

DUBUQUE COMMUNITY SCHOOL DISTRICT
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67th G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
 - A. Date agenda was posted for meeting: October 3, 2025
 - B. Date media were emailed agenda: October 3, 2025
 - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
 - D. D. Board Committee: **Facilities/Support Services Committee**
 - E. Date and Time of Meeting: **October 6, 2025 - 4:00 p.m.**
 - F. Place of Meeting: **The Forum**
 - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Dirk Hamel, Lisa Wittman, Kate Parks, Anderson Sainci and Nancy Bradley. District representatives present: Amy Hawkins, Bill Burkhart, Jim Konrardy, Brian Kuhle, Mike Cyze, Mark Burns, Rick Till and Lisa Demmer.

Dirk Hamel called the meeting to order at 4:00 p.m.

Agenda for October 6, 2025

Agenda was approved as submitted.

Purchase/Professional Services Contract

City of Dubuque for school resource officers for the 2025-2026 school year at an estimated cost of \$376,940.00. Board 10.13.25

Update on Current District Projects

Eisenhower Elementary Gym Addition Project

Nick Rettenberger from Origin Design updated the committee on the project. Construction within area A, which includes the main office and kitchen, is wrapped up with just a few items left to take care of. Office staff will move into the new office space on Friday, October 10th. Construction within Area E, which is the gym and classroom addition, continues with foundation work. CMU walls are being laid in gym. Steel for the roof framing is expected to arrive next week.

Eisenhower/Keller Elementary Roof Replacement

Nick Rettenberger from Origin Design updated the committee on the project. The roofing field work is complete with metal roof edge around the perimeter still outstanding. Project completion is expected in mid-November.

Irving Elementary Mechanical Remodel Project

Nick Rettenberger from Origin Design updated the committee that students have been relocated to the first floor of the building as work is focused on the second floor. HVAC units, piping, and ductwork above ceilings in classrooms, and ductwork and piping in corridors installed. Contractor to start on ceiling tile and grid next week. Window sub mobilizing this week to start window replacement on second floor. Work on second floor is expected to be substantially complete and turned over to school during winter break.

Marshall Elementary Playground Replacement Project

Chris Wand, from FEH Design, reviewed the architect/engineer certificate of completion and final estimate of costs, and resolution for final project costs for the Marshall Playground Replacement Project. Board 10.13.25

Hempstead High School Shed Replacement Project

Nick Rettenberger from Origin Design, updated the committee that the project is just a few weeks into construction. The foundation for the project has been excavated and work has started on the footings. Reinforcement of the footings and foundation walls are being delivered this week. The project completion date is expected in mid-November.

Sageville Elementary Fuel Oil Tank Replacement

Bill Burkhart, Buildings and Grounds Manager, met with the engineer regarding fueling system options to replace the existing sixty-year-old underground oil tank that serves the school's boilers. After the study with Modus Engineering is complete, Burkhart will be giving the committee his recommendation.

Senior Dalzell Field Retaining Wall

Bill Burkhart, Buildings and Grounds Manager, recommended to the committee that the board enter into an agreement with Origin Design for \$34,900.00 to design repairs to storm drain piping under the south retaining wall out to Grandview Ave. In addition, other storm issues will be corrected. Project will be bid in early 2026 with construction to start in spring with completion in the fall of 2026. Project will be paid for with PPEL funds. Board 10.13.25

Irving Roof Replacement

Bill Burkhart, Buildings and Grounds Manager, recommended that the board enter into an agreement with Origin Design for \$19,800.00 to remove and replace roof at Irving that was installed in the 1960's. The project will go out to bid early in 2026 with completion date no later than August 15, 2026. Project will be paid for with PPEL funds. Board 10.13.25

Cenergistic Update

Josh Pociask updated the committee on energy savings over the summer. Pociask also mentioned he intends to continue energy setback incentives this school year to increase energy savings over school breaks. Boilers will be adjusted in early November to help save on heating and cooling costs.

Update on Facility Efficiencies

Superintendent Amy Hawkins updated the committee with the district's work on future facility efficiencies. Hawkins and her team from the district were out presenting at an information session at Jefferson Middle School on October 2nd. Around seventy community members were in attendance to hear the hour-long presentation detailing the facts related to the proposed new middle school that could be funded in part with a \$70 million bond referendum. The presentation ended with an hour-long question and answer session. Other presentations have been given to the Dubuque Chamber of Commerce as well as other community groups. Other ways that information has been presented include videoboard spots at Dazell Field football games, and Infinite Campus messages for parents as they login to the system. Future plans include mailings that will go out to the community next week with an additional mailing before the November 4th election. Information for staff will come during the scheduled professional development day on Friday, October 10th. An additional community information session will be held at Washington Middle School on Tuesday, October 21st from 6-7 p.m with tours available from 5 p.m. to 6 p.m.

Investment Quotes

CFO, Lisa Demmer, reviewed the bid results of an investment proposal. Fidelity Bank was the recipient of a 12-month CD for \$1,499,500.00 at a rate of 3.82%.

Reviewed SBRC Request for Allowable Growth for Special Education and LEP Deficits

Approve request to SBRC for spending authority for special education deficit at \$4,933,515.30 – Board 10.13.25

Approve request to SBRC for spending authority for LEP (English Language Learners) deficit at \$631,958.44 – Board 10.13.25

Project Recaps for PPEL and SAVE

CFO, Lisa Demmer reviewed the Physical Plant and Equipment Levy (PPEL) and Secure an Advanced Vision for Education (SAVE) project planning reports.

Other Items

Superintendent Hawkins encouraged everyone to attend the HEART Open House on November 13, 2025, from 4-6 p.m.

The next meeting was scheduled for Monday, November 3, 2025.

The meeting adjourned at 4:31 p.m.

Carolyn Mauss,
Secretary, Board of Education