

DUBUQUE COMMUNITY SCHOOL DISTRICT
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67th G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: November 27, 2024
 - B. Date media were emailed agenda: November 27, 2024
 - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce. D. Board Committee: **Facilities/Support Services Committee**
 - E. Date and Time of Meeting: December 2, 2024 - 4:00 p.m.
 - F. Place of Meeting: The Forum
 - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Dirk Hamel, Lisa Wittman, Anderson Sainci, Sarah Jacobitz-Kizzier and Nancy Bradley. District representatives present: Amy Hawkins, Rob Powers, Jim Konrardy, Rick Till, Lisa Feltes, Brian Kuhle, Sara Pfab, Kevin Kelleher, Coby Culbertson, and Lisa Demmer.

Lisa Wittman called the meeting to order at 4:00 p.m.

Agenda for December 2, 2024

The agenda was approved as submitted.

Annual Comprehensive Financial Report

Kevin Kelleher gave a brief overview of the annual report regarding the district's audit from Mike Kircher at BAC- CPA, LLC. In their opinion, the financial statements were presented fairly, in all material respects, the respective financial position of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information as of June 30, 2024, and the respective changes in financial position and, where applicable, cash flows thereof for the year ended in accordance with US generally accepted accounting principles. In short, he gave an unmodified (clean) opinion (no substantial findings). Mr. Kelleher thanked Rick Till, Lisa Demmer, Sarah Pfab and Emma McKeon for their hard work in preparing this document. Board 12.9.24

Update on Current District Projects

Senior High School Renovation Phase 2

Punch list items are still left to complete on the project.

Sageville Elementary School Solar Project

The solar system will continue to be monitored.

Eisenhower Gym Addition Project

The design phase continues as plans have changed to adhere to city code. The classroom addition will need to be designed as a storm shelter and additional costs are expected as the project materials need to be upgraded to include a cement roof, and heavier doors and windows. Plans will be ready for January's meeting.

Irving Mechanical Remodel Project

Project is in the design phase and plans should be available at next month's facility meeting.

Transportation Siding Replacement

Seventy-five percent of exterior steel has been installed, and work continues in taking old steel down and putting new up. Project is on track.

Security Upgrades Project

Rob Powers reviewed contract with Origin Design for work on security upgrades. Quotes have been received from contractors. The project will take multiple contractors to complete, and work will have to be coordinated to finish work at each at building. Upgrades will take place from January through June of 2025. The goal is to have equitable security at each building. Board 12.09.24

Roosevelt Bus Loop Resurfacing Project

Plans and bids for this project will be coming in January.

Marshall Playground Replacement Project

Reviewed agreement with FEH Design. This project includes replacement of playground equipment, fencing, sidewalks, and ground surface beneath the equipment. Design stage and work to be completed for summer of 2025. Board 12.09.24

Update on Facilities Efficiencies

Superintendent, Amy Hawkins asked the committee to consider signing a new contract with Invision architects regarding facility efficiencies.

Cenergistic Update

Rob Powers presented for Josh Pociask. Pociask's work centered around setbacks for Thanksgiving break. Walk through checks at buildings were completed and work has begun on a contest for buildings and prizes for those who show the most energy cost savings.

District Rental Fee Waiver-Community Foundation Tutoring

Lisa Feltes presented to the committee and shared that the Foundation for Dubuque Public Schools has partnered with Aspire Academy to help support students who have dyslexia in our schools. Aspire Academy trains tutors who work one-on-one with students. Feltes is asking for the board to approve a district rental fee waiver for the fee charged at our buildings while they are supporting our students by tutoring them before and after school. The waiver would be good for one year.

Board member, Nancy Bradley asked that district policy be updated to include a process for selecting private providers. Lisa Feltes will work on a policy and present it to the Educational Programs and Policy meeting in January.

SBRC Request for Allowable Growth and ELL Beyond Five Years

Kevin Kelleher mentioned to the committee that they will need to approve the resolution to authorize the district's administration to submit a request to the School Budget Review Committee in the amount of \$515,967.00 (or as determined by the Iowa Department of Education following DE audit review) for Modified Supplemental Amount for open enrolled out students not included in the district's previous year's certified enrollment count. Board 12.09.24.

Kelleher recommended approving the Resolution to authorize the district's administration to submit a request to the School Budget Review Committee in the amount of \$193,223.00 (or as determined by the Iowa Department of Education following DE audit review) for Modified Supplemental Amount for providing an English Language Learner program for students who have exceeded five years of weighted funding that are included in Fall 2024 certified enrollment headcount. Board 12.09.24

Investment Quotes

Lisa Demmer reviewed the investment quote results for six-month investments. Iowa Schools Joint Investment Trust (ISJIT) bid the highest interest rate at 4.44% for a twenty-million-dollar investment.

Other Items

Secretary Mauss reminded the committee that a public hearing on the Flexibility Account Transfer Request that was discussed at last month's committee meeting along with a motion to approve the resolution will be on the agenda for Monday's board meeting.

Superintendent Hawkins reminded the members of the committee that this was Kevin Kelleher's last Facility and Support Services meeting as he will be retiring on December 20th. The members of the committee thanked Kevin for his years on the committee and all the work he has done for the district. An open house is scheduled for Kelleher on December 19th from 3:30 to 5:30 at the Forum.

The next meeting was scheduled for January 6, 2025.

The meeting adjourned at 5:00 p.m.

Carolyn Mauss, Secretary Board of Education