

DUBUQUE COMMUNITY SCHOOL DISTRICT
Educational Programs/Policy Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67th G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: December 28, 2023
 - B. Date media was emailed agenda: December 28, 2023
 - C. Board Committee: **Educational Programs/Policy Committee**
 - D. Date and Time of Meeting: **January 3, 2024, at 4:30 p.m.**
 - E. Place of Meeting: **The Forum, 2300 Chaney Road**
 - F. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting. If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board members present: Nancy Bradley, Kate Parks, Dirk Hamel, Katie Jones, Anderson Sainci, and Lisa Wittman.
District representatives present: Amy Hawkins, Mike Cyze, Brian Kuhle, Lisa Tebockhorst, Mark Burns, Tricia Pitz, Amy Nevins, Tammy Duehr, and Mimi Holesinger

Nancy Bradley called the meeting to order at 4:30 p.m.

STRATEGIC PLAN

Superintendent Amy Hawkins and Chief Communications Director, Mike Cyze reviewed the process for developing a new strategic plan for the next five years. The process includes Board orientation/retreat, reaffirmation of foundational elements, reaffirmation of plan goal areas, development of success indicators/outcomes, commitment from the Board to overall plan focus areas and goals, action step development, and Board approval in May 2024, of a new five-year strategic plan. Ongoing feedback will be considered throughout the process.

Preschool/Online Registration Updates-Tricia Pitz and Amy Nevins

Amy Nevins, Coordinator for the Superintendent's Office and Technology Department, and Tricia Pitz, Web and Print Designer, updated the committee on the new preschool online registration system. This new system will allow families to register their preschoolers online instead of having to fill out paperwork and wait in line to enroll in preschool. Families that don't have computers or access to WIFI will be able to go to the elementary school of their choice, as well as the Forum, where computers will be available to complete the online registration. Some benefits to having online registration includes families won't have to wait in long lines early in the morning to get their child registered, eliminates the large amount of paperwork that needs to be processed, student information is readily available to the district that will help in forecasting enrollment, and it eliminates some of the barriers that families have had to endure in getting their student enrolled. Registration will begin on Monday, January 8th at noon. Parents will be able to request up to three elementary sites and if they want morning or afternoon programs. These first registrations will be processed, and families will be notified by January 19th of their placements. The district plans to use a similar process for kindergarten registration in the spring.

Wellness Update

Brian Kuhle, Chief Human Resources Officer, updated the committee on district staff wellness which is one of the priority initiatives in the district strategic plan. Options for weightlifting, indoor walking, as well as pickle ball and volleyball tournaments will be available to all staff. This is a totally free opportunity for district staff and the only requirement is that they show their district ID badge at the door. Weightlifting will be at Hempstead early in the morning and indoor walking will be available at Hempstead High School or Kennedy Elementary School after school. Response from staff has been very positive.

Policy #2105 – Standards for School Board Members

Reviewed – Board 01.08.24

Policy #4002 – Extension of the School Year

Reviewed – Board 01.08.24

Policy #4004 – Employee Resignations

Revised – Board 01.08.24

Policy #4202 – Licensed Employee Probationary Status

Reviewed – Board 01.08.24

Policy #4600 – Employee Conflict of Interest

Reviewed – Board 01.08.24

Policy #4601 – Tobacco Free Environment

Reviewed – Board 01.08.24

Policy #4603 – Recognition of Unions

Revised – Board 01.08.24

Policy #5200 – Student Conduct

Revised – Board 02.12.24

Other items

Bradley provided a handout to the committee with a list of services that AEA's provide to school districts in Iowa.

Nancy Bradley thanked the committee for all their work while she was chairperson the last two years. Board member Katie Jones will be chairing the committee starting in February once the committee assignments are approved at the January 8th Board meeting.

Next meeting on February 5, 2024

The meeting adjourned at 5:22 p.m.

Carolyn Mauss, Board Secretary