ **Other business**

- *Received the updated budget from Lisa Demmer. Budgets will be provided to principals.*
- *We reviewed school budgets and curriculum directors are aware of plans buildings have.*

✧ **Next Meeting: January 3, Keystone 3ABC**

- *For agenda in January: 1) Reflect on Lumen training on November 22 2) Begin discussing plan for August and to see if this is something TQ can support.*



## **DISTRICT/SCHOOL IMPROVEMENT LEADERSHIP TEAM**

October 24, 2023

Superintendent Amy Hawkins opened the meeting at 9:02 a.m. by welcoming members in attendance and giving an overview of the District/School Improvement Leadership Team (D-SILT) and its purpose.

Superintendent Hawkins discussed virtual learning. The State of Iowa now allows for five virtual learning days. On these virtual days, students will do work from home so those days will count instead of adding days into the summer. School district staff will come to work, students will be assigned work via the Canvas computer platform. Packets will be distributed to elementary students. A total of five virtual days are allowed per year, but if weather conditions are treacherous, everyone will stay home and that day will be made up at the end of the year.

The Superintendent then briefly reviewed the facts surrounding the school general obligation bond measure on the November election ballot.

Following the general obligation bond presentation, Lead Instructional Coach Tammy Duehr provided an overview of the district's Iowa Statewide Assessment of Student Progress (ISASP). This presentation and discussion included a review of student achievement data by subgroup.

Hawkins then shared a working draft of the 2024-2025 and 2025-2026 school calendars and led the group through a small-group exercise to discuss the drafts and provide feedback.

Hawkins closed the meeting by thanking members in attendance and sharing that the group will meet again in February 2024.

Meeting adjourned at 10:51 a.m.

Respectfully Submitted,

Carrie Mauss  
Board Secretary

## Facilities/Support Services

### **Recommendations:**

✓ I move that the Board of Education approve Change Order #13 to Tricon Construction Company on the Senior High School Renovation Phase II Project in the increased amount of \$96,030.00

✓ I move that the Board of Education approve final acceptance of the Transportation Fuel System Replacement Project and authorize payment of final project costs to METCO in the amount of \$154,355.31 in accordance with the requirements of Iowa law and as more fully outlined in the submitted authorizing resolution

✓ I move that the Board of Education tentatively approve the plans, specifications, form of contract and estimate of total cost for the Lincoln Elementary School Playground and set the date, time, and location of Public Hearing as January 2, 2024, at 4:30 p.m., at the Dubuque Community School District, 2300 Chaney Road, Dubuque, Iowa, for a hearing thereon and further authorize the advertisement for competitive bids

✓ I move that the Board of Education approve Change Order #1 to Eastern Iowa Excavating & Concrete on the Sageville Elementary School Culvert Replacement Project in the increased amount of \$2,065.00

✓ I move that the Board of Education approve final acceptance of the Sageville Elementary School Culvert Replacement Project and authorize payment of final project costs to Eastern Iowa Excavating and Concrete in the amount of \$267,883.75 in accordance with the requirements of Iowa law and as more fully outlined in the submitted authorizing resolution



# AIA® Document G701® – 2017

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> Dubuque Senior High School Renovation Phase II	<b>CONTRACT INFORMATION:</b> Contract For: General Construction  Date: April 12, 2021	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 013  Date: October 25, 2023
<b>OWNER:</b> <i>(Name and address)</i> Dubuque Community School District	<b>ARCHITECT:</b> <i>(Name and address)</i> Straka Johnson Architects, PC 3555 Digital Drive Dubuque, IA 52003	<b>CONTRACTOR:</b> <i>(Name and address)</i> Tricon General Construction 1230 E. 12th St. Dubuque, IA 52001

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

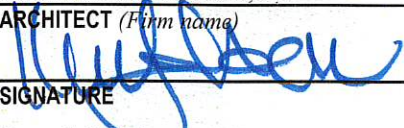

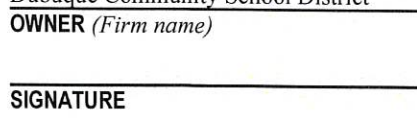
Revisions due to unforeseen structural constraints and structure heights in Areas D and E as required. Work includes architectural modifications, mechanical and electrical changes (most notably relocating all terminal units and ductwork from Energy Recovery Ventilator 6), reworking walls in the Woods Classroom due to missing columns, adding ceiling soffits and bulkheads in numerous locations, and infilling existing louvers in exterior walls that are no longer required.

The original Contract Sum was	\$ 27,492,000.00
The net change by previously authorized Change Orders	\$ 834,921.63
The Contract Sum prior to this Change Order was	\$ 28,326,921.63
The Contract Sum will be increased by this Change Order in the amount of	\$ 96,030.00
The new Contract Sum including this Change Order will be	\$ 28,422,951.63

The Contract Time will be increased by Zero (0) days.  
The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Straka Johnson Architects, PC <b>ARCHITECT</b> <i>(Firm name)</i>	Tricon General Construction <b>CONTRACTOR</b> <i>(Firm name)</i>	Dubuque Community School District <b>OWNER</b> <i>(Firm name)</i>
 <b>SIGNATURE</b>	 <b>SIGNATURE</b>	 <b>SIGNATURE</b>
Kenneth W. Johnson, AIA <b>PRINTED NAME AND TITLE</b>	Ron Richard, Owner <b>PRINTED NAME AND TITLE</b>	Kate Parks, President, Board of Education <b>PRINTED NAME AND TITLE</b>
10.25.2023 <b>DATE</b>	10/31/23 <b>DATE</b>	 <b>DATE</b>

## **CERTIFICATE OF COMPLETION**

Transportation Fueling Station Replacement  
1350 West Locust Street  
Dubuque, Iowa 52001

For the  
Dubuque Community School District  
2300 Chaney Road  
Dubuque, Iowa 52001

Constructed by  
METCO  
102 Enterprise Drive  
Hillsboro, WI 54634

November 1, 2023

In accordance with the Contract Documents, based on on-site observations and inspections and the data compromising the Contractor's application, the Architect/Engineer certifies that to the best of its knowledge, information and belief the Work has been completed in substantial compliance with the plans and specifications, and the quality of the Work is in accordance with the Contract Documents. Modus Engineering does not have knowledge of any outstanding work or payments.

The final Contract Amount of the Project is \$766,926.79 (original Contract Sum of \$771,545.00, minus General Allowance for \$4,618.21). The amount due and owing to the Contractor is \$154,355.31 which represents Payment Application #3 and the remaining retainage in Payment Application #4.

Modus Engineering hereby recommends final acceptance of the project and final payment to the Contractor.

Respectfully submitted,

Mike Brocka, PE  
Partner

Modus Engineering  
214 East 4<sup>th</sup> Street  
Waterloo, IA 50703

# **DUBUQUE COMMUNITY SCHOOL DISTRICT**

## **RESOLUTION FOR FINAL ACCEPTANCE AND CLOSING FINAL PROJECT COSTS FOR THE PUBLIC IMPROVEMENT CONTRACT WITH METCO Fuel Systems**

WHEREAS, on February 13, 2023, Dubuque Community School District entered into a construction contract with METCO Fuel Systems of Hillsboro, Wisconsin, “Contractor” for the construction of certain public improvements generally described as the Dubuque CSD Transportation Fueling Station Improvements Project (“Project”); and

WHEREAS, on July 18, 2022, Dubuque Community School District entered into a contract with MODUS Engineering, LTD (“Architect”) for architectural/engineering design services associated with the above Project; and

WHEREAS, on November 1, 2023, Architect filed a certificate with Dubuque Community School District certifying that the contractor had substantially completed the construction of said public improvements in accordance with the terms and conditions of the contract and plans and specifications.

WHEREAS, the Architect has now submitted subsequent report, bonds and pay application to Dubuque Community School District recommending that the project be accepted by the District as finally complete.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Dubuque Community School District:

Section 1: That said reports and documents of the Architect are hereby approved and adopted.

Section 2: That said public improvement is hereby approved and accepted as having been fully completed in accordance with said plans, specifications, and form of contract.

Section 3: That the total contract cost of the improvement yet payable under said contract with METCO Fuel Systems is hereby determined to be \$154,355.31.

Section 4: That \$154,355.31 of the total contract cost yet paid shall be retained for a period of thirty (30) days following this board’s action to finally accept this public improvement project, pursuant to the requirements of Iowa Code § 573.14. If at the end of the thirty-day period, claims are on file as provided, the Dubuque Community School District shall continue to retain from the unpaid funds a sum equal to double the total amount of all claims on file. The remaining balance of the unpaid fund, or if no claims are on file, the entire

unpaid fund, shall be released and paid to the contractor in accordance with Iowa law.

PASSED AND APPROVED this 13th day of November, 2023.

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Kathrin A Parks  
President, Board of Education  
Dubuque Community School District

ATTEST:

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Carolyn B Mauss  
Secretary, Board of Education  
Dubuque Community School District

00911516-1\17950-000 from Danielle Haindfield, Ahlers Law Firm, 12/11/2012

**NOTICE TO PUBLIC HEARING**  
SECTION 00125

**NOTICE OF PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, AND FORM OF  
CONTRACT, AND AWARDS CONTRACT FOR THE CONSTRUCTION OF LINCOLN SCHOOL  
PLAYGROUND, IN THE CITY OF DUBUQUE, IOWA, FOR THE DUBUQUE COMMUNITY  
SCHOOL DISTRICT**

Notice is hereby given that the Board of Education of the Dubuque Community School District will hold a public hearing in accordance with the *Code of Iowa, Chapter 26*, on Monday, January 02, 2024, at 4:30 p.m., Central Standard Time, (or immediately following the conclusion of the Facilities / Support Services Committee meeting) at Dubuque Community School District Administration Building (The Forum), 2300 Chaney Road, Dubuque, Iowa, for the purpose of hearing or receiving any objections to the adoption of the proposed plans, specifications, and form of contract (the "Documents") and estimated cost for the Lincoln School Playground. The proposed documents may be examined prior to the public hearing at the Dubuque Community School District Buildings and Ground Department, 2300 Chaney Road, Dubuque, Iowa. Written objections concerning the Documents, or the estimated cost of the project may be filed with the Secretary of the Board of Education at the Forum Building at or prior to the public hearing. At the public hearing, any person interested may appear and file objections to the Documents or the estimated cost of the project or comment in favor thereof. The District shall hear said objections and any evidence for or against the proposed plans, specifications, form of contract, or estimated cost of the project. At the conclusion of the public hearing, the District shall render its decision with respect to said objections.

Project Location:

Lincoln Elementary School  
555 Nevada Street  
Dubuque, IA 52001

The Plans and Specifications contain the details and requirements of construction and related improvements for the Lincoln School Playground. In general, the extent of the work involved is the furnishing of labor and new materials for the reconstruction of existing playground facilities and parking lot. The project is anticipated to include grading, HMA pavement and sidewalks, drain tile installation, and new play structures.

Published upon order of the Dubuque Community School District in Dubuque, Iowa.

Attest: \_\_\_\_\_

Carrie Mauss, Board of Education Secretary  
Dubuque Community School District

==== END OF SECTION 00125 ====

**TO: DUBUQUE COMMUNITY SCHOOL DISTRICT**

Date:

9/13/2023

**RE: SAGEVILLE, IA, SAGEVILLE ELEMENTARY CULVERT REPLACEMENT CO SW-512 30"**

**Bid Date:** Saturday, January 0, 1900 Tuesday, August 01, 2023

We are pleased to offer the following quotation:

**Signature:**

72



1701 Route 35 North  
East Dubuque, IL 61025  
Phone: 815.747.8833  
Fax: 815.747.6043  
Email: eastdub@whks.com  
Website: www.whks.com



November 1, 2023

Rob Powers  
Manager of Building and Grounds  
Dubuque Community Schools  
2300 Chaney Rd  
Dubuque, IA 52001

RE: Sageville, Iowa  
Sageville Elementary School Culvert Replacements  
**Notification of Project Completion**

Dear Mr. Powers:

Eastern Iowa Concrete and Excavating has completed construction of the project improvements at a total cost of \$267,883.75. The improvements were constructed in substantial compliance with the contract documents and authorized extra work.

It is recommended that Dubuque Community Schools accept the project construction and authorize final payment to the contractor.

Sincerely,

**WHKS** & co.

Kevin M. Podstawa  
Project Manager

# **DUBUQUE COMMUNITY SCHOOL DISTRICT**

## **RESOLUTION FOR FINAL ACCEPTANCE AND CLOSING FINAL PROJECT COSTS FOR THE PUBLIC IMPROVEMENT CONTRACT WITH Eastern Iowa Excavating and Concrete**

WHEREAS, on August 14, 2023, Dubuque Community School District entered into a construction contract with Eastern Iowa Excavating and Concrete of Cascade, Iowa, “Contractor” for the construction of certain public improvements generally described as the Sageveille Elementary School Culvert Replacement (“Project”); and

WHEREAS, on June 12, 2023, Dubuque Community School District entered into a contract with WHKS & Co. (“Architect”) for architectural/engineering design services associated with the above Project; and

WHEREAS, on November 1, 2023, Architect filed a certificate with Dubuque Community School District certifying that the contractor had substantially completed the construction of said public improvements in accordance with the terms and conditions of the contract and plans and specifications.

WHEREAS, the Architect has now submitted subsequent report, bonds and pay application to Dubuque Community School District recommending that the project be accepted by the District as finally complete.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Dubuque Community School District:

Section 1: That said reports and documents of the Architect are hereby approved and adopted.

Section 2: That said public improvement is hereby approved and accepted as having been fully completed in accordance with said plans, specifications, and form of contract.

Section 3: That the total contract cost of the improvement yet payable under said contract with Eastern Iowa Excavating and Concrete is hereby determined to be \$267,883.75.

Section 4: That \$267,883.75 of the total contract cost yet paid shall be retained for a period of thirty (30) days following this board’s action to finally accept this public improvement project, pursuant to the requirements of Iowa Code § 573.14. If at the end of the thirty-day period, claims are on file as provided, the Dubuque Community School District shall continue to retain from the unpaid funds a sum equal to double the total amount of all claims on file. The remaining balance of the unpaid fund, or if no claims are on file, the entire

unpaid fund, shall be released and paid to the contractor in accordance with Iowa law.

PASSED AND APPROVED this 13th day of November, 2023.

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Kathrin A Parks  
President, Board of Education  
Dubuque Community School District

ATTEST:

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Carolyn B Mauss  
Secretary, Board of Education  
Dubuque Community School District

00911516-1\17950-000 from Danielle Haindfield, Ahlers Law Firm, 12/11/2012

### Graduation Requirements

To be eligible to receive a diploma from any Dubuque Community School District high school, beginning with the class of 2024, a student must complete the following requirements:

<b>English Language Arts</b>	<b>8 credits</b>
<i>English</i>	<i>7 credits from designated courses</i>
Speech	1 credit
<b>Mathematics</b>	<b>6 credits</b>
	6 credits from designated courses
<b>Science</b>	<b>6 credits</b>
Earth/Space Science	2 credits from designated courses
Life Science	2 credits from designated courses
Physical Science	2 credits from designated courses
<b>Wellness</b>	<b>4 credits</b>
Wellness	4 credits from designated courses in physical education
<b>Social Studies</b>	<b>6 credits</b>
U.S. History	2 credits
World History	2 credits
Government	1 credit
Behavioral Sciences	1 credit from designated courses in psychology/sociology
<del><b>World Cultures</b></del>	<del><b>2 credits</b></del>
	<del>2 credits from designated courses</del>
<del><b>Applied Learning</b></del>	<del><b>2 credits</b></del>
Financial Literacy	<del>1 credit from designated courses</del>
	1 credit from designated courses <i>of designated Financial Literacy course or 2 credits of AP Economics</i>
<del><b>Fine Arts</b></del>	<del><b>2 credits</b></del>
	<del>2 credits from designated courses</del>
<b>Electives</b>	<b>10 13 credits</b>
	10 13 credits from designated elective courses
	<b>46 44 CREDITS TOTAL</b>

A student must earn ~~46~~ **44** credits to graduate. A student shall receive a credit upon successful completion of a semester-long course that meets the time and content criteria for accreditation set forth by the Iowa Department of Education.

Early graduates from high school must have completed necessary credits in all required subjects for graduation except that physical education is required only for the semester(s) when they are in attendance, Policy 6212.

A diploma will not be awarded until the minimum requirements are met. Students not exempt from paying fees must have their fees current and must complete all disciplinary time assigned prior to graduation.

Graduation requirements for special education students will be in accord with the prescribed course of study as described in their Individualized Education Program.

In order to receive a diploma from a Dubuque Community School District high school, a student who has been receiving competent private instruction must have attended one of those schools fully enrolled (Policy 6209) for two consecutive semesters immediately prior to graduation.

Adopted: July 11, 1977  
Revised: December 10, 2012  
Revised: July 20, 2020  
Revised: December 13, 2021

## New Business

### **Recommendation:**

✓ I move that the Board of Education approve the District Emergency Operations Plan

✓ I move that the Board of Education set the date, time and place for public hearing on the proposed 2024-25 and 2025-26 school calendars as December 11, 2023, at 5:30 p.m. at the Forum

✓ I move that the Board of Education authorize the board secretary to cast ballots for Keystone AEA Board of Directors: Jean McDonald, District 8 and Cindy Steffens, District 9

✓ I move that the Board of Education take no further disciplinary action related to student #1604849826

# PROPOSED

## DUBUQUE COMMUNITY SCHOOL DISTRICT

### 2024-2025 SCHOOL CALENDAR

JULY							AUGUST							SEPTEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3	1	2	3	4	5	6	7
7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14
14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21
21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28
28	29	30	31				25	26	27	28	29	30	31	29	30					

OCTOBER							NOVEMBER							DECEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
												1	2							
		1	2	3	4	5	3	4	5	6	7	8	9	1	2	3	4	5	6	7
6	7	8	9	10	11	12	10	11	12	13	14	15	16	8	9	10	11	12	13	14
13	14	15	16	17	18	19	17	18	19	20	21	22	23	15	16	17	18	19	20	21
20	21	22	23	24	25	26	24	25	26	27	28	29	30	22	23	24	25	26	27	28
27	28	29	30	31										29	30	31				

JANUARY							FEBRUARY							MARCH						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
													1							1
			1	2	3	4	2	3	4	5	6	7	8	2	3	4	5	6	7	8
5	6	7	8	9	10	11	9	10	11	12	13	14	15	9	10	11	12	13	14	15
12	13	14	15	16	17	18	16	17	18	19	20	21	22	16	17	18	19	20	21	22
19	20	21	22	23	24	25	23	24	25	26	27	28	29	23	24	25	26	27	28	29
26	27	28	29	30	31									30	31					

APRIL							MAY							JUNE						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
														1	2	3	4	5	6	7
			1	2	3	4								8	9	10	11	12	13	14
6	7	8	9	10	11	12	11	12	13	14	15	16	17	15	16	17	18	19	20	21
13	14	15	16	17	18	19	18	19	20	21	22	23	24	22	23	24	25	26	27	28
20	21	22	23	24	25	26	25	26	27	28	29	30	31	29	30					
27	28	29	30																	

#### AUGUST

15, 16, 19, 20, 21: Professional-Learning Days  
 22: Orientation for Grades PreK-5, 6, 9 (scheduled by schools during this timeframe)  
 23: First Day of School for Grades K-12  
 23, 30: One-Hour Late Start  
 27: First Day of Preschool

#### SEPTEMBER

2: No School (Labor Day)  
 6, 13, 20, 27: One-Hour Late Start

#### OCTOBER

4, 18, 25: One-Hour Late Start  
 11: No School (Professional-Learning Day)  
 24, 28, 29, 30, 31: Parent-Teacher Conferences (scheduled by schools during this timeframe)  
 31: No School

#### NOVEMBER

1: No School  
 8, 15, 22: One-Hour Late Start  
 18: First Trimester Ends  
 27: No School (Half-Day Professional Learning paid for by Teacher Quality Committee)  
 28, 29: No School (Thanksgiving)

#### DECEMBER

6, 13, 20: One-Hour Late Start  
 23-31: No School (Winter Break)

#### JANUARY

1, 2: No School (Winter Break)  
 3: No School (Professional-Learning Day)  
 10, 17, 24, 31: One-Hour Late Start  
 17: First Semester Ends (High School)  
 20: No School (Martin Luther King Jr. Day)

#### FEBRUARY

7, 21, 28: One-Hour Late Start  
 14: No School (Professional-Learning Day)  
 28: Second Trimester Ends

#### MARCH

6, 10, 11, 12, 13: Parent-Teacher Conferences (scheduled by schools during this timeframe)  
 7, 21, 28: One-Hour Late Start  
 13-14: No School

#### APRIL

4, 11, 25: One-Hour Late Start  
 18, 21: No School (Spring Break)

#### MAY

2, 9, 16, 23, 30: One-Hour Late Start  
 21: Last Day for Seniors  
 26: No School (Memorial Day)  
 29: Last Scheduled Day of Classes  
 30: Staff Professional-Learning Day (or following last day of school)  
 30: Make-up Day if Needed  
 31: Graduation at Dalzell Field (Senior at 10 a.m., Hempstead at 3 p.m.)

#### JUNE

2, 3, 4, 5: Make-up Day if Needed

Additional make-up days will be added to the end of the school year, if necessary.

Professional-Learning Day (No School)
 Student Orientation (Select Grades)
 First/Last Day of School
 First Day of Preschool
 One-Hour Late Start
 Non-school Day
 Make-up Day
 Parent-Teacher Conference Day
 End of Trimester
 End of Semester
 High School Graduation

**24** Connect with us any day of the year. Looking for lunch menus? Checking grades in Infinite Campus? Viewing the event calendar? It's just a click away all day, every day at:  
 » [www.dbqschools.org](http://www.dbqschools.org)

**24** Let your fingers do the walking... No internet access? The answers to two common questions are a phone call away.  
 » SCHOOL LUNCH HOTLINE: 563/552-3250  
 » WEATHER HOTLINE: 563/552-3035

# PROPOSED

## DUBUQUE COMMUNITY SCHOOL DISTRICT

### 2025-2026 SCHOOL CALENDAR

JULY							AUGUST							SEPTEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
												1	2							
		1	2	3	4	5	3	4	5	6	7	8	9		1	2	3	4	5	6
6	7	8	9	10	11	12	10	11	12	13	14	15	16	7	8	9	10	11	12	13
13	14	15	16	17	18	19	17	18	19	20	21	22	23	14	15	16	17	18	19	20
20	21	22	23	24	25	26	24	25	26	27	28	29	30	21	22	23	24	25	26	27
27	28	29	30	31			31							28	29	30				

OCTOBER							NOVEMBER							DECEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
													1							
			1	2	3	4	2	3	4	5	6	7	8		1	2	3	4	5	6
5	6	7	8	9	10	11	9	10	11	12	13	14	15	7	8	9	10	11	12	13
12	13	14	15	16	17	18	16	17	18	19	20	21	22	14	15	16	17	18	19	20
19	20	21	22	23	24	25	23	24	25	26	27	28	29	21	22	23	24	25	26	27
26	27	28	29	30	31		30							28	29	30	31			

JANUARY							FEBRUARY							MARCH						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
							1	2	3	4	5	6	7	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28	22	23	24	25	26	27	28
25	26	27	28	29	30	31								29	30	31				

APRIL							MAY							JUNE						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4	3	4	5	6	7	8	9		1	2	3	4	5	6
5	6	7	8	9	10	11	10	11	12	13	14	15	16	7	8	9	10	11	12	13
12	13	14	15	16	17	18	17	18	19	20	21	22	23	14	15	16	17	18	19	20
19	20	21	22	23	24	25	24	25	26	27	28	29	30	21	22	23	24	25	26	27
26	27	28	29	30			31							28	29	30				

#### AUGUST

15, 18, 19, 20, 21: Professional-Learning Days  
 22: Orientation for Grades PreK-5, 6, 9  
 (scheduled by schools during this timeframe)  
 25: First Day of School for Grades K-12  
 28: First Day of Preschool  
 29: One-Hour Late Start

#### SEPTEMBER

1: No School (Labor Day)  
 5, 12, 19, 26: One-Hour Late Start

#### OCTOBER

3, 17, 24: One-Hour Late Start  
 10: No School (Professional-Learning Day)  
 23, 27, 28, 29, 30: Parent-Teacher Conferences  
 (scheduled by schools during this timeframe)  
 30, 31: No School

#### NOVEMBER

7, 14, 21: One-Hour Late Start  
 17: First Trimester Ends  
 26: No School (Half-Day Professional Learning  
 paid for by Teacher Quality Committee)  
 27, 28: No School (Thanksgiving)

#### DECEMBER

5, 12, 19: One-Hour Late Start  
 22-31: No School (Winter Break)

#### JANUARY

1: No School (Winter Break)  
 2: No School (Professional-Learning Day)  
 9, 16, 23, 30: One-Hour Late Start  
 16: First Semester Ends (High School)  
 19: No School (Martin Luther King Jr. Day)

#### FEBRUARY

6, 20, 27: One-Hour Late Start  
 13: No School (Professional-Learning Day)  
 27: Second Trimester Ends

#### MARCH

5, 9, 10, 11, 12: Parent-Teacher Conferences  
 (scheduled by schools during this timeframe)  
 6, 20, 27: One-Hour Late Start  
 12, 13: No School

#### APRIL

3, 6: No School (Spring Break)  
 10, 17, 24: One-Hour Late Start

#### MAY

1, 8, 15, 22, 29: One-Hour Late Start  
 21: Last Day for Seniors  
 25: No School (Memorial Day)  
 29: Last Scheduled Day of Classes  
 30: Graduation at Dalzell Field  
 (Hempstead at 10 a.m., Senior at 3 p.m.)

#### JUNE

1: Staff Professional-Learning Day  
 (or following last day of school)  
 1, 2, 3, 4, 5: Make-up Day if Needed

Additional make-up days will be added to  
 the end of the school year, if necessary.

Professional-Learning Day (No School)
 Student Orientation (Select Grades)
 First/Last Day of School
 First Day of Preschool
 One-Hour Late Start

Non-school Day
 Make-up Day
 Parent-Teacher Conference Day
 End of Trimester
 End of Semester
 High School Graduation

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**KEYSTONE AREA EDUCATION AGENCY**

[www.keystoneaea.org](http://www.keystoneaea.org)  
1400 Second Street NW  
Elkader, Iowa 52043

P: (563) 245-1480  
P: (800) 632-5918  
F: (563) 245-1484

October 20, 2023

To the Board President of Dubuque Community School District:

Pursuant to Section 273 of the *Code of Iowa*, enclosed are the *official ballots* for the election of Keystone AEA board members to Director Districts 8 and 9. Except as otherwise provided in subsection 3, the board of directors of an area education agency shall be elected by a vote of the members of the boards of directors of the local school districts located within the director district.

**Please add this task to your November meeting agenda** and complete the ballots by checking the box for the candidate for whom your Board casts its vote, signing, and dating them.

To be counted, this ballot must be received by 4:30 PM on November 30, 2023. You can mail, fax (563-245-1484), or email the completed ballot to [jtschirgi@aea1.k12.ia.us](mailto:jtschirgi@aea1.k12.ia.us).

Sincerely,

A handwritten signature in blue ink, appearing to read "Julie Tschirgi".

Julie Tschirgi  
Board Secretary

Enclosure

**Keystone Area Education Agency**

**Director District Number 8**



**Ballot**

The Dubuque Community School Board of Education, hereby casts its weighted vote for the board member representing Director District 8 of the Keystone Area Education Agency Board of Directors, below.

**Candidates:**

*Please vote by placing an X in one box.*

☐

Jean McDonald, retired educator from Dubuque (incumbent)

/s/

\_\_\_\_\_  
*Board President, Board Secretary, or Superintendent*

\_\_\_\_\_  
Date

**Note:** A school district's weighted vote must be cast for one (1) candidate, and may not be divided among several candidates. The weighted votes, as determined by the Department of Education, are as follows:

Director District 8

Dubuque

100%

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To be counted, this ballot should be received by the end of the normal business day on November 30, 2023 by  
Julie Tschirgi, Board Secretary jtschirgi@aea1.k12.ia.us  
Keystone AEA 1  
1400 Second Street NW  
Elkader, IA 52043-9564

Keystone Area Education Agency

Director District Number 9



**Ballot**

The Dubuque Community School Board of Education, hereby casts its weighted vote for the board member representing Director District 9 of the Keystone Area Education Agency Board of Directors, below.

**Candidates:**

Please vote by placing an X in one box.

☐ Cynthia Steffens, retired educator from Peosta

/s/

\_\_\_\_\_  
*Board President, Board Secretary, or Superintendent*

\_\_\_\_\_  
Date

**Note:** A school district's weighted vote must be cast for one (1) candidate, and may not be divided among several candidates. The weighted votes, as determined by the Department of Education, are as follows:

Director District 9

Dubuque                      100%

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To be counted, this ballot should be received by the end of the normal business day on November 30, 2023 by  
Julie Tschirgi, Board Secretary jtschirgi@aea1.k12.ia.us  
Keystone AEA 1  
1400 Second Street NW  
Elkader, IA 52043-9564



Dubuque Community School District  
*Eleanor Roosevelt Middle School*  
2001 Radford Road  
Dubuque, Iowa 52002

PHONE: (563) 552-5000  
FAX: (563) 552-5001

11/03/2023

[REDACTED]  
[REDACTED]  
Dubuque, IA 52001

This letter is a confirmation of our conversation. School Board Policy 5200 provides consequences and interventions to improve student behavior. In choosing a consequence or intervention, authorized school personnel consider a student's past performance, the circumstances of the specific offense, and the seriousness of the incident.

Child: [REDACTED] Grade: 8

Date of Incident: 10/31/2023

Reason for Suspension: Major-Physical aggression without injury

School Board Policy Violation: 5200

Additional Comments: [REDACTED] was to serve detention, got physical with staff, attempted to damage property

Number of Days: 02

Date(s) of Suspension: 11/06/2023-11/07/2023

Location of Suspension: ISS: In School Suspension at AVC suspension center

Reentry Meeting:

We look forward to working with you in the future in the best interest of your child. Please E-mail, telephone, or FAX if you have any comments, concerns, and/or questions. Thank you for your time and consideration.

Sincerely,

ERMS Administration

C: School Board President c/o Carrie Mauss, Board Secretary  
Mrs. Amy Hawkins, Superintendent  
Mrs. Mimi Holesinger, Director of Behavior and Learning Supports  
Mr. Jeff Johll, Principal  
Mrs. Kiersten Schumacher, Student Needs Facilitator  
Mr. Mark Lawler, Assistant Principal  
Mrs. Bobbi Jones, Assistant Principal  
Yellow Folder in Student's Cumulative File  
Counselor/Discipline File

#### Assault on Staff:

On Tuesday, October 31, we had a student who was not allowed on the bus that day. While we prevented her from getting on her bus, she was standing in front of busses and trying to get in their way so they could not move. While we were moving to prevent her from doing that, she shoved Mr. Lawler in the chest with both hands and full force.