

DUBUQUE COMMUNITY SCHOOL DISTRICT  
Educational Programs/Policy Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67<sup>th</sup> G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: February 28, 2025
  - B. Date media was emailed agenda: February 28, 2025
  - C. Board Committee: **Educational Programs/Policy Committee**
  - D. Date and Time of Meeting: **March 5, 2025, at 4:00 p.m.**
  - E. Place of Meeting: **The Forum, 2300 Chaney Road**
  - F. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting. If any of the above data does not comply with the open meeting law, do not begin the meeting.

**The Board of Directors provided a hybrid option for the members of the Board to participate in the meeting.**

Board members present: Dirk Hamel and Anderson Sainci. Via Teams meeting: Nancy Bradley, Kate Parks, Katie Jones, and Lisa Wittman. District representatives present: Amy Hawkins, Kelli Buchenau, and Mike Cyze.

Katie Jones called the meeting to order at 4:00 p.m.

STRATEGIC PLAN

**Family and Community Engagement**

Chelsea Cox, Executive Director of Foundation for Dubuque Public Schools, gave an update to the committee on the over three-hundred thousand dollars' worth of projects and programs that were funded in 2024 by the foundation. The foundation invests in projects that support the whole DCSD, funds programing in the schools, and creates opportunities and experiences inside classrooms that are not currently supported by public tax dollars. These include field trips, robotics, musical instruments, and building grants for principals. Cox shared the annual report and invited board members to the annual fundraiser on Thursday, March 20<sup>th</sup>, 2025, at the Diamond Jo Harbor Room.

**Effective Resource Management**

Executive Director of Communications, Mike Cyze, introduced Kelli Buchenau who is the new enrollment specialist for the district office. Kelli's role was created to centralize the enrollment process in the district. Buchenau serves as the point of contact for parents, providing information and support related to enrollment and student records. In addition, she assists with online registration for K-12 schools as well as district preschools and community partner preschools.

EDUCATIONAL PROGRAMS

Student Fees for the 2025-2026 school year were reviewed.

Policy #5300 – Student Organizations

Reviewed – Board 03.10.25

Policy #5307 – Non-School Sports Participation

Reviewed – Board 03.10.25

Policy #6201 – Overnight Student Travel

Revised – Board 03.10.25

Policy #7107 – Supervisor Responsibilities on School District or Private Vehicles

Reviewed – Board 03.10.25

Other Items

Next meeting will be held on April 9th, 2025.

The meeting adjourned at 5:03 p.m.

Carolyn Mauss  
Board Secretary