

DUBUQUE COMMUNITY SCHOOL DISTRICT
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67th G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: October 4, 2024
 - B. Date media were emailed agenda: October 4, 2024
 - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce. D. Board Committee: **Facilities/Support Services Committee**
 - E. Date and Time of Meeting: October 7, 2024 - 4:00 p.m.
 - F. Place of Meeting: The Forum
 - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Kate Parks, Dirk Hamel, Lisa Wittman, Katie Jones, Sarah Jacobitz-Kizzier. District representatives present: Rick Till, Jim Konrardy, Rob Powers, Mike Cyze, Ernie Bolibaugh, Becky Fellenzer, Brian Kuhle and Lisa Demmer.

Lisa Wittman called the meeting to order at 4:00 p.m.

Agenda for October 7, 2024

The agenda was approved as submitted.

Donation of Flowers and Plants to Kennedy Elementary School

Van Meter Electrical Supply employees propose to donate new flowers and plants to Kennedy Elementary School. Project donation is estimated at \$208.65. Board 10.14.24

Purchase/Professional Service Contract

City of Dubuque-School Resource Officers for the 2024-25 school year at an estimated cost of \$341,991.00. Board 10.14.24

Martin Equipment-Purchase of a new front end loader for Buildings and Ground Department at an estimated cost of \$118,950.00. The trade-in of old end loader for \$77,000.00 will bring the final cost to \$41,950.00. Board 10.14.24

Update on Current District Projects

Senior High School Renovation Phase 2

Tricon Construction is working on final items. Final inspection will be on November 1st.

Sageville Elementary School Solar Project

Paperwork is finished and submitted to Eide-Bailly and now the district is waiting for information about the reimbursement. Final closeout should occur in 2025 after the final disposition of the FITC. Solar Pros have been paid with the exception of the retainage of \$16,275.00, which will be held until final close-out.

Lincoln Elementary School Outdoor Wellness Project

Open house for the playground was held on September 26th. Reviewed change orders #1-#9 for an increase of \$91,621.17, along with the certificate of completion, resolution for final acceptance and closing final project costs with Tricon General Construction. Board 10.14.24

Preschool Renovations Project

Building is complete. Reviewed change order #5 for an additional \$6,260.00 for city inspector occupancy requirements. Board 10.14.24

Audubon Playground Replacement

Reviewed certificate of substantial completion for playground replacement. Public event was well attended and have been receiving positive feedback. Board 10.14.24

Eisenhower Gym Addition Project

Reviewed amendment to the professional services agreement with Origin Design for additions to the project including relocation of the main office, nurse and principal offices, upgrading the fire alarm system, and modifications to the existing playground structure. Board 10.14.24

Irving Mechanical Remodel Project

Working on setting up a meeting with the DNR and the City of Dubuque to address issues with underground mines on the property and geothermal drilling.

Transportation Siding Replacement

Project is moving along with Tricon doing as much as possible as they wait for steel and doors to be delivered. Project will wrap up in a couple of months.

Professional Service Agreement Amendment with Origin Design

Reviewed the amendment to the master contract to include district fire escape inspections at Washington and Jefferson. Board 10.14.24

Cenergistic Update

Rob Powers reported for Josh Pociask. Josh is currently working on energy star rating requirements. A boiler technician will be coming to fine tune the boilers in the district for fuel efficiency.

Investment Quotes

Lisa Demmer, Staff Accountant/Budget Coordinator for the district, reviewed the bid results of two recent investment proposals. DuTrac Community Credit Union was the recipient of investments of a13 million-dollar, 18-month CD at 4.41%, and a \$1,499,500.00 1-year CD at 4.41%. Board 10.14.24

Internal Control Policies and Procedures Report for 2023-24

This is annual review of the internal control policies and procedures for the business office.

Other Items

Rob Powers received a request from Ed Glaser for a donation of a maple tree at an estimated cost of \$250.00 for the Audubon Elementary playground.

Rick Till, Director of Finance, stated that the selling of our buses has been very successful on Gov Deals. The district has sold seven buses for \$85,000.00 with the proceeds going into the general fund.

The next meeting was scheduled for November 4, 2024.

The meeting adjourned at 4:30 p.m.

Carolyn Mauss, Secretary
Board of Education