

DUBUQUE COMMUNITY SCHOOL DISTRICT
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67th G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: November 1, 2024
 - B. Date media were emailed agenda: November 1, 2024
 - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce. D. Board Committee: **Facilities/Support Services Committee**
 - E. Date and Time of Meeting: November 4, 2024 - 4:00 p.m.
 - F. Place of Meeting: The Forum
 - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Dirk Hamel, Lisa Wittman, Anderson Sainci, Sarah Jacobitz-Kizzier and Nancy Bradley. District representatives present: Amy Hawkins, Rob Powers, Mike Cyze, Rick Till, Ernie Bolibaugh, Brian Kuhle, Sara Pfab, Kevin Kelleher, Coby Culbertson, and Lisa Demmer.

Lisa Wittman called the meeting to order at 4:00 p.m.

Agenda for November 4, 2024

The agenda was approved as submitted.

Update on Current District Projects

Senior High School Renovation Phase 2

Reviewed change order #16 with Tricon Construction for the west parking lot over excavation for an increase of \$3,303.00. Final occupancy inspection was on Friday, November 1, 2024. Rob Powers shared the Senior High School Renovation Phase 2 plaque that will be hung in the auditorium entrance at Senior High School. The plaque was donated by Straka-Johnson Architects. Board 11.11.24

Sageville Elementary School Solar Project

Rebate paperwork has been submitted with Eide Bailly and rebate of \$137,856.00 will be reimbursed in January of 2025.

Preschool Renovations Project

Reviewed Certificate of Substantial Completion with Sheets Construction. Rob Powers shared the plaque that will be hung in the Seedlings Preschool. The plaque was donated by Straka-Johnson and Mark Sheets Construction.

Eisenhower Gym Addition Project

The design phase continues and is 60-70 percent complete. The project goes out to bid in December. Project to start in the spring of 2025 with the front entrance and kitchen area with completion in the fall of 2025. The gym addition would be completed in the fall of 2026.

Irving Mechanical Remodel Project

The geothermal part of the mechanical remodel project will not go forward because of issues with underground mines on the property. Instead, the plan is to use rooftop units.

Transportation Siding Replacement

Steel has arrived and are now in the process of taking old steel down and putting new up. Project should be complete in the next six to eight weeks depending on the weather and if other materials arrive on time.

Security Upgrades Project

Mike Cyze updated the committee on the Federal Safety and Security Grant which provides \$50,000.00 per district school building for safety enhancement. The design phase is taking place now with contracts to obligate the dollars due at the end of December. Upgrades will take place in January through June of 2025. The project will be contracted out but overseen by the district.

Roosevelt Bus Loop Resurfacing Project

Reviewed Professional Services Agreement with WHKS & Co. for design, bid, and construction phase for the existing bus loop and pedestrian trail on the north side of Eleanor Roosevelt Middle School.

Cenergistic Update

Josh Pociask introduced Jesse Coulter, client manager, for Cenergistic who provided an energy program update. Since 2019, 5,242 building energy audits have been performed. Energy use has decreased by 30.1 percent since the beginning of the program. Total program savings of \$2,636,501.

SBRC Request for Allowable Growth and ELL Beyond Five Years

Not able to submit resolutions request for both of these programs until next month. Iowa Department of Education doesn't have the updated amounts for the resolution at this time. We will revisit at the December Facilities and Support Services Committee meeting.

PPEL and SAVE Project Recaps

Mr. Kelleher reviewed the Physical Plant and Equipment Levy (PPEL) and Secure an Advanced Vision for Education (SAVE) project planning reports.

Financial Targets for FY 2023/24

The targets indicate an unspent balance of \$14,988,049 which was a decrease over the last year. The cash balance showed a decrease with a solvency ratio of 16.2% which is within solvency ratio target range.

Financial Targets for FY 2023/24

The targets indicate and unspent balance of \$14,338,510, which is a decrease over last year. The cash balance shows a decrease with a solvency ratio at 12.4% which is within the solvency ratio target range.

Kelleher also reviewed the Unspent Authorized Budget Goals chart. Our projected unspent balance is just above the state target range.

Flexibility Account Request

Asked the committee to approve the transfer of \$225,000.00 in preschool carryover dollars to the flexibility account to help with the administrative costs (principal, office staff and rent) at Seedlings Preschool.

Other Items

The next meeting was scheduled for December 2, 2024.

The meeting adjourned at 5:04 p.m.