

DUBUQUE COMMUNITY SCHOOL DISTRICT  
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67<sup>th</sup> G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: March 1, 2024
  - B. Date media were emailed agenda: March 1, 2024
  - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
  - D. Board Committee: **Facilities/Support Services Committee**
  - E. Date and Time of Meeting: March 4, 2024 - 4:00 p.m.
  - F. Place of Meeting: The Forum
  - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Kate Parks, Nancy Bradley, Sarah Jacobitz-Kizzier, Katie Jones, Dirk Hamel, and Lisa Wittman. District Representatives present: Amy Hawkins, Kevin Kelleher, Rick Till, Lisa Demmer, Rob Powers, Coby Culbertson, Ernie Bolibaugh, Mike Cyze and Jim Konrardy.

Lisa Wittman called the meeting to order at 4:00 p.m.

Agenda for March 4, 2024

The agenda was approved as submitted.

Purchase Professional Service Contracts

DataVizion-HPE Aruba Wireless Solution-wireless infrastructure hardware, five-year subscription licensing, and enterprise cloud-management, controllerless wireless solution for an estimated cost of \$594,833.70. Board 3.18.24

Update on Current District Projects

**Senior High School Renovation Phase 2**

1. Work is ongoing throughout the building.
2. Work on the project is on schedule and at ninety-six percent complete with a completion date prior to the start of the fall school year.
3. Project is on budget.

**Sageville Elementary School Solar Project**

Construction of solar project is complete and waiting on final approval from Alliant to start up the array.

**Lincoln Elementary School Outdoor Wellness Project**

All parts and pieces have been ordered with construction starting in June. Project will take all summer to complete.

**Senior Dalzell Field Scoreboard Replacement**

Wrapping up work on scoreboard with Daktronics arriving tomorrow for final hookups and programming. Change order is anticipated for next month's meeting with a possible deduct in contract amount.

### **Preschool Renovations Project**

1. Ken Johnson from SJA updated the committee on the Preschool Renovations Project.
2. Site work has started.
3. The project is approximately eighteen percent complete.
4. Foodservice equipment was put out to bid.
5. Furniture, fixtures and equipment documents are being prepared.
6. Preschool Foodservice Equipment-public Hearing is scheduled after facilities committee meeting. Recommendation from Rob Powers to go with Wilson Restaurant Supply Inc. Board 3.4.24

### **Audubon Playground Replacement**

Parts and pieces are ordered and should be here the last week in the May.

### **Review Grant of Easement for Jefferson Property**

Final paperwork of the sale with the city were reviewed. Board 3.18.24

### Cenergistic Update

Josh Pociask adjusting building automation systems to spring settings. HVAC system spring break contest is scheduled for next week. Kevin Kelleher stated that the contract with Cenergistic is up for renewal and made a recommendation to the committee to continue with their services.

### Review Investment Quotes

Kevin Kelleher reviewed the bid results of a recent investment proposal. DuTrac Community Credit Union was the recipient of this investment of 12 million dollars, 6 mo. CD at 5.42%.

### Update on Middle School Consolidation Study

Working with team on staffing and budgeting for next year. Once more information is provided from the state, a deeper conversation can be held.

### Consider Proposed Student Fees for 2024-2025 School Year

Kelleher discussed very few changes in fees for the 2024-2025 school year. Board 3.18.24

### Consider Proposed Facility Rental Fees for 2024-2025 School Year

Kelleher reported no changes in facility rental fees for the 2024-2025 school year. Board 3.18.24

### Other Items

Nancy Bradley asked for an update on the district sign on Chaney Road. Rob Powers will check with Mike Cyze and report back.

EMC Insurance had sent a questionnaire about school facilities related to age of roofs and HVAC equipment. Rob Powers and his team will have until April to complete the forms for all buildings in the district. If this isn't completed on time, EMC could drop insurance coverage on district buildings.

The next meeting was scheduled for April 1, 2024.

The meeting adjourned at 4:41 p.m.

Carolyn Mauss, Secretary  
Board of Education