

DUBUQUE COMMUNITY SCHOOL DISTRICT  
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67<sup>th</sup> G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: August 1, 2025
  - B. Date media were emailed agenda: August 1, 2025
  - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
  - D. Board Committee: **Facilities/Support Services Committee**
  - E. Date and Time of Meeting: **August 4, 2025 - 4:00 p.m.**
  - F. Place of Meeting: **The Forum**
  - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Dirk Hamel, Lisa Wittman, Sarah Jacobitz-Kizzier, Katie Jones, Kate Parks, Anderson Sainci and Nancy Bradley. District representatives present: Amy Hawkins, Rob Powers, Sarah Pfab, Joe Malony, Brian Kuhle, Coby Culbertson, Mike Cyze, Rick Till and Lisa Demmer.

Dirk Hamel called the meeting to order at 4:00 p.m.

Agenda for August 4, 2025

Agenda was approved as submitted.

Insurance Review

Dan Wellik, Assured Partners, presented a five-year premium comparison. \$74,765.00 in additional property value was added due to Senior building addition. Auto increased by \$18,527.00 due to coverage of newer buses and number of autos to be covered. Linebacker/E&O increased by \$17,681.00 as a result of multiple claims. No deductible buyback lowered the premium costs by \$30,632.00.

Donation of Cabinet, Countertop and Sink to Lincoln Elementary

Donation of cabinets, sink, and countertop etc. for an estimated cost of \$1,215.52 to Lincoln Elementary School. Board 08.11.25

Donation of Labor for Ticket Booth to Hempstead High School

Donation of time and labor to build a ticket booth from Micah Fern, Boy Scout and senior at Hempstead High School, the cost of materials and cement slab were donated to the district. Board 08.11.25

Donation of Bicycles to People Associated with Lincoln School (PALS)

Donation of bicycles that were at Lincoln Elementary to the PALS parent group for fall festival. Board 8.11.25

Update on Current District Projects

**Eisenhower Elementary Gym Addition Project**

Rob Powers updated the committee on the project. The main focus of construction is on the kitchen and main entrance. The Gym addition is going well, and the hole has been dug for the footprint.

**Eisenhower/Keller Elementary Roof Replacement**

The contractor is waiting for materials to come in.

**Irving Elementary Mechanical Remodel Project**

Moving along nicely. Daily conversations with the principal regarding the rooms that will be available during the project. Currently, construction will be limited to ten rooms. The younger students will be in the same classrooms all year, with the older students rotating in and out of classrooms as the work gets completed. Director of Behavioral Supports, Mimi Holesinger, has moved over to the Hoover campus to help as an administrator over the 3<sup>rd</sup> and 4<sup>th</sup> graders from Irving who will attend there this school year.

**Eleanor Roosevelt Middle School Bus Loop Resurfacing Project**

Change order #3 for extra asphalt for an increased amount of \$12,880.00. Board 08.11.25  
Project is complete. Rob Powers presented the certificate of completion, final estimate of costs, and resolution for final acceptance and closing final project costs for the Eleanor Roosevelt Bus Loop Resurfacing Project. Board 8.11.25

**Marshall Elementary Playground Replacement Project**

All of the playground equipment and drainage for the equipment have been installed. Rubber mulch will be replaced and the fence installed.

**Hempstead High School Shed Replacement Project**

Construction of a 40' x 50' shed plus grading for equipment storage for an estimated cost of \$250,000. Bid opening is set for August 25<sup>th</sup> at 2:00 p.m. and the public hearing will take place on September 2, 2025. Board 08.11.25

Cenergistic Update

Rob Powers updated the committee for Josh Pociask. Josh continues to meet with building staff to work on setback schedule changes as staff come back to buildings.

Update on Facility Efficiencies

Superintendent Hawkins updated the committee with the districts work with Invision Architects. New architectural renderings are being designed to present at the community engagement meetings. A yes committee has formed, and they expect petition signatures for placing the general obligation bond language on the November ballot will be ready for the Board in September.

Project Recaps for PPEL and SAVE

CFO, Lisa Demmer reviewed the Physical Plant and Equipment Levy (PPEL) and Secure an Advanced Vision for Education (SAVE) project planning reports.

Other Items

The next meeting was scheduled for Monday, September 2, 2025.

The meeting adjourned at 4:29 p.m.

Carolyn Mauss,

Secretary Board of Education