

SECTION 00 11 13 NOTICE TO BIDDERS

NOTICE TO BIDDERS FOR PUBLIC IMPROVEMENT PROJECT

MARSHALL ELEMENTARY PLAYGROUND REPLACEMENT DUBUQUE COMMUNITY SCHOOL DISTRICT DUBUQUE, IOWA

NOTICE IS HEREBY GIVEN: BIDS FOR THE DUBUQUE COMMUNITY SCHOOL DISTRICT MARSHALL ELEMENTARY PLAYGROUND REPLACEMENT PROJECT WILL BE ACCEPTED FOR REVIEW AND CONSIDERATION.

Sealed bids for the Dubuque Community School District Marshall Elementary Playground Replacement Project will be received on Tuesday, February 25, 2025, at the Dubuque Community School District Administration Building (The Forum), 2300 Chaney Road, Dubuque, Iowa, before 2:00 p.m., local time, according to the designated clock at the Reception Desk in the Forum Building. Bids will be stamped with the time they are received. The bids will be publicly opened and read aloud shortly after 2:00 p.m., February 25, 2025, in the Board Room of the Dubuque Community School District Administration Building. Neither the District nor its agents will assume liability for the inability of a Bidder to submit a bid in a timely manner. Bidders bear full and complete responsibility for the timely submission of such bids. Bids received after the deadline will not be considered and will be returned to the bidder unopened.

In general, the Work will include complete removal of the existing playground structures, installation of the new playground structure and ground cover, and other site improvements as indicated in the Bidding Documents.

A pre-bid conference is scheduled for February 12, 2025, at 4:00 pm, central time, at Marshall Elementary School, 1450 Rhomberg Avenue, Dubuque, Iowa, 52001. Bidders are highly encouraged to attend this meeting, although attendance is not mandatory to bid the project.

Bids will be received, and project constructed under a single prime contract. Bids must be on a lump sum basis. Work to commence on or about June 9, 2025. Substantial completion to be no later than August 15, 2025.

Bid documents will be available for viewing on or after February 11, 2025, at the Dubuque Community School District Buildings and Grounds Department, 2300 Chaney Road, Dubuque, Iowa 52001; FEH Design, 951 Main Street, Dubuque, Iowa, 52001; and at plan room locations as listed below:

1. Master Builders/Construction Update/iSqFt Plan Room: mbionline.com
2. Dodge Data & Analytics: <http://construction.com>

Bidders may obtain copies of the Bidding Documents from Tri-State Blue Print & Framing Company, Rapid Reproductions, 696 Central Avenue, Dubuque, Iowa 52001, 563-556-3030 or triblue@techiowa.com upon depositing the sum of fifty dollars (\$50) per set or receipt of AGC, AMC, AMEC, MBI, or NECA card. Deposit checks shall be made out to Dubuque Community School District. Deposits will be refunded to unsuccessful bidders upon return of the Construction Bidding Documents if returned documents are in good condition and returned within fourteen (14) days after award of the project.

When requesting Bidding Documents, Bidders are required to provide primary contact name, company name, complete address, telephone number with area code, fax number, and primary contact email address. This information will be used to transmit addenda to all who are known to have received Bidding Documents.

Each Bid shall be submitted on the Bid Form provided in the Bidding Documents. No oral, facsimile, or telephonic bids or modifications will be considered. Bids shall be addressed and delivered to the Dubuque Community School District, Forum Building, 2300 Chaney Road, Dubuque, Iowa 52001 – Attention Chief Financial Officer, in sealed envelopes marked with the Project Name and name and address of Bidder. All bids shall be sealed and plainly marked. Any alteration of the bid form may be cause for rejection.

Each bid shall be accompanied by a Bid Security in the amount equal to ten percent (10%) of the total bid submitted. Bid Security to be submitted in a separate sealed envelope with the Project Name and name and address of Bidder. Bid Security must be in one of the following forms: Certified Check, Cashier's Check, Credit Union Certified Draft, or an approved Bond Form.

The successful Bidder will be required to furnish a Certificate of Insurance and Performance and Labor and Material Payment Bonds both in the amount equal to 100% of the Contract Price and in accordance with other requirements outlined in the Bid Documents.

Should the successful Bidder fail or neglect to furnish satisfactory performance/payment bonds, refuse to enter into a Contract on the basis of their bid, or fail to meet the requirements of this Notice and the specifications regulating the award, the bidder's security may be retained as liquidated damages. No bidder may withdraw its bid for a period of forty-five (45) calendar days after the date and hour set for the opening of bids.

This project is tax exempt. **DO NOT** include Iowa State Sales Tax in any calculation of Bid totals. Contractors and Suppliers will be provided an Iowa sales tax exemption certificate for this project.

The Bidder shall include all requested Forms and attachments with their submission of the Bid Form; failure to comply may be cause for rejection.

Consideration of the bids and the award of contract may be made by the Board of Education of the Dubuque Community School District to the lowest responsive, responsible bidder determined on the basis of a combination of the base bid and any selected alternates at its meeting on March 3, 2025, in the Dubuque Community School District Board Room, Forum Building, 2300 Chaney Road, Dubuque, Iowa. The right is reserved to reject any and all bids, or any part thereof, and to waive informalities or irregularities and to enter into such Contract or Contracts as shall be deemed in the best interests of the Dubuque Community School District.

By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa to the extent lawfully required under Iowa statutes. All bids will be governed by applicable provisions in the Iowa Code and Dubuque Community School District Board Policies, including its Non-Discrimination Equal Employment Opportunity and Affirmative Action Policy. This Notice and Request for Bids is given and published pursuant to authorization and direction of the Board of Education of the Dubuque Community School District.

By: Carolyn Mauss, Board Secretary, Dubuque Community School District

Publish: February 11, 2025

END OF SECTION