

DUBUQUE COMMUNITY SCHOOL DISTRICT  
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67<sup>th</sup> G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: July 3, 2024
  - B. Date media were emailed agenda: July 3, 2024
  - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce. D. Board Committee: **Facilities/Support Services Committee**
  - E. Date and Time of Meeting: July 8, 2024 - 4:00 p.m.
  - F. Place of Meeting: The Forum
  - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Dirk Hamel, Lisa Wittman, Nancy Bradley and Katie Jones called in.  
District representatives present: Amy Hawkins, Kevin Kelleher, Rick Till, Rob Powers, Ernie Bolibaugh, Brian Kuhle and Lisa Demmer.

Lisa Wittman called the meeting to order at 4:00 p.m.

Agenda for July 8, 2024

The agenda was approved as submitted.

Purchase/Professional Contracts

Windstar Lines – Athletic charters for the 2024-2025 school year at an estimated cost of \$163,589.75. Board 07.15.24

McGrath Chevy of Dubuque – Purchase of four Chevrolet Express passenger vans at an estimated cost of \$202,672.00 (\$50,668.00 each). Board 07.15.24

Victory Ford – Purchase of two 2024 F-550, 4x2 chassis cab truck with a 16’ van delivery body with rail gate type lift at an estimated cost of \$194,120.42 (\$97,060.21 each). Board 7.15.24

Update on Current District Projects

**Senior High School Renovation Phase 2**

1. Budget and timeline remain unchanged. Project is roughly 99.9% percent complete. Completion is expected prior to the 2024-25 school year. Work continues with the west parking lot where concrete paving is being installed.
2. Change order #15 in the amount of \$108,548.23 for additional work in the A wing to create one larger classroom, additional electrical work, west parking lot revisions for drainage, snow removal and additional parking, duct shaft fire rating, and mechanical revisions due to existing ceiling beams/structure. Board 7.15.24

**Sageville Elementary School Solar Project**

Construction is complete and the system is producing power. Federal Investment Tax Credit (FITC) process and paperwork are ongoing with Eide-Bailly. Final closeout should occur in 2025 after the final disposition of the FITC. Solar Pros have been paid with the exception of the retainage of \$16,275.00, which will be held until final close-out.

**Lincoln Elementary School Outdoor Wellness Project**

Old equipment is out, and work has started on grading the walking path. On track to have new playground equipment installed on July 22<sup>nd</sup>. Project will be complete before school starts.

### **Preschool Renovations Project**

All interior walls are up. Eighty to ninety percent of painting is complete. Furniture should be delivered by July 17<sup>th</sup>. Still on track to open for the beginning of the 24-25 school year. Café tables will be coming in the fall and portables will be used until they arrive.

### **Audubon Playground Replacement**

Old equipment has been removed and groundwork by the district has begun. New equipment will be installed on July 22<sup>nd</sup>. Work will be completed by the start of the 2024-25 school year.

### **Eisenhower Gym Addition Project**

Origin Design is working on an initial set of drawings. Anticipate late fall or early winter for drawings to be completed and project to start in the spring of 2025 and useable by fall of 2026.

### **Irving Mechanical Remodel Project**

HVAC components are currently being looked at to do the initial drawings.

### **Transportation Siding Replacement**

This project consists of the design for the replacement of the existing building exterior siding and overhead doors. Pre-bid conference will be held on July 22<sup>nd</sup> at 2:00 pm. Project will go out to bid after the board meeting on July 15<sup>th</sup>, and opening will be on July 30<sup>th</sup>, 2024, at 2:00. Work will start on or about August 14, 2024, with completion of the project no later than December 20, 2024. A public hearing will be held on Monday, August 5, 2024, immediately following the facility and support services committee meeting. Board 7.15.24

### Agreement with Origin Design

Contract with Origin Design is for survey, engineering, design and construction related services on an as-needed basis. Board 7.15.24

### Cenergistic Update

First day of summer school today and temps were adjusted for students and staff who are attending. Energy Star certification work has begun.

### Facility Beliefs

This comes before the Board annually for review. No changes were made. Board 7.15.24

### Resolution Regarding Bonds for Officers and Employees

This is an annual resolution stating that the district's insurance carrier will provide coverage for the board secretary and treasurer. Currently, Iowa code requires these individuals to have a surety bond to cover their work for the district for faithful performance of duties. This is old language as surety bonds no longer exist but instead have been replaced with insurance coverage. Board 7.15.24

The next meeting was scheduled for August 5, 2024.

### Other Items

Brian Kuhle, Chief Human Resources Director, discussed increases in pay for Rick Till and Amy Vandermeulen for the transition of Lisa Demmer to Kevin Kelleher's position. In addition, salary increases for teacher and para substitutes was discussed.

The meeting adjourned at 4:38 p.m.

Carolyn Mauss, Secretary  
Board of Education