

DUBUQUE COMMUNITY SCHOOL DISTRICT
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67th G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
 - A. Date agenda was posted for meeting: May 29, 2025
 - B. Date media were emailed agenda: May 29, 2025
 - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
 - D. D. Board Committee: **Facilities/Support Services Committee**
 - E. Date and Time of Meeting: **June 2, 2025 - 4:00 p.m.**
 - F. Place of Meeting: **Roosevelt Middle School Library**
 - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Dirk Hamel, Kate Parks, Lisa Wittman, Anderson Sainci, Sarah Jacobitz-Kizzier, and Nancy Bradley. District representatives present: Amy Hawkins, Rob Powers, Rick Till, Sarah Pfab, Ernie Bolibaugh, and Lisa Demmer.

Dirk Hamel called the meeting to order at 4:00 p.m.

Agenda for June 2, 2025

Agenda was approved as submitted.

Purchase Service Contract

Ernie Bolibaugh reviewed the bus bids for 2025 school year. Hoglund Bus Company for nine replacement school buses for the estimated cost of \$1,436,495. Board 06.09.25

Update on Current District Projects

Sageville Elementary School Solar Project

Rob Powers shared project close-out documents including the certificate of completion and final estimate of costs and reviewed them with the committee. Board 06.09.25

Eisenhower Gym Addition Project

Work has started with the kitchen and entry way being torn out. The new foundation walls are going up and it is expected that steel will go up next week. A temporary construction road has been created for new gym project. Entry way and kitchen should be done by the fall of 2025 and the gym completed by August of 2026.

Eisenhower/Keller Roof Replacement

Rob Powers updated the committee that the architect is working with contractors to get items purchased for the roof replacement.

Irving Mechanical Remodel Project

Construction has begun with the removal of drop ceilings and plaster ceiling material to prepare for installation of new duct work for HVAC system.

Roosevelt Bus Loop Resurfacing Project

Powers stated that work will begin when the asphalt machine arrives on Friday, June 6th with the sewer lines installed on Monday, June 9th.

Marshall Playground Replacement Project

On Monday the old equipment and mulch will be removed from the playground.

Hempstead Shed Replacement Project

Reviewed contract with Origin Design for an increased adjustment fee of \$15,800.00 for project design on a 40 x 50 ft. shed. Design will be completed by June 30th and construction completed by August 15th, 2025, at an estimated cost of \$118,000. Board 06.09.25

Cenergistic Update

Josh Pociask updated the committee on his work with energy setbacks for the summer and operational efficiencies.

Districtwide Radon Mitigation Update

Radon has been tested at all the buildings and all tested well except for seven rooms. Those rooms have had changes made to the ventilation system and recent testing showed an improvement. Mitigation plans will be in place for the fall if necessary.

Natural Gas Pricing

CFO, Lisa Demmer informed the committee about a program for natural gas pricing called Iowa Local Government Risk Pool (LGRP). If the board agrees to participate, DCSD would pay a single premium at the beginning of the fiscal year for the sum of all district enrolled meters. The premium covers all natural gas service requirements for the year (for both utility expense and gas). The district's premium is \$540,517.48 and if natural gas prices increase or the usage increases, the school district will most likely pay less in this program than in the traditional utility. This will help with the budgeting process knowing that the premium is paid for the year. In addition, you can opt out after the year if you no longer wish to participate. Board 06.09.25

Storm Protection Fund Insurance

Demmer also provided the committee information regarding an Intergovernmental Cooperative Agreement in which Iowa Public Schools may join a risk pool called Storm Protection Fund (SPF). The SPF provides a means to manage and contain deductible costs associated with wind and hail insurance coverage. Board 06.09.25

Investment Quotes

CFO, Lisa Demmer reviewed the bid results for a \$20 million six-month CD. The highest interest rate was submitted by Capra Bank for 4.33%.

Update on Facility Efficiencies/Recommendation

Superintendent Hawkins stated that the petition is out in the community and they are getting a lot of signatures. More information will be shared with the community over the summer. Petitions are anticipated to be presented to the board in August.

Preschool Fees for 2025-2026

Lisa Demmer shared with the committee the change in fees for preschool for the 2025-2026 school year as \$444.00 per month. Board 06.09.25.

Safety Equipment Transfer

Board resolution to approve the transfer of funds from the general fund to the student activity fund for athletic safety and protective gear in the amount of \$49,920.95 or as determined and eligible as of June 30, 2025. Board 06.09.25

Payment of Year-End Bills

Board resolution to authorize payment of final June 2025 bills subject to post audit by the Board.
Board 06.09.25

Other Items

The next meeting was scheduled for Monday, July 14, 2025.

The meeting adjourned at 4:53 p.m.

Carolyn Mauss,

Secretary Board of Education