

DUBUQUE COMMUNITY SCHOOL DISTRICT
Annual Meeting
December 09, 2024

President Parks called the meeting to order at 5:30 p.m. at the Forum with the following members present: Bradley, Jones, Parks, Prochaska, Ryan, Sainci, and Wittman. Additional officers of the Board present: Kelleher, Mauss, Hawkins.

The Pledge of Allegiance was recited and was led by Table Mound Elementary students.

Moved (Wittman) and seconded (Jones) to approve the agenda as submitted. Motion carried 7-0.

Moved (Jacobitz-Kizzier) and seconded (Bradley) to approve the minutes of the regular meeting of November 11th, 2024, as submitted. Motion carried 7-0.

Lisa Demmer provided an overview of the Flexibility Account Request. Moved (Bradley) and seconded (Jacobitz-Kizzier) to receive and file proof of publication of Notice of Public Hearing on the proposed Flexibility Request and authorize payment of the legal notice publication costs to the *Telegraph Herald*. Motion carried 7-0.

Moved (Bradley) and seconded (Jones) that the Board of Education open the public hearing to allow public comments. There were no public comments. Motion carried 7-0.

Moved (Jones) and seconded (Jacobitz-Kizzier) to close the public hearing and return to regular session. Motion carried 7-0.

Moved (Jones) and seconded (Jacobitz-Kizzier) to approve the resolution to expend funds from the district's Flexibility Account for general fund purposes in the amount of \$225,000. Motion carried 7-0.

Board Salutes

- District staff involved in the planning of the Kindergarten Sneak Peek event held on December 3rd
- All involved with the elementary school First Lego League Robotics competition held at Roosevelt Middle School and congratulations to the Carver team who was one of twelve teams that earned a bid to the state competition in Ames
- Families and students as well district staff, community partners and the DRA who attended and planned the first ever Multilingual Family Night for grades 8-12 on December 5th

Moved (Bradley) and seconded (Jacobitz-Kizzier) to suspend the rules of order and go into open forum. Motion carried 7-0.

- Matthew Hull, Principal at Table Mound Elementary, presented to the board about what is going well at Table Mound Elementary School.

Moved (Wittman) and seconded (Jacobitz-Kizzier) to reinstate the rules of order and return to regular session. Motion carried 7-0.

Superintendent Hawkins recognized Chief Financial Officer, Kevin Kelleher on his retirement from the school district after serving with the district for twenty-two years. Hawkins presented a framed certificate to Kelleher.

Moved (Bradley) and seconded (Wittman) to approve those items listed in the consent agenda. Motion carried 7-0.

Vice President, Wittman gave the Facilities and Support Services update.

Moved (Wittman) and seconded (Jacobitz-Kizzier) to receive and approve the June 30, 2024, Comprehensive Annual Financial Report. Motion carried 7-0.

Moved (Wittman) and seconded (Jacobitz-Kizzier) to approve the agreement with FEH Design for the Marshall Elementary School Playground Replacement Project in the amount of \$8,965.00. Motion carried 7-0.

Moved (Wittman) and seconded (Jacobitz-Kizzier) to authorize the district's administration to submit a request to the School Budget Review Committee in the amount of \$515,967.00 (or as determined by the Iowa Department of Education following DE audit review) for Modified Supplemental Amount for open enrolled out students not included in the district's previous year's certified enrollment count Motion carried 7-0.

Moved (Wittman) and seconded (Jacobitz-Kizzier) to authorize the district's administration to submit a request to the School Budget Review Committee in the amount of \$193,223.00 (or as determined by the Iowa Department of Education following DE audit review) for Modified Supplemental Amount for providing an English language learner program for students who have exceeded five years of weighted funding in Fall 2024. Motion carried 7-0.

Board member Katie Jones gave the Educational Programs and Policy update.

Moved (Bradley) and seconded (Wittman) that the Board of Education establish the regular meeting of the Board of Education for the second Monday of each month at 5:30 p.m. at the Forum, and strategic plan meetings the fourth Monday in October, February and May at 5:30 p.m. at the Forum. Motion carried 7-0.

Moved (Jacobitz-Kizzier) and seconded (Jones) that the Board of Education name the *Telegraph Herald* as the official publication of record. Motion carried 7-0.

Moved (Bradley) and seconded (Jacobitz-Kizzier) that the Board of Education name Fuerste, Carew, Juergens and Sudmeier, P.C. as the official legal counsel of record. Motion carried 7-0.

Moved (Wittman) and seconded (Jacobitz-Kizzier) that the Board of Education name the following financial institutions as depositories for District funds in the amount of \$50 million each: Capra Bank, Collins Community Credit Union, Dubuque Bank & Trust, Dupaco Community Credit Union, DuTrac Community Credit Union, Fidelity Bank, Green State Credit Union, ISJIT (School Joint Investment Trust), J.P. Morgan, MidWestOne Bank, Premier Bank, UMB Bank, and U.S. Bank. Motion carried 7-0.

Moved (Jacobitz-Kizzier) and seconded (Jones) that the Board of Education approve the annual Physical Education Exemption Request. Motion carried 7-0.

Moved (Jacobitz-Kizzier) and seconded (Wittman) that the Board of Education approve the District Emergency Operations Plan. Motion carried 7-0.

Nominations were accepted for the office of president. Vice President, Lisa Wittman nominated Kate Parks. Jones, Hamel, Wittman, Parks and Bradley, Sainci and Jacobitz-Kizzier voted for Kate Parks. Moved (Bradley) and seconded (Jacobitz-Kizzier) that the Board of Education elect Kate Parks as President. Motion carried 7-0. Secretary Mauss administered the oath of office to President Parks.

Nominations were accepted for the office of vice president. Nancy Bradley nominated Lisa Wittman. Jones, Hamel, Wittman, Parks and Bradley, Sainci and Jacobitz-Kizzier voted for Lisa Wittman. Moved (Jones) and seconded (Jacobitz-Kizzier) that the Board of Education elect Lisa Wittman as the Vice

President. Motion carried 7-0. President Parks administered the oath of office to Vice President Wittman.

Moved (Wittman) and seconded (Sainci) to appoint Carrie Mauss as Secretary. Motion carried 7-0. President Parks administered the oath of office to Secretary Mauss.

Moved (Bradley) and seconded (Wittman) to appoint Lisa Demmer as Treasurer. Motion carried 7-0. President Parks administered the oath of office to Treasurer Demmer.

Superintendent Amy Hawkins asked that anyone in the community that has questions or concerns about the Iowa Performance Profiles that Katie Jones mentioned in her update of the Educational Programs/Policy Committee to please reach out to the district office.

President Parks declared the meeting adjourned at 6:21 p.m.

Carolyn Mauss, Secretary
Board of Education