

DUBUQUE COMMUNITY SCHOOL DISTRICT  
Educational Programs/Policy Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67<sup>th</sup> G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: November 1, 2024
  - B. Date media was emailed agenda: November 1, 2024
  - C. Board Committee: **Educational Programs/Policy Committee**
  - D. Date and Time of Meeting: **November 6, 2024, at 4:00 p.m.**
  - E. Place of Meeting: **The Forum, 2300 Chaney Road**
  - F. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting. If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board members present: Nancy Bradley, Kate Parks, Katie Jones, and Lisa Wittman. District representatives present: Amy Hawkins, Lisa Feltes, and Mark Burns

Katie Jones called the meeting to order at 4:02 p.m.

EDUCATIONAL PROGRAMS

**Champions Before and After School Program**

Regional Manager, Setara Souss and Area Manager, Alicia Bonifas from Champions updated the committee on their before and after school care programs at seven of our elementary schools in the district. Champions offers a variety of group and individual activities to help children continue to learn in an environment that is safe and convenient. Programming is available from 6:30 a.m. until school begins and after school until 6:00 p.m. The program currently serves over 200 students and are looking to expand services to other elementary schools in the district.

**Iowa Statewide Assessment of Student Progress (ISASP) Proficiency Outcome Comparisons**

Superintendent Amy Hawkins updated the committee regarding ISASP proficiency outcomes in the district and how they compare to other UEN (Urban Education Network) schools in Iowa. Hawkins stated that it is important that we compare test results with districts that are more aligned in population and demographics when looking at data. Lisa Feltes, executive director of elementary education and Mark Burns, executive director of secondary education shared data with the committee showing how the Dubuque Community School District compares to the other UEN schools in percentage of language arts, science and math proficiency. Both Feltes and Burns felt the district is doing pretty well in comparison with other districts that are our size and make-up.

Policy #3604 – Retirement Benefit

Reviewed – Committee members Bradley and Wittman did not approve of the change in the administrative guidelines from “Medicare eligible” to “attains age 65” and asked for additional information. Board 11.11.24

Policy #3700 – Administrator Evaluation

Revised – Board 11.11.24

Policy #4001 – Teacher/Nurse Contracts

Reviewed – Board 11.11.24

Policy #4005 – Employee Retirements-Health Insurance

Reviewed – Committee members Bradley and Wittman did not approve of the change in the policy from “Medicare eligible” to “attains age 65” and asked for additional information. Board 11.11.24

Policy #5107 – Chronic Absenteeism and Truancy

Revised – Board 11.11.24

Other Items

The City of Dubuque Legislative dinner is scheduled for November 20<sup>th</sup> which is the same night as our UEN dinner meeting in Des Moines. If they change the date, we will update the board.

At Monday's Facility meeting, Kevin Kelleher mentioned that there would be a flexibility account request regarding preschool funds going to pay administrative costs at Seedlings at Monday's board meeting. Upon further review, this request needs to go to a public hearing before approval. We will schedule the public hearing for the December 9<sup>th</sup> board meeting as well as a motion to approve the request.

Next meeting will be held on December 4, 2024.

The meeting adjourned at 5:14 p.m.

Carolyn Mauss  
Board Secretary