

DUBUQUE COMMUNITY SCHOOL DISTRICT  
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67<sup>th</sup> G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: February 2, 2024
  - B. Date media were emailed agenda: February 2, 2024
  - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
  - D. Board Committee: **Facilities/Support Services Committee**
  - E. Date and Time of Meeting: February 5, 2024 - 4:00 p.m.
  - F. Place of Meeting: The Forum
  - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Kate Parks, Lisa Wittman, Dirk Hamel, Nancy Bradley, Sarah Jacobitz-Kizzier, and Anderson Sainci District representatives present: Amy Hawkins, Kevin Kelleher, Rick Till, Lisa Demmer, Sarah Pfab, Mike Cyze, Jim Konrardy, Rob Powers, and Ernie Bolibaugh and Lisa Tebockhorst

Lisa Wittman called the meeting to order at 4:01 p.m.

Agenda for February 5, 2024

The agenda was approved as submitted.

Purchase/Professional Service Contracts

Computer Hardware – purchase of 57 Mimio Pro4 Interactive Flat Panel Displays at an estimated cost of \$124,002.36

Tyler Technologies, Inc. – iVisions Annual Renewal for School ERP Pro Subscription at an estimated cost of \$201,681.69

Hewlett Packard – purchase of 1,450 HP Pro Notebooks for 6<sup>th</sup> and 9<sup>th</sup> grade students \$575,650.00

Hewlett Packard – purchase of 1,065 HP Pro Notebooks for 4<sup>th</sup> and 5<sup>th</sup> students at an estimated cost of \$394,050.00

Hewlett Packard – purchase of 400 Pro Book 445 G10 Notebooks for faculty at an estimated cost of \$200,000.00

Board 2.12.24

Hewlett Packard Sole-Source Provider

Resolution: Resolved, that the Board of Education of the Dubuque Community School District, approve Hewlett Packard as the sole-source provider for the purchase of client computer equipment and peripherals to be reviewed on an annual basis. Board 2.12.24

Update on Current District Projects

**Senior High School Renovation Phase 2**

1. Project and is largely on schedule with overall project 94 percent complete
2. West parking lot work has begun
3. On budget and completion is anticipated prior to November 2024

**Eisenhower Elementary School Mechanical System Replacement**

Project has wrapped out. Reviewed Architect/engineer certificate of completion and final estimate of cost and resolution for final acceptance and closing final project costs with Tricon Construction Group. Board 2.12.24

### **Sageville Elementary School Solar Project**

Alliant has completed their review of interconnection documentation and electrical inspection items should now be corrected. Inspection will be rechecked and should be completed in the next week or so. The solar array should be ready to begin production at the end of February.

### **Lincoln Elementary School Outdoor Wellness Project**

Reviewed amendment #2, which asks for an increase in the contract with the City of Dubuque to accommodate the bid from Park Planet which provides better equipment with savings on maintenance cost. Board 2.12.24

### **Senior Dalzell Field Scoreboard Replacement**

Scoreboard was delivered and crane is set up. Deconstruction of the scoreboard has started and the crane will be in place for installation of the new scoreboard.

### **Preschool Renovations Project**

Project just started in January and will be completed and ready for the fall of 2024.

### **Audubon Playground Replacement**

Two bids were received for the project on January 9th. Recommendation is to move forward with Park Planet. The other bid that was received on this project did not meet bid specifications. Public Hearing will take place after the facility and support services meeting today. Board 2.5.24

### Cenergistic Update

With the extreme cold snap a few weeks ago, the district heating system worked without a problem and all boilers were working.

Hempstead students did a classroom experiment with air quality samples around Hempstead. As a result, it was found that two air circulation units needed some maintenance corrections. Insurance company will come in and verify the findings and make sure units are working properly.

### Middle School Consolidation Study

Superintendent Hawkins spoke about putting together a presentation on district efficiencies and will present to the Board at the end of March. Hawkins asked that two projects the Eisenhower gym/multipurpose room and Irving mechanical replacement move forward using SAVE dollars. Board agreed that the district should move forward with these two projects.

### Resolution to Levy Property Tax for FY 2024-2025

This is an annual resolution related to the budget guarantee. The Board will levy property tax for fiscal year 2024-2025 for the regular program budget adjustment as allowed under Section 257.14, Code of Iowa, if applicable. Board 2.12.24

### PPEL and SAVE Reports

Mr. Kelleher reviewed the quarterly reports.

### Other Items

Secretary Mauss and Coby Culbertson asked the Board of their interest in having a short training session on the Board iPads after the February 26<sup>th</sup> strategic planning meeting. Training will be scheduled after the February 26<sup>th</sup> meeting.

The next meeting was scheduled for March 4, 2024.

The meeting adjourned at 5:01 p.m.

Carrie Mauss, Secretary  
Board of Education