

DUBUQUE COMMUNITY SCHOOL DISTRICT  
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67<sup>th</sup> G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
  - A. Date agenda was posted for meeting: February 28, 2025
  - B. Date media were emailed agenda: February 28, 2025
  - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
  - D. D. Board Committee: **Facilities/Support Services Committee**
  - E. Date and Time of Meeting: March 3, 2025 - 4:00 p.m.
  - F. Place of Meeting: The Forum
  - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Dirk Hamel, Kate Parks, Lisa Wittman, Anderson Sainci, Sarah Jacobitz-Kizzier, and Nancy Bradley. District representatives present: Amy Hawkins, Rob Powers, Jim Konrardy, Rick Till, Sarah Pfab, Joe Maloney, Ernie Bolibaugh, Julia Jorgenson, and Lisa Demmer.

Dirk Hamel called the meeting to order at 4:00 p.m.

Agenda for February 3, 2025

Agenda was approved as submitted.

Update on Current District Projects

**Senior High School Renovation Phase 2**

Change order #17 for Area A electrical revisions, \$26,166.00, credit for bid work not required (-\$10,794.70), and credit for remainder of allowance (-\$10,697.34) for an increase of \$4,673.96.  
Board 03.10.25

**Sageville Elementary School Solar Project**

Project is complete and just waiting for the rebate check for reimbursement. Alliant Energy has lowered the rate charged to the school because of lower electrical usage.

**Eisenhower Gym Addition Project**

Amendment for additional architect/engineer costs for an increase of \$10,940.00. This increase provides additional services for adding and removing all storm shelter design elements and components from the project as the result of changing requirements for a storm shelter that were included in the project. Board 03.10.25.

Amendment for roof replacement with Origin Design for Hellen Keller portion of the building for \$16,800.00. Board 3.10.25

**Irving Mechanical Remodel Project**

Work to begin in April of 2025 with completion no later than August 15, 2026. Project has gone out to bid with bid opening scheduled for March 11, 2025. Public hearing is planned for Monday, April 7, 2025.

**Transportation Siding Replacement Project**

Project is 90 percent complete. Waiting for warm weather to finish painting.

### **Roosevelt Bus Loop Resurfacing Project**

The contractor is in the process of staging materials to begin work the day after school gets out.

### **Marshall Playground Replacement Project**

Reviewed minutes from public bid opening, bid tabulation report, and engineering costs to include extra drainage. Amendment to the agreement with Origin Design was discussed for increased cost of \$9,800.00 in architect fees for modification of the current playground area to address storm water drainage issues. Public hearing to be held today after the Facility and Support Services meeting.

Board 3.03.25

### Update on Facility Efficiencies.

Superintendent Hawkins updated the committee that all staff who currently work at Hoover Elementary have been placed in the district for the 2025-26 school year. On Thursday, February 27<sup>th</sup>, a family night for parents and students was held at Hoover to meet and learn more about the new building they will be attending next year. Future meetings with parents and students will be held at the new elementary building they will attend.

A community task force has been formed which includes a representative from each school and will evaluate the district's infrastructure and make recommendations on efficiencies. Recommendations from the task force will be coming in May or June.

### Cenergistic Update

Josh Pociask updated the committee that the February 16<sup>th</sup> -21<sup>st</sup> extreme cold weather event was not an issue for the district as they adjusted the heating schedule during that time to compensate for the cold temperatures. Pociask will be delivering fifteen Energy Star awards to schools this week.

### Selling of District Owned Junk Vehicle

Julia Jorgenson, principal of Hempstead High School asked the committee for permission to sell an old vehicle used in auto mechanics class as it is no longer needed. Permission was granted by the committee. Board 3.10.25

### Investment Quotes

Lisa Demmer reviewed the bid results of a recent investment proposal. DuTrac was the recipient of a six-month CD investment of \$15,000,000, at 4.30%.

### 2025-26 Student Fees

Curriculum resource fees +\$5.00. Student Activity Fee from \$40.00 to \$50.00. New fees for independent private instruction were presented to the committee. Math Assessment \$3.00, Reading/Language Arts and Writing Assessment \$4.25, and Science Assessment \$4.75. Board 03.10.25

### 2025-26 Facility Rental Fees

Minor changes to the fee structure: Aquatic Center +\$75.00/hour. New volleyball equipment usage fee. Board 03.10.25

### Other Items

Superintendent Hawkins commented that the rental fees that the district charges are still a good deal for the Dubuque community.

The next meeting was scheduled for April 7, 2025.

The meeting adjourned at 4:29 p.m.

Carolyn Mauss, Secretary Board of Education