

DUBUQUE COMMUNITY SCHOOL DISTRICT  
Educational Programs/Policy Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67<sup>th</sup> G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: September 10, 2024
  - B. Date media was emailed agenda: September 9, 2024
  - C. Board Committee: **Educational Programs/Policy Committee**
  - D. Date and Time of Meeting: **September 11, 2024, at 4:45 p.m.**
  - E. Place of Meeting: **Seedlings Preschool, 7810 Chavenelle Road**
  - F. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting. If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board members present: Nancy Bradley, Dirk Hamel, Anderson Sainci, Kate Parks, Katie Jones, and Lisa Wittman. District representatives present: Amy Hawkins, Mike Cyze, Mimi Holesinger, Lisa Tebockhorst, Joe Maloney

Katie Jones called the meeting to order at 4:45 p.m.

EDUCATIONAL PROGRAMS

Professional Service Contract (renewal) Transition Alliance Program (TAP) for service to youth with disabilities for an estimated cost of \$239,666.35, with fifty percent of the cost to be reimbursed. Board 9.16.24

Professional Service Contract Tri-State Travel for tour agreement at an anticipated cost of over \$100,000.00 for Senior High School Band to attend a New York City Music Tour in June of 2025. Board 9.16.24

Summer Learning Wrap-Up

Joe Maloney, Director of Activities and Athletics, updated the committee on Summer Academy for any 1<sup>st</sup> graders going into 2<sup>nd</sup> grade in the district. Reading instruction took place in the mornings with eighty percent of the students participating in the enrichment activities in the afternoon. This program is paid for with an Early Literacy Implementation (ELI) Grant. Over two-hundred of the six-hundred 1<sup>st</sup> graders in the district took part in the program. Maloney said they are looking at ways to increase student participation next year which will include encouraging the first-grade teachers to get students more involved. He will also look at changing start time or get staff to assist with wrap around care for next year.

Attendance Policy Update

Superintendent Hawkins gave an update on the new law regarding the district attendance policy that is coming to the committee next month. Hawkins said they are balancing the new law and best practices. The new law does not differentiate between excused and unexcused absence. The district plans to give parents a verbal or written notification when students have missed three days at elementary and middle school level and 4.5 days at high schools. Students will be marked chronically absent (missing 10 percent of school days or hours in a grading period) when the elementary/middle schooler has missed six days of school and when high schoolers miss nine days, and a certified letter will go to the parents from the district. If a student misses fifteen percent, they will have a student engagement meeting and be given a prevention plan. Students who miss 20% of the grading period will be listed as truant and the county attorney will decide what civil enforcement actions to pursue.

Policy #8059 – Procurement Policy

Revised – Board 09.16.24

Policy #4010 – Employment Reference Limitations

Revised – Board 09.16.24

Policy #6217 – District to District Open Enrollment

Revised – Board 09.16.24

Policy #6218 – In-District Transfer

Revised – Board 09.16.24

Policy #7100 – Student Transportation

Revised – Board 09.16.24

Policy #7102 – Activity and Field Trip Transportation Services

Revised – Board 09.16.24

Policy #7104 – Bus Procedures

Revised– Board 09.16.24.

Other Items

Superintendent Amy Hawkins announced that the Iowa Department of Education Board of Directors will be holding their board meeting at the Forum from 9:00 until noon on Thursday, September 12<sup>th</sup>.

Superintendent Hawkins also addressed the district response to the social media threat that occurred overnight Tuesday, September 10<sup>th</sup>.

Next meeting will be held on October 9th, 2024.

The meeting adjourned at 5:58 p.m.

Carolyn Mauss  
Board Secretary