

DUBUQUE COMMUNITY SCHOOL DISTRICT
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67th G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: March 28, 2024
 - B. Date media were emailed agenda: March 28, 2024
 - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
 - D. Board Committee: **Facilities/Support Services Committee**
 - E. Date and Time of Meeting: April 1, 2024 - 4:00 p.m. (or immediately after the public hearing)
 - F. Place of Meeting: The Forum
 - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Kate Parks, Nancy Bradley, Sarah Jacobitz-Kizzier, Dirk Hamel, and Lisa Wittman. Katie Jones arrived at 4:25. District Representatives present: Amy Hawkins, Kevin Kelleher, Rick Till, Lisa Demmer, Rob Powers, Coby Culbertson, Ernie Bolibaugh, Mike Cyze, Brian Kuhle and Jim Konrardy.

Lisa Wittman called the meeting to order at 4:06 p.m.

Agenda for April 1, 2024

The agenda was approved as submitted.

Purchase Professional Service Contracts

Loras College – Multimedia Services for an estimated cost of \$181,287.00 annually.
Board 4.08.24.

DataVizion – Primary Storage Area Network (SAN) appliance for an estimated cost of \$211,503.98. Board 4.08.24.

Superintendent Hawkins asked that the review of the certified budget proposal be moved up in the agenda to allow for community members to not have to wait until the end of the meeting.

Reviewed Certified Budget Proposal for Fiscal Year 2024-2025

Mr. Kelleher highlighted portions of this document. The district proposed tax levy rate being requested is \$13.01, which is a decrease of \$1.50 from the previous year. The two-point five percent in State Supplemental Aid (SSA) for FY 24-25 and declining enrollment in the district and a decrease in the management fund are the contributing factors of why the levy rate has decreased from previous year. The reduction in levy rate was discussed as part of the multiple GO Bond presentations last fall. Board 04.08.24.

Update on Current District Projects

Senior High School Renovation Phase 2

1. Work is ongoing throughout the building.
2. Work on the project is on schedule and at ninety-seven percent complete with the bulk of the work to be completed prior to the start of the 2024-25 school year.
3. Project is on budget.
4. Review change order #14 for replacement lighting, duct shaft fire rating, and West parking lot subgrade stabilization for unsuitable fill for an additional cost of \$143,408.26.
Board 04.08.24.

Sageville Elementary School Solar Project

Construction is complete and the system is turned on and producing energy. Firewalls are causing some issues with monitoring the power production of the system. The DCSD

IT department and Solar Pros are working on the issues.

Lincoln Elementary School Outdoor Wellness Project

Project to start as soon as school gets out and should take all summer to complete.

Senior Dalzell Field Scoreboard Replacement

Substantial completion walk through was March 6th. Final documents and training are completed. Reviewed change order #1 for the decreased amount of \$5,447.55. This includes credit for unused contingency allowance and installing rack equipment on a counter instead of on a wall in the press box. Closing documents will be presented at the May meeting. Board 04.08.24.

Preschool Renovations Project

1. Ken Johnson from SJA updated the committee on the Preschool Renovations Project.
2. Site work has started.
3. The project is approximately 42 percent complete.
4. Furniture, fixtures and equipment documents are being reviewed and will go out to bid to April 18th.
5. Work should be completed by the beginning of August.
6. Reviewed change order #1 for an increased amount of \$123,315.00 for casework modifications, framing and drywall of skylight, and nurse room 105 modifications. Playground surfacing was upgraded to rubber surface with funds from a grant. Board 04.08.24.
7. Reviewed change order #2 for an increased amount of \$99,409.00 for preschool space fire alarm system. Board 04.08.24.

Audubon Playground Replacement

Parts and pieces are ordered and should be here the last week in May with work to be completed by the time Summer Academy starts in July.

Eisenhower Elementary Gym Addition

1. Reviewed architect agreement with Origin Design for multipurpose addition for the estimated cost of \$440,000.00. Board 04.08.24.

Irving Elementary Mechanical Upgrades

1. Reviewed architect agreement with Origin Design for the Irving mechanical replacement. Allowing for air conditioning in sections that are not currently air conditioned and upgrading the lighting to LED for an estimated cost of \$441,000.00. Board 04.08.24.

Cenergistic Update

Rob Powers reported to the committee for Josh Pociask. Pociask has been in buildings identifying cost savings for the district.

Reviewed Association of School Business Officials International Certificate of Excellence

Kevin Kelleher shared with the committee that the district received the certificate of excellence award for its Annual Comprehensive Financial Report for June of 2023. This is the fifteenth year in a row to receive this recognition.

Update on Middle School Consolidation Study

Superintendent Hawkins told the committee that the district is currently looking at finances for the rest of this school year and looking at efficiencies for next year. Hawkins said that the district will restructure the teacher leadership and professional development programs in order to save two million dollars in operating funds. Buildings will focus on ways to continue that work without those funds. Hawkins stated that they plan on looking at other cost reductions while going through the annual staffing review process.

The next meeting was scheduled for May 6, 2024.

The meeting adjourned at 5:31 p.m.

Carolyn Mauss, Secretary
Board of Education