

Closed Session

Recommendations:

√ I move that the Board of Education enter closed session as permitted by Iowa Code 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session [roll call vote]

[Closed Session]

√ I move that the Board of Education reinstate the rules of order and return to regular session [roll call vote]

DUBUQUE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION
2300 Chaney Road

REGULAR MEETING

May 13, 2024

5:30 p.m.

4:45 p.m.

- I. Call to Order & Roll Call
 - II. Closed Session (p. 1)
 - A. Iowa Code 21.5(1)(i) – Superintendent Evaluation
- 5:30 p.m.
- I. Reconvene the Meeting
 - II. Pledge of Allegiance
 - III. Approve the Agenda (p. 2-4)
 - IV. Approve the Minutes of Previous Board Meetings (p. 5)
 - A. Regular Meeting – April 8, 2024 (p. 6-7)
 - B. Special Meeting – May 6, 2024 (p. 8)
 - V. Public Hearing on Proposed Budget Amendment for Fiscal 2023-2024 (p. 9)
 - A. Overview of Budget Estimate
 - B. Receive and File Proof of Publication and Authorize Payment of Publication Costs
 - C. Public Comment
 - D. Adopt Budget Amendment for Fiscal 2023-2024 (p.10)
 - VI. Visitors and Open Forum (p. 11)
 - A. Nick Hess, Principal, Kennedy Elementary – What’s Going Well?
 - VII. School Board Recognition Month
 - VIII. Board Salutes
 - IX. Consent Agenda (p. 12)
 - A. Treasurer’s Report (p. 13)
 - B. Listing of Accounts Payable (p. 14-26)
 - C. Budget Report (p. 27-35)
 - D. Facilities/Support Services Committee
 - 1. Minutes of May 6, 2024 (p. 36-38)
 - 2. Personnel Report (p. 39-43)
 - 3. Professional Service/Purchase Contracts (p. 44-45)
 - 4. Special Education Students (p. 46)
 - 5. PMIC/General Education Students
 - E. Educational Programs/Policy Committee
 - 1. Minutes of May 8, 2024 (p. 47-48)
 - 2. Policy #5200 – Student Conduct (p. 49-62)
 - 3. Policy #5205 – Discipline of Students Who Make Threats of Violence or Cause Incidents of Violence (NEW) (p. 63-69)
 - 4. Policy #7201 – False Claims, Fraud & Abuse in Government Funded Health Programs (p. 70-73)

- 5. Policy #8059 – Procurement (p. 74-87)
- 6. Policy #8111 – Board of Education Records Publication Requirements (p. 88)
- 7. Policy #8113 – Audits (p. 89)
- F. Teacher Quality Committee
- G. Equity Committee
- H. Activities Council
 - 1. Minutes of May 8, 2024 (p. 90)
- I. District/School Improvement Leadership Team

- X. Facilities/Support Services Committee Report –L. Wittman (p. 91)
 - A. Approve The Donation from Hempstead High School Robotics Club of a Gaga Ball Pit to Prescott Elementary School (p. 92)
 - B. Approve The Donation from City of Dubuque and The University of Iowa Art Department of An Outdoor Art Sculpture Created by University of Iowa Student, Jamie Weinfurter, to Audubon Elementary School (p. 93)
 - C. Approve The Donation from Local Businesses, Current & Former Roosevelt Staff, Of Two Trees and Two Benches in Memorial of Jesse Freiburger to Roosevelt Middle School (p. 94)
 - D. Approve The Donation from Girl Scout Troop 1414 Of A Little Library to Kennedy Elementary School (p. 95)
 - E. Approve Final Acceptance of the Dalzell Videoboard Replacement Project and Authorize Payment of Final Project Costs to Ardent Lighting Group, LLC (p. 96-98)
 - F. Approve Construction Contract, Bonds and Certificate of Insurance with Epic Furniture and Install for the Preschool Center Furniture, Fixtures and Equipment Project (p. 99-101)
 - G. Approve Change Order #3 to Sheets Design Build on the Preschool Center Renovation Project (p. 102)
 - H. Approve the Food and Nutrition Meal Charges for the 2024-2025 School Year (p. 103)
 - I. Approve the Preschool Fees for the 2024-2025 School Year (p. 104)
 - J. Approve the sale of a 2016 International School Bus to Northeast Iowa Community College

- XI. Educational Programs/Policy Committee Report – K. Jones (p. 105)
 - A. Approve the agreement with Dubuque Education Association (teachers, counselors, and nurses) (p. 106)
- XII. New Business (p. 107)
 - A. Approve Marshallese Constitution Day Proclamation (p. 108)
 - B. Consider Further Disciplinary Action (p. 109-110)

- XIII. Board Member or Administrative Issues (non-agenda items)
 - A. 2024 Commencement Ceremonies:
Friday, May 24, at Roosevelt Middle School-Lass Auditorium
 6:00 p.m. – Dubuque Online School

 - B. Saturday, May 25, at Dalzell Field
 10:00 a.m. – Hempstead High School
 3:00 p.m. – Senior High School

- XIV. Adjournment

MISSION

To develop world-class learners and citizens of character in a safe and inclusive learning community

Agenda

Recommendation:

✓ I move that the Board of Education approve the agenda as submitted

Minutes

Recommendation:

✓ I move that the Board of Education approve the minutes of the regular meeting on April 8, 2024 the special board meeting of May 6, 2024 as submitted.

DUBUQUE COMMUNITY SCHOOL DISTRICT
Regular Board Meeting
April 8, 2024

President Parks called the meeting to order at 5:30 p.m. at the Forum with the following members present in person: Bradley, Hamel, Jacobitz-Kizzier, Jones, Parks, Sainci, Wittman. Additional officers of the Board present: Hawkins, Kelleher, Mauss.

The Pledge of Allegiance was recited.

Moved (Wittman) and seconded (Jones) to approve the agenda as submitted. Motion carried 7-0.

Moved (Wittman) and seconded (Jones) to approve the minutes of the special meeting on March 18, the regular meeting of March 18, the special public hearing meeting on April 1, and the special meeting of April 1, as submitted. Motion carried 7-0.

Board Salutes

- Foundation for Dubuque Public Schools and award recipients.
- High School Robotics Team for qualifying for the international FIRST Championship in Houston, Texas on April 17-20.
- District staff and community members who supported Prescott Elementary School through the loss of a student who passed away.

Public Hearing-Proposed Budget Estimate for FY 2024-25

Kevin Kelleher highlighted sections of the Certified Budget Proposal and shared with the community the new timeline from the State of Iowa regarding the change to publishing and holding two public hearings each year. Moved (Jones) and seconded (Jacobitz-Kizzier) to receive and file proof of publication of Notice of Public Hearings on the Proposed Levy Rate and Budget Estimate and authorize payment of the legal notice publication costs to the *Telegraph Herald*. Motion carried 7-0.

There was one public comment from a citizen who spoke against the new process.

Moved (Jones) and seconded (Jacobitz-Kizzier) that the Board of Education adopt the Budget Estimate for Fiscal 2024-2025 as published. Motion carried 7-0.

Moved (Wittman) and seconded (Jones) to suspend the rules of order and go into open forum. Motion carried 7-0.

- Andy Peterson, Principal at Carver Elementary, shared what is going well at Carver Elementary.

Moved (Jones) and seconded (Jacobitz-Kizzier) to reinstate the rules of order and return to regular session. Motion carried 7-0.

Moved (Wittman) and seconded (Jones) to approve those items listed in the consent agenda. Jones was auditor for the month. The personnel report was removed for discussion. Motion carried 7-0.

Lisa Wittman gave the Facility and Support Services meeting update.

Moved (Wittman) and seconded (Jones) to approve the executed construction contract, bonds and certificate of insurance with Wilson Restaurant Supply Inc. for the Preschool Kitchen Equipment Project in the amount of \$129,800.41. Motion carried 7-0.

Moved (Wittman) and seconded (Jones) to approve Change Order #14 to Tricon Construction Company on the Senior High School Renovation Phase II Project in the increased amount of \$143,408.26. Motion carried 7-0.

Moved (Wittman) and seconded (Jones) to approve Change Order #1 to Ardent Lighting Company on the Dazell Field Videoboard Replacement Project in the decreased amount of \$5,447.55. Motion carried 7-0.

Moved (Wittman) and seconded (Jones) to approve Change Order #1 to Sheets Design Build, LLC on the Preschool Renovation Project in the increased amount of \$123,315.00. Motion carried 7-0.

Moved (Wittman) and seconded (Jones) to approve Change Order #2 to Sheets Design Build, LLC on the Preschool Renovation Project in the increased amount of \$99,409.00. Motion carried 7-0.

Moved (Wittman) and seconded (Jones) to approve the agreement with Origin Design Co. for the Eisenhower Elementary School Gymnasium Addition Project in the amount of \$440,000.00. Motion carried 7-0.

Moved (Wittman) and seconded (Jones) to approve the agreement with Origin Design Co. for the Irving Elementary School Mechanical Upgrades Project in the amount of \$441,000.00. Motion carried 7-0.

Moved (Wittman) and seconded (Jones) to approve the Quarterly Budget Report. Kevin Kelleher, CFO, presented the Quarterly Budget Report. Motion carried 7-0.

President Parks presented the Certificate of Excellence in Financial Reporting to Rick Till.

Katie Jones gave the Educational Programs and Policy update.

Moved (Jones) and seconded (Jacobitz-Kizzier) to excuse seniors from making up canceled school days. Motion carried 7-0.

President Parks read the proclamation for the Week of the Young Child.

Board Member or Administrative Issues

Board member Sainci spoke about reaching out to the state legislature and doing what is best for kids. Board member Bradley spoke of her concern of using the teacher quality and teacher leadership money to help fund the needs of the district. Lisa Wittman clarified that the money from those programs will go to the general fund. Superintendent Hawkins explained that finding efficiencies isn't easy but necessary to make sure we don't have to increase class sizes for our students make larger cuts in staff.

Moved (Bradley) and seconded (Wittman) to approve the Proclamation for the Week of the Young Child and authorize the President and Secretary to sign on behalf of the Board. Motion carried 7-0.

President Parks declared the meeting adjourned at 6:33 p.m.

Carrie Mauss, Secretary
Board of Education

DUBUQUE COMMUNITY SCHOOL DISTRICT
Special Meeting Minutes
May 6, 2024

Vice President Wittman called the meeting to order at 4:51 p.m. at the Forum with the following members present at roll call: Bradley, Jones, Wittman, Hamel, and Jacobitz-Kizzier. Additional officers of the Board present: Hawkins, Kelleher, and Mauss.

Moved (Jones) and seconded (Jacobitz-Kizzier) to approve the agenda as submitted. Motion carried 5-0.

Moved (Jones) and seconded (Jacobitz-Kizzier) to receive and file proof of publication of Notice of Public Hearing on the Preschool Renovation Project Furnishings, Fixtures, and Equipment Bid Package and authorize payment of the legal notice publication costs to the *Telegraph Herald*. Motion carried 5-0.

Moved (Jones) and seconded (Jacobitz-Kizzier) to approve the authorizing resolution as submitted adopting the plans, specifications, form of contract and estimated total cost of the Preschool Renovation Project Furnishings, Fixtures, and Equipment Bid Package. Rob Powers reviewed the bid opening. Motion carried 5-0.

There were no public comments.

Moved (Bradley) and seconded (Jacobitz-Kizzier) to approve and award the construction bid for the Preschool Renovation Project Furnishings, Fixtures, and Equipment Bid Package, as recommended and further outlined in the authorizing resolution, to Epic Furniture and Install for an estimated cost of \$125,601.75. Motion carried 5-0.

Vice President Wittman adjourned the meeting at 4:59 PM.

Carolyn Mauss
Board Secretary

Public Hearing on Budget Amendment for Fiscal 2023-2024

Recommendations:

Mr. Kelleher will review the Amendment of Current Budget

✓ I move that the Board of Education receive and file proof of publication of Notice of Public Hearing on the Budget Amendment and authorize payment of the legal notice publication costs to the *Telegraph Herald*

Public Comments

✓ I move that the Board of Education adopt the Budget Amendment for Fiscal 2023-2024 as published

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET

DUBUQUE School District
Fiscal Year July 1, 2023 - June 30, 2024

The DUBUQUE School District will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2024

Meeting Date/Time: 5/13/2024 05:30 PM

Contact: Carrie Mauss

Phone: (563) 552-3037

Meeting Location: 2300 Chaney Road, Dubuque, IA 52001

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

EXPENDITURES	Total Budget as Certified or Last Amended	Amendment Increase	Total Budget After Current Amendment	Reason
Instruction	100,758,547	0	100,758,547	
Total Support Services	52,977,579	1,000,000	53,977,579	Bus purchases and additional expenditures
Noninstructional Programs	7,442,427	0	7,442,427	
Total Other Expenditures	26,917,955	3,500,000	30,417,955	Additional unbudgeted projects
Total	188,096,508	4,500,000	192,596,508	

Visitors and Open Forum

Recommendations:

✓ I move that the Board of Education suspend the rules of order and go into open forum

Persons wishing to address the Board will do so at this time

✓ I move that the Board of Education reinstate the rules of order and return to regular session

Consent Agenda Items

Recommendation:

✓ I move that the Board of Education approve those items listed in the consent agenda

Following the motion and second to approve the consent agenda, the president will ask if any board members wish to remove any items from the consent agenda. Should a board member wish to remove an item from the consent agenda, that board member should indicate which item or items they wish to have removed. At that time those items are removed from the consent agenda and the president will ask for a vote on the consent agenda. There is no discussion of the items that remain on the consent agenda.

DUBUQUE COMMUNITY SCHOOL DISTRICT
REGULAR BOARD MEETING
May 13, 2024

Treasurer's Report For All District Funds

Month of April 2024

Cash (per bank statements) and Investments, beginning of month	\$ 87,131,497.65
Bank Account Deposits/Other Credits Total (Receipts)	47,370,549.99
Bank Account Checks/Other Debits Total (Disbursements)	<u>(31,833,955.89)</u>
Cash (per bank statement) and Investments, end of month	<u>\$ 102,668,091.75</u>

End of Month - April 2024

<u>Depositories</u>	<u>Bank Balances</u>	<u>Investments</u>	<u>Total</u>
Premier Bank	\$ 20,700,373.38	\$ -	\$ 20,700,373.38
Dubuque Bank & Trust	-	-	-
ISJIT	-	-	-
Fidelity Bank	42,386,458.15	-	42,386,458.15
MidwestOne - Senior Renovation	2,368,658.09	-	2,368,658.09
MidwestOne - Bond Reserve	-	2,947,759.63	2,947,759.63
DuTrac Community Credit Union - Bond Reserve	-	2,264,837.50	2,264,837.50
Dutrac Community Credit Union	-	32,000,005.00	32,000,005.00
	<u>\$ 65,455,489.62</u>	<u>\$ 37,212,602.13</u>	<u>\$ 102,668,091.75</u>

Reconciling Items

Deposits In Transit	50,607.38
Outstanding Checks/ACHs	<u>(3,277,291.21)</u>
Reconciled Cash and Investment Balance	<u>\$ 99,441,407.92</u>

Cash and Investment Balances by Fund

General Fund	\$ 37,083,706.64
Scholarship Fund	126,576.22
Student Activity Fund	993,570.15
Management Fund	17,820,261.94
SAVE Fund	22,277,012.13
PPEL Fund	6,965,688.44
Debt Service Fund	8,117,532.77
Nutrition Fund	5,610,586.39
Clearing Fund	403,243.87
Agency Fund	43,229.37
Total Cash and Investment Balance	<u>\$ 99,441,407.92</u>

At April 30, 2024, there are no interfund loans.

Kevin Kelleher, Treasurer

**DUBUQUE COMMUNITY SCHOOL DISTRICT
REGULAR BOARD MEETING
MAY 13, 2024**

TO THE BOARD OF EDUCATION
DUBUQUE, IOWA

THE FOLLOWING IS A LIST OF ACCOUNTS PAYABLE WHICH WILL BE PRESENTED TO THE BOARD OF EDUCATION FOR APPROVAL PER THE DIRECTION OF THE MAY 13, 2024 MEETING. SHOULD YOU DESIRE ANY INFORMATION IN REGARD TO THE SAME, I SHALL BE PLEASSED TO FURNISH IT UPON REQUEST.

PERIOD: APRIL 1-30, 2024

RESPECTFULLY SUBMITTED,
SECRETARY: CAROLYN MAUSS

BOARD MEMBER SIGNATURE DATE

Fund		Amount
10	GENERAL FUND	\$10,679,695.50
21	STUDENT ACTIVITY FUND	\$89,687.89
22	MANAGEMENT LEVY	\$38,332.74
33	SAVE TAX	\$1,262,948.91
36	PHYSICAL PLANT/EQUIP LEVY	\$221,974.50
61	SCHOOL NUTRITION FUND	\$510,500.91
76	CLEARING FUND	\$280,518.67
91	AGENCY HOSPITALITY FUND	\$1,835.63

GRAND TOTAL: \$13,085,494.75

Dubuque Community School District
Regular Board Meeting
May 13, 2024

Vendor Name	Description	Check Total
Fund: AGENCY/HOSPITALITY FUND		
BUTTS FLORIST AND GREENHOUSE	OTHER GENERAL SUPPLIES	\$49.95
HARRIS N.A.	OTHER GENERAL SUPPLIES	\$500.80
HEFEL, ERIN L	OTHER GENERAL SUPPLIES	\$143.32
LIME ROCK SPRINGS CO-PEPSI COLA CO.	OTHER GENERAL SUPPLIES	\$1,141.56
	Fund Total:	\$1,835.63
Fund: CLEARING FUND		
ALLIANT ENERGY-IP&L	ELECTRICITY	\$6,244.17
AMERICAN FIDELITY ASSURANCE COMPANY	OTHER EMPLOYEE DEDUCTION	\$93.90
BASE	OTHER EMPLOYEE DEDUCTION	\$65,897.17
BEARD, MARTHA E	OTHER EMPLOYEE DEDUCTION	\$1,371.83
BLACK HILLS ENERGY	NATURAL GAS	\$696.71
CAPITAL ONE, N.A.	MISCELLANEOUS REVENUE	\$0.88
DELTA DENTAL OF IOWA	OTHER INSURANCE	\$137,600.10
HARRIS N.A.	MISCELLANEOUS REVENUE	\$47.00
HY-VEE, INC.	MISCELLANEOUS REVENUE	\$0.18
JORGENSON, JULIA M	MISCELLANEOUS REVENUE	(\$9.03)
MEDICAL ASSOCIATES HMO (EMPLOYEE)	OTHER EMPLOYEE DEDUCTION	\$17,309.89
SAGEVILLE PARENT TEACHER CLUB	OTHER GENERAL SUPPLIES	\$85.00
SELF INSURED SERVICES COMPANY	OTHER INSURANCE	\$28,213.35
SINGLETARY, CHRISTOPHER	MISCELLANEOUS REVENUE	(\$18.66)
WELLMARK BLUE CROSS BLUE SHIELD OF IOWA	OTHER EMPLOYEE DEDUCTION	\$22,986.18
	Fund Total:	\$280,518.67
Fund: GENERAL FUND		
95 PERCENT GROUP INC	INSTRUCTION SUPPLIES	\$215.60
ACCESS SYSTEMS	OTHER PURCH PROF SERVICES	\$195.00
ACCO UNLIMITED CORPORATION	OTHER GENERAL SUPPLIES	\$1,006.20
ACME TOOLS	INSTRUCTION SUPPLIES	\$299.00
AHLERS & COONEY, P.C.	LEGAL	\$2,236.50
AIRGAS NORTH CENTRAL USA LLC	POOL	\$510.48
ALL SEASONS TRUCKING, INC.	OTHER PURCH PROF SERVICES	\$180.00
ALLIANT ENERGY-IP&L	ELECTRICITY	\$124,883.01
AMAZON CAPITAL SERVICES, INC	COMPUTER HARDWARE	\$7,999.90
AMAZON CAPITAL SERVICES, INC	INSTRUCTION SUPPLIES	\$8,555.20
AMAZON CAPITAL SERVICES, INC	OTHER GENERAL SUPPLIES	\$937.41
AMAZON CAPITAL SERVICES, INC	PROFESSIONAL SUPPLIES	\$29.43
AMENT, JACKIE	IN DISTRICT TRAVEL	\$77.72
AMENT, JACKIE	IN STATE TRAVEL	\$273.38
AMERICAN FIDELITY ASSURANCE COMPANY	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$21,193.89
ANDERSON, LORI A	IN DISTRICT TRAVEL	\$75.03
ARNEY, GREGORY D	OFFICIAL/REFEREE	\$185.42
AVALON BODY SHOP INC	OTHER PURCH PROF SERVICES	\$435.00
B L MURRAY COMPANY INC	OTHER GENERAL SUPPLIES	\$5,127.50
BACKES, KYLE J	IN DISTRICT TRAVEL	\$107.82

**Dubuque Community School District
Regular Board Meeting
May 13, 2024**

Vendor Name	Description	Check Total
BAEDKE, KERISA L	PROF-EDUCATIONAL SERVICES	\$3,581.07
BECHLER, SARAH	IN DISTRICT TRAVEL	\$229.82
BERG, KEVIN	OFFICIAL/REFEREE	\$625.00
BLACK HILLS ENERGY	NATURAL GAS	\$13,934.42
BLODGETT, KATHLEEN M	IN DISTRICT TRAVEL	\$86.72
BLUE SKY SOLAR, LLC	OTHER PURCH PROF SERVICES	\$335.00
BP CREDIT CARD CENTER	GASOLINE	\$828.77
BREITBACH, ANGELA D	IN DISTRICT TRAVEL	\$132.82
BREITBACH, ANGELA M	IN DISTRICT TRAVEL	\$39.45
BREITBACH, TERRENCE THOMAS	IN DISTRICT TRAVEL	\$149.68
BRIMEYER, STACY M	IN DISTRICT TRAVEL	\$9.65
BROKUS, TRICA A	IN DISTRICT TRAVEL	\$4.76
BURNS, MARK R	IN DISTRICT TRAVEL	\$71.35
BURNS, MARK R	IN STATE TRAVEL	\$269.34
CALDWELL, ASHLEY A	IN DISTRICT TRAVEL	\$34.27
CAPITAL ONE, N.A.	INSTRUCTION SUPPLIES	\$417.41
CAPITAL SANITARY SUPPLY CO, INC	OTHER GENERAL SUPPLIES	\$10,799.70
CARD YOUR YARD DUBUQUE LLC	OTHER CURRENT LIABILITIES	\$85.00
CARD YOUR YARD DUBUQUE LLC	OTHER GENERAL SUPPLIES	\$780.00
CDW GOVERNMENT INC	OTHER PURCH PROF SERVICES	\$16,590.00
CEC - COMMUNICATIONS ENGINEERING COMPANY	OTHER PURCH PROF SERVICES	\$10,090.19
CENERGISTIC LLC	OTHER PURCH PROF SERVICES	\$28,708.00
CENGAGE LEARNING	INSTRUCTION SUPPLIES	\$7,128.00
CENGAGE LEARNING	OTHER GENERAL SUPPLIES	\$2,595.28
CENGAGE LEARNING	SOFTWARE	\$2,718.00
CENGAGE LEARNING	STAFF WORKSHOP/CONFERENCE REG FEES	\$997.50
CENGAGE LEARNING	WORKBOOKS	\$23,856.00
CENTRALLY ROOTED MISSION INC	OTHER CURRENT LIABILITIES	\$100.00
CENTURY LINK	TELEPHONE/DATA LINES	\$288.29
CITY OF DUBUQUE	OTHER GENERAL SUPPLIES	\$159.00
CITY OF DUBUQUE	STORM WATER FEE	\$6,343.60
CITY OF DUBUQUE	WATER/SEWER	\$15,016.38
COLLECTION SERVICES CENTER-PAYROLL	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$3,037.82
COMELEC SERVICES, INC.	OTHER GENERAL SUPPLIES	\$446.48
COMELEC SERVICES, INC.	OTHER PURCH PROF SERVICES	\$107.50
CONNOLLY, JOSEPH V	IN STATE TRAVEL	\$293.46
CONSTELLATION NEWENERGY GAS CORNERSTONE	NATURAL GAS	\$21,211.39
COOK, JEFFREY W	OFFICIAL/REFEREE	\$184.50
CS TECHNOLOGIES, INC.	TELEPHONE/DATA LINES	\$3,981.50
DA CUNHA KEHREN, MONICA	PROF-EDUCATIONAL SERVICES	\$40.00
DATA 2 CORPORATION	OTHER GENERAL SUPPLIES	\$832.74
DAVIS-ORWOLL, SHIRLEY A	IN DISTRICT TRAVEL	\$110.60
DCSD DEBIT CARD	CASH IN BANK - CHECKING	\$9,893.00
DCSD FOUNDATION	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$50.00

**Dubuque Community School District
Regular Board Meeting
May 13, 2024**

Vendor Name	Description	Check Total
DEMCO INC	OTHER GENERAL SUPPLIES	\$1,111.49
DEMMER OIL COMPANY	DIESEL	\$20,879.73
DEMMER, LISA M	IN STATE TRAVEL	\$357.11
DENHAM, JONATHAN	OFFICIAL/REFEREE	\$275.00
DERKS, JENNIFER D	IN DISTRICT TRAVEL	\$82.92
DIGMANN, KARLA J	IN STATE TRAVEL	\$276.04
DUBUQUE CHILD CARE CENTER	PROF-EDUCATIONAL SERVICES	\$4,607.13
DUBUQUE COUNTY SHERIFF DEPARTMENT	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$243.98
DUBUQUE METRO AREA SOLID WASTE AGENCY	REFUSE DISPOSAL	\$11.88
DUBUQUE SIGN COMPANY	OTHER GENERAL SUPPLIES	\$52.00
EBS CO ACCOUNTS RECEIVABLE	NONPRINT MEDIA	\$1,585.00
EMPLOYEE BENEFITS CORPORATION	OTHER PURCH PROF SERVICES	\$864.98
ENGELMAN, AMY	PROPERTY RENTAL	\$200.00
ERNST, DANIEL	PARENT TRAN REIMBURSEMENT	\$654.16
FEDERAL TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$494,920.74
FICA WITHHOLDING - EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$1,038,488.94
FINK, MARY M	IN DISTRICT TRAVEL	\$100.48
FOLLETT SCHOOL SOLUTIONS, LLC	INSTRUCTION SUPPLIES	\$742.78
FOUR MOUNDS FOUNDATION	PROF-EDUCATIONAL SERVICES	\$8,240.00
FRANKLIN COVEY CLIENT SALES INC.	PROFESSIONAL SUPPLIES	\$14,600.00
FREEZE, SUSAN A	IN DISTRICT TRAVEL	\$2.82
FRIEDERICK, JANET M	IN DISTRICT TRAVEL	\$6.48
FROG HOLLOW - ASBURY	PROF-EDUCATIONAL SERVICES	\$4,607.13
FUERSTE, CAREW, JUERGENS & SUDMEIER, PC	LEGAL	\$1,404.00
FUN AND FUNCTION	INSTRUCTION SUPPLIES	\$105.97
GASSMAN, AIMEE L	IN DISTRICT TRAVEL	\$58.70
GEHL, JILL F	IN DISTRICT TRAVEL	\$157.97
GEORGE, KIRSTIN A	IN DISTRICT TRAVEL	\$12.52
GINTER, BENJAMIN J	INSTRUCTION SUPPLIES	\$808.82
GOLDEN, BRANDON	OFFICIAL/REFEREE	\$137.42
GOUSKOS, NICK	OFFICIAL/REFEREE	\$396.92
GRAFTON SCHOOL, INCORPORATED	CONTRACTED TRAINING PROVIDER	\$1,790.00
GREAT WESTERN SUPPLY CO	OTHER GENERAL SUPPLIES	\$4,087.20
GRIZZLY INDUSTRIAL, INC	MACHINERY/EQUIPMENT	\$914.50
GULLONE, GARY	OFFICIAL/REFEREE	\$138.28
GURDAK, TRACY LYNN	IN DISTRICT TRAVEL	\$152.82
HAMMEL, DALTON A	IN DISTRICT TRAVEL	\$96.10
HANDS UP COMMUNICATIONS INC	PROF-EDUCATIONAL SERVICES	\$451.90
HARRIS N.A.	BLDG CONSTRUCTION SUPPLY	\$8,040.66
HARRIS N.A.	COMPUTER HARDWARE	\$838.00
HARRIS N.A.	FURNITURE/FIXTURES	\$653.29
HARRIS N.A.	IN STATE TRAVEL	\$3,644.42
HARRIS N.A.	INSTRUCTION SUPPLIES	\$15,705.95
HARRIS N.A.	LIBRARY BOOKS	\$5,400.52
HARRIS N.A.	MACHINERY/EQUIPMENT	\$38.49

**Dubuque Community School District
Regular Board Meeting
May 13, 2024**

Vendor Name	Description	Check Total
HARRIS N.A.	MEMBERSHIP DUES	\$68.00
HARRIS N.A.	NEWSPAPER	\$500.37
HARRIS N.A.	OFFICE SUPPLIES	\$370.21
HARRIS N.A.	OTHER GENERAL SUPPLIES	\$21,388.14
HARRIS N.A.	OTHER PURCH PROF SERVICES	\$4,597.87
HARRIS N.A.	OUT OF STATE TRAVEL	\$6,435.74
HARRIS N.A.	PERIODICALS	\$79.49
HARRIS N.A.	POSTAGE	\$277.29
HARRIS N.A.	PROFESSIONAL BOOKS	\$141.10
HARRIS N.A.	SOFTWARE	\$5,077.00
HARRIS N.A.	STAFF DUES	\$550.00
HARRIS N.A.	STAFF WORKSHOP/CONFERENCE REG FEES	\$4,365.08
HARRIS N.A.	STUDENT/STAFF ADMISSIONS	\$375.00
HARRIS N.A.	TECH REPAIR CONSUMABLE	\$7,019.36
HARRIS N.A.	TECHNOLOGY SUPPLIES	\$1,634.90
HARRIS N.A.	TRANSPORTATION PARTS	\$8,108.95
HARRIS N.A.	TRANSPORTATION SUPPLIES	\$2,284.43
HARRIS N.A.	TRANSPORTATION TIRES	\$946.22
HARRIS N.A.	VEHICLE REPAIR/MAINT	\$1,033.29
HARRIS N.A.	WORKBOOKS	\$117.60
HARWICK, CHAD K	IN DISTRICT TRAVEL	\$154.93
HAYWARD-JONES, BOBBIE JO A	IN DISTRICT TRAVEL	\$12.84
HERMSEN, ASHLEY A	IN DISTRICT TRAVEL	\$86.69
HICKEY, BARBARA A	IN DISTRICT TRAVEL	\$134.37
HILLERY, RHONDA K	IN DISTRICT TRAVEL	\$47.32
HODGE MATERIAL HANDLING	OTHER PURCH PROF SERVICES	\$259.13
HORSTMAN, SHIRLEY A	IN DISTRICT TRAVEL	\$61.68
HORSTMAN, SHIRLEY A	IN STATE TRAVEL	\$269.34
HOWES, BRIAN J	IN DISTRICT TRAVEL	\$680.54
HOWES, KRISTA A	IN DISTRICT TRAVEL	\$44.14
HUFFMAN, KC JAMES	OFFICIAL/REFEREE	\$198.28
HUMPAL, RONDA A	IN STATE TRAVEL	\$514.34
HY-VEE, INC.	INSTRUCTION SUPPLIES	\$491.34
HY-VEE, INC.	OTHER GENERAL SUPPLIES	\$111.67
IA PUBLIC EMP RETIREMENT-EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$1,119,966.92
ILLINOIS DEPARTMENT OF REVENUE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$8,943.83
INFOBASE HOLDINGS , INC	NONPRINT MEDIA	\$1,646.26
ING - COMMON REMITTER	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$27,090.74
INGRAM LIBRARY SERVICES	TEXTBOOKS	\$801.55
IOWA ASSN OF SCHOOL BOARDS	STAFF WORKSHOP/CONFERENCE REG FEES	\$950.00
IOWA COMMUNICATIONS NETWORK	TELEPHONE/DATA LINES	\$536.88
IOWA HIGH SCHOOL ATHLETIC ASSOC.	OTHER GENERAL SUPPLIES	\$1,680.00
IOWA HIGH SCHOOL MUSIC ASSOCIATION	STUDENT ENTRY FEES	\$290.00
IOWA HIGH SCHOOL SPEECH ASSOCIATION	STUDENT ENTRY FEES	\$365.00
IOWA STATE TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$205,433.81

**Dubuque Community School District
Regular Board Meeting
May 13, 2024**

Vendor Name	Description	Check Total
IOWA TESTING PROGRAMS	OTHER PURCH PROF SERVICES	\$25,644.00
JENSEN, JANET C	IN STATE TRAVEL	\$288.10
JENSEN, JENNA M	IN DISTRICT TRAVEL	\$26.82
JOHANNSEN, MEGAN R	IN DISTRICT TRAVEL	\$138.02
JOHN DEERE FINANCIAL	INSTRUCTION SUPPLIES	\$135.44
JOHNS, JACQUELINE D	IN DISTRICT TRAVEL	\$208.69
JOHNS, JACQUELINE D	IN STATE TRAVEL	\$115.91
JONES, ALEX CHASE	OTHER PURCH PROF SERVICES	\$150.00
JORGENSON, JULIA M	IN DISTRICT TRAVEL	\$126.76
JORGENSON, JULIA M	OUT OF STATE TRAVEL	\$514.56
JOSTENS INC.	INSTRUCTION SUPPLIES	\$3,735.20
JOSTENS INC.	OTHER GENERAL SUPPLIES	\$18,445.51
JW PEPPER & SON, INC.	INSTRUCTION SUPPLIES	\$92.87
KALB, CATHY SUE	IN DISTRICT TRAVEL	\$68.86
KELEHER, AZIZA K	IN STATE TRAVEL	\$228.26
KELEHER, AZIZA K	OTHER GENERAL SUPPLIES	\$321.02
KENNEDY, MATTHEW J	IN DISTRICT TRAVEL	\$73.13
KEPPLE, MATTHEW	OFFICIAL/REFEREE	\$483.12
KEY WEST EARLY CHILDHOOD CENTER	PROF-EDUCATIONAL SERVICES	\$7,411.47
KILGORE, JUSTINE A	IN DISTRICT TRAVEL	\$141.75
KLINEBRIEL, JILL	STUDENT ENTRY FEES	\$200.00
LAKESHORE LEARNING MATERIALS	INSTRUCTION SUPPLIES	\$492.05
LANGE, JULIE L	IN DISTRICT TRAVEL	\$63.12
LARSON, AMY J	IN DISTRICT TRAVEL	\$75.99
LASSANCE, PAUL	OFFICIAL/REFEREE	\$250.00
LAWLER, MARK E	IN DISTRICT TRAVEL	\$15.26
LEITZEN, AMBER K	IN DISTRICT TRAVEL	\$83.52
LICHT, ELI G	OUT OF STATE TRAVEL	\$20.11
LINN COUNTY SHERIFF	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$228.39
LITTLE LEAPS LEARNING ACADEMY	PROF-EDUCATIONAL SERVICES	\$7,411.47
LORAS COLLEGE	OTHER PURCH PROF SERVICES	\$14,387.92
LUTHERAN SERVICES IN IOWA	OTHER PURCH PROF SERVICES	\$45.00
LUTHERAN SERVICES IN IOWA	PROF-EDUCATIONAL SERVICES	\$223.42
LYNCH, CHARLES J	IN DISTRICT TRAVEL	\$56.68
MADDOCK, JODI	IN DISTRICT TRAVEL	\$99.12
MADISON NATIONAL LIFE INSURANCE CO.	DISABILITY INSURANCE	(\$7.40)
MADISON NATIONAL LIFE INSURANCE CO.	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$17,279.62
MADISON NATIONAL LIFE INSURANCE CO.	TERM LIFE INSURANCE	\$4.40
MAIL SERVICES UNLIMITED	POSTAGE	\$120.23
MAKE MUSIC INC.	OTHER GENERAL SUPPLIES	\$297.00
MALONEY, JOSEPH M	IN DISTRICT TRAVEL	\$1,131.90
MANTERNACH, BRAD A	IN DISTRICT TRAVEL	\$108.67
MANTERNACH, BRAD A	OUT OF STATE TRAVEL	\$1,258.51
MANTHEY, LAURIE L	IN DISTRICT TRAVEL	\$173.02
MARTIN, ROBERT	OFFICIAL/REFEREE	\$93.86

**Dubuque Community School District
Regular Board Meeting
May 13, 2024**

Vendor Name	Description	Check Total
MCCRARY, JAMES M	IN DISTRICT TRAVEL	\$33.10
MCCULLOH, THOMAS	OFFICIAL/REFEREE	\$250.00
MEDICAL ASSOCIATES CLINIC PC	DRUG TESTING	\$194.00
MEDICAL ASSOCIATES CLINIC PC	OTHER PURCH PROF SERVICES	\$628.00
MEDICAL ASSOCIATES HMO (EMPLOYEE)	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$694,459.07
MELVOLD, HILLARY A	IN DISTRICT TRAVEL	\$26.03
MENARDS INC	INSTRUCTION SUPPLIES	\$1,108.49
MERCY MEDICAL CENTER	PROF-EDUCATIONAL SERVICES	\$11,617.98
METCALF, KELSEY	IN STATE TRAVEL	\$81.07
MILLER, ERIC J	IN DISTRICT TRAVEL	\$603.00
MILLER, JAYMIE E	IN DISTRICT TRAVEL	\$83.57
MILLIGAN, JULIE A	IN DISTRICT TRAVEL	\$45.23
MINI MASTERPIECES PRESCHOOL INC	PROF-EDUCATIONAL SERVICES	\$3,605.58
MOELLER, DAVID C	IN STATE TRAVEL	\$81.07
MOORE, JOYCE E	IN DISTRICT TRAVEL	\$28.79
MORALES GUTIERREZ, MARIA	TEXTBOOK FINES/PENALTIES	\$12.95
MORLEY, SEAN K	IN DISTRICT TRAVEL	\$47.20
MOULTON, CASSIDY	OFFICIAL/REFEREE	\$174.38
MRZLJAK, SENAD	OFFICIAL/REFEREE	\$190.48
MULGREW OIL COMPANY	TRANSPORTATION LUBRICANTS	\$830.00
NASSCO INC.	OTHER GENERAL SUPPLIES	\$6,046.69
NAVE, LEANN L	IN DISTRICT TRAVEL	\$75.28
NEW JERSEY FAMILY SUPPORT PYMT CENTER	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$200.00
NOAHS ARK PRESCHOOL	PROF-EDUCATIONAL SERVICES	\$5,007.75
NORTHEAST IOWA COMM COLLEGE-CALMAR	STAFF WORKSHOP/CONFERENCE REG FEES	\$275.00
NORTHEAST IOWA COMM COLLEGE-CALMAR	TUITION/COMM. COLLEGE	\$8,429.00
NOST, MATTHEW	OTHER CURRENT LIABILITIES	\$142.60
OBERHOFFER, BETH A	IN DISTRICT TRAVEL	\$229.70
OTTING, TERA J	IN DISTRICT TRAVEL	\$1.07
OUR REDEEMER LUTHERAN PRESCHOOL	PROF-EDUCATIONAL SERVICES	\$7,611.78
PARRAGUEZ, LUIS	OFFICIAL/REFEREE	\$121.00
PAYROLL NET - ACH	NET PAYROLL PAYABLE	\$5,064,393.68
PER MAR SECURITY SERVICES	OTHER PURCH PROF SERVICES	\$657.00
PLASMACAM, INC.	INSTRUCTION SUPPLIES	\$297.88
PORCIC, HANNAH R	IN DISTRICT TRAVEL	\$11.85
PORTZEN, STACY L	IN DISTRICT TRAVEL	\$83.52
QUADIENT, INC.	RENTAL - OTHER	\$120.00
RADIO DUBUQUE, INC.	RENTAL OF EQUIP/VEHICLES	\$677.90
RAPTOR TECHNOLOGIES, LLC	OTHER GENERAL SUPPLIES	\$1,060.00
RENNER JR TERRY J	OFFICIAL/REFEREE	\$136.04
REPUBLIC SERVICES #897	REFUSE DISPOSAL	\$4,134.44
REUSS, JOYLYNN K	IN DISTRICT TRAVEL	\$161.69
RICOH USA, INC	OTHER GENERAL SUPPLIES	\$446.92
RISING STAR THEATRE COMPANY	OTHER GENERAL SUPPLIES	\$500.00
ROBERTSON, JENNA V	IN DISTRICT TRAVEL	\$37.59

**Dubuque Community School District
Regular Board Meeting
May 13, 2024**

Vendor Name	Description	Check Total
ROCKFORD, MELANIE KAY	IN DISTRICT TRAVEL	\$33.47
ROSCHEN, TRICIA	IN DISTRICT TRAVEL	\$73.08
ROUTLEY, MARIAH A	IN STATE TRAVEL	\$97.82
RYAN, CHERI L	IN DISTRICT TRAVEL	\$86.64
SAUNDERS OIL CO., INC.	DIESEL	\$19,831.21
SCHAUB IV, GEORGE J	OFFICIAL/REFEREE	\$315.94
SCHILLING SUPPLY COMPANY	OTHER GENERAL SUPPLIES	\$185.70
SCHOLASTIC INC - BOOK FAIRS	LIBRARY BOOKS	\$2,473.15
SCHOLASTIC INC.	INSTRUCTION SUPPLIES	\$2,570.04
SCHOOL SPECIALTY, LLC	CAPITALIZED FIXED ASSETS	\$5,319.43
SCHOOL SPECIALTY, LLC	FURNITURE/FIXTURES	\$6,640.66
SCHULTZ PROCESS SERVICE LLC	OTHER CURRENT LIABILITIES	\$1,056.00
SCHULTZ STRING	OTHER GENERAL SUPPLIES	\$390.00
SCHULTZ STRING	REPAIR/MAINTENANCE	\$125.80
SCHULTZ, MEGAN E	IN DISTRICT TRAVEL	\$98.89
SCHULTZ, MEGAN E	IN STATE TRAVEL	\$119.54
SELLERS, KARMELLA H.	IN DISTRICT TRAVEL	\$11.40
SENDT, MELISSA M	IN STATE TRAVEL	\$117.25
SIEVERDING, THOMAS J	IN DISTRICT TRAVEL	\$269.34
SILVER, TAMMY J	IN DISTRICT TRAVEL	\$3.48
SINGLETARY, CHRISTOPHER	OUT OF STATE TRAVEL	\$34.98
SINTON, HANNAH	OFFICIAL/REFEREE	\$150.00
SIoux CITY COMM SCHOOL DISTRICT	TUITION/LEA	\$1,908.90
SMITH, BETHANY G	IN DISTRICT TRAVEL	\$60.81
SMITH, BETHANY G	IN STATE TRAVEL	\$276.04
SNAP-ON TOOLS	TRANSPORTATION SUPPLIES	\$250.00
SOLUTION TREE, INC.	CONTRACTED TRAINING PROVIDER	\$15,000.00
SOLUTION TREE, INC.	STAFF WORKSHOP/CONFERENCE REG FEES	\$2,367.00
STAPLES ADVANTAGE	OFFICE SUPPLIES	\$82.01
STAPLES ADVANTAGE	OTHER GENERAL SUPPLIES	\$202.40
STATE DISBURSEMENT UNIT	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$1,278.00
STEEL MART	INSTRUCTION SUPPLIES	\$370.66
STEFFL, MICHELLE C	IN DISTRICT TRAVEL	\$136.44
STOFFEL, KAREN M	IN DISTRICT TRAVEL	\$48.98
STOREY KENWORTHY CORP	INSTRUCTION SUPPLIES	\$11,617.20
STOREY KENWORTHY CORP	OTHER GENERAL SUPPLIES	\$25,974.80
SUPERIOR WELDING SUPPLY CO	INSTRUCTION SUPPLIES	\$116.75
SWIFT, JONATHAN L	IN DISTRICT TRAVEL	\$146.55
TAYLOR PRINT IMPRESSIONS, INC.	OFFICE SUPPLIES	\$1,836.60
TELEGRAPH HERALD	OTHER PURCH PROF SERVICES	\$900.00
TENNANT SALES AND SERVICE COMPANY	BUILDING REPAIR/MAINT	\$4,363.53
THE ART OF EDUCATION UNIVERSITY, LLC	SOFTWARE	\$146,450.64
THE JUSTICE CENTER	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$412.75
THE LIBRARY STORE, INC. (TLS)	TECHNOLOGY SUPPLIES	\$256.61
THOM, DAVID J	GASOLINE	\$38.96

**Dubuque Community School District
Regular Board Meeting
May 13, 2024**

Vendor Name	Description	Check Total
THOM, DAVID J	IN DISTRICT TRAVEL	\$43.08
THOMA, PAIGE C	IN DISTRICT TRAVEL	\$43.01
THOMA, PAIGE C	IN STATE TRAVEL	\$370.08
THOMAS, CHAD A	OFFICIAL/REFEREE	\$475.00
TOLEDO PHYSICAL EDUCATION SUPPLY COMPANY	INSTRUCTION SUPPLIES	\$566.13
TRI-STATE SHRED	OTHER PURCH PROF SERVICES	\$60.00
TRI-STATE TRAVEL	PRIVATE CONTRACT BUSSING	\$34,805.00
TURNER, CAMARION	OTHER CURRENT LIABILITIES	\$100.00
TWS TRANSPORT LLC	PRIVATE CONTRACT BUSSING	\$1,050.00
ULINE, INC	OTHER GENERAL SUPPLIES	\$571.28
UNITED PARCEL SERVICE	POSTAGE	\$197.05
UNITED WAY SERVICES	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$229.88
UNITY POINT AT HOME	PROF-EDUCATIONAL SERVICES	\$22,725.00
UNIVERSITY OF DUBUQUE	PROF-EDUCATIONAL SERVICES	\$6,409.92
UNIVERSITY OF DUBUQUE	STUDENT/STAFF ADMISSIONS	\$409.00
URBAN EDUCATION NETWORK OF IOWA (UEN)	STAFF WORKSHOP/CONFERENCE REG FEES	\$1,197.00
US CELLULAR	TELEPHONE/DATA LINES	\$851.86
VAN ARSDALE, STACEY J.	OTHER CURRENT LIABILITIES	\$141.40
VERIZON WIRELESS	TELEPHONE/DATA LINES	\$80.02
VILLAGE INN	INSTRUCTION SUPPLIES	\$269.91
VOSS PEST CONTROL INC	PEST CONTROL	\$195.00
WALLIS, DAVID	OTHER CURRENT LIABILITIES	\$100.00
WASHINGTON STATE SUPPORT REGISTRY	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$138.44
WEILAND, KRISTIN L	IN DISTRICT TRAVEL	\$30.13
WELLMARK BLUE CROSS BLUE SHIELD OF IOWA	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$955,420.84
WEST MUSIC COMPANY	INSTRUCTION SUPPLIES	\$1,111.78
WEST MUSIC COMPANY	MACHINERY/EQUIPMENT	\$3,419.99
WEST MUSIC COMPANY	OTHER GENERAL SUPPLIES	\$39.60
WEST MUSIC COMPANY	REPAIR/MAINTENANCE	\$501.28
WIDMEIER, RITA M	IN DISTRICT TRAVEL	\$244.97
WIDMYER, JANICE A	IN DISTRICT TRAVEL	\$24.71
WILGENBUSCH, SUE A	IN DISTRICT TRAVEL	\$196.04
WILLIAM V MACGILL & CO	OTHER GENERAL SUPPLIES	\$78.12
WINDSTAR LINES, INC.	PRIVATE CONTRACT BUSSING	\$6,679.55
WISC SUPPORT COLLECTIONS TRUST	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$1,958.68
Y CREATIVE-FINLEY-DCY	PROF-EDUCATIONAL SERVICES	\$4,807.44
YOKO, GREGORY	OFFICIAL/REFEREE	\$380.00
YOUNG-UNS CHILD CARE CENTER & PRESCHOOL	PROF-EDUCATIONAL SERVICES	\$26,240.61
ZIETLOW, JOHN Z	OFFICIAL/REFEREE	\$210.70
Fund Total:		\$10,679,695.50
Fund: MANAGEMENT LEVY		
MEDICAL ASSOCIATES HMO (EMPLOYEE)	MEDICAL INSURANCE	\$16,804.77
WELLMARK BLUE CROSS BLUE SHIELD OF IOWA	MEDICAL INSURANCE	\$21,527.97

Dubuque Community School District
Regular Board Meeting
May 13, 2024

Vendor Name	Description	Check Total
	Fund Total:	\$38,332.74
Fund: PHYSICAL PLANT/EQUIP LEVY		
ACCESS SYSTEMS	CAPITALIZED FIXED ASSETS	\$5,318.00
ARDENT LIGHTING GROUP LLC	F/A OTHER PROPERTY SERV	\$5,225.00
AVALON BODY SHOP INC	VEHICLE REPAIR/MAINT	\$5,850.97
CHURCH OF THE NATIVITY	RENTAL LAND/BUILDINGS	\$400.00
CITY OF DUBUQUE	BLDG CONSTRUCTION SUPPLY	\$25.00
EMS INDUSTRIAL, INC	CAPITALIZED FIXED ASSETS	\$10,302.48
HARRIS N.A.	BLDG CONSTRUCTION SUPPLY	\$11,690.36
HARRIS N.A.	CONSTRUCTION SERVICES	\$94.37
HARRIS N.A.	F/A OTHER PROPERTY SERV	\$3,340.17
HARRIS N.A.	OTHER PROPERTY SERVICES	\$296.03
HODGE MATERIAL HANDLING	BLDG CONSTRUCTION SUPPLY	\$570.00
KEYSTONE AREA EDUCATION AGENCY	RENTAL LAND/BUILDINGS	\$1,400.00
MCGRATH AUTOMOTIVE GROUP, INC	VEHICLES	\$110,398.00
MIDWEST ALARM SERVICES	OTHER PROPERTY SERVICES	\$577.50
ORIGIN DESIGN CO.	ARCHITECT/CM SERVICE	\$619.20
PLASTIC CENTER INC	RENTAL LAND/BUILDINGS	\$1,320.00
RICOH USA, INC	OTHER TECH SERVICES	\$5,053.54
ROEDER OUTDOOR EQUIPMENT	CAPITALIZED FIXED ASSETS	\$49,742.62
TERRACON CONSULTANTS INC	OTHER PROPERTY SERVICES	\$9,322.00
WHKS & CO.	ARCHITECT/CM SERVICE	\$429.26
	Fund Total:	\$221,974.50
Fund: SCHOOL NUTRITION FUND		
ALLAMAKEE NEW BEGINNING, INC.	PURCHASED FOOD	\$2,737.50
AMERICAN FIDELITY ASSURANCE COMPANY	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$252.75
CRUZ JUAREZ, CATARINA	UNEARNED REVENUES	\$4.60
EMS DETERGENT SERVICES CO	OTHER GENERAL SUPPLIES	\$2,920.21
FEDERAL TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$6,600.16
FICA WITHHOLDING - EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$25,142.78
GOODWIN TUCKER GROUP	REPAIR/MAINTENANCE	\$1,155.51
HARRIS N.A.	OTHER GENERAL SUPPLIES	\$1,240.46
HARRIS N.A.	PURCHASED FOOD	\$178.83
IA PUBLIC EMP RETIREMENT-EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$26,082.37
ILLINOIS DEPARTMENT OF REVENUE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$51.84
ING - COMMON REMITTER	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$461.83
IOWA STATE TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$2,292.29
LIME ROCK SPRINGS CO-PEPSI COLA CO.	PURCHASED FOOD	\$5,248.04
LOFFREDO FRESH PRODUCE CO. INC	OTHER GENERAL SUPPLIES	\$117.00
LOFFREDO FRESH PRODUCE CO. INC	PURCHASED FOOD	\$11,655.55
MADISON NATIONAL LIFE INSURANCE CO.	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$490.25
MCDONOUGH, JOANIE	UNEARNED REVENUES	\$17.45
MEDICAL ASSOCIATES HMO (EMPLOYEE)	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$5,738.56
PAN-O-GOLD BAKING COMPANY	PURCHASED FOOD	\$11,097.26
PARKS, KATE	UNEARNED REVENUES	\$300.00

**Dubuque Community School District
Regular Board Meeting
May 13, 2024**

Vendor Name	Description	Check Total
PAYROLL NET - ACH	NET PAYROLL PAYABLE	\$131,130.83
PEREZ LOPEZ, DAVID	UNEARNED REVENUES	\$4.60
PERFORMANCE FOODSERVICE	OTHER GENERAL SUPPLIES	\$11,331.97
PERFORMANCE FOODSERVICE	PURCHASED FOOD	\$186,261.02
PJ IOWA LC	PURCHASED FOOD	\$5,302.50
PRAIRIE FARMS DAIRY, INC	PURCHASED FOOD	\$37,995.49
SHELDON, JENNIFER	UNEARNED REVENUES	\$7.35
SMITH, SARAH	UNEARNED REVENUES	\$44.85
THURSTON, DANA	UNEARNED REVENUES	\$10.90
WELLMARK BLUE CROSS BLUE SHIELD OF IOWA	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$34,626.16
	Fund Total:	\$510,500.91
Fund: SECURE AN ADVANCED VISION FOR EDUCATION (SAVE)		
ABELN ABSTRACT & TITLE COMPANY	EXISTING BUILDINGS	\$245.00
AHLERS & COONEY, P.C.	LEGAL	\$71.00
ANIXTER, INC.	TECHNOLOGY SUPPLIES	\$4,208.64
CEC - COMMUNICATIONS ENGINEERING COMPANY	CONSTRUCTION SERVICES	\$3,822.71
CENTURY LINK - PHOENIX	TELEPHONE/DATA LINES	\$8,417.61
CRAYON SOFTWARE EXPERTS LLC	OTHER PURCH PROF SERVICES	\$231,263.81
CS TECHNOLOGIES, INC.	TELEPHONE/DATA LINES	\$1,925.00
DUBUQUE HOSE & HYDRAULICS	BLDG CONSTRUCTION SUPPLY	\$2,077.18
EAGLE TECHNOLOGIES	OTHER PURCH PROF SERVICES	\$4,011.11
HARRIS N.A.	CONSTRUCTION SERVICES	\$2,899.35
LENOVO (UNITED STATES) INC	OTHER PURCH PROF SERVICES	\$16,150.00
LIFELINE AUDIO VIDEO TECHNOLOGIES INC	BLDG CONSTRUCTION SUPPLY	\$209.00
LIFELINE AUDIO VIDEO TECHNOLOGIES INC	MACHINERY/EQUIPMENT	\$2,300.00
MICROSOFT CORPORATION	OTHER PURCH PROF SERVICES	\$756.64
NORTHEAST IOWA COMM COLLEGE-CALMAR	MACHINERY/EQUIPMENT	\$1,949.00
OPEN TEXT INC	OTHER PURCH PROF SERVICES	\$21.12
RSM US LLP	OTHER PURCH PROF SERVICES	\$3,740.63
SHEETS DESIGN BUILD LLC	CONSTRUCTION SERVICES	\$433,170.00
TERRACON CONSULTANTS INC	ARCHITECT/CM SERVICE	\$414.50
TRI-TECHNICAL SYSTEMS, INC.	OTHER PURCH PROF SERVICES	\$64.00
TRICON CONSTRUCTION GROUP	CONSTRUCTION SERVICES	\$538,036.54
VERIZON WIRELESS	TELEPHONE/DATA LINES	\$280.07
VERTIV CORPORATION	OTHER PURCH PROF SERVICES	\$6,916.00
	Fund Total:	\$1,262,948.91
Fund: STUDENT ACTIVITY FUND		
4:13 CAKES INC	OTHER GENERAL SUPPLIES	\$4,609.50
ADVANCE DESIGNS INC	OTHER GENERAL SUPPLIES	\$53.05
AMAZON CAPITAL SERVICES, INC	OTHER GENERAL SUPPLIES	\$66.01
AMERICAN STRING TEACHERS ASSOCIATION	STUDENT ENTRY FEES	\$40.00
AMERICINN LODGE & SUITES - CEDAR FALLS	IN STATE TRAVEL	\$232.96
AMERICINN LODGE & SUITES - CEDAR FALLS	OTHER GENERAL SUPPLIES	\$931.84

**Dubuque Community School District
Regular Board Meeting
May 13, 2024**

Vendor Name	Description	Check Total
BAR RAISING FITNESS LLC	OTHER GENERAL SUPPLIES	\$2,500.00
BMW MUSIC ENTERTAINMENT	PROF-EDUCATIONAL SERVICES	\$300.00
BP CREDIT CARD CENTER	GASOLINE	\$274.86
BP CREDIT CARD CENTER	OTHER GENERAL SUPPLIES	\$194.23
BSN SPORTS LLC	OTHER GENERAL SUPPLIES	\$4,310.75
BSN SPORTS, LLC	OTHER GENERAL SUPPLIES	\$430.50
CAPITAL ONE, N.A.	OTHER GENERAL SUPPLIES	\$198.99
CEDAR FALLS HIGH SCHOOL	STUDENT ENTRY FEES	\$200.00
CEDAR RAPIDS WASHINGTON HIGH SCHOOL	STUDENT ENTRY FEES	\$60.00
CLARKE UNIVERSITY ATHLETICS	STUDENT ENTRY FEES	\$215.00
CLEAR CREEK AMANA HIGH SCHOOL	STUDENT ENTRY FEES	\$90.00
CLINTON HIGH SCHOOL	STUDENT ENTRY FEES	\$150.00
COE COLLEGE	STUDENT ENTRY FEES	\$200.00
DAVENPORT WEST HIGH SCHOOL	STUDENT ENTRY FEES	\$75.00
DEAN, KATHERINE	OTHER GENERAL SUPPLIES	\$32.06
DILLON, TERRY M.	PROF-EDUCATIONAL SERVICES	\$40.00
DISTRICT 20 SUPPLY CO.	OTHER GENERAL SUPPLIES	\$2,969.50
DUBUQUE COUNTY FAIR ASSOCIATION INC	OTHER GENERAL SUPPLIES	\$500.00
EIMERS, WENDELL J	IN STATE TRAVEL	\$208.22
EIMERS, WENDELL J	OTHER GENERAL SUPPLIES	\$204.61
ENGRAVED GIFT COLLECTION, LLC	OTHER GENERAL SUPPLIES	\$187.00
FEDERAL TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$244.16
FICA WITHHOLDING - EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$779.96
GEHL LAWN SERVICE	OTHER GENERAL SUPPLIES	\$350.00
GRAVES SIGNS	OTHER GENERAL SUPPLIES	\$1,700.00
HAMPTON INN-WEST DES MOINES	OTHER GENERAL SUPPLIES	\$477.12
HAPPY JOES DELIVERY & CARRYOUT	OTHER GENERAL SUPPLIES	\$1,584.00
HARRIS N.A.	IN STATE TRAVEL	\$386.74
HARRIS N.A.	OTHER GENERAL SUPPLIES	\$19,709.80
HARRIS N.A.	STUDENT ENTRY FEES	\$375.00
HARRIS N.A.	STUDENT/STAFF ADMISSIONS	\$125.00
HAYDEN, JAMES T	OTHER GENERAL SUPPLIES	\$106.00
HAYWARD, IVY L	OTHER GENERAL SUPPLIES	\$60.30
HEALTHY ROSTER, INC.	OTHER GENERAL SUPPLIES	\$735.00
HEIL, REBECCA S	PROF-EDUCATIONAL SERVICES	\$300.00
HOOVER HIGH SCHOOL	STUDENT ENTRY FEES	\$195.00
HOWELL BROTHERS LLC	OTHER GENERAL SUPPLIES	\$441.70
HY-VEE, INC.	OTHER GENERAL SUPPLIES	\$1,875.50
IA PUBLIC EMP RETIREMENT-EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$801.93
ILLINOIS DEPARTMENT OF REVENUE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$10.00
INTERNATIONAL E-Z UP, INC	MACHINERY/EQUIPMENT	\$1,266.37
INTERNATIONAL E-Z UP, INC	OTHER GENERAL SUPPLIES	\$1,993.22
IOWA CITY WEST HIGH SCHOOL.	STUDENT ENTRY FEES	\$325.00
IOWA HIGH SCHOOL ATHLETIC ASSOC.	OTHER GENERAL SUPPLIES	\$596.00
IOWA STATE TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$98.63

Dubuque Community School District
Regular Board Meeting
May 13, 2024

Vendor Name	Description	Check Total
KAISAND, ADRIENNE R	PROF-EDUCATIONAL SERVICES	\$700.00
KATCOM INC	OTHER GENERAL SUPPLIES	\$344.00
KELEHER, AZIZA K	OTHER GENERAL SUPPLIES	\$50.97
KLINEBRIEL, JILL	PROF-EDUCATIONAL SERVICES	\$145.00
LAMBE, JACQUELINE A	IN DISTRICT TRAVEL	\$19.08
LIME ROCK SPRINGS CO-PEPSI COLA CO.	OTHER GENERAL SUPPLIES	\$2,251.18
LINN-MAR COMMUNITY SCHOOL DISTRICT	STUDENT ENTRY FEES	\$100.00
LUND, GENE	PROF-EDUCATIONAL SERVICES	\$500.00
MCSPERRIN, BRIAN	OTHER GENERAL SUPPLIES	\$100.00
MENARDS INC	OTHER GENERAL SUPPLIES	\$163.63
MIDDLETON CARDINAL BASKETBALL	STUDENT ENTRY FEES	\$200.00
MONTICELLO SPORTS	OTHER GENERAL SUPPLIES	\$2,060.00
MUSCATINE HIGH SCHOOL	STUDENT ENTRY FEES	\$125.00
MYERS-COX COMPANY	OTHER GENERAL SUPPLIES	\$4,307.33
NATIONAL SPEECH AND DEBATE ASSOCIATION	OTHER GENERAL SUPPLIES	\$52.00
NESNAH GROUP LLC	OTHER GENERAL SUPPLIES	\$135.00
NORTH SCOTT HIGH SCHOOL	STUDENT ENTRY FEES	\$145.00
PAYROLL NET - ACH	NET PAYROLL PAYABLE	\$4,088.15
PLEASANT VALLEY HIGH SCHOOL	STUDENT ENTRY FEES	\$90.00
QUAD CITY TIMES	OTHER GENERAL SUPPLIES	\$531.27
RAPID RIBBONS	OTHER GENERAL SUPPLIES	\$350.76
RAUEN INC	OTHER GENERAL SUPPLIES	\$3,675.00
RIDDELL ALL AMERICAN SPORTS CORP.	OTHER GENERAL SUPPLIES	\$2,409.95
ROTH, THOMAS J	PROF-EDUCATIONAL SERVICES	\$800.00
SELCO INC	OTHER GENERAL SUPPLIES	\$18.40
SENIOR HIGH SCHOOL	IN STATE TRAVEL	\$12.00
SENIOR HIGH SCHOOL	OTHER GENERAL SUPPLIES	\$648.00
SPORTS ENDEAVORS, LLC	OTHER GENERAL SUPPLIES	\$1,394.31
SUN PRAIRIE BASKETBALL BACKCOURT CLUB	STUDENT ENTRY FEES	\$210.00
TEAM BUILDING BLOCK	OTHER GENERAL SUPPLIES	\$1,690.00
THE BARN	OTHER GENERAL SUPPLIES	\$2,512.00
THE CHOCOLATE HOG BBQ AND CATERING CO	OTHER GENERAL SUPPLIES	\$1,235.35
THREE RIVERS FS COMPANY - DYERSVILLE	OTHER GENERAL SUPPLIES	\$35.00
TRI-STATE TRAVEL	OTHER GENERAL SUPPLIES	\$2,800.00
UNIVERSITY OF DUBUQUE	OTHER GENERAL SUPPLIES	\$404.00
UNIVERSITY OF DUBUQUE ATHLETIC DEPT	STUDENT ENTRY FEES	\$450.00
UNIVERSITY OF NORTHERN IOWA	OTHER GENERAL SUPPLIES	\$75.00
UW-PLATTEVILLE ATHLETIC DEPARTMENT	STUDENT ENTRY FEES	\$250.00
WATERLOO WEST HIGH SCHOOL	STUDENT ENTRY FEES	\$120.00
WESTERN DUBUQUE COMM. SCHOOL DISTRICT	STUDENT ENTRY FEES	\$90.00
WESTERN DUBUQUE HIGH SCHOOL	STUDENT ENTRY FEES	\$90.00
XAVIER, KEISY PEYERL	PROF-EDUCATIONAL SERVICES	\$500.00

Fund Total: \$89,687.89

Grand Total:

\$13,085,494.75

Dubuque Community School District

MONTHLY BUDGET RECAP - EXPENSE

From Date: 4/1/2024

To Date: 4/30/2024

Fiscal Year: 2023-2024

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.0000.0000.000.0000.000100	SALARIES	\$85,137,178.86	\$7,160,256.84	\$62,249,348.91	\$22,887,829.95	\$25,152,326.92	(\$2,264,496.97)	-2.66%
10.0000.0000.000.0000.000200	EMPLOYEE BENEFITS	\$31,355,664.67	\$2,663,769.83	\$22,855,492.29	\$8,500,172.38	\$9,361,868.30	(\$861,695.92)	-2.75%
10.0000.0000.000.0000.000300	PURCHASED SERVICES	\$3,968,021.48	\$270,406.09	\$3,691,722.76	\$276,298.72	\$822,210.27	(\$545,911.55)	-13.76%
10.0000.0000.000.0000.000400	PROPERTY SERVICES	\$260,200.00	\$33,033.58	\$370,736.61	(\$110,536.61)	\$78,016.58	(\$188,553.19)	-72.46%
10.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$4,085,767.52	\$85,107.07	\$2,742,712.86	\$1,343,054.66	\$108,541.09	\$1,234,513.57	30.21%
10.0000.0000.000.0000.000600	SUPPLIES	\$8,089,838.61	\$591,013.68	\$4,908,583.95	\$3,181,254.66	\$814,709.15	\$2,366,545.51	29.25%
10.0000.0000.000.0000.000700	PROPERTY/EQUIPMENT	\$210,815.04	\$25,799.26	\$322,666.91	(\$111,851.87)	\$186,332.73	(\$298,184.60)	-141.44%
10.0000.0000.000.0000.000800	MISCELLANEOUS	\$67,353.72	\$2,189.00	\$57,504.41	\$9,849.31	\$960.00	\$8,889.31	13.20%
10.0000.0000.000.0000.000900	FUND TRANSFERS	\$9,759,324.65	\$460,402.00	\$4,604,020.00	\$5,155,304.65	\$0.00	\$5,155,304.65	52.82%
	FUND: GENERAL FUND - 10	\$142,934,164.55	\$11,291,977.35	\$101,802,788.70	\$41,131,375.85	\$36,524,965.04	\$4,606,410.81	3.22%
19.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$0.00	\$7,350.00	(\$7,350.00)	\$0.00	(\$7,350.00)	0.00%
19.0000.0000.000.0000.000600	SUPPLIES	\$0.00	\$0.00	\$301.00	(\$301.00)	\$0.00	(\$301.00)	0.00%
19.0000.0000.000.0000.000900	FUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	FUND: NON-FIDUCIARY SCHOLARSHIP FUNDS - 19	\$0.00	\$0.00	\$7,651.00	(\$7,651.00)	\$0.00	(\$7,651.00)	0.00%
21.0000.0000.000.0000.000100	SALARIES	\$0.00	\$5,151.62	\$65,984.67	(\$65,984.67)	\$14,174.95	(\$80,159.62)	0.00%
21.0000.0000.000.0000.000200	EMPLOYEE BENEFITS	\$0.00	\$871.21	\$9,287.59	(\$9,287.59)	\$2,255.03	(\$11,542.62)	0.00%
21.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$3,285.00	\$53,143.73	(\$53,143.73)	\$9,750.55	(\$62,894.28)	0.00%
21.0000.0000.000.0000.000400	PROPERTY SERVICES	\$0.00	\$0.00	\$465.35	(\$465.35)	\$0.00	(\$465.35)	0.00%
21.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$0.00	\$1,321.98	\$4,228.28	(\$4,228.28)	\$133.69	(\$4,361.97)	0.00%
21.0000.0000.000.0000.000600	SUPPLIES	\$1,311,000.00	\$77,371.58	\$886,966.55	\$424,033.45	\$142,517.58	\$281,515.87	21.47%
21.0000.0000.000.0000.000700	PROPERTY/EQUIPMENT	\$0.00	\$1,266.37	\$36,029.07	(\$36,029.07)	\$0.00	(\$36,029.07)	0.00%
21.0000.0000.000.0000.000800	MISCELLANEOUS	\$0.00	\$3,920.00	\$40,930.62	(\$40,930.62)	\$4,372.00	(\$45,302.62)	0.00%
21.0000.0000.000.0000.000900	FUND TRANSFERS	\$0.00	\$3,234.83	\$7,457.74	(\$7,457.74)	\$0.00	(\$7,457.74)	0.00%
	FUND: STUDENT ACTIVITY FUND - 21	\$1,311,000.00	\$96,422.59	\$1,104,493.60	\$206,506.40	\$173,203.80	\$33,302.60	2.54%
22.0000.0000.000.0000.000200	EMPLOYEE BENEFITS	\$1,797,000.00	\$38,332.74	\$1,742,423.80	\$54,576.20	\$11,000.00	\$43,576.20	2.42%
22.0000.0000.000.0000.000300	PURCHASED SERVICES	\$319,000.00	\$0.00	\$0.00	\$319,000.00	\$0.00	\$319,000.00	100.00%
22.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$3,062,000.00	(\$328.00)	\$2,807,743.80	\$254,256.20	\$0.00	\$254,256.20	8.30%
	FUND: MANAGEMENT LEVY - 22	\$5,178,000.00	\$38,004.74	\$4,550,167.60	\$627,832.40	\$11,000.00	\$616,832.40	11.91%
33.0000.0000.000.0000.000300	PURCHASED SERVICES	\$1,115,000.00	\$263,408.81	\$2,082,148.25	(\$967,148.25)	\$1,205,847.39	(\$2,172,995.64)	-194.89%
33.0000.0000.000.0000.000400	PROPERTY SERVICES	\$5,400,000.00	\$977,928.60	\$5,040,523.72	\$359,476.28	\$4,492,116.52	(\$4,132,640.24)	-76.53%
33.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$0.00	\$10,622.68	\$95,834.40	(\$95,834.40)	\$28,341.00	(\$124,175.40)	0.00%
33.0000.0000.000.0000.000600	SUPPLIES	\$0.00	\$6,494.82	\$174,884.04	(\$174,884.04)	\$1,173,741.55	(\$1,348,625.59)	0.00%
33.0000.0000.000.0000.000700	PROPERTY/EQUIPMENT	\$4,500,000.00	\$4,249.00	\$192,402.20	\$4,307,597.80	\$1,459,795.05	\$2,847,802.75	63.28%
33.0000.0000.000.0000.000800	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33.0000.0000.000.0000.000900	FUND TRANSFERS	\$8,104,585.00	\$675,382.10	\$6,753,821.00	\$1,350,764.00	\$0.00	\$1,350,764.00	16.67%
	FUND: SECURE AN ADVANCED VISION FOR EDUCATION (SAVE) - 33	\$19,119,585.00	\$1,938,086.01	\$14,339,613.61	\$4,779,971.39	\$8,359,841.51	(\$3,579,870.12)	-18.72%
36.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$6,102.00	\$181,843.98	(\$181,843.98)	\$31,346.71	(\$213,190.69)	0.00%
36.0000.0000.000.0000.000400	PROPERTY SERVICES	\$7,403,200.00	\$27,826.04	\$5,157,265.71	\$2,245,934.29	\$2,132,011.02	\$113,923.27	1.54%
36.0000.0000.000.0000.000600	SUPPLIES	\$200,000.00	\$11,859.36	\$77,091.38	\$122,908.62	\$54,094.18	\$68,814.44	34.41%
36.0000.0000.000.0000.000700	PROPERTY/EQUIPMENT	\$1,464,000.00	\$175,761.10	\$1,715,105.64	(\$251,105.64)	\$1,905,592.41	(\$2,156,698.05)	-147.32%
36.0000.0000.000.0000.000800	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	FUND: PHYSICAL PLANT/EQUIP LEVY - 36	\$9,067,200.00	\$221,548.50	\$7,131,306.71	\$1,935,893.29	\$4,123,044.32	(\$2,187,151.03)	-24.12%
40.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40.0000.0000.000.0000.000800	MISCELLANEOUS	\$7,288,108.00	\$0.00	\$7,288,107.50	\$0.50	\$0.00	\$0.50	0.00%
40.0000.0000.000.0000.000900	FUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Dubuque Community School District

MONTHLY BUDGET RECAP - EXPENSE

From Date: 4/1/2024

To Date: 4/30/2024

Fiscal Year: 2023-2024

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	FUND: DEBT SERVICE FUND - 40	\$7,288,108.00	\$0.00	\$7,288,107.50	\$0.50	\$0.00	\$0.50	0.00%
61.0000.0000.000.0000.000100	SALARIES	\$2,037,089.84	\$166,183.78	\$1,654,018.09	\$383,071.75	\$320,262.78	\$62,808.97	3.08%
61.0000.0000.000.0000.000200	EMPLOYEE BENEFITS	\$699,583.00	\$70,760.11	\$692,359.57	\$7,223.43	\$144,733.10	(\$137,509.67)	-19.66%
61.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
61.0000.0000.000.0000.000400	PROPERTY SERVICES	\$0.00	\$1,155.51	\$11,017.09	(\$11,017.09)	\$840.00	(\$11,857.09)	0.00%
61.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
61.0000.0000.000.0000.000600	SUPPLIES	\$7,237,200.00	\$276,093.52	\$2,169,969.01	\$5,067,230.99	\$667,398.06	\$4,399,832.93	60.79%
61.0000.0000.000.0000.000700	PROPERTY/EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
61.0000.0000.000.0000.000800	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
61.0000.0000.000.0000.000900	FUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	FUND: SCHOOL NUTRITION FUND - 61	\$9,973,872.84	\$514,192.92	\$4,527,363.76	\$5,446,509.08	\$1,133,233.94	\$4,313,275.14	43.25%
76.0000.0000.000.0000.000200	EMPLOYEE BENEFITS	\$0.00	\$271,709.16	\$2,476,670.68	(\$2,476,670.68)	\$392,521.65	(\$2,869,192.33)	0.00%
76.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
76.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
76.0000.0000.000.0000.000600	SUPPLIES	\$0.00	\$7,025.88	\$87,565.21	(\$87,565.21)	\$33,994.79	(\$121,560.00)	0.00%
76.0000.0000.000.0000.000800	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	FUND: CLEARING FUND - 76	\$0.00	\$278,735.04	\$2,564,235.89	(\$2,564,235.89)	\$426,516.44	(\$2,990,752.33)	0.00%
91.0000.0000.000.0000.000600	SUPPLIES	\$0.00	\$1,859.15	\$26,259.48	(\$26,259.48)	\$698.18	(\$26,957.66)	0.00%
91.0000.0000.000.0000.000900	FUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	FUND: AGENCY/HOSPITALITY FUND - 91	\$0.00	\$1,859.15	\$26,259.48	(\$26,259.48)	\$698.18	(\$26,957.66)	0.00%
Grand Total:		\$194,871,930.39	\$14,380,826.30	\$143,341,987.85	\$51,529,942.54	\$50,752,503.23	\$777,439.31	0.40%

End of Report

Dubuque Community School District

General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: 2023-2024 From Date: 4/1/2024 To Date: 4/30/2024

Account Mask: ??????????????????????

Account Type: REVENUE

Print accounts with zero balance
 Include Inactive Accounts
 Include PreEncumbrance

FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
10 - GENERAL FUND						
001111 - PROPERTY TAX	(\$35,392,440.00)	(\$10,906,315.46)	(\$31,924,361.71)	\$0.00	(\$3,468,078.29)	90.20%
001112 - CASH RESERVE PROPERTY TAX	(\$878,172.00)	(\$468,608.24)	(\$937,216.34)	\$0.00	\$59,044.34	106.72%
001113 - BUS PROP TAX CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001114 - INST SUPPORT PROPERTY TAX	(\$5,663,064.00)	(\$1,771,258.18)	(\$5,139,183.82)	\$0.00	(\$523,880.18)	90.75%
001171 - UTILITY REPLACEMENT TAX	(\$904,969.00)	(\$177,474.54)	(\$619,665.50)	\$0.00	(\$285,303.50)	68.47%
001191 - MOBILE HOME TAX	(\$100,000.00)	(\$11,175.77)	(\$84,056.03)	\$0.00	(\$15,943.97)	84.06%
001311 - TUITION/INDIVID/REG ED	\$0.00	\$0.00	(\$500.00)	\$0.00	\$500.00	0.00%
001313 - TUITION/INDIVID/DRIVER ED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001314 - TUITION/INDIVID/OUT OF ST	(\$7,000.00)	\$0.00	(\$3,096.66)	\$0.00	(\$3,903.34)	44.24%
001321 - TUITION/LEA'S - REG EDUC	(\$29,840.00)	\$0.00	\$0.00	\$0.00	(\$29,840.00)	0.00%
001322 - TUITION/LEA'S SPEC EDUC	(\$750,000.00)	(\$55,821.51)	(\$1,107,801.00)	\$0.00	\$357,801.00	147.71%
001323 - TUIT/LEA/OPEN ENR/REG ED	(\$300,000.00)	\$0.00	(\$265,550.86)	\$0.00	(\$34,449.14)	88.52%
001361 - TUITION/SUM SCH/REG ED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001411 - TRANS/FEES/REG ED/PUBLIC	(\$25,000.00)	(\$238.00)	(\$23,475.00)	\$0.00	(\$1,525.00)	93.90%
001441 - TRANS FEES/PRIVATE	(\$15,000.00)	(\$5,522.01)	(\$33,344.41)	\$0.00	\$18,344.41	222.30%
001510 - INTEREST	(\$450,000.00)	(\$89,171.08)	(\$1,311,032.13)	\$0.00	\$861,032.13	291.34%
001720 - BOOKSTORE & SUPPLY SALES	(\$1,000.00)	(\$7.00)	(\$112.00)	\$0.00	(\$888.00)	11.20%
001740 - STUDENT FEES REVENUE	(\$85,000.00)	(\$10,533.10)	(\$82,816.21)	\$0.00	(\$2,183.79)	97.43%
001748 - STUDENT FEES - CONTEST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001791 - STUDENT ACTIVITY FUND RAISERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001910 - PROPERTY RENTAL	(\$135,000.00)	(\$5,768.02)	(\$130,495.47)	\$0.00	(\$4,504.53)	96.66%
001920 - DONATIONS/CONTRIBUTIONS	(\$200,000.00)	(\$33,564.64)	(\$221,786.59)	\$0.00	\$21,786.59	110.89%
001921 - DRA GRANT	(\$130,000.00)	\$0.00	(\$75,000.00)	\$0.00	(\$55,000.00)	57.69%
001924 - MCELROY GRANT	\$0.00	\$0.00	(\$7,400.00)	\$0.00	\$7,400.00	0.00%
001925 - LOCAL GRANT	(\$100,000.00)	(\$13,297.75)	(\$450,960.86)	\$0.00	\$350,960.86	450.96%
001942 - TEXTBOOK FEES - PUBLIC	(\$500,000.00)	(\$13,282.36)	(\$522,737.44)	\$180.00	\$22,557.44	104.51%
001945 - TEXTBOOK FINES/PENALTIES	(\$15,000.00)	(\$491.45)	(\$4,812.08)	\$0.00	(\$10,187.92)	32.08%
001954 - LEA/AEA OTHER SERVICES	(\$48,000.00)	\$0.00	\$0.00	\$0.00	(\$48,000.00)	0.00%
001956 - CURRICULUM COORDINATOR TO AEA	\$0.00	\$0.00	(\$44,244.50)	\$0.00	\$44,244.50	0.00%
001958 - MISC REV FROM LEA/AEA	\$0.00	\$0.00	(\$282.39)	\$0.00	\$282.39	0.00%
001989 - OTHER REFUND PR YR EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001991 - SALE OF MATERIALS OR SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001992 - REVENUE FROM INTENTIONAL STUDENT DAMAGE	\$0.00	(\$705.05)	(\$2,863.20)	\$0.00	\$2,863.20	0.00%

Dubuque Community School District

General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: **2023-2024** From Date: 4/1/2024 To Date: 4/30/2024

Account Mask: ??????????????????????

Account Type: REVENUE

Print accounts with zero balance
 Include Inactive Accounts
 Include PreEncumbrance

FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
001993 - FUND RAISERS OTHER THAN STUDENT ACTIVITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001996 - IA SCH MICRO SETTLEMENT	\$0.00	\$0.00	(\$23,249.11)	\$0.00	\$23,249.11	0.00%
001999 - MISCELLANEOUS REVENUE	(\$375,000.00)	(\$36,200.46)	(\$588,720.85)	\$0.00	\$213,720.85	156.99%
003111 - FOUNDATION AID-CURRENT YR	(\$60,739,146.00)	(\$6,036,145.00)	(\$48,440,238.00)	\$0.00	(\$12,298,908.00)	79.75%
003113 - SPEC ED DEF/SUP ST AID	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003116 - TEACHER LEADERSHIP STATE AID	(\$3,708,923.00)	(\$370,892.00)	(\$2,967,136.00)	\$0.00	(\$741,787.00)	80.00%
003117 - 4 YR OLD PRESCHOOL ST AID	(\$2,538,748.00)	(\$252,770.00)	(\$2,033,206.00)	\$0.00	(\$505,542.00)	80.09%
003119 - TRANSPORTATION EQUITY AID	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003121 - FOSTER CARE CLAIM	(\$30,000.00)	\$0.00	\$0.00	\$0.00	(\$30,000.00)	0.00%
003123 - DISTRICT COURT CLAIM	(\$100,000.00)	\$0.00	(\$39,184.67)	\$0.00	(\$60,815.33)	39.18%
003202 - MENTORING AND INDUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003204 - SALARY IMPROVEMENT PLAN	(\$6,789,242.00)	(\$678,924.00)	(\$5,431,392.00)	\$0.00	(\$1,357,850.00)	80.00%
003205 - CONTRACTS FOR PROF DEV/TECHNICAL ASSISTANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003214 - AEA FLOW THROUGH	(\$5,524,824.00)	(\$460,402.00)	(\$4,604,020.00)	\$0.00	(\$920,804.00)	83.33%
003216 - EARLY INTERVENTION GRANT	(\$815,595.00)	(\$81,560.00)	(\$652,480.00)	\$0.00	(\$163,115.00)	80.00%
003217 - AMBASSADOR TO EDUCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003221 - NON-PUBLIC TRANSPORT AID	(\$425,000.00)	\$0.00	(\$436,834.01)	\$0.00	\$11,834.01	102.78%
003222 - NON-PUBLIC TEXTBOOK AID	(\$35,000.00)	\$0.00	\$0.00	\$0.00	(\$35,000.00)	0.00%
003227 - D-CAT/DHS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003228 - JUVENILE DELINQUENCY GRANT	(\$71,500.00)	\$0.00	(\$54,625.00)	\$0.00	(\$16,875.00)	76.40%
003234 - K-3 INNOVATIVE AT RISK	\$0.00	\$0.00	(\$29,611.63)	\$0.00	\$29,611.63	0.00%
003238 - 4 YR OLD AT-RISK GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003261 - VOCATIONAL AID	(\$25,000.00)	\$0.00	\$0.00	\$0.00	(\$25,000.00)	0.00%
003315 - EMPOWERMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003333 - MODEL CORE CURRICULUM GRT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003342 - SUCCESSFUL PROGRESSION FOR EARLY READERS	(\$90,000.00)	\$0.00	(\$92,976.83)	\$0.00	\$2,976.83	103.31%
003373 - PROF DEV MODEL CORE CURR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003374 - TEACHER DEVEL ACADEMIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003376 - ED QUALITY PROF DEVELOP	(\$801,404.00)	(\$80,140.00)	(\$641,120.00)	\$0.00	(\$160,284.00)	80.00%
003379 - COMPUTER SCIENCE PD INCENTIVE GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003419 - IOWA SKILLED WORKER & JOB CREATION FUND (STEM)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003720 - STATE GRANTS THRU AEA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003751 - IOWA STEM GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003801 - MILITARY CREDIT	(\$15,000.00)	\$0.00	(\$12,623.66)	\$0.00	(\$2,376.34)	84.16%

Dubuque Community School District

General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: 2023-2024 From Date: 4/1/2024 To Date: 4/30/2024

Account Mask: ??????????????????????

Account Type: REVENUE

Print accounts with zero balance
 Include Inactive Accounts
 Include PreEncumbrance

FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
003803 - STATE COMM & IND REPLACEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003804 - STATE REPLACEMENT FOR TWO-TIERED ASSESSMENT LIMITA	\$0.00	\$0.00	(\$388,870.45)	\$0.00	\$388,870.45	0.00%
004043 - AMERICAN RESCUE PLAN - LEARNING LOSS	\$0.00	\$0.00	(\$29,785.98)	\$0.00	\$29,785.98	0.00%
004044 - AMERICAN RESCUE PLAN - HOMELESS	(\$25,000.00)	\$0.00	(\$90,637.77)	\$0.00	\$65,637.77	362.55%
004045 - AMERICAN RESCUE PLAN ELEMENTARY & SECONDARY SCHOOL	\$0.00	\$0.00	(\$1,184,351.39)	\$0.00	\$1,184,351.39	0.00%
004048 - AMERICAN RESCUE PLAN (TEACHER RETENTION BONUS)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004049 - AMERICAN RESCUE PLAN (BELIEF PLANNING GRANT)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004051 - EDUCATION STABILIZATION FUND (GEERF FUND)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004052 - EDUCATION STABILIZATION FUND (ESSER FUND)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004053 - EDUCATION STABILIZATION - RETHINK K-12 ED MODELS	\$0.00	\$0.00	(\$51,794.54)	\$0.00	\$51,794.54	0.00%
004054 - EDUCATION STABILIZATION FUND (GEERF II FUNDS)	\$0.00	\$0.00	(\$157,149.37)	\$0.00	\$157,149.37	0.00%
004055 - EDUCATION STABILIZATION FUND (ESSER II FUNDS)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004059 - TREASURY CARES (VARIOUS SOURCES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004071 - APPRENTICESHIP USA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004366 - EMERGENCY CONNECTIVITY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004501 - TITLE I CURRENT FISCAL YR	(\$2,174,160.00)	\$0.00	(\$1,177,574.08)	\$0.00	(\$996,585.92)	54.16%
004507 - TITLE I SCHOOL IMPROVEMENT GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004508 - TITLE I CARRYOVER	\$0.00	\$0.00	(\$629,903.34)	\$0.00	\$629,903.34	0.00%
004513 - IDEA SUB GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004516 - UNDESIGNATED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004517 - IDEA SUB GRANT - LETRS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004525 - SPEC ED PART B HIGH COST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004526 - SPECIAL ED - STATE PERSONNEL DEVELOPMENT GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004531 - PERKINS GRANT	(\$130,042.89)	\$0.00	(\$52,998.19)	\$0.00	(\$77,044.70)	40.75%
004565 - HOMELESS YOUTH GRANT	(\$35,000.00)	\$0.00	(\$24,121.12)	\$0.00	(\$10,878.88)	68.92%
004577 - COOPERAT AGREE/SCH HEALTH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004598 - TAP PROGRAM	(\$100,000.00)	(\$37,865.42)	(\$82,290.77)	\$0.00	(\$17,709.23)	82.29%
004624 - COVID-19 PUBLIC HEALTH WORKFORCE SUPPLEMENTAL	\$0.00	\$0.00	(\$32,212.55)	\$0.00	\$32,212.55	0.00%
004634 - MEDICAID DIRECT CARE	(\$3,400,000.00)	(\$18,188.27)	(\$2,688,590.60)	\$0.00	(\$711,409.40)	79.08%
004643 - TITLE II-FED TCHR QUALITY	(\$350,000.00)	\$0.00	(\$272,049.72)	\$0.00	(\$77,950.28)	77.73%
004644 - TITLE III	(\$2,000.00)	\$0.00	(\$16,210.03)	\$0.00	\$14,210.03	810.50%

Dubuque Community School District

General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: **2023-2024** From Date: 4/1/2024 To Date: 4/30/2024

Account Mask: ??????????????????????

Account Type: REVENUE

Print accounts with zero balance
 Include Inactive Accounts
 Include PreEncumbrance

FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
004646 - 21ST CENTURY COM LEARN CT	(\$80,000.00)	\$0.00	(\$84,757.80)	\$0.00	\$4,757.80	105.95%
004648 - TITLE VI PART A - NCLB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004654 - ADVANCED PLACEMENT PROG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004669 - TITLE IV - STUDENT SUPPORT & ACADEMIC ENRICHMENT	(\$100,000.00)	\$0.00	(\$125,620.22)	\$0.00	\$25,620.22	125.62%
004720 - FEDERAL PASS-THROUGH(AEA)	(\$535,000.00)	\$0.00	(\$529,868.00)	\$0.00	(\$5,132.00)	99.04%
004790 - THROUGH ANOTHER AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004812 - PYMTS TO ST/LIEU RE TAXES	(\$25,000.00)	\$0.00	(\$13,274.20)	\$0.00	(\$11,725.80)	53.10%
005221 - FUND 21 TRANSFER	(\$1,500.00)	(\$3,234.83)	(\$7,457.74)	\$0.00	\$5,957.74	497.18%
005261 - INTERFUND TRANS FUND 61	(\$300,000.00)	\$0.00	\$0.00	\$0.00	(\$300,000.00)	0.00%
005311 - COMP. FOR LOSS OF ASSETS	(\$5,000.00)	(\$28.00)	(\$671.73)	\$0.00	(\$4,328.27)	13.43%
005314 - SALE OF EQUIPMENT	(\$90,000.00)	(\$7,267.73)	(\$36,791.57)	\$0.00	(\$53,208.43)	40.88%
005900 - UPWARD ADJ BEG FUND BAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10 - GENERAL FUND Total:	(\$135,166,569.89)	(\$21,626,851.87)	(\$116,717,193.12)	\$180.00	(\$18,449,556.77)	86.35%
19 - NON-FIDUCIARY SCHOLARSHIP FUNDS						
001510 - INTEREST	\$0.00	(\$301.26)	(\$2,774.12)	\$0.00	\$2,774.12	0.00%
001999 - MISCELLANEOUS REVENUE	\$0.00	(\$2,000.00)	(\$5,110.33)	\$0.00	\$5,110.33	0.00%
005221 - FUND 21 TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
19 - NON-FIDUCIARY SCHOLARSHIP FUNDS Total:	\$0.00	(\$2,301.26)	(\$7,884.45)	\$0.00	\$7,884.45	0.00%
21 - STUDENT ACTIVITY FUND						
001510 - INTEREST	(\$5,000.00)	(\$2,349.43)	(\$19,973.97)	\$0.00	\$14,973.97	399.48%
001710 - ADMISSIONS	\$0.00	(\$24,467.00)	(\$215,423.86)	\$0.00	\$215,423.86	0.00%
001711 - TICKET BOOKLETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001740 - STUDENT FEES REVENUE	(\$630,000.00)	(\$7,839.00)	(\$90,013.15)	\$0.00	(\$539,986.85)	14.29%
001791 - STUDENT ACTIVITY FUND RAISERS	\$0.00	(\$62,389.17)	(\$491,828.47)	\$759.34	\$491,069.13	0.00%
001792 - OTHER DISTRICTS ACTIVITY FEE	\$0.00	\$0.00	(\$6,000.00)	\$0.00	\$6,000.00	0.00%
001920 - DONATIONS/CONTRIBUTIONS	\$0.00	(\$13,390.90)	(\$31,697.74)	\$0.00	\$31,697.74	0.00%
001999 - MISCELLANEOUS REVENUE	(\$683,000.00)	(\$76,610.48)	(\$441,489.77)	\$0.00	(\$241,510.23)	64.64%
005210 - FUND 10 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005261 - INTERFUND TRANS FUND 61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
21 - STUDENT ACTIVITY FUND Total:	(\$1,318,000.00)	(\$187,045.98)	(\$1,296,426.96)	\$759.34	(\$22,332.38)	98.31%
22 - MANAGEMENT LEVY						
001111 - PROPERTY TAX	(\$12,225,925.00)	(\$3,919,968.50)	(\$11,293,323.75)	\$0.00	(\$932,601.25)	92.37%
001113 - BUS PROP TAX CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001171 - UTILITY REPLACEMENT TAX	(\$274,075.00)	(\$53,753.74)	(\$187,685.21)	\$0.00	(\$86,389.79)	68.48%
001191 - MOBILE HOME TAX	\$0.00	(\$3,384.93)	(\$24,812.30)	\$0.00	\$24,812.30	0.00%

Dubuque Community School District

General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: 2023-2024 From Date: 4/1/2024 To Date: 4/30/2024

Account Mask: ??????????????????????

Account Type: REVENUE

Print accounts with zero balance
 Include Inactive Accounts
 Include PreEncumbrance

FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
001510 - INTEREST	(\$145,000.00)	(\$42,468.23)	(\$482,330.19)	\$0.00	\$337,330.19	332.64%
001989 - OTHER REFUND PR YR EXP	(\$75,000.00)	\$0.00	(\$80,306.18)	\$0.00	\$5,306.18	107.07%
001999 - MISCELLANEOUS REVENUE	\$0.00	\$0.00	(\$4,820.00)	\$0.00	\$4,820.00	0.00%
003801 - MILITARY CREDIT	(\$2,000.00)	\$0.00	(\$3,814.17)	\$0.00	\$1,814.17	190.71%
003803 - STATE COMM & IND REPLACEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003804 - STATE REPLACEMENT FOR TWO-TIERED ASSESSMENT LIMITA	\$0.00	\$0.00	(\$117,781.67)	\$0.00	\$117,781.67	0.00%
005311 - COMP. FOR LOSS OF ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
22 - MANAGEMENT LEVY Total:	(\$12,722,000.00)	(\$4,019,575.40)	(\$12,194,873.47)	\$0.00	(\$527,126.53)	95.86%
33 - SECURE AN ADVANCED VISION FOR EDUCATION (SAVE)						
001510 - INTEREST	(\$180,000.00)	(\$80,285.37)	(\$851,757.14)	\$0.00	\$671,757.14	473.20%
001920 - DONATIONS/CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001989 - OTHER REFUND PR YR EXP	\$0.00	\$0.00	(\$21,600.00)	\$0.00	\$21,600.00	0.00%
001999 - MISCELLANEOUS REVENUE	(\$44,000.00)	(\$2,899.30)	(\$4,399.30)	\$0.00	(\$39,600.70)	10.00%
003361 - SAVE	(\$12,750,000.00)	(\$955,751.60)	(\$10,975,165.47)	\$0.00	(\$1,774,834.53)	86.08%
005113 - REVENUE BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005120 - PREMIUM ON ISSUANCE-BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005240 - FUND 40 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33 - SECURE AN ADVANCED VISION FOR EDUCATION (SAVE) Total:	(\$12,974,000.00)	(\$1,038,936.27)	(\$11,852,921.91)	\$0.00	(\$1,121,078.09)	91.36%
36 - PHYSICAL PLANT/EQUIP LEVY						
001111 - PROPERTY TAX	(\$4,420,482.00)	(\$1,409,913.31)	(\$4,091,155.81)	\$0.00	(\$329,326.19)	92.55%
001113 - BUS PROP TAX CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001171 - UTILITY REPLACEMENT TAX	(\$87,258.00)	(\$17,113.82)	(\$59,754.17)	\$0.00	(\$27,503.83)	68.48%
001191 - MOBILE HOME TAX	\$0.00	(\$1,077.67)	(\$8,072.11)	\$0.00	\$8,072.11	0.00%
001510 - INTEREST	(\$100,000.00)	(\$16,646.62)	(\$301,276.37)	\$0.00	\$201,276.37	301.28%
001920 - DONATIONS/CONTRIBUTIONS	\$0.00	(\$1,857.09)	(\$1,857.09)	\$0.00	\$1,857.09	0.00%
001925 - LOCAL GRANT	\$0.00	(\$429.26)	(\$102,758.83)	\$0.00	\$102,758.83	0.00%
001989 - OTHER REFUND PR YR EXP	\$0.00	\$0.00	(\$2,282.00)	\$0.00	\$2,282.00	0.00%
001999 - MISCELLANEOUS REVENUE	(\$100,000.00)	\$0.00	(\$43,652.00)	\$0.00	(\$56,348.00)	43.65%
003801 - MILITARY CREDIT	(\$1,400.00)	\$0.00	(\$1,238.73)	\$0.00	(\$161.27)	88.48%
003803 - STATE COMM & IND REPLACEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003804 - STATE REPLACEMENT FOR TWO-TIERED ASSESSMENT LIMITA	\$0.00	\$0.00	(\$37,498.60)	\$0.00	\$37,498.60	0.00%
004662 - IA DEM CONSTRUCTION GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005311 - COMP. FOR LOSS OF ASSETS	(\$15,000.00)	\$0.00	(\$27,411.09)	\$24,560.12	(\$12,149.03)	19.01%
005313 - SALE OF REAL PROPERTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Dubuque Community School District

General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: **2023-2024** From Date: 4/1/2024 To Date: 4/30/2024

Account Mask: ??????????????????????

Account Type: REVENUE

Print accounts with zero balance
 Include Inactive Accounts
 Include PreEncumbrance

FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
36 - PHYSICAL PLANT/EQUIP LEVY Total:	(\$4,724,140.00)	(\$1,447,037.77)	(\$4,676,956.80)	\$24,560.12	(\$71,743.32)	98.48%
40 - DEBT SERVICE FUND						
001510 - INTEREST	(\$100,000.00)	(\$24,875.52)	(\$140,244.87)	\$0.00	\$40,244.87	140.24%
005112 - REFUNDING BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005120 - PREMIUM ON ISSUANCE-BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005130 - ACCRUED INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005233 - INTERFUND TRANSFER	(\$8,104,585.00)	(\$675,382.10)	(\$6,753,821.00)	\$0.00	(\$1,350,764.00)	83.33%
40 - DEBT SERVICE FUND Total:	(\$8,204,585.00)	(\$700,257.62)	(\$6,894,065.87)	\$0.00	(\$1,310,519.13)	84.03%
61 - SCHOOL NUTRITION FUND						
001510 - INTEREST	(\$25,000.00)	(\$13,326.00)	(\$117,896.92)	\$0.00	\$92,896.92	471.59%
001611 - STUDENT LUNCH SALES	(\$1,500,000.00)	(\$276,210.20)	(\$1,162,774.55)	\$0.00	(\$337,225.45)	77.52%
001612 - STUDENT BREAKFAST SALES	\$0.00	(\$13,291.60)	(\$53,220.00)	\$0.00	\$53,220.00	0.00%
001613 - STUDENT MILK SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001614 - DAILY SALES - AFTER SCHOOL PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001621 - ALA CARTE SALES	(\$560,000.00)	(\$129,330.70)	(\$535,508.50)	\$0.00	(\$24,491.50)	95.63%
001622 - ADULT LUNCH SALES	(\$15,000.00)	(\$6,656.35)	(\$29,873.30)	\$0.00	\$14,873.30	199.16%
001623 - ADULT BREAKFAST SALES	\$0.00	(\$111.80)	(\$453.65)	\$0.00	\$453.65	0.00%
001626 - SECOND STUDENT LUNCH SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001629 - CREDIT CARD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001631 - SPEC FUNC/STUDENTS & STAF	\$0.00	(\$3,459.44)	(\$35,307.20)	\$0.00	\$35,307.20	0.00%
001651 - SUMMER LUNCH PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001652 - SUMMER BREAKFAST PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001653 - SUMMER MILK PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001655 - SUMMER ALA CARTE SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001656 - ADULT SUMMER LUNCH SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001657 - SUMMER ADULT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001658 - ADULT SUMMER MILK SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001920 - DONATIONS/CONTRIBUTIONS	\$0.00	\$0.00	(\$140.00)	\$0.00	\$140.00	0.00%
001922 - DONATIONS FOR NEGATIVE NUTRITION ACCOUNTS	\$0.00	\$0.00	(\$8,246.84)	\$0.00	\$8,246.84	0.00%
001925 - LOCAL GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001930 - GAINS ON THE SALE OF CAPITAL ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001989 - OTHER REFUND PR YR EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001998 - FOOD REBATES	\$0.00	(\$678.63)	(\$3,988.46)	\$0.00	\$3,988.46	0.00%
001999 - MISCELLANEOUS REVENUE	\$0.00	\$0.00	(\$39.95)	\$0.00	\$39.95	0.00%

Dubuque Community School District

General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: **2023-2024** From Date: 4/1/2024 To Date: 4/30/2024

Account Mask: ??????????????????????

Account Type: REVENUE

Print accounts with zero balance
 Include Inactive Accounts
 Include PreEncumbrance

FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
003251 - STATE AID LUNCH REIMB	(\$30,000.00)	\$0.00	(\$5,069.61)	\$0.00	(\$24,930.39)	16.90%
003252 - STATE AID BREAKFAST REIMB	(\$15,000.00)	\$0.00	(\$1,539.20)	\$0.00	(\$13,460.80)	10.26%
004011 - SCHOOL LUNCH EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004014 - SUPPLY CHAIN ASSISTANCE FUND	\$0.00	\$0.00	(\$213,421.41)	\$0.00	\$213,421.41	0.00%
004046 - PANDEMIC EBT ADMINISTRATIVE COSTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004056 - USDA CHILD NUTRITION PROGRAM CARES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004552 - FEDERAL AID BREAKFAST REIM	(\$977,700.00)	(\$72,041.65)	(\$597,868.85)	\$0.00	(\$379,831.15)	61.15%
004553 - FEDERAL AID LUNCH REIMB	(\$3,750,000.00)	(\$260,992.46)	(\$2,261,477.10)	\$0.00	(\$1,488,522.90)	60.31%
004556 - SUMMER FOOD SERVICE PROGRAM FOR CHILDREN	\$0.00	\$0.00	(\$22,206.98)	\$0.00	\$22,206.98	0.00%
004557 - FRUIT/VEGETABLE PROGRAM	\$0.00	(\$6,867.39)	(\$60,567.92)	\$0.00	\$60,567.92	0.00%
004558 - TEAM NUTRITION GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004672 - USDA FD PROD SAFETY RECAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004951 - COMMODITIES PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005210 - FUND 10 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005221 - FUND 21 TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005900 - UPWARD ADJ BEG FUND BAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
61 - SCHOOL NUTRITION FUND Total:	(\$6,872,700.00)	(\$782,966.22)	(\$5,109,600.44)	\$0.00	(\$1,763,099.56)	74.35%
76 - CLEARING FUND						
001999 - MISCELLANEOUS REVENUE	\$0.00	(\$224,136.39)	(\$2,333,880.86)	\$378.62	\$2,333,502.24	0.00%
76 - CLEARING FUND Total:	\$0.00	(\$224,136.39)	(\$2,333,880.86)	\$378.62	\$2,333,502.24	0.00%
91 - AGENCY/HOSPITALITY FUND						
001510 - INTEREST	\$0.00	(\$103.07)	(\$947.59)	\$0.00	\$947.59	0.00%
001999 - MISCELLANEOUS REVENUE	\$0.00	(\$2,318.49)	(\$32,336.11)	\$0.00	\$32,336.11	0.00%
91 - AGENCY/HOSPITALITY FUND Total:	\$0.00	(\$2,421.56)	(\$33,283.70)	\$0.00	\$33,283.70	0.00%
Grand Total:	(\$181,981,994.89)	(\$30,031,530.34)	(\$161,117,087.58)	\$25,878.08	(\$20,890,785.39)	88.52%

End of Report

DUBUQUE COMMUNITY SCHOOL DISTRICT
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67th G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
 - A. Date agenda was posted for meeting: May 3, 2024
 - B. Date media were emailed agenda: May 3, 2024
 - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
 - D. Board Committee: **Facilities/Support Services Committee**
 - E. Date and Time of Meeting: May 6, 2024 - 4:00 p.m.
 - F. Place of Meeting: The Forum
 - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Sarah Jacobitz-Kizzier, Katie Jones, Dirk Hamel, and Lisa Wittman.
District Representatives present: Amy Hawkins, Kevin Kelleher, Rick Till, Lisa Demmer, Rob Powers, Sarah Pfab, Coby Culbertson, Ernie Bolibaugh, Bobbie Jones, Chris Nugent and Jim Konrardy.

Lisa Wittman called the meeting to order at 4:02 p.m.

Agenda for May 6, 2024

The agenda was approved as submitted.

Donation of Gaga Ball Pit to Prescott Elementary School

High school robotics club proposes to do a fundraiser and construct a gaga ball pit outside at Prescott Elementary School. Project cost is estimated at \$1,858.00. Board 5.13.24

Donation of an Outdoor Sculpture Audubon Elementary School

The City of Dubuque has partnered with University of Iowa Art Department to bring sculptures to Dubuque. This large piece of art will be installed outside the building entrance at Audubon Elementary and is made from recycled playground equipment. Project cost is estimated at \$5,000.00. Board 5.13.24

Donation of Memorial Bench/Tree to Roosevelt Middle School

Cash donations from businesses, current and former staff to purchase two benches along with a donated tree to Roosevelt Middle School by baseball field in memory of staff member, Jesse Freiburger who passed away. Project cost for cement is estimated at \$400.00. Board 5.13.24

Donation of Little Library to Kennedy Elementary School

Girl Scout Troop 1414 to install a little library in front of Kennedy Elementary School. Project cost is estimated at \$160.00. Board 5.13.24

Update on Current District Projects

Senior High School Renovation Phase 2

1. Work is ongoing throughout the building.
2. Fill work on the west parking lot continues.
3. Work on the project is largely on schedule and at 98.6 percent complete with a completion date prior to the start of the 2024-25 school year.
4. Project is on budget.

Sageville Elementary School Solar Project

Construction of solar project is complete and producing power. DCSD and Solar Pros are still working on a firewall issue with the system. Meeting is scheduled for next week to work out details of the Federal Investment Tax Credit. Engagement letter will be coming to the board for approval for CPA work regarding the Federal Investment Tax Credit.

Lincoln Elementary School Outdoor Wellness Project

All parts and pieces have been ordered and should arrive in mid-May. Project will take all summer to complete.

Senior Dalzell Field Scoreboard Replacement

Nick Rettenberger of Origin Design reviewed architect/engineer certificate of completion, final estimate of costs, and resolution for final acceptance and closing final project costs for the Dalzell Field Scoreboard Replacement. Project is substantially complete. Board 5.13.24

Preschool Renovations Project

1. Site work has started, and ninety-nine percent of the walls are up.
2. Preschool renovation project furniture, fixtures and equipment public hearing is scheduled after facilities committee meeting for desks, chairs, café tables and bookcases. Recommendation from Rob Powers to go with Epic Furniture and Install for an estimated cost of \$125,601.75. Board 5.13.24
3. Change order #3 for an increase of \$36,852.00 for gas and water metering, framing for projectors and screens, sensory swings, playground fence and moving hydrant. Board 5.13.24

Audubon Playground Replacement

Work will begin when school lets out for the summer.

Eisenhower Gym Addition

Nick Rettenberger, Origin Design, updated the committee. Preliminary planning and design for addition includes art and music area. Looking at designs for addition options and locations. Construction will be completed by the fall of the 2025-2026 school year.

Irving Mechanical Remodel Project

Rettenberger stated that a walkthrough is scheduled to review options that make sense with the budget and long-term operational costs. Construction will be complete by the fall of the 2025-26 school year.

Cenergistic Update

Summer break preparation is starting with department managers. Working with staff communication regarding comfort concerns. Next week working on KW demand planning to help reduce the cost of KW usage for the year.

Lunch/Breakfast Fees for 2024-2025

Kevin Kelleher shared with the committee that there were no changes to the lunch/breakfast fees for 2024-2025. No change in adult prices. Board 5.13.24

Preschool Fees for 2024-2025

Kelleher stated that preschool fees will go up by \$10.00 a month and \$96.00 per year. Board 5.13.24

Certified Budget Amendment FY 2024-2025

Kevin Kelleher reported that a budget amendment is necessary in total support services due to bus purchases and additional expenditures. Also, an increase in total other expenditures for additional unbudgeted services projects including the preschool project. Public hearing will take place at the May 13th meeting. Board 5.13.24

PPEL and SAVE Project Recaps

Kevin Kelleher reviewed the PPEL and SAVE project recaps.

Middle School Consolidation Study

Superintendent Amy Hawkins stated that after a three-million-dollar reduction in the budget, only two and one-half staff members will be cut for the 2024-2025 school year. Negotiated contracts will come to the Educational Programs and Policy committee meeting on May 8th.

Other Items

Ernie Bolibaugh, Transportation Manager, asked the committee to consider the sale of a 2016 trade-in bus to NICC for \$10,500.00. Board 5.13.24

The next meeting was scheduled for June 3, 2024.

The meeting adjourned at 4:50 p.m.

Carolyn Mauss, Secretary
Board of Education

ITEM I - RESIGNATIONS – Recommended for Approval

A. Teacher

Name	Resignation Received	Effective	Date of Hire	School/Position	Reason
Campbell, Sean	5/2/24	6/3/24	8/30/11	Irving/Special Education	Relocating
Duran, Stacy	4/16/24	6/3/24	12/17/07	Roosevelt/Language Arts	Other Employment
Etheridge, Marjorie	4/29/24	6/3/24	8/15/18	Senior/Mathematics	Other Employment
Knutson, Peter	4/22/24	6/3/24	8/15/12	Jefferson/Science	Relocating
Leytem, Dain	4/19/24	6/3/24	8/8/11	Senior/Social Studies	Personal
Metcalf, Kelsey	4/23/24	6/3/24	8/9/22	Forum/PT Librarian	Personal
Ott, Jennifer	4/22/24	6/3/24	10/25/21	Prescott/Special Education	Personal
Rivera, Barbara	4/26/24	6/3/24	9/12/19	AVC/Mathematics	Other Employment
Rozell, Hannah	5/2/24	6/3/24	5/1/23	Prescott/Special Education	Personal
Schuler, Sam	4/29/24	6/3/24	8/15/23	Roosevelt/Science	Other Employment
Schmidt, Annie	5/4/24	6/3/24	8/15/18	Roosevelt/Language Arts	Personal

B. Classified

Barker, Angela	4/12/24	8/30/24	11/27/17	Jefferson/Food Service	Personal
Bartmann, Deborah	4/18/24	4/18/24	2/8/24	Washington/Special Ed Paraprofessional	Personal
Daniels, Caitlin	5/2/24	5/10/24	11/24/15	Senior/Life Coach	Other Employment
Dieters, Sara	4/8/24	4/7/24	9/18/17	ECSE Paraprofessional	Personal
Esser, Alverna	4/16/24	4/16/24	11/10/23	Roosevelt/Food Service	Personal
Hines-Hauder, Becky	5/6/24	5/17/24	1/2/24	Washington/Special Ed Paraprofessional	
Hoffman, Kevin	4/14/24	5/3/24	2/16/21	Jefferson/Food Service	Retirement
Jedlicka, Renee	4/5/24	5/31/24	9/10/19	Roosevelt/Special Ed Paraprofessional	Retirement
Kruse, Ayadelkis	4/8/24	4/19/24	8/22/23	Hoover/ECSE Paraprofessional	Relocating
Lawler, Elizabeth	4/24/24	5/10/24	8/22/16	Eisenhower/ Library Paraprofessional	Other Employment
Leppert, Raymond	4/17/24	4/17/24	4/8/24	Hempstead/Building and Grounds	Personal
Owens, Margaret	4/12/24	4/12/24	10/23/23	Transportation/Bus Driver	Personal
Palmer, Patti	4/24/24	5/29/24	11/05/10	Table Mound/Food Service	Retirement
Palmisano, Makena	4/19/24	4/19/24	8/22/23	Jefferson/Paraprofessional	Other Employment
Perlewitz, Timothy	5/3/24	5/31/24	3/27/23	Jefferson/Special Ed Paraprofessional	Retirement
Riggs, Keith	4/12/24	4/9/24	8/22/23	Senior/Security Paraprofessional	Personal
Schober, Mary	4/15/24	4/15/24	10/06/22	Audubon/Special Ed Paraprofessional	Personal
Sheridan, Tim	5/1/24	5/31/24	8/31/23	Jefferson/Food Service	Personal
Triolo, Denise	4/8/24	4/16/24	1/5/23	Irving/Special Ed Paraprofessional	Other Employment
Walker, Raason	4/25/24	4/25/24	8/14/20	Buildings and Grounds/ Custodian	Personal

C. Teacher Coach

Burns, Chris	5/7/24	5/7/24	8/14/13	Roosevelt/ Cross Country	Personal
Haber, Erin	4/16/24	4/16/24	8/15/19	Washington/7 th grade Volleyball	Personal
Schmidt, Anna	5/4/24	5/4/24	8/15/18	Roosevelt/ Volleyball	Personal

ITEM I - RESIGNATIONS – Recommended for Approval (Continued)

D. Coach

Schiesl, Brady	5/1/24	5/1/24	5/3/21	Senior/Baseball	Personal
Keck, Julie	4/22/24	4/22/24	8/7/17	Hempstead/ Assistant Cheer Coach	Personal

ITEM II - REDUCTION DUE TO BUDGET – Recommended for Approval

Name	Date of Hire	School	Position
Healy, Shelley	3/31/21	Washington	Paraprofessional
Smith, Michael R	8/15/22	Audubon	Physical Education
Vogt, Lisa	8/13/21	Audubon	Art

ITEM III - REDUCTION OF TEACHER LEADER GRANT – Recommended for Approval

Name	School	Position	Reduction
Leavell, Erica	Senior	Content Leader	1 Stipend & 2 Days

ITEM IV - INITIAL APPOINTMENTS – Recommended for Approval

A. Classified

Name	School	Assignment	Replacing	Recommended By	Salary
Geistkemper, Lauren	Food & Nutrition	Asst Manager	Ament	Franck/Kuhle	\$65,757.00
Loeffelholz, Sandra	Transportation	Route Driver	Hougham	Bolibaugh/Kuhle	\$21.23
Pankow, Agnes	Transportation	Route Driver	Additional	Bolibaugh/Kuhle	\$17.78
Vassios, Thomas	Transportation	Route Driver	Owens	Bolibaugh/Kuhle	\$21.23

ITEM V - RETURN FROM LEAVE OF ABSENCE – Recommended for Approval

Name	School	Position Returning To	Date of Absence	Reason
Brown, Elizabeth	Eisenhower	ECSE Paraprofessional	1/5/24-4/29/24	Education
Wiskus, Elizabeth	Roosevelt	Paraprofessional	1/8/24-4/29/24	Education

ITEM VI - LEAVE OF ABSENCE – Recommended for Approval

Name	Building	Position	Dates of Absence	Reason
Koerperich, Catherine	Hempstead	World language	24-25 school year	Personal

ITEM VII - COACHING CONTRACTS – Recommended for Approval

Name	School	Assignment	Replacing	Recommended By	Salary
Benson, Michael	Senior	Coach Baseball Sophomore Head	Felderman	Cook/Kuhle	\$3,306.00
Guevara, Cameron	Senior	Coach Baseball Freshman	Schiesl	Cook/Kuhle	\$2,686.00
Hoefler, Jenna	Senior	Coach Softball Freshman	Clancy	Cook/Kuhle	\$2,686.00
Sperfsiage, Taylor	Senior	Coach Softball Freshman	Clancy	Cook/Kuhle	\$2,686.00

ITEM VIII - AMENDED CONTRACTS – Recommended for Approval

Name	Salary	Increase/ Decrease	New Salary	Reason
Clancy, Emma	\$2,686.00	Add \$620.00	\$3,306.00	Transfer
Fox, Karen	\$15.85	Add \$2.95	\$18.80	Transfer
Kunkel, Laura	\$19.15	Add \$6.45	\$25.60	Transfer
Pfab, Dylan	\$22.19	Decrease \$.40	\$21.79	Transfer
Richman, Christopher	\$27.15	Add \$.57	\$27.72	Transfer

ITEM IX - PROJECTS – Recommended for Approval

A. Hourly Project

1. Credit Recovery (District Charge) Project #4370
 Dubuque Online School
 June 17-2024 – June 30, 2024
 10.9331.1200.420.1119.000129 \$1,165.00

Beise, Marie
Coleman, Kent
Cook, Melissa
McCarthy, Mark
Miller, Adam
Puls, Jim
Williams, Mary Jo

2. Freshman Seminar curriculum review (District Charge) Project #4371
 Secondary Schools
 May 14, 2024- June 16, 2024
 10.9331.1100.110.0000.000129 \$2,025.00

Bontemps, Jean
Holzer, Thaley
King, Stef
Beise, Marie

ITEM IX - PROJECTS – Recommended for Approval (Continued)

- 3. EL/ML Transitional Meetings for 5th/6th and 8th/9th (District Charge) Project #4372
Secondary Schools
May 16, 2024
10.9331.1100.110.0000.000129 \$135.00

Conatser, Wanda
Eglinton, Molly
Seifer, Alexa Merida

- 4. Track Meet (District Charge) Project # 4373
Elementary
5/6/24
10.9199.1400.920.6740.0001290 & 10.9799.1400.920.6840.000129 \$300.00

- 5. Transition Alliance Program (District Charge) Project # 4374
Districtwide
6/10/24 – 6/28/24
10.9331.1200.211.4598.000109 \$800.00

B. Updated Projects

- 1. ERMS LEAP Homework Help (School Charge) Project #4269 – ERMS

Sear, Julie
Sigwarth, Stacey

- 2. Title I Project (School Charge) Project # 4284 - Audubon

Boals, Brianne
Buerger, Sean
Gomez, Leticia
Muller, Katie
Noethe, Heather
Sellers, Karmella

- 3. LEAP Federal Grant (School Charge) Project #4310 – Washington

Arnold, Kathryn
Wernimont, Katie

- 4. LEAP Federal Grant (School Charge) Project #4312 – Jefferson

Boucher, Anne-Marie
O’Neil, Samantha
Wehrspann, William

ITEM IX - PROJECTS – Recommended for Approval (Continued)

C. Stipends

1. Piano Tuning (School Charge)
Washington Middle School
May 14, 2024
10.0218.1100.110.0000.000129 \$120.00

Tyler, Roger

2. Cupcakes for Decision Day (Activities Charge)
Senior High School
5/3/24
21.0109.1400.910.6117.000109 \$376.25

3. Piano Tuning (School Charge)
Bryant School
May 7, 2024 – June 7, 2024
10.0427.1100.110.0000.000129 \$125.00

Tyler, Roger

ITEM X - TRANSFERS – For Information Only

A. Classified

Name	From	To
Clancy, Emma	Senior/Freshman Softball	Senior/Assistant Varsity Softball
Fox, Karen	Audubon Office/Clerical Paraprofessional	Hoover/Secretary
Kunkel, Laura	Hoover Secretary	Forum/HR & Payroll Specialist
Pfab, Dylan	Building & Grounds/Swingshift Custodian	Hempstead/Custodian
Richman, Christopher	Building & Grounds/Groundkeeper	Building & Grounds/Groundskeeper Foreman

**Dubuque Community School District
Board Meeting
May 13, 2024**

If any board member wishes to see the full contract document prior to approval at the meeting, please let the board secretary know in advance and a copy of the actual contract will be brought to the meeting for review prior to approval.

Provider	Description	Estimated Cost	Funding	Purchase or Professional Service Contract
Goodheart Wilcox Publisher	Secondary Health Curriculum	\$114,667.67	Fund 10	Purchase
Access Systems	Sales & Service Agreement	\$60,473.00	Fund 36	Purchase
Apple	Direct Customer Agreement	---	---	Professional
CS Technologies	Purchase Agreement	\$31,434.00	Fund 10	Professional
City of Dubuque	Third Amendment for LOWP Subrecipient Agreement	---	---	Professional
City of Dubuque	Fire Department Special Service Application & Agreement	TBD (\$40/attendant/hr)	Fund 10	Professional
Eastern Iowa Purchasing Group	Intent to Participate Agreement	---	----	Professional
Mental Health/Disability Services of the East Central Region	Memorandum of Understanding for Funding of Mental Health and Disability Services	---	---	Professional
Northeast Iowa Community College	Student Nursing Agreement for the 2024-25 School Year	---	---	Professional
Piper Sandler & Co	Addendum to Agreement to Serve as Dissemination Agent for Secondary Market Disclosure Amendment to Agreement	TBD (\$1,500.00 Base Rate) TBD (Minimum of \$17,500.00)	Fund 33 Fund 33	Professional Professional
Solution Tree	Purchase Agreement for Professional Development	\$9,800.00	Fund 10	Professional
Swank	Annual Licensing and Streaming Agreement	\$15,450.00	Fund 10	Professional
The DBQ Project	Student Data Privacy Agreement	---	---	Professional
This Is School	Student Data Privacy Agreement License Agreement for Senior High School	---	---	Professional Purchase

Dubuque Community School District

Curriculum

Request Board Approval for Purchase/Professional Service Contract

Type of Contract (check one):

Purchase Contract (new) for \$100,000 or more
(purchase of goods or materials)

Provider: Goodheart Willcox Publisher

Professional Service Contract (new) for \$100,000 or more
(professional services)

Provider: _____

Brief Description of Contract:

New Secondary Health Curriculum including textbooks and 7 year access at a 6 year price

Estimated Cost:

\$\$114,667.67

Effective Date:

July 1 2024

Source of Funding:

Special Education

Talented and Gifted

Dropout Prevention

General Education

Other _____

Budget Code:

10.9331.1100.108.0000.000641 and 10.9331.1100.108.0000.000652

Recommended by:

Mark Burns

Principal or Program/Grant Coordinator

Date: 4/30/24

Please submit this form to:

Professional Service Contracts for Professional Development – Jean Pfeiler, Forum Human Resources Office, jpfeiler@dbqschools.org

Purchase Contracts and Professional Service Contracts for Student Services – Sarah Pfab, Forum Business Office, spfab@dbqschools.org

05//08/2024

Educational Programs/Policy Committee Review/Approval Date

 / /

Board Approval Date

 / /

Approval Forwarded to District Administrator Overseeing Contract

Requisition #

Date / /

 / /

Completed copy to Carrie Mauss for Official Board Book

This page is intentionally blank.

DUBUQUE COMMUNITY SCHOOL DISTRICT
Educational Programs/Policy Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67th G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: May 3, 2024
 - B. Date media was emailed agenda: May 3, 2024
 - C. Board Committee: **Educational Programs/Policy Committee**
 - D. Date and Time of Meeting: **May 8, 2024, at 4:00 p.m.**
 - E. Place of Meeting: **The Forum, 2300 Chaney Road**
 - F. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting. If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board members present: Nancy Bradley, Kate Parks, Dirk Hamel, Katie Jones, Anderson Sainci and Lisa Wittman.
District representatives present: Amy Hawkins, Mark Burns, Mimi Holesinger, Brian Kuhle and Joe Maloney.

Katie Jones called the meeting to order at 4:02 p.m.

Ratification of Agreements

Dubuque Education Association – base increase of \$300, total salary and benefits increase = 2.51%. Board 5.13.24.

Educational Programs

Curriculum Purchase-Goodheart Willcox Publishers for grades 6-12 new health curriculum including textbooks and seven-year access at a six-year estimated cost of \$114,667.67. Board 05.13.24.

Strategic Plan

A working draft of the five-year strategic plan was presented to the committee for review by Superintendent, Amy Hawkins and Chief Communications Officer, Mike Cyze. In constructing the new plan, the executive team looked at what sets our district apart from what others are doing in the area. In addition, they addressed what it takes to make our students life-ready and how can we meet kids where they are to help them move to the next level. Goal areas include Student Achievement and Development, Family and Community Engagement, Effective Resource Management, and Employee Excellence. Action steps were chosen to provide the focus needed to deeply integrate the work across the district to support student success. Input from district leadership, parents and students helped shape the plan. Priority initiatives will come next and will be part of the plan update at the meeting on May 29, 2024.

Legislative Summary

Superintendent Hawkins gave a summary of the legislative session and updated the committee on bills that were signed into law. These included the AEA bill, teacher pay, social studies curriculum, and guns in the classroom.

Policy #5200 – Student Conduct

Revised – Board 05.13.24.

Policy #5205 – Discipline of Students Who Make Threats of Violence or Cause Incidents of Violence

NEW – Board 05.13.24.

Policy #7201 – False Claims, Fraud & Abuse in Government Funded Health Programs

Revised – Board 05.13.24.

Policy #8059 – Procurement

Revised – Board 05.13.24.

Policy #8111 – Board of Education Records Publication Requirements

Reviewed– Board 05.13.24.

Policy #8113 – Audits

Revised – Board 05.13.24.

Next meeting on June 05, 2024

The meeting adjourned at 5:17 p.m.

Carolyn Mauss, Board Secretary

Student Conduct

POLICY

A. Statement of Beliefs for Policy #5200

In order to fulfill the mission of the Dubuque Community School District, and to develop world-class learners and citizens of character in a safe and inclusive learning community, student behavior expectations and consequences must be shared with and understood by the community. This community includes students, parents, teachers, administrators, school staff, volunteers, related community agencies, and the general public.

The Board believes inappropriate student conduct causes material and substantial disruption to the school environment, interferes with the rights of others, and/or presents a threat to the health and safety of students, employees, and visitors on school premises. Appropriate classroom behavior allows teachers to communicate more effectively with students.

Students will conduct themselves in a manner fitting to their age level and maturity and with respect and consideration for the rights of others while on school district property or on property within the jurisdiction of the school district; while on school owned and/or operated school or chartered vehicles; while attending or engaged in school activities, including utilizing district hardware, software, or networks; and while away from school grounds if misconduct will directly affect the good order, efficient management and welfare of the school district. Consequences for the misconduct will be fair and developmentally appropriate in light of the circumstances.

Policy #5200 addresses student behavior expectations and consequences, and district administration has the authority to develop guidelines for administration of this policy. This policy supports the vision and values already established by the school district and uses the following beliefs as the basis of this document.

1. **Rights carry responsibilities.** Students must be guided to make choices and take actions which respect the rights of others, recognize their impact on others, and understand that all choices have consequences.
2. **Individuals can learn to demonstrate appropriate school and public behaviors.** Students benefit from a school environment where they will experience success and learn from their mistakes.
3. **All students should have the right to achieve a quality education.** All students and staff have a joint responsibility to create learning conditions that result in substantial learning and respect the dignity of all people.

4. **The individual worth of each person must be valued.** Student behavior expectations are consistent. Consequences and interventions are appropriate to the situation and the student.
5. **Positive student behavior is based on a partnership between student, school, family, and community.** Quality, long-term relationships among family, educators, staff, and the community result in greater learning, better use of resources, and greater student satisfaction of school life.
6. **School must be a safe place for all.** Students must comply with all local, state, and federal laws, which enhance their personal safety and that of others. Unsafe and dangerous situations that threaten or harm others will not be tolerated.

B. Due Process

Due process serves the interest of the school in maintaining an orderly environment conducive to learning and the rights of the student. Students accused of engaging in prohibited behavior will receive due process to include:

- Notifying the student of the infraction;
- Explaining the evidence of such an infraction; and
- Giving the student the opportunity to explain their side of the story. At the Principal's or designee's discretion, the student may be allowed to confront witnesses against the student or present witnesses on behalf of the student.

C. Administrative Actions

Student conduct which violates the vision, values, and policies of the Dubuque Community School District is subject to administration action such as intervention, correction, or other consequences determined by school officials as set forth in this policy, which may include, but is not limited to, suspension or expulsion. Administrative actions are listed in the Administrative Guidelines to this policy in order to provide the Principal or designee with options for improving student behavior. In choosing an administrative action, authorized personnel will consider the facts and circumstances surrounding the incident, including the student's past performance, duration, intensity, and frequency of the student's behavior, as well as seriousness of the incident.

Students who fail to abide by this policy, and the administrative regulations supporting it, may be disciplined for conduct which disrupts or interferes with the education program; conduct which disrupts the orderly and efficient operation of the school district or school activity; conduct which disrupts the rights of other students to participate in or obtain their education; conduct that is violent or destructive; and/or conduct which interrupts the maintenance of a disciplined atmosphere. Disciplinary measures include, but are not limited to, removal from the classroom, detention, suspension, probation, and expulsion.

A student who commits an assault against an employee on school district property or on property within the jurisdiction of the school district; while on school-owned or school-operated chartered vehicles; or while attending or engaged in school district activities will be suspended by the Principal or designee. Notice of the suspension is sent to the Board President and the Board will review the suspension and decide if it will hold a disciplinary hearing to determine if it will

impose further sanctions against the student which may include expulsion. In making its decision, the Board shall consider the best interests of the school district, which shall include what is best to protect and ensure the safety of the school employees and students from the student committing the assault. Assault for purposes of this section of this policy is defined as, when, without justification, a student does any of the following:

- an act which is intended to cause pain or injury to, or which is intended to result in physical contact which will be insulting or offensive to another, coupled with the apparent ability to execute the act; or
- any act which is intended to place another in fear of immediate physical contact which will be painful, injurious, insulting, or offensive, coupled with the apparent ability to execute the act; or
- intentionally points any firearm toward another or displays in a threatening manner any dangerous weapon toward another.

The act is not an assault when the person doing any of the above and the other person are voluntary participants in a sport, social or other activity, not in itself criminal, when the act is a reasonably foreseeable incident of such sport or activity and does not create an unreasonable risk of serious injury or breach of the peace.

Removal from the classroom means a student is sent to the school Principal's or designee's office. It is within the discretion of the person in charge of the classroom to remove the student. This policy is not intended to address the use of therapeutic classrooms or seclusion rooms for students.

Detention means the student's presence is required during non-school hours for disciplinary purposes. The student can be required to appear prior to the beginning of the school day, after school has been dismissed for the day, or on a non-school day. Whether a student will serve detention, and the length of the detention, is within the discretion of the licensed employee or the school Principal who is disciplining the student.

Suspension means either an in-school suspension, an out-of-school suspension, a restriction from activities or a loss of eligibility. An in-school suspension means the student will attend school but will be temporarily isolated from one or more classes while under supervision. An in-school suspension will not exceed ten (10) consecutive school days. An out-of-school suspension means the student is removed from the school environment, which includes school classes and activities. An out-of-school suspension will not exceed ten (10) consecutive school days. A restriction from school activities means a student will attend school and classes and practice but will not participate in school activities.

Probation means a student is given a conditional suspension of a penalty for a definite period of time in addition to being reprimanded. The conditional suspension will mean the student must meet the conditions and terms for the suspension of the penalty. Failure of the student to meet these conditions and terms will result in immediate reinstatement of the penalty.

Expulsion means an action by the board to remove a student from the school environment, which includes, but is not limited to, classes and activities, for a period of time set by the Board.

Discipline of students eligible for special education support and services, including suspensions and expulsions, will comply with the provisions of applicable federal and state laws.

D. Appeal Process

An appeal process exists for students to appeal the consequences and interventions taken as a result of the school policies. Students, parents, or guardians wishing to appeal an administrative action should first speak with the person administering the action. If the issue is not resolved, students, parents, or guardians shall use the following chain of command:

- Level 1: Teacher or staff member;
- Level 2: Student Needs Facilitator, Assistant Principal, Principal, or the appointed designee;
- Level 3: Superintendent or their designee; and
- Level 4: School Board.*

*Only incidents involving suspension for more than ten (10) consecutive days or expulsion have a right to a hearing before the Board of Education. For actions taken short of that, a student or parent may request a review by the Board of Education. Such review may be granted or denied at the discretion of the Board.

Students identified for special education services shall receive all due process consideration required under federal and state law. State of Iowa law pertaining to special education is detailed in the Iowa Administrative Rules for Special Education.

It is the responsibility of the Superintendent or designee, in conjunction with the Principal, to develop administrative regulations regarding this policy.

A copy of this policy will be made available to each student and staff member in the district at the beginning of the school year, and to each new student who enters the school system during the academic year. In addition, copies of this policy are always available to students, parents or guardians, and staff at each school, at The Forum (2300 Chaney Road, Dubuque, IA 52001) and on the district's website at www.dbqschools.org.

Legal Reference: *Goss v. Lopez*, 419 U.S. 565 (1975).

Brands v. Sheldon Community School District, 671 F. Supp. 627 (N.D. Iowa 1987).

Sims v. Colfax Comm. School Dist., 307 F. Supp. 485 (Iowa 1970).

Bunger v. Iowa High School Athletic Assn., 197 N.W.2d 555 (Iowa 1972).

Board of Directors of Ind. School Dist. of Waterloo v. Green, 259 Iowa 1260, 147 N.W.2d 854 (1967).

Iowa Code §§ 279.8;282.3, 282.4, 282.5; 708.1.

281 I.A.C. 12.3(6)

Adopted: June 15, 1998

Revised: August 13, 2007

Revised: May 9, 2016

Revised: September 12, 2022

PROBLEM BEHAVIORS

The following categories define behaviors which are prohibited because they are disruptive to the learning process, student achievement, and respectful relationships. This list is considered comprehensive, but not all inclusive. Any behavior that distracts from the learning environment or adversely affects the good order, efficiency, management, or welfare of the school is under the jurisdiction of this policy.

Abusive or Inappropriate Language/Profanity

Student delivers verbal messages that include swearing, name calling, or use of words in an inappropriate way.

Alcohol Related

Student is in possession of, is using, or is found to be under the influence of alcohol.

Arson

Student sets a fire, attempts to set fire, or uses incendiary devices with the intent of causing damage or creating a distraction.

Bullying

Student engages in behavior that is considered bullying as defined by Iowa Code §280.28. Bullying means any repeated or potentially repeated electronic, written, verbal, or physical act or other ongoing conduct toward an individual based on any trait or characteristic of the individual which creates an objectively hostile school environment that meets one or more of the following conditions:

- (1) Places the individual in reasonable fear or harm to the individual's person or property;
- (2) Has a substantial detrimental effect on the individual's physical and/or mental health;
or
- (3) Has the effect of substantially interfering with the individual's academic or career performance. Has the effect of substantially interfering with the individual's ability to participate in or benefit from the services, activities or privileges provided by a school. See Policy #1001, Policy #1005, and Policy #1006.

Combustible Related

Student is in possession of or uses substances/objects readily capable of catching fire or burning and causing bodily harm and/or property damage (including but not limited to matches, lighters, firecrackers, gasoline, lighter fluid).

Communication of a Threat

Student communicates a threat through any means to endanger students and/or staff en masse.

Defiance/Insubordination/Non-Compliance

Student engages in refusal to follow directions or talks back to teachers/staff.

Disrespect

Student engages in behavior that is reasonably considered rude, impolite, or discourteous toward other individuals.

Disruption

Student engages in willful or continued disobedience of rules designed for the orderly operation of the school. Student demonstrates expression in any form, including electronic, or distribution by any means of material which is lewd, indecent, vulgar, obscene, libelous, slanderous, or which encourages violent or unlawful acts.

Dress Code Violation

Student wears any form of clothing, apparel, which is indecent, lewd, immodest, vulgar, obscene, disruptive of the orderly operation of the school, or which constitutes a health or safety hazard. Student is not allowed to wear or exhibit clothing, apparel, which depict, advertise, or promote any substance prohibited by these rules (including beer, alcohol, controlled substances, or tobacco products).

Drug Related

Student uses, is in possession of, sells, supplies, or is under the influence of any controlled or illegal substance (drugs) or has unlawful possession of a prescribed drug. The Board prohibits the distribution, dispensing, manufacture, possession, use, or being under the influence of controlled substances, synthetic substances, or “look alike” substances that appear to be tobacco, beer, wine, alcohol, or controlled substances by students while on school district property or on property within the jurisdiction of the school district; while on school owned or operated school or chartered vehicles; while attending or engaged in school activities; or while away from school grounds if the misconduct will distract from the learning environment or adversely affects the good order, efficiency, management, or welfare of the school district.

Student is in possession of paraphernalia related to the use or distribution of illegal substances. This includes but is not limited to: pipes, rolling papers, scales, or electronic vapor devices and products.

Student who needs to take medication during the school day or on a school sponsored activity should refer to Policy #7200.

Forgery/Plagiarism

Student has signed a person’s name without that person’s permission or depicts themselves as another person. Student takes someone else’s work or ideas and passes them off as one’s own.

Gang Affiliation Display

Student uses gesture, dress and/or speech to display affiliation with a “gang” as defined by Iowa Code §723A.

Harassment

Student engages in behavior that is considered harassment as defined by federal, state, local, or school policy. Under federal law, discriminatory harassment is considered unwelcome conduct based on a protected class. These protected classes are: race, color, national origin, disability, age, sex and religion. Harassing conduct may take many forms, including threats, physical assaults, and verbal and/or written abuse. This conduct may be physically threatening, degrading, or humiliating. Harassment can happen in person, through third parties, by electronic device, or on the internet. Harassment creates a hostile environment when the conduct is sufficiently serious to interfere with or limit a student’s ability to participate in or benefit from the school’s program on the basis of a protected class.

Under Iowa law, harassment is paired with bullying. See bullying above and see Policy #1001, Policy #1005, and Policy #1006.

Inappropriate Display of Affection

Student engages in inappropriate, verbal and/or physical gestures or contact with another student/adult, regardless of whether consensual or not.

Inappropriate Location

Student is in an area that is outside of property within the jurisdiction of the school district, school owned and/or operated school or chartered vehicles, or area being used for school activities. Student is not to be in areas of school property for which they have not been given permission or granted access.

Lying/Cheating

Student delivers a message that is untrue or deliberately violates rules. Student acts dishonestly or unfairly in order to gain advantage on academic assignments or examinations.

Other Behavior

Student engages in behavior that is detrimental to the best interest of the school, staff, students, or self.

Parking Violations

Student parks a motorized vehicle in an unauthorized area or without a proper permit on school property or is in violation of any other parking lot rules of the school. Parking vehicles on school premises is a privilege for which the district may charge a fee and for which the school may establish procedures and regulations.

Peer Conflict

Student engages in behavior that creates a physical, verbal, or cyber conflict with a peer or peers. Peer conflict differs from bullying and harassment when the students have equal power, when the behavior is intermittent or accidental, when both parties are willing to resolve the conflict, or when the relationship is valued/maintained.

Physical Aggression (Including Assault)

Student engages in actions involving serious physical contact (e.g., hitting, punching, striking with an object, kicking, hair pulling, scratching, etc.) The offender(s) and victim(s) may or may not require medical attention either on or off site to constitute physical aggression or be a violation of this policy.

Physical Fighting

Student engages in a mutual physical fight. The offender(s) and victim(s) may or may not require medical attention either on or off site to constitute physical fighting or be a violation of this policy.

Property Damage/Vandalism/Misuse

Student participates in an activity that results in damage, destruction, or misuse of property.

Skip Class

Student leaves or misses class without permission.

Skip Detention

Student leaves or misses a previously assigned detention (lunch, before/after school or Saturday School).

Tardy

Student is tardy to class or school as defined in Policy #5107.

Technology Violation

Student engages in inappropriate use of computer, cell phone, music/video players, camera, and/or electronic devices. ***It is a privilege (not a right) for Dubuque Community School District students to have access to internet and other electronic devices on school property. Students may maintain this privilege only if the rules of use are adhered to.***

Cameras are only to be used in school for class assignments, class projects, or for teacher or principal-approved occasions. Videotaping and photography without student or staff permission is prohibited. Under no circumstances should cameras (including cell phone cameras) be used in locker rooms or bathrooms. Under no circumstances may students transmit any material (e.g., pornography, obscene material) in violation of federal, state, or local law. Students are expected to always comply with data privacy laws and rules. or uses any device for non-educational activities. Access to and use of Internet and other electronic communication is a privilege and not a right for students and students should follow school and classroom expectations. See Policy #5505 #5504 and Policy #5501.

Theft

Student takes/passes on or attempts to take/pass on property that belongs to another person or the school.

Tobacco Related

Student is in possession of or is using tobacco or other nicotine-based products, including electronic vapor devices and products. See Policy #4601.

Truancy

Student does not attend school regularly and punctually; absences are unexcused. See policy #5107.

Threat to a Person

Student engages in verbal or written communication which is intended to place another in fear or is offensive, insulting, painful or hurtful to another person.

Weapons Related

Student is in possession of knives (real or look-alike), guns (real or look-alike) or other objects readily capable of causing bodily harm. See Policy #5202

MENU OF ADMINISTRATIVE ACTIONS

The purpose of this section, Menu of Administrative Actions, is to provide the Principal or designee with potential options for improving student behavior. Actions taken with a student who has violated this policy will be intended to help the student understand and refrain from engaging in the behavior again. Administrative actions taken will be left to the discretion of the Principal or designee. Factors such as the student's past performance, the circumstances of a specific infraction (including its frequency, intensity, and duration), and the seriousness of any incident will also be taken into consideration.

In-School Suspension

In-school suspension is the temporary isolation of a student from one or more classes while under the supervision of the Principal or designee. In-school suspensions may be imposed by the Principal or designee for infractions of school rules, which are serious, but which do not warrant the necessity of removal from school.

The Principal or designee will conduct an investigation of the allegations against the student prior to imposition of an in-school suspension. The investigation will include, but not be limited to, written or oral notice to the student of the allegations against the student and an opportunity for the student to respond. In-school suspension will not be imposed for more than ten (10) school days. Written notice and reasons for the in-school suspension will be sent to the student's parents or guardians.

Out-of-School Suspension

Out-of-school suspension is the removal of a student from the school environment for periods of short duration. Out-of-school suspension is to be used when other available school resources are unable to constructively remedy student misconduct.

A student may be suspended out of school for up to ten (10) school days by a Principal or designee for a commission of gross or repeated infractions of school rules, regulations, policy, or the law, or when the presence of the student will cause interference with the maintenance of the educational environment or the operation of the school. Students will not be suspended for a period longer than three (3) days for the same infraction unless permission has been obtained from the Superintendent. The Principal or designee may suspend students after conducting an investigation of the charges against the student, giving the student: a. Oral or written notice of the allegations against the student, and b. The opportunity to respond to those charges. At the Principal's or designee's discretion, the student may be allowed to confront witnesses against the student or present witnesses on behalf of the student.

Notice of the out-of-school suspension will be mailed no later than the end of the school day following the suspension to the student's parents and the Superintendent. A reasonable effort is made to personally notify the student's parents, and such effort is documented by the person making or attempting to make the contact. Written notice to

the parents will include the circumstances which led to the suspension and a copy of the Board policy and rules pertaining to the suspension.

Expulsion

Expulsion means an action by the Board to remove a student from the school environment, which includes, but is not limited to, classes and activities, for a period of time set by the board. See Policy #5201.

Interim Setting by School Personnel

A student entitled to special education services may be placed in an interim alternative educational setting. This action taken is a valid option only for students entitled to special education and only if the problem behavior was drug-related, weapon-related, or resulted in serious bodily injury. The maximum duration of this action is forty-five (45) days per incident.

Action Pending

A Principal or designee may use additional time for investigation or decision-making regarding the administrative action to employ.

Apology

The student may be required to submit an apology to another student, adult, or the school body regarding misbehavior. This apology may be written, verbal or communicated electronically as directed by the Principal or designee.

Bus Suspension

Students who violate rules established for appropriate behavior for school bus passengers may be denied opportunity to ride the bus for a specific period of time. Students who have lost the privilege of riding the bus may be required to attend sessions designed to reteach bus behaviors to regain bus privileges. These sessions may be held during the school year or summer months.

Board Hearing

The student may be required to go before the Dubuque Community School District Board of Education for determination of the consequences to behavior.

Community Service

The student may be assigned duties directly related to the offense or infraction in the student's school building, in district facilities, *on* district buses/vehicles, or in the community.

Conference with Student

Student meeting with administrator, staff, and/or parent (in any combination).

Conflict Resolution/Mediation

The student may be assigned participation in the process of conflict resolution or mediation facilitated by school officials, students, or community agencies agreeable to school officials to identify causes of unacceptable behavior, to examine alternative behaviors and to develop a plan of action to resolve the conflict.

IEP Meeting

The student's IEP team may be called together for a meeting to determine if the student's actions are related to the identified disability, and if determined, the appropriate measures to take to prevent the behavior from re-occurring.

Individualized Behavior Support Plan

The student may spend time in a specified area away from scheduled activities/classes to utilize/and or receive support to utilize behavior strategies identified in a documented individualized student behavior support plan.

Individualized Instruction

The Principal or designee may assign individualized instruction specifically related to the student's problem behaviors.

Letter Sent

A letter or another form of communication to the student's parents/guardians may be sent explaining the student's behavior and suggestions for improvement.

Loss of Privilege

A student may be denied privileges and access to equipment, specified areas, or events. For athletics see Policy #5305.

Mentoring

An adult mentor, including school officials and community members, may be used as a means of offering students support in adjusting their behavior.

Parent Contact

Contact with parent(s) or guardian(s) may be by phone, email, or person to person and is designed to provide notification of and/or discuss the problem behavior.

Physical Restraint

Physical restraint or seclusion may be utilized to prevent or terminate an imminent threat of bodily injury to the student or others; to prevent serious damage to property of significant monetary value or significant nonmonetary value or importance; when the student's actions are seriously disrupting the learning environment; or when it is necessary to ensure the safety of the student and others. All physical restraints and seclusions will be conducted and documented according to Policy #5203.

Police Intervention

School officials may call upon the police department to assist in situations involving illegal student behavior or where the immediacy, severity or chronic nature of the behavior poses a serious threat to staff or other students.

Probation

Probation is conditional suspension of a penalty for a set period of time. Probation may be imposed by the Principal or designee for infractions of school rules which do not warrant the necessity of removal from school.

The Principal or designee will conduct an investigation of the allegations against the student prior to imposition of probation. The investigation will include, but not be limited to, written or oral notice to the student of the allegations against the student and an opportunity to respond. Written notice and reasons for the probation will be sent to the parent(s) or guardian(s).

Referral to Outside Agencies

School officials may use a referral to external agencies to bring special expertise or resources to the modification of student behavior.

Removal from a Class

Principal or designee may remove a student from a segment (class) of the school day or activity for the duration of a semester or trimester if the student's behavior is deemed substantially disruptive following several other intervention measures by school officials. The student may be assigned to a similar class.

Restitution

A student may be required to restore stolen or damaged property to its original state or engage in activities designed to restore the good order and effective management of the school.

Saturday School

A student may be required to attend classes/make up work on a Saturday. A student may also be required to attend a Saturday session to re-learn bus safety expectations/guidelines.

Search and/or Seizure

School district authorities may, without a search warrant, search students or protected student areas based on a reasonable and articulable suspicion that a school district policy, rule, regulation or law has been violated. School authorities may seize any illegal, unauthorized or contraband materials discovered in the search. See Policy #5201.

Student Responsibility Plan

Students, in cooperation with school staff, will develop a written plan to be used to correct an infraction. This will include desired behavior, action steps, and timeline.

Time in Office

A student may be required to spend time in the office away from scheduled activities/classes.

Time Out/Detention

Detention means the student's presence is required during non-school hours for disciplinary purposes. The student can be required to appear prior to the beginning of the school day, after school has been dismissed for the day, or on a non-school day. Whether a student will serve detention, and the length of the detention, is within the discretion of the licensed employee or the school principal disciplining the student. A detention may be considered a time out if it is given during the school day (e.g. lunch detention) and the student is away from scheduled activities/classes.

Discipline of Students Who Make Threats of Violence or Cause Incidents of Violence

Discipline is designed to promote behavior that will enable students to learn and successfully participate in their educational and social environments. The district discipline policy for students who make a threat of violence or commit an act of violence is developed to help students understand their obligations to others in the school setting, secure the safety of all students, staff and the community, and to correct student behavior if a violation occurs (2023 Iowa Acts, Chapter 96 [House File 604], sec. 7, new section 279.79, subsection 1).

Students will conduct themselves in a manner fitting their age, grade level, and maturity, and with respect and consideration for the rights of others while on school district property or on property within the jurisdiction of the school district; while on school owned and/or operated school or chartered vehicles; while attending or engaged in school activities; and while away from school grounds if misconduct will directly affect the good order, efficient management and welfare of the school district. Consequences for the misconduct will be fair and tailored to the age, grade level, and maturity of the student.

Discipline and other responses to threats or incidents of violence by a student with a disability, including removal from a class, suspensions, disciplinary placements, and expulsions, will comply with the provisions of applicable federal and state laws including, but not limited to, the IDEA, Section 504 of the Rehabilitation Act, and the Americans with Disabilities Act (2023 Iowa Acts, Chapter 96 [House File 604], sec. 7, new section 279.79, subsection 3).

Publication of Policy

The Board will annually publish this policy. The policy will be publicized by the following means:

- Publish the policy on the district website (2023 Iowa Acts, Chapter 96 [House File 604], Sec. 7, new section 279.79, subsection 1)
- Provide each parent or guardian with a copy of the policy and require the parent or guardian acknowledge the receipt of the policy in writing or electronically (2023 Iowa Acts, Chapter 96 [House File 604], sec. 8).
- Have policy available upon request at the Forum, 2300 Chaney Road.

District Response to a Threat or Incident of Violence by a Student

A. Reporting a Threat of Violence or an Incident of Violence (see definitions below)

In the case of any threat of violence or incident of violence that results in injury, property damage, or assault by a student, the teacher or other staff member will report to the school principal or designee within 24 hours of the incident. The principal or designee will notify the parent or guardian of the student(s) who threatened or perpetrated an act of violence and the student(s) who the threatened or perpetrated act of violence was made against within 24 hours after receipt of the report and complete an investigation of the incident as soon as possible. The classroom teacher or other certified staff member may also notify the parent or guardian of the student who made the threat or caused the incident, and the parent or guardian of the student against whom the threat or incident was directed (2023 Iowa Acts, Chapter 96 [House File 604], sec. 4).

An investigation will be initiated by the principal or designee upon learning of an incident of violence or threat of violence through any credible means. If the principal or designee finds that an incident of violence or threat of violence did occur, the principal or designee will determine the level of threat of the incident by considering all aspects of the situation, including the student's intent and knowledge of the impact of their actions, their developmental level and context of the incident. The resolution will focus on identifying the cause behind the behavior and appropriate corrective action (2023 Iowa Acts, Chapter 96 [House File 604], sec. 7, new section 279.79, subsections 1 and 4).

B. Escalating Responses to Threats of Violence or an Incident of Violence (see definitions below)

A student who makes a threat of violence, causes an incident of violence that results in injury or property damage, and/or who commits an assault, will be subject to escalating levels of discipline for each occurrence; unusually serious incidents may be escalated to a higher level. The principal or designee has discretion in determining which level to assign the incident after looking at the nature of the incident as well as the age, grade level and maturity of the student. When appropriate, referrals will be made to local law enforcement. The district retains the authority to assign the level of disciplinary measures appropriate to the severity of the threat of violence or incident of violence (2023 Iowa Acts, Chapter 96 [House File 604], sec. 7, new section 279.79, subsection 5).

Definitions

For the purposes of this policy, the defined words shall have the following meaning:

- “Threat of violence” means a credible written, verbal, electronic, or behavioral message that either explicitly or implicitly expresses an intention to inflict emotional or physical injury, property damage, or assault.
- “Incident of violence” means the intentional use of physical force or power against oneself, another person, a group or community, or property resulting in injury, property damage, or assault.
- “Injury” means “physical pain, illness, or any impairment of physical condition.” State v. McKee, 312 N.W.2d 907, 913 (Iowa 1981).

- “Property damage” means any destruction, damage, impairment, or alteration of property to which the individual does not have a right to take such an action. Property means real property, which includes any real estate, building, or fixture attached to a building or structure, and personal property, which includes intangible property (Iowa Code section 4.1(21)).
- “Assault” means when, without justification, a student does any of the following:
an act which is intended to cause pain or injury to, or which is intended to result in physical contact which will be insulting or offensive to another, coupled with the apparent ability to execute the act; or any act which is intended to place another in fear of immediate physical contact which will be painful, injurious, insulting or offensive, coupled with the apparent ability to execute the act; or intentionally points any firearm toward another or displays in a threatening manner any dangerous weapon toward another. The act is not an assault when the person doing any of the above and the other person are voluntary participants in a sport, social, or other activity, not in itself criminal, when the act is a reasonably foreseeable incident of such sport or activity and does not create an unreasonable risk of serious injury or breach of the peace (following Iowa Code section 708.1).

Level	PreK – 2: Escalating Response for Offender
1	<ul style="list-style-type: none"> • Requires parent or guardian notification. • Requires an IEP meeting to determine if the behavior of concern was caused by or has a direct and substantial relationship to the student’s disability. If required, the team will assure the student’s Individualized Education Program (IEP) includes a specific plan to address the behavior of concern. • Responses to an incident may include, but are not limited to, the following: <ul style="list-style-type: none"> ○ Parent or guardian conference that includes the student, when appropriate; ○ When appropriate and with written parent or guardian consent, counseling, and/or mental health counseling subject to available resources of the district; ○ Behavior intervention student agreement coupled with another response(s); ○ Restitution or opportunities to repair relationships coupled with another response(s); ○ Detention; and/or ○ Temporary removal from class. • Unless the first offense is unusually serious, the principal or designee will avoid permanent removal from a class.
2	<ul style="list-style-type: none"> • Requires parent or guardian notification. • Review of response to prior offense, if applicable, to inform increased level of response. • Requires an IEP meeting for any student who does not have a current Individualized Education Program (IEP) that includes a specific plan to address the behavior of concern. • Responses to an incident may include, but are not limited to, the following: <ul style="list-style-type: none"> ○ Responses listed in Level 1 above; ○ Temporary or permanent removal from extracurricular activities; ○ Temporary or permanent removal from class; ○ In-school suspension; ○ Suspension of transportation privileges, if misconduct occurred in a school vehicle; and/or ○ Placement in an alternative learning environment, when appropriate.
3	<ul style="list-style-type: none"> • Requires parent or guardian notification. • Review of response to prior offense, if applicable, to inform increased level of response. • Requires an IEP meeting for any student who does not have a current Individualized Education Program (IEP) that includes a specific plan to address the behavior of concern. • Responses to an incident may include, but are not limited to, the following: <ul style="list-style-type: none"> ○ Responses listed in Levels 1 & 2 above; ○ Out-of-school suspension; and/or ○ Recommendation for expulsion.

Level	Grades 3 to 5: Escalating Response for Offender
1	<ul style="list-style-type: none"> • Requires parent or guardian notification. • Requires an IEP meeting to determine if the behavior of concern was caused by or has a direct and substantial relationship to the student's disability. If required, the team will assure the student's Individualized Education Program (IEP) includes a specific plan to address the behavior of concern. • Responses to an incident may include, but are not limited to, the following: <ul style="list-style-type: none"> ○ Parent or guardian conference that includes the student, when appropriate; ○ When appropriate and with written parent or guardian consent, counseling, and/or mental health counseling subject to available resources of the district; ○ Behavior intervention student agreement coupled with another response(s); ○ Restitution or opportunities to repair relationships coupled with another response(s); ○ Detention; and/or ○ Temporary removal from class. • Unless the first offense is unusually serious, the principal or designee will avoid permanent removal from a class.
2	<ul style="list-style-type: none"> • Requires parent or guardian notification. • Review of response to prior offense, if applicable, to inform increased level of response. • Requires an IEP meeting for any student who does not have a current Individualized Education Program (IEP) that includes a specific plan to address the behavior of concern. • Responses to an incident may include, but are not limited to, the following: <ul style="list-style-type: none"> ○ Responses listed in Level 1 above; ○ Temporary or permanent removal from extracurricular activities; ○ Temporary or permanent removal from class; ○ In-school suspension; ○ Suspension of transportation privileges, if misconduct occurred in a school vehicle; and/or ○ Placement in an alternative learning environment, when appropriate.
3	<ul style="list-style-type: none"> • Requires parent or guardian notification. • Review of response to prior offense, if applicable, to inform increased level of response. • Requires an IEP meeting for any student who does not have a current Individualized Education Program (IEP) that includes a specific plan to address the behavior of concern. • Responses to an incident may include, but are not limited to, the following: <ul style="list-style-type: none"> ○ Responses listed in Levels 1 & 2 above; ○ Out-of-school suspension; and/or ○ Recommendation for expulsion.

Level	Grades 6 to 8: Escalating Response for Offender
1	<ul style="list-style-type: none"> • Requires parent or guardian notification. • Requires an IEP meeting to determine if the behavior of concern was caused by or has a direct and substantial relationship to the student's disability. If required, the team will assure the student's Individualized Education Program (IEP) includes a specific plan to address the behavior of concern. • Responses to an incident may include, but are not limited to, the following: <ul style="list-style-type: none"> ○ Parent or guardian conference that includes the student, when appropriate; ○ When appropriate and with written parent or guardian consent, counseling, and/or mental health counseling subject to available resources of the district; ○ Behavior intervention student agreement coupled with another response(s); ○ Restitution or opportunities to repair relationships coupled with another response(s); ○ Detention; and/or ○ Temporary removal from class.
2	<ul style="list-style-type: none"> • Requires parent or guardian notification. • Review of response to prior offense, if applicable, to inform increased level of response. • Requires an IEP meeting for any student who does not have a current Individualized Education Program (IEP) that includes a specific plan to address the behavior of concern. • Responses to an incident may include, but are not limited to, the following: <ul style="list-style-type: none"> ○ Responses listed in Level 1 above; ○ Temporary or permanent removal from extracurricular activities; ○ Temporary or permanent removal from class; ○ In-school suspension; ○ Out-of-school suspension; ○ Suspension of transportation privileges, if misconduct occurred in a school vehicle; and/or ○ Placement in an alternative learning environment, including online school, when appropriate.
3	<ul style="list-style-type: none"> • Requires parent or guardian notification. • Review of response to prior offense, if applicable, to inform increased level of response. • Requires an IEP meeting for any student who does not have a current Individualized Education Program (IEP) that includes a specific plan to address the behavior of concern. • Responses to an incident may include, but are not limited to, the following: <ul style="list-style-type: none"> ○ Responses listed in Levels 1 & 2 above; and/or ○ Recommendation for expulsion.

Level	<h2 style="text-align: center;">Grades 9 to 12: Escalating Response for Offender</h2>
1	<ul style="list-style-type: none"> • Requires parent or guardian notification. • Requires an IEP meeting to determine if the behavior of concern was caused by or has a direct and substantial relationship to the student’s disability. If required, the team will assure the student’s Individualized Education Program (IEP) includes a specific plan to address the behavior of concern. • Responses to an incident may include, but are not limited to, the following: <ul style="list-style-type: none"> ○ Parent or guardian conference that includes the student, when appropriate; ○ When appropriate and with written parent or guardian consent, counseling, and/or mental health counseling subject to available resources of the district; ○ Behavior intervention student agreement coupled with another response(s); ○ Restitution or opportunities to repair relationships coupled with another response(s); ○ Detention; ○ Temporary removal from extra-curricular activities; ○ Temporary removal from class; ○ In-school suspension; and/or ○ Suspension of transportation, if misconduct occurred in school vehicle.
2	<ul style="list-style-type: none"> • Requires parent or guardian notification. • Review of response to prior offense, if applicable, to inform increased level of response. • Requires an IEP meeting for any student who does not have a current Individualized Education Program (IEP) that includes a specific plan to address the behavior of concern. • Responses to an incident may include, but are not limited to, the following: <ul style="list-style-type: none"> ○ Responses listed in Level 1 above; ○ Temporary or permanent removal from extra-curricular activities; ○ Temporary or permanent removal from class; ○ Out-of-school suspension; and/or ○ Placement in an alternative learning environment, including online school, when appropriate.
3	<ul style="list-style-type: none"> • Requires parent or guardian notification. • Review of response to prior offense, if applicable, to inform increased level of response. • Requires an IEP meeting for any student who does not have a current Individualized Education Program (IEP) that includes a specific plan to address the behavior of concern. • Responses to an incident may include, but are not limited to, the following: <ul style="list-style-type: none"> ○ Responses listed in Levels 1 & 2 above; and/or ○ Recommendation for expulsion.

Adopted:

Prevention of False Claims, Fraud & Abuse in Government Funded Health Programs

It is the policy of the Dubuque Community School District to prohibit any waste, abuse, and fraudulent practices, including but not limited to Medicaid funding. Federal and state laws prohibit waste, abuse, and fraud of Medicaid funds that this district receives for services provided. These laws include the 2005 Deficit Reduction Act and False Claims Act.

Adopted: March 11, 2013
Reviewed: November 12, 2018

A. Definitions

1. Waste, abuse or fraud may include, but are not limited to, the following:

- Billing for services that were never provided,
- False cost reports whereby inappropriate expenses not related to service provision are intentionally included in cost reports,
- Illegal kickbacks, in which a provider may conspire with another provider to share part of the monetary reimbursement that the providers receive in exchange for services/referrals. Such kickbacks could include cash, vacation trips, automobiles or other items of value.

2. Fraudulent Practice

The definition of fraudulent practices according to Iowa Code is a person who knowingly makes or causes to be made false statements or misrepresentations of material facts or knowingly fails to disclose material facts in application for payment of services or merchandise rendered or purportedly rendered by a provider participating in the medical assistance program. Filing false claims may result in fines of up to three times the programs' loss plus \$11,000 per claim filed. Under the civil False Claims Act (FCA), each instance of an item or a service billed to Medicare or Medicaid counts as a claim, so fines can add up quickly. The fact that a claim results from a kickback may render it false or fraudulent, creating liability under the civil FCA.

Fraudulent acts include:

- Claim for payment or approval
- False records to obtain fraudulent payment
- Conspiring against the government by obtaining fraudulent claims payment
- Possession, control or custody of items with the intent to defraud the government
- Certifying receipt of property to be used by the government while intending to defraud
- Buying/receiving items from a government member not authorized to sell the item
- False record or statement to conceal, avoid, or decrease an obligation to pay or transmit money or property to the government

3. Government Codes/Acts/Sections (Basis for policy development)

a. FCA under title 31 of the United States Code, sections 3729 through 3733. The civil FCA defines "knowing" to include not only actual knowledge but also instances in which the person acted in deliberate ignorance or reckless disregard of the truth or falsity of the information.

b. Administrative remedies for false claims and statements under title 31 of the United States Code, chapter 38.

- c. Criminal FCA (18 U.S.C. § 287). Criminal penalties for submitting false claims include imprisonment and criminal fines. OIG also may impose administrative civil monetary penalties for false or fraudulent claims.
- d. Iowa Code 249A.8
- e. Iowa Code 714.8(10)-714.14

B. Reporting-Whistleblowing

The FCA allows a private individual to file a lawsuit on behalf of the United States and entitles that whistleblower to a percentage of any recoveries. Whistleblowers could be current or ex-business partners or employees, district staff, students, parents, or competitors. Any employee who suspects Medicaid, or other, waste, abuse or fraud must immediately report that allegation.

1. The employee should report the suspicion to the Special Education Coordinator or to the Health Services Coordinator. If the employee suspects either Coordinator of waste, abuse, or fraud, the report should be made to either the Director of Special Education or the Executive Director of Human Resources with the Dubuque Community School District (DCSD).
 - a. An internal investigative review shall be initiated immediately.
 - b. Appropriate corrective actions shall be taken as a result of the review findings.
 - c. DCSD shall self-report to the Department of Human Services (DHS) via the Program Integrity Unit of the Iowa Medicaid Enterprise.
 - d. If warranted, appropriate disciplinary actions shall be implemented as a result of the internal investigative review.
 - e. All documentation related to the investigative review shall be maintained in the DCSD Administrative/Human Resource confidential records.

C. Reporting Protection

1. The False Claims Act contains language protecting "whistleblower employees" who report suspected Medicaid waste, abuse and fraud from retaliation by their employer. Employees that are discharged, demoted, suspended, threatened, harassed or in any way discriminated against in the terms and conditions of employment by the employer for "blowing the whistle" are entitled to recover all relief necessary to make the employee whole.
2. A whistle blower may be eligible to recover a portion of the government's recovery from the fraudulent practice. The False Claims Act allows a private person to file a lawsuit on behalf of the United States government against a person or business that has committed the fraud.
3. Any employee who feels they are being retaliated against for reporting Medicaid waste, abuse or fraud should immediately report this concern to the Executive Director of Human Resources. DCSD shall implement appropriate protective actions for the employee.

An internal investigative review shall be initiated immediately with appropriate corrective actions taken as a result of the investigative findings. If warranted, appropriate disciplinary actions shall be implemented as a result of the internal investigative review. All documentation related to the investigative review shall be maintained in the Human Resource confidential records.

D. Internal Prevention

DCSD has key mechanisms and procedures in place to detect and prevent waste, abuse, fraud, and improper documentation, including, but not limited to:

1. Annual external audits for DCSD are completed by an outside Certified Public Accountant (CPA) for all funded services.
2. Certified Annual Reports are submitted by the district to the Iowa Department of Education.
3. Ongoing training and consultation are provided to DCSD employees to facilitate the integrity of the entire Medicaid Claiming Process.
4. Service documentation notes are *internally* reviewed each month prior to billing for services (~~internally and by Timberline Billing Services~~); ensuring documentation completion prior to billing for services. Corrective actions are implemented as needed to improve the quality of documentation.
5. DCSD policies have been established and employees are provided an informational fact sheet upon hire and annually thereafter. The fact sheet addresses detection and prevention of Medicaid abuse, waste, and fraud, including reporting and whistleblowing protection.
6. Quarterly, the district Medicaid team will complete random reviews of service documentation notes and files for the Medicaid services rendered and for which claims reimbursement has been sought. A subsequent report of the review findings including any corrective action suggestions for improvement of the quality of documentation will be shared with the district special education team.
7. OIG background checks are completed upon hire and on a regular basis throughout the fiscal year to identify any individuals who may be excluded from involvement in government funded health programs such as Medicaid.
8. DCSD upholds its Enrollment Status as a Medicaid Provider with the Iowa Medicaid Enterprise and will continue to honor the guidelines and constructs of this relationship.

Procurement Policy for:

- 1) Entry Level Driver Training Program Grant**
- 2) Community Development Block Grant (Entitlement)**
- 3) *Coronavirus State and Local Fiscal Recovery Fund (SLFRF) School Safety Improvement Grant***

Dubuque Community School District Procurement Policy:

Entry Level Driver Training Program Grant

Effective Date April 11, 2023

Community Development Block Grant (Entitlement)

Effective Date September 12, 2023

Coronavirus State and Local Fiscal Recovery Fund (SLFRF) School Safety Improvement Grant

Effective Date May 13, 2024

Definitions

- **2 CFR Part 200** - Establishes uniform administrative requirements, cost principles, and audit requirements for Federal awards to non-federal entities.
 - o Found here: <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200?toc=1>
- **Conflict of interest** - a situation in which a person is in a position to derive personal benefit from actions or decisions made in their official capacity.
- **Noncompetitive procurement** - Purchase of property, goods, and/or services, where a competitive method of procurement is not utilized. Noncompetitive procurement can only be awarded if one or more of the situations detailed under Section 4(C)(i) apply.
- **Procurement** - the act of obtaining or purchasing goods or services, typically for business purposes.

1. Introduction and Purpose.

In keeping with its commitment to maintain the highest standards of conduct and ethics, Dubuque Community School District ("District") has adopted this Procurement Policy (the "Policy") to ensure that goods and services purchased by the (District) are obtained in a cost-effective manner and in compliance with applicable federal and state laws.

The acquisition processes described in this Policy apply to all government-funded purchases made by ("District")'s employees, directors, officers, or agents (together, ("District Purchasers")). Purchases may also be subject to prior funding source approval and additional requirements imposed by grants or contracts. Program directors are responsible for reviewing any such additional requirements and ensuring that contractors and vendors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.

2. Code of Conduct.

- A. ("District") Purchasers shall not participate in the selection, award, or administration of a contract if they have a real or apparent conflict of interest. Such a conflict arises when:
 - i. The ("District") Purchaser, any immediate family member (spouse, child, parent, parent-in-law, sibling, or sibling-in-law) partner, or an organization that employs, ~~74~~

is about to employ, any of the above has a direct or indirect financial or other interest in or will receive a tangible personal benefit from a firm or individual considered for the contract award.

ii. An "organizational conflict of interest" is created because of a relationship the ("District") has with a parent, affiliate, or subsidiary organization that is involved in the transaction such that ("District") is or appears to be unable to be impartial in conducting a procurement action involving the related organization.

B. ("District") Purchasers shall not solicit or accept gifts, money, gratuities, favors, or anything of monetary value, except unsolicited items or services of nominal value (no greater than \$20) from vendors, prospective vendors, parties to subcontracts, or any other person or entity that receives, or may receive, compensation for providing goods or performing services for ("District").

C. All ("District") Purchasers shall review and comply with the ("District")'s procedures for disclosing, reviewing, and addressing actual and potential conflicts of interest.

3. ***Procurement Requirements and Considerations.***

A. **Competition.** All procurements shall be conducted in a manner that provides, to the maximum extent practical, full, and open competition. Procurements shall:

i. Avoid noncompetitive practices that may restrict or eliminate competition, including but not limited to:

- a. Unreasonable qualification requirements.
- b. Unnecessary experience and excessive bonding requirements.
- c. Noncompetitive pricing practices between firms or affiliated companies.
- d. Noncompetitive contracts to consultants on retainer contracts.
- e. Organizational conflicts of interest.
- f. Specifying "brand name" only instead of allowing "an equal" product.
- g. Arbitrary actions.

ii. Not intentionally split a single purchase into two or more separate purchases to avoid dollar thresholds that require more formal procurement methods.

iii. Exclude contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for a proposal from competing for such procurement.

iv. Include in any prequalified list an adequate number of current, qualified vendors, firms, or products.

v. Not preclude potential bidders from qualifying during the solicitation period.

vi. Not use any geographic preferences (state, local or tribal) in the evaluation of bids or proposals, except where expressly mandated or encouraged by applicable federal statutes.

4. ***Procurement Requirements and Considerations.***

A. **Competition.** All procurements shall be conducted in a manner that provides, to the maximum extent practical, full, and open competition. Procurements shall:

- i. Avoid noncompetitive practices that may restrict or eliminate competition, including but not limited to:
 - a. Unreasonable qualification requirements.
 - b. Unnecessary experience and excessive bonding requirements.
 - c. Noncompetitive pricing practices between firms or affiliated companies.
 - d. Noncompetitive contracts to consultants on retainer contracts.
 - e. Organizational conflicts of interest.
 - f. Specifying "brand name" only instead of allowing "an equal" product.
 - g. Arbitrary actions.
- ii. Not intentionally split a single purchase into two or more separate purchases to avoid dollar thresholds that require more formal procurement methods.
- iii. Exclude contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for a proposal from competing for such procurement.
- iv. Include in any prequalified list an adequate number of current, qualified vendors, firms, or products.
- v. Not preclude potential bidders from qualifying during the solicitation period.
- vi. Not use any geographic preferences (state, local or tribal) in the evaluation of bids or proposals, except where expressly mandated or encouraged by applicable federal statutes.

B. **Profit.** For noncompetitive procurements (or when cost analysis is used), profit must be negotiated as a separate element of the procurement price.

- i. To establish a fair and reasonable profit, consider: complexity of work performed, risk borne by contractor, contractor's investment, amount of subcontracting, quality of contractor's record and past performance, and industry profit rates in surrounding geographical area for similar work.
- ii. ("District") may not use either the cost plus a percentage of cost, or percentage of construction cost methods of contracting.

- C. Minority Owned, Women Owned, and Small Business Vendors. ("District") is committed to taking all necessary affirmative steps to assure that minority business, women's business enterprises and labor surplus area firms ("MWSB Vendors") are used whenever possible. Such steps include:
- i. Placing qualified MWSB Vendors on solicitation lists;
 - ii. Soliciting MWSB Vendors whenever they are potential sources;
 - iii. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by MWSB Vendors;
 - iv. Establishing delivery schedules, where requirement permits, which encourage participation by MWSB Vendors;
 - v. Using services and assistance, as appropriate, of such organizations as Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
 - vi. Requiring the prime contractor, if subcontracts used, to take affirmative steps listed in paragraphs (i) through (v) of this section.
- D. Minimum Bonding Requirements. For construction or facility improvement contracts or subcontracts exceeding the Simple Acquisition Threshold (\$250,000), the requirements for bonding shall, at a minimum, be as follows:
- i. A bid guarantee from each bidder is equivalent to 5% of the bid price.
 - ii. A performance bond on the part of the contractor is for 100% of the contract price.
 - iii. A payment bond on the part of the contractor is for 100% of the contract price.
 - iv. All bonds required in this section are obtained from companies holding certificates of authority as acceptable sureties pursuant to the surety requirements for companies doing business with the United States {31CFR Part 223}.
- E. Solicitations. All solicitations shall incorporate a clear and accurate description of the technical requirements for products or services to be procured. Descriptions:
- i. Must not contain features which unduly restrict competition.
 - ii. May include a statement of the qualitative nature of the material, product, or service to be procured.
 - iii. When necessary, must set forth minimum essential characteristics and standards necessary to satisfy its intended use.
 - iv. Must avoid detailed product specifications if possible.
 - v. May use a "brand name or equivalent"¹¹ description to define performance or other salient requirements when impractical or uneconomical to make a clear and accurate description of technical requirements. Specific named brand features required to be met must be clearly stated.

- vi. Identify all requirements which offerors must fulfill and all other factors to be used in evaluating bids and proposals.
- vii. Must not contain features which unduly restrict competition.
- viii. May include a statement of the qualitative nature of the material, product, or service to be procured.
- ix. When necessary, must set forth minimum essential characteristics and standards necessary to satisfy its intended use.
- x. Must avoid detailed product specifications if possible.
- xi. May use a "brand name or equivalent"¹¹ description to define performance or other salient requirements when impractical or uneconomical to make a clear and accurate description of technical requirements. Specific named brand features required to be met must be clearly stated.
- xii. Identify all requirements which offerors must fulfill and all other factors to be used in evaluating bids and proposals.
- xiii. Must not contain features which unduly restrict competition.
- xiv. May include a statement of the qualitative nature of the material, product, or service to be procured.
- xv. When necessary, must set forth minimum essential characteristics and standards necessary to satisfy its intended use.
- xvi. Must avoid detailed product specifications if possible.
- xvii. May use a "brand name or equivalent"¹¹ description to define performance or other salient requirements when impractical or uneconomical to make a clear and accurate description of technical requirements. Specific named brand features required to be met must be clearly stated.
- xviii. Identify all requirements which offerors must fulfill and all other factors to be used in evaluating bids and proposals.

- F. Considerations. ("District") Purchasers should consider taking the following actions when procuring goods and services:
- i. Conduct a lease vs. purchase analysis, when appropriate, including for property and large equipment.
 - ii. Consolidate or break out procurements to obtain a more economical purchase, if possible.
 - iii. Use value engineering clauses to offer reasonable opportunities for cost reductions in construction contracts for projects of sufficient size.
 - iv. Use time and materials contracts only if no other contract is suitable and the contract includes a ceiling price that the contractor exceeds at their own risk. If such contract is negotiated and awarded, ("District") must assert a high degree of oversight to obtain reasonable assurance that contractor using efficient methods and effective cost controls.

5. ***Procurement Methods.***

- A. All procurements. All procurements made under this policy shall:
- i. Be necessary, at a reasonable cost, documented, not prohibited by law or the applicable funding source, and made in accordance with this Policy.
 - ii. Avoid acquiring unnecessary or duplicative items.
 - iii. Engage responsible vendors who possess the ability to perform successfully under the terms and conditions of a proposed procurement. ("District") Purchasers shall consider: vendor integrity and qualifications, public policy compliance, past performance record, financial and technical resources, key personnel, and other factors that will provide the best overall value and are deemed to serve the best interests of ("District").
- B. Standard Methods. For transactions meeting the specifications set forth in Appendix 1, ("District") Purchasers shall follow the applicable procurement method set forth therein.
- C. Exceptions to Standard Methods.
- i. *Noncompetitive Procurement.* Procurement by solicitation of a proposal from a single source may only be used if at least one of the following apply and is adequately documented:
 - a. The acquisition of property or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (refer to Appendix I);
 - b. Item is only available from a single source;
 - c. Public exigency or emergency will not permit any delay;
 - d. Federal awarding agency or pass-through expressly authorizes a noncompetitive procurement in response to a ("District") request; or
 - e. After soliciting a number of sources, competition is determined inadequate.

6. **Procurement Procedures.** See Appendix 2 for ("District") Procurement Procedures.

7. **Contract Provisions.** All ("District") procurement contracts shall contain the applicable contract provisions contained in Appendix II to 2 CFR Part 200 - Contract Provisions for Non-Federal Entity.

8. **Documentation.**

A. **Debarment.** ("District") shall either:

- i. Confirm and document that the vendor is not excluded from doing business with the federal government (see www.sam.gov/SAM/) before entering into a contract; or
- ii. Obtain a signed Debarment Certificate substantially in the form of Appendix 3.

B. **Lobbying Certificate.** ("District") shall obtain signed Lobbying Certificates substantially in the form of Appendix 4 for procurements > \$100,000.

C. **Records.** ("District") shall maintain records sufficient to detail history of each procurement transaction. These records must include, but are not limited to:

- i. A description and supporting documentation showing rationale for procurement method (e.g., cost estimates);
- ii. Selection of contract type;
- iii. Written price or rate quotations (such as catalog price, online price, email or written quote), if applicable;
- iv. Copies of advertisements, requests for proposals, bid sheets or bid proposal packets;
- v. Reasons for vendor selection or rejection, including relevant panel or committee records, rejection letters and award letter; and
- vi. The basis for the contract price.

9. **Compliance with this Policy.** Program directors shall maintain oversight to ensure that contractors and vendors perform in accordance with the terms, conditions, and specifications of contracts or purchase orders. Violations of this policy may result in disciplinary action, up to and including termination.

Adopted: April 10, 2023

Revised: September 11, 2023

Appendix 1

Standard Methods of Procurement for the Entry Level Driver Training Program Grant

Recommend adding approval authority requirements for each threshold (i.e., Micro-purchases require approval from Project Manager, Small Purchase approved by Department Head, Sealed bids require committee approval, etc.)

Type	Threshold	Method
<i>Micro-purchase</i>	\$10,000	<ul style="list-style-type: none"> - Price must be reasonable - Periodically distribute purchases equitably among qualified vendors
<i>Small Purchase</i>	\$10,000.01 - \$250,000	<ul style="list-style-type: none"> - Obtain written price or rate quotations from at least two qualified vendors - Example documentation: catalog price, online price, email, or written quote
<i>Sealed Bids</i>	> \$250,000	<p>Pre-Solicitation</p> <ul style="list-style-type: none"> - Conduct cost or price analysis <p>Solicitation</p> <ul style="list-style-type: none"> - Publicly advertise invitation for bids - Include specifications or information sufficient for bidders to respond - Provide adequate time to respond - Solicit a sufficient number of bids <p>Bid Review/Selection</p> <ul style="list-style-type: none"> - Open bids at time and place set forth in invite - Award to lowest responsive and responsible bidder - May reject bids for sound, documented reason - Award written, fixed price contract
<i>Competitive Proposals</i>	> \$250,000	<p>Pre-Solicitation</p> <ul style="list-style-type: none"> - Conduct cost or price analysis <p>Solicitation</p> <ul style="list-style-type: none"> - Publicly advertise request for proposals - Identify all evaluation factors and their relative importance - Solicit bids from at least two vendors <p>Proposal Review/Selection Committee as defined by Appendix 2</p> <ul style="list-style-type: none"> - Consider all proposals to maximum extent practical - Use written method to conduct technical evaluations of the proposals - Award contract to bidder with most advantageous proposal, considering price and other factors as defined by Appendix 5 rubric - Award fixed price or cost-reimbursement contract

Appendix2

("District") Procurement Procedures for the Enty Level Driver Training Program Grant

A. New Contract/Purchase Order

1. ("District") Purchaser determines the applicable and appropriate procurement method.
 - a. If micro-purchase or small purchase methods are appropriate, conduct procurement as outlined in the Policy and retain appropriate documentation of quotes and vendor selection, etc. If prior approval is required for the purchase, refer to step 2.
 - b. If sealed or competitive bid methods are required, complete steps 2 through 5.
2. If funding source approval is required, work with CFO or designee to obtain. Depending on the procurement method used, ("District'1) Purchaser completes Bid Form and submits to CFO as part of the approval process.
3. ("District11) Purchaser, in consultation with accounting and legal departments as needed, formalizes the bid packet and submits it to CFO to post to on ("District'1) website for prospective vendors to access after completing a short registration.
4. Depending on company thresholds or minimum requirements set for approval, ("District'1) Purchaser either makes the procurement decision or presents all bid responses to the appropriate committee or personnel.
5. If a purchasing committee is involved, it makes a recommendation on awarding the bid to the CFO. Bid award is reviewed and a final decision made by the CFO.

Appendix3

Certification Regarding Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

Appendix II of 2 CFR Part 200

For the Entry Level Driver Training Program Grant

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

(A) Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or

laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended - Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Orders 12549 and 12689) -A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) - Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

Name of Vendor, Contractor, or Subgrantee: _____

Signature: _____

Name of Authorized Signatory: _____

Title: _____

Date: _____

Appendix4
"44 C.F.R. PART 18 APPENDIX A - CERTIFICATION REGARDING LOBBYING"
Certification for Contracts, Grants, Loans, and Cooperative Agreements
For the Entry Level Driver Training Program Grant

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signature of Contractor's Authorized Official

Name and Title of Contractor's Authorized Official

Date

Appendix 5
Example RFP Decision Rubric
For the Entry Level Driver Training
Program Grant

Architectural Design Services		Category Weight	Weight
Category 1	Deliverables	20	
	Adequacy, clarity and completeness of response		10
	Project Plan-technical approach to the project		10
Category 2	Price	30	
	Total proposal cost		25
	Additional cost factors		5
Category 3	Capacity	20	
	Number of employees dedicated to project		5
	Past performance on similar size projects		10
	Financial stability		5
Category 4	Company Expertise	30	
	Expertise level of project members		10
	Experience on related projects		10
	Has firm shown innovative designs on past projects		10
TOTAL		100	

Instructions:

Step 1: Add factors in the decision in column B

Make sure you copy formulas if you add rows.

Step 2: Change weights so that they add to 100 (see below cat weight column)

This forces you to understand how important these elements are to you relative to each other.

Step 3: Fill out areas with scores from 1-10

Note for negatives, reverse your thinking (so a high score on negative like risk means it's not risky).

Use category weight subtotals to help guide your weighting.

Note that as you do, the weighted averages are shown as subtotals and absolute totals along the bottom.

Resulting scores are shown at the bottom of each opinion.

Board of Education Records Publication Requirements

The **B**oard will keep and maintain permanent records of the **B**oard including, but not limited to, records of the minutes of board meetings and other required records of the **B**oard.

It is the responsibility of the board secretary to keep the minutes of the board meetings. The minutes of each board meeting will include, at a minimum, the following items: a record of the date, time, place, members present, action taken and the vote of each member, and the schedule of bills allowed will be attached. This information will be available within two weeks of the board meeting and forwarded to the newspaper designated as the official newspaper for publication. The information does not need to be published within two weeks. The schedule of bills allowed may be published on a once monthly basis in lieu of publication with the minutes. The permanent records of the board minutes may include more detail than is required for the publication of the minutes.

Minutes waiting approval at the next board meeting will be available for inspection at the central administration office or on the district web site.

Adopted: April 13, 1987
Revised: August 13, 2012
Revised: January 8, 2018

Audits

~~The Board of Education shall employ a Certified Public Accountant or state auditing agency to conduct annual audits of the financial affairs of the school district in accordance with the statutes of the State of Iowa.~~

~~All audit recommendations shall be reviewed and addressed by the Board of Education.~~

~~Such annual audit reports shall remain on permanent file in the administrative office of the school district.~~

In accordance with state law, to review the funds and accounts of the school district, the Board will employ an independent auditor certified in the state of Iowa to perform an annual audit of the financial affairs of the school district. The superintendent or designee will use a request for proposal procedure in selecting an auditor. The administration will cooperate with the auditors. Annual audit reports will be filed with the State Auditor and remain on file as permanent records of the school district.

Adopted: April 13, 1987
Reviewed: July 19, 2012
Revised: January 8, 2018

Meeting Minutes: Activities Council Meeting 5/8/24

Call to order at 1:00 p.m. by District Activities Director Joe Maloney

Present: School Board Members - Anderson Sainci, Lisa Wittman; Activities Directors - Brent Cook, Dubuque Senior; Eric Miller, Hempstead; Middle School Activities Directors - Amy Haverland, Jefferson, Erin Hefel, Washington; Mark Lawler, Roosevelt; Forum - Joe Maloney, District Activities Director; Amy Hawkins, Superintendent; Shirley Davis-Orwoll, Fine Arts Coordinator; Mimi Holesinger, Director of Behavior and Learning Supports.

Approve Agenda/Introductions

Introductions were made.

23/24 Fine Arts Overview

Best Communities in Education from National Association of Music Merchants - 8 years in a row. Collaboration with community members has benefited our district fine arts programs.

23/24 Middle School Overview

Seeing increases in numbers at wrestling, track and cross country. Musicals have seen high participation numbers. LEAP has seen an increase in numbers over the past couple of years. Continued look at increasing community partnerships with LEAP.

23/24 High School Overview

Recognized state level performances from groups at both high schools. Senior speech named top school - 18 years in a row. High school robotics participated in world robotics competition in Houston, TX. Continued work to promote positive sportsmanship.

BOUND Ticketing

Electronic / cashless ticketing will be implemented district wide starting 24/25.

High School E-Sports

Collaborating with Dubuque Esports League (DEL) and Foundation for Dubuque Public Schools to launch Esports at the high school level during 24/25 school year.

Policy 5305

Policy will be reviewed and updated.

Other Items

Joe welcomed committee members to submit agenda items for the next meeting.

Next Meeting will be scheduled at the beginning of the 24/25 school year

The current plan is to meet four times per year.

Meeting adjourned at 2:20 p.m.

Respectfully submitted,

Joe Maloney

Facilities/Support Services

Recommendations:

✓ I move that the Board of Education approve the donation from High School Robotics Club of a Gaga Ball Pit to Prescott Elementary School

✓ I move that the Board of Education approve the donation from City of Dubuque and the University of Iowa Art Department of an Outdoor Art Sculpture created by University of Iowa student, Jamie Weinfurter, to Audubon Elementary School

✓ I move that the Board of Education approve the donation from local businesses, current & former Roosevelt staff, of a tree and two benches in Memorial of Jesse Freiburger to Roosevelt Middle School

✓ I move that the Board of Education approve the donation from Girl Scout Troop 1414 of a Little Library to Kennedy Elementary School

✓ I move that the Board of Education approve final acceptance of the Dalzell Videoboard Replacement Project and authorize payment of final project costs to Ardent Lighting Group, LLC in the amount of \$15,352.62 in accordance with the requirements of Iowa law and as more fully outlined in the submitted authorizing resolution

✓ I move that the Board of Education approve the executed construction contract, bonds and certificate of insurance with Epic Furniture and Install for the Preschool Center Furniture, Fixtures and Equipment Project in the amount of \$125,601.75

✓ I move that the Board of Education approve Change Order #3 to Sheets Design Build on the Preschool Center Renovation Project in the increased amount of \$36,852.00

✓ I move that the Board of Education approve the food and nutrition meal charges for the 2024-2025 school year

✓ I move that the Board of Education approve the Preschool Fees for the 2024-2025 school year

✓ I move that the Board of Education approve the sale of a 2016 International School Bus to Northeast Iowa Community College (NICC) for \$10,500.00.

***Consideration of Acceptance of a Gift
to the
Dubuque Community School District
for
Board of Education Action on May 13, 2024***

Request From: Prescott Elementary School

Subject: Gaga Ball Pit at Prescott

Project: The high school robotics club would like to do a fundraiser and construct a gaga ball pit for outside at Prescott.

Purpose: This will provide more things for students to do at recess.

Equipment Donated and estimated cost

Cost Budget: Wood Gaga Pit

\$650 Metal Supports [30H Octagon GaGa Ball Pit](#) -- *Color Choice*
\$437 2x10x8' Treated Boards Qty 24 – Priced \$19 each from Menards
\$395 ADA Doorway Kit [GaGa Ball Pit ADA Doorway](#)
\$176 Protective Top Covers – *Color Choice* \$22 each – Need 8 [GaGa Ball](#)
\$200 signage

District Involvement: None

Time Schedule: May 2024

Recommendation: Approval of the project as reviewed by the Facilities/Support Services Committee on May 6, 2024.

Consideration of Acceptance of a Gift
to the
Dubuque Community School District
for
Board of Education Action on May 13, 2024_____

Request From: Ed Glaser/Audubon School

Subject: Outdoor Sculpture

Project: The City of Dubuque has partnered with the University of Iowa Art Department to bring sculptures to Dubuque. This project is directed by Jennifer New of the U of I Art Department with grad student artist, Jamie Weinfurter creating the sculpture. Recycled playground equipment will be the material used for this project. This will be a relatively large piece of art, which will be installed on the outside of the building at the entrance of Audubon School.

Purpose: This will help Audubon show its support for the Arts. In addition, our students have been involved in this project from the onset, through aspects of design and will also see the process of when the sculpture goes from paper to reality. In addition, we are supporting sustainability efforts in our community by repurposing materials and turning them into art that can be enjoyed by the community.

Equipment Donated: Art Sculpture

Estimated Costs: \$5,000.00

District Involvement: The DCSD Buildings and Grounds Department is aware of this project and has been involved in the placement of the sculpture. In addition, footings may need to be poured to mount the sculpture to.

Time Schedule: Installation is projected for mid-may 2024.

Recommendation: Approval of the project as reviewed by the Facilities/Support Services Committee on May 6, 2024.

***Consideration of Acceptance of a Gift
to the
Dubuque Community School District
for
Board of Education Action on May 13, 2024*** _____



Request From: Eleanor Roosevelt Middle School

Subject: Memorial Bench/Tree

Project: ERMS Freiburger Bench/Tree

Purpose: (Explain how this donation will benefit your school, students, staff). This will provide a nice area on one of our fields for student, families, staff, and visitors to sit for many different activities.

Equipment Donated: Cash was donated by businesses, current and former staff to purchase benches (at cost). A tree has been donated as well.

Estimated Costs: Possibly the installation of the cement, however, that may be included in donations. That estimation would be \$400.

District Involvement: Buildings and grounds to install the cement for the benches.

Time Schedule: Before the end of the school year

Recommendation: Approval of the project as reviewed by the Facilities/Support Services Committee on May 6, 2024.

***Consideration of Acceptance of a Gift
to the
Dubuque Community School District
for
Board of Education Action on May 13, 2024***

Request From: Kennedy, Donation from Girl Scout Troop 1414

Subject: Donation

Project: Little Library at Kennedy

Purpose: (Explain how this donation will benefit your school, students, staff)
Girl Scout Troop 1414 wants to install a Little Library in front of Kennedy as a legacy to their time at the school. This donation will benefit the students and staff by providing access to books. It will also allow for books to be turned in and traded. Since there is no cost to use the library, it will allow people that have limited financial resources the opportunity to have books in their home. Both the Asbury Public Library and Carnegie Stout Library are too far for Kennedy families without an automobile to walk. The library will provide an opportunity for these families to obtain books.

Equipment Donated: One little library, books, 4x4 pole to mount the library, labor to install the library, the girl scouts raised money to fund the materials for the library and a volunteer donated his time to build the library

Estimated Costs: \$160

District Involvement: The district will need to determine a spot where the little library can be placed and call for location services so the post that supports the little library can be put into the ground

Time Schedule: The troop is hoping to install the library during their meeting on either May 2nd or May 16th.

Recommendation: Approval of the project as reviewed by the Facilities/Support Services Committee on May 6, 2024.

DUBUQUE COMMUNITY SCHOOL DISTRICT

RESOLUTION FOR FINAL ACCEPTANCE AND CLOSING FINAL PROJECT COSTS FOR THE PUBLIC IMPROVEMENT CONTRACT WITH Ardent Lighting Group, LLC

WHEREAS, on July 17, 2023, Dubuque Community School District entered into a construction contract with Ardent Lighting Group, LLC of Knoxville, Iowa, “Contractor” for the construction of certain public improvements generally described as the Dalzell Field Videoboard Replacement (“Project”); and

WHEREAS, on April 12, 2023, Dubuque Community School District entered into a contract with Origin Design Co. (“Architect”) for architectural/engineering design services associated with the above Project; and

WHEREAS, on May 6, 2024, Architect filed a certificate with Dubuque Community School District certifying that the contractor had substantially completed the construction of said public improvements in accordance with the terms and conditions of the contract and plans and specifications.

WHEREAS, the Architect has now submitted subsequent report, change order, bonds and pay application to Dubuque Community School District recommending that the project be accepted by the District as finally complete.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Dubuque Community School District:

Section 1: That said reports and documents of the Architect are hereby approved and adopted.

Section 2: That said public improvement is hereby approved and accepted as having been fully completed in accordance with said plans, specifications, and form of contract.

Section 3: That the total contract cost of the improvement yet payable under said contract with Ardent Lighting Group, LLC is hereby determined to be \$15,352.62.

Section 4: That \$13,352.62 of the total contract cost yet paid shall be retained for a period of thirty (30) days following this board’s action to finally accept this public improvement project, pursuant to the requirements of Iowa Code § 573.14. If at the end of the thirty-day period, claims are on file as provided, the Dubuque Community School District shall continue to retain from the unpaid funds a sum equal to double the total amount of all claims on file. The remaining balance of the unpaid fund, or if no claims are on file, the entire

unpaid fund, shall be released and paid to the contractor in accordance with Iowa law.

PASSED AND APPROVED this 13th day of May, 2024.

Kathrin A Parks
President, Board of Education
Dubuque Community School District

ATTEST:

Carolyn B Mauss
Secretary, Board of Education
Dubuque Community School District

00911516-1\17950-000 from Danielle Haindfield, Ahlers Law Firm, 12/11/2012

CERTIFICATE OF COMPLETION

Dalzell Field Videoboard Replacement
1800 Clarke Drive
Dubuque, Iowa 52001

For the
Dubuque Community School District
2300 Chaney Road
Dubuque, Iowa 52001

Constructed by
Ardent Lighting Group, LLC
1378 118th Place
Knoxville, IA 50138

May 6, 2024

In accordance with the Contract Documents, based on on-site observations and inspections and the data comprising the Contractor's application, the Architect certifies that to the best of its knowledge, information and belief the Work has been completed in substantial compliance with the plans and specifications, and the quality of the Work is in accordance with the Contract Documents. Origin Design. does not have knowledge of any outstanding work or payments other than what is enumerated in the punch list.

The final Contract Amount of the Project is \$354,552.45 (original Contract Sum of \$360,000.00, minus Change Order 1 for -\$5,447.55). The amount due and owing to the Contractor is \$15,352.62 which represents the remaining retainage.

Origin Design. hereby recommends final acceptance of the project and final payment to the Contractor.

Respectfully submitted,



Michael A. Ruden, AIA, NCARB, LEED AP
Chief Operations Officer & Architect

Origin Design Co.
137 Main Street
Suite 100
Dubuque, IA 52001

**RESOLUTION APPROVING CONSTRUCTION CONTRACT,
CERTIFICATE OF INSURANCE AND BONDS**

Be it resolved by the Board of Education of the Dubuque Community School District, Dubuque, Iowa:

That the construction contract and bonds executed and insurance coverage for the Preschool Furniture, Fixture & Equipment Project, as described in detail in the plans and specifications heretofore approved, and which have been signed by the Contractor be and the same are hereby approved and Board President is authorized to execute said Contract on behalf of the District outlined as follows:

Contractor: Epic Furniture and Install LLC of Waverly, IA

Date of contract: May 10, 2024

Bond surety: NGM Insurance Company, \$125,601.75

Date of bond: May 9, 2024

INDEPENDENT CONTRACTOR AGREEMENT

This Agreement is made between the Dubuque Community School District ("the District") and Epic Furniture and Install ("the Contractor").

1. Services to Be Performed

Contractor agrees to perform the following services:

Provide and Install furniture specified in bidding materials submitted on 04/24/24

2. Payment

In consideration for the services to be performed by Contractor, District agrees to pay Contractor at the following rates: \$125,601.75

Contractor shall be paid according to the following terms of payment:

Specified in bidding materials submitted on 04/24/24

3. Expenses

District shall reimburse Contractor for the following expenses that are attributable directly to work performed under this Agreement: As agreed upon in bid

4. Vehicles and Equipment

Contractor will furnish all vehicles, equipment, tools, and materials used to provide the services required by this Agreement.

5. Start and Completion

Contractor will start services required by this Agreement on or by: 05/14/24

Contractor will complete services required by this Agreement on or by: 08/15/24

OR

5a. Continuing Relationship

This Agreement will constitute a continuing contract between District and Contractor to perform services requested by District and accepted by Contractor until either party gives proper notice of termination. To properly terminate, Contractor must give thirty (30) days notice to District. District and Contractor are bound to the remaining terms of this Agreement despite choosing this option 5a.

6. Independent Contractor Status

Contractor is an independent contractor, and neither Contractor nor Contractor's employees or contract personnel are, or shall be deemed, Client's employees. In its capacity as an independent contractor, Contractor agrees and represents, and District agrees, as follows

Independent Contractor Agreement

Dated this 10 day of May, 2024.

Dubuque Community School District

Printed Name

Signature

Contractor

Eric Eckerman

Printed Name



Signature

AIA® Document G701® – 2017

Change Order

PROJECT: <i>(Name and address)</i> DCSD Preschool Renovation Project 7900 Chavenelle Drive Dubuque, Iowa 52002	CONTRACT INFORMATION: Contract For: General Construction Date: December 11, 2023	CHANGE ORDER INFORMATION: Change Order Number: 003 Date: April 24, 2024
OWNER: <i>(Name and address)</i> Dubuque Community School District 2300 Chaney Road Dubuque, Iowa 52001	ARCHITECT: <i>(Name and address)</i> Straka Johnson Architects, PC. 3555 Digital Drive Dubuque, Iowa 52003	CONTRACTOR: <i>(Name and address)</i> Sheets Design Build, LLC. 18284 HWY 64 West Maquoketa, Iowa 52060

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

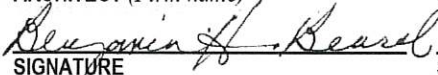
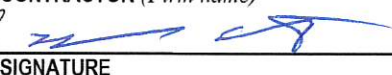
1	MCC 1	MODIFY PLUMBING	REJECTED
9	PR 6	GAS & WATER METER	\$29,423.00
11	PR 8	MODIFY FRAMING @ COMMONS	\$15,470.00
12	PR 9	ADDITIONAL ELECTRIC	\$8,264.00
13	PR 12	REPLACE PAVING @ ENTRANCE	\$1,499.00
14	CCD 2	LAVS, WCS, CHANGING TABLES	(\$27,400.00)
15	PR 13	SENSORY SWINGS	\$2,866.00
-	PR 11	PLAYGROUND DRAIN TILE	REJECTED
16	PR 14	REVISE PLAYGROUND FENCE	\$6,730.00
SUBTOTAL			\$36,852.00

The original Contract Sum was	\$	1,842,743.00
The net change by previously authorized Change Orders	\$	222,724.00
The Contract Sum prior to this Change Order was	\$	2,065,467.00
The Contract Sum will be increased by this Change Order in the amount of	\$	36,852.00
The new Contract Sum including this Change Order will be	\$	2,102,319.00

The Contract Time will be increased by Zero (0) days.
 The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Straka Johnson Architects, PC. <u>ARCHITECT (Firm name)</u>  <u>SIGNATURE</u> Benjamin H. Beard, Project Architect <u>PRINTED NAME AND TITLE</u> 4/24/2024 <u>DATE</u>	Sheets Design Build, LLC. <u>CONTRACTOR (Firm name)</u>  <u>SIGNATURE</u> Mark Sheets, Owner <u>PRINTED NAME AND TITLE</u> 4-24-24 <u>DATE</u>	Dubuque Community School District <u>OWNER (Firm name)</u> <u>SIGNATURE</u> Kate Parks, President, Board of Education <u>PRINTED NAME AND TITLE</u> <u>DATE</u>
--	---	--

DUBUQUE COMMUNITY SCHOOL DISTRICT

FOOD and NUTRITION DEPARTMENT

2024-2025 Meal Charges

Approved by the Board of Education on _____

Lunch Program

	<u>2024-2025</u>	<u>Change from 2023-2024</u>
Elementary	\$ 2.90	---
Middle School	\$ 3.10	---
High School	\$ 3.15	---
Adult	\$ 4.85	---
Reduced	\$.40	---
Milk	\$.55	---

Breakfast Program

	<u>2024-2025</u>	<u>Change from 2023-2024</u>
Elementary	\$ 1.85	---
Middle School	\$ 1.90	---
High School	\$ 1.90	---
Reduced	\$.30	---
Adult	\$ 2.15	---

Dubuque Community School District

Student Fees for 2024-2025

Approved by the Board of Education on March 18, 2024 and _____

	<u>2024-2025</u>	<u>Change from 2023-2024</u>
Preschool *	\$ 435.00 per month	+\$10.00
	\$ 3,913.00 per year	+\$96.00
Elementary School		
Curriculum Resource Fees - K - 5 (full-time)	\$90.00 per student	No Change
Instrument Rental - All Including Percussion	\$50.00 per year	No Change
Middle School		
Curriculum Resource Fees	\$105.00 per student	No Change
Instrument Rental - All Including Percussion	\$50.00 per year	No Change
Replacement ID *	\$3.00 each	No Change
Replacement Lanyard *	\$2.00 each	No Change
Replacement Music *	Varies based on cost	No Change
High School		
Curriculum Resource Fees	\$105.00 per student	No Change
Activity Pass *	\$40.00 per student	No Change
Cap and Gown Fee	\$31.00 per student	No Change
CNA Students		
ALEKS Math Test for NICC	\$15.00 per student	No Change
Background Check for NICC	\$20.00 per student	No Change
Driver Education	\$379.00	No Change
Instrument Rent (Band & Orchestra)	\$50.00 per year	No Change
Marching Band Shoes – one-time purchase *	\$25.00 per pair	No Change
Replacement ID *	\$3.00 each	No Change
Replacement Lanyard *	\$2.00 each	No Change
Replacement Music *	Varies based on cost	No Change
Replacement Safety Glasses *	\$3.00 per pair	No Change
Student Parking Permit *	\$40.00	No Change
Transportation – Seats Available	\$340.00 per year	No Change

* Not Subject to Fee Waiver

Educational Programs/Policy Committee

Recommendations:

✓ I move that the Board of Education approve the agreement with the Dubuque Education Association (teachers, counselors and nurses) as presented

DUBUQUE COMMUNITY SCHOOL DISTRICT
HUMAN RESOURCE SERVICES

RECOMMENDATION TO BOARD OF EDUCATION
May 8, 2024

TENTATIVE AGREEMENT

DUBUQUE EDUCATION ASSOCIATION
and the
DUBUQUE COMMUNITY SCHOOL DISTRICT

The Dubuque Community School District and the Dubuque Education Association have reached a tentative contract agreement for the 2023/2024 contract year, effective July 1, 2023.

Contract provisions are as follows:

- A. Base Increase = \$300
- B. Salary and Benefits Increase = 2.51%
- C. Annual Total Dollar Increase = \$1,610,114
- D. Employees Covered by the New Agreement = 936

Union members ratified the proposed Contract Agreement. The Superintendent recommends that the Board of Directors approve the contract with the Dubuque Education Association as summarized above.

Brian Kuhle
Chief Human Resource Officer

NEGOTIATING TEAM MEMBERS

Dubuque Community School District

Brian Kuhle
Kevin Kelleher
Rick Till
Amy VanderMeulen
Lisa Demmer

Dubuque Education Association

Joel Miller, Chief Negotiator
Bob Brown
Tammy Duehr
Emily Korman
Karla Jokiel
Amy Evarts
Kelly Giesemann
Scott McCaw
Jake Schaefer
Amy Kirman
Kathy Kruse
Theresa Northouse
Coleen Frenzel
Nicole Bechen
Theresa Vogts
Annette Wohlers

New Business

Recommendations:

✓ I move that the Board of Education approve the Proclamation recognizing the Marshallese Constitution Day and authorize the President and Secretary to sign on behalf of the Board.

[after vote, President will read the proclamation]

✓ I move that the Board of Education take no further disciplinary action related to student #1416715615 at this time



Proclamation

WHEREAS, the citizens of the Republic of the Marshall Islands celebrate their Constitution Day on May 1 each year to commemorate the day 45 years ago when a new Constitution was adopted and status as an independent republic was achieved; and

WHEREAS, the Dubuque Community School District and our greater community benefit from a very vibrant Marshallese community that is rich with tradition; and

WHEREAS, celebration of Marshallese Constitution Day in the Marshall Islands would traditionally be focused on island culture, with games of tug-o-war, husking a coconut, and canoe racing; and in the United States is celebrated with basketball, softball and volleyball tournaments; and

WHEREAS, the observance of Marshallese Constitution Day in the United States is held on the three-day Memorial Day weekend, and the Marshallese community will recognize it with a celebration open to all members of the Dubuque community.

NOW THEREFORE, I, Kate Parks, on behalf of the Dubuque Community School District Board of Education, do hereby proclaim May 1 and Memorial Day Weekend as:

A CELEBRATION OF MARSHALLESE CONSTITUTION DAY

Signed this 13th Day of May, 2024.

Kate Parks, *President*
BOARD OF EDUCATION

ATTEST:

Carrie Mauss, *Secretary*
BOARD OF EDUCATION



DUBUQUE SENIOR HIGH SCHOOL
1800 Clarke Drive • Dubuque, Iowa 52001
Assistant Principal Office: 563.552.5504
Fax: 563.552.5704
www.senior.dbqschools.org

May 10, 2024

UPDATED

[Redacted]
[Redacted]
Dubuque, IA 52001

Dear [Redacted],

This letter is a confirmation of our conversation of 5 Apr 2024. School Board Policy 5200 provides consequences and interventions to improve student behavior. In choosing a consequence or intervention, authorized school personnel consider a student's past performance, the circumstances of the specific offense, and the seriousness of the incident.

Student: [Redacted] Grade: 9
Date of Incident: 05 Apr 2024
Reason for Suspension: Physical aggression with injury on staff
School Board Policy Violation: DCSD Policy 5200—Student Conduct
Additional Comments: Student is unable to attend next school dance on Saturday, April 20th.
Number of Days: 5 days
Date(s) of Suspension: 09, 10, 11, 12, 15 Apr 2024
Location of Suspension: Out of School
Mandatory Meeting: 15 Apr 2024 Mandatory IEP Meeting 12pm at the District Office--2300 Chaney Rd.

We look forward to working with you in the future in the best interest of your child. Please email, telephone, or fax if you have any comments, concerns, and/or questions. Thank you for your time and consideration.

Sincerely,

Brian Howes
Principal
bhowes@dbqschools.org

- C: Yellow Folder in Student's Cumulative File (Paper)
Carrie Mauss, School Board Secretary (E-mail Attachment)
Amy Hawkins, Superintendent (E-mail Attachment)
Brian Howes, Principal (E-mail Attachment)
Jessica Hohmann, Guidance (E-mail Attachment)
Mimi Holesinger, Director of Behavior and Learning Supports (E-mail Attachment)

Assault on Staff: Board Meeting -May 13,2024

██████████ 1416715615

Students were working on a packet of information. ██████████ was in the back left corner of the room on his phone and not getting any work completed. Mr. Weber asked him to put the phone away and try to get a few things completed on their packet. ██████████ ignored Mr. Weber and kept his phone out, so he asked ██████████ again to put his phone away. ██████████ responded "Get the fuck out of my face." Mr. Weber went to the front of the room and called the AP Office and talked to Hailey Zenner. He told her that he was sending ██████████ down to either sit in the office or he can do his work down there. As ██████████ was leaving the room, Mr. Weber told him to make sure he goes to the office and not walk around, the AP office is expecting him. ██████████ responded "I am going to slap the shit out of you." Mr. Weber then ██████████, you don't get tell me you are going to slap the shit out of me". He then punched Mr. Weber on the right side of the face. ██████████ then said "What you going to do now, *n word." After that, ██████████ left the room.