



HEMPSTEAD

Student Handbook

2023-2024

MUSTANGS are **PREPARED, RESPONSIBLE, INCLUSIVE, DIGNIFIED,** and **EMPOWERED!**

HEMPSTEAD ADMINISTRATIVE TEAM

Ms. Julia Jorgenson, Principal

**Mr. Jared Deutsch,
Assistant Principal,
Registrar**

**Mr. Eric Miller
Assistant Principal,
Activities/Athletic Director**

**Ms. Kathy McCarthy (M-Z)
Assistant Principal**

**Ms. Karla Schwaegler (A-H)
Assistant Principal**

**Mr. Jeff Hoerner (I-L)
Student Needs Facilitator**



The Hempstead High School mission is to educate each student to meet successfully the challenges and opportunities in a changing world.



To develop world-class learners and citizens of character in a safe and inclusive learning community.

Welcome to the 2023-2024 school year! The Hempstead High School Handbook is a guide designed to provide you with essential information, policies, and insights to navigate your high school journey successfully. Whether you're a student, parent, guardian, or educator, this handbook aims to be your comprehensive resource. Remember that high school is a time of growth, self-discovery, and preparation for your future. Make the most of the opportunities presented to you, and don't hesitate to seek guidance from teachers, counselors, and administrators.

Hempstead High School
3715 Pennsylvania Ave
Dubuque, IA 52002
563-552-5200

This handbook serves as a general guide for students and as information to parents and guardians. It is each student's responsibility to be aware of the policies contained in the handbook and other district publications and school board policies, as well as verbal expectations and procedures given throughout the school year. The school reserves the right to modify, eliminate or establish school rules or procedures, including the ones contained in this handbook.

The DCSD Parent/Student Handbook and district forms are available at <https://www.dbqschools.org/parents/documents/parent-student-handbook/> the information contained in this handbook is specific to Hempstead.

PUBLIC NOTICE OF NON-DISCRIMINATION

The Dubuque Community School District does not discriminate nor tolerate harassment on the basis of age, color, creed, disability, gender, marital status, national origin, physical attributes, religion, sexual orientation or socio-economic status in its educational program. The district does not discriminate in its employment policies or practices as required by Title VI and VII of the Civil Rights Acts of 1964, Title IX of the Educational Amendments of 1972, Section 504 of Public Law 93-112 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. Inquiries about this statement need to be directed to the Chaney Road, Dubuque, IA 52001 Phone 563-552-3000. Dubuque Community School District Central office at 2300 Chaney Road.

MUSTANG PRIDE VALUES

We believe in being prepared, responsible, inclusive, dignified, and empowered.

When Mustangs are **PREPARED**, they...

- Go to class on time with materials
- Wear their ID
- Set goals and monitor progress
- Begin with the end in mind

When **MUSTANGS** are **RESPONSIBLE**, they...

- Pay attention to instruction
- Participate in class discussions
- Make choices that keep themselves and others safe
- Recognize the teacher's right to teach and their classmates right to learn
- Follow our school rules
- Are accountable for their decisions and actions

When **MUSTANGS** are **INCLUSIVE**, they...

- Work as a team
- Lift others up
- Include people who look left out
- "Stand UP for other Mustangs"
- Avoid assumptions about one another
- Value diversity and differences
- Connect with peers/adults on a personal level to build community

PRIDE In Our HOUSE

When MUSTANGS are DIGNIFIED they...

- Show good sportsmanship on the field and in the stands
- Are honest with themselves about their choices & behavior
- Apologize when they should
- Are role models
- Do the right thing, even if no one is watching
- Treat others as you would expect to be treated
- Are honest with themselves and others
- Follow through
- Be a positive citizen for our community

When MUSTANGS are EMPOWERED they...

- Ask their teachers or peers for help
- Volunteer at Hempstead and in their community
- Respond and ask questions
- Consistently give their best effort
- Get involved in our school community
- Are attentive
- Develop skills to become a life-long learner
- Think critically and innovatively

PRIDE In Our HOUSE

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Fight Song
School Song

HEMPSTEAD TELEPHONE NUMBERS

Main Office	552-5200	Hours: 6:45 a.m. to 3:15 p.m.	
Attendance Office	552-5210		
Counseling Office	552-5220		
Assistant Principal’s Office	552-5208		
Activities Office	552-5230	Activities Office Fax #	552-5231
Health Office	552-5243	Health Office Fax #	552-5191
Business Office	552-5240	Business Office Fax #	552-5251
Registrar Office	552-5214	Registrar Office Fax #	552-5241

Communication with Staff- Our teachers and administration are available for contact by email or phone. Our directory can be located at <https://www.dbqschools.org/directory/hempstead-high-school/>.

ParentSquare- We use ParentSquare to communicate important messages to families, sign up at www.parentsquare.com

Daily Announcements- Our daily announcements are posted on the Hempstead website at <http://www.hempstead.dbqschools.org>

SCHOOL ANNOUNCEMENTS

Students are responsible for knowing the content of daily announcements. Student announcements can be found online at <http://hempstead.dbqschools.org>. Students who wish to have an item included in the daily announcement must have permission from the Main Office.

Course Syllabus- Each student can access their course requirements and expectations for each course in CANVAS. Parents may request access to each CANVAS course their student is taking from the CANVAS start page. Review these course requirements and class rules so there are no surprises later about grading or expectations.

Infinite Campus: Parents and students can use the Infinite Campus portal to check grades, view student course requests or schedule, and keep track of progress toward graduation. Contact Hempstead for your login information and password at 552-5200.

Hempstead Student Handbook and Dubuque Community School District Parent-Student Handbook- This document shares many procedures, policies, and schedules that answer questions and is used as our primary reference. <https://www.dbqschools.org/parents/documents/parent-student-handbook/>

SCHOOL HOURS

Regular Schedule	7:35 AM - 2:20 PM	Friday late arrival	8:35 AM - 2:20 PM
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BUILDING HOURS FOR STUDENTS

The building is open to students at 7:15 AM-2:30 PM and all students enter through the Student Entrance. If a student has specific documented mobility needs, they may obtain special permission to enter at the Lower-Level Bus entrance through the Health Office and AP Office. Students are not allowed in the building after 2:30 PM or within 15 minutes after an early release. The only exception is when they are under direct supervision of a teacher, coach, or extra-curricular sponsor. Students waiting for a ride may wait outside or in the student entrance vestibule. Once a student leaves the building, they can only re-enter through the Student Entrance, and only if they have prior approval from the attendance office.

VISITORS TO HEMPSTEAD

Visitor parking is by the flagpole parking lot and designated by green lines. Please enter through the Visitor Entrance and use the electronic system to gain entrance to the school. Visitors will be asked for a driver's license to scan through the DCSD Raptor Visitor System. All entrances to the building are wheelchair accessible and there are four elevators for use throughout the building. If you need assistance, please call ahead to the Main Office at 552-5200.

All visitors must present a picture I.D. and sign in at the Main Office. Law enforcement officials will be contacted if non-school individuals disrupt the school environment.

Student visitors are not allowed to visit other students and or staff during the scheduled school hours unless an appointment has been scheduled in advance with a staff member.

HEMPSTEAD BELL SCHEDULES

<u>MONDAY – THURSDAY</u> Regular Schedule	
Period 1	7:35 – 8:19
Period 2	8:24 – 9:08
Period 3	9:13 – 9:57
Support/ Advisory*	10:02 – 10:30
Period 4	10:35 – 11:04
Period 5	11:09 – 11:19
Period 6	11:24 – 11:53
Period 7	11:58 – 12:08
Period 8	12:13 – 12:42
Period 9	12:47 – 1:31
Period 10	1:36 – 2:20

<u>Friday Schedule</u> 1-Hour Late Arrival	
Period 1	8:35 – 9:10
Period 2	9:15 – 9:50
Period 3	9:55 – 10:30
Support/ Advisory*	10:35 – 11:00
Period 4	11:05 – 11:34
Period 5	11:39 – 11:43
Period 6	11:48 – 12:17
Period 7	12:22 – 12:26
Period 8	12:31 – 1:00
Period 9	1:05 – 1:40
Period 10	1:45 – 2:20

<u>2 HOUR LATE ARRIVAL</u>	
Period 1	9:35 – 10:07
Period 2	10:12 – 10:44
Period 3	10:49 – 11:21
Period 4	11:26 – 11:51
Period 5	11:56 – 11:58
Period 6	12:03 – 12:28
Period 7	12:33 – 12:35
Period 8	12:40 – 1:05
Period 9	1:10 – 1:42
Period 10	1:47 – 2:20

<u>60 MINUTE ADVISORY</u>	
Period 1	7:35 – 8:14
Period 2	8:19 – 8:58
Period 3	9:03 – 9:42
Advisory	9:47--10:47
Period 4	10:52 – 11:17
Period 5	11:22 – 11:35
Period 6	11:40 – 12:05
Period 7	12:10 – 12:23
Period 8	12:28 – 12:53
Period 9	12:58 – 1:36
Period 10	1:41 – 2:20

ENROLLMENT / REGISTRATION

NEW STUDENT REGISTRATION

The Dubuque Community School District assigns students to attend Hempstead or Dubuque Senior or High School depending on their residence location in Dubuque. Upon enrollment, students may meet with the Assistant Principal Registrar and a School Counselor to determine proper placement. A New Student Registration Form will be filled out with a Request for Records from the student's previous school (Transcript and Medical Records).

IN-DISTRICT TRANSFER (Formerly Open Enrollment)

Families requesting in-district transfer to Dubuque Senior High School or the Dubuque Online School can access the application online at <https://www.dbqschools.org/parents/quick-links/open-enrollment/>. One form for each student needs to be completed. Contact the Superintendent's Office at the Forum at 552-3012 with questions regarding In-District Transfer. The primary factors to be considered in determining approval or denial of the application are availability of appropriate programs, school space, and class size. If granted the in-district transfer, the student must complete the school year at that school. *More information can be found in DCSD Policy 6218.*

WITHDRAWAL FROM SCHOOL

Students leaving Hempstead High School for any reason must notify the Registrar's Office. The Registrar Secretary will advise the student of the proper withdrawal procedure.

ALTERNATIVE ENROLLMENT OPTIONS

The district provides a continuum of educational services to students who academically or behaviorally have been unsuccessful at Hempstead High School. Alternative Learning Center (ALC), Re-engagement, Dubuque Online School, and homebound instruction are alternative educational options for students based on individual needs and availability of space. Students and/or parents interested in an alternative educational option should contact the Hempstead High School Counseling Office.

WORK PERMITS

The work permit for minors may be obtained from the Division of Labor website: iowadivisionoflabor.gov.

COMPETENT PRIVATE INSTRUCTION (CPI)

CPI or CPI assistance program students enrolled in classes or participating in school activities in the school district are subject to the same policies, rules and regulations as other students and are disciplined in the same manner as other students. Dual Enrollment students interested in participating in school activities or enrolling in classes should contact the Registrar.

TELEPHONE MESSAGES

It has always been the policy of Hempstead High School to cooperate with a parent, guardian or other responsible adult who needs to leave a student with an **EMERGENCY ONLY** message. Parents should contact the AP Office at 552-5208 to leave a message. Messages cannot always be delivered when a parent requests. Messages will be accepted only if they meet the following criteria if:

- It is requested by a parent/guardian or other adult who has custody of the student
- It is an emergency or of a serious nature
- It is received in time to contact the student before dismissal

STUDENT INFORMATION CHANGES

If your street address, or telephone number changes at any time during the school year, you can make the change in your parent Infinite Campus account. If you have not opened your parent Infinite Campus account, please notify the Registrar's Office.

LEGAL STATUS OF STUDENT

If a student's legal status, such as the student's name, custodial arrangement, involvement with legal system, no-contact orders, etc. should change during the school year, the parent must notify the school by contacting the Registrar's Office.

FEES/PERMITS/WAIVERS: Business Office Information

Student Fees, Device Protection and Fine Overview, Student Permit to Drive to School, Meal Assistance Programs and Fee Waiver Benefits, Meal Charge Guidelines, High School Yearbook Guidelines

STUDENT FEES FOR 2023-2024

* NOT SUBJECT TO FEE WAIVER

Textbook Fees	\$ 105.00 per student
Activity pass (optional) *	\$ 40. per student
Yearbook (optional) *	\$ 50.00 per student
Cap & Gown Fee (Graduates only)	\$ 31.00 per student
CNA Students- ALEKS Math Test for NICC	\$ 15.00 per student
CNA Students- Background Check for NICC	\$ 20.00 per student
Driver Education	\$ 379.00
Instrument rental (Band & Orchestra)	\$ 50.00 per year
Marching Band Shoes (one time purchase) *	\$ 25.00 per pair
Student Parking Permit *	\$ 40.00 per year
Replacement ID*	\$ 3.00 each
Replacement Lanyard *	\$ 2.00 each
Replacement Safety Glasses *	\$ 3.00 each
Replacement Music *	varies based on cost

The DCSD Board of Education establishes student fees which may include textbooks, school supplies, eye and ear protective devices, summer school, driver's education, transportation for students not eligible for free transportation, and materials used beyond those needed to meet the basic course requirements. Optional projects may require students to pay additional fees.

Anytime, Anywhere Learning (AAL)

For the 2023/2024 school year, incoming freshmen will receive a laptop as part of the Dubuque Community School District's Anytime, Anywhere Learning (AAL) initiative.

Laptops Care and Responsibility:

Students are responsible for the laptops they have been assigned. Students must report any damage or repair to the designated student-run help desks (SRHD) within 24 hours. The student-run helpdesk (SRHD) and/or the Dubuque Community School District's technology department staff will determine whether to repair the laptop on site or issue a loaner laptop.

Loaner laptops assume all aspects and policies of the student's originally issued device. Do not take district-owned laptops to an outside repair service center/depot for any type of repairs or maintenance. Please consider the following laptop use and care:

www.dbsgschools.org/aal

Returning Laptops:

End of the Year: At the end of each school year, students will be expected to turn in their assigned laptops back to the school. Failure to turn the laptop in could result in the student being charged the unit's full replacement cost. Additionally, DCSD may also file a report of stolen property with the local law enforcement agency.

Transferring/Withdrawing: Students who transfer or withdraw from DCSD must turn in their assigned laptop on their last day of attendance. Failure to turn the laptop in will result in the student being charged the unit's full replacement cost. Additionally, DCSD will also file a report of stolen property with the local law enforcement agency.

LUNCH PROGRAM

Information of the reduced lunch program will be included in the registration material and can be obtained in the Business Office. The following prices of the Food Services Program are in effect for the 2023-24 school year: Subject to change.

	<u>Breakfast</u>	<u>Lunch</u>
Reduced tickets are:	\$1.90 per day	\$3.15
	\$0.30 per day	\$0.40 per day

Students will use their Student ID card for the Food Service Program. Money may be deposited into the student's lunch account in the cafeteria or Business Office. Any questions regarding a student's lunch account, call Food Services 552-3225 on Chaney Road. Click for [Online Payments](#).

Student Fee Waivers

Students whose families meet the income guidelines for free and reduced-price lunch, the Family Investment Program (FIP), Supplemental Security Income (SSI), transportation assistance under open enrollment or who are in foster care may have their student fees waived or partially waived. Parents or students who believe they qualify for financial hardship should contact the Business Office at registration for a waiver form. This waiver does not carry over from year to year and is completed annually.

Textbooks:

Hempstead students will check out required textbooks from the book room through a computerized program that keeps track of all

textbooks. Every textbook has an individual barcode which is recorded during checkout, so we have a record of which copy the student has. It is recommended that students keep a list of their textbook barcodes in case they become lost or misplaced. When a rental book, calculator, workbook, library book, or supplemental book is damaged or lost, the student pays for the damage or loss. Lost textbooks should be reported immediately to the teachers. All delinquent fines are recorded on the student's fee account and students are not allowed to attend graduation ceremonies until all fees are paid. Students are responsible for lost or stolen items. Fees and fines are paid in the Business Office. For more detailed information, please refer to the DCSD Parent Student Handbook: [DCSD Parent Student Handbook- Section II Fees and Fines](#)

STUDENT ACTIVITY PASSES

Students may purchase a student activity pass for admission to certain school activities in the business office. Students without an activity pass must pay regular prices to attend school activities at the door.

STUDENT BILLS

Checks should be made out for the exact amount of the bill. If a check is issued for a higher dollar amount, the balance will be deposited into the student's lunch account. It is the parent's responsibility to request a refund in writing. All refund checks are mailed directly to the parents.

STUDENT I.D.

Students are required to wear CURRENT I.D. card to enter the building and throughout the school day, for lunch, and library checkout. I.D.s must be worn visibly between the student's chin and waist. I.D.s are not to be attached to students' backpacks. Students are given one I.D. and one lanyard.

Replacement IDs are available in the **Business Office** for \$3.00 and replacement lanyards are available for \$2.00. If a student forgets his/her I.D., the student is expected to get a temporary I.D. from the Business Office before the start of his/her school day. After receiving 5 temporary I.D.s the student will be required to purchase a new I.D.- a new ID will be printed for the student and their account charged.

HIGH SCHOOL YEARBOOK GUIDELINES

Yearbook Distribution

Students who purchased yearbooks may pick them up during registration for the upcoming school year. After registration, yearbooks may be picked up in the school office. Yearbooks will be available for pick up for two years. After two years, we do not guarantee that yearbooks will be available. Those who have not picked up their yearbooks within the two-year time frame will not receive a refund.

Underclass Student Portraits

All students who have their pictures taken during registration or on one of the picture re-take days will be included in the portrait section of the yearbook. Although an effort will be made to include students who transfer to the school after all professional pictures have been taken, we do not guarantee that those students will be included in the portrait section of the yearbook.

Senior Portraits

All photos and artwork must conform to school policies and standards and are subject to approval by but not limited to the yearbook staff, yearbook adviser, and the school administration. The yearbook staff reserves the right to crop and/or resize any photos submitted without permission, notification or approval. Photos which represent any of the following may also be edited or excluded.

- Violating school policies
- Display of firearms, weapons, drugs, tobacco, alcohol or gambling. Writing, logos, art, or symbols that refer to, promote, or in any way advertise firearms, weapons, drugs,
- tobacco, alcohol, or gambling are not acceptable for publication
- Inappropriate gestures or postures, All hand gestures
- Revealing or obscene clothing, or any form of dress that is not considered appropriate
- Photos which include more than one person

Students will be responsible for providing digital jpeg files of their senior portraits by the appointed deadline in the fall of their graduating year. Students who fail to submit pictures before the deadline run the risk of having their school ID pictures used or of being excluded from the portrait section of the yearbook. After the deadline, students will have a one-week grace period to submit a photo without penalty. Thereafter, a late charge will be assessed to any senior who submits a portrait for publication in the yearbook. This charge must be paid before the portrait will be accepted for publication. Any portrait that has not been submitted by February 1 will not be included in the yearbook. Students who have been previously published in the senior portrait section will not be included in subsequent publications of the yearbook.

ACADEMIC ACKNOWLEDGEMENTS:

ACADEMIC LETTER/CERTIFICATE (Semester Award)

A student may earn an academic major letter by receiving a 3.5 GPA or above for two (2) consecutive semesters. After receiving a major letter, the student would receive a certificate and gold bar after each succeeding block of two semesters in which a 3.5 grade average or above is maintained.

NATIONAL HONOR SOCIETY

Each year the staff completes a survey to select junior and senior students who have at least a 3.2 grade point average and who demonstrate exemplary qualities of character, leadership, and service. Students complete a student activity information form that is also used in the selection process. Scores are tallied confidentially by a five-member faculty council that makes the final selections. In the spring, new members are inducted into the National Honor Society at an evening ceremony.

GOOD STUDENT INSURANCE VERIFICATION

Students must obtain this form from their insurance company and bring it to the Registrar's Office. A student must have a 3.000 or above grade point to be eligible for this verification.

HOMEWORK

Teachers assign homework, extra class activities or assignments, as necessary. Homework is a chance for students to practice skills and activities, share and discuss ideas, review materials, become acquainted with resources, organize thoughts, prepare for classroom activities or make-up incomplete class work. Students are expected to complete homework on time. Teachers set individual policies regarding grading homework. Homework can be found on Canvas.

HOMEWORK: DAILY ABSENCES- See Attendance section of Student Expectations

ACADEMIC REQUIREMENTS & GRADUATION

Graduation Requirements: Students must have 46 credits in the following specific areas to graduate, and students and parents may follow their progress in Infinite Campus.

DISCIPLINE	REQUIRED COURSES	Credits
English	English	7
	Speech	1
Math	Mathematics	6
Science	Physical Science	2
	Life Science	2
	Earth/Space Science	2
Social Studies	World History	2
	U.S. History	2
	Government	1
	Behavioral Science	1
Wellness	Wellness	4
World Cultures	World Cultures	2
Applied Learning	Financial Literacy	1
	Applied Learning	1
Fine Arts	Fine Arts	2
Electives	Electives	10
TOTAL		46

SENIOR YEAR PLUS

Students interested in earning college credits while in high school should contact the school counselor for information, application forms, and enrollment procedures.

The Senior Year Plus Program provides students a way to concurrently access secondary and postsecondary credit through advanced placement, concurrent enrollment, and the postsecondary enrollment option.

Student eligibility regulations and specifics regarding the Advanced Placement Program, Postsecondary Enrollment Options Program and Concurrent Enrollment Program for students are outlined fully in the district's High School Course Guide. The High School Course Guide is available on the district website at www.dbqschools.org/high-school-course-guide. (p12-15)

WELLNESS EXEMPTIONS

Students meeting specific criteria may request an athletic or academic exemption from the wellness requirement. Exemption forms are available in the counseling office and require the signatures of the student, parent, and administration. Students granted an athletic or academic exemption are NOT exempt from the CPR instruction requirement by the State of Iowa and must complete CPR before graduation.

ATHLETIC EXEMPTIONS

The following Grade 9-12 Athletic Exemptions will be honored at Hempstead High School for the following school year: Students who have documented participation in **two sports** (cross country, volleyball, football, swimming and diving, golf, dance, cheerleading, basketball, wrestling, bowling, track, baseball, softball, tennis, or

HEMPSTEAD DIPLOMA

- Students must meet all DCSD requirements to be eligible for a Hempstead diploma and to participate in graduation ceremonies.
- Students should pay all DCSD or Hempstead fees prior to graduation.
- Transfer students must be enrolled for at least one full semester immediately prior to graduation to qualify for a Hempstead diploma.

EARLY GRADUATION PROCEDURES

Early graduates from high school must have completed the necessary credit requirements and all required subjects for graduation, in addition to the following requirements:

- Students and parents/guardians petition the principal for "early graduation." (Written approval from the parents is mandatory.)
- Students have reached their IEP goals, and proficiency requirements.
- Students must complete physical education ONLY for semesters when they attend. Wellness must be completed first semester.
- Diplomas are awarded only at the conclusion of the second semester. A confirmation letter indicating completion of the student's graduation requirements is provided upon request.
- For students to participate in graduation ceremonies, students must have their signed application on file by the end of the semester preceding the graduation date.
- Before graduation, all students must demonstrate competency in CPR.
- Students must have enrollment verification from the Admission Office of the post-secondary school if the student must begin classes before the end of the semester.

soccer.) are exempt from Physical Education/Wellness. In addition to documented participation in a sport, a written parent/guardian request is required for an athletic exemption for students in grades 9-12.

ACADEMIC EXEMPTIONS

Students in Grade 12, Academic Exemptions will be honored at Hempstead High School for the following school year: Students in Grade 12 are permitted an academic exemption from the physical education requirement if they have a full schedule of academic classes both semesters of the school year. The parent/guardian must request the academic exemption in writing

DRIVER EDUCATION

Driver Education is scheduled through NICC, and all information can be found outside the Business Office. Any student interested in graduation credit for Driver Education can pick up the form from the Counseling Office. Applications for Minor's School licenses should be submitted to Ms. Jorgenson to be approved and signed.

TRANSCRIPTS REQUESTS

The Dubuque Community School District provides official transcripts to students using an online transcript request service called Parchment. This service allows students to securely request transcripts 24/7 from any computer with an internet connection. Transcript requests for current students will be processed through Parchment rather than making the request at school.

COST: Current students- no cost for transcripts

Graduates: \$ 5.00 per transcript beginning August 15 of the year student graduates, which is billed through the Parchment website.

GRADING

A	Excellent		I	Incomplete
B	Very Good		P	Pass
C	Average		W	Withdrew, No Credit, Passing Course
D	Lowest Passing Mark		N	Audit, No Credit
F	No Credit			

MINIMUM TEACHER EXPECTATION FOR PASSING GRADES

Teachers are asked to include a written statement, accessible through Canvas by each student within the first week of the semester, outlining the minimum amount of work required to pass for the quarter and/or semester. Course requirements should not be confused with course objectives, departmental or school policy. Course objectives do not include competency levels for students, nor do they state specific dates or deadlines. Minimum course requirements set forth the standards that must be met to receive a passing grade within the specific course. Course requirements will consist of the following elements:

1. Minimum number and types of major projects required for the quarter and/or semester.
2. The minimum number of major examinations required for the quarter and/or semester.
3. The minimum number and kinds of activities in which each student will actively participate during the quarter and/or semester.
4. The minimum expectations of amounts of homework to be completed by each student.
5. The weighting of class assignments, class participation, attendance, examinations, and other required activities is used to determine the final quarter and/or semester grade.

TESTING INFORMATION

SEMESTER TESTS

The last days of each semester are scheduled for semester tests and/or student performance assessments. The testing schedule is published each semester on the Hempstead website. Absences during final exams are not recommended and may result in an unexcused absence. To request an approved absence during finals, submit a request to the Registrar's Office. School Board Policy 5107 states: Parents/guardians are strongly urged to schedule vacation during the summer and various breaks in the school calendar. specific students when appropriate. In addition, other types of informal and/or formal assessment may be given to determine the most appropriate educational course of study for a student.

CUMULATIVE GRADE POINT AVERAGE (GPA) AND RANK IN CLASS

Cumulative G.P.A. and Rank in Class are determined by averaging all semester final grades. A semester can only be counted once. All semesters attended in high school are computed in this average. The class rank adjusts whenever changes are made and may change even daily.

GRADING SYSTEM for calculating GPA

The following weights will be used to calculate grade point averages:

A	4.0	B+	3.3	C+	2.3	D+	1.3	F	0
A-	3.7	B	3.0	C	2.0	D	1.0		
		B-	2.7	C-	1.7	D-	0.7		

Weights for Advanced Placement Classes

A	5.0	B+	4.3	C+	3.3	D+	1.3	F	0
A-	4.7	B	4.0	C	3.0	D	1.0		
		B-	3.7	C-	2.7	D-	0.7		

REPORT CARDS

Official grade reports are issued every semester with grade point average and class rank. Parents may access student grades through the Infinite Campus parent portal. Contact Hempstead at 552-5200 for information, username, and password.

INCOMPLETE GRADES

Students who receive an incomplete in a class must complete the class within 2 weeks from the end of that semester. Failure to finish an incomplete course within the allotted time may result in a failing grade and loss of credit. Students may request an incomplete grade under special circumstances. Approval and deadlines for work completion are set by the Registrar's Office.

STANDARDIZED TESTS

Students take standardized tests (ex. *Iowa Assessment Program*). These tests are used to determine academic progress for individual students, determine eligibility for Senior Year Plus offerings, determine placement into remedial classes, and to comply with state and federal law. Alternative forms of assessment may be utilized for

AP TESTING

AP testing sites are held off Hempstead campus according to the schedule established by The College Board.

COUNSELING SERVICES

Hempstead High School counselors team with teachers, staff, and parents to address social emotional and academic needs of students. They connect with community agencies and advocate for a climate of respect for all students. In addition to classroom guidance lessons, they provide small group and individual counseling to address student needs. Counselors help your child to make work related and career decisions and assist students in dealing with life events.

Hempstead High School Counselors:

Students are assigned counselor alphabetically by last name.

Counselor	Division
Haley Ehrich	A-Do
Brandie Seay	Dr-H
Nina Streauslin	I-Mi
Amber Urbain	Mo-So
Becky Fellenzer	Sp-Z

Office Phone - 563.552.5220



Connect With Us on the Web!:

HHS Counseling Department's Website here: [Home \(weebly.com\)](http://Home.weebly.com)

Facebook - Hempstead High School Counselors

Instagram - @hempsteadcounselor

Twitter - @HHS_Counselor

ACADEMIC NEEDS:

SCHEDULING CLASSES

In February, students have an opportunity to review their four-year course plan and adjust course requests for the following school year. Each student will have access to the Course Registration Guide that describes each course offered at Hempstead High School. This information is also available on the Dubuque Community School District website (www.dbqschools.org). Students will be given one (1) week in which to review or change their four-year course plan. Some courses may not be offered due to insufficient enrollment or limited by the capacity of the available classes.

DROPPING/ADDING COURSES

The guidelines for dropping courses are the following:

- All 9th-11th grade students are expected to take six (6) classes during each semester of attendance.
- 9th-11th grade students- **dropping 7th class**
 - Before October 1st (first semester) or March 1st (second semester)**
 - The student will have no grade recorded on the transcript **if** the student grade is passing.
 - The student will have an F recorded **if** the student grade is not passing.
 - After October 1st or March 1st.**
 - The student will have a Withdraw recorded if they are passing the course.
 - The student will have an F recorded if they are not passing the course.
- 9th-11th grade students-dropping **below 6 classes**
 - If a 9th-11th grade student drops a course(s) that causes them to have less than 6 classes, an F will be recorded for the courses dropped regardless of the grade in the course.

- Students may identify mitigating factors such as illness, injury or other factors beyond student control and request a Withdraw instead of an F through their school counselor. Mitigating circumstances are then reviewed by the Registrar Office.
- 12th grade students must maintain the number of courses needed to meet graduation requirements.
 - 12th grade students dropping courses
 - **before October 1st (first semester) and March 1st (second semester)**
 - The student will have no grade recorded on the transcript **if** the student grade is passing.
 - The student will have an F recorded **if** the student grade is not passing.
 - **After October 1st (first semester) and March 1st (second semester)**
 - The student will have an F recorded on the transcript regardless of the grade in the course.
 - Students may identify mitigating factors such as illness, injury or other factors beyond student control and request a Withdraw instead of an F through their school counselor. Mitigating circumstances are reviewed and approved by the Registrar Office
 - If a student's ability is not consistent with that required by a course and the teacher or counselor recommends a drop, a grade of "W" will be recorded on the official transcript. Under such a recommendation, whenever feasible, the student should add a course at a more appropriate level.
 - 9th-11th grade students who fall below the minimum load of six (6) majors are subject to a review of their school placement status.

NOTE: In all cases, a course may only be dropped by following proper procedure which includes a consultation with the teacher and school counselor or an administrator.

Reminder: Students must be in four classes to be eligible for athletics/activities.

CLASS REQUEST CHANGES

Staffing and scheduling decisions are made based on student course requests, therefore schedule changes are limited to approved course level changes or when dropping or adding a class as described above. Schedules are not changed to schedule a class in a different period, change elective choice, or change instructor. On some rare occasions, a student may transfer from one section of a course to another. When this occurs, the grade earned prior to the transfer will be brought forward and become the initial grade in the new section of the course. This applies in all cases any time during the year.

MINIMUM STUDENT DAY

Each student in grades 9-11 must carry at least 6 courses per semester while attending Dubuque Community high school. Students in grade 12 may enroll in fewer than 6 scheduled class periods if they are scheduled to complete the graduation requirements.

AUDITING A COURSE

Students may be allowed to audit a course for no credit only under special circumstances approved by the Registrar's Office. In these situations, students are required to attend class and complete all required work.

HONORS COURSES

Honors courses offer qualified students an enriched or accelerated curriculum in English, science, math, and social studies. The selection process for admission includes a variety of criteria: ability and standardized test scores, past achievement, teacher recommendation and student and/or parent nomination

ACADEMIC AND/OR BEHAVIORAL INTERVENTIONS

Hempstead High School's educational environment tries to meet the needs of all students. We provide academic and behavioral assistance to all students through a school-wide support time after third hour. Teachers, administrators, school counselors, community agencies, and Keystone AEA support students with behavior and/or social emotional concerns.

The Dubuque Community School District uses interventions to address student concerns. Instructional Decision Making is a systematic set of procedures designed to look at several factors that might be affecting student success, such as what is taught, and how the student responds to these processes. Parents/guardians are key participants during all facets of the process. During this time, school personnel (including general and special education staff and Keystone special education personnel) may be involved in gathering information used to develop effective interventions. If a student is recommended for special education services, parents must give written consent. Parents/guardians may also request that their child be considered for special education services at any time by contacting the counselor's office.

STUDENT SERVICES

The Student Services Team supports students at Hempstead who demonstrate academic or behavioral needs within school or the community. The team may include school counselors, assistant principals, Student Needs Facilitator, Keystone AEA, special education content leader, and life coach. Hempstead staff also works collaboratively with other agencies such as the Department of Human Services, Hillcrest Family Services, etc. Parents and students should contact the Counseling Office to access specific services for students.

Other Counseling Services:

Social Emotional Behavior Health and Substance Abuse Counselors

In addition to school counselors, social emotional behavior health therapists will be provided through partner agencies Hillcrest Family Services and Lutheran Services of Iowa. Students who encounter significant barriers to learning may be referred to these agencies to receive therapy within the school environment. This new service will require parental consent and therapists will bill parent/student insurance providers for the in-school sessions. No student will be denied needed services due to lack of mental health insurance coverage.

Substance abuse counselors are provided through a contract with a partner agency. Referrals to substance abuse counselors come from various sources including school faculty and staff as well as students. Federal laws allow for Substance Abuse Counselors to meet with students 12 years of age and older without parental permission, however, counselors will make every attempt to obtain the student's consent to talk with the parents.

Other Student/School Based Youth Services

The Dubuque Schools work with various governmental and non-governmental agencies to provide additional support to students and families with specific needs. Some of the agencies that work with the schools include the Department of Human Services (DHS), Juvenile Court Services, Dubuque Police Department and the Riverview Center

COPYRIGHT Students may not violate the federal copyright policies. Students should seek assistance from a Hempstead staff member if there are any questions regarding the school district and federal policy.

LIBRARY

The Hempstead Library website contains information useful to students for both academic and personal purposes. Links give students access to information on research, plagiarism, copyright, templates, district book catalog, subscription databases, and e-books. To locate specific resources on the Hempstead Website, please see Mrs. Houselog in the Hempstead Library.
<http://tinyurl.com/hempsteadlibrary>

STUDENT INVOLVEMENT: ATHLETICS, ACTIVITIES & CLUBS

The participation code for activities is the Dubuque Community School District Policy 5305. This policy in its entirety is in the Dubuque Community School District Parent/Student handbook.

Athletics		
Baseball	Golf: Men/Women	Speech
Dance	Basketball: Men/Women	Swimming: Men/Women
Bowling: Men/Women	Band/Choir/Orchestra	Tennis: Men/Women
Cheerleading	Publications: Equestrian	Track: Men/Women
Color Guard	Soccer: Men/Women	Volleyball
Softball	Cross Country: Men/Women	Wrestling: Men/Women
Football	Special Olympics	Theater Productions

Clubs/Activities		
Art Club	Literary Society	Robotics Club
Debate Team	Math Club	SciMa Tech
French Club	Mustang Pride	Spanish Club
Octagon	National Honor Society	Intramurals
Green Team	Gay/Straight Alliance	Student Ambassadors
Interact Club	Pacific Islander Club	Student Government
Key Club	Peer Helpers	Trapshooting Club

Activities and Clubs

Clubs and organizations play a vital part in the extracurricular activity program at Hempstead High School. Close to fifty (50) clubs and organizations give Hempstead High School students a wide variety of activities to choose from. Students develop leadership skills, learn to budget their time wisely, improve their communication skills, make friends, and have fun by participating in any of these clubs and activities. Included here is a list of activities and clubs. **Other Hempstead Group(s)** : The Fellowship of Christian Athletes group may meet after or before school, but the meetings must be student-initiated. The school does not sponsor this group.

FIELD TRIPS and/or ACTIVITIES

Field trips and/or activities are authorized and may be taken as an extension of the classroom to contribute to the achievement of the educational goals of the school. If a field trip and/or activity is required for a course, students are expected to attend the field trip and/or activity. Absences from other classes or school activities due to attendance are considered excused school business absences. While on field trips and/or activity, students are guests and considered ambassadors and representatives of the school district and subject to all district policies, rules, and regulations. Individual teachers may determine both academic and/or behavior expectations for student participation and students may be denied participation in field trips and/or activities per the Dubuque Community School District Policy 5200: Student Behavior, Expectations and Consequences.

ACTIVITY SPECTATOR EXPECTATIONS:

Being a spectator at Hempstead High School Sporting events is a privilege not a right. The school, the district, and the state believe that sportsmanship is important to the experience of everyone involved in our events. We ask that our fans cheer for our students, not against the opposing teams. All cheering should be positive in nature. We do not single out our opponents. We are simply there to cheer for the Mustangs. If you are in violation of any misconduct, you will be given a warning. If you are in violation again, you will be asked to leave. If you are kicked out of a contest, you will need to meet with the administration prior to your return. If you refuse to leave, you will be served a no trespass order that prohibits you from being on school grounds after the conclusion of the school day. We want our fans to support all our programs, but we want to make sure that we are doing so in the appropriate manner. See below policy #9005

PUBLIC CONDUCT ON SCHOOL PREMISES #9005

Chapter 9: BUILDINGS AND SITES

Section 1: MAINTENANCE AND OPERATIONS

The board expects that students, employees and visitors will treat each other with respect, engage in responsible behavior, exercise self-discipline and model fairness, equity and respect. Individuals violating this policy will be subject to discipline. Students will be disciplined consistent with Policy 5200. Employees will be disciplined consistent with employee discipline policies and laws. Others will be subject to discipline according to this policy.

Individuals are permitted to attend school-sponsored or approved activities or visit school premises only as guests of the school district; and, as a condition, they must comply with the school district's rules and policies. Individuals will not be allowed to interfere with or disrupt the education program or activity. Visitors, like the participants, are expected to display mature, responsible behavior. The failure of individuals to do so is not only disruptive but embarrassing to the students, the school district and the entire community.

To protect the rights of students to participate in the education program or activities without fear of interference or disruption and to permit the school officials, employees, activity sponsors and officials of to perform their duties without interference or disruption, the following provisions are in effect:

- Abusive verbal or physical conduct of individuals directed at students, school officials, employees, officials, and activity sponsors of sponsored or approved activities, or at other individuals will not be tolerated.
- Verbal or physical conduct of individuals that interferes with the performance of students, school officials, employees, officials, or activity sponsors of sponsored or approved activities will not be tolerated.
- The use of vulgar, obscene or demeaning expression directed at students, school officials, employees, officials, or activity sponsors of sponsored or approved activities or at other individuals will not be tolerated.

If an individual becomes physically or verbally abusive, uses vulgar, obscene or demeaning expression, or in any way interrupts an activity, the individual may be removed from the event by the individual in charge of the event.

Law enforcement may be contacted for assistance. Individuals removed from school premises have the ability to follow the Board's chain of command and complaint policies should they choose to do so. The exclusion remains in effect should the individual choose to appeal the decision of the superintendent. The term "individual" as used in the policy also includes students and employees.

If an individual has been notified of exclusion and thereafter tries to enter a school building or attends a sponsored or approved activity, the individual will be advised that his/her attendance will result in prosecution. The school district may obtain a court order for permanent exclusion from the school building or from future school-sponsored or approved activities.

This policy will be published annually in each school's student/parent handbook.

Adopted: December 13, 1999

Revised: February 11, 2008

Reviewed: April 7, 2014

Reviewed: July 15, 2019

STUDENT ATTENDANCE POLICIES

The attendance guidelines are an extension of the Dubuque Community School District Policy 5107. This policy in its entirety is located in the Dubuque Community School District Parent/Student handbook.

The Dubuque Community School District believes that in-person school attendance leads to the greatest learning opportunities for students and progress for graduation.

- At Hempstead missing 4 or less days per semester represents good attendance
- At Hempstead, missing 5-8 days per semester can impact a student's academic achievement.
- At Hempstead, missing 9 or more days per semester is considered chronic absenteeism and can significantly impact a student's academic achievement.

ATTENDANCE PROCEDURES:

The guardian is responsible for notifying the Hempstead attendance office as soon as they know the student will not be attending school. This can be done via phone call to the attendance office at 563-552-5210 or email (hempsteadattendance@dbgschools.org). Both are available 24 hours a day. All unverified absences are documented as unexcused at the end of each school day. Guardians must communicate the reason for the absence within two school days or the absence will remain unexcused. The school administration may verify an absence as excused or unexcused and may also request evidence or written verification of the student's reason for absence. Student absences approved by the school administration are excused absences.

Excused Absences may include but are not limited to:

- Personal illness - a note from a medical professional may be required for the following:
 - student misses 5 **consecutive** days for personal illness
 - student misses 10 or more total days for personal illness
- Occasional professional appointments which cannot be arranged outside of school time
- Recognized religious observances, required court appearances, bereavement
- College visits (Hempstead suggests 11th graders: 2 days; 12th graders: 3 days)
- Pre-arranged/approved absences (contact school office in advance of absence)
- Both out-of-school and in-school suspensions.

Unexcused Absence may include but are not limited to:

- Failure of parent/guardian to contact the school
- If a student arrives to class 10 or more minutes into the class period without a pass it will be an unexcused absence
- **Class cuts** – was verified by the office student was in the building but did not attend class.
- Regular and ongoing absences and tardies that interfere with a student's ability to receive their required education

Tardy to class may include but not limited to:

- Student arrives to class less than 10 minutes into the class period without a pass or leaves class without permission.

**** The Attendance Office appreciates at least one hour's notice when calling to get a student out of school early. Please attempt to contact the Attendance Office before 1:15 PM.**

ARRIVING LATE TO SCHOOL

Partial absences may count as EXCUSED with a parent phone call prior to arrival or a note accompanying the student when he/she arrives at school.

- All students late to their first scheduled class must sign in at the Attendance window, then report directly to class.
- Parents have two days from the date to clear this absence.
- If there is no notification that the student will be arriving late, the absence will be unexcused.

CLOSED CAMPUS- Hempstead maintains a closed campus.

- School Day: 7:35 AM - 2:20 PM, Monday-Thursday, and 8:35 AM-2:20 PM on Friday.
- Students are not allowed to leave campus during their school day, including their lunch and unscheduled time.
- If a student leaves campus, that **student will not be allowed entry back into the building.**

Students must be in their assigned class or location during the school day. Students who wander the building, go to the parking lot or other unsupervised areas will be subject to disciplinary action.

Students who open secure building doors are creating an unsafe environment. Students who do so, may receive a one-day suspension.

GOING TO THE PARKING LOT

Students must receive staff permission to go to the parking lot or in their car once the school day starts through the Attendance Office.

- Students must sign out and back in through the attendance office and in some situations, students may be asked to obtain parent permission.

Leave The Building Permit Procedure:

- Students must get parent/guardian permission to leave school and **MUST** have a Leave the Building Permit from the Attendance office before leaving school. This includes work or projects assigned by Hempstead staff.
- To get a leave the building permit from the Attendance Office:
 - **Before school has started:** bring a note from the parent/guardian with the student's full name, and include the time, the reason and if the student will return. The note must include a phone number for verification. The student will receive the Leave the Building Permit at that time.
 - **Once in school,** the parent/guardian calls the Attendance Office, and the student will stop in the Attendance Office to pick up a *Leave the Building Permit*.
- If a student should become ill, they must use the class office pass to go to the Health Office where they may receive permission to leave.

Absenteeism and School Dance Eligibility: Students will be excluded from all school sponsored dances if the student has missed 20% or more of instructional time. Absent is defined as missing an entire day of school/instruction or more than 10 minutes late to a class period. For more information, see school dance information.

Academic Accountability Regarding Absences

Students absent from school miss learning opportunities which could negatively impact their grades; however, students will not be dropped from classes based only on attendance. Students who are absent from school for any reason will be expected to make arrangements upon return with their teachers to recover the missed learning and assignments. Students are strongly encouraged to keep up with learning and assignments during any absence via Canvas, school email or other means.

Teachers will provide the opportunity for full credit and if necessary, additional and/or alternative instructional interventions for each and every absence. Students are required to do make-up work within a reasonable amount of time, failure to do so may result in a reduction in the points for the assignments, as outlined in the teacher's syllabus.

Absences may lower grades in the following way: Failure to complete make-up assignments & assessments satisfactorily within a reasonable time.

HOMEWORK: DAILY ABSENCES

Homework is the student's responsibility. The student and/or parent are responsible for obtaining books and homework assignments. Teachers will provide students with make-up work for any absence. Students who are absent from school and/or are suspended should:

- Check canvas for work missed
- Contact the teacher by email or voicemail

Extended Absences:

For medical reasons, parents should inform the health office at 563-552-5243.

Pre-Approved Absences -If a student knows that s/he is going to miss three or more days, the student must complete the Pre-arranged/Approved Absence form PRIOR to not being in school.

Forms can be obtained at the Attendance Office.

TRUANCY

Students are expected to be in attendance every day of the school calendar and parents, or guardians are expected to assure attendance of their children. If a parent, guardian, or child refuses to accept the school's attempt to assure the child's attendance or if these attempts are unsuccessful, the truancy liaison may refer the matter to the county attorney for mediation or prosecution.

STUDENT CONDUCT POLICIES & STUDENT DISCIPLINE

POLICY #5200

Hempstead High School follows the Dubuque Community School District Student Behavior and Consequences Policy 5200 which governs the conduct of its students and provides student due process. The 5200 policy can be located on the District Website at <https://www.dbqschools.org/parents/documents/parent-student-handbook/>. The goal of the discipline policy is to establish a safe and secure learning environment. Expectations, philosophy, standards, rules, and regulations and set her to be clearly communicated to students, parents, and staff. Our focus is to establish a positive school climate built on cooperation and teamwork. Please read and discuss these policies and become familiar with the procedures that are followed here at Hempstead. If you have any questions, please contact one of the school administrators, counselors, or teachers and we will discuss them with you.

School rules limit the opportunity of any individual to interrupt another student's educational growth and protect the student who might choose to interfere with their own educational growth. We believe discipline exists to make it possible a good educational program and to protect the welfare of those who participate in the program. Our intent is to clearly establish teaching and learning and the priority at HHS.

Policy 5200 defines behaviors which are prohibited because they are disruptive to the learning process, student achievement, and respectful relationships. The list outlines in Policy 5200 is considered comprehensive, but not all inclusive. Any behavior that distracts from the learning environment or adversely affects the good order, efficiency, management, or welfare of the school is under the jurisdiction of this policy. For full descriptions, refer to the District Parent Student Handbook.

HEMPSTEAD STUDENT CONDUCT EXPECTATIONS

ASSEMBLIES and PEP RALLY EXPECTATIONS

Assemblies and pep rallies are held for several purposes: to teach, to entertain, to honor, to display school spirit, to celebrate, etc. Depending on the purposes of the assembly, there is a specific type of behavior expected of the audience. Audience members are expected to respect the rights and dignity of the speaker or performer presenting the program. There is an obligation of courtesy that each student at Hempstead owes to all other students and staff in our school. It is our expectation that you respect that obligation and our belief that you are due that level of courtesy in return. Attendance at these assemblies is a privilege, and students unable to follow the expectations may be removed from these activities for a designated length of time. If the student's school day is over at the time of the assembly and/or the altered daily schedule

changes the ending time of a student's last class, they can leave the building. Visitors/parents/guardians may be allowed to attend student assemblies with advance administration permission.

- Follow instructions as given by school staff.
- Honor and respect the dignity of the program.
- Avoid talking, yelling, clapping, or indicating your approval or disapproval when it is not appropriate. Even at pep rallies there is a time to cheer and a time to listen.
- Students are to be seated on the bleachers and remain in their seats until dismissed.
- **Homecoming assembly and parade-** students are released at approximately 12:30 PM. and can choose to attend parade or remain at Hempstead in a supervised area until the buses arrive.

BATHROOM EXPECTATIONS:

- Students are expected to use the bathroom closest to the area they are coming from.
- Must have a pass during class time
- Only one person per stall.
- No food or drink
- No pictures, videos, snaps, etc. can be taken in the bathroom
- No sitting on the floor
- Varsity Locker Rooms may not be used during the school day.
- Wellness Locker Rooms may only be used during the students assigned Wellness class period.

CARE OF SCHOOL PROPERTY

Students and faculty have traditionally taken pride in the appearance of Hempstead High School. Please continue to do your part.

- Students are expected to take care of school property including desks, chairs, books, lockers, school equipment, etc. Vandalism is not tolerated. Students found to have destroyed or otherwise harmed school property may be required to reimburse the school district. In certain circumstances, students may be reported to law enforcement officials.
- All trash and debris should be thrown in trash cans.
- Report all damage to the Assistant Principals' Office.

CLOTHING/APPEL: DCSD Student Behavior Policy 5200: Item G: Dress/Apparel provides students, parents, and staff with guidelines about inappropriate clothing and apparel. In accordance with these guidelines, the following items are **NOT allowed at Hempstead:**

- Immodest clothing
- Indecent, lewd, vulgar, obscene (ex. Hooters, etc.) and/or depict, advertise, or promote any substance (ex. beer, alcohol, controlled substances, or tobacco products, etc.).
- The DCSD school board policy prohibits any form of expression that is lewd, indecent, vulgar, obscene, libelous, slanderous or which encourages unlawful acts, violation of school regulations or the orderly operation of the school. Hempstead considers the confederate flag to violate this section of the DCSD policy.
- Any clothing, jewelry, emblem, badge, symbol, sign, or other evidence of any gang.
- Apparel with guns, knives, grenades, etc., and all chains, spikes, etc. that may be considered a safety hazard.
- Sunglasses are not to be worn in the building without a note from a medical provider.
- Shoes are REQUIRED to be ALWAYS worn.
- No headwear may cover student's face, for example, hoods, balaclava, face paint, or medical masks
- A Hempstead staff may send a student to the AP Office where these items may be confiscated if such items are considered inappropriate according to DCSD and Hempstead policy. In these situations, the student will be asked to change into another item of their own clothing; or the administration will give the student an item to wear, and the student must give the inappropriate item to a student or parent depending on the item. Additional consequences may apply at the discretion of the administration.

DANCES / DANCE ELIGIBILITY

- **Student I.D. cards are required for admission for Hempstead students and their guests.**

- **School Dance Eligibility:** Hempstead students must be in good standing with attendance and referrals to be eligible to attend dances. Students will be excluded from all school sponsored dances:

(1) Attendance:

the student has missed 20% or more of instructional time-

- Absent is defined as missing an entire day of school or instruction or more than 10 minutes late to a class period.

(2) Student Conduct:

- if the student has 3 or more major referrals per semester. Major referrals: Major referrals include, but not limited to fighting, verbal altercations, disrespect of staff, insubordination, verbal and electronic threats, possession of illegal items including: all drugs, alcohol, smoking, or smokeless tobacco, destruction of school property, more than 1 person in a bathroom stall or theft.
- The student is involved in any physical altercations at school that result in a suspension.

- The student is involved in any situations with alcohol/controlled substances at school that result in a suspension.

- A student appeal process is available through the AP Office.
- One guest per Hempstead student with pre-approval through the Assistant Principals' Office by the deadline with the guest approval form. Guests in Middle school or over the age of 20 are not allowed at any dances
- Students are not admitted to the dance one hour after the dance has started.
- Students dancing in an inappropriate manner will be told to leave.
- The DCSD Policy 5200: Student Behavior, Expectations and Consequences will be in effect for all school dances (alcohol, drugs, student behavior, etc.).
- Breathalyzers and informal drug screening are at the discretion of the administration. Police and parents will be involved if necessary.

A baggage check will be available, and students are required to use this service if they bring bags and/or coats. Students may also check their shoes.

DISPLAY OF AFFECTION

- Inappropriate and excessive display of affection within the Hempstead environment or activities is unacceptable

ELECTRONIC DEVICES (including Cell Phones/Ear buds, etc)

Electronic devices will NOT be allowed during class unless the teacher directs or approves students to use them. All students will put their cell phone in their bookbag, or clothing pocket, turned to silent/off upon the start each class period and it will remain off until class ends unless directed by staff/teacher. The use of electronic devices and/or social media is prohibited during class time in classrooms, study areas, locker rooms, and offices unless the classroom teacher or supervisor determines that the use of the equipment would enhance the lesson or activity. If a student is using an electronic device without teacher permissions, they will be asked to put it in the designated classroom area of their backpack, and it can be retrieved after class. If a student refuses to put the electronic device in the designated area or backpack, parents may be contacted along with a minor office referral. If the behavior continues, an individual plan may be created with the student, teacher, parent and administrator.

This plan may include but is not limited to the following consequences

- Parent meeting
- Lunch Detention
- Turning phone into AP Office
- Loss of privilege to school dances and activities.
- Repeat offenders or significant offenses may have their electronic device banned from the school or a parent may have to retrieve from the Assistant Principals' Office.
- Students may be placed on a tiered internet restriction.

Technology Use Expectations:

Students and visitors must get permission from the administration before capturing video, audio, or photos on school property.

- Video recordings and the taking of photos are strictly forbidden in locker rooms, restrooms, and other areas where students may be dressing or undressing.
- Students who use social media to bully, harass, or disrupt the learning environment will face consequences according to policy 5200.
- Posting videos or photos on the internet without prior permission from Hempstead administration is strictly forbidden.
- Volume must be kept low so those around cannot hear it.
- We recommend that students not bring cell phones or any electronics to school, or that students leave them in their locker during the day. If a student brings such devices to school, the school is not responsible for any stolen personal property.

COMMONS (Located in poolside classroom)

Students who do not have a designated course for credit or audit will be assigned to Commons or the Library. Unexcused absences from an assigned commons period will impact a student's eligibility to attend activities and dances (see attendance procedure).

FOOD/BEVERAGES (Lunch and Breakfast)

The Dubuque Community School District and Hempstead are concerned about the nutrition and health of the student body. In addition, successful pest management is an important goal.

- During the school day food will only be sold in the cafeteria during Breakfast and Lunch hours.
- Students are required to show a CURRENT I.D. to purchase food in the cafeteria area, or they must wait at the end of the line.
- **No food deliveries of any kind to students are allowed during the school day.** If a student has food delivered, it will be taken to the AP Office and can be picked up at the end of the day.
- Students are not allowed out of the lunchroom area or to take food from the cafeteria.
- Students may either bring their own lunches to school or purchase breakfast, lunch, or other items. A microwave is available in the cafeteria.
- Students who show inappropriate behavior during lunch may be removed from the cafeteria for a length of time determined by an administration.

Each student has an account and parents may choose to place money into a student account by contacting Hempstead food service or using the district web site. Students are expected to use their student ID to purchase any item.

HALL PASSES

Students must have a pass from a Hempstead office, teacher, or staff member to be in the halls when classes are in session. **Passes will not be given during the first ten minutes of class** unless it is an emergency. Students found in the building without a pass will be escorted back to class or to a supervised area

Inappropriate Location

Student is in an area that is outside of property within the jurisdiction of the school district, school owned and/or operated school or chartered vehicles, or area being used for school activities. Student is not to be in areas of school property for which they have not been given permission or granted access.

- Students should ONLY be in Moody or North gyms, wrestling room, weight rooms, and locker rooms during their assigned Wellness Class times- unless attending a school sanctioned activity supervised in that location.

PARKING AT HEMPSTEAD

The Hempstead parking lot is a privilege and provides parking for students, staff, and visitors. Please see the Assistant Principals' office for detailed parking information.

- Students and staff who park in the lot are required to have a Hempstead permit displayed in their vehicle. They may use only one parking space.
 - Student parking is in white-lined spaces. Faculty parking is in the yellow-lined spaces.
 - Students cannot park in faculty spaces.
 - Restricted parking areas for students and staff include visitor spaces, and bus drive areas. Vehicles parked in restricted areas may be towed at the owner's expense.
 - Motorcycles and bicycles are to be parked in the designated area next to the football field.
 - City of Dubuque parking tickets are issued for any illegal parking or to students parking in faculty areas and restricted areas. Parking tickets will NOT be voided.
 - Students who drive recklessly in the lot may be reported to law enforcement officials and/or lose parking lot privileges.
 - Students may not visit the parking lot without a pass from the Attendance Office.
 - Students must have a parking permit to park in the Hempstead lot from 7:00 am until 1:30 pm. If one is not displayed, a parking ticket will be issued.
-

Hempstead Plagiarism Policy

Hempstead students are expected to do their own schoolwork. Cheating by looking at another student's schoolwork, copying others' work, copying from other sources or similar cheating is not tolerated.

All Hempstead teachers are committed to educating our students about plagiarism. We aim to teach students how to accurately quote and document sources and effectively convert researched information into their own words. Plagiarism is defined by www.dictionary.com as: "a piece of writing that has been copied from someone else and is presented as being your own work; taking someone's words or ideas as if they were your own." Iowa Core Literacy Anchor Standard #8 for College and Career Readiness states that students will: "Gather relevant information from multiple print and digital sources, assess the credibility and accuracy of each source, and integrate the information while avoiding plagiarism." Cheating, including plagiarism, may result in loss of or reduced credit on an assignment, referral to the Assistant Principal office for documentation on the student's record, and possible loss of class credit and failing grade.

Plagiarism and cheating exist in many forms and to various extents. Some typical examples are noted here:

- Copying another student's assignment/artwork/project; note: BOTH parties are engaging in cheating
- Using another person's paper/artwork/etc./ in its entirety and calling it your own
- Copying a paper word-for-word (artwork/project) from an internet document(s)
- Using sentences from another source but replacing a few words
- Passing off ideas or critiques as your own when they are someone else's
- Not putting quotation marks around exact words pulled from another resource
- Not documenting the source at all, or documenting the wrong source
- Not citing the sources used (even when paraphrasing and summarizing)

Incidental plagiarism will be addressed by the classroom teacher and may include loss of credit for the assignment and parent contact. The consequences for blatant plagiarism and repeated acts of incidental plagiarism are listed below. Disciplinary action by Administration **may include loss of class credit and failing grade.**

***Freshmen:** 1st occurrence: 0% on plagiarized piece, possibility of revision for a better grade, parent contact, referral to Assistant Principal for documentation; repeated plagiarized pieces 0% without revision, parent contact and referral to AP Office for possible disciplinary action

***Sophomores:** 1st occurrence: 0% on plagiarized piece, possibility of revision but with grade reduction, parent contact, referral to Assistant Principal for documentation; repeated plagiarized pieces 0% without revision and referral to AP Office for possible disciplinary action

Juniors & Seniors: 1st occurrence: 0% on piece without revision, parent contact, referral to Assistant Principal for documentation purposes; repeated plagiarized pieces 0% without revision and referral to AP Office for possible disciplinary action

AP Classes: 1st occurrence 0% on piece without revision, parent contact, referral to Assistant Principal for possible disciplinary action

*Freshman & Sophomore students enrolled in Junior/Senior level courses will abide by the regulations and consequences set forth for that course.

POSTERS

Students who wish to place posters in the cafeteria or on bulletin boards throughout the building must obtain permission from the Assistant Principals' Office.

EMERGENCY DRILLS

Periodically the school holds emergency fire, tornado, bus evacuation and lock down drills. At the beginning of each semester, teachers tell students of the procedures to follow in a drill.

Emergency procedures and proper exit areas are posted in all rooms. Students are expected to remain quiet and orderly during a drill or an emergency. Students who pull the fire alarm, call in false alarms, or their behavior results in an alarm being triggered, in addition to being disciplined under the district's policies, rules and regulations, may be reported to law enforcement officials.

SAFETY AT HEMPSTEAD

Safety at Hempstead is important, and we take all threats to the security of our building and the safety of our students and staff seriously. Some key security points are as follows:

- All doors to the building are secured. Only the student entrance is available for entrance for students during the school day. A separate visitor entrance is at the Stephen Hempstead High School entrance off the main drive before the student parking lot.
- All guests must sign in at the main office and obtain a visitor pass when entering the building.
- Students and staff must never let anyone in the building through a locked door. Students who open secure building doors are creating an unsafe environment. Students who do so, may receive a one-day suspension.
- We employ staff to supervise the parking lot and hallways.
- Our school resource officer is on school grounds or is always available.
- We maintain a crisis management plan for the building

THREATS OF VIOLENCE

All threats of violence, whether oral, written, or symbolic, against students, employees, visitors, or to school facilities by an individual or group of individuals are prohibited. All such threats will be investigated fully, and law enforcement may be contacted. Threats issued and delivered away from school or school activities may be grounds for disciplinary action if the threat impacts the orderly and efficient operation of the school (see the Dubuque Community School District Policy 5200: Student Behavior: Expectations and Consequences). The following factors will be considered in determining the extent to which a student is disciplined for threatening or terrorist behavior:

- The background of the student, including any history of violence or prior threatening behavior.
- The student's access to weapons of any kind.
- The circumstances surrounding the threat.
- The age of the student.
- The mental and emotional maturity of the student.
- Cooperation of the student and his/her parent/guardian in the investigation.
- The existence of the student's juvenile or criminal history.
- The degree of legitimate alarm or concern in the school community created by the threat.
- Any other relevant information from any credible source.

Peer Conflict

Student engages in behavior that creates a physical, verbal, or cyber conflict with a peer or peers. Peer conflict differs from bullying and harassment when the students have equal power, when the behavior is intermittent or accidental, when both parties are willing to resolve the conflict, or when the relationship is valued/maintained.

Physical Aggression (Including Assault)

Student engages in actions involving serious physical contact (e.g., hitting, punching, striking with an object, kicking, hair pulling, scratching, etc.) The offender(s) and victim(s) may or may not require medical attention either on or off site to constitute physical aggression or be a violation of this policy.

Physical Fighting Student engages in a mutual physical fight. The offender(s) and victim(s) may or may not require medical attention either on or off site to constitute physical fighting or be a violation of this policy.

PROHIBITED ITEMS

Illegal items found in school or in students' possession will be confiscated and law enforcement officials will be contacted. In all instances of students possessing prohibited items, appropriate school consequences and legal action may be taken, and legal charges filed. The police or school resource officer will be contacted, as well as Parents/guardians.

For more detailed information and the complete policy for the following, see DCSD's student Behavior Policy 5200 on the school district website.

- **Tobacco – Use/Possession** (See district Policy 4601 for complete policy.)

Students are prohibited from using, and/or possession of, selling, supplying tobacco or other nicotine-based products (including, but not limited to cigarettes, pipes, various smokeless tobacco products, dissolvable, spitless, snus, and electronic cigarettes/vape).

- Police Citations can be issued for violation of this provision in the Iowa Code. Students are not allowed to carry lighters or matches on DCSD property.

- **Drugs – Use/Possession** (See district Policies 5200 & 7200 for complete policies.)

Students are prohibited from using, and/or possession of, selling, supplying or be under the influence of any controlled or illegal substance (drugs) or have unlawful possession of a prescribed drug, this includes but is not limited to pipes, rolling papers, or scales.

- If an administrator reasonably suspects or has determined that a student has used or possesses illegal substances through initial procedures that include observation and discussion with the student, and/or physical examination by the school nurse:

- **Weapons - "self-defense"**: Any self-defense item that is not classified as a weapon (i.e., Pepper Spray, Mace); must be turned into the AP office upon arrival at school and may be picked up at the end of the school day.
- **Weapons – Look Alike**: Students in possession of or using look-alike weapons, which are items resembling an actual weapon or dangerous object, including, but not limited to, squirt guns, water rifles or pistols, slingshots, toy guns, toy grenades, and other comparable items.
- **Weapons - Firearms - Use and Possession**: Possession or use of firearms on school property or at school events is strictly prohibited. A firearm is including but not limited to, a shotgun, a short-barreled shotgun, rifle, short-barreled rifle, ammunition, armor piercing ammunition, machine gun, semi-automatic rifle, handgun, pistol, revolver, starter gun;
- **Dangerous Weapon (other than firearm) – Use/possession**: "Dangerous weapons" include but are not limited to: any offensive weapon, dagger, razor, razor blade or similar instruments with sharp cutting edges, stiletto, switchblade knife, ballistic knife, knife, any portable weapon directing an electric current, impulse, wave or beam that produces a high-voltage pulse designed to immobilize a person, chains, pipes, ice picks, nun chuck sticks, brass knuckles, throwing stars, Billy clubs, and shanks.

Property Damage/Vandalism/Misuse

Student participates in an activity that results in damage, destruction, or misuse of property.

LOST AND FOUND

The Lost and Found Department is located in the AP Office. If you have any lost articles or lose anything, please check with the AP Office..

MONEY AND VALUABLE ARTICLES

Please do not bring large amounts of money to school. All valuable articles should be in the possession of the owner at all times. The school does not accept responsibility for stolen money or other items. Hempstead High School will assume no responsibility for items brought to school and will no longer investigate lost or stolen property.

VAPING, SMOKING, ALCOHOL, AND DRUGS/ILLEGAL SUBSTANCES

Use, possession, sale, supply of or being under the influence of a controlled or illegal substance as defined by Iowa law is prohibited. Appropriate legal action may be taken, or legal charges filed. In addition, students may be suspended, or in some cases, expelled from school.

STUDENT AND PARENT CONCERNS

Students may file a concern regarding school district policies, rules and regulations or other matters by complying with the following procedures. Direct communication with the individual involved is encouraged.

- The student/parent should talk to the staff involved first.
- If unsatisfied with the staff's response, the student/parent/guardian should talk to an assistant principal and/or a guidance counselor.
- If unsatisfied with the counselor or assistant principal's response, the student/parent/guardian should talk to the principal.

STUDENT RESPONSIBILITY:

The discipline process at Hempstead focuses on each student developing responsibility for his/her behavior. When staff interventions have been unsuccessful or the academic and/or behavior concern is serious, students are referred to the Assistant Principals' Office. Each student is treated as an individual with unique needs and, therefore, consequences for each student and each situation requires considering the student's past performance, the circumstances of a specific infraction, and the seriousness of any incident. Consequences and interventions are based on "fair, not always equal" ways to improve student behavior. A menu of consequences and interventions are listed in the Dubuque Community School District Student Behavior: Expectations and Consequences Policy 5200 (See Student Policy). Hempstead students may be required to meet with staff before returning to class. If the student refuses to participate in this process, he/she may receive additional consequences and/or be suspended from school.

MENU OF ADMINISTRATIVE ACTIONS: DCSD in Policy 5200

Any student involved in violating the student conduct policies, will be referred to the AP Office and actions will be taken with the intention of helping the student understand and refrain from engaging in the behavior again. Administrative actions taken will be left to the discretion of the Principal or designee. Factors such as the student's past performance, the circumstances of a specific infraction (including its frequency, intensity, and duration), and the seriousness of any incident will also be taken into consideration.

SUSPENSIONS

Suspensions can occur at home, in the building, or at the DCSD Suspension Center. Transportation to the DCSD Suspension Center will be provided or parents/guardians can choose to transport their child. A parent/guardian re-entry meeting may be required before a student can return to classes after a suspension. If suspended, a student is responsible for getting their own homework through their canvas accounts and by contacting their teacher via email. Some potential actions include, but are not limited to: restitution, Bus Suspension, Conference with Student, Conflict Resolution or Mediation, Loss of Privilege, Police Intervention, Removal from a Class, time out detention, In-School Suspension, or Out-of-School Suspension.

Search and/or Seizure

School district authorities may, without a search warrant, search students or protected student areas based on a reasonable and articulable suspicion that a school district policy, rule, regulation or law has been violated. School authorities may seize any illegal, unauthorized or contraband materials discovered in the search. See Policy #5201.

For the complete list with definitions, please refer to Policy 5200 on the DCSD Website. [schoolboard-5200StudentConduct.pdf \(dbqschools.org\)](https://www.dbqschools.org/schoolboard-5200StudentConduct.pdf)

STUDENT PUBLICATIONS

Students may produce official school district publications as part of the curriculum under certified staff or principal's supervision. Official school district publications include the school newspaper and yearbook. Expressions made by students, including student expressions in the school district publications, are not an expression of official school district policy. The school district, the board and the employees are not liable in any civil or criminal action for student expressions made or published by students unless the employees or board have interfered with or altered the content of the student speech or expression. Copies of the school district publication code can be obtained from the principal or see *Iowa Code* 280.22. A certified staff supervises student writers to maintain professional standards of English and journalism and to comply with the law including, but not limited to, the restrictions against unlawful speech. Students who believe they have been unreasonably restricted in their exercise of expression in an official student publication should follow the appeal process outlined in the DCSD Policy 5200: Student Behavior, Expectations and Consequences.

TRANSPORTATION:

INCLEMENT WEATHER

When school is canceled because of inclement weather prior to the start of the school day, students and parents are notified over the radio, district website and television stations, usually before 5:30 a.m. and regularly thereafter. The missed school days are made up on pre-determined days. If school is dismissed because of inclement weather after the day has begun, parents are notified by the same means. Extracurricular activities or practices scheduled for the day or evening of a day when school is canceled or dismissed early are generally canceled and re-scheduled. The principal or designee may determine whether to hold extracurricular activities or practices.

HEALTH & WELLNESS—SCHOOL NURSE

Health Service office hours are 7:00-2:30, Monday through Friday.
Health Office Nurse Phone: 563- 552-5242.
Health para-professional phone: 563-552-5243.

ADMINISTRATION of MEDICATION at SCHOOL

The administration of prescription and/or over-the-counter medication by school personnel to students in school shall be done only with written authorization and direction of a licensed healthcare provider legally authorized to prescribe. The written authorization is only valid for the current school year.

- Prescription medication must be in the original containers with the pharmacy label attached showing the name of the student, name of the medication, dosage, number of times to be given per day, etc. Over-the-counter medications must also be in the original containers.
- All medications given at school require a physician's release and the signature of parent or guardian. These forms may be obtained at school or from the doctor
- Parents should bring their child's medication to the school's Health Office or have it delivered by the pharmacy. If the medication is sent to school with your child, please notify the health office and the staff will ensure the medication is taken to the Health Office as soon as possible.
- Students can only take medication in school when administered by the school nurse/qualified personnel in the health office. **No medications are to be kept in student lockers or book bags.** Exceptions will be when written permission is granted by the prescriber for students with asthma to carry an inhaler with them, for diabetics to administer insulin or students who require an EpiPen for life threatening allergic reactions.
- No medication can be kept at school through the summer months. Any medication not picked up by parent/guardian will be discarded.
- Parents/guardians are responsible for picking up any unused medication from the health office at the end of the school year. Controlled substances will not be sent home with the student at the end of the school year. The parent/guardian will be responsible for notifying the health office before the last day of school to pick up unused medication from school.

Health Care providers can fax a medication release to Hempstead at 563-552-5191. Local health care providers have the school medication release form.

DUBUQUE JULE BUS

Phone: 563/589-4196

The Jule is the transit division of the City of Dubuque, providing public transit services throughout the city with its fixed-route, paratransit and trolley services

www.cityofdubuque.org/274/Transit

Fares for Students (grades K-12)

FREE if using Annual Student Pass "My Jule" mobile app (free to download) or Jule Smart Pass card (\$1.00 fee for a new card, \$5.00 fee for a replacement card). \$0.75/ride if paying cash.

To apply for the Annual Student Pass, visit www.cityofdubuque.org/274/Transit.

Service Hours

Monday - Friday 4:45 a.m. - 7:15 p.m., Saturday 8 a.m. - 6:30 p.m.

All of the above pertains to "over the counter medications" also.

The only exception to this is with Acetaminophen (Tylenol) and Ibuprofen (Motrin/Advil). These two over the counter medications may be administered in the middle and high schools by the health office with written permission of the parent/guardian. The form that must be completed is on the DCSD website or is available in the Health Office. The Health Office will keep a stock supply of Acetaminophen and Ibuprofen for student use.

The school nurse provides assessment of illness and injury, health interventions, health education, screening for health factors that may impact student education, medication administration, accommodations in school and referrals to school and community and governmental services to meet student needs.

STUDENT ILLNESS OR INJURY AT SCHOOL

A student who becomes ill or is injured at school must notify his or her teacher or another employee as soon as possible. In the case of a serious illness or injury, the school shall attempt to notify the parents/guardians with the phone numbers on file at school. If no one is available by phone and the condition is or has the potential to become life threatening, the school personnel will call 9-1-1. If the student is too ill to remain in school, the student will be released to the student's parents/guardian or, with parental permission, to another person directed by the parents/guardians.

EMERGENCY INFORMATION

We request that parents/guardians keep their emergency contact information, alternate emergency contact information, and health information updated in Infinite Campus.

INSURANCE

Parents/guardians are responsible for school-related injuries through their own private insurance carrier unless the parent/guardian purchased student accident insurance.

Hawk-I Insurance for Children

Parents can apply for low-or no-cost health insurance for their children (birth to age 19) through the state's Healthy and Well Kids in Iowa (HAWK-I) program. Parents are urged to call 1-800-257-8563 (toll free) or go to the web site at <http://www.hawk-i.org/> for more information.

Procedures for the use of the Health Office are as follows:

- a. A student who becomes ill or is injured should notify their teacher or another employee as soon as possible so the student can be sent to the health office. A school pass will be signed by the teacher/para-professional from the class the student is excused from. The attendance office will be notified of the time of departure from the health office if the student is sent home ill/injured.
- b. If the student is too ill or injured to remain in school, the student will be released to the student's parent or to another person directed by the parent or is listed as a contact in Infinite Campus. In the case of a serious illness or injury, the school shall attempt to notify parents according to the information in the Summary Screen in Infinite Campus. **It is the parent/guardian responsibility to keep these emergency contacts and phone numbers up to date.**
- c. Students must not leave the building for illness or injury without authorization through Health Services/attendance.

- d. Teachers may consult the nurse if they have a concern regarding the health of a student. Information regarding a health issue can be released to school personnel who need to know.
- e. Parents/guardians are encouraged to contact the school nurse when students are absent with a communicable disease, upcoming surgery or other pertinent health problems that will require accommodation for the student at school. The school nurse will coordinate with families/school personnel to arrange necessary accommodations.

VISITING TEACHER SERVICES

A physician may request a visiting teacher if a student cannot attend regular classes for two weeks consecutively or more due to illness/injury. The physician's written order must state the reason for the visiting teacher and length of time visiting teacher will be needed. Health care providers can fax a release to the school nurse at 563-552-5242.

SHOW YOUR MUSTANG PRIDE!

SCHOOL SONG

Go all you Mustangs
Fight for Hempstead High;
All together we will raise
Our banner to the sky!
RAH! RAH! RAH
Lead us to victory
May our fame be told
As Mustang spirit
Mustang strength
Brings glory
To the Green and Gold.

FIGHT SONG

Hail Hempstead,
We're all for you
Hail Hempstead
Tested and true
Always and ever
You endeavor
Always our efforts
Never die
Go Mustangs,
Go Green and Gold
Go Mustangs,
Go Brave and Bold
We have the will to
Fight for Hempstead High
Fight!

