

DUBUQUE COMMUNITY SCHOOL DISTRICT  
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67<sup>th</sup> G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: January 31, 2025
  - B. Date media were emailed agenda: January 31, 2025
  - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
  - D. D. Board Committee: **Facilities/Support Services Committee**
  - E. Date and Time of Meeting: February 3, 2025 - 4:00 p.m.
  - F. Place of Meeting: The Forum
  - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Dirk Hamel (arrived at 4:16), Kate Parks (arrived at 4:15), Lisa Wittman, Anderson Sainci, Sarah Jacobitz-Kizzier, and Nancy Bradley. District representatives present: Amy Hawkins, Rob Powers, Jim Konrardy, Rick Till, Mike Cyze, Sarah Pfab, Coby Culbertson, Ernie Bolibaugh, Brian Kuhle, and Lisa Demmer.

Lisa Wittman called the meeting to order at 4:00 p.m.

Agenda for February 3, 2025

Superintendent, Amy Hawkins asked that the agenda be amended to move number five, Update of Facilities Efficiencies, to the beginning of the meeting agenda.

Update on Facilities Efficiencies

Superintendent Hawkins shared with the committee about proposed boundary changes in the district if Hoover Elementary School closes at the end of the 24-25 school year. With these proposed changes, Irving is projected to add four additional sections with an enrollment of 512 students, Kennedy is projected to add one additional section with an enrollment of 580 students, Table Mound wouldn't add any new sections with an enrollment of 435 students, and Carver would add one additional section with an enrollment of 517 students. Class sizes are within the acceptable range per board policy.

Purchase/Professional Service Contracts

Tri-City Electric Co. – for the replacement of the existing Kennedy Elementary Intercom System at an estimated cost of \$108,040.56. Board 02.10.25

Data Vision – Upgrade and replace networking switches in the district's Main Distribution (MDF) and Intermediate Distribution Frame (IDF) locations at an estimated cost of \$1,002,782.14. Board 02.10.25

Chief Technology Officer, Coby Culbertson, reviewed sole source provider resolution with Hewlett Packard. – Board 2.10.25

Update on Current District Projects

**Senior High School Renovation Phase 2**

Final punch list items are being completed including a fire alarm issue.

**Sageville Elementary School Solar Project**

Project is complete and just waiting for the rebate check for reimbursement. The project is producing energy, and the school has seen positive results in energy savings.

**Eisenhower Gym Addition Project**

Pre-bid meeting to be held on February 19, 2025. Work will begin in April of 2025 with completion no later than August 15, 2026. Project will go out to bid with bid opening scheduled for March 25, 2025. Superintendent Hawkins met with City Manager, Mike Van Milligan, and was told that the additional costs of having the addition built as a storm shelter is no longer being enforced. This should help cut down costs for the project. Public hearing is planned for Monday, April 7, 2025. Board 02.10.25

**Irving Mechanical Remodel Project**

Pre-bid meeting will be held on February 14, 2025, with work to begin in April of 2025 with completion no later than August 15, 2026. Project will go out to bid with bid opening scheduled for March 11, 2025. Public hearing is planned for Monday, April 7, 2025. Board 02.10.25

**Transportation Siding Replacement**

Reviewed change order #1 with Tricon General Contractors in the amount of \$3,449.57 for addition of a flagpole. Unused allowance No. 1 Contingency deduct \$2750.13 from the original cost of flagpole of \$6,199.70. Siding is up and waiting for some painting to be completed. Board 2.10.25

**Roosevelt Bus Loop Resurfacing Project**

Bid opening for this project was held on January 28<sup>th</sup> at 10:00 a.m. There were seven bidders and recommendation from the architect was to go with Valentine Excavating. Public hearing will be held today after the Facility and Support Services Committee meeting. Board 02.03.25

**Marshall Playground Replacement Project**

Plans are close to being finished and will be going out to bid on February 11<sup>th</sup>. Bids will be opened on Tuesday, February 25<sup>th</sup> with a public hearing on March 3<sup>rd</sup> after the Facility and Support Services meeting.

Cenergistic Update

Josh Pociask stated that the cold snap from January 18<sup>th</sup>-22<sup>nd</sup> with temperatures below zero didn't result in any issues with water lines. Alliant Energy has changed their demand structure billing, so Cenergistic will continue to work with the district to lower our usage during these demand times. Pociask has scheduled meetings to look into how else to combat this. Plans to deliver ENERGY STAR certificates to buildings have been set for March 6<sup>th</sup>.

Resolution to Levy Property Tax for Fiscal Year 2025-2026

This is an annual resolution related to the budget guarantee. The Board will levy property tax for fiscal year 2025-2026 for the regular program budget adjustment as allowed under Section 257.14, Code of Iowa, if applicable. Board 2.10.25

Investment Quotes

Lisa Demmer reviewed the bid results of two recent investment proposals. Fidelity Bank was the recipient of a one-year investment of \$2,909,793.02, at 4.27% and Green State Credit Union was the recipient of a one-year investment of \$2,264,837.50 at 4.18%.

Resolution for CFO and Board Secretary to Sign Documents

Reviewed a resolution that states that the CFO and Board Secretary are authorized to sign documents on behalf of the Board for financial, governance and administrative operations. Board 2.10.25

PPEL and SAVE Reports

Ms. Demmer reviewed the quarterly reports.

Other Items

The next meeting was scheduled for March 3, 2025.

The meeting adjourned at 5:02 p.m.

Carolyn Mauss, Secretary Board of Education