

DUBUQUE COMMUNITY SCHOOL DISTRICT
Annual/Organizational Board Meeting
December 11, 2023

President Parks called the meeting to order at 5:30 p.m. at the Forum with the following members present: Bradley, Jones, Parks, Prochaska, Ryan, Sainci, Wittman. Additional officers of the Board present: Kelleher, Mauss, Hawkins.

The pledge of allegiance was led by former board members.

Moved (Wittman) and seconded (Jones) to approve the agenda as submitted. Motion carried 7-0.

Moved (Wittman) and seconded (Bradley) to approve the minutes of the regular meeting on November 13 and the special meeting on December 4, 2023, as submitted. Motion carried 7-0.

Public Hearing for 2024-2025 and 2025-2026 School Calendar

Superintendent Hawkins gave an overview of the 2024-2025 and 2025-2026 calendars.

Moved (Wittman) and seconded (Ryan) to receive and file proof of publication of Notice of Public Hearing on the proposed 2024-2025 and 2025-2026 school calendar and authorize payment of the legal notice publication costs to the *Telegraph Herald*. Motion carried 7-0.

Moved (Ryan) and seconded (Sainci) to open the public hearing to allow public comment. Motion carried 7-0.

Moved (Ryan) and seconded (Sainci) to close the public hearing and return to regular session. Motion carried 7-0.

Moved (Bradley) and seconded (Wittman) to approve the 2024-2025 and 2025-2026 school calendars as presented. Motion carried 7-0.

Red Carpet Recognition

Hempstead basketball coach Damon Rogers, Coach, Tyler Schaul, assistant coach, and Drew Lewis, student, were recognized for their quick action in saving the life of a former coach who had a medical emergency.

Board Salutes

- District student musicians that were selected to participate in the All-State Music Festival.
- Dubuque Senior High School Color Guard for earning first place in the Iowa State Dance and Drill Team State Competition.
- Robin Hoerner and Chelsea Cox from the Foundation for Dubuque Schools, for organizing the “School Lunch Santas” fundraiser. They were able to raise enough funds to pay off all students who had a negative balance.
- Students involved in the inter-city quad basketball games and the band, color guard, and dance team that performed during the event.

Moved (Wittman) and seconded (Ryan) to suspend the rules of order and go into open forum. Motion carried 7-0.

Moved (Ryan) and seconded (Sainci) to reinstate the rules of order and return to regular session. Motion carried 7-0.

Moved (Wittman) and seconded (Bradley) to approve those items listed in the consent agenda. Tami Ryan was auditor for the month. Motion carried 7-0.

Moved (Prochaska) and seconded (Jones) to receive and approve the June 30, 2023, Comprehensive Annual Financial Report. Mr. Kelleher briefly reviewed the report and thanked Rick Till, Lisa Demmer and Sarah Pfab for the hours spent preparing this extensive report. Motion carried 7-0.

Moved (Prochaska) and seconded (Jones) to approve the executed construction contract, bonds

and certificate of insurance with Sheets Design Build LLC for the Dubuque Community School District Preschool Renovation Project in the amount of \$1,842,743.00. Motion carried 7-0.

Moved (Prochaska) and seconded (Jones) that the Board of Education reject the bid from Wilson Restaurant Supply for the Preschool Kitchen Equipment Project. Motion carried 7-0.

Moved (Prochaska) and seconded (Jones) that the District shall agree to purchase the real property described in the Real Estate Purchase Agreement attached hereto from Dubuque Childcare Collaborative, LLC for \$986,370.00. Motion carried 7-0.

Moved (Prochaska) and seconded (Jones) to Adopt Resolution Approving the Terms of the Purchase Agreement and Authorize the Board President and Secretary to Execute the Purchase Agreement on behalf of the Board for the Jefferson Public Easement Purchase. Motion carried 7-0.

Moved (Prochaska) and seconded (Jones) to tentatively approve the plans, specifications, form of contract and estimate of total cost for the Audubon Elementary School Playground Replacement Project and set the date, time, and location of Public Hearing as February 5, 2024, at 4:30 p.m., at the Dubuque Community School District, 2300 Chaney Road, Dubuque, Iowa, for a hearing thereon and further authorize the advertisement for competitive bids. Motion carried 7-0.

Moved (Prochaska) and seconded (Jones) to authorize the district's administration to submit a request to the School Budget Review Committee in the amount of \$390,094.00 (or as determined by the Iowa Department of Education following DE audit review) for a Modified Supplemental Amount for open enrolled out students not included in the district's previous year's certified enrollment count. Motion carried 7-0.

Moved (Prochaska) and seconded (Jones) to authorize the district's administration to submit a request to the School Budget Review Committee in the amount of \$179,651.00 (or as determined by the Iowa Department of Education following DE audit review) for Modified Supplemental Amount for providing an English language learner program for students who have exceeded five years of weighted funding in Fall 2023. Motion carried 7-0.

Moved (Prochaska) and seconded (Jones) to adopt a resolution to void a bid from Victory Ford dated November 2022, for the purchase of two 2023 two-wheel drive/chassis Truck with a lift 16' van delivery body with rail gate type lift. Motion carried 7-0.

Moved (Prochaska) and seconded (Jones) to adopt a resolution to void a bid from Mike Finnin Ford dated September 2022, for the purchase of four 2023 Transit Passenger Vans. Motion carried 7-0.

Moved (Bradley) and seconded (Wittman) to approve the physical education exemption request as submitted. Motion carried 7-0.

Moved (Ryan) and seconded (Sainci) to receive and file the abstract of votes for the school board election on November 7, 2023. Motion carried 7-0.

Moved (Ryan) and seconded (Sainci) that the Board of Education Expel Student #1938179980 from attending school in the Dubuque Community School District. Motion carried 7-0.

Tami Ryan was presented with a recognition plaque in honor of meritorious service (2011-2023) for loyal and dedicated service to the students, families and staff of the Dubuque Community School District.

Jim Prochaska was presented with a recognition plaque in honor of meritorious service (2013-2023) for loyal and dedicated service to the students, families and staff of the Dubuque Community School District.

Moved (Wittman) and seconded (Jones) to appoint Carrie Mauss, Board Secretary, as the temporary chairperson. Motion carried 7-0.

Secretary Mauss adjourned the 2022-2023 Board of Education and called for a five-minute recess.

Secretary Mauss called the meeting to order at 6:50 p.m. at the Forum with the following members present: Bradley, Hamel, Jacobitz-Kizzier, Jones, Parks, Sainci and Wittman.

Secretary Mauss presented the Certificates of Election to newly elected board members Sarah Jacobitz-Kizzier and Dirk Hamel and re-elected members Kate Parks and Lisa Wittman and administered the oath of office.

Lisa Wittman nominated Kate Parks to serve as president. Anderson Sainci nominated Nancy Bradley to serve as president. Nancy Bradley declined the nomination. After a show of hands vote, (6-0, with Sainci abstaining) Bradley, Jones, Hamel, Jacobitz-Kizzier, Wittman, and Parks voted in favor of Parks. Secretary Mauss administered the oath of office to President Parks. President Parks now presided over the meeting.

Parks nominated Lisa Wittman to serve as vice president. Moved (Parks) and seconded (Jones) to elect Lisa Wittman as vice president. Motion carried 7-0. President Parks administered the oath of office to Vice President Wittman.

Moved (Bradley) and seconded (Jones) to appoint Carrie Mauss as Secretary. Motion carried 7-0. President Parks administered the oath of office to Secretary Mauss.

Moved (Bradley) and seconded (Jones) to appoint Kevin Kelleher as Treasurer. Motion carried 7-0. President Parks administered the oath of office to Treasurer Kelleher.

Moved (Wittman) and seconded (Jones) to name the following financial institutions as depositories for District funds in the amount of \$50 million each: Capra Bank, Collins Community Credit Union, Dubuque Bank & Trust, Dupaco Community Credit Union, DuTrac Community Credit Union, Fidelity Bank & Trust, Green State Credit Union, ISJIT, MidWestOne Bank, Premier Bank, UMB Bank, U.S. Bank. Motion carried 7-0.

Moved (Jones) and seconded (Wittman) to establish the regular meeting of the Board of Education for the second Monday of each month at 5:30 p.m. at the Forum, and strategic plan meetings the fourth Monday in October, February and May at 5:30 p.m. at the Forum. Motion carried 7-0.

Moved (Jones) and seconded (Wittman) to name the *Telegraph Herald* as the official publication of record. Motion carried 7-0.

Moved (Wittman) and seconded (Jones) to name Fuerste, Carew, Juergens and Sudmeier, P.C. as the official legal counsel of record. Motion carried 7-0.

President Parks declared the meeting adjourned at 7:00 p.m.

Carolyn Mauss, Secretary
Board of Education