

**NOTICE TO BIDDERS**  
SECTION 00120

**NOTICE TO BIDDERS ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATE OF COST FOR CONSTRUCTION OF ELEANOR ROOSEVELT MIDDLE SCHOOL REPAVING / STORM WATER PROJECT , IN THE CITY OF DUBUQUE, IOWA, FOR THE DUBUQUE COMMUNITY SCHOOL DISTRICT AND THE TAKING OF BIDS FOR SAID IMPROVEMENTS**

Sealed proposals, subject to the conditions contained herein, will be received on January 28, 2025, at the Dubuque Community School District Administration Building (The Forum), 2300 Chaney Road, Dubuque, Iowa, before 10:00 a.m. according to the designated clock at the Reception Desk in the Forum Building. Proposals will be stamped with the time they are received. The proposals will be publicly opened and read aloud shortly after 10:00 a.m., on January 28, 2025, in the Board Room of the Dubuque Community School District Administration Building (The Forum), Located at 2300 Chaney Road, Dubuque, Iowa.

Consideration of bids and the award of contract may be made by the Board of Education of the Dubuque Community School District to the lowest responsive, responsible bidder determined on the basis of a combination of the base bid and any selected alternates at its meeting on the February 3, 2025, in the Dubuque Community School District Board Room (The Forum), 2300 Chaney Road, Dubuque, Iowa.

Construction of Eleanor Roosevelt Middle School Repaving / Storm Sewer Project, as hereinafter described in general and as described in detail in the plans and specifications now on file in the office of the Dubuque Community School District, Building and Grounds.

The extent of the work involved is the furnishing of labor and new materials for the mill and overlay 2,918 SY of the existing HMA pavement walking path. The project also consists of 456 LF of curb and gutter, 359 SY of 4" PCC sidewalk, 130 SY of thickened edge sidewalk, 491 LF of 18" PVC storm sewer pipe, and 4 SW-501 single grate intakes.

Bids received after the deadline for submission of bids as stated herein shall not be considered and shall be returned to the late bidder unopened.

The extent of the work involved is the mill and overlay of the existing HMA pavement and walking trail and the construction of new ADA compliant sidewalks at Eleanor Roosevelt Middle School at 2001 Radford Road, Dubuque, Iowa 52002 and includes, but not limited to the following: Grading, Milling, HMA overlay, PCC sidewalk, curb and gutter, thickened edge sidewalk, 12" PVC storm sewer, connection to existing intakes, and SW-501 storm sewer intakes.

The Proposal shall be made out on the form furnished by the School District and obtained from WHKS & Co., Engineers, Planners, and Surveyors, and must be accompanied in a sealed envelope by either: (1) a certified check, or a cashier's check drawn on an Iowa bank, or a bank chartered under the laws of the United States, in an amount of 10% of bid amount; or (2) a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States, in an amount of 10% of bid amount; or (3) a bid bond executed by a corporation authorized to contract as a surety in the State of Iowa, in the penal sum of 10% of bid amount.

The bid security shall be made payable to the Chief Financial Officer of the Dubuque Community School District, Forum Building, 2030 Chaney Road, Dubuque, Iowa 52001.

The bid security must not contain any conditions either in body or as an endorsement thereon. The bid security shall be forfeited to the School District as liquidated damages in the event the successful bidder fails or refuses

to enter into contract within ten (10) days after the award of contract and post bond satisfactory to the School District insuring the faithful fulfillment of the contract and the maintenance of said work, if required, pursuant to the provisions of this notice and the other contract documents. The School District will accept bid bond forms that meet the requirements of Iowa Code section 26.8.

**Sales Tax Exemption.** Contractors and subcontractors shall not include sales tax for material purchases. At the time of the contract acceptance by the School District, the prime contractor and all subcontractors will be issued a certificate of exemption.

Bidders shall not be permitted to withdraw their bids for a period of forty-five (45) days after the same are opened.

By virtue of statutory authority, a preference will be given to products and provisions grown and produced within the State of Iowa.

In accordance with Iowa statutes, a resident bidder shall be allowed a preference as against a nonresident bidder from a state or foreign country if that state or foreign country gives or requires any preference to bidders from that state or foreign country, including but not limited to any preference to bidders, the imposition of any type of labor force preference, or any other form of preferential treatment to bidders or laborers from that state or foreign country. The preference shall be equal to the preference given or required by the state or foreign country in which the nonresident bidder is a resident. In the instance of a resident labor force preference, a nonresident bidder shall apply the same resident labor force preference to a public improvement in this state as would be required in the construction of a public improvement by the state or foreign country in which the nonresident bidder is a resident.

Bidders will be required to complete a Bidder Status Form from the Iowa Department of Labor regarding the Contractor's resident status within the State of Iowa. Failure to submit a fully completed Bidder Status Form with the bid may result in the bid being deemed nonresponsive and rejected.

The Contractor shall commence work on the February 11, 2025, or after the Notice to Proceed is issued and work shall be completed on or before August 15, 2025.

Payment to the Contractor for said Project will be made in cash derived from the proceeds of the issuance of bonds as may be legally used for such purposes, governmental grants and/or from cash on hand. Any combination of the above methods of payment may be used at the discretion of the School District.

The successful bidder will be required to furnish a bond in an amount equal to one hundred (100) percent of the contract price, said bond to be issued by a responsible surety approved by the School District and which shall guarantee a faithful performance of the Contract and the terms and conditions therein contained and shall guarantee the prompt payment of all materials and labor and protect and save harmless the School District from claims and damages of any kind caused by the operations of the Contractor and shall also guarantee the maintenance of the improvements constructed for a period of two (2) years after completion and acceptance by the School District.

The contract documents are available to download free of charge at [www.questcdn.com](http://www.questcdn.com). This contract is QuestCDN project number eBidDoc 9474828. A Contractor may view the contract documents at no cost prior to deciding to become a Planholder. To be considered a Planholder for bids, a Contractor must register with QuestCDN.com. Registering as a Planholder is recommended for all prime Contractors and subcontractors as Planholders will receive automatic notice of addenda and other contract document updates via QuestCDN. Contact QuestCDN Customer Support at 952-233-1632 or [info@questcdn.com](mailto:info@questcdn.com) for assistance in membership registration and downloading digital project information. Contract documents for private use may also be obtained from WHKS & Co., 801 Bluff Street, Suite 2c, Dubuque, IA 52001, for a

refundable deposit of \$25.00. If the plans and specifications are not returned to WHKS & Co. within fourteen (14) days after the award of the project and in reusable condition, the deposit shall be forfeited.

All proposals will be governed by applicable provisions in the Iowa Code and Dubuque Community School District Board Policies, including its Non-Discrimination Equal Employment Opportunity and Affirmative Action Policy.

The School District does hereby reserve the right to reject any or all bids, to waive informalities, and to enter into such contract, or contracts, as it shall be deemed to be in the best interest of the School District.

Published upon order of the Dubuque Community School District.

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Carrie Mauss, Board of Education Secretary  
Dubuque Community School District

Published: January 14, 2025

**==== END OF SECTION 00120 ====**